

Jackson County Fire District 3

Board of Directors Meeting Agenda
November 19, 2020 at 5:15 pm
Crater Lake Room, Administrative Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – October 15, 2020
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – October 2020
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
 - D. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
 - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
 - A. **REVIEW SDAO BEST PRACTICES CHECKLIST** – Fire Chief Horton and Director Hauser
ACTION REQUESTED: Update on the SDAO Best Practices Checklist.
8. **NEW BUSINESS** – President Tonn
 - A. **BOARD POLICY 5.5 DISCRIMINATION AND HARASSMENT** – Fire Chief Horton
ACTION REQUESTED: Formal review of Board Policy 5.5 on Discrimination and Harassment; consider approval of update.
 - B. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Direct staff per past practice.
 - C. **RESOLUTION No. 20-08 – IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM CAPITAL FUND CONTINGENCY TO CAPITAL EQUIPMENT FOR SCBA COMPRESSOR** – Fire Chief Horton
ACTION REQUESTED: Consider adoption of Resolution No. 20-08; Contingency Transfer to Capital Equipment.
 - D. **INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN FIRE DISTRICT 3 AND THE CITY OF ASHLAND** – Fire Chief Horton
ACTION REQUESTED: Consider approval of IGA with the City of Ashland.

- E. RESOLUTION No. 20-09 IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 1) FOR THE 2020/21 FY IN ORDER TO APPROPRIATE REVENUE AND CORRESPONDING EXPENDITURES RELATED TO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF ASHLAND TO PROVIDE FIRE CHIEF SERVICES – Fire Chief Horton**

ACTION REQUESTED: Consider adoption of Resolution No. 20-09; Supplemental Budget No. 1.

- F. RESOLUTION No. 20-10 IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2020/21 – Fire Chief Horton**

ACTION REQUESTED: Consider adoption of Resolution No. 20-10 approving the update to the Non-Bargaining Unit Salaries and Benefits for the 2020/21 Fiscal Year.

9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn

10. GOOD OF ORDER – Fire Chief Horton

11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn

12. ADJOURNMENT – President Tonn

Jackson County Fire District 3

Minutes - Board of Directors

October 15, 2020 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, John Dimick, with Bill Leavens and Cindy Hauser via Zoom videoconference

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Justin Bates, Mike Hussey, John Patterson, and Dave Blakely

Staff Absent: Margie Calvert

Visitors Present: Stephanie Cowan, Ben Kennedy, Junior Osorio-Perez and Lorin Myers via videoconference

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated October 8, 2020.

MINUTES

Motion by Director Shafer to approve the minutes of the regular Board Meeting dated September 17, 2020 as modified. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of September totaled \$54,984. Revenue resulted from an energy rebate from Energy Trust of Oregon from the Scenic construction.

Expenditures for the month of September totaled \$1,024,785; \$ 846,000 for personnel services and \$ 126,000 for materials and services. Expenditures were mostly routine in nature with the exception of budgeted costs towards the purchase of the new staff vehicle and accessories.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for September 2020. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that since the fire events, staff has been engaged in policy changes regarding wildfire with multiple state, federal, national, and local agencies are involved.

Horton shared that the District, in coordination with the Western Fire Chiefs and Google, have facilitated a pilot project that is a digital disaster assessment tool. During the Alameda Fire tour this technology was introduced based on the same Google mapping technology.

Horton shared a partnership with Southern Oregon University remains. During the fall semester a graduate student will help with the data analytics for the community care program.

Horton shared the Community Care Program media blitz has begun and he and Deputy Chief Bates have met with Mercy Flights regarding the two different programs.

Horton shared the Ambulance Service Area (ASA) Ordinance is back on track beginning again next week.

OPERATIONS

Deputy Chief Hussey commented on the great work, commitment, and sincere appreciation of the work force. By the afternoon of September 8th the District had 17 units, four Battalion Chief's, five staff chiefs, three Fire and Life Safety members, the two Community Care Unit Paramedics, and staff

assistants attending in some way during and after the fires. Chief Hussey stated his is very proud of our members.

Hussey shared the District has three new students who have entered the Rogue Community College Firefighter I Academy program, two have returned as second year students. At the end of the term, all five will be place on a shift as they continue the program.

Hussey shared the Type III engine continues to be placed into service.

Hussey shared the manufactured home at the Table Rock station will be removed at the end of the month by the Jacksonville Fire Department to use while they work on their station. Eventually the manufactured home will reside at Sams Valley or Agate Lake.

TRAINING AND SAFETY

Division Chief Blakely shared that the department is preparing for the next round of Probationary Firefighter testing.

Blakely shard that three members have completed the Acting in Capacity (AIC) programs; Manny Gobel and Cody Clark are now AIC Captains and Rob Miller is now an AIC Engineer.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared that if the Board of Directors has any questions regarding what they hear on the media regarding fire, please reach out to the Fire Chief because there have been major problems and errors in what the media has shared.

Patterson shared the District is working on hazardous vegetation ordinance at this time.

Patterson shared that ImageTrend has been helpful on fire reporting and occupancy data base systems. Patterson shared the technology that is making the departments work easier.

STRATEGIC SERVICES

Deputy Chief Bates shared the monthly summary report for August 2020. Non-medical calls for the month were 292 compared to 387 medical related calls; the Community Care unit continues to respond to 911 calls, referrals, and attending to in-home visits and the Fire and Life Safety department has completed 1,290 inspections since January.

Bates shared that the FirstDue pre-planning software is compiling data and will introduce the Community Connect piece in the near future.

Bates shared that the District will have a “Trunk or Treat” event the day before Halloween at the Scenic and Eagle Point stations.

Chaplain Myers shared that the Southern Oregon Chaplains Association served in the Alameda area by attending to those who were in the burn area. The Chaplains offered the citizens information of the various services that are available. Myers also helped the District by distributing the many donations coming to the stations to the crews and other partner agencies.

OLD BUSINESS

NONE

NEW BUSINESS

STRATEGIC PLANNING SESSIONS

Fire Chief Horton shared the 2021-2023 Strategic Planning Sessions have begun with the help of Kerri Nelson and Irene Lee from Corona Consulting. All sessions will be virtual in nature. A survey will be given and all data is disseminated by Corona Consulting to be used in a future workshop.

REVIEW SDAO BEST PRACTICES CHECKLIST

Board Director Hauser has agreed to review the SDAO Best Practices Checklist with Fire Chief Horton. Executive Assistant Calvert will schedule an appointment with Director Hauser and Chief Horton.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

Chief Horton shared the community has been very gracious towards the District.

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens shared that he hopes that Chief Horton will be able to do something regarding the fact that FEMA doesn't recognize fire in the same disaster category as tornadoes, hurricanes, and floods. There is nothing more destructive than an incinerate fire and it shouldn't be considered less than important.

Steve Shafer shared that this year may be the year that something happens for this recognition.

John Dimick shared his research of the different fires.

Harvey Tonn shared that something must be done with the greenway. Now is the time for something to happen with leadership to step forward.

The next Board of Directors meeting is November 19, 2020.

ADJOURNMENT

Motion to adjourn at 6:28 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert, Scribe

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 04 - OCTOBER
Fiscal Year 2020-2021

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 5,757,000.00	\$ -	\$ -	\$ 5,757,000.00	0.00%
1-0-40010-000	Taxes; Current	\$ 14,475,000.00	\$ 37,444.75	\$ 37,444.75	\$ 14,437,555.25	0.26%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ -	\$ 82,623.90	\$ 267,376.10	23.61%
1-0-40030-000	Interest	\$ 300,000.00	\$ 4,309.39	\$ 26,602.59	\$ 273,397.41	8.87%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ 10,735.92	\$ (735.92)	107.36%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
1-0-40110-000	Fees for Service; Drill Ground	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 5,000.00	\$ -	\$ 82,217.93	\$ (77,217.93)	1644.36%
1-0-40331-002	Contract; Rogue Comm College	\$ 51,000.00	\$ -	\$ 50,542.80	\$ 457.20	99.10%
1-0-40410-000	Rental Income	\$ 10,300.00	\$ -	\$ 7,651.20	\$ 2,648.80	74.28%
1-0-40500-000	Miscellaneous Income	\$ 10,000.00	\$ 20.00	\$ 36,560.54	\$ (26,560.54)	365.61%
1-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
1-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Total	\$ 20,981,500.00	\$ 41,774.14	\$ 334,379.63	\$ 20,647,120.37	1.59%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 3,898,800.00	\$ -	\$ -	\$ 3,898,800.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 996,200.00	\$ -	\$ -	\$ 996,200.00	0.00%
5-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Total	\$ 4,895,800.00	\$ -	\$ -	\$ 4,895,800.00	0.00%
	TOTAL ALL FUNDS	\$ 25,877,300.00	\$ 41,774.14	\$ 334,379.63	\$ 25,542,920.37	1.29%

General Ledger

Budget Status - Expense versus Budget

Period: 04 - OCTOBER

Fiscal Year 2020-2021

Jackson County

Fire District 3



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$	12,070,000.00	\$ 1,408,220.78	\$ 3,999,811.30	\$ 8,070,188.70	\$ -	\$ 8,070,188.70	66.86%
MATERIALS & SERVICES	\$	2,460,300.00	\$ 220,054.19	\$ 674,976.33	\$ 1,785,323.67	\$ 294,650.21	\$ 1,490,673.46	60.59%
TRANSFERS	\$	996,200.00	\$ -	\$ -	\$ 996,200.00	\$ -	\$ 996,200.00	100.00%
CONTINGENCY	\$	889,500.00	\$ -	\$ -	\$ 889,500.00	\$ -	\$ 889,500.00	100.00%
DEBT SERVICE	\$	711,000.00	\$ -	\$ 354,294.66	\$ 356,705.34	\$ -	\$ 356,705.34	50.17%
UEFB	\$	3,854,500.00	\$ -	\$ -	\$ 3,854,500.00	\$ -	\$ 3,854,500.00	100.00%
	\$	20,981,500.00	\$ 1,628,274.97	\$ 5,029,082.29	\$ 15,952,417.71	\$ 294,650.21	\$ 15,657,767.50	74.63%
Capital Fund								
CAPITAL OUTLAY	\$	363,000.00	\$ -	\$ 51,994.71	\$ 311,005.29	\$ 36,924.00	\$ 274,081.29	75.50%
CONTINGENCY	\$	72,600.00	\$ -	\$ -	\$ 72,600.00	\$ -	\$ 72,600.00	100.00%
RESERVE	\$	4,460,200.00	\$ -	\$ -	\$ 4,460,200.00	\$ -	\$ 4,460,200.00	100.00%
	\$	4,895,800.00	\$ -	\$ 51,994.71	\$ 4,843,805.29	\$ 36,924.00	\$ 4,806,881.29	98.18%
TOTAL All Funds	\$	25,877,300.00	\$ 1,628,274.97	\$ 5,081,077.00	\$ 20,796,223.00	\$ 331,574.21	\$ 20,464,648.79	79.08%
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 151,000.00	\$ 17,426.40	\$ 50,827.00	\$ 100,173.00	\$ -	\$ 100,173.00	66.34%
1-1-51128-000	Finance Assistant	\$ 62,500.00	\$ 7,161.60	\$ 20,888.00	\$ 41,612.00	\$ -	\$ 41,612.00	66.58%
1-1-51131-000	Executive Assistant	\$ 64,500.00	\$ 7,382.40	\$ 21,532.00	\$ 42,968.00	\$ -	\$ 42,968.00	66.62%
1-1-51150-000	Chief Administrative Officer	\$ 132,000.00	\$ 15,074.41	\$ 43,967.00	\$ 88,033.00	\$ -	\$ 88,033.00	66.69%
1-1-55140-000	Comm Engagement Coordinator	\$ 49,000.00	\$ 3,567.61	\$ 10,687.96	\$ 38,312.04	\$ -	\$ 38,312.04	78.19%
1-1-58100-000	Part Time; Program Asst	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
1-1-58194-001	Ed Incentive	\$ 19,500.00	\$ 2,169.00	\$ 6,507.00	\$ 12,993.00	\$ -	\$ 12,993.00	66.63%
1-1-58196-000	Longevity Pay	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
1-1-58197-000	Car Allowance	\$ 11,500.00	\$ 1,287.00	\$ 3,861.00	\$ 7,639.00	\$ -	\$ 7,639.00	66.43%
1-1-58197-010	Technology Stipend	\$ 2,000.00	\$ 165.00	\$ 660.00	\$ 1,340.00	\$ -	\$ 1,340.00	67.00%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58201-000	Retirement (PERS)	\$ 95,000.00	\$ 9,711.96	\$ 28,450.83	\$ 66,549.17	\$ -	\$ 66,549.17	70.05%
1-1-58202-000	Unemployment Insurance	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	\$ 32,500.00	\$ 2,698.00	\$ 10,657.00	\$ 21,843.00	\$ -	\$ 21,843.00	67.21%
1-1-58212-000	Health and Life Insurance	\$ 67,500.00	\$ 5,618.20	\$ 27,362.49	\$ 40,137.51	\$ -	\$ 40,137.51	59.46%
1-1-58215-000	HRA-VEBA Contribution	\$ 19,600.00	\$ 1,547.10	\$ 6,188.40	\$ 13,411.60	\$ -	\$ 13,411.60	68.43%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 40,000.00	\$ 3,855.13	\$ 11,626.20	\$ 28,373.80	\$ -	\$ 28,373.80	70.93%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	\$ 54.44	\$ 161.98	\$ 838.02	\$ -	\$ 838.02	83.80%
	E1 Sub Totals:	\$ 779,000.00	\$ 77,718.25	\$ 243,376.86	\$ 535,623.14	\$ -	\$ 535,623.14	68.76%
	MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	\$ (388.50)	\$ 344.80	\$ 17,655.20	\$ 65.90	\$ 17,589.30	97.72%
1-1-60222-000	Supplies; Office	\$ 10,000.00	\$ 280.75	\$ 1,589.59	\$ 8,410.41	\$ 828.83	\$ 7,581.58	75.82%
1-1-60223-001	Supplies; Administrative	\$ 42,000.00	\$ 77.70	\$ 1,876.75	\$ 40,123.25	\$ 174.17	\$ 39,949.08	95.12%
1-1-60223-002	Licenses and Fees	\$ 13,000.00	\$ 4,168.48	\$ 5,064.10	\$ 7,935.90	\$ 134.00	\$ 7,801.90	60.01%
1-1-60270-000	Contractual & Professional Serv	\$ 519,000.00	\$ 112,112.00	\$ 240,922.50	\$ 278,077.50	\$ 238,616.99	\$ 39,460.51	7.60%
1-1-60370-000	Property & Casualty Insurance	\$ 98,000.00	\$ 90.00	\$ 48,441.00	\$ 49,559.00	\$ -	\$ 49,559.00	50.57%
1-1-60380-000	Mileage Reimbursements	\$ 2,000.00	\$ 237.58	\$ 237.58	\$ 1,762.42	\$ -	\$ 1,762.42	88.12%
1-1-60410-000	Membership Dues	\$ 10,000.00	\$ 4,125.00	\$ 6,705.00	\$ 3,295.00	\$ -	\$ 3,295.00	32.95%
1-1-60412-000	Books & Subscriptions	\$ 1,500.00	\$ 239.76	\$ 401.36	\$ 1,098.64	\$ 119.88	\$ 978.76	65.25%
1-1-60430-001	Advertising	\$ 12,000.00	\$ 55.85	\$ 983.42	\$ 11,016.58	\$ 442.14	\$ 10,574.44	88.12%
1-1-60490-000	Hiring Processes & Backgrounds	\$ 10,000.00	\$ 405.00	\$ 3,510.00	\$ 6,490.00	\$ 542.01	\$ 5,947.99	59.48%
1-1-60491-000	Postage and Shipping	\$ 14,000.00	\$ 91.15	\$ 252.84	\$ 13,747.16	\$ 58.46	\$ 13,688.70	97.78%
1-1-62100-000	Interest on Bank Loan	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	100.00%
	E2 Sub Totals:	\$ 750,600.00	\$ 121,494.77	\$ 310,328.94	\$ 440,271.06	\$ 240,982.38	\$ 199,288.68	26.55%
	Administration Total	\$ 1,529,600.00	\$ 199,213.02	\$ 553,705.80	\$ 975,894.20	\$ 240,982.38	\$ 734,911.82	48.05%
Dept 1-2	OPERATIONS							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	\$ 1,279,000.00	\$ 145,192.32	\$ 418,292.16	\$ 860,707.84	\$ -	\$ 860,707.84	67.30%
1-2-52140-000	Fire Engineers	\$ 1,105,000.00	\$ 115,184.16	\$ 370,179.14	\$ 734,820.86	\$ -	\$ 734,820.86	66.50%
1-2-52151-000	Firefighters	\$ 1,645,000.00	\$ 194,040.96	\$ 560,890.33	\$ 1,084,109.67	\$ -	\$ 1,084,109.67	65.90%
1-2-55140-000	Deputy Chief of Operations	\$ 138,000.00	\$ 15,732.00	\$ 45,885.01	\$ 92,114.99	\$ -	\$ 92,114.99	66.75%
1-2-55142-000	Battalion Chiefs	\$ 345,000.00	\$ 39,170.88	\$ 112,849.44	\$ 232,150.56	\$ -	\$ 232,150.56	67.29%
1-2-55147-000	Administrative Assistant	\$ 52,000.00	\$ 5,904.00	\$ 17,220.00	\$ 34,780.00	\$ -	\$ 34,780.00	66.88%
1-2-55180-000	Community Paramedic/EMT	\$ 175,000.00	\$ 12,820.80	\$ 37,394.01	\$ 137,605.99	\$ -	\$ 137,605.99	78.63%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	\$ 196,610.57	\$ 255,187.10	\$ 244,812.90	\$ -	\$ 244,812.90	48.96%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 135,000.00	\$ 15,630.70	\$ 39,415.00	\$ 95,585.00	\$ -	\$ 95,585.00	70.80%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
1-2-58193-000	Out of Classification	\$ 70,000.00	\$ 8,454.05	\$ 20,475.07	\$ 49,524.93	\$ -	\$ 49,524.93	70.75%
1-2-58194-007	Ed Incentive	\$ 110,000.00	\$ 12,309.00	\$ 37,149.00	\$ 72,851.00	\$ -	\$ 72,851.00	66.23%
1-2-58195-000	EMS Incentive	\$ 225,000.00	\$ 26,088.00	\$ 78,264.00	\$ 146,736.00	\$ -	\$ 146,736.00	65.22%
1-2-58196-000	Longevity Pay	\$ 97,000.00	\$ -	\$ 379.80	\$ 96,620.20	\$ -	\$ 96,620.20	99.61%
1-2-58197-000	Holiday Pay	\$ 127,000.00	\$ -	\$ -	\$ 127,000.00	\$ -	\$ 127,000.00	100.00%
1-2-58197-010	Technology Stipend	\$ 3,000.00	\$ 260.00	\$ 1,040.00	\$ 1,960.00	\$ -	\$ 1,960.00	65.33%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58199-000	Duty Accrual Payout	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00	100.00%
1-2-58201-000	Retirement (PERS)	\$ 1,260,000.00	\$ 162,600.29	\$ 409,149.51	\$ 850,850.49	\$ -	\$ 850,850.49	67.53%
1-2-58210-000	ER Deferred Comp Contrib	\$ 164,000.00	\$ 11,952.99	\$ 64,646.06	\$ 99,353.94	\$ -	\$ 99,353.94	60.58%
1-2-58212-000	Health and Life Insurance	\$ 1,150,000.00	\$ 86,582.20	\$ 434,889.50	\$ 715,110.50	\$ -	\$ 715,110.50	62.18%
1-2-58215-000	HRA-VEBA Contribution	\$ 219,000.00	\$ 17,770.18	\$ 70,253.64	\$ 148,746.36	\$ -	\$ 148,746.36	67.92%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 464,000.00	\$ 59,289.69	\$ 149,809.94	\$ 314,190.06	\$ -	\$ 314,190.06	67.71%
