

Jackson County Fire District 3

Minutes - Board of Directors

November 17, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

Board Absent: None

Staff Present: Mike Hussey, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Samantha Didion, Bryan Cohee, Ben Kennedy, Scott Tuers, Javier Lopez, Derik Persons, Manny Gobel, Travis Linville, Cole Hornbrook, Alex Cummings, Junior Osorio, Collin Lee, Joey Forrest, Jason Allen, and Brian Mortensen

President Tonn called the meeting to order at 5:25 p.m. pursuant to ORS 192.640 and as advertised online in the Mail Tribune dated November 11, 2022.

MINUTES

Motion by Director Shafer to approve the minutes of the Executive Session and the regular Board Meeting dated October 20, 2022 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of October totaled \$157,900 with the majority coming from miscellaneous income from a tax credit settlements and FEMA Safer grants.

Expenditures for the month of October totaled \$1,240,000 with personnel services at \$946,530 and \$293,700 from materials services.

Accounts payable equated to \$425,000 with noteworthy items being our actuarial online evaluation fee and the ECSO Dispatch service contract.

Maxwell shared the actual assessed valuations that were estimated during the budget preparation noticing growth in the actuals from projection.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for October 2022. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Fire Chief Hussey shared an update on the Rogue Valley Fire Rescue Alliance mentioning continued discussions with Fire District 4 as Fire Chief Winfrey will be retiring in 2023. The Districts are looking at the possibility of cooperative training and the coordination of Fire and Life Safety assistance in inspections in the Shady Cover area. There have not been any discussions with Fire District 1 regarding either of these opportunities.

Hussey shared the ISO rating schedule was received which establishes insurance classifications for our patrons, the report shows that the District is a solid 3, which is an improvement. There will be a meeting on December 8th to discuss where the District can earn points and improve the rating.

Hussey shared that OSHA came to the Scenic and Eagle Point stations to conduct inspections. There will be some recommendations on fluids at the Scenic station and the Eagle Point station was focused on hoses, turnouts, and training. Hussey thanked all members that were helpful obtaining information for OSHA.

Hussey shared that Engineer Dan Mahar performed in such a way that cannot be taught during a fire event. Mahar was able to see a roof structure degradation, alert the Battalion Chief and was able to get all crews out before the roof collapsed.

DEPUTY CHIEF BATES

Deputy Chief Bates shared the District has received 63 applications for the Administrative Assistant process. First panel interviews will take place after Thanksgiving.

Bates shared the District submitted a SDAO/SDIS safety grant. We have put in for additional security cameras at the rural stations. Another upcoming opportunity is an OSFM matching grant for staffing personnel through SB762. The District will also prepare for a fuels mitigation grant that is through OSFM.

Bates shared Battalion Chief Harrington has been working hard in the Training Department. Firefighter Alex Cummings will be in the office helping BC Harrington on a special assignment with EMS and fire training needs.

Bates shared the District has received two of the three new vehicles that were purchased. The vehicles are designated for BC Harrington, FM Patterson, and a Deputy Fire Marshal.

FIRE MARSHAL PATTERSON

Fire Marshal Patterson shared that Deputy Fire Marshal's Steve Darnell and Sara Miller are completing their probationary year, surpassing all expectations. They will continue training moving towards Deputy Fire Marshal II.

Patterson shared Firefighter Brian Simonsen will begin a special assignment helping the department.

Patterson shared the District helped Outlier and the Grange Co-Op receive a temporary occupancy certificate so they could stock the store prior to opening. The Grange will have a soft opening on December 6th with grand opening December 9th.

Patterson shared the inspections at school Districts 6 and 9 have been completed.

Patterson shared that during 2022 there have been 46 fires investigated and an arsonist was arrested in Central Point.

Patterson shared the Beagle Road access issue has resurfaced; however, all patrons of the District in that area are accessible by the crews. The District does not have any place in this new issue.

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW SDAO BEST PRACTICES CHECKLIST

Board Director Shafer has agreed to review the SDAO Best Practices Checklist with Fire Chief Hussey. Executive Assistant Calvert will schedule an appointment with Director Shafer and Chief Hussey.

BUDGET COMMITTEE EXPIRATION

Fire Chief Hussey explained that Budget Committee members Steve Weber and Rob Hernandez's three-year term will expire in December of 2022. The Board directed staff to advertise for both positions, remaining within Board policy, and will consider all applications, including submission from Weber and Hernandez at the December 2022 meeting.

RESOLUTION No 22-07; IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET FOR THE 2022/23 FY TO APPROPRIATE EXPENDITURES RELATED TO NEW EXECUTIVE CHIEF OFFICER POSITION

Chief Administrative Officer Maxwell shared that this Resolution is to create three months of salary and benefits to accommodate the new Executive Chief Officer position in the amount of \$180,000 which will be offset out of contingency.

Motion by Director Dimick to approve the adoption of Resolution No. 22-07; in the matter of authorizing supplemental budget No 1 for the 2022/23 FY appropriating expenditures related to the new Executive Chief Officer position in the amount of \$180,000. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Hussey gave a Certificate of Recognition to Board President Harvey Tonn. President Tonn's name was submitted to SDAO recognizing his commitment and participation to the District for outstanding achievement for nearly two decades.

INDIVIDUAL BOARD MEMBER COMMENTS

Tim Snaith congratulated Harvey thanking him for his level of commitment and service.

Steve Shafer agreed with Tim Snaith's statement.

John Dimick congratulate Harvey Tonn for his service to many organizations, stating that Harvey is more generous and giving of time.

Bill Leavens agreed with John Dimick adding that the Crater Foundation started by Harvey is very amazing. Thanks to Mike for a good job at his first meeting as Fire Chief.

Harvey Tonn thank you everyone.

ADJOURNMENT

Motion to adjourn at 6:17 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert