

Jackson County Fire District 3

Board of Directors Meeting Agenda

June 17, 2021 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – May 20, 2021
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – May 2021
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
 - D. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
 - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
 - A. **CIVIL SERVICE COMMISSION TERM EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Review applications and appoint Commissioner for a 4-year term.
8. **NEW BUSINESS** – President Tonn
 - A. **WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2021/22 FISCAL YEAR** – CAO Maxwell
ACTION REQUESTED: Consider approval of the Workers' Compensation Insurance renewal coverage with SDAO for the 2021/22 Fiscal Year.
 - B. **CONTRACT WITH RICHARD BREWSTER C.P.A. FOR THE 2021/22 FISCAL YEAR FINANCIAL AUDIT SERVICES** – CAO Maxwell
ACTION REQUESTED: Consider approval of the contract with Richard Brewster C.P.A. for the 2021/22 Fiscal Year.
 - C. **BOARD OF DIRECTORS ELECTION ABSTRACT CERTIFICATION** – Fire Chief Horton
ACTION REQUESTED: Consider approval of the results of the May 18, 2021, special election.
 - D. **ANNEXATION REQUEST 4137 DRY CREEK ROAD, MEDFORD** – Fire Marshal Patterson
ACTION REQUESTED: Approve or deny annexation request of 4137 Dry Creek Road, Medford.
 - E. **ANNEXATION REQUEST 6562 EAST ANTELOPE, EAGLE POINT** – Fire Marshal Patterson
ACTION REQUESTED: Approve or deny annexation request of 6562 East Antelope, Eagle Point.

F. 2021/22 FISCAL YEAR BUDGET ADOPTION– Board President Tonn

PUBLIC HEARING – State law requires a public hearing prior to the final adoption of the Budget that was approved by the Budget Committee on May 4, 2021.

RESOLUTION No. 21-07 ADOPTION OF THE 2021/22 FISCAL YEAR BUDGET – CAO Maxwell

ACTION REQUESTED: Consider adopting Resolution No. 21-07: Adoption of the 2021/22 Fiscal Year Budget.

9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn

10. GOOD OF ORDER – Fire Chief Horton

11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn

12. ADJOURNMENT – President Tonn