

5.204 COMMUNITY CARE PROVIDER - EMT

Effective: January 27, 2020

DISTINGUISHING FEATURES

The Community Care Provider - EMT performs medical services in both emergent and non-emergent environments.

Other activities involve risk reduction efforts; public education activities; participation/delivery of training activities; maintenance of EMS supplies, driving and operating emergency vehicles.

SUPERVISION RECEIVED AND EXERCISED

The Community Care Provider – EMT works under the general supervision of the Battalion Chief and is accountable to the District's physician supervisor when performing the duties of a medical provider.

The Community Care Provider - EMT does not have routine, formal supervision over other staff, however, an EMT may exercise limited supervisory authority when acting as lead technician on incidents.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

The essential functions of this position include, but are not limited to, the following duties and responsibilities:

- Responds to emergency situations, performs patient assessment, and administers basic medical treatment; performs lifting and moving of patients. May provide transport in accordance with District policy.
- Assesses, initiates, coordinates, and documents treatment for injured and ill patients in accordance with agency adopted standing orders or healthcare partnerships.
- Reads, speaks, and understands English fluently using correct spelling, grammar, punctuation, and mathematics.
- Refer and connect patients to appropriate support resources; builds and maintains relationships with community partners.
- Completes various reports of scene, patient care, and other appropriate information.
- Participates in committees and improvement of service; keeps up-to-date on methodology, advancements, policies, and procedures.
- Participates in training and education.
- Operates District vehicles or ambulance; operates specialized equipment and tools.
- Cleans and maintains the vehicles, medical equipment, and District facilities.
- Maintains adequate medical supplies; assist with logistical needs.
- Follows all safety rules and procedures established for work areas.
- May perform event standbys and assists in other District activities as assigned.
- Provides instruction to other personnel and public on subjects relating to medical services.
- Develops and delivers community risk reduction curriculum to target audiences.
- Responds to incidents involving blood borne pathogens or other hazardous substances.
- Provides information to visitors; assists public with questions and concerns.

KNOWLEDGE

- Knowledge of medical procedures and methods.
- Knowledge of routine maintenance of medical equipment and vehicles.

SKILLS AND ABILITIES

- Safely operate medical equipment and vehicles.
- Safely and effectively use radios, pagers, personal computer, and telephones.
- Clearly communicate and express ideas; understand verbal and written instructions.
- Ability to apply initiative and judgment in performance of work assignments, often with little guidance.

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- Ability to compassionately assist the public, working towards solutions with people of all ages and backgrounds.
- Ability to interpret and comprehend District policies, reports, contracts, and other instructional data.
- Ability to establish and maintain effective working relationships with all District members, partnership agencies, and the public.
- Ability to independently use discretion in problem analysis and decision making.

LEADERSHIP COMPETENCIES

The District has identified the top seven (7) leadership competencies under the Lominger Development Model for the Community Care Provider - EMT position. The CCP - EMT must be able to demonstrate the following:

Character: Exhibits behavior that is recognized by peers and supervisor as trustworthy, respectful, responsible, concerned, consistent, and congruent with District values.

Ethics and Values: Adheres to an appropriate and effective set of core values and beliefs during both good and bad times; acts in line with those values; rewards the right values and disapproves of other; practices what they preach.

Initiative: Has the ability to be resourceful and creative. Asks questions if unsure instead of assuming; seeks improvement and challenges self.

Integrity and Trust: Widely trusted; is seen as a direct, truthful individual; can present the unvarnished truth in an appropriate and helpful manner; keeps confidences; admits mistakes; doesn't misrepresent for personal gain.

Interpersonal Skills: Maintains confidentiality, actively listens to others, maintains composure, and remains receptive to others' ideas. Communicates with supervisor when issues arise.

Professionalism: Displays a confidence in self and encourages others; is open, loyal, trustworthy, and patient; holds a high degree of personal accountability and takes pride in work; committed to quality growth and learning.

Teamwork: Demonstrates a helpful and respectful demeanor with colleagues, receptive to the sharing of differing ideas and opinions.

WORK ENVIRONMENT

Work schedule may vary including days of the week and holidays. The full working day will be ten (10) hours with a one (1) hour compensable lunch. Working hours will be flexible and may include a later start time with a later end time (or earlier start and end) to accomplish District initiatives. Work is performed primarily in stations, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during daylight and night conditions. Work is performed in non-emergent, emergent, and stressful situations. Individual may be exposed to hazards common to emergency incidents including bodily fluids, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils.

PHYSICAL AND MENTAL JOB REQUIREMENTS

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of the job. Medical Providers must be able to stand, walk, stoop, talk, reach, feel, sit, bend, kneel, climb, grasp, hear, and handle items. This position requires above-average physical condition with the ability to lift 50 pounds frequently, exceeding more than double on rare occasions. Reasonable accommodation will be made to otherwise qualify individuals with disabilities and known limitations. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Medical

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Providers must promote safe working practices; supports an environment of mental and physical well-being.

MINIMUM EXPERIENCE AND QUALIFICATIONS

1. Educational background with an emphasis on prehospital care or related field with demonstrated knowledge, skills, and abilities to perform the essential functions of this position.
2. One (1) year experience performing Emergency Medical Services in a pre-hospital setting.
3. Experience in the use of computers, radios, reporting platforms, data base, and spreadsheet software applications.
4. Valid Oregon or National Registry EMT license or reciprocity within 90 days of hire. Must maintain license as a condition of employment.
5. Valid Oregon driver's license or ability to obtain one within 90 days of hire.

DESIRABLE QUALIFICATIONS

1. NFPA Instructor I
2. American Heart Association (AHA) CPR Instructor
3. NFPA Driver or EVOC Certified or equivalent
4. NFPA HazMat Awareness or equivalent

CIVIL SERVICE STATUS:

Exempt

FLSA STATUS:

Non-Exempt


BARGAINING UNIT:

Yes

Policy Approval:



Fire Chief



Date