

Jackson County Fire District 3

Minutes – Budget Committee

May 5, 2016 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Members Present: Ken Cummings, Joe Strahl, Rob Hernandez, Alison Chan, Brenda Price, Jim Gillin, John Dimick, Cindy Hauser, Harvey Tonn, and Colin Fagan via video conference

Members Absent: None

Staff Present: Dan Petersen, Stacy Maxwell, John Patterson, Mike Hussey, Dave Blakely, Rod Edwards, and Margie Calvert

Staff Absent: None

Visitors Present: Paul Rydings, Dusty Hoffman, Katherine Rydings, Alex Cummings, Kenny Herinckx, Jeff Bancroft, Brian Anders, Scott Downing, Brandon Grissom, Dave Griffith,

The meeting was called to order by Committee Chair Cummings at 5:15 p.m.

MINUTES

Motion by Joe Strahl to approve the minutes of the April 21, 2016 Budget Committee meeting as presented, seconded by Rob Hernandez. Motion carried unanimously with Ken Cummings, Alison Chan, and Brenda Price abstaining.

PUBLIC COMMENT

Ken Cummings thanked Director Colin Fagan for nominating him for the Budget Committee Chair in his absence.

REVIEW OF FUNDS, DEPARTMENTS, AND ACCOUNTS

Chief Finance Officer Maxwell gave a financial overview for the 2016/2017 fiscal year, including revenue sources and fund balances. Total revenue in the General Fund is proposed for approval at \$17,333,000. Total revenue in the Capital Projects Fund is proposed at \$4,077,700.

Staff members from each department provided an overview of their accomplishments and summary of expenditures.

Total Personnel Services across all departments is proposed to increase 2.57% due to increases benefits, an increase in the District's contribution into the HRA-VEBA plan, and the new Staff Battalion Chief position in conjunction with six months' salary due to the retirement of the Rural Communities Chief.

Total Personnel Services presented for Budget Committee approval is \$9,887,600.

Total Materials and Services across all departments is proposed to decrease 1% or \$21,700. Expenditures reflect doing business within means yet accomplishes achievement towards our mission while enhancing some programs.

Total Materials and Services presented for Budget Committee approval is \$2,100,000.

The Capital Projects Fund presented at proposal include two new staff vehicles (\$80,000), a tactical tender (\$350,000), remote receivers for tactical radio communications (\$50,000), thermal imagers (\$30,000), tilt trailer (\$7,300), a forcible entry door (\$6,400), and live fire burn containers (\$60,000).

Total Capital Projects presented for Budget Committee approval is \$4,077,700.

BUDGET APPROVAL

Motion by Rob Hernandez, seconded by Joe Strahl to approve the budget as presented. Motion carried unanimously.

General Fund – Revenue: \$17,333,000

- Personnel Services \$9,867,600
- Material and Services \$2,100,000
- Non-Departmental \$5,365,400

Capital Projects Fund – Revenue: \$4,077,700

- Department Equipment \$ 93,700
- Apparatus and Vehicles \$ 430,000
- Building Const/Improvements \$ 60,000
- Contingency \$ 58,400
- Reserve for Future \$3,435,500

A public hearing on the budget will take place at the June 16, 2016 Board Meeting. The budget will be presented to the Board for adoption.

OTHER BUSINESS

None

BUDGET COMMITTEE MEMBER COMMENTS

Fire Chief Petersen introduced visiting retired Captain, Dave Griffith.

ADJOURNMENT

Motion to adjourn at 7:33 p.m. by Harvey Tonn and seconded by Cindy Hauser. Motion carried unanimously.

Approved by,



Budget Committee

Submitted by,



Margie Calvert, Scribe