

Jackson County Fire District 3

Board of Directors Meeting Agenda
December 19, 2019 at 5:15 PM
Crater Lake Room, Administrative Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – November 21, 2019
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – November 2019
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
 - D. **FIRE AND LIFE SAFETY REPORT** – Deputy Chief Patterson
 - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
 - A. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Appoint two (2) Budget Committee Members
8. **NEW BUSINESS** – President Tonn
 - A. **COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDIT FOR FISCAL YEAR END JUNE 30, 2019** – CAO Maxwell and District audit firm, Rick Brewster, CPA
ACTION REQUESTED: Consider approval of the Comprehensive Annual Financial Report and audit for June 30, 2019.
 - B. **2020 PROPERTY/CASUALTY INSURANCE RENEWAL** – CAO Maxwell and District Insurance Agent of Record Jeff Griffin
ACTION REQUESTED: Consider approval of the 2020 Property, Casualty and Liability Insurance renewal.
 - C. **RESOLUTION NO. 19-06 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2019-2020 FISCAL YEAR** – Fire Chief Horton
ACTION REQUESTED: Consider adopting Resolution 19-06 on the Non-Bargaining Unit Salaries and Benefits.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn

10. GOOD OF ORDER – Fire Chief Horton

A. APPRECIATION DINNER – February 1, 2020

B. SDAO CONFERENCE IN SEASIDE – February 7-9, 2020

11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn

12. ADJOURNMENT – President Tonn

Jackson County Fire District 3

Minutes - Board of Directors

November 21, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: Dave Blakely

Visitors Present: Stephanie Cowan, Tanea Browning, Ben Kennedy, Mike Calhoun, Josh Platt, and John Rachor

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 15, 2019.

President Tonn asked for a moment of silence in memory of retired Deputy Chief Rod Edwards who passed away this past week.

MINUTES

Motion by Director Dimick to approve the regular Board minutes dated October 17, 2019 and Executive Session minutes dated October 16, 2019 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of October totaled \$55,233.

Expenditures for the month of October totaled \$745,882. Noteworthy expenditures are the removal of carpet and installation of vinyl at the Eagle Point station, replacement of the HVAC system at Gold Hill station, Annual Target Solutions CheckIt subscription and online training, Scenic station expenses, and two new Ford F150 staff vehicles.

CAO Maxwell shared the 2019/20 fiscal year taxes certified by Jackson County that came in at \$14,718,202. During the budget process, assessed valuation was projected at 5.25% but actual is 3.7%, which is a 1.4% decrease. CAO Maxwell will continue to monitor this closely as she begins to work on the 2020/21 fiscal year budget.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for October 2019. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that the Gold Hill City Manager was unfortunately fired and Eagle Point City Administrator Henry Lawrence has announced his retirement.

Horton shared that the radio bond passed for the radio infrastructure for ECSO, the RFP is out for the radio companies that will bid and Deputy Chief Mike Hussey has been asked to sit on the review panel for the fire service.

Horton gave an update on the Ambulance Service Area (ASA) Ordinance change. The County manages the ambulance service contract and oversees the service standards. The fire service agencies have met and are asking for change for CAD to CAD interface, radio interoperability with the ambulance providers, an online compliance utility, appropriate standards, and first responder supply restock. The Mercy Flights contract is up in 2020 and this is the time for new contract to have new standards introduced with transparency. The next meeting with Jackson Bauer, the County Health Manager is

December 12, 2019. The ASA ordinance change must be completed by March to affect the new contract.

Horton shared the MOU has been signed between the Local 1817 and Administration for the position of the Community Care Providers – EMT/Paramedic. Staff will be inviting the Budget Committee to meet in January discussing what this program will look like for the community.

Horton shared that the RVFCA would like to take on the regulations of Ag exempt buildings and the hemp growers to better navigate the various agencies and help the community keep the facilities up to code and reduce risk.

Horton shared information about the integrated fire plan with ODF that should happen in the spring.

OPERATIONS

Deputy Chief Hussey stated that ODF has shared that we are in very dry condition comparable to the third week in July.

Hussey shared an incident acknowledging the great command skills of Battalion Chief Calhoun as he had to wait until an electrified fence could be turned off before entering a fire situation. This brings concern that there may be more due to hemp facilities. Volunteers Jordan Bates and Travis Linville supported the District by responding during the incident.

Hussey shared that four new students will graduate from the RCC fire academy on December 6th.

TRAINING AND SAFETY

Administrative Assistant Cowan shared that the District continues to train on Cancer Risk Reduction reminding members of the importance of the practices as well as focusing on the discussion of behavioral health. Division Chief Blakely will continue working on the behavioral health program to expand assistance to all members of the District.

Cowan shared that on November 7th, members of the District participated in the Crater High School “Evry 15 Minute” program. The program brings a broad coalition of local responding agencies with the goal of reducing distracted driving incidents among the youth. Students are reminded of the choices they make and the consequences of those choices through a realistic enactment of a motor vehicle crash involving emergency response to severely injured students, treatment, extrication, and transportation and fatality.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared more information about the Ag exempt issue regarding hemp. Ag exemption is different when it comes to building construction and fire safety requiring the County planning department involvement.

Patterson shared the October update explaining the Brycer compliance system that identifies facilities that have compliant fire systems and those that are not compliant are identified. Patterson shared that 198 smoke alarms were installed on October 19th during a smoke alarm event with the Red Cross stating that as of the end of October 957 smoke alarms have been installed in the District. Patterson thanked the Board for their continued support of purchasing the smoke alarms that are not donated.

Patterson gave a quick update on the Scenic fire station stating that the station should be dried in by late December. The Scenic roadway is still in progress.

STRATEGIC SERVICES

Deputy Chief Bates updated changes on different systems in the District Image Trend reporting system that will be mobile and user friendly; the SCBA bottles will be at the District soon; the new Fire and Life Safety staff vehicles are close to be in service.

Bates shared that the District continues to work on the NFPA grant NFORS system which he will share with the District at the December meeting.

Bates shared that the District has offered a four month internship to an SOU student for wildland assessment information and data gathering focusing on the identified high risk areas.

Bates shared the District is working on a Homeland Security Grant that would offer an interface that allows the CAD interfaces to talk to one another. This would offer an opportunity for 911 Dispatch centers to talk to each other, which typically does not happen now. This is a regional grant that involves many stakeholders including Fire, EMS, and law.

Bates shared more information on the Community Care Unit task groups that are working together.

OLD BUSINESS

REVIEW SDAO BEST PRACTICES CHECKLIST

Chief Horton, Director Hauser, and Executive Assistant Calvert reviewed the SDAO Best Practices Checklist. Chief Horton shared the District has received the full 10% credit on next year's SDIS property/casualty insurance contribution.

NEW BUSINESS

BUDGET COMMITTEE EXPIRATION

Chief Horton shared that Budget Committee members Steven Weber and Rob Hernandez's three (3) year term will expire in December of 2019. Both Committee members are interested in another term and would like to be considered. The Board directed staff to advertise for the position, remaining within Board policy, and will consider all applications along with Weber and Hernandez's acknowledgement at the December meeting.

BOARD POLICY 7.4 PUBLIC RECORDS

The Board validated the review of Board Policy 7.4 Public Records and did not have any changes. Staff will publish the Board policy with a review date of November 21, 2019. CAO Maxwell also explained the new organization public records policy that addresses Oregon Statutes within the District.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton shared that he was excited to have an assignment at the Action Auto fire; he was assigned to help an angry constituent.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick questioned the liability of such a powerful fence at the Action Auto facility. Dimick appreciated DC Hussey talking about how dry it is in the area.

Bill Leavens shared that after FD3 crews responded to a call of a friend who ended up being diagnosed with lung cancer, the same crews have stopped by to check on her. This is very meaningful to her and she continues to share the story; Bill is very proud to be a part of this District.

Steve Shafer appreciated Margie for what she does and shared that he is proud of our department.

ADJOURNMENT

Motion to adjourn at 7:10 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert, Scribe

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 5 - NOVEMBER
Fiscal Year 2019-2020

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	5,705,000.00	-	-	5,705,000.00	0.00%
1-0-40010-000	Taxes; Current	14,000,000.00	12,655,309.66	12,655,309.66	1,344,690.34	90.40%
1-0-40020-000	Taxes; Prior	350,000.00	83,250.50	201,620.71	148,379.29	57.61%
1-0-40030-000	Interest	200,000.00	22,942.38	119,884.60	80,115.40	59.94%
1-0-40050-000	Workers Comp Refund & Reimb's	10,000.00	9,363.74	10,518.88	(518.88)	105.19%
1-0-40060-000	Sale of Equipment	1,000.00	689.37	689.37	310.63	68.94%
1-0-40080-000	OSFM Conflagrations	1,000.00	-	31,829.19	(30,829.19)	3182.92%
1-0-40100-000	Fees for Service; FS/EMS	10,000.00	-	10,670.78	(670.78)	106.71%
1-0-40110-000	Fees for Service; Drill Ground	1,000.00	-	-	1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	30,000.00	-	-	30,000.00	0.00%
1-0-40331-000	Contract; Financial Services	5,000.00	-	5,000.00	-	100.00%
1-0-40331-002	Contract; Rogue Comm College	50,000.00	-	49,070.64	929.36	98.14%
1-0-40410-000	Rental Income	10,000.00	-	7,428.00	2,572.00	74.28%
1-0-40500-000	Miscellaneous Income	5,000.00	20.00	3,006.08	1,993.92	60.12%
1-0-40600-000	Donations	1,000.00	-	-	1,000.00	0.00%
1-0-43000-000	Loan Proceeds	100.00	-	27,300.00	(27,200.00)	27300.00%
Total		\$ 20,379,100.00	\$ 12,771,575.65	\$ 13,122,327.91	\$ 7,256,772.09	64.39%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	3,662,500.00	-	-	3,662,500.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	500.00	-	-	500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	100.00	-	-	100.00	0.00%
5-0-40600-000	Donations	100.00	-	-	100.00	0.00%
5-0-41000-000	Transfer from General Fund	1,266,200.00	-	-	1,266,200.00	0.00%
5-0-43000-000	Loan Proceeds	4,000,000.00	-	4,000,700.00	(700.00)	100.02%
Total		\$ 8,929,400.00	\$ -	\$ 4,000,700.00	\$ 4,928,700.00	44.80%
TOTAL ALL FUNDS		\$ 29,308,500.00	\$ 12,771,575.65	\$ 17,123,027.91	\$ 12,185,472.09	58.42%