1-2-58221-000	Workers' Comp Insurance	\$ 109,000.00	\$ 14,359.29	\$ 37,077.71	\$ 71,922.29	\$ -	\$ 71,922.29	65.98%
E1 Sub Totals:		\$ 9,455,000.00	\$ 1,139,952.08	\$ 3,160,446.42	\$ 6,294,553.58	\$ -	\$ 6,294,553.58	66.57%
MATERIALS & SERVICES								
1-2-58203-000	Physicals and Vaccinations	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00	\$ 6,528.00	\$ 15,972.00	70.99%
1-2-60223-002	Licenses and Fees	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	100.00%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	\$ 354.97	\$ 354.97	\$ 4,645.03	\$ -	\$ 4,645.03	92.90%
1-2-60224-000	Supplies; Special Projects	\$ 5,100.00	\$ -	\$ -	\$ 5,100.00	\$ -	\$ 5,100.00	100.00%
FIRE SUPPRESSION								
1-2-60225-001	Personal Protective Equipment	\$ 87,000.00	\$ 31.98	\$ 1,777.32	\$ 85,222.68	\$ 1,537.65	\$ 83,685.03	96.19%
1-2-60225-002	Hose and Appliances	\$ 11,000.00	\$ 677.73	\$ 4,586.73	\$ 6,413.27	\$ -	\$ 6,413.27	58.30%
1-2-60225-003	Apparatus Equipment	\$ 36,000.00	\$ 107.61	\$ 7,595.48	\$ 28,404.52	\$ 211.98	\$ 28,192.54	78.31%
1-2-60225-004	Safety Equipment	\$ 24,500.00	\$ 375.12	\$ 729.10	\$ 23,770.90	\$ 137.87	\$ 23,633.03	96.46%
1-2-60225-005	Specialty Equipment	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
1-2-60225-006	Technical Rescue Equipment	\$ 3,000.00	\$ 254.00	\$ 1,433.00	\$ 1,567.00	\$ 970.06	\$ 596.94	19.90%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	\$ 1,256.56	\$ 1,653.10	\$ 4,346.90	\$ 483.00	\$ 3,863.90	64.40%
1-2-60225-008	Equip for New Apparatus	\$ 12,000.00	\$ 136.93	\$ 136.93	\$ 11,863.07	\$ 3,370.90	\$ 8,492.17	70.77%
1-2-60254-000	M&R; Emergency Response Equip	\$ 42,000.00	\$ 5,751.70	\$ 14,236.26	\$ 27,763.74	\$ -	\$ 27,763.74	66.10%
1-2-60270-000	Contractual & Professional Serv	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00	\$ -	\$ 14,000.00	100.00%
1-2-60410-000	Membership Dues	\$ 1,000.00	\$ -	\$ 380.00	\$ 620.00	\$ -	\$ 620.00	62.00%
1-2-60412-000	Books & Subscriptions	\$ 2,200.00	\$ -	\$ 778.44	\$ 1,421.56	\$ 259.48	\$ 1,162.08	52.82%
STUDENT FF / VOL GROUP								
1-2-65001-000	Vol Pre-Entrance Screening	\$ 4,000.00	\$ 58.00	\$ 879.00	\$ 3,121.00	\$ -	\$ 3,121.00	78.03%
1-2-65005-000	Student Firefighter Program	\$ 35,000.00	\$ 192.97	\$ 124.97	\$ 34,875.03	\$ 9,386.69	\$ 25,488.34	72.82%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	100.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
E2 Sub Totals:		\$ 328,800.00	\$ 9,197.57	\$ 34,665.30	\$ 294,134.70	\$ 22,885.63	\$ 271,249.07	82.50%
Operations Total		\$ 9,783,800.00	\$ 1,149,149.65	\$ 3,195,111.72	\$ 6,588,688.28	\$ 22,885.63	\$ 6,565,802.65	67.11%
Dept 1-3	FIRE AND LIFE SAFETY							
PERSONNEL SERVICES								
1-3-53150-000	Fire Marshal	\$ 128,000.00	\$ 14,635.20	\$ 42,686.00	\$ 85,314.00	\$ -	\$ 85,314.00	66.65%
1-3-53153-000	Deputy Fire Marshals	\$ 212,800.00	\$ 24,206.41	\$ 70,602.05	\$ 142,197.95	\$ -	\$ 142,197.95	66.82%
1-3-58192-000	Overtime	\$ 10,000.00	\$ 2,666.49	\$ 6,552.78	\$ 3,447.22	\$ -	\$ 3,447.22	34.47%
1-3-58194-000	Ed/EMS Incentive	\$ 28,600.00	\$ 3,303.00	\$ 9,909.00	\$ 18,691.00	\$ -	\$ 18,691.00	65.35%
1-3-58196-000	Longevity Pay	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	100.00%
1-3-58197-010	Technology Stipend	\$ 2,300.00	\$ 195.00	\$ 780.00	\$ 1,520.00	\$ -	\$ 1,520.00	66.09%
1-3-58198-001	Fire Investigator On Call Pay	\$ 15,000.00	\$ 2,070.75	\$ 4,335.75	\$ 10,664.25	\$ -	\$ 10,664.25	71.10%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58200-000	Vacation Payouts	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
1-3-58201-000	Retirement (PERS)	\$ 105,000.00	\$ 11,736.24	\$ 33,446.37	\$ 71,553.63	\$ -	\$ 71,553.63	68.15%
1-3-58210-000	ER Deferred Comp Contrib	\$ 15,000.00	\$ 894.63	\$ 3,444.25	\$ 11,555.75	\$ -	\$ 11,555.75	77.04%
1-3-58212-000	Health and Life Insurance	\$ 71,500.00	\$ 5,371.99	\$ 28,037.83	\$ 43,462.17	\$ -	\$ 43,462.17	60.79%
1-3-58215-000	HRA-VEBA Contribution	\$ 12,400.00	\$ 1,018.73	\$ 4,189.64	\$ 8,210.36	\$ -	\$ 8,210.36	66.21%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 31,400.00	\$ 3,580.74	\$ 9,805.17	\$ 21,594.83	\$ -	\$ 21,594.83	68.77%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	\$ 56.90	\$ 175.63	\$ 824.37	\$ -	\$ 824.37	82.44%
E1 Sub Totals:		\$ 657,000.00	\$ 69,736.08	\$ 213,964.47	\$ 443,035.53	\$ -	\$ 443,035.53	67.43%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	100.00%
1-3-60220-000	Printing	\$ 1,500.00	\$ -	\$ 39.00	\$ 1,461.00	\$ -	\$ 1,461.00	97.40%
1-3-60223-002	Licenses and Fees	\$ 1,000.00	\$ -	\$ 140.00	\$ 860.00	\$ -	\$ 860.00	86.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	\$ 1,023.16	\$ 2,101.21	\$ 7,898.79	\$ 59.80	\$ 7,838.99	78.39%
1-3-60223-005	Supplies; Public Ed Materials	\$ 7,000.00	\$ -	\$ 425.00	\$ 6,575.00	\$ -	\$ 6,575.00	93.93%
1-3-60410-000	Membership Dues	\$ 2,000.00	\$ -	\$ 415.00	\$ 1,585.00	\$ -	\$ 1,585.00	79.25%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	\$ -	\$ 623.50	\$ 2,876.50	\$ -	\$ 2,876.50	82.19%
E2 Sub Totals:		\$ 27,000.00	\$ 1,023.16	\$ 3,743.71	\$ 23,256.29	\$ 59.80	\$ 23,196.49	85.91%
Fire and Life Safety Total		\$ 684,000.00	\$ 70,759.24	\$ 217,708.18	\$ 466,291.82	\$ 59.80	\$ 466,232.02	68.16%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 126,000.00	\$ 14,359.20	\$ 41,881.01	\$ 84,118.99	\$ -	\$ 84,118.99	66.76%
1-4-55147-000	Administrative Assistant	\$ 57,000.00	\$ 6,511.20	\$ 18,991.03	\$ 38,008.97	\$ -	\$ 38,008.97	66.68%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	\$ 5,736.97	\$ 14,918.88	\$ 45,081.12	\$ -	\$ 45,081.12	75.14%
1-4-58195-000	Ed/EMS Incentive	\$ 11,500.00	\$ 1,302.00	\$ 3,906.00	\$ 7,594.00	\$ -	\$ 7,594.00	66.03%
1-4-58197-010	Technology Stipend	\$ 800.00	\$ 65.00	\$ 260.00	\$ 540.00	\$ -	\$ 540.00	67.50%
1-4-58199-000	Duty Accrual Payout	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 48,000.00	\$ 4,717.63	\$ 13,154.33	\$ 34,845.67	\$ -	\$ 34,845.67	72.60%
1-4-58210-000	ER Deferred Comp Contrib	\$ 10,400.00	\$ 869.41	\$ 3,647.54	\$ 6,752.46	\$ -	\$ 6,752.46	64.93%
1-4-58212-000	Health and Life Insurance	\$ 47,900.00	\$ 3,974.28	\$ 19,568.46	\$ 28,331.54	\$ -	\$ 28,331.54	59.15%
1-4-58215-000	HRA-VEBA Contribution	\$ 8,200.00	\$ 550.93	\$ 3,066.60	\$ 5,133.40	\$ -	\$ 5,133.40	62.60%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 20,000.00	\$ 2,130.71	\$ 6,428.35	\$ 13,571.65	\$ -	\$ 13,571.65	67.86%
1-4-58221-000	Workers' Comp Insurance	\$ 4,200.00	\$ 364.30	\$ 1,155.57	\$ 3,044.43	\$ -	\$ 3,044.43	72.49%
E1 Sub Totals:		\$ 403,000.00	\$ 40,581.63	\$ 126,977.77	\$ 276,022.23	\$ -	\$ 276,022.23	68.49%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 1,000.00	\$ -	\$ 40.00	\$ 960.00	\$ -	\$ 960.00	96.00%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 300.28	\$ 14,699.72	98.00%
1-4-60223-014	Training Props & Equipment	\$ 6,200.00	\$ 56.95	\$ 56.95	\$ 6,143.05	\$ -	\$ 6,143.05	99.08%
1-4-60254-000	M&R; Training Equip & Props	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
1-4-60265-000	Health and Wellness	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ 59.96	\$ 7,440.04	99.20%
1-4-60270-000	Contractual & Professional Serv	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
