Effective Date: 04/18/2002 Revised Date: N/A

Revised Date: N/A Policy Name: Disposition of District Property
Reviewed Date: 03/21/2013 Policy Number: 7.6

## **DISPOSITION OF DISTRICT PROPERTY**

**Relative Information:** The Board must ensure that property no longer needed by the District is disposed of through a fair and open process. The concepts related to the disposition of property are similar to those related to the acquisition of property:

- 1. Openness,
- 2. Fair and competitive procedures,
- 3. Minimization of expense,
- 4. Compliance with law,
- 5. Best interest of the public.

These goals do not preclude the Board from donating and/or selling items to other fire departments and non-profit organizations if it finds, through public consideration, that such action is in the best interest of the District.

The Staff ordinarily brings real property and fixed asset items to the Board to be declared surplus prior to disposition. The disposition of items of less value is generally presented to the Board as informational.

<u>Policy Statement:</u> It is the policy of the Board that all real and fixed asset property no longer needed by the District be declared surplus prior to its disposition.

It is the policy of the Board that all property is disposed of in a fair and open process in a method authorized by law and in the best interest of the District.