General Ledger

Budget Status - Expense versus Budget

Period: 05 - NOVEMBER
Fiscal Year 2019-2020

Jackson County Fire District 3



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF EXPENDITURES								
General Fund								
	PERSONNEL SERVICES	11,546,900.00	994,701.68	4,669,625.51	6,877,274.49	-	6,877,274.49	59.56%
	MATERIALS & SERVICES	2,457,000.00	141,004.88	860,436.28	1,596,563.72	277,556.66	1,319,007.06	53.68%
	TRANSFERS	1,266,200.00	-	-	1,266,200.00	-	1,266,200.00	100.00%
	CONTINGENCY	886,000.00	-	-	886,000.00	-	886,000.00	100.00%
	DEBT SERVICE	492,000.00	-	130,105.43	361,894.57	-	361,894.57	73.56%
	UEFB	3,731,000.00	-	-	3,731,000.00	-	3,731,000.00	100.00%
		\$ 20,379,100.00	\$ 1,135,706.56	\$ 5,660,167.22	\$ 14,718,932.78	\$ 277,556.66	\$ 14,441,376.12	70.86%
Capital Fund								
	CAPITAL OUTLAY	5,776,000.00	422,902.68	1,578,762.73	4,197,237.27	3,398,064.03	799,173.24	13.84%
	CONTINGENCY	231,000.00	-	-	231,000.00	-	231,000.00	100.00%
	RESERVE	2,922,400.00	-	-	2,922,400.00	-	2,922,400.00	100.00%
		\$ 8,929,400.00	\$ 422,902.68	\$ 1,578,762.73	\$ 7,350,637.27	\$ 3,398,064.03	\$ 3,952,573.24	44.26%
DEPARTMENTAL SECTION								
Fund	1	GENERAL FUND						
Dept	1-1	ADMINISTRATION						
		PERSONNEL SERVICES						
1-1-51110-000	Fire Chief	145,600.00	11,078.40	61,133.38	84,466.62	0.00	84,466.62	58.01%
1-1-51128-000	Finance Assistant	61,700.00	4,702.40	25,863.22	35,836.78	0.00	35,836.78	58.08%
1-1-51131-000	Executive Assistant	63,600.00	4,849.60	26,672.80	36,927.20	0.00	36,927.20	58.06%
1-1-51150-000	Chief Administrative Officer	128,000.00	9,756.80	53,662.40	74,337.60	0.00	74,337.60	58.08%
1-1-58100-000	Part Time; Program Asst	12,500.00	0.00	0.00	12,500.00	0.00	12,500.00	100.00%
1-1-58192-000	Overtime; Administrative	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Ed Incentive	14,500.00	1,284.00	7,130.90	7,369.10	0.00	7,369.10	50.82%
1-1-58196-000	Longevity Pay	4,700.00	0.00	0.00	4,700.00	0.00	4,700.00	100.00%
1-1-58197-000	Car Allowance	11,000.00	858.00	4,604.00	6,396.00	0.00	6,396.00	58.15%
1-1-58197-010	Technology Stipend	2,000.00	165.00	825.00	1,175.00	0.00	1,175.00	58.75%
1-1-58199-000	Duty Accrual Payout	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58201-000	Retirement (PERS)	80,000.00	5,978.08	32,889.62	47,110.38	0.00	47,110.38	58.89%
1-1-58202-000	Unemployment Insurance	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	27,000.00	2,248.00	11,211.00	15,789.00	0.00	15,789.00	58.48%
1-1-58212-000	Health and Life Insurance	67,000.00	5,529.84	33,400.88	33,599.12	0.00	33,599.12	50.15%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58215-000	HRA-VEBA Contribution	16,300.00	1,354.64	6,773.20	9,526.80	0.00	9,526.80	58.45%
1-1-58220-000	FICA/Medicare PR Taxes	34,000.00	1,672.34	12,498.73	21,501.27	0.00	21,501.27	63.24%
1-1-58221-000	Workers' Comp Insurance	1,500.00	34.34	185.85	1,314.15	0.00	1,314.15	87.61%
	E1 Sub Totals:	\$ 675,500.00	\$ 49,511.44	\$ 276,850.98	\$ 398,649.02	\$ -	\$ 398,649.02	59.02%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	3,000.00	56.60	1,092.85	1,907.15	0.00	1,907.15	63.57%
1-1-60222-000	Supplies; Office	10,000.00	302.87	2,666.61	7,333.39	0.00	7,333.39	73.33%
1-1-60223-001	Supplies; Administrative	30,000.00	409.64	15,157.43	14,842.57	5,586.95	9,255.62	30.85%
1-1-60223-002	Licenses and Fees	45,000.00	233.38	29,787.09	15,212.91	0.00	15,212.91	33.81%
1-1-60270-000	Contractual & Professional Serv	591,000.00	5,599.50	237,522.50	353,477.50	240,892.99	112,584.51	19.05%
1-1-60370-000	Property & Casualty Insurance	85,000.00	128.00	41,172.00	43,828.00	0.00	43,828.00	51.56%
1-1-60380-000	Mileage Reimbursements	2,000.00	0.00	134.06	1,865.94	0.00	1,865.94	93.30%
1-1-60410-000	Membership Dues	8,500.00	185.00	6,740.00	1,760.00	0.00	1,760.00	20.71%
1-1-60412-000	Books & Subscriptions	1,500.00	200.00	962.56	537.44	0.00	537.44	35.83%
1-1-60430-001	Advertising	6,500.00	97.96	506.19	5,993.81	342.09	5,651.72	86.95%
1-1-60490-000	Hiring Processes & Backgrounds	15,000.00	2,486.81	6,757.50	8,242.50	63.00	8,179.50	54.53%
1-1-60491-000	Postage and Shipping	3,500.00	921.54	1,223.07	2,276.93	0.00	2,276.93	65.06%
1-1-62100-000	Interest on Bank Loan	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
	E2 Sub Totals:	\$ 802,100.00	\$ 10,621.30	\$ 343,721.86	\$ 458,378.14	\$ 246,885.03	\$ 211,493.11	26.37%
	Administration Total	\$ 1,477,600.00	\$ 60,132.74	\$ 620,572.84	\$ 857,027.16	\$ 246,885.03	\$ 610,142.13	41.29%
Dept 1-2	OPERATIONS							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	1,250,000.00	95,370.24	514,318.08	735,681.92	0.00	735,681.92	58.85%
1-2-52140-000	Fire Engineers	1,090,000.00	82,897.92	447,056.64	642,943.36	0.00	642,943.36	58.99%
1-2-52151-000	Firefighters	1,640,000.00	112,532.81	606,874.73	1,033,125.27	0.00	1,033,125.27	63.00%
1-2-55140-000	Deputy Chief of Operations	128,000.00	9,756.80	53,662.40	74,337.60	0.00	74,337.60	58.08%
1-2-55142-000	Battalion Chiefs	340,000.00	25,724.16	138,726.72	201,273.28	0.00	201,273.28	59.20%
1-2-55147-000	Administrative Assistant	56,000.00	2,137.60	11,168.96	44,831.04	0.00	44,831.04	80.06%
1-2-55180-000	Community Paramedic/EMT	85,500.00	0.00	0.00	85,500.00	0.00	85,500.00	100.00%
1-2-58192-000	Overtime; Operations	500,000.00	63,170.37	151,115.20	348,884.80	0.00	348,884.80	69.78%
1-2-58192-001	Overtime; FLSA Premium Pay	131,000.00	7,751.40	46,489.50	84,510.50	0.00	84,510.50	64.51%
1-2-58192-002	Overtime; OSFM Conflagrations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-58193-000	Out of Classification	70,000.00	4,487.73	20,530.85	49,469.15	0.00	49,469.15	70.67%
1-2-58194-007	Ed Incentive	113,800.00	8,587.00	46,953.00	66,847.00	0.00	66,847.00	58.74%
1-2-58195-000	EMS Incentive	236,800.00	16,632.00	91,476.00	145,324.00	0.00	145,324.00	61.37%
1-2-58196-000	Longevity Pay	83,000.00	0.00	0.00	83,000.00	0.00	83,000.00	100.00%
1-2-58197-000	Holiday Pay	121,800.00	119,586.72	119,586.72	2,213.28	0.00	2,213.28	1.82%
1-2-58197-010	Technology Stipend	4,000.00	325.00	1,495.00	2,505.00	0.00	2,505.00	62.63%
1-2-58199-000	Duty Accrual Payout	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-2-58201-000	Retirement (PERS)	1,230,000.00	117,574.79	480,077.22	749,922.78	0.00	749,922.78	60.97%
1-2-58210-000	ER Deferred Comp Contrib	132,400.00	9,387.41	57,774.16	74,625.84	0.00	74,625.84	56.36%
1-2-58212-000	Health and Life Insurance	1,100,000.00	82,077.01	503,243.03	596,756.97	0.00	596,756.97	54.25%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58215-000	HRA-VEBA Contribution	207,300.00	15,578.43	78,478.64	128,821.36	0.00	128,821.36	62.14%
1-2-58220-000	FICA/Medicare PR Taxes	448,000.00	40,910.86	169,062.68	278,937.32	0.00	278,937.32	62.26%
1-2-58221-000	Workers' Comp Insurance	129,400.00	10,955.96	44,745.32	84,654.68	0.00	84,654.68	65.42%
	E1 Sub Totals:	\$ 9,105,000.00	\$ 825,444.21	\$ 3,582,834.85	\$ 5,522,165.15	\$ -	\$ 5,522,165.15	60.65%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	22,500.00	1,833.00	1,833.00	20,667.00	0.00	20,667.00	91.85%
1-2-60223-002	Licenses and Fees	4,000.00	0.00	1,021.00	2,979.00	0.00	2,979.00	74.48%
1-2-60223-007	Supplies; Operations	5,000.00	473.73	740.45	4,259.55	54.16	4,205.39	84.11%
1-2-60224-000	Supplies; Special Projects	11,000.00	8.84	1,385.20	9,614.80	271.42	9,343.38	84.94%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	57,500.00	405.58	2,563.78	54,936.22	0.00	54,936.22	95.54%
1-2-60225-002	Hose and Appliances	30,000.00	9,450.00	12,920.06	17,079.94	0.00	17,079.94	56.93%
1-2-60225-003	Apparatus Equipment	12,500.00	107.40	5,719.07	6,780.93	49.96	6,730.97	53.85%
1-2-60225-004	Safety Equipment	8,700.00	448.28	2,009.59	6,690.41	129.78	6,560.63	75.41%
1-2-60225-005	Technical Apparatus Equipment	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-2-60225-006	Technical Rescue Equipment	10,000.00	0.00	444.00	9,556.00	125.00	9,431.00	94.31%
1-2-60225-007	Rehabilitation and Consumables	6,500.00	0.00	2,067.09	4,432.91	39.78	4,393.13	67.59%
1-2-60225-008	Equip for New Apparatus	14,200.00	0.00	0.00	14,200.00	0.00	14,200.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	43,000.00	3,057.56	19,361.82	23,638.18	0.00	23,638.18	54.97%
1-2-60270-000	Contractual & Professional Serv	17,500.00	0.00	10,857.20	6,642.80	0.00	6,642.80	37.96%
1-2-60410-000	Membership Dues	1,000.00	100.00	480.00	520.00	0.00	520.00	52.00%
1-2-60412-000	Books & Subscriptions	2,000.00	259.48	1,212.68	787.32	0.00	787.32	39.37%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Vol Pre-Entrance Screening	5,000.00	49.00	1,616.00	3,384.00	29.00	3,355.00	67.10%
1-2-65005-000	Student Firefighter Program	50,000.00	13,420.70	13,420.70	36,579.30	0.00	36,579.30	73.16%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	3,000.00	0.00	200.00	2,800.00	0.00	2,800.00	93.33%
1-2-65010-000	Scholarship Donations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
	E2 Sub Totals:	\$ 311,900.00	\$ 29,613.57	\$ 77,851.64	\$ 234,048.36	\$ 699.10	\$ 233,349.26	74.82%
	Operations Total	\$ 9,416,900.00	\$ 855,057.78	\$ 3,660,686.49	\$ 5,756,213.51	\$ 699.10	\$ 5,755,514.41	61.12%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	128,000.00	9,756.80	53,662.40	74,337.60	0.00	74,337.60	58.08%
1-3-53153-000	Deputy Fire Marshals	208,600.00	15,897.60	87,436.80	121,163.20	0.00	121,163.20	58.08%
1-3-53155-000	Fire Life Safety Specialist	82,000.00	0.00	113,059.38	-31,059.38	0.00	-31,059.38	-37.88%
1-3-55147-000	Administrative Assistant	56,000.00	4,275.20	23,513.60	32,486.40	0.00	32,486.40	58.01%
1-3-58192-000	Overtime	20,000.00	0.00	521.64	19,478.36	0.00	19,478.36	97.39%
1-3-58194-000	Ed/EMS Incentive	31,900.00	2,326.00	13,297.00	18,603.00	0.00	18,603.00	58.32%
1-3-58196-000	Longevity Pay	2,600.00	0.00	0.00	2,600.00	0.00	2,600.00	100.00%
1-3-58197-010	Technology Stipend	3,100.00	195.00	1,235.00	1,865.00	0.00	1,865.00	60.16%
1-3-58198-001	Fire Investigator On Call Pay	15,000.00	909.75	5,440.50	9,559.50	0.00	9,559.50	63.73%
1-3-58199-000	Duty Accrual Payout	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58201-000	Retirement (PERS)	125,500.00	7,771.99	47,186.09	78,313.91	0.00	78,313.91	62.40%
1-3-58210-000	ER Deferred Comp Contrib	12,600.00	706.00	3,798.00	8,802.00	0.00	8,802.00	69.86%
1-3-58212-000	Health and Life Insurance	108,000.00	6,999.22	52,164.05	55,835.95	0.00	55,835.95	51.70%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58215-000	HRA-VEBA Contribution	20,300.00	1,354.64	12,195.84	8,104.16	0.00	8,104.16	39.92%
1-3-58220-000	FICA/Medicare PR Taxes	42,600.00	2,495.86	21,315.05	21,284.95	0.00	21,284.95	49.96%
1-3-58221-000	Workers' Comp Insurance	1,000.00	33.58	252.89	747.11	0.00	747.11	74.71%
	E1 Sub Totals:	\$ 867,200.00	\$ 52,721.64	\$ 435,078.24	\$ 432,121.76	\$ -	\$ 432,121.76	49.83%
	MATERIALS & SERVICES							
1-3-58203-000	Physicals and Vaccinations	2,000.00	582.00	582.00	1,418.00	0.00	1,418.00	70.90%
1-3-60220-000	Printing	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	10,000.00	190.94	1,323.23	8,676.77	350.74	8,326.03	83.26%
1-3-60223-005	Supplies; Public Ed Materials	7,000.00	1,039.19	4,281.69	2,718.31	0.00	2,718.31	38.83%
1-3-60223-009	Community Fire Prev & Safety	72,300.00	4,010.00	20,991.44	51,308.56	7,950.00	43,358.56	59.97%
1-3-60270-000	Contractual & Professional Serv	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00%
1-3-60410-000	Membership Dues	2,000.00	25.00	200.00	1,800.00	65.00	1,735.00	86.75%
1-3-60412-000	Books & Subscriptions	3,500.00	0.00	384.00	3,116.00	0.00	3,116.00	89.03%
1-3-60430-000	Advertising	9,000.00	0.00	700.00	8,300.00	0.00	8,300.00	92.22%
	E2 Sub Totals:	\$ 123,300.00	\$ 5,847.13	\$ 28,462.36	\$ 94,837.64	\$ 8,365.74	\$ 86,471.90	70.13%
	Fire and Life Safety Total	\$ 990,500.00	\$ 58,568.77	\$ 463,540.60	\$ 526,959.40	\$ 8,365.74	\$ 518,593.66	52.36%
Dept 1-4	TRAINING							
	PERSONNEL SERVICES							
1-4-55143-000	Div Chief Training and Safety	122,000.00	9,292.80	51,110.40	70,889.60	0.00	70,889.60	58.11%
1-4-55147-000	Administrative Assistant	56,000.00	4,275.20	23,513.60	32,486.40	0.00	32,486.40	58.01%
1-4-58192-000	Overtime; Non Trng Dept Staff	75,000.00	6,081.35	16,376.19	58,623.81	0.00	58,623.81	78.17%
1-4-58195-000	Ed/EMS Incentive	11,000.00	852.00	4,686.00	6,314.00	0.00	6,314.00	57.40%
1-4-58197-010	Technology Stipend	800.00	65.00	325.00	475.00	0.00	475.00	59.38%
1-4-58199-000	Duty Accrual Payout	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-4-58201-000	Retirement (PERS)	50,000.00	3,525.50	16,140.15	33,859.85	0.00	33,859.85	67.72%
1-4-58210-000	ER Deferred Comp Contrib	7,400.00	680.59	3,261.37	4,138.63	0.00	4,138.63	55.93%
1-4-58212-000	Health and Life Insurance	32,000.00	5,147.79	18,491.62	13,508.38	0.00	13,508.38	42.21%
1-4-58215-000	HRA-VEBA Contribution	8,000.00	846.58	3,826.25	4,173.75	0.00	4,173.75	52.17%
1-4-58220-000	FICA/Medicare PR Taxes	20,800.00	1,558.41	7,286.07	13,513.93	0.00	13,513.93	64.97%
1-4-58221-000	Workers' Comp Insurance	6,000.00	307.12	1,396.06	4,603.94	0.00	4,603.94	76.73%
	E1 Sub Totals:	\$ 393,000.00	\$ 32,632.34	\$ 146,412.71	\$ 246,587.29	\$ -	\$ 246,587.29	62.74%
	MATERIALS & SERVICES							
1-4-58203-000	Physicals and Vaccinations	1,000.00	101.00	101.00	899.00	0.00	899.00	89.90%
1-4-60223-002	Licenses and Fees	1,000.00	0.00	80.00	920.00	0.00	920.00	92.00%
1-4-60223-012	Supplies; Training & Safety	18,000.00	147.00	2,710.70	15,289.30	287.90	15,001.40	83.34%
1-4-60223-014	Training Props & Equipment	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-4-60254-000	M&R; Training Equip & Props	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60265-000	Health and Wellness	5,000.00	140.00	140.00	4,860.00	0.00	4,860.00	97.20%
1-4-60270-000	Contractual & Professional Serv	15,000.00	0.00	625.00	14,375.00	0.00	14,375.00	95.83%
1-4-60410-000	Membership Dues	1,000.00	25.00	350.00	650.00	0.00	650.00	65.00%
1-4-60412-000	Books & Subscriptions	10,000.00	0.00	4,819.00	5,181.00	0.00	5,181.00	51.81%
1-4-60449-000	Meeting Travel Expenses	8,000.00	1,185.76	2,490.40	5,509.60	0.00	5,509.60	68.87%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60455-001	Training/Conferences; Adm & Ldrship	45,000.00	1,990.32	12,381.88	32,618.12	796.43	31,821.69	70.71%
1-4-60455-002	Training/Conferences; Board	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	25,000.00	627.00	5,549.48	19,450.52	1,320.00	18,130.52	72.52%
1-4-60455-004	Training/Conferences; FLS	10,000.00	0.00	898.30	9,101.70	285.00	8,816.70	88.17%
1-4-60455-006	Training/Conferences; Student's & Vol's	5,000.00	200.00	416.22	4,583.78	0.00	4,583.78	91.68%
1-4-60455-007	Training/Conferences; Technology	7,500.00	1,621.38	1,803.38	5,696.62	0.00	5,696.62	75.95%
1-4-60455-008	Trng/Conferences; EMS	6,000.00	1,626.00	1,626.00	4,374.00	50.00	4,324.00	72.07%
E2 Sub Totals:		\$ 164,000.00	\$ 7,663.46	\$ 33,991.36	\$ 130,008.64	\$ 2,739.33	\$ 127,269.31	77.60%
Training Total		\$ 557,000.00	\$ 40,295.80	\$ 180,404.07	\$ 376,595.93	\$ 2,739.33	\$ 373,856.60	67.12%
Dept 1-5	STRATEGIC SUPPORT SERVICES							
PERSONNEL SERVICES								
1-5-57124-000	Deputy Chief Strategic Servies	128,000.00	9,756.80	53,662.40	74,337.60	0.00	74,337.60	58.08%
1-5-57125-000	Facilities/Logistics Technician	91,000.00	4,064.00	56,582.51	34,417.49	0.00	34,417.49	37.82%
1-5-58195-000	Ed/EMS Incentive	6,000.00	796.00	4,307.00	1,693.00	0.00	1,693.00	28.22%
1-5-58196-000	Longevity Pay	200.00	0.00	148.68	51.32	0.00	51.32	25.66%
1-5-58197-010	Technology Stipend	1,700.00	130.00	650.00	1,050.00	0.00	1,050.00	61.76%
1-5-58199-000	Duty Accrual Payout	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-5-58201-000	Retirement (PERS)	42,000.00	2,611.62	15,124.18	26,875.82	0.00	26,875.82	63.99%
1-5-58210-000	ER Deferred Comp Contrib	6,000.00	0.00	266.00	5,734.00	0.00	5,734.00	95.57%
1-5-58212-000	Health and Life Insurance	48,600.00	3,990.21	23,447.61	25,152.39	0.00	25,152.39	51.75%
1-5-58215-000	HRA-VEBA Contribution	8,500.00	677.32	3,376.09	5,123.91	0.00	5,123.91	60.28%
1-5-58220-000	FICA/Medicare PR Taxes	18,000.00	1,116.00	8,740.85	9,259.15	0.00	9,259.15	51.44%
1-5-58221-000	Workers' Comp Insurance	1,000.00	20.32	136.77	863.23	0.00	863.23	86.32%
E1 Sub Totals:		\$ 358,000.00	\$ 23,162.27	\$ 166,442.09	\$ 191,557.91	\$ -	\$ 191,557.91	53.51%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	30,000.00	329.90	13,697.72	16,302.28	0.00	16,302.28	54.34%
1-5-60221-000	Janitorial and Laundry Services	33,000.00	2,669.47	10,504.58	22,495.42	0.00	22,495.42	68.17%
1-5-60223-003	Supplies; Medical	75,000.00	3,028.39	28,903.05	46,096.95	1,291.34	44,805.61	59.74%
1-5-60223-008	Supplies; Station Consumables	6,000.00	8.00	397.82	5,602.18	0.00	5,602.18	93.37%
1-5-60223-015	Supplies; Furnishings & Appliances	20,000.00	0.00	830.77	19,169.23	0.00	19,169.23	95.85%
1-5-60223-016	Supplies; Facilities	13,000.00	271.72	2,016.23	10,983.77	28.59	10,955.18	84.27%
1-5-60230-000	Fuel and Lubricants	80,000.00	5,668.35	23,859.66	56,140.34	0.00	56,140.34	70.18%
1-5-60250-000	M&R; Apparatus & Vehicles	200,000.00	32,920.87	62,527.69	137,472.31	78.36	137,393.95	68.70%
1-5-60251-110	Building & Grounds; WC Station	17,000.00	971.48	6,855.78	10,144.22	0.00	10,144.22	59.67%
1-5-60251-111	Building & Grounds; CP Station	46,000.00	2,383.04	23,358.93	22,641.07	0.00	22,641.07	49.22%
1-5-60251-112	Building & Grounds; DB Station	12,000.00	277.50	783.63	11,216.37	0.00	11,216.37	93.47%
1-5-60251-113	Building & Grounds; SV Station	5,000.00	556.99	5,596.13	-596.13	0.00	-596.13	-11.92%
1-5-60251-114	Building & Grounds; GH Station	15,000.00	2,399.49	10,098.57	4,901.43	35.90	4,865.53	32.44%
1-5-60251-115	Building & Grounds; AL Station	12,000.00	410.00	1,200.55	10,799.45	0.00	10,799.45	90.00%
1-5-60251-116	Building & Grounds; EP Station	34,000.00	1,043.37	13,042.52	20,957.48	0.00	20,957.48	61.64%
1-5-60251-117	Building & Grounds; TR Station	5,000.00	0.00	974.71	4,025.29	0.00	4,025.29	80.51%
1-5-60251-118	Building & Grounds; CP Scenic Station	1,000.00	0.00	1,305.00	-305.00	0.00	-305.00	-30.50%
1-5-60251-120	Building & Grounds; TRNG Center	6,000.00	242.90	1,476.35	4,523.65	0.00	4,523.65	75.39%
1-5-60251-121	Building & Grounds; ADM Bldg	32,000.00	2,596.40	11,286.38	20,713.62	102.96	20,610.66	64.41%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60251-122	Building & Grounds; LOG Warehouse	2,000.00	0.00	618.66	1,381.34	0.00	1,381.34	69.07%
1-5-60251-123	Building & Grounds; FS Center	2,000.00	253.08	1,012.32	987.68	0.00	987.68	49.38%
1-5-60254-000	M&R; District Equipment	7,500.00	767.45	1,457.09	6,042.91	0.00	6,042.91	80.57%
1-5-60255-000	M&R; Appliances/Furnishings	5,000.00	12.20	66.69	4,933.31	0.00	4,933.31	98.67%
1-5-60270-000	Contractual & Professional Serv	8,000.00	720.00	4,586.55	3,413.45	0.00	3,413.45	42.67%
1-5-60410-000	Membership and Certifications	100.00	25.00	370.00	-270.00	0.00	-270.00	-270.00%
1-5-60412-000	Books & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60500-110	Utilities; WC	35,000.00	2,209.27	11,215.47	23,784.53	0.00	23,784.53	67.96%
1-5-60500-111	Utilities; CP	23,000.00	1,563.68	8,092.66	14,907.34	0.00	14,907.34	64.81%
1-5-60500-112	Utilities; DB	14,000.00	538.68	2,470.24	11,529.76	0.00	11,529.76	82.36%
1-5-60500-113	Utilities; SV	14,000.00	322.62	2,541.44	11,458.56	0.00	11,458.56	81.85%
1-5-60500-114	Utilities; GH	14,000.00	763.73	3,704.52	10,295.48	0.00	10,295.48	73.54%
1-5-60500-115	Utilities; AL	10,000.00	233.16	1,438.93	8,561.07	0.00	8,561.07	85.61%
1-5-60500-116	Utilities; EP	23,000.00	1,561.68	8,421.92	14,578.08	0.00	14,578.08	63.38%
1-5-60500-117	Utilities; TR	10,000.00	803.75	3,636.92	6,363.08	0.00	6,363.08	63.63%
1-5-60500-118	Utilities; CPS	3,000.00	22.58	205.54	2,794.46	0.00	2,794.46	93.15%
1-5-60500-120	Utilities; TC	15,000.00	1,173.65	5,784.38	9,215.62	0.00	9,215.62	61.44%
1-5-60500-121	Utilities; AB	37,000.00	3,039.75	15,474.52	21,525.48	0.00	21,525.48	58.18%
1-5-60500-123	Utilities; FSC	5,000.00	245.52	1,263.22	3,736.78	0.00	3,736.78	74.74%
E2 Sub Totals:		\$ 869,700.00	\$ 70,033.67	\$ 291,077.14	\$ 578,622.86	\$ 1,537.15	\$ 577,085.71	66.35%
Support Services Total		\$ 1,227,700.00	\$ 93,195.94	\$ 457,519.23	\$ 770,180.77	\$ 1,537.15	\$ 768,643.62	62.61%
Dept 1-7	TECHNOLOGY							
PERSONNEL SERVICES								
1-7-51145-000	Info Tech Administrator	99,300.00	7,569.60	41,632.80	57,667.20	0.00	57,667.20	58.07%
1-7-58194-000	Ed Incentive	3,400.00	264.00	1,452.00	1,948.00	0.00	1,948.00	57.29%
1-7-58196-000	Longevity Pay	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00%
1-7-58197-010	Technology Stipend	800.00	0.00	0.00	800.00	0.00	800.00	100.00%
1-7-58201-000	Retirement (PERS)	13,000.00	988.60	5,437.30	7,562.70	0.00	7,562.70	58.17%
1-7-58210-000	ER Deferred Comp Contrib	4,400.00	368.00	1,840.00	2,560.00	0.00	2,560.00	58.18%
1-7-58212-000	Health and Life Insurances	13,500.00	1,098.05	6,632.82	6,867.18	0.00	6,867.18	50.87%
1-7-58215-000	HRA-VEBA Contribution	4,100.00	338.66	1,693.30	2,406.70	0.00	2,406.70	58.70%
1-7-58220-000	FICA/Medicare PR Taxes	8,000.00	595.86	3,278.93	4,721.07	0.00	4,721.07	59.01%
1-7-58221-000	Workers' Comp Insurance	500.00	7.01	39.49	460.51	0.00	460.51	92.10%
E1 Sub Totals:		\$ 148,200.00	\$ 11,229.78	\$ 62,006.64	\$ 86,193.36	\$ -	\$ 86,193.36	58.16%
MATERIALS & SERVICES								
1-7-60223-011	Supplies; Computers and Tech	47,000.00	6,948.36	18,910.39	28,089.61	1,274.31	26,815.30	57.05%
1-7-60223-013	Supplies; Communication Device	10,000.00	3,183.00	10,171.24	-171.24	0.00	-171.24	-1.71%
1-7-60240-000	Licenses and Subscriptions	84,600.00	3,738.86	41,373.02	43,226.98	14,056.00	29,170.98	34.48%
1-7-60241-000	Technical Support	8,000.00	0.00	2,411.50	5,588.50	2,000.00	3,588.50	44.86%
1-7-60252-000	M&R; Office and Tech Equip	7,000.00	352.41	2,002.64	4,997.36	0.00	4,997.36	71.39%
1-7-60253-000	M&R; Communication Devices	5,000.00	1,399.42	2,320.99	2,679.01	0.00	2,679.01	53.58%
1-7-60290-000	Communication Services	24,400.00	1,603.70	8,142.14	16,257.86	0.00	16,257.86	66.63%
E2 Sub Totals:		\$ 186,000.00	\$ 17,225.75	\$ 85,331.92	\$ 100,668.08	\$ 17,330.31	\$ 83,337.77	44.81%
Technology Total		\$ 334,200.00	\$ 28,455.53	\$ 147,338.56	\$ 186,861.44	\$ 17,330.31	\$ 169,531.13	50.73%

			Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Dept	1-9	NON-DEPARTMENTAL							
		TRANSFERS							
1-9-90300-000		Trsf to Capital Projects Fund	1,266,200.00	0.00	0.00	1,266,200.00	0.00	1,266,200.00	100.00%
		E4 Sub Totals:	\$ 1,266,200.00	\$ -	\$ -	\$ 1,266,200.00	\$ -	\$ 1,266,200.00	100.00%
		OPERATING CONTINGENCY							
1-9-80070-000		Operating Contingency	861,000.00	0.00	0.00	861,000.00	0.00	861,000.00	100.00%
1-9-80070-001		Contingency Vac Liabilities	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00%
		E5 Sub Totals:	\$ 886,000.00	\$ -	\$ -	\$ 886,000.00	\$ -	\$ 886,000.00	100.00%
		DEBT SERVICE							
1-9-80010-000		Debt Service Principal	428,100.00	0.00	122,550.08	305,549.92	0.00	305,549.92	71.37%
1-9-80011-000		Debt Service Interest	63,900.00	0.00	7,555.35	56,344.65	0.00	56,344.65	88.18%
		E6 Sub Totals:	\$ 492,000.00	\$ -	\$ 130,105.43	\$ 361,894.57	\$ -	\$ 361,894.57	73.56%
		UEFB							
1-9-99000-000		Unapp Ending Fund Balance	3,731,000.00	0.00	0.00	3,731,000.00	0.00	3,731,000.00	100.00%
		E8 Sub Totals:	\$ 3,731,000.00	\$ -	\$ -	\$ 3,731,000.00	\$ -	\$ 3,731,000.00	100.00%
		Non-Departmental Total	\$ 6,375,200.00	\$ -	\$ 130,105.43	\$ 6,245,094.57	\$ -	\$ 6,245,094.57	97.96%
		General Fund Total	\$ 20,379,100.00	\$ 1,135,706.56	\$ 5,660,167.22	\$ 14,718,932.78	\$ 277,556.66	\$ 14,441,376.12	70.86%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	668,000.00	0.00	485,109.95	182,890.05	107,215.00	75,675.05	11.33%
5-8-70531-000	Apparatus and Vehicles	108,000.00	-9.00	78,753.34	29,246.66	1,822.61	27,424.05	25.39%
5-8-70532-000	Land and Improvements	500,000.00	0.00	41,210.00	458,790.00	0.00	458,790.00	91.76%
5-8-70533-000	Bldg Const and Improvements	4,500,000.00	422,911.68	973,689.44	3,526,310.56	3,289,026.42	237,284.14	5.27%
	E3 Sub Totals:	\$ 5,776,000.00	\$ 422,902.68	\$ 1,578,762.73	\$ 4,197,237.27	\$ 3,398,064.03	\$ 799,173.24	13.84%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	231,000.00	-	-	231,000.00	-	231,000.00	100.00%
	E5 Sub Totals:	\$ 231,000.00	\$ -	\$ -	\$ 231,000.00	\$ -	\$ 231,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	2,922,400.00	-	-	2,922,400.00	-	2,922,400.00	100.00%
	E9 Sub Totals:	\$ 2,922,400.00	\$ -	\$ -	\$ 2,922,400.00	\$ -	\$ 2,922,400.00	100.00%
	Capital Fund Total	\$ 8,929,400.00	\$ 422,902.68	\$ 1,578,762.73	\$ 7,350,637.27	\$ 3,398,064.03	\$ 3,952,573.24	44.26%
	Report Totals:	\$ 29,308,500.00	\$ 1,558,609.24	\$ 7,238,929.95	\$ 22,069,570.05	\$ 3,675,620.69	\$ 18,393,949.36	62.76%

