

Jackson County Fire District 3

Board of Directors Meeting Agenda
November 19, 2020 at 5:15 pm
Crater Lake Room, Administrative Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – October 15, 2020
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – October 2020
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
 - D. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
 - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
 - A. **REVIEW SDAO BEST PRACTICES CHECKLIST** – Fire Chief Horton and Director Hauser
ACTION REQUESTED: Update on the SDAO Best Practices Checklist.
8. **NEW BUSINESS** – President Tonn
 - A. **BOARD POLICY 5.5 DISCRIMINATION AND HARASSMENT** – Fire Chief Horton
ACTION REQUESTED: Formal review of Board Policy 5.5 on Discrimination and Harassment; consider approval of update.
 - B. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Direct staff per past practice.
 - C. **RESOLUTION No. 20-08 – IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM CAPITAL FUND CONTINGENCY TO CAPITAL EQUIPMENT FOR SCBA COMPRESSOR** – Fire Chief Horton
ACTION REQUESTED: Consider adoption of Resolution No. 20-08; Contingency Transfer to Capital Equipment.
 - D. **INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN FIRE DISTRICT 3 AND THE CITY OF ASHLAND** – Fire Chief Horton
ACTION REQUESTED: Consider approval of IGA with the City of Ashland.

- E. RESOLUTION No. 20-09 IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 1) FOR THE 2020/21 FY IN ORDER TO APPROPRIATE REVENUE AND CORRESPONDING EXPENDITURES RELATED TO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF ASHLAND TO PROVIDE FIRE CHIEF SERVICES – Fire Chief Horton**

ACTION REQUESTED: Consider adoption of Resolution No. 20-09; Supplemental Budget No. 1.

- F. RESOLUTION No. 20-10 IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2020/21 – Fire Chief Horton**

ACTION REQUESTED: Consider adoption of Resolution No. 20-10 approving the update to the Non-Bargaining Unit Salaries and Benefits for the 2020/21 Fiscal Year.

9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn

10. GOOD OF ORDER – Fire Chief Horton

11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn

12. ADJOURNMENT – President Tonn