1-4-60410-000	Membership Dues	\$ 1,000.00	\$ -	\$ 305.00	\$ 695.00	\$ -	\$ 695.00	69.50%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60412-000	Books & Subscriptions	\$ 5,000.00	\$ 3,117.20	\$ 3,155.47	\$ 1,844.53	\$ 60.00	\$ 1,784.53	35.69%
1-4-60449-000	Meeting Travel Expenses	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	100.00%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 55,000.00	\$ 557.16	\$ 11,993.51	\$ 43,006.49	\$ 3,816.70	\$ 39,189.79	71.25%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	100.00%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	100.00%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ (1,165.00)	\$ 11,165.00	111.65%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	\$ 88.50	\$ 88.50	\$ 5,911.50	\$ (941.00)	\$ 6,852.50	114.21%
E2 Sub Totals:		\$ 167,700.00	\$ 3,819.81	\$ 15,639.43	\$ 152,060.57	\$ 2,130.94	\$ 149,929.63	89.40%
Training Total		\$ 570,700.00	\$ 44,401.44	\$ 142,617.20	\$ 428,082.80	\$ 2,130.94	\$ 425,951.86	74.64%
Dept 1-5	STRATEGIC SERVICES							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 57,000.00	\$ 6,511.20	\$ 18,991.41	\$ 38,008.59	\$ -	\$ 38,008.59	66.68%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 138,000.00	\$ 15,732.00	\$ 45,885.00	\$ 92,115.00	\$ -	\$ 92,115.00	66.75%
1-5-57125-000	Facilities/Logistics Technician	\$ 59,500.00	\$ 6,818.41	\$ 19,729.21	\$ 39,770.79	\$ -	\$ 39,770.79	66.84%
1-5-57130-000	Community Risk Reduction Captain	\$ 102,600.00	\$ 11,524.80	\$ 33,424.73	\$ 69,175.27	\$ -	\$ 69,175.27	67.42%
1-5-58195-000	Ed/EMS Incentive	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
1-5-58196-000	Longevity Pay	\$ 16,000.00	\$ 2,259.00	\$ 6,769.00	\$ 9,231.00	\$ -	\$ 9,231.00	57.69%
1-5-58197-010	Technology Stipend	\$ 2,300.00	\$ 195.00	\$ 780.00	\$ 1,520.00	\$ -	\$ 1,520.00	66.09%
1-5-58199-000	Duty Accrual Payout	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
1-5-58201-000	Retirement (PERS)	\$ 74,000.00	\$ 8,074.86	\$ 23,641.41	\$ 50,358.59	\$ -	\$ 50,358.59	68.05%
1-5-58210-000	ER Deferred Comp Contrib	\$ 11,100.00	\$ 313.97	\$ 1,349.22	\$ 9,750.78	\$ -	\$ 9,750.78	87.84%
1-5-58212-000	Health and Life Insurance	\$ 95,500.00	\$ 7,941.72	\$ 39,102.37	\$ 56,397.63	\$ -	\$ 56,397.63	59.06%
1-5-58215-000	HRA-VEBA Contribution	\$ 16,500.00	\$ 1,288.16	\$ 5,345.92	\$ 11,154.08	\$ -	\$ 11,154.08	67.60%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 28,500.00	\$ 3,244.15	\$ 9,439.38	\$ 19,060.62	\$ -	\$ 19,060.62	66.88%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	\$ 54.69	\$ 160.23	\$ 839.77	\$ -	\$ 839.77	83.98%
E1 Sub Totals:		\$ 619,000.00	\$ 63,957.96	\$ 204,617.88	\$ 414,382.12	\$ -	\$ 414,382.12	66.94%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 35,000.00	\$ 757.95	\$ 1,792.65	\$ 33,207.35	\$ 1,034.85	\$ 32,172.50	91.92%
1-5-60221-000	Janitorial and Laundry Services	\$ 35,000.00	\$ 2,397.30	\$ 12,246.36	\$ 22,753.64	\$ 295.88	\$ 22,457.76	64.17%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	\$ 11,254.69	\$ 24,139.34	\$ 55,860.66	\$ 2,910.32	\$ 52,950.34	66.19%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	\$ 88.66	\$ 121.79	\$ 4,878.21	\$ 38.14	\$ 4,840.07	96.80%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	\$ -	\$ 299.70	\$ 5,700.30	\$ 239.76	\$ 5,460.54	91.01%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 15,000.00	\$ 299.99	\$ 4,632.20	\$ 10,367.80	\$ 207.48	\$ 10,160.32	67.74%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	\$ 64.26	\$ 611.88	\$ 12,388.12	\$ 277.03	\$ 12,111.09	93.16%
1-5-60230-000	Fuel and Lubricants	\$ 80,000.00	\$ 4,441.35	\$ 14,458.61	\$ 65,541.39	\$ 31.35	\$ 65,510.04	81.89%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 200,000.00	\$ 35,272.81	\$ 64,418.25	\$ 135,581.75	\$ 124.63	\$ 135,457.12	67.73%
1-5-60251-110	Building & Grounds; WC Station	\$ 17,000.00	\$ 272.48	\$ 3,297.99	\$ 13,702.01	\$ 109.76	\$ 13,592.25	79.95%
1-5-60251-111	Building & Grounds; CP Station	\$ 13,800.00	\$ 141.36	\$ 766.59	\$ 13,033.41	\$ 69.78	\$ 12,963.63	93.94%
1-5-60251-112	Building & Grounds; DB Station	\$ 21,000.00	\$ -	\$ 250.00	\$ 20,750.00	\$ -	\$ 20,750.00	98.81%
1-5-60251-113	Building & Grounds; SV Station	\$ 15,000.00	\$ 77.88	\$ 2,313.83	\$ 12,686.17	\$ -	\$ 12,686.17	84.57%
1-5-60251-114	Building & Grounds; GH Station	\$ 13,000.00	\$ 120.00	\$ 610.00	\$ 12,390.00	\$ 9.98	\$ 12,380.02	95.23%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60251-115	Building & Grounds; AL Station	\$ 12,000.00	\$ -	\$ 6,185.54	\$ 5,814.46	\$ 18.96	\$ 5,795.50	48.30%
1-5-60251-116	Building & Grounds; EP Station	\$ 12,000.00	\$ 270.00	\$ 4,423.00	\$ 7,577.00	\$ 176.98	\$ 7,400.02	61.67%
1-5-60251-117	Building & Grounds; TR Station	\$ 10,000.00	\$ -	\$ 180.00	\$ 9,820.00	\$ -	\$ 9,820.00	98.20%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 10,500.00	\$ 697.50	\$ 1,671.46	\$ 8,828.54	\$ 187.32	\$ 8,641.22	82.30%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 6,000.00	\$ 77.96	\$ 1,480.63	\$ 4,519.37	\$ -	\$ 4,519.37	75.32%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 35,000.00	\$ 699.40	\$ 3,783.80	\$ 31,216.20	\$ 86.30	\$ 31,129.90	88.94%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	\$ -	\$ 327.00	\$ 1,673.00	\$ -	\$ 1,673.00	83.65%
1-5-60251-123	Building & Grounds; FS Center	\$ 7,500.00	\$ 131.81	\$ 516.70	\$ 6,983.30	\$ 62.59	\$ 6,920.71	92.28%
1-5-60254-000	M&R; District Equipment	\$ 7,500.00	\$ 157.90	\$ 220.62	\$ 7,279.38	\$ 119.90	\$ 7,159.48	95.46%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	\$ -	\$ 34.80	\$ 4,965.20	\$ -	\$ 4,965.20	99.30%
1-5-60265-000	Community Risk Reduction	\$ 55,000.00	\$ 2,075.34	\$ 4,168.26	\$ 50,831.74	\$ 1,925.20	\$ 48,906.54	88.92%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	\$ 457.60	\$ 4,172.75	\$ 3,827.25	\$ -	\$ 3,827.25	47.84%
1-5-60410-000	Membership Dues	\$ 1,000.00	\$ -	\$ 85.00	\$ 915.00	\$ -	\$ 915.00	91.50%
1-5-60412-000	Books & Subscriptions	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	\$ 2,304.28	\$ 8,640.90	\$ 26,359.10	\$ -	\$ 26,359.10	75.31%
1-5-60500-111	Utilities; CP	\$ 23,000.00	\$ 1,677.72	\$ 7,055.25	\$ 15,944.75	\$ -	\$ 15,944.75	69.33%
1-5-60500-112	Utilities; DB	\$ 14,000.00	\$ 534.84	\$ 2,279.61	\$ 11,720.39	\$ -	\$ 11,720.39	83.72%
1-5-60500-113	Utilities; SV	\$ 14,000.00	\$ 478.69	\$ 1,928.29	\$ 12,071.71	\$ -	\$ 12,071.71	86.23%
1-5-60500-114	Utilities; GH	\$ 14,000.00	\$ 607.02	\$ 2,305.63	\$ 11,694.37	\$ -	\$ 11,694.37	83.53%
1-5-60500-115	Utilities; AL	\$ 10,000.00	\$ 352.98	\$ 1,223.84	\$ 8,776.16	\$ -	\$ 8,776.16	87.76%
1-5-60500-116	Utilities; EP	\$ 23,000.00	\$ 1,778.80	\$ 7,037.32	\$ 15,962.68	\$ -	\$ 15,962.68	69.40%
1-5-60500-117	Utilities; TR	\$ 5,000.00	\$ 177.57	\$ 1,260.07	\$ 3,739.93	\$ -	\$ 3,739.93	74.80%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	\$ 1,497.38	\$ 5,070.46	\$ 17,929.54	\$ -	\$ 17,929.54	77.95%
1-5-60500-120	Utilities; TC	\$ 15,000.00	\$ 1,129.34	\$ 4,625.10	\$ 10,374.90	\$ -	\$ 10,374.90	69.17%
1-5-60500-121	Utilities; AB	\$ 37,000.00	\$ 3,056.38	\$ 12,044.16	\$ 24,955.84	\$ -	\$ 24,955.84	67.45%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	\$ 363.61	\$ 1,546.88	\$ 3,453.12	\$ -	\$ 3,453.12	69.06%
E2 Sub Totals:		\$ 938,800.00	\$ 73,714.85	\$ 212,226.26	\$ 726,573.74	\$ 7,926.21	\$ 718,647.53	76.55%
Support Services Total		\$ 1,557,800.00	\$ 137,672.81	\$ 416,844.14	\$ 1,140,955.86	\$ 7,926.21	\$ 1,133,029.65	72.73%