Accounts Payable

Transactions by Account and Department

Period: 05 - NOVEMBER

Fiscal Year 2019-2020

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	5,139.60
1-1-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	612.08
1-1-60220-000	Tekprinting Services Inc.	FD3 Return Address Printing on Envelopes (1,000)	11/27/2019	40418	56.60
1-1-60222-000	Office Depot	Office Supplies	11/06/2019	40348	19.98
1-1-60222-000	Office Depot	Ink Cartridges (4)	11/27/2019	40404	132.89
1-1-60222-000	Office Depot	Office Supplies	11/27/2019	40404	75.87
1-1-60222-000	Office Depot	Office Supplies	11/27/2019	40404	8.14
1-1-60222-000	Wells Fargo Bank Visa Cards	SM Visa; Desktop Organizer for BC Office	11/13/2019	0	65.99
1-1-60223-001	Petty Cash - Steve Darnell	Totes (2) for File Storage	11/06/2019	40351	21.96
1-1-60223-001	Petty Cash - Steve Darnell	Food for June BOD Meeting	11/06/2019	40351	20.30
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Kitchen Supplies for ADM	11/13/2019	0	68.96
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for October BOD Meeting	11/13/2019	0	38.03
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for September BOD Meeting	11/13/2019	0	72.97
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Years of Service Award Frames (15)	11/13/2019	0	125.97
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Kitchen Supplies for ADM	11/13/2019	0	9.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food for OFCA Meeting 10/3/19	11/13/2019	0	52.45
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	11/28/2019	40372	110.00
1-1-60270-000	Bravio Communications, LLC	October Lobbyist/Legislative Services	11/06/2019	40324	1,000.00
1-1-60270-000	Bravio Communications, LLC	November Lobbyist/Legislative Services	11/27/2019	40381	1,000.00
1-1-60270-000	Centerpoint	EAP Services for November	11/06/2019	40325	2,140.00
1-1-60270-000	Michael House	Construction Consultation for Scenic Station	11/06/2019	40338	487.50
1-1-60270-000	Ogletree Deakins	Legal Services - General Labor	11/06/2019	40349	972.00
1-1-60370-000	Special Districts	Add'l Premium Due for New 2019 Ford Truck	11/27/2019	40416	64.00
1-1-60370-000	Special Districts	Add'l Premium Due for New 2019 Ford Truck	11/27/2019	40416	64.00
1-1-60410-000	Government Fin Officers Assn	Membership Dues for Maxwell	11/27/2019	40394	160.00
1-1-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Horton	11/27/2019	40410	25.00
1-1-60412-000	Wells Fargo Bank Visa Cards	BH Visa; Subscription to Harvard Business Review	11/13/2019	0	200.00
1-1-60430-001	Rosebud Media LLC	Executive Session Mtg Notice on 10/16/19	11/06/2019	40356	44.21
1-1-60430-001	Rosebud Media LLC	November BOD Meeting Notice	11/27/2019	40411	53.75
1-1-60490-000	David M. Corey Ph.D., P.C.	FF Pre-Entrance Phase I/II Reports on (5) Candidates	11/27/2019	40388	450.00
1-1-60490-000	Thomas Kerley	Reimb Travel Exp for (5) FF Pre-Employ Background	11/27/2019	40398	1,008.67
1-1-60490-000	Rosebud Media LLC	Civil Service Meeting Notice on 11/14/19	11/27/2019	40411	39.56
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Captain Exam Evaluator/Meyer	11/13/2019	0	95.69
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Dinner for Captain Promotional Exam	11/13/2019	0	460.00
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Captain Exam Evaluator/Denney	11/13/2019	0	95.69
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Food for Captain Promotional Exam	11/13/2019	0	12.38
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Food for Captain Promotional Exam	11/13/2019	0	324.82
1-1-60491-000	Petty Cash - Steve Darnell	Postage	11/06/2019	40351	2.69
1-1-60491-000	UPS	October Shipping Charges	11/06/2019	40364	53.80
1-1-60491-000	Wells Fargo Bank Visa Cards	SM Visa; Refill Postage Account (Endicia)	11/13/2019	0	300.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Shipping for Chain Repair	11/13/2019	0	12.60
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; Postage for Dump Trailer Letter to Patrons	11/13/2019	0	517.00
1-1-60491-000	Wells Fargo Bank Visa Cards	MH Visa; Printable Postage Sheets	11/13/2019	0	35.45
Sub Total Dept 1:					\$16,249.60

OPERATIONS DEPARTMENT

1-2-58203-000	Asante Physician Partners	Annual Med/Physical Exams (12)	11/27/2019	40376	1,833.00
1-2-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	76,793.10
1-2-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	8,713.94
1-2-60223-007	Wells Fargo Bank Visa Cards	JuB Visa; Asset Tags for Tracking Equipment Inventory	11/13/2019	0	425.95
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Supplies for DOSE Public Education Kits	11/13/2019	0	20.28
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Meals (2) for After Action Call Review Meeting	11/13/2019	0	27.50
1-2-60224-000	Petty Cash - Steve Darnell	Windshield Marker/Pencils for Deployment Trailer	11/06/2019	40351	8.84
1-2-60225-001	Petty Cash - Steve Darnell	Embroidery Hoops for Labeling PPE Hoods	11/06/2019	40351	5.98
1-2-60225-001	Sea Western Fire Fighting Equipment	Haix Turnout Boots for Hoffman	11/06/2019	40357	399.60
1-2-60225-002	Cascade Fire Equipment	2.5" x 100' Fire Suppression Hose	11/27/2019	40384	9,450.00
1-2-60225-003	Wells Fargo Bank Visa Cards	MyH Visa; Swivel Mount for SE18-02	11/13/2019	0	26.85
1-2-60225-003	Wells Fargo Bank Visa Cards	MyH Visa; Swivel Mount for SE14-01	11/13/2019	0	26.85
1-2-60225-003	Wells Fargo Bank Visa Cards	MyH Visa; Swivel Mount for SE14-02	11/13/2019	0	26.85
1-2-60225-003	Wells Fargo Bank Visa Cards	MyH Visa; Swivel Mount for SE18-01	11/13/2019	0	26.85
1-2-60225-004	Batteries Plus	Flashlights (2) for Staff Vehicles	11/06/2019	40323	299.90
1-2-60225-004	Batteries Plus	Batteries	11/27/2019	40377	25.95
1-2-60225-004	Napa Auto Parts	Restock Batteries	11/06/2019	40346	48.88
1-2-60225-004	WCP Solutions	Restock Batteries	11/06/2019	40366	73.55
1-2-60254-000	Cascade Fire Equipment	Repair SCBA Pack	11/27/2019	40384	150.00
1-2-60254-000	L.N. Curtis & Sons	Repair Bullard Imager	11/27/2019	40399	2,879.99
1-2-60254-000	Eagle Point Hardware	Wood Handle Oil for Tools	11/06/2019	40335	19.98
1-2-60254-000	Eagle Point Hardware	Ladder Wax	11/06/2019	40335	7.59
1-2-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Hussey	11/27/2019	40410	25.00
1-2-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Calhoun	11/27/2019	40410	25.00
1-2-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Bancroft	11/27/2019	40410	25.00
1-2-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Harvey	11/27/2019	40410	25.00
1-2-60412-000	Rosebud Media LLC	Newspaper Subscription (EP)	11/27/2019	40412	259.48
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Vol Ricks	11/27/2019	40378	29.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Eval Phase I for Vol Ricks	11/27/2019	40388	20.00
1-2-65005-000	Rogue Community College	Student FF Program Textbooks for Fall Term	11/06/2019	40352	1,750.70
1-2-65005-000	Rogue Community College	Credit Fall Term Tuition for Silver (Exceeded Max Allowable)	11/06/2019	40352	-1,303.00
1-2-65005-000	Rogue Community College	Fall Term Tuition for (6) Students	11/06/2019	40352	12,973.00
Sub Total Dept 2:					\$115,120.61

FIRE AND LIFE SAFETY DEPARTMENT

1-3-58203-000	Asante Physician Partners	Annual Med/Physical Exam	11/27/2019	40376	582.00
1-3-58212-000	Regence Blue Cross	November Credit Health Insurance Premium - A Blakely	11/22/2019	0	-1,003.50
1-3-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	7,342.80
1-3-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	977.85
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Canvas Prints (3) for THFT Gifts	11/13/2019	0	100.94
1-3-60223-004	Wisdom Signs	FD3 Logo Stickers (110)	11/27/2019	40421	90.00
1-3-60223-005	Wells Fargo Bank Visa Cards	JP Visa; Sunglasses (10) for Public Ed	11/13/2019	0	95.00
1-3-60223-005	Wells Fargo Bank Visa Cards	JP Visa; Tic-Tac-Toe Games (120) for Public Ed	11/13/2019	0	800.69
1-3-60223-005	Wells Fargo Bank Visa Cards	JP Visa; Sports Bottles (50) for Public Ed	11/13/2019	0	143.50

Account No	Vendor	Description	GL Date	Check No	Amount
1-3-60223-009	B&B Fire Suppression LLC	Fuels Reduction at Twin Creeks (50% Down Pmt)	11/06/2019	40322	4,000.00
1-3-60223-009	Petty Cash - Steve Darnell	Dump Fees for Fuels Reduction Trailer	11/06/2019	40351	10.00
1-3-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Patterson	11/27/2019	40410	25.00
Sub Total Dept 3:					\$13,164.28

TRAINING DEPARTMENT

1-4-58203-000	Asante Physician Partners	Annual Med/Physical Exam	11/27/2019	40376	101.00
1-4-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	3,671.40
1-4-58212-000	Regence Blue Cross	November Dependent Change - D Blakely	11/22/2019	0	1,223.80
1-4-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	305.99
1-4-60223-012	Medford Builders Exchange A, Inc.	Printing of Jan-Jun 2020 24x36 Training Calendars (19)	11/27/2019	40401	114.00
1-4-60223-012	Medford Builders Exchange A, Inc.	Printing of Jan-Jun 2020 18x24 Training Calendars (11)	11/27/2019	40401	33.00
1-4-60265-000	Exercise Equipment of Oregon	Treadmill Repair	11/27/2019	40390	140.00
1-4-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Blakely	11/27/2019	40410	25.00
1-4-60449-000	Mike Hussey	Meals at NFPA 1802 Meeting in Portland	11/27/2019	40396	211.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Airfare to/from WF Mitigation Comm Mtg 10/7/19	11/13/2019	0	528.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at WF Mitigation Comm Mtg 9/26/19	11/13/2019	0	120.77
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Airfare to Fire Svc Policy Council Mtg in Portland	11/13/2019	0	307.99
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Parking at WF Mitigation Comm Mtg 10/7/19	11/13/2019	0	10.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Parking at WF Mitigation Comm Mtg 9/26/19	11/13/2019	0	8.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MiC Visa; Ldg at COSHA Safety Conference in Bend	11/13/2019	0	133.13
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Fuel from FORCE Conference in Montana	11/13/2019	0	21.06
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Ldg at COSHA Safety Conference in Bend	11/13/2019	0	133.13
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Airfare at ICMA Annual Conference in Nashville	11/13/2019	0	618.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Reg at ICMA Annual Conference in Nashville	11/13/2019	0	730.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; Reg at OGFOA Conference in Portland	11/13/2019	0	355.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at 2020 FDIC Int'l in Indianapolis for Miller	11/13/2019	0	627.00
1-4-60455-006	Rogue Interagency Training Association	Firefighter II Academy for Vol Jo Bates	11/27/2019	40408	200.00
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Reg at NFORS User Training in FL	11/13/2019	0	500.00
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Rental Car at NFORS User Training in FL	11/13/2019	0	47.24
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Fuel at NFORS User Training in FL	11/13/2019	0	10.81
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Ldg at NFORS User Training in FL	11/13/2019	0	511.14
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Airfare at NFORS User Training in FL	11/13/2019	0	552.19
1-4-60455-008	Citizen CPR Foundation	Reg at Cardiac Arrest Survival Summit in Seattle/Miller	11/06/2019	40328	620.00
1-4-60455-008	Citizen CPR Foundation	Reg at Cardiac Arrest Survival Summit in Seattle/Tacchini	11/06/2019	40328	620.00
1-4-60455-008	Robert Miller	Meals at Cardiac Arrest Survival Summit in Seattle	11/06/2019	40344	193.00
1-4-60455-008	Connor Tacchini	Meals at Cardiac Arrest Survival Summit in Seattle	11/06/2019	40363	193.00
Sub Total Dept 4:					\$12,864.65

STRATEGIC SUPPORT SERVICES DEPARTMENT

1-5-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	3,671.40
1-5-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	398.14
1-5-58213-000	Wells Fargo Bank Visa Cards	JoP Visa; Black Beanie Caps (10)	11/13/2019	0	149.90
1-5-58213-000	Wells Fargo Bank Visa Cards	JoP Visa; Response Boots for Cummings	11/13/2019	0	180.00
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at ADM	11/06/2019	40327	624.84
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at CP	11/06/2019	40327	299.55
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at EP	11/06/2019	40327	289.37
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at WC	11/06/2019	40327	526.22
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at TR	11/06/2019	40327	364.56
1-5-60221-000	Petty Cash - Steve Darnell	Dishwashing Cleaner	11/06/2019	40351	9.68

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Glass Cleaner	11/13/2019	0	14.30
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Multi-Purpose Cleaner	11/13/2019	0	44.80
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Glass Cleaner	11/13/2019	0	37.18
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Scrub Brushes/Broom Handles	11/13/2019	0	35.40
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Ziploc Storage Bags	11/13/2019	0	36.60
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Air Sanitizer	11/13/2019	0	46.88
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Storage Bags (Gallon)	11/13/2019	0	13.56
1-5-60221-000	WCP Solutions	Detergent/Spunges/Trash Can Liners/Bleach/Etc	11/06/2019	40366	326.53
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (CP)	11/27/2019	40374	70.95
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (WC)	11/27/2019	40374	197.76
1-5-60223-003	Batteries Plus	Batteries (2) for AED's	11/27/2019	40377	51.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/27/2019	40380	87.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/27/2019	40380	175.80
1-5-60223-003	Fidelity Print Quick	EMS Field Notes (5,000)	11/27/2019	40391	609.75
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Tourniquets (10)	11/13/2019	0	278.90
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2019	0	81.40
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Latex Gloves	11/13/2019	0	64.43
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/06/2019	40367	630.00
1-5-60223-003	ZOLL Medical Corporation	Batteries for AED's	11/27/2019	40422	240.00
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/27/2019	40422	539.60
1-5-60223-008	Wells Fargo Bank Visa Cards	JuB Visa; Bottled Drinking Water for GH (10 Gals)	11/13/2019	0	8.00
1-5-60223-016	Coastal - White City	Plumbing Supplies	11/06/2019	40331	18.77
1-5-60223-016	Coastal - White City	Rope for Tie Down	11/06/2019	40331	7.49
1-5-60223-016	Eagle Point Hardware	Clothes Hooks	11/06/2019	40335	11.99
1-5-60223-016	Eagle Point Hardware	Spackle/Putty Knife	11/06/2019	40335	5.98
1-5-60223-016	Petty Cash - Steve Darnell	Plungers (2) for ADM	11/06/2019	40351	15.98
1-5-60223-016	Petty Cash - Steve Darnell	Water/Alcohol for SCBA Masks	11/06/2019	40351	10.00
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Dishwashing Detergent	11/13/2019	0	69.40
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Brooms (2) for Shop	11/13/2019	0	26.75
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Sink Strainer for TR	11/13/2019	0	3.23
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Push Broom for Warehouse	11/13/2019	0	16.78
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Surge Protectors/Hardware	11/13/2019	0	85.35
1-5-60230-000	Blue Star Gas	Propane for Forklift	11/27/2019	40379	16.86
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (180 Gal Diesel)	11/06/2019	40337	415.03
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (814 Gal Diesel)	11/06/2019	40337	1,818.23
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	11/06/2019	40341	1,533.00
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	11/27/2019	40400	1,646.66
1-5-60230-000	City of Medford	Fuel	11/27/2019	40387	35.45
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	11/06/2019	40346	126.60
1-5-60230-000	Wells Fargo Bank Visa Cards	JoP Visa; Propane for Hyster/BBQ	11/13/2019	0	76.52
1-5-60250-000	Burns Auto Works, Inc.	Repair Seat on SV11-01	11/27/2019	40382	125.00
1-5-60250-000	Crater Car Wash	October Car Wash (1)	11/06/2019	40332	3.00
1-5-60250-000	MyFleetCenter.com	Oil Service on SV11-01	11/06/2019	40345	81.77
1-5-60250-000	MyFleetCenter.com	Wiper Blades for SV02-02	11/06/2019	40345	21.04
1-5-60250-000	Les Schwab Warehouse Center	Alignment on SV11-03	11/06/2019	40340	81.80
1-5-60250-000	Les Schwab Warehouse Center	Tire Pressure Sensors (2) on SV15-01	11/06/2019	40340	130.40
1-5-60250-000	City of Medford	Service on SV15-01	11/27/2019	40387	608.00
1-5-60250-000	City of Medford	Service on SE99-01	11/27/2019	40387	6,172.11
1-5-60250-000	City of Medford	Service on SE14-02	11/27/2019	40387	4,145.02
1-5-60250-000	City of Medford	Service on SE18-01	11/27/2019	40387	1,003.56
1-5-60250-000	City of Medford	Service on SE14-01	11/27/2019	40387	14,701.18

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60250-000	City of Medford	Service on SE08-01	11/27/2019	40387	2,770.44
1-5-60250-000	City of Medford	Service on SE18-02	11/27/2019	40387	3,067.35
1-5-60250-000	Napa Auto Parts	Headlight Cleaner	11/06/2019	40346	10.20
1-5-60251-110	Kelly's Carpet Cleaning, Inc.	Steam Clean Linoleum at WC	11/06/2019	40339	324.00
1-5-60251-110	Northern Pacific Landscape	October Landscape Maint at WC	11/06/2019	40347	240.00
1-5-60251-110	Northern Pacific Landscape	Perimeter Fence Weed Mowing at WC	11/06/2019	40347	80.00
1-5-60251-110	Pacific Power Group, LLC	Service Generator at WC	11/27/2019	40405	295.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for October	11/27/2019	40406	32.48
1-5-60251-111	American Industrial Door LLC	Apparatus Bay Door Repair at CP	11/27/2019	40375	392.00
1-5-60251-111	Batteries Plus	Battery for Exit Sign at CP	11/06/2019	40323	20.00
1-5-60251-111	Northern Pacific Landscape	October Landscape Maint at CP	11/06/2019	40347	140.00
1-5-60251-111	Pacific Power Group, LLC	Service Generator at CP	11/27/2019	40405	570.00
1-5-60251-111	Petty Cash - Steve Darnell	Outlet for CP	11/06/2019	40351	0.79
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	11/27/2019	40417	45.00
1-5-60251-111	Viking Automatic Sprinkler Co.	Repair Fire Sprinkler System at CP	11/27/2019	40420	1,215.25
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Electric Wall Heater for Turnout Drying Room	11/13/2019	0	152.98
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Heater at CP Turnout Drying Room	11/13/2019	0	-152.98
1-5-60251-112	American Industrial Door LLC	Apparatus Bay Door Repair at DB	11/27/2019	40375	120.00
1-5-60251-112	Siskiyou Pump Service, Inc.	Service Call at DB	11/27/2019	40413	157.50
1-5-60251-113	American Industrial Door LLC	Apparatus Bay Door Repair at SV	11/27/2019	40375	135.00
1-5-60251-113	Coastal - White City	2" Union for Leak at SV	11/06/2019	40331	11.99
1-5-60251-113	Northern Pacific Landscape	Jul-Sep Landscape Maint at SV	11/06/2019	40347	120.00
1-5-60251-113	Wells Fargo Bank Visa Cards	JuB Visa; Well Water Testing at SV	11/13/2019	0	290.00
1-5-60251-114	American Industrial Door LLC	Workplace Inspection Repair at GH	11/27/2019	40375	545.00
1-5-60251-114	American Industrial Door LLC	Apparatus Bay Door Repair at GH	11/27/2019	40375	430.00
1-5-60251-114	Northern Pacific Landscape	October Landscape Maint at GH	11/06/2019	40347	120.00
1-5-60251-114	Pacific Power Group, LLC	Service Generator at GH	11/27/2019	40405	570.00
1-5-60251-114	Siskiyou Pump Service, Inc.	Well Chlorination at GH	11/06/2019	40359	429.49
1-5-60251-114	Wells Fargo Bank Visa Cards	JuB Visa; Well Water Testing at GH	11/13/2019	0	290.00
1-5-60251-114	Wells Fargo Bank Visa Cards	DH Visa; Bottles for Water Sample Testing	11/13/2019	0	15.00
1-5-60251-115	Northern Pacific Landscape	Jul-Sep Landscape Maint at AL	11/06/2019	40347	120.00
1-5-60251-115	Wells Fargo Bank Visa Cards	JuB Visa; Well Water Testing at AL	11/13/2019	0	290.00
1-5-60251-116	Northern Pacific Landscape	October Landscape Maint at EP	11/06/2019	40347	120.00
1-5-60251-116	Pacific Power Group, LLC	Service Generator at EP	11/27/2019	40405	570.00
1-5-60251-116	The Sherwin Williams Co.	Paint for Ballards at EP	11/27/2019	40419	68.09
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	11/27/2019	40417	45.00
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; Flashing/Pipe Collars for Roof at EP	11/13/2019	0	143.90
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; Roof Harnesses for Roof Repair at EP	11/13/2019	0	90.00
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; Sealant for Roof Repair at EP	11/13/2019	0	6.38
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for October	11/27/2019	40406	77.96
1-5-60251-120	Rogue Disposal & Recycling, Inc.	27-Yard Dump Container Rental (October)	11/06/2019	40354	134.54
1-5-60251-120	Wells Fargo Bank Visa Cards	JoP Visa; Lumber for Bird Netting Project	11/13/2019	0	30.40
1-5-60251-121	Glacier Heating & Air	HVAC Filter Replacement at ADM	11/27/2019	40393	401.50
1-5-60251-121	Infinity Electrical Contractors, Inc.	Light Replacement at ADM Entry	11/27/2019	40397	1,482.70
1-5-60251-121	Northern Pacific Landscape	October Landscape Maint at ADM	11/06/2019	40347	120.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for October	11/27/2019	40406	562.77
1-5-60251-121	Wells Fargo Bank Visa Cards	JoP Visa; Sealant for Window Repair at ADM	11/13/2019	0	7.28
1-5-60251-121	Wells Fargo Bank Visa Cards	JuB Visa; Replace Speaker Volume Control in DCSS Ofc	11/13/2019	0	22.15
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for October	11/27/2019	40406	253.08
1-5-60254-000	Eagle Point Hardware	Fasteners for Pressure Washer	11/06/2019	40335	5.95
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at CP - Air Sample/Preventative Maint	11/27/2019	40403	480.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at CP - Air Sample	11/27/2019	40403	180.00
1-5-60254-000	Rogue Metals and Supply	Metal to Fab Gate on Dump Trailer	11/27/2019	40409	49.10
1-5-60254-000	Rogue Metals and Supply	Metal to Fab Gate on Dump Trailer	11/27/2019	40409	52.40
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Drain Hose for Washing Machine at DB	11/13/2019	0	12.20
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring (Nov-Apr)	11/06/2019	40362	720.00
1-5-60410-000	Rogue Valley Fire Chief's Association	Annual Membership Dues for Bates	11/27/2019	40410	25.00
1-5-60500-110	Avista	Natural Gas (WC)	11/06/2019	40321	207.82
1-5-60500-110	Charter Communications	Cable TV Service (WC)	11/27/2019	40386	113.46
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	11/27/2019	40395	148.74
1-5-60500-110	Medford Water Commission	Water (WC)	11/06/2019	40343	312.72
1-5-60500-110	Pacific Power	Electricity (WC)	11/06/2019	40350	899.71
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	11/06/2019	40353	267.32
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	11/06/2019	40355	259.50
1-5-60500-111	Avista	Natural Gas (CP)	11/06/2019	40321	94.98
1-5-60500-111	City of Central Point	Water (CP)	11/06/2019	40329	207.54
1-5-60500-111	CenturyLink	Telephone (CP)	11/27/2019	40385	320.09
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	11/27/2019	40386	22.68
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	11/27/2019	40395	276.24
1-5-60500-111	Pacific Power	Electricity (CP)	11/06/2019	40350	453.53
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	11/06/2019	40353	147.81
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	11/06/2019	40355	40.81
1-5-60500-112	CenturyLink	Telephone (DB)	11/06/2019	40326	122.72
1-5-60500-112	CenturyLink	DSL Internet (DB)	11/06/2019	40326	23.97
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	11/06/2019	40350	103.87
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	11/06/2019	40350	60.81
1-5-60500-112	Pacific Power	Electricity (DB)	11/06/2019	40350	120.63
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	11/06/2019	40360	106.68
1-5-60500-113	CenturyLink	November Internet (SV)	11/27/2019	40385	48.39
1-5-60500-113	CenturyLink	Telephone (SV)	11/27/2019	40385	69.41
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	11/06/2019	40350	51.18
1-5-60500-113	Pacific Power	Electricity (SV)	11/06/2019	40350	102.00
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	11/06/2019	40360	51.64
1-5-60500-114	Avista	Natural Gas (GH)	11/06/2019	40321	162.03
1-5-60500-114	CenturyLink	Telephone (GH)	11/27/2019	40385	183.30
1-5-60500-114	Charter Communications	Internet Service (GH)	11/27/2019	40386	99.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	11/27/2019	40386	22.68
1-5-60500-114	Pacific Power	Electricity (GH)	11/06/2019	40350	250.85
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	11/06/2019	40360	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	11/06/2019	40326	67.02
1-5-60500-115	Pacific Power	Electricity (AL)	11/06/2019	40350	103.60
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	11/06/2019	40350	62.54
1-5-60500-116	Avista	Natural Gas (EP)	11/06/2019	40321	133.57
1-5-60500-116	CenturyLink	Telephone (EP)	11/06/2019	40326	373.99
1-5-60500-116	Charter Communications	Cable TV Service (EP)	11/27/2019	40386	106.03
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	11/06/2019	40330	100.68
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	11/27/2019	40395	276.24
1-5-60500-116	Pacific Power	Electricity (EP)	11/06/2019	40350	466.30
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	11/06/2019	40360	104.87
1-5-60500-117	Avista	Natural Gas (TR)	11/06/2019	40321	111.59
1-5-60500-117	City of Central Point	Water (TR)	11/06/2019	40329	35.74
1-5-60500-117	Charter Communications	Cable/Internet/Voice Services (TR)	11/27/2019	40386	208.86

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-117	Pacific Power	Electricity (TR)	11/06/2019	40350	275.93
1-5-60500-117	Rogue Disposal & Recycling, Inc.	Garbage (TR)	11/06/2019	40353	149.05
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	11/06/2019	40355	22.58
1-5-60500-118	Rogue Valley Sewer Services	Sewer (CPS)	11/06/2019	40355	22.58
1-5-60500-120	Avista	Natural Gas (TC)	11/06/2019	40321	21.86
1-5-60500-120	Medford Water Commission	Water (TC)	11/06/2019	40343	928.89
1-5-60500-120	Pacific Power	Electricity (SIM)	11/06/2019	40350	65.67
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	11/06/2019	40355	157.23
1-5-60500-121	CenturyLink	Telephone (ADM)	11/06/2019	40326	1,124.16
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	11/06/2019	40326	176.43
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	11/27/2019	40386	105.02
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	11/27/2019	40395	148.73
1-5-60500-121	Medford Water Commission	Water (ADM)	11/06/2019	40343	97.10
1-5-60500-121	Pacific Power	Electricity (ADM)	11/06/2019	40350	1,388.31
1-5-60500-123	Avista	Natural Gas (FSC)	11/06/2019	40321	37.44
1-5-60500-123	Pacific Power	Electricity (FSC)	11/06/2019	40350	99.27
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	11/06/2019	40355	108.81

Sub Total Dept 5: \$74,103.21

TECHNOLOGY DEPARTMENT

1-7-58212-000	Regence Blue Cross	December Health Insurance Premium	11/22/2019	0	1,003.50
1-7-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/27/2019	40415	139.07
1-7-60223-011	Dell Marketing L.P.	Dell Optiplex Computers (10) for Regular Network Rotation	11/06/2019	40334	6,239.30
1-7-60223-011	Sirennet.com	Lind Power Supply for SV17-01	11/06/2019	40358	136.16
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cat 5 Cables for Fiber Upgrades	11/13/2019	0	112.94
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; MS Office 365 (3)	11/13/2019	0	299.97
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Printer for EA Office	11/13/2019	0	159.99
1-7-60223-013	Day Wireless Systems	Replacement Microphones (5) for Portable Radios	11/27/2019	40389	1,780.00
1-7-60223-013	Mobile Installations	Install MDC/Mount on SV15-01	11/27/2019	40402	325.00
1-7-60223-013	Mobile Installations	Install MDC/Mount on SE14-02	11/27/2019	40402	450.00
1-7-60223-013	Mobile Installations	Install MDC/Charger/Flashlight on SV17-01	11/27/2019	40402	178.00
1-7-60223-013	Mobile Installations	Install MDC/Mount on SE14-01	11/27/2019	40402	450.00
1-7-60240-000	CrewSense, LLC	CrewSense Pro Monthly Support Contract (November)	11/06/2019	40333	262.99
1-7-60240-000	Emergency Reporting	Records Management System (Dec)	11/06/2019	40336	777.00
1-7-60240-000	PulsePoint Foundation	Verified Responder Annual License Fee	11/27/2019	40407	2,500.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; Annual Acrobat Pro Subscription	11/13/2019	0	179.88
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; 2020 Domain Subscription for jcems.com	11/13/2019	0	18.99
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (10/1/19 - 10/31/19)	11/27/2019	40383	215.75
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (November)	11/27/2019	40383	136.66
1-7-60253-000	Day Wireless Systems	Repair Portable Radio	11/27/2019	40389	896.45
1-7-60253-000	Firecom	Headset Repair	11/27/2019	40392	160.00
1-7-60253-000	Wells Fargo Bank Visa Cards	MyH Visa; MDC Mount for SV15-01	11/13/2019	0	342.97
1-7-60290-000	Verizon Wireless	October Cellular and Data Charges	11/06/2019	40365	1,603.70

Sub Total Dept 7: \$18,368.32

NON DEPARTMENTAL

Sub Total Dept 9: \$0.00

Total General Fund: \$249,870.67

Account No	Vendor	Description	GL Date	Check No	Amount
CAPITAL PROJECTS FUND					
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station Construction Rock Way Extension - PP4	11/27/2019	40373	4,867.33
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station - CO4	11/27/2019	40373	3,726.62
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station Construction - PP4	11/27/2019	40373	396,031.64
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station - CO3	11/27/2019	40373	-5,382.51
5-8-70533-000	Marquess & Associates, Inc.	Scenic Station Construction Inspections - PP3	11/06/2019	40342	1,519.60
5-8-70533-000	Soderstrom Architects	Road Engineering on Scenic Ave - Rock Way Extension	11/06/2019	40361	1,800.00
5-8-70533-000	Soderstrom Architects	Road Engineering on Scenic Ave - City of CP Imprv	11/06/2019	40361	3,000.00
5-8-70533-000	Soderstrom Architects	Construction Contract Admin on Scenic Ave - PP10	11/06/2019	40361	8,794.00
5-8-70533-000	Soderstrom Architects	Road Engineering on Scenic Ave - South Side Imprv	11/06/2019	40361	1,300.00
5-8-70533-000	Soderstrom Architects	Road Engineering on Scenic Ave - South Side Imprv	11/27/2019	40414	200.00
5-8-70533-000	Soderstrom Architects	Construction Contract Admin on Scenic Ave - PP11	11/27/2019	40414	7,055.00
Total Capital Projects Fund:					<u>\$422,911.68</u>
Total All Funds:					<u>\$672,782.35</u>

BOARD APPOINTMENTS

Relative Information: The appointment of committees and/or representatives is a routine function of a board. Ordinarily the Board President will make the appointments with the concurrence of the full Board. The appointees may be Board, Staff, and/or citizen appointments depending on the position.

Appointments are made in response to statutory requirements (Civil Service Commission, Budget Committee), to study specific issues (Salary & Benefits Committee), or to represent the District in associations or other interagency activities (Emergency Communications of Southern Oregon).

The particular authority and duties of appointees whether a Director, District staff member, or citizen are either specified by statutory requirements or will be set by the Board President at the time of appointment.

Board appointments may be ad hoc or ongoing. Current ongoing appointments include the following:

- A. Civil Service Commission – three (3) citizen members with four-year terms.
- B. Budget Committee – five (5) citizen members with three-year terms.
- C. Non-Bargaining Group Salary & Benefits Committee – two (2) Board Directors at the President's discretion.
- D. Emergency Communications of Southern Oregon – one (1) Board or Staff member at the President's discretion and one alternate.

While the committees required by state law may have specific selection criteria, the Board generally has broad discretionary authority in the process.

The following process is used when making citizen appointments to the Civil Service Commission and the Budget Committee:

- 1. Advertise the vacancy to identify qualified applicants.
- 2. Review applicants for qualifications.
- 3. Interview qualified applicants as may be necessary.
- 4. Make selection and appointment in a manner selected by the Board.
- 5. Conduct orientation and/or training as may be necessary.

An appointment of a Director or District staff member to represent the Fire District or the Board of Directors should be based on qualifications and availability. Final appointments are the responsibility of the Board President.

Policy Statement: It is the policy of the Board of Directors to make appointments to various committees and commissions as stated in this policy.

Jackson County Fire District 3

8383 Agate Road

White City OR 97503

(541) 826-7100 (Office) (541) 826-4566 (Fax)



Jackson County Fire District 3 is seeking a qualified applicant to fill one vacancy on our ***Budget Committee***.

This is a non-compensated appointment that will expire December 31, 2022.

Budget Committee members are expected to:

- ❖ Attend two to three meetings per year during the months of April through June
- ❖ Review, make recommendations, and approve the proposed budget

Any registered voter of the District, except officers, agents, or employees, can be considered for appointment. Applications can be obtained at the Administration Building at 8383 Agate Road, White City or our website www.jcfd3.com.

Applications must be received by 5:00 p.m. on December 12, 2019. Completed applications may be emailed to MargieC@jcfd3.com or delivered to the Administration Building.

Please visit our website at www.jcfd3.com for more information about the District.





Summary of Insurance for:
**JACKSON COUNTY FIRE
DISTRICT #3**
2020-2021





Our Mission **Statement**

To **Lead Our Industry** By
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JEFF GRIFFIN.....CEO
MARK SMITH.....SECRETARY
PAT KNOX.....BOARD MEMBER

COMMERCIAL LINES

ACCOUNT EXECUTIVES

Dave Lingenfelder
Lorin Williams
Marvin Revoal

SERVICE TEAM

Christie Montero
Jennifer Myers
Ramona Galjour

BENEFITS

ACCOUNT EXECUTIVES

Rich Allm
Kim NicholSEN
Marvin Revoal

SERVICE TEAM

Katie Klein
Samantha Buchheit
Christine Wallace
Kayla Johnston

TRANSPORTATION

ACCOUNT EXECUTIVES

Mark Smith
David Lingenfelder
Catrina Stanks
Mike Note
Alison Smith
Rhonda Delaney
Tina Sams
Bijan Hatef
Jake Stone

SERVICE TEAM

Raelynn Mason
Stephen Klabo
Cody King
Peter Haught
Beth Barker
Travis Newman

PUBLIC ENTITIES

ACCOUNT EXECUTIVES

Jeff Griffin
Jake Stone
William White
Lorin Williams

SERVICE TEAM

Nathan Cortez
Steve Silva
Kelly McCorkle
Karisa Cary
Jane Austin
Tasha Winn

WORKERS' COMPENSATION

ACCOUNT EXECUTIVES

Pat Knox
Jennifer King
Tammy Jeffries
Marvin Revoal

SERVICE TEAM

Betty Berry
Stephani Kunce
Christie Montero

PERSONAL LINES

DEPARTMENT MANAGER

Dawn Sederlin

SERVICE TEAM

Brian Anacker

PROCESSING CENTER

DEPARTMENT MANAGER

Rebecca Menke

SERVICE TEAM

Rachel Hinckley
Joseph Milner
Nicole Stone

PUBLIC ENTITIES SERVICE TEAM



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It is our desire to work with you and your personnel to establish direct, efficient communications with our office. We are committed to serving your insurance needs with excellence.

MEMORANDUM

DATE: November 26, 2019

TO: SDIS Independent Insurance Agents & SDIS Property/Casualty Insurance Program Participants

FROM: SDIS Underwriting Department

SUBJECT: 2020 SDIS Property/Casualty Insurance Renewal

The rising cost of claims coupled with increasing reinsurance costs are both contributing to a higher than usual renewal for SDIS. Average premium contributions will be increasing by just under 10% for the 2020 renewal. Please remember this is just an average. Districts with risk management concerns or frequent or severe claims history may experience a larger than average increase. Included in this increase is a 2% property trend.

One of our goals is long-term rate stability. The average premium increase over the past 10 years (including 2020) has been 4.35%. This also includes increased budgets, 2% property value increase trend, and property values increased due to appraised values.

Rate Change Comparison Report

We have again included the Rate Comparison Report on the last page of the Preliminary Renewal Packet. It displays the changes from the 2019 renewal to the 2020 renewal. This will show the change in rates as well as how your district's individual contribution is affected by any changes in exposures that you may have experienced in the last year.

Employment Practices Wrongful Act Sublimit of Liability

SDIS Underwriting is excited to announce that our liability reinsurer has removed our Employment Practices Wrongful Act Sublimit of Liability effective 1/1/2020. This means that the limit for an employment claim will be subject to your Per Wrongful Act Limit of Liability found on your SDIS Liability Coverage Declarations.

Marijuana Exclusion

In the update packets, we included a warning that any property used in the design, manufacture, distribution, storage, sale, furnishing, or possession of marijuana is not covered property. After further discussions with our reinsurance broker we were able to get the property reinsurance issued without this limitation. The 2020 SDIS Property Coverage Document will not include a limitation for marijuana.

Equipment Breakdown Coverage Change

The deductible for transformers and secondary Miscellaneous Electrical Apparatus (MEA) is going from \$2/KVA to \$10/KVA.



PUBLIC ENTITY LIABILITY

\$ 10,000,000 Per Occurrence Limit (no aggregate)

Coverages Included:

Tort Liability – Coverage A
 Federal Acts Liability – Coverage B
 Other Jurisdictions – Coverage C
 Employee Benefits Liability
 Wrongful Acts/Public Officials
 Employment Practices (see below**) \$5,000,000 Annual Aggregate
 Sexual Molestation
 Emergency Operations Pollution
 Potable Water Treatment Pollution

Additional Coverages:

Annual Aggregate

\$ 2,500	Ethics Complaint Defense	\$ 5,000
\$10,000,000	EEOC/BOLI Defense Costs	\$ None
\$ 50,000	Lead Sublimit Defense Costs	\$ 50,000
\$ 100,000	Fungal Pathogens Defense Costs	\$ 100,000
\$ 5,000	Premises Medical Expense	\$ 5,000
\$ 250,000	Limited Pollution Coverage	\$ 250,000
\$ 50,000	Applicators Pollution Coverage	\$ 50,000
\$ 100,000	OCITPA Expense Reimbursement	\$ 100,000
\$ 1,000,000	Data Disclosure Liability	\$ 1,000,000
\$ 25,000	Injunctive Relief Defense Costs	\$ 25,000
\$ 100,000	Criminal Defense Costs	\$ 100,000

****\$25,000,000 maximum per Occurrence limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.**

\$25,000 Employment Practices deductible for terminations when SDIS is not contacted for legal advice in advance.

\$10,000 controlled burn deductible if DPSST guidelines are not followed.

