

Jackson County Fire District 3

Board of Directors Meeting Agenda

July 20, 2023 at 5:15 PM

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **ELECTION OF BOARD OFFICERS** – President Tonn
 - A. Elections for the positions of President, Vice-President, and Secretary-Treasurer for the 2023/2024 Fiscal Year
4. **APPROVAL OF MINUTES** – Board President
 - A. **REGULAR BOARD MEETING** – June 15, 2023
 - B. **EXECUTIVE SESSION** - June 15, 2023
5. **FINANCIAL REVIEW** – Chief Administrator Stacy Maxwell
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – June 2023
ACTION REQUESTED: Consider approval of financial reports.
6. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – Board President
7. **INFORMATION ITEMS**
 - A. **FIRE CHIEF HUSSEY**
 - B. **DEPUTY CHIEF BATES**
 - C. **DIVISION CHIEF PATTERSON**
8. **OLD BUSINESS** – Board President
NONE
9. **NEW BUSINESS** – Board President
 - A. **BOARD POLICY 3.3: CODE OF ETHICS** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.3 on Code of Ethics
 - B. **BOARD POLICY 3.4: CONFLICT OF INTEREST** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.4 Conflict of Interest. Each Director submits a statement of acknowledgement addressing any known or anticipated conflict of interest that may exist. Board Directors must report any conflicts of interest in a public session.
 - C. **RESOLUTION No. 23-06; AUTHORIZING 2023/24 FISCAL YEAR FUNDS AND FINANCIAL POLICIES** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 23-06; Authorizing 2023/24 Fiscal Year Funds and Financial Policies.
 - D. **PURCHASE OF REAL ESTATE** – Fire Chief Hussey
ACTION REQUESTED: Review the information to be presented in consideration of the purchase of 3 parcels of property commonly referred to as 8425 Agate Rd.
 - E. **DECLARATION OF SURPLUS PROPERTY – REAL ESTATE** – Fire Chief Hussey
ACTION REQUESTED: Consider approving the declaration of surplus real estate.
 - F. **DECLARATION OF SURPLUS EQUIPMENT - VEHICLES** – Deputy Chief Bates
ACTION REQUESTED: Consider approving the declaration of a surplus vehicle.

10. TOPICS FOLLOWING PREPARATION OF AGENDA – Board President

11. GOOD OF ORDER – Fire Chief Hussey

12. INDIVIDUAL BOARD MEMBER COMMENTS – Board President

13. ADJOURNMENT – Board President