Dept	1-7	TECHNOLOGY												
		PERSONNEL SERVICES												
1-7-51145-000	Info Tech Administrator	\$	101,500.00	\$	11,524.80	\$	33,614.00	\$	67,886.00	\$	-	\$	67,886.00	66.88%
1-7-58194-000	Ed Incentive	\$	3,500.00	\$	402.00	\$	1,206.00	\$	2,294.00	\$	-	\$	2,294.00	65.54%
1-7-58196-000	Longevity Pay	\$	1,500.00	\$	-	\$	-	\$	1,500.00	\$	-	\$	1,500.00	100.00%
1-7-58197-010	Technology Stipend	\$	100.00	\$	-	\$	-	\$	100.00	\$	-	\$	100.00	100.00%
1-7-58200-000	Vacation Payout	\$	4,000.00	\$	-	\$	-	\$	4,000.00	\$	-	\$	4,000.00	100.00%
1-7-58201-000	Retirement (PERS)	\$	13,200.00	\$	1,505.16	\$	4,394.28	\$	8,805.72	\$	-	\$	8,805.72	66.71%
1-7-58210-000	ER Deferred Comp Contrib	\$	5,500.00	\$	458.00	\$	1,832.00	\$	3,668.00	\$	-	\$	3,668.00	66.69%
1-7-58212-000	Health and Life Insurances	\$	15,000.00	\$	1,122.17	\$	5,329.38	\$	9,670.62	\$	-	\$	9,670.62	64.47%
1-7-58215-000	HRA-VEBA Contribution	\$	4,100.00	\$	343.80	\$	1,375.20	\$	2,724.80	\$	-	\$	2,724.80	66.46%
1-7-58220-000	FICA/Medicare PR Taxes	\$	8,100.00	\$	908.10	\$	2,646.51	\$	5,453.49	\$	-	\$	5,453.49	67.33%
1-7-58221-000	Workers' Comp Insurance	\$	500.00	\$	10.75	\$	30.53	\$	469.47	\$	-	\$	469.47	93.89%
E1 Sub Totals:		\$	157,000.00	\$	16,274.78	\$	50,427.90	\$	106,572.10	\$	-	\$	106,572.10	67.88%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 30,000.00	\$ 3,642.53	\$ 14,661.71	\$ 15,338.29	\$ 3,998.81	\$ 11,339.48	37.80%
1-7-60223-013	Supplies; Communication Device	\$ 15,000.00	\$ 136.31	\$ 7,279.49	\$ 7,720.51	\$ 10,003.41	\$ (2,282.90)	-15.22%
1-7-60240-000	Licenses and Subscriptions	\$ 150,400.00	\$ 3,353.83	\$ 57,044.78	\$ 93,355.22	\$ 4,663.03	\$ 88,692.19	58.97%
1-7-60241-000	Technical Support	\$ 13,000.00	\$ 1,000.00	\$ 8,397.50	\$ 4,602.50	\$ 2,000.00	\$ 2,602.50	20.02%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,000.00	\$ 528.75	\$ 1,921.19	\$ 5,078.81	\$ -	\$ 5,078.81	72.55%
1-7-60253-000	M&R; Communication Devices	\$ 7,000.00	\$ -	\$ 660.22	\$ 6,339.78	\$ -	\$ 6,339.78	90.57%
1-7-60290-000	Communication Services	\$ 25,000.00	\$ 2,142.61	\$ 8,407.80	\$ 16,592.20	\$ -	\$ 16,592.20	66.37%
	E2 Sub Totals:	\$ 247,400.00	\$ 10,804.03	\$ 98,372.69	\$ 149,027.31	\$ 20,665.25	\$ 128,362.06	51.88%
	Technology Total	\$ 404,400.00	\$ 27,078.81	\$ 148,800.59	\$ 255,599.41	\$ 20,665.25	\$ 234,934.16	58.09%
Dept 1-9	NON-DEPARTMENTAL TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 996,200.00	\$ -	\$ -	\$ 996,200.00	\$ -	\$ 996,200.00	100.00%
	E4 Sub Totals:	\$ 996,200.00	\$ -	\$ -	\$ 996,200.00	\$ -	\$ 996,200.00	100.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 889,500.00	\$ -	\$ -	\$ 889,500.00	\$ -	\$ 889,500.00	100.00%
	E5 Sub Totals:	\$ 889,500.00	\$ -	\$ -	\$ 889,500.00	\$ -	\$ 889,500.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 624,000.00	\$ -	\$ 309,512.36	\$ 314,487.64	\$ -	\$ 314,487.64	50.40%
1-9-80011-000	Debt Service Interest	\$ 87,000.00	\$ -	\$ 44,782.30	\$ 42,217.70	\$ -	\$ 42,217.70	48.53%
	E6 Sub Totals:	\$ 711,000.00	\$ -	\$ 354,294.66	\$ 356,705.34	\$ -	\$ 356,705.34	50.17%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 3,854,500.00	\$ -	\$ -	\$ 3,854,500.00	\$ -	\$ 3,854,500.00	100.00%
	E8 Sub Totals:	\$ 3,854,500.00	\$ -	\$ -	\$ 3,854,500.00	\$ -	\$ 3,854,500.00	100.00%
	Non-Departmental Total	\$ 6,451,200.00	\$ -	\$ 354,294.66	\$ 6,096,905.34	\$ -	\$ 6,096,905.34	94.51%
	General Fund Total	\$ 20,981,500.00	\$ 1,628,274.97	\$ 5,029,082.29	\$ 15,952,417.71	\$ 294,650.21	\$ 15,657,767.50	74.63%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
Fund	5	CAPITAL PROJECTS FUND							
		CAPITAL OUTLAY							
5-8-70530-000	Department Equipment	\$ 105,000.00	\$ -	\$ -	\$ 105,000.00	\$ 36,924.00	\$ 68,076.00	64.83%	
5-8-70531-000	Apparatus and Vehicles	\$ 207,000.00	\$ -	\$ 51,994.71	\$ 155,005.29	\$ -	\$ 155,005.29	74.88%	
5-8-70532-000	Land and Improvements	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	100.00%	
5-8-70533-000	Bldg Const and Improvements	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%	
	E3 Sub Totals:	\$ 363,000.00	\$ -	\$ 51,994.71	\$ 311,005.29	\$ 36,924.00	\$ 274,081.29	75.50%	
	OPERATING CONTINGENCY								
5-8-80070-000	Contingency	\$ 72,600.00	\$ -	\$ -	\$ 72,600.00	\$ -	\$ 72,600.00	100.00%	
	E5 Sub Totals:	\$ 72,600.00	\$ -	\$ -	\$ 72,600.00	\$ -	\$ 72,600.00	100.00%	
	RESERVE FUND BALANCE								
5-8-99000-000	Resv for Future/End Fund Bal	\$ 4,460,200.00	\$ -	\$ -	\$ 4,460,200.00	\$ -	\$ 4,460,200.00	100.00%	
	E9 Sub Totals:	\$ 4,460,200.00	\$ -	\$ -	\$ 4,460,200.00	\$ -	\$ 4,460,200.00	100.00%	
	Capital Fund Total	\$ 4,895,800.00	\$ -	\$ 51,994.71	\$ 4,843,805.29	\$ 36,924.00	\$ 4,806,881.29	98.18%	
	Report Totals:	\$ 25,877,300.00	\$ 1,628,274.97	\$ 5,081,077.00	\$ 20,796,223.00	\$ 331,574.21	\$ 20,464,648.79	79.08%	

