

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda

December 21, 2023 at 5:15 PM

Crater Lake Room via ZOOM Teleconference, Administration Building

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1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **REGULAR BOARD MEETING** – November 16, 2023
  - B. **EXECUTIVE SESSION MEETING** – November 16, 2023
4. **FINANCIAL REVIEW** – Chief Financial Officer Stacy Maxwell
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – November 2023  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS**
  - A. **FIRE CHIEF HUSSEY**
  - B. **DIVISION CHIEF PATTERSON**
  - C. **DIVISION CHIEF DICKERSON**
  - D. **BATTALION CHIEF CLELLAND**
7. **OLD BUSINESS** – President Tonn
  - A. **NONE**
8. **NEW BUSINESS** – President Tonn
  - A. **ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDIT FOR FISCAL YEAR END JUNE 30, 2023** – CFO Maxwell and District audit firm, Rick Brewster, CPA  
**ACTION REQUESTED:** Consider approval of the Annual Comprehensive Financial Report and audit for June 30, 2023.
  - B. **2024 PROPERTY/CASUALTY INSURANCE RENEWAL** – CFO Maxwell and District Insurance Agent of Record Jeff Griffin  
**ACTION REQUESTED:** Consider approval of the 2024 Property, Casualty, and Liability Insurance renewal.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Hussey
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn