

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda  
May 16, 2019 at 5:15 PM  
Crater Lake Room, Administrative Building

---

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **REGULAR BOARD MEETING** – April 18, 2019
4. **FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – April 2019  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
  - A. **EXECUTIVE REPORT** – Fire Chief Horton
  - B. **OPERATIONS REPORT** – Deputy Chief Hussey
  - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
  - D. **FIRE AND LIFE SAFETY REPORT** – Deputy Fire Marshal Murdock
  - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Hussey
7. **OLD BUSINESS** – President Tonn
  - A. **NONE**
8. **NEW BUSINESS** – President Tonn
  - A. **CIVIL SERVICE COMMISSION TERM EXPIRATION** – Fire Chief Horton  
**ACTION REQUESTED:** Direct Staff on the process of expiring Civil Service Commissioner term.
  - B. **FIRE CHIEF PERFORMANCE APPRAISAL** – President Tonn  
**ACTION REQUESTED:** Appoint two Directors to discuss and/or determine the process to evaluate the Fire Chief's performance.
  - C. **RESOLUTION No. 19-01 BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2019/20 FISCAL YEAR** – Fire Chief Horton  
**ACTION REQUESTED:** Consider adopting Resolution 19-01 on the Bargaining Unit Salaries and Benefits.
  - D. **RESOLUTION NO. 19-02 NON- BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2019/20 FISCAL YEAR** – Fire Chief Horton  
**ACTION REQUESTED:** Consider adopting Resolution 19-02 on the Non-Bargaining Unit Salaries and Benefits.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Horton
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

# ***Jackson County Fire District 3***

Minutes - Board of Directors

April 18, 2019 at approximately 6:00 PM, Crater Lake Room, Administrative Building

---

## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

**Board Absent:** None

**Staff Present:** Robert Horton, Mike Hussey, John Patterson, Stacy Maxwell, Justin Bates, and Margie Calvert

**Staff Absent:** Dave Blakely

**Visitors Present:** Lorin Myers, Tanea Browning, Jim and Sue Weiss, John Rachor

President Tonn called the meeting to order at 6:03 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated April 11, 2019.

## **CITIZEN RECOGNITION**

Deputy Chief Hussey introduced District patrons Jim and Sue Weiss who received a letter of recognition from Fire Chief Horton and the District for their generous support and provision towards essential equipment, outfitting District Verified Responders with five AEDs.

## **MINUTES**

Motion by Director Hauser to approve the regular Board minutes dated March 21, 2019 as presented. Motion carried unanimously with President Tonn abstaining.

## **FINANCIAL REVIEW**

Revenue for the month of March totaled \$405,200. Significant revenue came from the SDIS longevity credit, current tax revenue, and a large portion from Rogue Community College for the RCC/FD3 Fire Science Center.

Expenditures for the month of March totaled \$1,009,000. Noteworthy expenditures were the cost for printing and mailing of the annual newsletter, training expenses, annual subscriptions, and routine expenses.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for March 2019. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared that HB2620 regarding the ambulance service area has died and will no longer be discussed in the legislature, however the bill has offered area fire agencies the opportunity to share with elected state officials the challenges of how the ambulance service areas are determined. This has also offered good discussion between area fire agencies and Mercy Flights regarding the reasoning behind the fire service's support of the bill and to discover opportunities together on enhancing service delivery in the community.

Horton shared that the District has submitted for a grant to help in collaboration of a Local Emergency Planning Commission (LEPC). There is not a LEPC in Jackson County at this time.

The Scenic Fire Station community meeting will be at the Scenic Middle School Cafeteria on April 24<sup>th</sup> with doors opening at 5:30 pm and a presentation begins at 6:15 pm.

## **OPERATIONS**

Deputy Chief Hussey shared that the Operations department has attended many meetings preparing for the upcoming fire season focusing on the sustainability of the response to wildfire. Next month will be training for the smaller agencies.

## **TRAINING AND SAFETY**

Deputy Chief Hussey shared there has been a strong focus on incident management training reinforcing the incident management system of the District. The new language that has developed is being used through other agencies.

Hussey shared that last week JSCO hosted a one week statewide motor school certifying or recertifying motorcycle officers.

## **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that the hazardous fuels clean up at the Expo is almost complete. The City of Central Point has taken over the July 4<sup>th</sup> firework display and has also committed to help maintain the greenway.

Patterson shared that there has been an increase in applications for a permit to build homes in the wildland urban interface.

Patterson shared the next Target Hazard Tour will be at Wren Ridge in the Agate Lake area. This will be similar to the Long Mountain THT. For informational purposes, Northwest Industrial Coatings known as Cerakote is working on an 80,000 square foot expansion. There is a very good partnership between the agencies.

Patterson shared that the Governor's Fire Policy Council met last week and has developed a task force specific to agricultural exempt buildings that are transitioning into marijuana facilities. The task force will look into best practices for fire departments to protect the facilities and determining accurate codes. This task force is designed to include farmers, planners, building departments, and the marijuana industry along with the fire services.

Patterson shared that a smoke alarm campaign will take place this Saturday in Central Point, White City, and Eagle Point. The State Fire Marshal's office has given a grant to the District for 75 smoke alarms; 436 have been purchased with FD3 funds. 336 smoke alarms were installed in conjunction with the Red Cross and 847 smoke alarms have been installed by FL&S and crews since July 1, 2018.

## **STRATEGIC SERVICES**

Deputy Chief Bates shared he attended a conference at BLM in Medford and saw good collaboration of different agencies regarding wildfire. There is a great push now for collaboration.

Bates shared the card access system has been completed in the Administration building, White City station and warehouse.

Bates shared that Facilities Logistics Manager Dusty Hoffman will be retiring in June. The position is now open and a process is in place. There will be some overlap to help the new person transition.

## **CONSTRUCTION PROJECTS**

Deputy Chief Patterson shared the District is at the legal process of changing ownership, property boundaries for the Rock Way extension. The RFP for construction opens April 30<sup>th</sup> and a recommendation will be brought to the June 20<sup>th</sup> Board of Directors meeting.

## **OLD BUSINESS**

**NONE**

**NEW BUSINESS**

NONE

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

Chief Horton shared a thank you card to the Fire District from the very first RCC class that met in the new RCC/FD3 Fire Science Center.

Chief Horton shared that the Central Point crew led by Firefighter Mark Tomasello hosted an Easter egg decorating event coordinating with residents at an assisted living facility.

Chief Horton also thanked CAO Stacy Maxwell and assistants Margie Calvert and Heather Sears for their hard work on the Budget Document.

**INDIVIDUAL BOARD MEMBER COMMENTS**

Cindy Hauser said that JD, her training dog, will be transferred to Portland or Seattle due to stress.

Steve Shafer stated he saw the news article about the Easter egg coloring and it was great.

Bill Leavens is excited about the RCC/FD3 building and the White City RCC expansions.

Harvey Tonn will be awarding scholarships from the Crater Foundation with two from FD3. About four students are interested in fire science.

**ADJOURNMENT**

Motion to adjourn at 7:01 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,

---

Margie Calvert, Scribe

APPROVED BY:

---

Board of Directors

# General Ledger

## Revenue Analysis

# Jackson County Fire

## District 3



Period: 10 - APRIL  
Fiscal Year 2018-2019

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	5,250,000.00	-	5,394,794.75	(144,794.75)	102.76%
1-0-40010-000	Taxes; Current	13,100,000.00	55,421.14	12,882,929.91	217,070.09	98.34%
1-0-40020-000	Taxes; Prior	375,000.00	18,561.13	249,942.00	125,058.00	66.65%
1-0-40030-000	Interest	160,000.00	25,582.23	222,955.39	(62,955.39)	139.35%
1-0-40050-000	Workers Comp Refund & Reimb's	10,000.00	-	7,635.41	2,364.59	76.35%
1-0-40060-000	Sale of Equipment	1,000.00	-	-	1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	156,000.00	-	353,660.00	(197,660.00)	226.71%
1-0-40100-000	Fees for Service; FS/EMS	10,000.00	-	12,775.00	(2,775.00)	127.75%
1-0-40110-000	Fees for Service; Drill Ground	1,000.00	-	-	1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	70,000.00	-	54,778.50	15,221.50	78.26%
1-0-40331-000	Contract; Financial Services	26,000.00	6,501.00	26,004.00	(4.00)	100.02%
1-0-40331-002	Contract; Rogue Comm College	20,000.00	-	-	20,000.00	0.00%
1-0-40410-000	Rental Income	8,000.00	-	7,332.00	668.00	91.65%
1-0-40500-000	Miscellaneous Income	5,000.00	8,669.17	48,902.16	(43,902.16)	978.04%
1-0-40600-000	Donations	1,000.00	-	-	1,000.00	0.00%
1-0-43000-000	Loan Proceeds	100.00	-	-	100.00	0.00%
	<b>Total</b>	<b>\$ 19,193,100.00</b>	<b>\$ 114,734.67</b>	<b>\$ 19,261,709.12</b>	<b>\$ (68,609.12)</b>	<b>100.36%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	3,315,300.00	-	3,316,812.61	(1,512.61)	100.05%
5-0-40060-000	Sale of C/O Equip/Vehicles	500.00	-	-	500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	1,082,000.00	457,339.00	543,177.00	538,823.00	50.20%
5-0-40600-000	Donations	500,000.00	-	397,267.99	102,732.01	79.45%
5-0-41000-000	Transfer from General Fund	1,546,100.00	-	1,546,100.00	-	100.00%
5-0-43000-000	Loan Proceeds	3,000,000.00	-	-	3,000,000.00	0.00%
	<b>Total</b>	<b>\$ 9,443,900.00</b>	<b>\$ 457,339.00</b>	<b>\$ 5,803,357.60</b>	<b>\$ 3,640,542.40</b>	<b>61.45%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 28,637,000.00</b>	<b>\$ 572,073.67</b>	<b>\$ 25,065,066.72</b>	<b>\$ 3,571,933.28</b>	<b>87.53%</b>

# General Ledger

## Budget Status - Expenses versus Budget

Period: 10 - APRIL  
Fiscal Year 2018-2019

## Jackson County Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>SUMMARY OF GENERAL FUND EXPENSES</b>							
PERSONNEL SERVICES	10,550,800.00	805,862.79	8,301,044.07	2,249,755.93	-	2,249,755.93	21.32%
MATERIALS & SERVICES	2,362,500.00	247,563.23	1,703,793.20	658,706.80	56,798.69	601,908.11	25.48%
TRANSFERS	1,546,100.00	-	1,546,100.00	-	-	-	0.00%
CONTINGENCY	1,237,800.00	-	-	1,237,800.00	-	1,237,800.00	100.00%
DEBT SERVICE	261,900.00	-	261,819.98	80.02	-	80.02	0.03%
UEFB	3,234,000.00	-	-	3,234,000.00	-	3,234,000.00	100.00%
	\$ 19,193,100.00	\$ 1,053,426.02	\$ 11,812,757.25	\$ 7,380,342.75	\$ 56,798.69	\$ 7,323,544.06	38.16%

### DEPARTMENTAL SECTION

Fund	1	GENERAL FUND							
Dept	1-1	ADMINISTRATION							
		PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	140,000.00	10,540.80	110,678.40	29,321.60	0.00	29,321.60	20.94%	
1-1-51128-000	Finance Assistant	59,500.00	4,580.80	48,098.41	11,401.59	0.00	11,401.59	19.16%	
1-1-51131-000	Executive Assistant	61,400.00	4,721.60	49,576.85	11,823.15	0.00	11,823.15	19.26%	
1-1-51150-000	Chief Administrative Officer	123,500.00	9,499.20	99,741.64	23,758.36	0.00	23,758.36	19.24%	
1-1-58100-000	Part Time; Program Asst	12,500.00	0.00	5,478.00	7,022.00	0.00	7,022.00	56.18%	
1-1-58192-000	Overtime; Administrative	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%	
1-1-58194-001	Ed Incentive	14,200.00	1,078.00	11,319.00	2,881.00	0.00	2,881.00	20.29%	
1-1-58196-000	Longevity Pay	4,600.00	0.00	0.00	4,600.00	0.00	4,600.00	100.00%	
1-1-58197-000	Car Allowance	9,500.00	812.00	8,414.00	1,086.00	0.00	1,086.00	11.43%	
1-1-58197-010	Technology Stipend	2,000.00	165.00	1,650.00	350.00	0.00	350.00	17.50%	
1-1-58201-000	Retirement (PERS)	58,000.00	4,343.81	45,582.31	12,417.69	0.00	12,417.69	21.41%	
1-1-58202-000	Unemployment Insurance	100.00	0.00	0.00	100.00	0.00	100.00	100.00%	
1-1-58210-000	ER Deferred Comp Contrib	24,900.00	2,016.00	20,160.00	4,740.00	0.00	4,740.00	19.04%	
1-1-58212-000	Health and Life Insurance	63,600.00	5,286.36	58,361.84	5,238.16	0.00	5,238.16	8.24%	
1-1-58215-000	HRA-VEBA Contribution	15,800.00	1,319.20	13,192.00	2,608.00	0.00	2,608.00	16.51%	
1-1-58220-000	FICA/Medicare PR Taxes	32,800.00	2,340.24	23,675.68	9,124.32	0.00	9,124.32	27.82%	
1-1-58221-000	Workers' Comp Insurance	1,200.00	31.72	404.94	795.06	0.00	795.06	66.26%	
	E1 Sub Totals:	\$ 624,600.00	\$ 46,734.73	\$ 496,333.07	\$ 128,266.93	\$ -	\$ 128,266.93	20.54%	
		MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	1,000.00	0.00	514.00	486.00	0.00	486.00	48.60%	
1-1-60220-000	Printing	3,000.00	448.77	2,136.96	863.04	0.00	863.04	28.77%	
1-1-60222-000	Supplies; Office	10,000.00	342.91	3,886.00	6,114.00	58.96	6,055.04	60.55%	
1-1-60223-001	Supplies; Administrative	36,000.00	630.38	15,004.73	20,995.27	805.59	20,189.68	56.08%	
1-1-60223-002	Licenses and Fees	11,000.00	296.71	7,361.38	3,638.62	0.00	3,638.62	33.08%	
1-1-60270-000	Contractual & Professional Serv	552,000.00	104,876.05	477,728.86	74,271.14	7,280.00	66,991.14	12.14%	
1-1-60370-000	Property & Casualty Insurance	80,000.00	0.00	78,964.00	1,036.00	0.00	1,036.00	1.30%	
1-1-60380-000	Mileage Reimbursements	2,000.00	72.78	276.05	1,723.95	0.00	1,723.95	86.20%	
1-1-60410-000	Membership Dues	8,500.00	350.00	7,780.00	720.00	0.00	720.00	8.47%	

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-60412-000	Books & Subscriptions	1,500.00	312.99	904.57	595.43	0.00	595.43	39.70%
1-1-60430-001	Advertising	6,500.00	176.85	2,001.81	4,498.19	137.30	4,360.89	67.09%
1-1-60490-000	Hiring Processes & Backgrounds	7,000.00	0.00	7,762.84	-762.84	117.28	-880.12	-12.57%
1-1-60491-000	Postage and Shipping	3,500.00	0.00	1,433.79	2,066.21	300.00	1,766.21	50.46%
1-1-62100-000	Interest on Bank Loan	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
	E2 Sub Totals:	\$ 722,100.00	\$ 107,507.44	\$ 605,754.99	\$ 116,345.01	\$ 8,699.13	\$ 107,645.88	14.91%
	<b>Administration Total</b>	<b>\$ 1,346,700.00</b>	<b>\$ 154,242.17</b>	<b>\$ 1,102,088.06</b>	<b>\$ 244,611.94</b>	<b>\$ 8,699.13</b>	<b>\$ 235,912.81</b>	<b>17.52%</b>
<b>Dept 1-2</b>	<b>OPERATIONS</b>							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	1,217,000.00	92,843.52	965,273.61	251,726.39	0.00	251,726.39	20.68%
1-2-52140-000	Fire Engineers	1,057,800.00	81,367.68	845,353.56	212,446.44	0.00	212,446.44	20.08%
1-2-52151-000	Firefighters	1,586,000.00	120,892.80	1,260,739.22	325,260.78	0.00	325,260.78	20.51%
1-2-55140-000	Deputy Chief of Operations	123,500.00	9,499.21	99,741.62	23,758.38	0.00	23,758.38	19.24%
1-2-55142-000	Battalion Chief - 56 Hr	328,400.00	25,052.16	261,258.24	67,141.76	0.00	67,141.76	20.45%
1-2-55142-001	Battalion Chief - 40 Hr	98,500.00	9,499.21	30,872.41	67,627.59	0.00	67,627.59	68.66%
1-2-55147-000	Administrative Assistant	54,100.00	4,163.21	43,713.65	10,386.35	0.00	10,386.35	19.20%
1-2-58192-000	Overtime; Operations	475,000.00	35,880.37	267,347.83	207,652.17	0.00	207,652.17	43.72%
1-2-58192-001	Overtime; FLSA Premium Pay	124,000.00	15,285.20	92,201.90	31,798.10	0.00	31,798.10	25.64%
1-2-58192-002	Overtime; OSFM Conflagrations	1,000.00	0.00	95,899.68	-94,899.68	0.00	-94,899.68	-9489.97%
1-2-58193-000	Out of Classification	70,000.00	8,452.31	46,130.06	23,869.94	0.00	23,869.94	34.10%
1-2-58194-007	Ed Incentive	114,000.00	8,736.00	89,238.00	24,762.00	0.00	24,762.00	21.72%
1-2-58195-000	EMS Incentive	230,300.00	17,048.00	176,724.00	53,576.00	0.00	53,576.00	23.26%
1-2-58196-000	Longevity Pay	76,500.00	0.00	0.00	76,500.00	0.00	76,500.00	100.00%
1-2-58197-000	Holiday Pay	102,300.00	0.00	102,288.60	11.40	0.00	11.40	0.01%
1-2-58197-010	Technology Stipend	4,000.00	325.00	2,990.00	1,010.00	0.00	1,010.00	25.25%
1-2-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
1-2-58201-000	Retirement (PERS)	932,000.00	71,194.46	724,051.63	207,948.37	0.00	207,948.37	22.31%
1-2-58210-000	ER Deferred Comp Contrib	107,200.00	9,183.21	91,327.47	15,872.53	0.00	15,872.53	14.81%
1-2-58212-000	Health and Life Insurance	1,014,000.00	84,295.11	918,643.51	95,356.49	0.00	95,356.49	9.40%
1-2-58215-000	HRA-VEBA Contribution	197,900.00	16,395.52	161,598.94	36,301.06	0.00	36,301.06	18.34%
1-2-58220-000	FICA/Medicare PR Taxes	434,000.00	32,327.62	323,481.92	110,518.08	0.00	110,518.08	25.46%
1-2-58221-000	Workers' Comp Insurance	150,000.00	11,797.34	101,806.32	48,193.68	0.00	48,193.68	32.13%
	E1 Sub Totals:	\$ 8,503,500.00	\$ 654,237.93	\$ 6,700,682.17	\$ 1,802,817.83	\$ -	\$ 1,802,817.83	21.20%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	22,500.00	0.00	20,645.00	1,855.00	0.00	1,855.00	8.24%
1-2-60223-002	Licenses and Fees	7,000.00	0.00	25.00	6,975.00	0.00	6,975.00	99.64%
1-2-60223-007	Supplies; Operations	5,000.00	114.39	3,481.31	1,518.69	0.00	1,518.69	30.37%
1-2-60224-000	Supplies; Special Projects	7,000.00	0.00	342.00	6,658.00	59.94	6,598.06	94.26%
1-2-60225-000	FIRE SUPPRESSION		0.00	0.00	0.00	0.00	0.00	
1-2-60225-001	Personal Protective Equipment	52,800.00	441.10	10,211.58	42,588.42	25,181.50	17,406.92	32.97%
1-2-60225-002	Hose and Appliances	17,000.00	0.00	2,355.26	14,644.74	0.00	14,644.74	86.15%
1-2-60225-003	Apparatus Equipment	29,500.00	217.50	23,664.48	5,835.52	1,757.52	4,078.00	13.82%
1-2-60225-004	Safety Equipment	11,700.00	1,412.68	6,086.02	5,613.98	29.88	5,584.10	47.73%
1-2-60225-005	Technical Apparatus Equipment	7,500.00	0.00	3,615.10	3,884.90	1,015.00	2,869.90	38.27%
1-2-60225-006	Technical Rescue Equipment	6,000.00	4,836.42	8,740.98	-2,740.98	796.31	-3,537.29	-58.95%
1-2-60225-007	Rehabilitation and Consumables	6,000.00	49.02	4,825.37	1,174.63	0.00	1,174.63	19.58%
1-2-60225-008	Equip for New Apparatus	40,000.00	1,655.52	39,166.62	833.38	1,812.00	-978.62	-2.45%
1-2-60254-000	M&R; Emergency Response Equip	44,500.00	199.20	26,101.18	18,398.82	0.00	18,398.82	41.35%
1-2-60270-000	Contractual & Professional Serv	15,000.00	0.00	10,166.10	4,833.90	0.00	4,833.90	32.23%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-60410-000	Membership Dues	1,000.00	0.00	932.00	68.00	175.00	-107.00	-10.70%
1-2-60412-000	Books & Subscriptions	2,000.00	0.00	1,427.27	572.73	0.00	572.73	28.64%
1-2-60500-000	STUDENT FF / VOL GROUP		0.00	0.00	0.00	0.00	0.00	
1-2-65001-000	Vol Pre-Entrance Screening	4,000.00	185.00	7,715.00	-3,715.00	0.00	-3,715.00	-92.88%
1-2-65005-000	Student Firefighter Program	50,000.00	0.00	14,389.05	35,610.95	500.00	35,110.95	70.22%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	5,000.00	0.00	200.00	4,800.00	0.00	4,800.00	96.00%
1-2-65010-000	Scholarship Donations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
E2 Sub Totals:		\$ 334,500.00	\$ 9,110.83	\$ 184,089.32	\$ 150,410.68	\$ 31,327.15	\$ 119,083.53	35.60%
<b>Operations Total</b>		<b>\$ 8,838,000.00</b>	<b>\$ 663,348.76</b>	<b>\$ 6,884,771.49</b>	<b>\$ 1,953,228.51</b>	<b>\$ 31,327.15</b>	<b>\$ 1,921,901.36</b>	<b>21.75%</b>
<b>Dept 1-3</b>	<b>FIRE AND LIFE SAFETY</b>							
PERSONNEL SERVICES								
1-3-53150-000	Fire Marshal	123,500.00	9,499.20	99,741.62	23,758.38	0.00	23,758.38	19.24%
1-3-53153-000	Deputy Fire Marshals	201,200.00	15,478.43	162,523.32	38,676.68	0.00	38,676.68	19.22%
1-3-53155-000	Fire Life Safety Specialist	76,400.00	5,798.40	57,812.00	18,588.00	0.00	18,588.00	24.33%
1-3-55147-000	Administrative Assistant	54,100.00	4,163.22	43,713.66	10,386.34	0.00	10,386.34	19.20%
1-3-58192-000	Overtime	18,000.00	453.47	5,770.89	12,229.11	0.00	12,229.11	67.94%
1-3-58194-000	Ed/EMS Incentive	31,000.00	2,386.00	24,992.00	6,008.00	0.00	6,008.00	19.38%
1-3-58196-000	Longevity Pay	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-3-58197-010	Technology Stipend	3,000.00	260.00	2,535.00	465.00	0.00	465.00	15.50%
1-3-58198-001	Fire Investigator On Call Pay	15,000.00	2,328.00	11,042.25	3,957.75	0.00	3,957.75	26.39%
1-3-58199-000	Duty Accrual Payout	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00%
1-3-58201-000	Retirement (PERS)	94,300.00	7,131.41	72,114.48	22,185.52	0.00	22,185.52	23.53%
1-3-58210-000	ER Deferred Comp Contrib	11,300.00	660.00	6,029.93	5,270.07	0.00	5,270.07	46.64%
1-3-58212-000	Health and Life Insurance	102,800.00	8,561.80	94,526.06	8,273.94	0.00	8,273.94	8.05%
1-3-58215-000	HRA-VEBA Contribution	19,800.00	1,629.52	16,222.68	3,577.32	0.00	3,577.32	18.07%
1-3-58220-000	FICA/Medicare PR Taxes	40,800.00	3,030.37	30,156.31	10,643.69	0.00	10,643.69	26.09%
1-3-58221-000	Workers' Comp Insurance	1,000.00	59.89	613.47	386.53	0.00	386.53	38.65%
E1 Sub Totals:		\$ 802,700.00	\$ 61,439.71	\$ 627,793.67	\$ 174,906.33	\$ -	\$ 174,906.33	21.79%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	2,000.00	0.00	1,737.00	263.00	0.00	263.00	13.15%
1-3-60220-000	Printing	1,500.00	1,293.56	1,735.83	-235.83	0.00	-235.83	-15.72%
1-3-60223-002	Licenses and Fees	1,000.00	0.00	220.00	780.00	0.00	780.00	78.00%
1-3-60223-004	Supplies; FLS	10,000.00	1,308.96	2,053.57	7,946.43	0.00	7,946.43	79.46%
1-3-60223-005	Supplies; Public Ed Materials	7,000.00	0.00	4,470.06	2,529.94	0.00	2,529.94	36.14%
1-3-60223-009	Community Fire Prev & Safety	90,000.00	5,034.66	39,889.99	50,110.01	103.95	50,006.06	55.56%
1-3-60270-000	Contractual & Professional Serv	10,000.00	0.00	14,414.93	-4,414.93	0.00	-4,414.93	-44.15%
1-3-60410-000	Membership Dues	3,500.00	0.00	1,229.00	2,271.00	0.00	2,271.00	64.89%
1-3-60412-000	Books & Subscriptions	3,500.00	1,495.00	1,855.00	1,645.00	0.00	1,645.00	47.00%
1-3-60430-000	Advertising	9,000.00	0.00	2,075.00	6,925.00	0.00	6,925.00	76.94%
E2 Sub Totals:		\$ 137,500.00	\$ 9,132.18	\$ 69,680.38	\$ 67,819.62	\$ 103.95	\$ 67,715.67	49.25%
<b>Fire and Life Safety Total</b>		<b>\$ 940,200.00</b>	<b>\$ 70,571.89</b>	<b>\$ 697,474.05</b>	<b>\$ 242,725.95</b>	<b>\$ 103.95</b>	<b>\$ 242,622.00</b>	<b>25.81%</b>
<b>Dept 1-4</b>	<b>TRAINING</b>							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	117,600.00	9,049.60	95,020.80	22,579.20	0.00	22,579.20	19.20%
1-4-55147-000	Administrative Assistant	54,100.00	4,163.21	43,713.63	10,386.37	0.00	10,386.37	19.20%



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-58192-000	Overtime; Non Trng Dept Staff	76,000.00	3,030.76	47,108.48	28,891.52	0.00	28,891.52	38.02%
1-4-58195-000	Ed/EMS Incentive	10,800.00	828.00	8,694.00	2,106.00	0.00	2,106.00	19.50%
1-4-58197-010	Technology Stipend	800.00	65.00	650.00	150.00	0.00	150.00	18.75%
1-4-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
1-4-58201-000	Retirement (PERS)	37,700.00	2,073.76	25,702.29	11,997.71	0.00	11,997.71	31.82%
1-4-58210-000	ER Deferred Comp Contrib	6,400.00	548.79	5,543.97	856.03	0.00	856.03	13.38%
1-4-58212-000	Health and Life Insurance	30,400.00	2,531.20	27,944.48	2,455.52	0.00	2,455.52	8.08%
1-4-58215-000	HRA-VEBA Contribution	7,900.00	773.56	7,683.43	216.57	0.00	216.57	2.74%
1-4-58220-000	FICA/Medicare PR Taxes	20,300.00	1,298.34	12,581.63	7,718.37	0.00	7,718.37	38.02%
1-4-58221-000	Workers' Comp Insurance	6,000.00	303.62	3,703.54	2,296.46	0.00	2,296.46	38.27%
	E1 Sub Totals:	\$ 374,000.00	\$ 24,665.84	\$ 278,346.25	\$ 95,653.75	\$ -	\$ 95,653.75	25.58%
	MATERIALS & SERVICES							
1-4-58203-000	Physicals and Vaccinations	500.00	0.00	565.00	-65.00	0.00	-65.00	-13.00%
1-4-60223-002	Licenses and Fees	500.00	0.00	280.00	220.00	0.00	220.00	44.00%
1-4-60223-012	Supplies; Training & Safety	23,000.00	3,735.34	6,634.65	16,365.35	198.67	16,166.68	70.29%
1-4-60223-014	Training Props & Equipment	9,000.00	1,657.95	3,260.28	5,739.72	0.00	5,739.72	63.77%
1-4-60254-000	M&R; Training Equip & Props	1,000.00	0.00	1,447.10	-447.10	0.00	-447.10	-44.71%
1-4-60265-000	Health and Wellness	5,000.00	0.00	11.00	4,989.00	0.00	4,989.00	99.78%
1-4-60270-000	Contractual & Professional Serv	15,000.00	0.00	6,000.00	9,000.00	0.00	9,000.00	60.00%
1-4-60410-000	Membership Dues	1,000.00	0.00	660.00	340.00	0.00	340.00	34.00%
1-4-60412-000	Books & Subscriptions	4,000.00	1,635.00	1,765.80	2,234.20	0.00	2,234.20	55.86%
1-4-60449-000	Meeting Travel Expenses	8,000.00	1,048.36	4,597.05	3,402.95	60.62	3,342.33	41.78%
1-4-60455-001	Training/Conferences; Adm & Ldrship	30,000.00	3,106.75	32,443.73	-2,443.73	3,895.00	-6,338.73	-21.13%
1-4-60455-002	Training/Conferences; Board	2,500.00	0.00	1,573.66	926.34	0.00	926.34	37.05%
1-4-60455-003	Training/Conferences; Op's	30,000.00	2,098.60	13,266.47	16,733.53	1,013.04	15,720.49	52.40%
1-4-60455-004	Training/Conferences; FLS	10,000.00	1,500.48	5,915.15	4,084.85	0.00	4,084.85	40.85%
1-4-60455-006	Training/Conferences; Student's & Vol's	6,500.00	630.00	3,878.72	2,621.28	0.00	2,621.28	40.33%
1-4-60455-007	Training/Conferences; Technology	5,000.00	217.06	718.55	4,281.45	0.00	4,281.45	85.63%
1-4-60455-008	Trng/Conferences; EMS	8,000.00	467.00	2,819.80	5,180.20	0.00	5,180.20	64.75%
	E2 Sub Totals:	\$ 159,000.00	\$ 16,096.54	\$ 85,836.96	\$ 73,163.04	\$ 5,167.33	\$ 67,995.71	42.76%
	<b>Training Total</b>	<b>\$ 533,000.00</b>	<b>\$ 40,762.38</b>	<b>\$ 364,183.21</b>	<b>\$ 168,816.79</b>	<b>\$ 5,167.33</b>	<b>\$ 163,649.46</b>	<b>30.70%</b>
<b>Dept 1-5</b>	<b>SUPPORT SERVICES</b>							
	PERSONNEL SERVICES							
1-5-57125-000	Facilities/Logistics Manager	69,500.00	5,347.20	56,145.60	13,354.40	0.00	13,354.40	19.21%
1-5-58196-000	Longevity Pay	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00%
1-5-58197-010	Technology Stipend	800.00	65.00	650.00	150.00	0.00	150.00	18.75%
1-5-58201-000	Retirement (PERS)	6,000.00	451.38	4,736.78	1,263.22	0.00	1,263.22	21.05%
1-5-58210-000	ER Deferred Comp Contrib	3,100.00	260.00	2,600.00	500.00	0.00	500.00	16.13%
1-5-58212-000	Health and Life Insurance	16,000.00	1,321.59	14,590.46	1,409.54	0.00	1,409.54	8.81%
1-5-58215-000	HRA-VEBA Contribution	3,900.00	329.80	3,298.00	602.00	0.00	602.00	15.44%
1-5-58220-000	FICA/Medicare PR Taxes	5,500.00	409.98	4,304.33	1,195.67	0.00	1,195.67	21.74%
1-5-58221-000	Workers' Comp Insurance	500.00	9.66	84.41	415.59	0.00	415.59	83.12%
	E1 Sub Totals:	\$ 107,000.00	\$ 8,194.61	\$ 86,409.58	\$ 20,590.42	\$ -	\$ 20,590.42	19.24%
	MATERIALS & SERVICES							
1-5-58213-000	Uniforms	30,000.00	242.00	36,597.31	-6,597.31	533.96	-7,131.27	-23.77%
1-5-60221-000	Janitorial and Laundry Services	30,000.00	3,331.10	21,942.45	8,057.55	427.56	7,629.99	25.43%
1-5-60223-003	Supplies; Medical	60,000.00	5,435.12	56,200.10	3,799.90	2,388.80	1,411.10	2.35%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-008	Supplies; Station Consumables	6,000.00	0.00	2,312.26	3,687.74	215.76	3,471.98	57.87%
1-5-60223-015	Supplies; Furnishings & Appliances	25,000.00	2,464.97	23,990.89	1,009.11	2,659.86	-1,650.75	-6.60%
1-5-60223-016	Supplies; Facilities	10,000.00	456.89	1,982.03	8,017.97	254.21	7,763.76	77.64%
1-5-60230-000	Fuel and Lubricants	80,000.00	7,940.50	47,391.57	32,608.43	2,296.67	30,311.76	37.89%
1-5-60250-000	M&R; Apparatus & Vehicles	200,000.00	635.63	144,361.71	55,638.29	0.00	55,638.29	27.82%
1-5-60251-110	Building & Grounds; WC Station	24,000.00	18,253.64	29,704.52	-5,704.52	0.00	-5,704.52	-23.77%
1-5-60251-111	Building & Grounds; CP Station	32,000.00	10,170.84	19,174.14	12,825.86	0.00	12,825.86	40.08%
1-5-60251-112	Building & Grounds; DB Station	12,500.00	495.00	12,228.19	271.81	0.00	271.81	2.17%
1-5-60251-113	Building & Grounds; SV Station	5,000.00	115.00	10,719.33	-5,719.33	0.00	-5,719.33	-114.39%
1-5-60251-114	Building & Grounds; GH Station	9,000.00	120.00	13,563.41	-4,563.41	0.00	-4,563.41	-50.70%
1-5-60251-115	Building & Grounds; AL Station	5,000.00	0.00	1,448.98	3,551.02	0.00	3,551.02	71.02%
1-5-60251-116	Building & Grounds; EP Station	20,000.00	120.00	5,733.09	14,266.91	0.00	14,266.91	71.33%
1-5-60251-117	Building & Grounds; TR Station	10,000.00	45.32	857.37	9,142.63	17.95	9,124.68	91.25%
1-5-60251-120	Building & Grounds; TRNG Center	5,000.00	175.00	702.99	4,297.01	0.00	4,297.01	85.94%
1-5-60251-121	Building & Grounds; ADM Bldg	22,300.00	11,899.21	28,690.74	-6,390.74	227.60	-6,618.34	-29.68%
1-5-60251-122	Building & Grounds; LOG Warehouse	2,500.00	924.98	3,092.74	-592.74	0.00	-592.74	-23.71%
1-5-60251-123	Building & Grounds; Fire Science Bldg	2,000.00	253.08	2,950.94	-950.94	0.00	-950.94	-47.55%
1-5-60254-000	M&R; District Equipment	7,500.00	0.00	5,298.68	2,201.32	0.00	2,201.32	29.35%
1-5-60255-000	M&R; Appliances/Furnishings	5,000.00	885.90	921.80	4,078.20	0.00	4,078.20	81.56%
1-5-60270-000	Contractual & Professional Serv	7,000.00	0.00	4,437.50	2,562.50	0.00	2,562.50	36.61%
1-5-60410-000	Membership and Certifications	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60412-000	Books & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60500-110	Utilities; WC	32,000.00	3,199.24	27,608.15	4,391.85	0.00	4,391.85	13.72%
1-5-60500-111	Utilities; CP	22,000.00	1,766.11	17,918.56	4,081.44	0.00	4,081.44	18.55%
1-5-60500-112	Utilities; DB	14,000.00	1,465.50	7,401.34	6,598.66	0.00	6,598.66	47.13%
1-5-60500-113	Utilities; SV	14,000.00	1,425.65	10,628.12	3,371.88	0.00	3,371.88	24.08%
1-5-60500-114	Utilities; GH	14,000.00	1,043.81	9,225.35	4,774.65	0.00	4,774.65	34.10%
1-5-60500-115	Utilities; AL	10,000.00	1,332.62	7,299.31	2,700.69	0.00	2,700.69	27.01%
1-5-60500-116	Utilities; EP	20,000.00	1,791.16	16,940.67	3,059.33	0.00	3,059.33	15.30%
1-5-60500-117	Utilities; TR	10,000.00	1,179.02	9,145.97	854.03	0.00	854.03	8.54%
1-5-60500-120	Utilities; TC	12,000.00	1,519.87	12,619.04	-619.04	0.00	-619.04	-5.16%
1-5-60500-121	Utilities; ADM Bldg	37,000.00	3,065.95	31,115.69	5,884.31	0.00	5,884.31	15.90%
1-5-60500-123	Utilities; Fire Science Bldg	5,000.00	279.89	843.22	4,156.78	0.00	4,156.78	83.14%
E2 Sub Totals:		\$ 800,000.00	\$ 82,033.00	\$ 625,048.16	\$ 174,951.84	\$ 9,022.37	\$ 165,929.47	20.74%
<b>Support Services Total</b>		<b>\$ 907,000.00</b>	<b>\$ 90,227.61</b>	<b>\$ 711,457.74</b>	<b>\$ 195,542.26</b>	<b>\$ 9,022.37</b>	<b>\$ 186,519.89</b>	<b>20.56%</b>

<b>Dept</b>	<b>1-7</b>	<b>TECHNOLOGY</b>						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	95,800.00	7,371.20	77,397.60	18,402.40	0.00	18,402.40	19.21%
1-7-58194-000	Ed Incentive	3,300.00	258.00	2,709.00	591.00	0.00	591.00	17.91%
1-7-58196-000	Longevity Pay	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00%
1-7-58197-010	Technology Stipend	800.00	0.00	0.00	800.00	0.00	800.00	100.00%
1-7-58201-000	Retirement (PERS)	8,400.00	636.28	6,706.50	1,693.50	0.00	1,693.50	20.16%
1-7-58210-000	ER Deferred Comp Contrib	4,400.00	360.00	3,601.63	798.37	0.00	798.37	18.14%
1-7-58212-000	Health and Life Insurances	13,000.00	1,047.81	11,567.47	1,432.53	0.00	1,432.53	11.02%
1-7-58215-000	HRA-VEBA Contribution	4,000.00	329.80	3,305.45	694.55	0.00	694.55	17.36%
1-7-58220-000	FICA/Medicare PR Taxes	7,600.00	580.46	6,110.96	1,489.04	0.00	1,489.04	19.59%
1-7-58221-000	Workers' Comp Insurance	500.00	6.42	80.72	419.28	0.00	419.28	83.86%
E1 Sub Totals:		\$ 139,000.00	\$ 10,589.97	\$ 111,479.33	\$ 27,520.67	\$ -	\$ 27,520.67	19.80%

MATERIALS & SERVICES

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-60223-011	Supplies; Computers and Tech	37,000.00	8,281.59	28,194.89	8,805.11	2,458.76	6,346.35	17.15%
1-7-60223-013	Supplies; Communication Device	11,000.00	0.00	11,606.27	-606.27	0.00	-606.27	-5.51%
1-7-60240-000	Licenses and Subscriptions	121,400.00	11,737.86	63,764.53	57,635.47	20.00	57,615.47	47.46%
1-7-60241-000	Technical Support	8,000.00	1,308.53	5,165.40	2,834.60	0.00	2,834.60	35.43%
1-7-60252-000	M&R; Office and Tech Equip	7,000.00	0.00	3,055.84	3,944.16	0.00	3,944.16	56.35%
1-7-60253-000	M&R; Communication Devices	5,000.00	627.69	4,047.24	952.76	0.00	952.76	19.06%
1-7-60290-000	Communication Services	20,000.00	1,727.57	17,549.22	2,450.78	0.00	2,450.78	12.25%
	E2 Sub Totals:	\$ 209,400.00	\$ 23,683.24	\$ 133,383.39	\$ 76,016.61	\$ 2,478.76	\$ 73,537.85	35.12%
	<b>Technology Total</b>	<b>\$ 348,400.00</b>	<b>\$ 34,273.21</b>	<b>\$ 244,862.72</b>	<b>\$ 103,537.28</b>	<b>\$ 2,478.76</b>	<b>\$ 101,058.52</b>	<b>29.01%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL</b>							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	1,546,100.00	0.00	1,546,100.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,546,100.00	\$ -	\$ 1,546,100.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	1,212,800.00	0.00	0.00	1,212,800.00	0.00	1,212,800.00	100.00%
1-9-80070-001	Contingency Vac Liabilities	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00%
	E5 Sub Totals:	\$ 1,237,800.00	\$ -	\$ -	\$ 1,237,800.00	\$ -	\$ 1,237,800.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	242,200.00	0.00	242,195.67	4.33	0.00	4.33	0.00%
1-9-80011-000	Debt Service Interest	19,700.00	0.00	19,624.31	75.69	0.00	75.69	0.38%
	E6 Sub Totals:	\$ 261,900.00	\$ -	\$ 261,819.98	\$ 80.02	\$ -	\$ 80.02	0.03%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	3,234,000.00	0.00	0.00	3,234,000.00	0.00	3,234,000.00	100.00%
	E8 Sub Totals:	\$ 3,234,000.00	\$ -	\$ -	\$ 3,234,000.00	\$ -	\$ 3,234,000.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 6,279,800.00</b>	<b>\$ -</b>	<b>\$ 1,807,919.98</b>	<b>\$ 4,471,880.02</b>	<b>\$ -</b>	<b>\$ 4,471,880.02</b>	<b>71.21%</b>
	<b>General Fund Total</b>	<b>\$ 19,193,100.00</b>	<b>\$ 1,053,426.02</b>	<b>\$ 11,812,757.25</b>	<b>\$ 7,380,342.75</b>	<b>\$ 56,798.69</b>	<b>\$ 7,323,544.06</b>	<b>38.16%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund</b>	<b>5</b>	<b>CAPITAL PROJECTS FUND</b>						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
5-8-70531-000	Apparatus and Vehicles	435,000.00	373,080.00	421,523.69	13,476.31	0.00	13,476.31	3.10%
5-8-70532-000	Land and Improvements	100,000.00	300.00	19,755.00	80,245.00	0.00	80,245.00	80.25%
5-8-70533-000	Bldg Const and Improvements	5,500,000.00	104,244.16	1,551,327.31	3,948,672.69	255,873.01	3,692,799.68	67.14%
	E3 Sub Totals:	\$ 6,035,100.00	\$ 477,624.16	\$ 1,992,606.00	\$ 4,042,494.00	\$ 255,873.01	\$ 3,786,620.99	62.74%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	244,400.00	-	-	244,400.00	-	244,400.00	100.00%
	E5 Sub Totals:	\$ 244,400.00	\$ -	\$ -	\$ 244,400.00	\$ -	\$ 244,400.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	3,164,400.00	-	-	3,164,400.00	-	3,164,400.00	100.00%
	E9 Sub Totals:	\$ 3,164,400.00	\$ -	\$ -	\$ 3,164,400.00	\$ -	\$ 3,164,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 9,443,900.00</b>	<b>\$ 477,624.16</b>	<b>\$ 1,992,606.00</b>	<b>\$ 7,451,294.00</b>	<b>\$ 255,873.01</b>	<b>\$ 7,195,420.99</b>	<b>76.19%</b>
	<b>Report Totals:</b>	<b>\$ 28,637,000.00</b>	<b>\$ 1,531,050.18</b>	<b>\$ 13,805,363.25</b>	<b>\$ 14,831,636.75</b>	<b>\$ 312,671.70</b>	<b>\$ 14,518,965.05</b>	<b>50.70%</b>

# Accounts Payable

## Transactions by Account and Department

Period: 10 - APRIL  
Fiscal Year 2018-2019

# Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	4,894.80
1-1-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	603.44
1-1-60220-000	Tekprinting Services Inc.	Tabs for 2019/20 FY Budget Document	04/15/2019	39595	448.77
1-1-60222-000	Office Depot	Office Supplies	04/15/2019	39585	173.94
1-1-60222-000	Office Depot	Credit for Return of Office Supplies	04/15/2019	39585	-161.50
1-1-60222-000	Office Depot	Office Supplies	04/25/2019	39621	47.58
1-1-60222-000	Office Depot	Office Supplies	04/25/2019	39621	19.96
1-1-60222-000	Office Depot	Ink Cartridge	04/25/2019	39621	110.89
1-1-60222-000	Office Depot	Office Supplies	04/25/2019	39621	7.29
1-1-60222-000	Office Depot	Toner Cartridge	04/25/2019	39621	98.35
1-1-60222-000	Office Depot	Office Supplies	04/25/2019	39621	46.40
1-1-60223-001	Ironclad Security	Smart Card Badges (100)	04/15/2019	39575	435.97
1-1-60223-001	Southern Oregon Trophy	Name Plate for Claflin Award	04/15/2019	39592	6.00
1-1-60223-001	Twin Creeks Retirement	Labor/Mgmt Breakfast Meeting for (7)	04/25/2019	39630	42.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for February BOD Meeting	04/13/2019	0	41.90
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Lunch for Executive Team Budget Review (7)	04/13/2019	0	65.30
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for Scenic Station Design Meeting	04/13/2019	0	39.21
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	04/18/2019	39601	110.00
1-1-60223-002	Wells Fargo Bank Visa Cards	JP Visa; Overlimit Fee	04/13/2019	0	39.00
1-1-60223-002	Wells Fargo Bank Visa Cards	DB Visa; Overlimit Fee	04/13/2019	0	39.00
1-1-60270-000	Centerpoint	EAP Services for April	04/08/2019	39530	2,140.00
1-1-60270-000	Emergency Comm of Southern Oregon	911 Dispatch Services (Apr, May, Jun)	04/25/2019	39612	102,384.95
1-1-60270-000	Michael House	Construction Consultation for Scenic Station	04/15/2019	39572	130.00
1-1-60270-000	Huycke O'Connor Jarvis, LLP	Legal Services - Scenic Ave Station	04/25/2019	39615	105.00
1-1-60270-000	Ogletree Deakins	Legal Services - General Labor	04/15/2019	39586	116.10
1-1-60380-000	Kenneth Herinckx	Mileage Reimbursement (Jan-Mar)	04/25/2019	39614	11.60
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Jan-Mar)	04/08/2019	39541	61.18
1-1-60410-000	Eagle Pt/Upper Rogue Chamber Commere	2019 Eagle Point Chamber Membership	04/25/2019	39611	200.00
1-1-60410-000	Rotary Club of Central Point	4th Qtr Lunch Dues for Horton	04/25/2019	39626	150.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; March Amazon Prime Membership	04/13/2019	0	12.99
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Annual Survey Monkey Subscription	04/13/2019	0	300.00
1-1-60430-001	Rosebud Media LLC	Budget Committee Meeting Notice	04/15/2019	39589	123.33
1-1-60430-001	Rosebud Media LLC	April BOD Meeting Notice	04/25/2019	39625	53.52
<b>Sub Total Dept 1:</b>					<b>\$112,896.97</b>
<b>OPERATIONS DEPARTMENT</b>					
1-2-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	78,524.60
1-2-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	9,178.04
1-2-58221-000	Special Districts	Workers Compensation Reimbursing Claims	04/25/2019	39628	3,037.37
1-2-60223-007	Don's Lock, LLC	Courtesy Padlocks (6) for Stock on Engines	04/15/2019	39567	82.80

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Snacks for Volunteer Training Committee Mtg	04/13/2019	0	31.59
1-2-60225-001	Sea Western Fire Fighting Equipment	Structure Gloves (5)	04/25/2019	39627	441.10
1-2-60225-003	Wells Fargo Bank Visa Cards	DH Visa; Batteries for Thermal Imager Camera (8)	04/13/2019	0	368.50
1-2-60225-004	Airgas USA, LLC	N95 Face Masks (60)	04/15/2019	39556	221.45
1-2-60225-004	B.C. Engraving & Awards	Passport Name Tags for Herinckx	04/15/2019	39557	22.50
1-2-60225-004	Cascade Fire Equipment	Gear Bags (2)	04/15/2019	39563	129.00
1-2-60225-004	Coastal - White City	Leather Gloves (3)	04/08/2019	39534	47.97
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Yellow Webbing	04/13/2019	0	88.50
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Bullard Chargers (5)	04/13/2019	0	598.25
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Safety Vests (10)	04/13/2019	0	305.01
1-2-60225-006	Wells Fargo Bank Visa Cards	MH Visa; Supplies for ASHER Bags (5)	04/13/2019	0	2,574.14
1-2-60225-006	Wells Fargo Bank Visa Cards	MH Visa; ASHER Bags (5)	04/13/2019	0	1,364.40
1-2-60225-006	Wells Fargo Bank Visa Cards	JB Visa; Oar Clips/Thole Pins	04/13/2019	0	80.75
1-2-60225-006	Wells Fargo Bank Visa Cards	JB Visa; Load Cell Kit	04/13/2019	0	817.13
1-2-60225-007	Wells Fargo Bank Visa Cards	MyH Visa; Power Bars for Rehab	04/13/2019	0	49.02
1-2-60225-008	Lehr Auto	Adapter Plates (2) for New Engines	04/15/2019	39577	103.95
1-2-60225-008	Lehr Auto	Computer Mounts (2) for New Engines	04/15/2019	39577	494.08
1-2-60225-008	Lehr Auto	Credit for Return of Adapter Plates (2) for New Engines	04/15/2019	39577	-103.95
1-2-60225-008	Cascade Fire Equipment	Booster Hose for New Engines	04/15/2019	39563	970.00
1-2-60225-008	Wells Fargo Bank Visa Cards	DH Visa; Tools for New Engines	04/13/2019	0	51.52
1-2-60225-008	Wells Fargo Bank Visa Cards	DH Visa; Tools for New Engines	04/13/2019	0	139.92
1-2-60254-000	Cascade Fire Equipment	Repair SCBA Pack	04/25/2019	39606	64.20
1-2-60254-000	Rogue Aquatics	Hydro Test (3) SCBA Cylinders	04/25/2019	39624	60.00
1-2-60254-000	Rogue Aquatics	Hydro Test (5) SCBA Cylinders	04/25/2019	39624	75.00
1-2-65001-000	Asante Physician Partners	TB Test/Vaccinations for Vol James	04/25/2019	39603	97.00
1-2-65001-000	Asante Physician Partners	Vaccinations for Student Silver	04/25/2019	39603	88.00

**Sub Total Dept 2: \$100,001.84**

#### FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	7,948.00
1-3-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	960.06
1-3-60220-000	US Postmaster	Postage for Scenic Ave Station Community Postcards	04/08/2019	39552	1,293.56
1-3-60223-004	Claudio Alvarez Construction Inc.	Board-Up Home Due to Hazardous Conditions	04/15/2019	39565	300.00
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Address Sign Reflective Numbers (450)	04/13/2019	0	270.00
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; 6"x12" Flat Fire Signs (100)	04/13/2019	0	669.00
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Canvas Prints (5) for THFT Gifts	04/13/2019	0	34.98
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Canvas Prints (5) for THFT Gifts	04/13/2019	0	34.98
1-3-60223-009	Lowe's Business Acct/Syncb	Smoke Alarms (66)	04/25/2019	39618	1,039.50
1-3-60223-009	Shooting Star Nursery	Fuels Reduction at Madrone Hill - Fire Resistant Plants	04/08/2019	39550	1,599.80
1-3-60223-009	Shooting Star Nursery	Fuels Reduction Work Remainder - Fire Resistant Plants	04/08/2019	39550	1,235.20
1-3-60223-009	Wells Fargo Bank Visa Cards	JP Visa; CO Detectors (8)	04/13/2019	0	278.72
1-3-60223-009	Wells Fargo Bank Visa Cards	JP Visa; Smoke Alarms (7)	04/13/2019	0	881.44
1-3-60412-000	NFPA	Annual National Fire Codes Online Subscription	04/15/2019	39584	1,495.00

**Sub Total Dept 3: \$18,040.24**

#### TRAINING DEPARTMENT

1-4-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	2,330.80
1-4-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	301.68
1-4-60223-012	Lowe's Business Acct/Syncb	Lumber for Live Fire Training	04/25/2019	39618	3,898.72

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60223-014	Wells Fargo Bank Visa Cards	DB Visa; "Rescue Randy" Mannequin	04/13/2019	0	1,657.95
1-4-60412-000	Wells Fargo Bank Visa Cards	SC Visa; Pumping Apparatus Operator Books (12)	04/13/2019	0	712.80
1-4-60412-000	Wells Fargo Bank Visa Cards	SC Visa; Principles of Vehicle Extrication Book	04/13/2019	0	69.00
1-4-60412-000	Wells Fargo Bank Visa Cards	SC Visa; Pumping & Aerial Apparatus Operator Books (12)	04/13/2019	0	853.20
1-4-60449-000	Mike Hussey	Meals at OSFM IMT Conference in Canyonville	04/08/2019	39537	23.00
1-4-60449-000	Wells Fargo Bank Visa Cards	DB Visa; Ldg at OFCA Roundtable Session in Eugene	04/13/2019	0	165.84
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at OFCA Roundtable Session in Eugene	04/13/2019	0	331.68
1-4-60449-000	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at OFCA Roundtable Session in Eugene	04/13/2019	0	165.84
1-4-60449-000	Wells Fargo Bank Visa Cards	JP Visa; Parking Fee at State Capitol Mtg in Salem	04/13/2019	0	3.00
1-4-60449-000	Wells Fargo Bank Visa Cards	SC Visa; Ldg at OFCA Roundtable in Eugene for Horton	04/13/2019	0	165.84
1-4-60449-000	Wells Fargo Bank Visa Cards	JP Visa; Meals at OFMA/OFCC Meetings in Salem	04/13/2019	0	42.47
1-4-60449-000	Wells Fargo Bank Visa Cards	JP Visa; Ldg at OFMA/OFCC Meetings in Salem	04/13/2019	0	150.69
1-4-60455-001	David Blakely	Reimb Spring Term Textbook Towards BA Degree	04/15/2019	39558	246.05
1-4-60455-001	Stephanie Cowan	Meals at OFSOA Spring Workshop in Albany	04/08/2019	39535	60.00
1-4-60455-001	Heather Sears	Meals at OFSOA Spring Workshop in Albany	04/08/2019	39549	60.00
1-4-60455-001	OFSOA	Reg at OFSOA Spring Workshop in Albany for Cowan	04/08/2019	39544	70.00
1-4-60455-001	OFSOA	Reg at OFSOA Spring Workshop in Albany for Sears	04/08/2019	39544	70.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at NW Leadership Seminar	04/13/2019	0	470.43
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Parking Fee at NW Leadership Seminar	04/13/2019	0	7.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Ldg at NW Leadership Seminar/Backus	04/13/2019	0	470.43
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Ldg at NW Leadership Seminar/Downing	04/13/2019	0	470.43
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Ldg at NW Leadership Seminar/DBlakely	04/13/2019	0	470.43
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg at Trust Edge Conf for BC's (3)	04/13/2019	0	30.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg at Trust Edge Conf for Executive Team (7)	04/13/2019	0	70.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Airfare at IAFC Fire Rescue Int'l in Dallas	04/13/2019	0	553.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JB Visa; Fuel from NW Leadership Seminar in Portland	04/13/2019	0	58.98
1-4-60455-003	Tyler Lockwood	Reimb Baggage Fees to/from 2019 FDIC Int'l in Indianapolis	04/25/2019	39617	150.00
1-4-60455-003	Wells Fargo Bank Visa Cards	DB Visa; Ldg at 2019 Firemanship Conference/Miller	04/13/2019	0	974.30
1-4-60455-003	Wells Fargo Bank Visa Cards	DB Visa; Ldg at 2019 Firemanship Conference/Cardinal	04/13/2019	0	974.30
1-4-60455-004	Ashley Blakely	Meals at 2019 Annual Business Mtg in Newport	04/25/2019	39604	56.00
1-4-60455-004	Mark Northrop	Meals at 2019 Annual Business Mtg in Newport	04/25/2019	39620	56.00
1-4-60455-004	Oregon Fire Marshals Association	Reg at 2019 Annual Business Mtg in Newport/Northrop	04/15/2019	39587	395.00
1-4-60455-004	Oregon Fire Marshals Association	Reg at 2019 Annual Business Mtg in Newport/ABlakely	04/15/2019	39587	395.00
1-4-60455-004	Oregon Fire Marshals Association	Reg at 2019 Annual Business Mtg in Newport/Patterson	04/15/2019	39587	395.00
1-4-60455-004	Oregon Fire Marshals Association	Ldg at OFMA Tech Education Conf in Salem/ABlakely	04/25/2019	39622	73.74
1-4-60455-004	Oregon Fire Marshals Association	Ldg at OFMA Tech Education Conf in Salem/Murdock	04/25/2019	39622	73.74
1-4-60455-004	John Patterson	Meals at 2019 Annual Business Mtg in Newport	04/25/2019	39623	56.00
1-4-60455-006	Travis Linville	Reimb for EMT-B Winter Term Tuition at RCC	04/15/2019	39578	630.00
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Ldg Bal at IWCE Exhibit Center in Las Vegas	04/13/2019	0	187.06
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Baggage Fee to IWCE Exhibit Center/Las Vegas	04/13/2019	0	30.00
1-4-60455-008	Cody Clark	50% Reimb for EMT-I Winter Term Tuition at RCC	04/15/2019	39564	467.00

**Sub Total Dept 4:      \$18,892.40**

**SUPPORT SERVICES DEPARTMENT**

1-5-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	1,223.70
1-5-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	150.86
1-5-58213-000	Cascade Fire Equipment	Airpower Response Boots for Clelland	04/15/2019	39563	242.00
1-5-60221-000	Cintas	March Janitorial Supplies/Laundry Service at EP	04/08/2019	39532	376.01
1-5-60221-000	Cintas	March Janitorial Supplies/Laundry Service at TR	04/08/2019	39532	305.25



Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60221-000	Cintas	March Janitorial Supplies/Laundry Service at CP	04/08/2019	39532	397.54
1-5-60221-000	Cintas	March Janitorial Supplies/Laundry Service at ADM	04/08/2019	39532	979.16
1-5-60221-000	Cintas	March Janitorial Supplies/Laundry Service at WC	04/08/2019	39532	957.14
1-5-60221-000	West Coast Appliance	Laundry Detergent	04/25/2019	39632	316.00
1-5-60223-003	Airgas USA, LLC	March Medical Cylinder Rental (CP)	04/08/2019	39528	66.13
1-5-60223-003	Airgas USA, LLC	March Medical Cylinder Rental (WC)	04/08/2019	39528	184.85
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/15/2019	39560	24.69
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/15/2019	39560	189.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/15/2019	39560	113.52
1-5-60223-003	Bound Tree Medical, LLC	Qtr 4/2018 Naloxone Rebate	04/15/2019	39560	-60.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	89.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	239.88
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	159.80
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	266.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	266.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	04/25/2019	39605	535.10
1-5-60223-003	Grange Co-op	Bandaging Tape	04/15/2019	39569	53.82
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1249	04/15/2019	39580	54.50
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1243	04/15/2019	39580	293.75
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1239	04/15/2019	39580	582.06
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1247 Partial	04/15/2019	39580	277.23
1-5-60223-003	ZOLL Medical Corporation	Battery Packs (6) for AED's	04/15/2019	39597	720.00
1-5-60223-003	ZOLL Medical Corporation	Batteries for AED's	04/25/2019	39633	266.25
1-5-60223-003	ZOLL Medical Corporation	Adult Sensors/Cables	04/25/2019	39633	1,109.76
1-5-60223-015	Wells Fargo Bank Visa Cards	DH Visa; Hoover Vacuum	04/13/2019	0	160.00
1-5-60223-015	Wells Fargo Bank Visa Cards	JB Visa; Manual Can Opener	04/13/2019	0	4.97
1-5-60223-015	West Coast Appliance	Mattress Bed Sets (4) for TR	04/15/2019	39596	2,300.00
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Dish Towels	04/13/2019	0	35.88
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Absorbent Roll for Spills	04/13/2019	0	415.73
1-5-60223-016	Wells Fargo Bank Visa Cards	MyH Visa; Drinking Glasses for Stations	04/13/2019	0	5.28
1-5-60230-000	Hays Oil	Fill WC Fuel Tank (2,000 Gal Diesel)	04/15/2019	39570	4,468.40
1-5-60230-000	Hays Oil	Antifreeze	04/15/2019	39570	110.40
1-5-60230-000	Hays Oil	Fill EP Fuel Tank (300 Gal Diesel)	04/15/2019	39570	676.26
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	04/08/2019	39539	985.54
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	04/25/2019	39619	1,294.78
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	04/15/2019	39583	101.28
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	04/15/2019	39583	151.92
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	04/15/2019	39583	151.92
1-5-60250-000	Crater Car Wash	March Car Washes (3)	04/15/2019	39566	9.00
1-5-60250-000	MyFleetCenter.com	Oil Service on SV17-02	04/15/2019	39582	54.26
1-5-60250-000	MyFleetCenter.com	Oil Service on SV11-03	04/15/2019	39582	228.39
1-5-60250-000	Lithia Motors Support Services	Replace Battery on SV02-02	04/15/2019	39579	265.10
1-5-60250-000	Wells Fargo Bank Visa Cards	JB Visa; Car Stereo/Cable Adapter for SE14--02	04/13/2019	0	78.88
1-5-60251-110	Infinity Electrical Contractors, Inc.	Terminate CAT 5 Cable at WC	04/25/2019	39616	87.50
1-5-60251-110	Ironclad Security	Card Access System for WC	04/15/2019	39575	17,826.16
1-5-60251-110	Northern Pacific Landscape	March Landscape Maint at WC	04/08/2019	39542	240.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for March	04/08/2019	39546	32.48
1-5-60251-110	Statewide Sales and Service Inc	Sweep Parking Lot at WC	04/15/2019	39594	67.50
1-5-60251-111	Converse Enterprises, Inc.	Install Vinyl Plank at CP	04/25/2019	39609	10,017.84
1-5-60251-111	Grover Electric and Plumbing	Light Tube Covers for CP	04/08/2019	39536	13.00



Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-111	Northern Pacific Landscape	March Landscape Maint at CP	04/08/2019	39542	140.00
1-5-60251-112	Glacier Heating & Air	Wiring for HVAC Mini Split at DB	04/15/2019	39568	495.00
1-5-60251-113	American Industrial Door LLC	Apparatus Bay Door Repair at SV	04/25/2019	39602	115.00
1-5-60251-114	Northern Pacific Landscape	March Landscape Maint at GH	04/08/2019	39542	120.00
1-5-60251-116	Northern Pacific Landscape	March Landscape Maint at EP	04/08/2019	39542	120.00
1-5-60251-117	Wells Fargo Bank Visa Cards	DH Visa; Warning Alarm System for TR Gate	04/13/2019	0	45.32
1-5-60251-120	Statewide Sales and Service Inc	Sweep Parking Lot at TC	04/25/2019	39629	175.00
1-5-60251-121	Advanced Door & Hardware	Install Doors (2) at Adm Bldg	04/15/2019	39555	196.00
1-5-60251-121	Ironclad Security	Card Access System for Adm Bldg	04/15/2019	39575	10,601.94
1-5-60251-121	Northern Pacific Landscape	March Landscape Maint at Adm	04/08/2019	39542	120.00
1-5-60251-121	Northwest Fire Suppression, Inc	Repair Fire Alerting System at Adm Bldg	04/08/2019	39543	351.00
1-5-60251-121	Pathway Enterprises, Inc.	Adm Bldg Janitorial for March	04/08/2019	39546	562.77
1-5-60251-121	Statewide Sales and Service Inc	Sweep Parking Lot at Adm Bldg	04/15/2019	39594	67.50
1-5-60251-122	Ironclad Security	Card Access System for Warehouse	04/15/2019	39575	924.98
1-5-60251-123	Pathway Enterprises, Inc.	FSEB Janitorial for March	04/08/2019	39546	253.08
1-5-60255-000	West Coast Appliance	Washer Repair at WC	04/25/2019	39632	352.95
1-5-60255-000	West Coast Appliance	Ice Maker Repair at WC	04/25/2019	39632	129.00
1-5-60255-000	West Coast Appliance	Dryer Repair at WC	04/25/2019	39632	403.95
1-5-60500-110	Avista	Natural Gas (WC)	04/08/2019	39529	1,338.18
1-5-60500-110	Charter Communications	Cable TV Service (WC)	04/25/2019	39608	110.31
1-5-60500-110	Hunter Communications	Internet Fiber Connection	04/15/2019	39573	148.74
1-5-60500-110	Medford Water Commission	Water (WC)	04/08/2019	39540	216.59
1-5-60500-110	Pacific Power	Electricity (WC)	04/08/2019	39545	942.15
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	04/08/2019	39547	267.32
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	04/08/2019	39548	175.95
1-5-60500-111	Avista	Natural Gas (CP)	04/08/2019	39529	559.57
1-5-60500-111	CenturyLink	Telephone (CP)	04/25/2019	39607	308.12
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	04/25/2019	39608	7.92
1-5-60500-111	Hunter Communications	Internet Fiber Connection	04/15/2019	39573	276.24
1-5-60500-111	Pacific Power	Electricity (CP)	04/08/2019	39545	412.07
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	04/08/2019	39547	147.81
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP Scenic)	04/08/2019	39548	21.53
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	04/08/2019	39548	32.85
1-5-60500-112	Blue Star Gas	Propane (DB) 277 Gal	04/15/2019	39559	893.22
1-5-60500-112	CenturyLink	Telephone (DB)	04/08/2019	39531	121.54
1-5-60500-112	CenturyLink	DSL Internet (DB)	04/08/2019	39531	23.97
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	04/08/2019	39545	72.62
1-5-60500-112	Pacific Power	Electricity (DB)	04/08/2019	39545	168.18
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	04/08/2019	39545	80.89
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	04/08/2019	39551	105.08
1-5-60500-113	Blue Star Gas	Propane (SV) 309 Gal	04/15/2019	39559	994.94
1-5-60500-113	CenturyLink	April Internet (SV)	04/25/2019	39607	48.39
1-5-60500-113	CenturyLink	Telephone (SV)	04/25/2019	39607	66.66
1-5-60500-113	Pacific Power	Electricity (SV)	04/08/2019	39545	90.23
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	04/08/2019	39545	174.56
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	04/08/2019	39551	50.87
1-5-60500-114	Avista	Natural Gas (GH)	04/08/2019	39529	382.88
1-5-60500-114	CenturyLink	Telephone (GH)	04/25/2019	39607	174.80
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	04/25/2019	39608	7.92
1-5-60500-114	Charter Communications	Internet Service (GH)	04/25/2019	39608	94.98

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-114	Pacific Power	Electricity (GH)	04/08/2019	39545	339.01
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	04/08/2019	39551	44.22
1-5-60500-115	Blue Star Gas	Propane (AL) 301 Gal	04/15/2019	39559	969.11
1-5-60500-115	CenturyLink	Telephone (AL)	04/08/2019	39531	65.82
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	04/08/2019	39545	82.54
1-5-60500-115	Pacific Power	Electricity (AL)	04/08/2019	39545	129.13
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	04/08/2019	39547	86.02
1-5-60500-116	Avista	Natural Gas (EP)	04/08/2019	39529	361.46
1-5-60500-116	CenturyLink	Telephone (EP)	04/08/2019	39531	368.23
1-5-60500-116	Charter Communications	Cable TV Service (EP)	04/25/2019	39608	103.40
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	04/08/2019	39533	84.45
1-5-60500-116	Hunter Communications	Internet Fiber Connection	04/15/2019	39573	276.24
1-5-60500-116	Pacific Power	Electricity (EP)	04/08/2019	39545	492.51
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	04/08/2019	39551	104.87
1-5-60500-117	Avista	Natural Gas (TR)	04/08/2019	39529	380.74
1-5-60500-117	Charter Communications	Cable/Internet/Voice Services (TR)	04/25/2019	39608	206.23
1-5-60500-117	Pacific Power	Electricity (TR)	04/08/2019	39545	420.40
1-5-60500-117	Rogue Disposal & Recycling, Inc.	Garbage (TR)	04/08/2019	39547	149.05
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	04/08/2019	39548	22.60
1-5-60500-120	Avista	Natural Gas (TC)	04/08/2019	39529	282.87
1-5-60500-120	Medford Water Commission	Water (TC)	04/08/2019	39540	955.48
1-5-60500-120	Pacific Power	Electricity (SIM)	04/08/2019	39545	74.75
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	04/08/2019	39548	206.77
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	04/08/2019	39531	174.42
1-5-60500-121	CenturyLink	Telephone (Adm Bldg)	04/08/2019	39531	1,151.41
1-5-60500-121	Charter Communications	Cable TV Service (Adm Bldg)	04/25/2019	39608	102.40
1-5-60500-121	Hunter Communications	Internet Fiber Connection	04/15/2019	39573	148.73
1-5-60500-121	Medford Water Commission	Water (Adm Bldg)	04/08/2019	39540	72.43
1-5-60500-121	Pacific Power	Electricity (Adm Bldg)	04/08/2019	39545	1,416.56
1-5-60500-123	Avista	Natural Gas (FSEB)	04/08/2019	39529	131.07
1-5-60500-123	Pacific Power	Electricity (FSEB)	04/08/2019	39545	95.41
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSEB)	04/08/2019	39548	53.41
Sub Total Dept 5:					\$83,407.56

#### TECHNOLOGY DEPARTMENT

1-7-58212-000	Regence Blue Cross	May Health Insurance Premium	04/24/2019	0	955.60
1-7-58212-000	Special Districts	May Dental, Life, AD&D Insurances	04/15/2019	39593	133.77
1-7-60223-011	Helix Information Systems	Meraki WiFi Access Points (3) for WC/EP	04/25/2019	39613	1,401.90
1-7-60223-011	Ironclad Security	Card Access Badging Set-Up/Printer/Software	04/15/2019	39575	3,907.83
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Shoretel Phones for Upgrade Project at CP/EP	04/13/2019	0	1,860.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; MS Office 2019 Pro (To Be Reimb by SDAO)	04/13/2019	0	439.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Hard Drives (2) for Computers	04/13/2019	0	129.98
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cable Box Mount for Adm Bldg Workout Room	04/13/2019	0	43.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Tools to Terminate Coaxial Cables	04/13/2019	0	132.92
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; TV/Wall Mount for Adm Bldg Workout Room	04/13/2019	0	364.98
1-7-60240-000	CrewSense, LLC	CrewSense Pro Monthly Support Contract (April)	04/15/2019	39561	260.10
1-7-60240-000	Helix Information Systems	Meraki 5-Yr License and Maintenance Support	04/15/2019	39571	324.00
1-7-60240-000	Helix Information Systems	Meraki 5-Yr License and Maint Support (3) for WC/EP	04/25/2019	39613	972.00
1-7-60240-000	International Public Safety Data Institute	RMS Integration to StatEngine Service for NFORS	04/15/2019	39574	5,000.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60240-000	Sierra Wireless America Inc.	Annual Tech Support for Sierra Routers - WiFi in Engines	04/15/2019	39590	4,346.00
1-7-60240-000	Wells Fargo Bank Visa Cards	SM Visa; Annual InDesign Software License/MC and HS	04/13/2019	0	815.76
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; April Domain Subscription for jcems.net	04/13/2019	0	20.00
1-7-60241-000	Kelley Imaging Systems, Inc	Server Exchange Contract/Block Support (2nd Qtr 2019)	04/15/2019	39576	1,000.00
1-7-60241-000	Re-Link Technologies	Shoretel Configuration Support	04/15/2019	39588	75.00
1-7-60241-000	Wells Fargo Bank Visa Cards	PR Visa; MDC Repair	04/13/2019	0	233.53
1-7-60253-000	Day Wireless Systems	Antenna Repair	04/25/2019	39610	115.25
1-7-60253-000	Day Wireless Systems	Replace Battery Contacts/Mics in Portable Radios	04/25/2019	39610	272.44
1-7-60253-000	Day Wireless Systems	Mobile Radio Programming Repair on SV17-01	04/25/2019	39610	65.00
1-7-60253-000	Mobile Installations	Replace Antenna on SE14-01	04/15/2019	39581	175.00
1-7-60290-000	Verizon Wireless	March Cellular and Data Charges	04/08/2019	39553	1,727.57

**Sub Total Dept 7: \$24,772.61**

**NON DEPARTMENTAL**

**Sub Total Dept 9: \$0.00**

**Total General Fund: \$358,011.62**

**CAPITAL PROJECTS FUND**

5-8-70531-000	Hughes Fire Equipment, Inc.	Pierce Freightliner Wildland Interface Engine	04/01/2019	0	367,420.00
5-8-70531-000	Mobile Installations	Install Radio Equipment on SE18-02	04/15/2019	39581	2,830.00
5-8-70531-000	Mobile Installations	Install Radio Equipment on SE18-01	04/15/2019	39581	2,830.00
5-8-70532-000	Canopy llc	Arborist Report for Cedar Trees at Scenic Station	04/15/2019	39562	300.00
5-8-70533-000	Adroit Construction Co., Inc.	Central Point Seismic Rehab - PP6	04/15/2019	39554	8,458.15
5-8-70533-000	Adroit Construction Co., Inc.	Central Point Seismic Rehab - PP7	04/15/2019	39554	1,850.01
5-8-70533-000	Infinity Electrical Contractors, Inc.	Install Electronic Controls for CP Exhaust System	04/25/2019	39616	5,695.00
5-8-70533-000	Kennedy Fuel Company	Exhaust Removal System at CP - Final Pmt	04/08/2019	39538	4,965.50
5-8-70533-000	Soderstrom Architects	Architectural Work on Scenic Ave Fire Station - PP4	04/15/2019	39591	52,915.50
5-8-70533-000	Vitus Construction Inc.	Dodge Bridge Seismic Rehab - PP3	04/25/2019	39631	30,360.00

**Total Capital Projects Fund: \$477,624.16**

**Total All Funds: \$835,635.78**

## **BOARD APPOINTMENTS**

**Relative Information:** The appointment of committees and/or representatives is a routine function of a board. Ordinarily the Board President will make the appointments with the concurrence of the full Board. The appointees may be Board, Staff, and/or citizen appointments depending on the position.

Appointments are made in response to statutory requirements (Civil Service Commission, Budget Committee), to study specific issues (Salary & Benefits Committee), or to represent the District in associations or other interagency activities (Emergency Communications of Southern Oregon).

The particular authority and duties of appointees whether a Director, District staff member, or citizen are either specified by statutory requirements or will be set by the Board President at the time of appointment.

Board appointments may be ad hoc or ongoing. Current ongoing appointments include the following:

- A. Civil Service Commission – three (3) citizen members with four-year terms.
- B. Budget Committee – five (5) citizen members with three-year terms.
- C. Non-Bargaining Group Salary & Benefits Committee – two (2) Board Directors at the President's discretion.
- D. Emergency Communications of Southern Oregon – one (1) Board or Staff member at the President's discretion and one alternate.

While the committees required by state law may have specific selection criteria, the Board generally has broad discretionary authority in the process.

The following process is used when making citizen appointments to the Civil Service Commission and the Budget Committee:

- 1. Advertise the vacancy to identify qualified applicants.
- 2. Review applicants for qualifications.
- 3. Interview qualified applicants as may be necessary.
- 4. Make selection and appointment in a manner selected by the Board.
- 5. Conduct orientation and/or training as may be necessary.

An appointment of a Director or District staff member to represent the Fire District or the Board of Directors should be based on qualifications and availability. Final appointments are the responsibility of the Board President.

**Policy Statement:** It is the policy of the Board of Directors to make appointments to various committees and commissions as stated in this policy.

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 19-01

### IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR FISCAL YEAR 2019-2020 (IAFF Local 1817 - Firefighter Bargaining Unit Personnel)

**WHEREAS**, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish salaries of personnel who are members of the Firefighter Bargaining Unit; and

**WHEREAS**, the Board also approves the number of positions to be staffed each year; and

**WHEREAS**, the salaries and benefits were determined through a labor-management collective bargaining process for a three-year period starting July 1, 2017 through June 30, 2020; and

**WHEREAS**, the cost of living adjustment (COLA) effective July 1, 2019 per the labor agreement is a 2.7% increase for all identified positions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution recognizing benefits herein and within the labor agreement and establishing salary schedules effective July 1, 2019, through June 30, 2020, as follows:

POSITION	FTE	A	B	C	D	E
Fire Captain (56 Hour)	12	7,083	7,437	7,809	8,200	8,610
Deputy Fire Marshal (40 Hour)	02	7,083	7,437	7,809	8,200	8,610
Fire Engineer (56 Hour)	12	6,157	6,465	6,788	7,127	7,484
Firefighter (56 Hour)	20	5,573	5,851	6,144	6,451	6,773
Fire and Life Safety Specialist (40 Hour)	01	5,573	5,851	6,144	6,451	6,773

Date adopted: May 16, 2019

\_\_\_\_\_  
BOARD OF DIRECTORS

\_\_\_\_\_  
BOARD OF DIRECTORS

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 19-02

### IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2019-2020

**WHEREAS**, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

**WHEREAS**, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

**WHEREAS**, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

**WHEREAS**, salaries for the 2019/20 fiscal year represent a 2.7% cost of living adjustment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution establishing the salary schedules and benefits as identified to become effective July 1, 2019, through June 30, 2020, as follows:

POSITION	FTE	A	B	C	D	E
Deputy Chief of Operations	1	8,694	9,128	9,585	10,064	10,567
Deputy Chief of Strategic Services	1	8,694	9,128	9,585	10,064	10,567
Deputy Chief/Fire Marshal	1	8,694	9,128	9,585	10,064	10,567
Chief Administrative Officer	1	8,694	9,128	9,585	10,064	10,567
Division Chief of Training and Safety	1	8,281	8,695	9,129	9,586	10,065
Battalion Chief	3	7,644	8,026	8,427	8,849	9,291
Information Tech Administrator	1	6,745	7,083	7,437	7,809	8,199
Facilities/Logistics Manager	1	4,892	5,136	5,393	5,663	5,947
Executive Assistant	1	4,321	4,537	4,763	5,002	5,252
Finance Assistant	1	4,191	4,401	4,621	4,852	5,094
Facilities/Logistics Technician	1	4,191	4,401	4,621	4,852	5,094
Administrative Assistant	3	3,810	4,001	4,201	4,411	4,631

## Jackson County Fire District 3 - RESOLUTION NO. 19-02

---

**SICK LEAVE:** Full-time employees shall accrue sick leave for each pay period worked and it shall be accumulative. 40-Hour employees will accrue 130 hours per year; 56-Hour employees will accrue 182 hours per year.

**DEATH OF A FAMILY MEMBER:** Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

**DEATH IN THE LINE OF DUTY:** In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

**LONGEVITY:** Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

**HOLIDAYS:** Full-time employees are provided seven (7) paid holidays or 70 hours per year. Authorized holidays are as follows:

New Year's Day	Veterans Day
Memorial Day	Thanksgiving Day
Fourth of July	Christmas Day
Labor Day	

Full-time employees working 56-hours per week (shift Battalion Chiefs) are allowed their choice of time-off and/or compensation totaling 135 hours.

**PERSONAL LEAVE DAYS:** The District provides 26 hours of personal leave to full-time employees to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1<sup>st</sup> to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

**VACATION:** Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (40 Hour)	72	120	152	188	224	256
Annual Accrual (56 Hour)	96	168	216	264	312	360

The maximum accrual for each employee is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited. Those employees hired after July 1, 2008 will only be able to accrue up to two (2) years of vacation. Probationary employees can utilize accrued vacation no earlier than six (6) months of employment, unless earlier use is approved by the Fire Chief at time of hiring.

## Jackson County Fire District 3 - RESOLUTION NO. 19-02

---

**COMPENSATORY TIME:** Compensatory time will be allowed in lieu of overtime for hours worked in excess of 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, and Administrative Assistant. For purposes of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment, unless the employment terminates with the District.

**INSURANCE:** The District shall pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. **The employee shall pay 5% of the monthly premium.** The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000.

**HRA-VEBA:** The District will make a monthly contribution into a District sanctioned HRA-VEBA account for each employee of 5% per month, based on the "E" step firefighter wage (\$6,773). The monthly amount equates to \$339 and will be paid semi-monthly.

**RETIREMENT:** The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax.

**EDUCATION INCENTIVE:** The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base salary for all positions.

**EMS INCENTIVE:** The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$339/month). The District will pay shift Battalion Chiefs who are paramedics an EMS Incentive of 11% based on the "E" Step Firefighter range (\$745/month).

**TECHNOLOGY STIPEND:** The District will provide a \$65 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Chief Administrative Officer, Division Chief, Battalion Chief, Information Technology Administrator, and Facilities/Logistics Manager and Technician.

**STAFF CHIEF'S OVERTIME:** Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

**DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL:** Staff Chiefs will receive ten hours of accrued time for each week they serve as the District Duty Officer, Fire Investigator, or **Fire Defense Board Chief**. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.



## Jackson County Fire District 3 - RESOLUTION NO. 19-02

---

**SPECIAL ASSIGNMENT:** 56 hour Shift Battalion Chiefs who are reassigned to a 40 hour work week to perform a specialized, limited duration assignment shall receive an additional 5% of base salary during the period of the assignment.

**UNIFORMS:** The District will provide uniforms for the positions of Deputy Chief, Division Chief, and Battalion Chief.

**LIABILITY UMBRELLA:** The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief, Division Chief, and Battalion Chief.

**DEFERRED COMPENSATION:** The District will make a contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Chief Administrative Officer Division Chief Battalion Chief	4%
Information Technology Administrator Facilities/Logistics Manager	2.5%
Executive Assistant Finance Assistant Facilities/Logistics Technician Administrative Assistant	1%

Years of Employment Based Contribution	Percentage of Base Salary
0-4 Years	0%
5-9 Years	1%
10-15 Years	2%
16-20 Years	3%
21+ Years	4%

**PHYSICAL FITNESS:** The District will offer 40-hour employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

**Date Adopted:** May 16, 2019

---

BOARD OF DIRECTORS

---

BOARD OF DIRECTORS