AUTOMOBILE LIABILITY: \$10,000,000

AUTOMOBILE PHYSICAL DAMAGE: Per schedule

HIRED AUTO PHYSICAL DAMAGE: No Coverage



AUTOMOBILE SCHEDULE

Code	Year	Make	Model	Description	VIN	APD Valuation	Collision Deductible	Comp Deductible	Value
7751	2018	Jeep	SUV	Grand Cherokee	1C4RJFAG7JC127704	Replacement	\$ 1,000	\$ 1,000	\$ 35,000
A0201	2002	Ford	Ambulance	Ambulance, Rehab	1FDWE35F12HA73162	Functional	\$ 1,000	\$ 1,000	\$ 25,000
A0701	2007	Ford	Ambulance	Ambulance	1FDWE35P67DA11974	Replacement	\$ 1,000	\$ 1,000	\$ 25,000
A1001	2010	Ford	Ambulance	Ambulance	1FDWE3FP9ADA40990	Replacement	\$ 1,000	\$ 1,000	\$175,000
E0201	2002	Pierce	Pumper	Engine Pumper	4P1CT02U72A002286	Functional	\$ 1,000	\$ 1,000	\$125,000
E0301	2003	Pierce	Fire Truck	Engine Pumper	4P1CT02U33A003212	Functional	\$ 1,000	\$ 1,000	\$125,000
E0501	2005	Pierce	Fire Truck	Engine Pumper	4P1CS01A75A005039	Replacement	\$ 1,000	\$ 1,000	\$475,000
E0801	2008	Pierce	Fire Truck	Engine Pumper	4P1CJ01A08A009506	Replacement	\$ 1,000	\$ 1,000	\$475,000
E18-01	2018	Pierce	Pumper	Engine Pumper	4P1BAAFF7KA019463	Replacement	\$ 1,000	\$ 1,000	\$650,000
E18-02	2018	Pierce	Pumper	Engine Pumper	4P1BAAFF9KA019464	Replacement	\$ 1,000	\$ 1,000	\$650,000
E9001	1990	Ford	Pumper	Engine Pumper	1FDYD80UOLVA00334	Functional	\$ 1,000	\$ 1,000	\$125,000
E9701	1997	Pierce	Pumper	Engine Pumper	4P1CT02U5VA000363	Functional	\$ 1,000	\$ 1,000	\$125,000
E9901	1999	Pierce	Fire Truck	Engine Pumper	4P1CT02U6XA001005	Functional	\$ 1,000	\$ 1,000	\$125,000
L0101	2001	Pierce	Fire Truck	Ladder Truck	4P1CT02S21A001320	Functional	\$ 1,000	\$ 1,000	\$900,000
S0202	2002	Dodge	Pickup	Ram Pickup	1B7HU18Z62J105090	Functional	\$ 1,000	\$ 1,000	\$ 10,000
S0301	2003	Dodge	SUV	Durango	1D4HS58N23F578454	Functional	\$ 1,000	\$ 1,000	\$ 30,000
S0601	2006	Dodge	Pickup	Dakota	1D7HW48NX6S570616	Functional	\$ 1,000	\$ 1,000	\$ 35,000
S0602	2006	Dodge	Pickup	Dakota	1D7HW48N16S570617	Functional	\$ 1,000	\$ 1,000	\$ 35,000
S0801	2008	Dodge	Pickup	Battalion Chief Reserve Unit	3D7MX39AX8G213884	Functional	\$ 1,000	\$ 1,000	\$ 30,000
S0901	2009	Chevy	Pickup	Colorado	1GCDT13E298135095	Functional	\$ 1,000	\$ 1,000	\$ 35,000
S0902	2009	Chevy	Pickup	Colorado	1GCDT13EX98124992	Functional	\$ 1,000	\$ 1,000	\$ 35,000
S1101	2011	Dodge	Pickup	Ram Pickup	1D7RV1CT98S634164	Functional	\$ 1,000	\$ 1,000	\$ 40,000
S1102	2011	Dodge	Pickup	Ram Pickup	1D7RV1CT98S634165	Functional	\$ 1,000	\$ 1,000	\$ 40,000
S1103	2011	Dodge	Pickup	Service Truck	3D6WZ4EL0BG586461	Functional	\$ 1,000	\$ 1,000	\$ 60,000
S3801	1938	LaFrance	Antique	Antique Fire Engine	BF3846L1022	Functional		\$ 1,000	\$ 9,000
SE1401	2014	Pierce	Fire Truck	Engine Pumper	4P1CJ01A6EA014530	Replacement	\$ 1,000	\$ 1,000	\$650,000
SE1402	2014	Pierce	Fire Truck	Engine Pumper	4P1CJ01A6EA014531	Replacement	\$ 1,000	\$ 1,000	\$650,000
SV1501	2015	Ford	Pickup	Battalion Chief Command Unit	1FD8X3FT9FEA35502	Replacement	\$ 1,000	\$ 1,000	\$125,000
SV16-01	2016	Ford	Pickup	F150 Pickup	1FTFW1EG6GFA56004	Replacement	\$ 1,000	\$ 1,000	\$ 47,000
SV17-01	2017	Ford	SUV	Interceptor	1FM5K8ATXHGB54642	Replacement	\$ 1,000	\$ 1,000	\$ 40,000
SV17-02	2017	Ford	SUV	Interceptor	1FM5K8AT1HGB54643	Replacement	\$ 1,000	\$ 1,000	\$ 40,000
SV19-01	2019	Ford	Truck	F150 Pickup Staff Vehicle	1FTFX1E47KKE84005	Replacement	\$ 1,000	\$ 1,000	\$ 40,000
SV19-02	2019	Ford	Truck	F150 Pickup Staff Vehicle	1FTFX1E49KKE84006	Replacement	\$ 1,000	\$ 1,000	\$ 40,000
T1301	2013	Frghtrlnr	Pumper	Pumper/Tender	1FVACYBS4DHBJ2663	Replacement	\$ 1,000	\$ 1,000	\$400,000
T1302	2013	Frghtrlnr	Pumper	Pumper/Tender	1FVACYBS6DHBJ2664	Replacement	\$ 1,000	\$ 1,000	\$400,000
T9101	1991	Ford	Tanker	Tender	1FDYU90T2MVA08708	Functional	\$ 1,000	\$ 1,000	\$ 33,000
T9404	1994	Ford	Tanker	L900 Aeromax Truck	1FTYY95R3RVA32738	Functional	\$ 1,000	\$ 1,000	\$ 35,000
TN17-01	2017	Frghtrlnr	Tanker	Tender/Pumper	1FVACYFEIHP4342	Replacement	\$ 1,000	\$ 1,000	\$400,000
TRLR	1995	Wells Crgo	Trailer	Trailer - FLS Division	9168	Functional		\$ 1,000	\$ 7,500
TRLR	1996	Wells Crgo	Trailer	Confined Rescue Equipment Trlr	1WC200D18T4025539	No APD			\$ -
TRLR	2001	Hallmark	Trailer	Training Equipment Trailer	16HC812281U024107	Functional		\$ 1,000	\$ 3,000
TRLR	2017	Fab Form	Trailer	Tilt Trailer	58XBF2024H1000698	Replacement	\$ 1,000	\$ 1,000	\$ 8,000
TRLR	2019	Utility	Trailer	Utility Dump Trailer	5PTBD1014K1032922	Replacement	\$ 1,000	\$ 1,000	\$ 5,000
TRT0801	2008	Ford	Truck	Tech Rescue Truck	1FDXW47RX8EA56742	Functional	\$ 1,000	\$ 1,000	\$100,000
W0001	2000	Ford	Truck	Wildland Truck	1FDXF47F8YEC47548	Functional	\$ 1,000	\$ 1,000	\$ 75,000
W0301	2003	Ford	Truck	Wildland Truck	1FDXF47P93EC03351	Functional	\$ 1,000	\$ 1,000	\$100,000
W0401	2004	Ford	Truck	Wildland Truck	1FDXF47P94EB87539	Functional	\$ 1,000	\$ 1,000	\$100,000
W0802	2008	Dodge	Fire Truck	Wildland Truck	3D6WD66A18G119694	Replacement	\$ 1,000	\$ 1,000	\$100,000
W9601	1996	Ford	Truck	Wildland Truck	2FDKF38F7TCA56768	Replacement	\$ 1,000	\$ 1,000	\$ 60,000
W9602	1996	Ford	Truck	Wildland Truck	2FDKF38F5TCA56770	Replacement	\$ 1,000	\$ 1,000	\$ 60,000
W9603	1996	Ford	Truck	Wildland Truck	2FDKF38F9TCA56769	Replacement	\$ 1,000	\$ 1,000	\$ 60,000
W9701	1997	Ford	Truck	Wildland Truck	1FDKF38F2VEA14876	Functional	\$ 1,000	\$ 1,000	\$ 60,000



PROPERTY

See schedules for values and deductibles of covered property

Coverage for: Buildings, Business Personal Property, Tenant's Improvements and Betterments, and Property of Others, Portable Equipment, Mobile Equipment, Inland Marine Scheduled Items, Electronic Data Processing Equipment and Media (all coverages may not apply to your district. Check your policy declarations for policy limits)

Sublimits (Per Occurrence)

The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described (see policy for complete list).

\$ 500,000	Newly Acquired or Newly Constructed Real Property – 60 Days
\$ 1,000,000	Business Income
\$ 5,000,000	Increased Cost of Construction- Enforcement of Ordinance or Law (or 25% of loss, whichever is less)
\$ 500,000	Increased Cost of Construction-Cost Resulting from Unforeseen Delay (or 25% of loss, whichever is less)
\$ 1,000,000	Extra Expense – Incl. Electronic Data Processing (EDP) Extra Expense
\$ 500,000	Newly Acquired Personal Property – must be reported within 60 days
\$ 100,000	Each for: Rented or Leased for up to 30 days. Interruption of Utility Services
\$ 250,000	Each for: Accounts Receivable Valuable Papers and Records Property in Transit Vandalism and Malicious by Overflow of Sewers or Drains Miscellaneous Property Damaged by Specified Cause of Loss or Theft
\$ 25,000	Unscheduled Outdoor Property Enforcement of Order by Government Agency or Authority Business Income from Dependent Property Inability to Discharge Outgoing Sewage Property Damaged by Computer Virus
\$ 50,000	Property Damaged by Overflow of Sewers or Drains
\$ 19,866,644	Property Damaged by an Act of Terrorism or Sabotage



PROPERTY SCHEDULE

Location Code	Premises	Address	FPC	Coverage Class	SQFT	Deductible	Covered Property Value	Personal Property Value	TIV	Valuation
01-01	White City Campus	8333 Agate Road	2	Building	16,740	\$ 1,000	\$4,376,800	\$281,183	\$4,657,983	Replacement
01-02	White City Campus	8333 Agate Road	2	Other Structure	3,778	\$ 1,000	\$ 645,300	\$ -	\$ 645,300	Actual Cash
01-03	White City Campus	8333 Agate Road	2	Sched. Outdoor Prop.	643	\$ 1,000	\$ 92,280	\$ -	\$ 92,280	Replacement
01-05	White City Campus	8333 Agate Road	2	Building	3,550	\$ 1,000	\$ 421,200	\$119,508	\$ 540,708	Replacement
01-06	White City Campus	8333 Agate Road	5	Building	2,200	\$ 1,000	\$ 200,000	\$ -	\$ 200,000	Replacement
02-01	Central Point Station	600 S Front Street	2	Building	8,212	\$ 1,000	\$1,896,800	\$ 72,826	\$1,969,626	Replacement
03-01	Dodge Bridge Station	60 Rogue River Drive	2	Building	3,072	\$ 1,000	\$ 460,200	\$ 20,235	\$ 480,435	Replacement
03-02	Dodge Bridge Station	60 Rogue River	2	Building	40	\$ 1,000	\$ 3,821	\$ -	\$ 3,821	Replacement
03-03	Dodge Bridge Station	60 Rogue River Drive	2	Building	1,188	\$ 1,000	\$ 81,183	\$ 16,236	\$ 97,419	Replacement
03-04	Dodge Bridge Station	60 Rogue River Drive	2	Building	1,296	\$ 1,000	\$ 92,007	\$ 16,236	\$ 108,243	Replacement
04-01	Sams Valley Station	3333 Tresham Lane	2	Building	4,172	\$ 1,000	\$ 805,800	\$ 19,016	\$ 824,816	Replacement
04-02	Sams Valley Station	3333 Tresham Lane	2	Building	64	\$ 1,000	\$ 11,110	\$ -	\$ 11,110	Replacement
04-03	Sams Valley Station	3333 Treshame Lane	2	Building	1,188	\$ 1,000	\$ 81,183	\$ 16,236	\$ 97,419	Replacement
05-01	Agate Lake Station	880 E Antelope Road	2	Building	2,968	\$ 1,000	\$ 580,000	\$ 31,693	\$ 611,693	Replacement
05-02	Agate Lake Station	880 E Antelope	5	Building	74	\$ 1,000	\$ 6,702	\$ -	\$ 6,702	Replacement
05-03	Agate Lake Station	880 E Antelope Road	2	Building	1,296	\$ 1,000	\$ 92,007	\$ 16,236	\$ 108,243	Replacement
06-01	Gold Hill Station	299 Access Road	2	Building	6,088	\$ 1,000	\$1,352,300	\$ 19,016	\$1,371,316	Replacement
08-01	Eagle Point Station	213 Loto Street	2	Building	6,521	\$ 1,000	\$1,415,700	\$334,004	\$1,749,704	Replacement
09-01	Table Rock Road	5195 Table Rock Road	2	Building	2,933	\$ 1,000	\$ 274,200	\$ 26,530	\$ 300,730	Replacement
09-02	Table Rock Road	5195 Table Rock Road	2	Building	96	\$ 1,000	\$ 8,683	\$ -	\$ 8,683	Replacement
09-03	Table Rock Road	5195 Table Rock Road	2	Building	2,000	\$ 1,000	\$ 170,100	\$ 27,061	\$ 197,161	Replacement
10-01	White City Campus	8383 Agate Rd	2	Building	8,447	\$ 1,000	\$2,129,700	\$232,052	\$2,361,752	Replacement
10-02	White City Campus	8383 Agate Rd	5	Building	2663	\$ 1,000	\$1,122,000	\$102,000	\$1,224,000	Replacement



EQUIPMENT BREAKDOWN SUPPLEMENTAL COVERAGE

“Covered Equipment” as defined in the Coverage form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).

Sublimits (Per Occurrence)

The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described.

\$ 1,000,000	Business Income/Extra Expense (excludes any Named Participant generating or distributing electricity) 365 Days Ordinary payroll
\$ 1,000,000	Utility Interruption (Indirect – Business Income)
\$ 250,000	Utility Interruption (Direct – Spoilage Damage)
\$ 1,000,000	Contingent Business Interruption
\$ 1,000,000	Spoilage Damage
\$ 10,000,000	Expediting Expenses
\$ 1,000,000	Ammonia Contamination
\$ 1,000,000	Water Damage
\$ 1,000,000	Hazardous Substances
\$ 15,000	For 30 Days – Fungus, Wet and Dry Rot
\$ 1,000,000	Media & Data
\$ 1,000,000	Green Upgrades
\$ 2,500,000	Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building
120 Days – No Sublimit – Newly Acquired Locations	
Included	Brands and Labels
Included	CFC Refrigerant
Included	Computer Equipment

See coverage declarations for Deductibles.



EQUIPMENT SCHEDULE

Equipment Code	Description	Coverage Class	Serial#	Model#	Deductible	Value	Valuation
	Mechanics Tools	Sched. Pers Prop			1,000	30,000	Stated Value
	1995 Hyster Fork Lift	Sched. Mobile Equip			1,000	6,000	Stated Value
2102	Hoist-Vehicle Maintenance	Sched. Pers Prop	02102-1	HDML-8	1,000	57,000	Stated Value
2071	Generator, Emergency Power	Sched. Pers Prop	F030511985		1,000	11,000	Stated Value
2108	Generator, Emergency Power	Sched. Pers Prop	C050765059		1,000	17,000	Stated Value
2132	Generator, Emergency Power	Sched. Pers Prop	J070116775		1,000	31,000	Stated Value
2138	Generator, Emergency Power	Sched. Pers Prop	C080168816		1,000	27,500	Stated Value
	Kawaski Mule OHV	Sched. Mobile Equip	JK1AFEB175B500717		1,000	10,000	Stated Value
	All blanket equipment	Sched. Pers Prop			1,000	2,000,000	Stated Value
	14' Sotar Inflatable Raft & Trailer	Sched. Mobile Equip			1,000	8,000	Stated Value



CRIME COVERAGE

\$250,000	Employee Theft – Per Loss Includes Faithful Performance of Duty, same limit as A1, CRI-7126 Non-Compensated Officers, Directors-includes Volunteer Workers as employees, Deletion of Bonded Employee and Treasurer/ Tax Collectors Exclusion - CRI-19044
\$250,000	ERISA Fidelity (same limit as Employee Theft A.1 (CRI-19044)
\$250,000	Forgery or Alteration
\$250,000	On Premises
\$250,000	In Transit
\$250,000	Money Order Counterfeit Currency
\$250,000	Computer Fraud
\$100,000	Computer Restoration – same limit as Employee Theft or maximum \$100,000
\$250,000	Funds Transfer Fraud
\$250,000	Personal Accounts Forgery or Alteration – same limit as Employee Theft
\$25,000	Identity Fraud Expense Reimbursement – max \$25,000 or Employee Theft Limit
\$250,000	Social Engineering Fraud
\$5,000	Claims Expense
Not Covered	Third Party Entity Funds Coverage

This coverage is subject to the terms and conditions of the policy form and a deductible. Refer to policy forms for additional information.



OTHER POLICIES

Group Accident/Health - Volunteers Only

1. Provident Insurance
2. Policy #: PRCO93730or10137
3. \$50,000 Accident & Health
4. \$6,259.00 Three Year Prepaid
5. Effective & Expiration Date: 09/24/19 to 09/24/22

Workers' Compensation

1. Special Districts Insurance Services
2. Policy #: 34W52299
3. Per Occurance Limit – Statutory/Employers Liability Limit - \$1,000,000
4. \$93,594 Annual Premium
5. Effective & Expiration Date: 07/01/19 to 07/01/20

Maintenance Bond – Scenic Fire Station

1. Western Surety
2. Policy #: I11162265001
3. \$26,677.75 Contract Price
4. \$400 Premium
5. Effective & Expiration Date: 06/24/19 to 06/24/20



COMPARISON REPORT

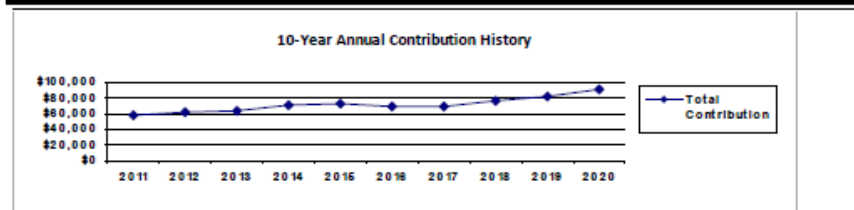
Special Districts Insurance Services - Policy Year 2019-2020 Comparison Report

Jackson County Fire District #3

WHA Insurance

The following comparison shows the difference in contributions from the 2019 policy year to the 2020 policy year renewal. The following summary shows the amounts and percentages that have changed from 2019 to 2020. This summary is intended only to give you a general idea of the rating components that influence contributions.

Coverage	Annualized 2019 Contribution	2020 Contribution after rate and best practices changes	Change after rate and best practices changes	% change after rate and best practices changes	Change in Exposures	2020 Contribution after exposure, and all other changes	Total contribution change	Total % contribution change
General Liability	\$27,145	\$28,071	\$926	3.41%	See Below	\$32,095	\$4,950	18.24%
Auto Liability	\$6,684	\$6,494	(\$190)	-2.85%	2	\$7,813	\$1,129	16.89%
Non-Owned Auto Liability	\$150	\$175	\$25	16.67%		\$175	\$25	16.67%
Auto Physical Damage	\$19,080	\$17,373	(\$1,707)	-8.95%	\$575,000	\$20,398	\$1,318	6.91%
Non-Owned APD	\$0	\$0	\$0	0.00%		\$0	\$0	0.00%
Property	\$17,702	\$15,027	(\$2,675)	-15.11%	\$1,019,486	\$18,351	\$649	3.67%
Earthquake	\$3,685	\$3,869	\$184	5.00%	\$1,019,486	\$3,848	\$163	4.42%
Flood	\$1,833	\$1,925	\$92	5.00%	\$1,019,486	\$1,914	\$81	4.42%
Total	\$76,279	\$72,933	(\$3,346)	-4.39%		\$84,594	\$8,315	10.90%
Pass Through Coverages								
Boiler and Machinery	\$4,749				\$1,019,486	\$5,006	\$257	5.41%
Crime	\$869					\$908	\$39	4.49%
Total	\$5,618					\$5,914	\$296	5.27%
TOTAL ALL LINES	\$81,897					\$90,508	\$8,611	10.51%



	Amount:	% of Contribution:
Longevity Credit:	\$5,367	5.93%
<small>See Longevity Credit Memo for details</small>		

General Liability Exposure Comparison

Description	Last Year	Current year	Difference
Events/Fundraisers - Alcohol Served	0	0	0
Number Of EMT's (Paid or Volunteer)	60	60	0
2018-2019 Budgeted Materials and Supplies *	2,362,500	2,430,000	67,500
2018-2019 Budgeted Personal Services *	10,541,400	11,541,900	1,000,500

* Auto Liability Exposure = Number of Autos
 Auto Physical Damage Exposure = Total Insured Automobile Values
 Property Exposure = Total Insured Property Values
 Excess Liability = Materials and Supplies + Personal Services
 Boiler and Machinery = Total Insured Property Values

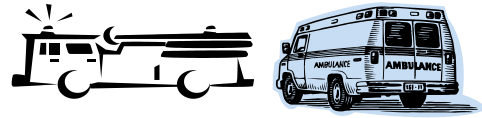
Loss Ratio

2015-2019 Loss Ratio: 37.56%

Best Practices

	% Credit
2019	10.00%
2020	10.00%

*Please note: The renewal rates are subject to SDAO's rate lock and are under our budgeted projections. This year's increase is the result of building value increase of \$51,000,000, and an increase in liability exposures. The increase in building values make the higher deductibles a sound option to reduce the annual cost. SDAO is in the process of calculating the savings and will be making them available prior to your December board meeting.



Serious Injury/Fatality

Emergency Contact List

Oregon-OSHA (Death 8 hrs/Hospitalization 24 Hrs) Leave message to document time reported if after hours http://egov.oregon.gov/DCBS/	503-378-3274	800-452-0311
WHA Insurance Jeff Griffin: Home:541-344-1915 Cell:541-954-5707 Steve Silva: Office: 541-284-5116	800-852-6140	541-342-4441
Federal Public Safety Officers Benefit Act (PSOB) Fatality or Permanent Disability claims U.S. Dept of Justice Washington D.C www.ncjrs.org/pdffiles1/bja/fs000271.pdf (Please note: you must do timely blood draws.)	202-307-0635	Fax (202) 514-5956
Oregon Public Safety Officers Benefit Email: askpsob@usdoj.gov	888-744-6513	
Office of State Fire Marshal Oregon.sfm@state.or.us	503-373-1540	
Oregon Health Division Ambulance accidents only	503-731-4011	Ext. 633
Workers Compensation Insurance Special Districts Assoc of Oregon (sdao.com) SAIF (saif.com)	800-305-1736 800-285-8525	
Life, Accident & Sickness and Major Medical Insurance Company	Call Insurance Agent	
Oregon Fire Service Honor Guard	State Commander Amanda Schmitt 503-869-8559	
Department of Motor Vehicles	Only if appropriate	
Social Security Administration	Only if appropriate	
Disaster Property Losses: FEMA	425-487-4604	



CONTACT US!

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JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 19-06

IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2019-2020

WHEREAS, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

WHEREAS, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

WHEREAS, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

WHEREAS, salaries for the 2019/20 fiscal year represent a 2.7% cost of living adjustment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution establishing the salary schedules and benefits as identified to become effective July 1, 2019, through June 30, 2020, as follows:

POSITION	FTE	A	B	C	D	E
Deputy Chief of Operations	1	8,694	9,128	9,585	10,064	10,567
Deputy Chief of Strategic Services	1	8,694	9,128	9,585	10,064	10,567
Chief Administrative Officer	1	8,694	9,128	9,585	10,064	10,567
Fire Marshal	1	8,281	8,695	9,129	9,586	10,065
Division Chief of Training and Safety	1	8,281	8,695	9,129	9,586	10,065
Battalion Chief	3	7,644	8,026	8,427	8,849	9,291
Information Tech Administrator	1	6,745	7,083	7,437	7,809	8,199
Facilities/Logistics Manager	1	4,892	5,136	5,393	5,663	5,947
Executive Assistant	1	4,321	4,537	4,763	5,002	5,252
Finance Assistant	1	4,191	4,401	4,621	4,852	5,094
Facilities/Logistics Technician	1	4,191	4,401	4,621	4,852	5,094
Administrative Assistant	3	3,810	4,001	4,201	4,411	4,631

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SICK LEAVE: Full-time employees shall accrue sick leave for each pay period worked and it shall be accumulative. 40-Hour employees will accrue 130 hours per year; 56-Hour employees will accrue 182 hours per year.

DEATH OF A FAMILY MEMBER: Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

DEATH IN THE LINE OF DUTY: In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

LONGEVITY: Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

HOLIDAYS: Full-time employees are provided seven (7) paid holidays or 70 hours per year. Authorized holidays are as follows:

New Year's Day	Veterans Day
Memorial Day	Thanksgiving Day
Fourth of July	Christmas Day
Labor Day	

Full-time employees working 56-hours per week (shift Battalion Chiefs) are allowed their choice of time-off and/or compensation totaling 135 hours.

PERSONAL LEAVE DAYS: The District provides 26 hours of personal leave to full-time employees to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

VACATION: Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (40 Hour)	72	120	152	188	224	256
Annual Accrual (56 Hour)	96	168	216	264	312	360

The maximum accrual for each employee is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited. Those employees hired after July 1, 2008 will only be able to accrue up to two (2) years of vacation. Probationary employees can utilize accrued vacation no earlier than six (6) months of employment, unless earlier use is approved by the Fire Chief at time of hiring.

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COMPENSATORY TIME: Compensatory time will be allowed in lieu of overtime for hours worked in excess of 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, and Administrative Assistant. For purposes of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment, unless the employment terminates with the District.

INSURANCE: The District shall pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. The employee shall pay 5% of the monthly premium. The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000.

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account for each employee of 5% per month, based on the "E" step firefighter wage (\$6,773). The monthly amount equates to \$339 and will be paid semi-monthly.

RETIREMENT: The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax.

EDUCATION INCENTIVE: The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base salary for all positions.

EMS INCENTIVE: The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$339/month). The District will pay shift Battalion Chiefs who are paramedics an EMS Incentive of 11% based on the "E" Step Firefighter range (\$745/month).

TECHNOLOGY STIPEND: The District will provide a \$65 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Chief Administrative Officer, Fire Marshal, Division Chief, Battalion Chief, Information Technology Administrator, Facilities/Logistics Technician, and Community Engagement Coordinator.

STAFF CHIEF'S OVERTIME: Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL: Staff Chiefs will receive ten hours of accrued time for each week they serve as the District Duty Officer, Fire Investigator, or Fire Defense Board Chief. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.

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SPECIAL ASSIGNMENT: 56 hour Shift Battalion Chiefs who are reassigned to a 40 hour work week to perform a specialized, limited duration assignment shall receive an additional 5% of base salary during the period of the assignment.

UNIFORMS: The District will provide uniforms for the positions of Deputy Chief, Fire Marshal, Division Chief, and Battalion Chief.

LIABILITY UMBRELLA: The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief, Fire Marshal, Division Chief, and Battalion Chief.

DEFERRED COMPENSATION: The District will make a contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Chief Administrative Officer Fire Marshal Division Chief Battalion Chief	4%
Information Technology Administrator Community Engagement Coordinator	2.5%
Executive Assistant Finance Assistant Facilities/Logistics Technician Administrative Assistant	1%

Years of Employment Based Contribution	Percentage of Base Salary
0-4 Years	0%
5-9 Years	1%
10-15 Years	2%
16-20 Years	3%
21+ Years	4%

PHYSICAL FITNESS: The District will offer 40-hour employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

Jackson County Fire District 3 - RESOLUTION NO. 19-06

PART-TIME POSITIONS: The District recognizes the following positions as part-time with benefits as identified herein. Part-time is defined as 20 hours or more per week.

POSITION	A	B	C	D	E
	Hourly				
Community Engagement Coordinator	26.58	27.91	29.30	30.77	32.31

SICK LEAVE: Part-time employees shall accrue sick leave for each pay period worked and it shall be accumulative. 20-Hour employees will accrue 65 hours per year.

HOLIDAYS: Part-time employees are provided five (5) hours of paid time off for each of the seven (7) recognized District holidays:

New Year's Day
Memorial Day

Fourth of July
Labor Day

Veterans Day
Thanksgiving Day
Christmas Day

PERSONAL LEAVE DAYS: Part-time employees shall receive 13 hours of personal leave to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

VACATION: Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (20-hours)	36	60	76	94	112	128
Bi-Weekly Accrual	1.38	2.30	2.92	3.61	4.30	4.92

The maximum accrual is (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

COMPENSATORY TIME: Part-time employees are not eligible to receive compensatory time in lieu of overtime as their schedule will not provide for hours worked over 40. Hours worked over 20 will be paid at the hourly rate.

INSURANCE: Part-time employees are eligible to receive health insurance benefits. The District shall pay 50% of the monthly premium for medical, dental, vision, and prescription coverage with the employee contributing 50%. The District shall provide long-term disability (LTD) insurance and life insurance in the amount of \$50,000. If the employee opts out of health coverage benefits then LTD and life insurance is not provided.

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account of 2.5% per month, based on the "E" step firefighter wage (\$6,773). The monthly amount equates to \$169 and will be paid semi-monthly.

RETIREMENT: Part-time employees working greater than 600 hours per year are required to be a participating member of PERS. The District shall pay the employer's contribution and employees shall pay their 6% contribution pre-tax.

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EDUCATION INCENTIVE: Part-time employees are eligible to receive an educational incentive of 3.5% of base salary (based on 20-hours per week) for an Associate's Degree and 5% for a Bachelor's Degree.

DEFERRED COMPENSATION: Part-time employees are eligible to receive a District contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service). Contribution amounts are identified within the chart on Page 4 of this Resolution. Contribution amount is based on 20 hours per week and is not adjusted up should additional hours be worked in the week.

Date Adopted: December 19, 2019

BOARD OF DIRECTORS

BOARD OF DIRECTORS