

Jackson County Fire District 3

Board of Directors Meeting Agenda

June 15, 2023 at 5:15 PM

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** –President Tonn
 - A. **REGULAR BOARD MEETING** – May 18, 2023
 - B. **EXECUTIVE SESSION** - May 18, 2023
4. **FINANCIAL REVIEW** – Chief Administrator Stacy Maxwell
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – May 2023
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS**
 - A. **FIRE CHIEF HUSSEY**
 - B. **DEPUTY CHIEF BATES**
 - C. **DIVISION CHIEF PATTERSON**
7. **OLD BUSINESS** – President Tonn

NONE
8. **NEW BUSINESS** – President Tonn
 - A. **2023/24 FISCAL YEAR BUDGET ADOPTION**– Board President Tonn
PUBLIC HEARING – State law requires a public hearing prior to the final adoption of the Budget that was approved by the Budget Committee on May 4, 2023.
RESOLUTION No. 23-05; ADOPTION OF THE 2023/24 FISCAL YEAR BUDGET – CAO Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 23-05; Adoption of the 2023/24 Fiscal Year Budget
 - B. **BOARD OF DIRECTORS ELECTION ABSTRACT CERTIFICATION** – Fire Chief Hussey
ACTION REQUESTED: Consider approval of the results of the May 16, 2023 Special Election.
 - C. **RESOLUTION No. 23-03 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2023/24 FISCAL YEAR** – CAO Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 23-03 approving the Non-Bargaining Unit Salaries and Benefits for the 2023/24 Fiscal Year.
 - D. **RESOLUTION No. 23-04; BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2023/24 FISCAL YEAR** – CAO Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 23-04; Approving the Bargaining Unit Salaries and Benefits for the 2023/24 Fiscal Year.

- E. WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2023/24 FISCAL YEAR –**
CAO Maxwell and Jeff Griffin

ACTION REQUESTED: Consider approval of the Workers' Compensation Insurance coverage with Saif for the 2023/24 Fiscal Year.

- F. FINANCIAL AUDIT CONTRACT WITH RICHARD BREWSTER C.P.A. FOR FISCAL YEAR**
ENDING JUNE 30, 2023 – CAO Maxwell

ACTION REQUESTED: Consider approval of the contract with Richard Brewster C.P.A. for the fiscal year ending June 30, 2023.

- G. DISPATCH SERVICES CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN**
OREGON (ECISO) FOR THE 2023/24 FISCAL YEAR – Chief Administrative Officer Maxwell

ACTION REQUESTED: Consider approval of the 2023/24 Fiscal Year Emergency Communications of Southern Oregon Telecommunications contract amendment.

- 9. TOPICS FOLLOWING PREPARATION OF AGENDA –** President Tonn

- 10. GOOD OF ORDER –** Fire Chief Hussey

- 11. INDIVIDUAL BOARD MEMBER COMMENTS –** President Tonn

- 12. ADJOURNMENT –** President Tonn