Accounts Payable

Transactions by Account and Department

Period: 04 - OCTOBER

Fiscal Year 2020-2021

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	5,294.80
1-1-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	608.48
1-1-60222-000	Office Depot	Toner Cartridges (2)	10/08/2020	41506	196.70
1-1-60222-000	Office Depot	Office Supplies	10/08/2020	41506	15.85
1-1-60222-000	Office Depot	Office Supplies	10/08/2020	41506	37.71
1-1-60222-000	Wells Fargo Bank Visa Cards	MyH Visa; Labeling Tape	10/13/2020	0	30.49
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for August BOD Meeting	10/13/2020	0	42.90
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Wall Clock for Crater Lake Room	10/13/2020	0	19.94
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Photo Frames (2) for Community Care	10/13/2020	0	14.86
1-1-60223-002	Milliman, Inc.	GASB 75 Actuary/Valuation 2-Yr Online Access Fee	10/21/2020	41538	2,800.00
1-1-60223-002	Government Ethics Commission	Annual Ethics Commission Fee	10/08/2020	41489	768.41
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	10/15/2020	41521	115.50
1-1-60223-002	Wells Fargo Bank Visa Cards	SM Visa; App Fee for 2021/21 FY Budget Award Submittal	10/13/2020	0	345.00
1-1-60270-000	CDR Labor Law, LLC	Legal Services	10/08/2020	41473	715.00
1-1-60270-000	Centerpoint	EAP Services for October	10/08/2020	41474	2,338.00
1-1-60270-000	Corona Consulting LLC	Strategic Plan Facilitation Services	10/08/2020	41480	2,680.00
1-1-60270-000	Emergency Comm of Southern Oregon	911 Dispatch Services (Oct, Nov, Dec)	10/08/2020	41487	105,456.50
1-1-60270-000	Michael House	Construction Consultation for Scenic Park	10/08/2020	41493	382.50
1-1-60270-000	O'Connor Law, LLC	Legal Services for SNC	10/08/2020	41505	540.00
1-1-60370-000	Special Districts	Insurance Coverage for Addition of 2020 Ford Pickup	10/08/2020	41513	90.00
1-1-60380-000	Andrew Cardinal	Mileage Reimbursement (Jul-Sep)	10/08/2020	41471	133.98
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Jul-Aug)	10/08/2020	41501	53.06
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Sep)	10/21/2020	41539	50.54
1-1-60410-000	Special Districts	Annual Membership Dues	10/21/2020	41544	4,125.00
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Patterson	10/13/2020	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Darnell	10/13/2020	0	119.88
1-1-60430-001	Rosebud Media LLC	October BOD Meeting Notice	10/21/2020	41543	55.85
1-1-60490-000	Daily Dispatch	Firefighter/EMT Process Announcement	10/08/2020	41484	405.00
1-1-60491-000	UPS	September Shipping Charges	10/08/2020	41515	72.25
1-1-60491-000	Wells Fargo Bank Visa Cards	MH Visa; Shipping	10/13/2020	0	18.90
Sub Total Dept 1:					\$127,646.98
OPERATIONS DEPARTMENT					
1-2-58212-000	Regence Blue Cross	July Credit Health Insurance Premium - Brite	10/26/2020	0	-567.20
1-2-58212-000	Regence Blue Cross	August Credit Health Insurance Premium - Brite	10/26/2020	0	-567.20

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-58212-000	Regence Blue Cross	September Credit Health Insurance Premium - Brite	10/26/2020	0	-567.20
1-2-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	83,539.30
1-2-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	9,255.57
1-2-60223-007	Coastal - White City	Cots (3) for Crew on Wildland Fire	10/21/2020	41532	209.97
1-2-60223-007	Mike Yonker	Reimb for Broken Window at Patron Home During Alarm on 9/4/20	10/21/2020	41545	145.00
1-2-60225-001	Coastal - White City	Leather Gloves (2) for Brite	10/21/2020	41532	31.98
1-2-60225-002	Cascade Fire Equipment	Hose Nozzle	10/08/2020	41472	290.73
1-2-60225-002	Cascade Fire Equipment	No-Snag Wye/Reducer	10/08/2020	41472	387.00
1-2-60225-003	Coastal - White City	Cable Puller for SE20-01	10/21/2020	41532	64.99
1-2-60225-003	Eagle Point Hardware	Straps to Secure Hose on Apparatus	10/08/2020	41486	34.36
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Magnetic Bit Holder for Apparatus	10/13/2020	0	8.26
1-2-60225-004	Coastal - White City	Safety Vests (7)	10/21/2020	41532	136.93
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Caution Tape	10/13/2020	0	24.68
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Flagging Tape	10/13/2020	0	16.95
1-2-60225-004	WCP Solutions	Restock Batteries	10/08/2020	41518	196.56
1-2-60225-006	Forcible Entry	200' HTP Static Rope	10/08/2020	41488	254.00
1-2-60225-007	Pepsi-Cola	Restock Rehab Gatorade	10/08/2020	41507	518.98
1-2-60225-007	Wells Fargo Bank Visa Cards	MH Visa; Rehab Meals for Crew on Obchain Fire 9/8/20	10/13/2020	0	67.92
1-2-60225-007	Wells Fargo Bank Visa Cards	MiC Visa; Rehab Food for Strike Team Deployment	10/13/2020	0	134.10
1-2-60225-007	Wells Fargo Bank Visa Cards	MiC Visa; Power Bars for Rehab	10/13/2020	0	38.98
1-2-60225-007	Wells Fargo Bank Visa Cards	MC Visa; Rehab Meals for Crew on Obchain Fire 9/8/20	10/13/2020	0	496.58
1-2-60225-008	Grange Co-op	Caulking/Epoxy for SE20-01	10/08/2020	41490	25.95
1-2-60225-008	Grange Co-op	Credit for SE20-01	10/08/2020	41490	-5.97
1-2-60225-008	Grange Co-op	Rakes (2) for SE20-01	10/08/2020	41490	27.98
1-2-60225-008	Wells Fargo Bank Visa Cards	JP Visa; Headlamps (3)	10/13/2020	0	88.97
1-2-60254-000	Crater Chain Saw Co.	Repair Chainsaw	10/08/2020	41482	312.50
1-2-60254-000	Eagle Point Hardware	Tubing for Foam Line on WL08-02	10/08/2020	41486	0.90
1-2-60254-000	Northwest Safety Clean	Turnout Cleaning/Inspection/Repair	10/08/2020	41504	5,438.30
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Student Byrd	10/08/2020	41469	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Student Ferraccioli	10/08/2020	41469	29.00
1-2-65005-000	Wells Fargo Bank Visa Cards	MH Visa; Student FF Program Textbooks for Fall Term	10/13/2020	0	192.97
Sub Total Dept 2:					\$100,290.84

FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	5,105.50
1-3-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	541.26
1-3-60223-004	Coastal - White City	Gloves/Staples for FLS Vehicles	10/21/2020	41532	24.34
1-3-60223-004	Coastal - White City	Twine/Spikes to Set Up Grid Lines for Fire Investigations	10/21/2020	41532	75.90
1-3-60223-004	Wells Fargo Bank Visa Cards	PR Visa; Surface Go Pro Laptop for Fire Inspections	10/13/2020	0	699.99
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Tablet Keyboard/Case/Stylus for FLS	10/13/2020	0	222.93

Sub Total Dept 3: \$6,669.92

TRAINING DEPARTMENT

1-4-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	3,781.80
1-4-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	396.34
1-4-60223-014	Coastal - White City	Paracord (Rope) for Training	10/21/2020	41532	20.97
1-4-60223-014	Wells Fargo Bank Visa Cards	JoP Visa; Training Prop Supplies	10/13/2020	0	35.98

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60412-000	Across the Street Productions	Blue Card Annual Career Renewal (30)	10/21/2020	41523	3,117.20
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; Budget Document & Beyond Webinar	10/13/2020	0	135.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg of Disciplinary Issues Webinar for Calhoun	10/13/2020	0	50.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; E-Textbook for Bates Towards BA Degree	10/13/2020	0	29.99
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg of Right to Remain Silent Webinar for Blakely	10/13/2020	0	50.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Textbooks for Blakely Towards BA Degree	10/13/2020	0	142.17
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg of Disciplinary Issues Webinar for Downing	10/13/2020	0	50.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg of Disciplinary Issues Webinar for Blakely	10/13/2020	0	100.00
1-4-60455-008	First Response LLC	BLS Skills for Laflamme	10/21/2020	41533	30.00
1-4-60455-008	First Response LLC	BLS Skills for Frazier	10/21/2020	41533	30.00
1-4-60455-008	Wells Fargo Bank Visa Cards	DB Visa; BLS Recertification Online Class for Frazier	10/13/2020	0	28.50

Sub Total Dept 4: \$7,997.95

STRATEGIC SERVICES DEPARTMENT

1-5-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	7,563.60
1-5-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	785.48
1-5-58213-000	911 Supply	Uniform Vest w/Embroidery for Fire Chief	10/21/2020	41522	95.99
1-5-58213-000	911 Supply	Uniform Vests (2) w/Embroidery for CCP Frazier	10/21/2020	41522	186.98
1-5-58213-000	911 Supply	Uniform Vests (2) w/Embroidery for CCP Laflamme	10/21/2020	41522	186.98
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Embroidery	10/21/2020	41527	76.00
1-5-58213-000	Buffaloe Graphics	Uniform Jacket w/Embroidery	10/21/2020	41527	57.00
1-5-58213-000	Buffaloe Graphics	Uniform Vest Embroidery	10/21/2020	41527	12.00
1-5-58213-000	Buffaloe Graphics	Uniform Polos/Cardigans w/Embroidery	10/21/2020	41527	143.00
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at EP	10/21/2020	41530	396.46
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at CP	10/21/2020	41530	336.60
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at SNC	10/21/2020	41530	738.70
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at WC	10/21/2020	41530	608.48
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at ADM	10/21/2020	41530	26.21
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Return of Simple Green Cleaner	10/13/2020	0	-15.00
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Vacuum Cleaner Bags	10/13/2020	0	16.56
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Simple Green Cleaner	10/13/2020	0	160.08
1-5-60221-000	WCP Solutions	Trash Can Liners	10/08/2020	41518	65.70
1-5-60221-000	WCP Solutions	Bleach/Dishwashing Detergent/Sponges	10/08/2020	41518	63.51
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (WC)	10/21/2020	41524	203.60
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (CP)	10/21/2020	41524	73.70
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2020	41470	192.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2020	41470	385.80
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/21/2020	41526	164.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/21/2020	41526	207.25
1-5-60223-003	Life-Assist, Inc.	PPE Latex Gloves	10/08/2020	41497	560.00
1-5-60223-003	Life-Assist, Inc.	PPE Latex Gloves	10/08/2020	41497	280.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1459 Partial	10/08/2020	41500	378.91
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1457 Partial	10/08/2020	41500	1,249.22
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1455 Partial	10/08/2020	41500	1,488.07
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1461 Partial	10/08/2020	41500	735.33
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1435 Final	10/08/2020	41500	29.45
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1464	10/08/2020	41500	782.20

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Disposable Coveralls for EMS Calls	10/13/2020	0	1,252.54
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; EMS Rolling Cart for WC	10/13/2020	0	999.99
1-5-60223-003	Wells Fargo Bank Visa Cards	JuB Visa; Batteries for AED	10/13/2020	0	40.02
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; EMS Rolling Cart for EP	10/13/2020	0	999.99
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Latex Gloves	10/13/2020	0	105.20
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	10/13/2020	0	33.78
1-5-60223-003	WCP Solutions	Baby Wipes for Medical Response	10/08/2020	41518	95.24
1-5-60223-003	ZOLL Medical Corporation	Electrodes	10/21/2020	41546	630.00
1-5-60223-003	ZOLL Medical Corporation	Lifebands (3) for Auto Pulse System	10/21/2020	41546	367.50
1-5-60223-006	Eagle Point Hardware	Electrical Wire	10/08/2020	41486	49.99
1-5-60223-006	Napa Auto Parts	Battery Cleaner/Ignition Sealer/Liquid Wrench	10/08/2020	41502	14.57
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Nozzle/Screws/Washers	10/13/2020	0	24.10
1-5-60223-015	Wells Fargo Bank Visa Cards	JuB Visa; Replacement TV for BC Dorm	10/13/2020	0	299.99
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Duct Tape	10/13/2020	0	47.27
1-5-60223-016	Wells Fargo Bank Visa Cards	JuB Visa; Wall Mount for Radio Antenna	10/13/2020	0	16.99
1-5-60230-000	Eagle Point Hardware	Engine Oil	10/08/2020	41486	32.99
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (410 Gal Diesel)	10/08/2020	41492	619.80
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (402 Gal Diesel)	10/08/2020	41492	559.22
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (864 Gal Diesel)	10/08/2020	41492	1,203.29
1-5-60230-000	Hays Oil Co.	Fuel	10/21/2020	41535	349.99
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	10/08/2020	41498	1,005.52
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	10/21/2020	41537	236.41
1-5-60230-000	City of Medford	Fuel	10/21/2020	41531	29.01
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	10/08/2020	41502	253.20
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	10/08/2020	41502	151.92
1-5-60250-000	Crater Car Wash	September Car Washes (2)	10/08/2020	41481	6.00
1-5-60250-000	Les Schwab Warehouse Center	New Steer Tires (2) for TN13-02	10/08/2020	41496	1,195.70
1-5-60250-000	City of Medford	Service on SE14-02	10/21/2020	41531	1,570.60
1-5-60250-000	City of Medford	Service on SE03-01	10/21/2020	41531	95.28
1-5-60250-000	City of Medford	Credit for Service on SE18-01	10/21/2020	41531	-668.99
1-5-60250-000	City of Medford	Air Filters for Apparatus	10/21/2020	41531	587.15
1-5-60250-000	City of Medford	Service on SV08-01	10/21/2020	41531	782.35
1-5-60250-000	City of Medford	Service on WL96-03	10/21/2020	41531	536.75
1-5-60250-000	City of Medford	Service on WL96-02	10/21/2020	41531	1,390.81
1-5-60250-000	City of Medford	Service on WL03-01	10/21/2020	41531	415.75
1-5-60250-000	City of Medford	Service on SE14-01	10/21/2020	41531	20,972.14
1-5-60250-000	City of Medford	Service on SE05-01	10/21/2020	41531	4,628.39
1-5-60250-000	City of Medford	Service on SE20-01	10/21/2020	41531	506.94
1-5-60250-000	City of Medford	Service on LT01-01	10/21/2020	41531	1,256.01
1-5-60250-000	City of Medford	Service on SE18-02	10/21/2020	41531	190.00
1-5-60250-000	City of Medford	Service on WL96-01	10/21/2020	41531	1,093.20
1-5-60250-000	City of Medford	Service on WL04-01	10/21/2020	41531	9.50
1-5-60250-000	City of Medford	Service on TN13-02	10/21/2020	41531	272.67
1-5-60250-000	Napa Auto Parts	Air Filter Monitor for WL00-01	10/08/2020	41502	13.29
1-5-60250-000	Napa Auto Parts	Air Filter for WL00-01	10/08/2020	41502	19.29
1-5-60250-000	Wells Fargo Bank Visa Cards	JB Visa; Batteries (2) for WL08-02	10/13/2020	0	399.98
1-5-60251-110	Northern Pacific Landscape	September Landscape Maint at WC	10/08/2020	41503	240.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for September	10/21/2020	41542	32.48
1-5-60251-111	Grover Electric and Plumbing Supply	O-Rings for Kitchen Faucet at CP	10/08/2020	41491	1.36
1-5-60251-111	Northern Pacific Landscape	September Landscape Maint at CP	10/08/2020	41503	140.00
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Reflective Floor Tape for SV	10/13/2020	0	77.88
1-5-60251-114	Northern Pacific Landscape	September Landscape Maint at GH	10/08/2020	41503	120.00
1-5-60251-116	Glacier Heating & Air	HVAC System Repair at EP	10/21/2020	41534	150.00
1-5-60251-116	Northern Pacific Landscape	September Landscape Maint at EP	10/08/2020	41503	120.00
1-5-60251-118	American Industrial Door LLC	Apparatus Bay Door Repair at SNC	10/08/2020	41466	697.50
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for September	10/21/2020	41542	77.96
1-5-60251-121	Eagle Point Hardware	Brackets/Wallplate for Receptacle at ADM	10/08/2020	41486	16.63
1-5-60251-121	Northern Pacific Landscape	September Landscape Maint at ADM	10/08/2020	41503	120.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for September	10/21/2020	41542	562.77
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for September	10/21/2020	41542	131.81
1-5-60254-000	Coastal - White City	Hardware to Repair Tow/Safety Chains on Flatbed Trailer	10/21/2020	41532	54.91
1-5-60254-000	Coastal - White City	Hardware for Flatbed Trailer	10/21/2020	41532	3.14
1-5-60254-000	Napa Auto Parts	Starter Solenoid for Forklift	10/08/2020	41502	34.85
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Metal for Signage on Fuels Reduction Trailer	10/13/2020	0	13.50
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Metal for Signage on Fuels Reduction Trailer	10/13/2020	0	51.50
1-5-60265-000	Coastal - White City	Hooks for Life Jacket Loaner Station at Touville Park	10/21/2020	41532	7.45
1-5-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; Life Jackets for Loaner Station at Touville Park	10/13/2020	0	269.85
1-5-60265-000	Wells Fargo Bank Visa Cards	MF Visa; Sympathy Cards/Gift Bag for CCP Patrons	10/13/2020	0	11.00
1-5-60265-000	Wells Fargo Bank Visa Cards	MF Visa; Hammer/Screws to Repair Flashing at Patron Home	10/13/2020	0	30.77
1-5-60265-000	Wells Fargo Bank Visa Cards	JoP Visa; Smoke Alarms (80)	10/13/2020	0	995.20
1-5-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; Life Jackets for Loaner Station at Touville Park	10/13/2020	0	449.85
1-5-60265-000	Wells Fargo Bank Visa Cards	JoP Visa; Lumber for Touville Park Life Jacket Loaner Station	10/13/2020	0	79.52
1-5-60265-000	Wells Fargo Bank Visa Cards	JoP Visa; Saw Blades for Touville Park Life Jacket Loaner Station	10/13/2020	0	8.97
1-5-60265-000	Wells Fargo Bank Visa Cards	CL Visa; Replace Car Seat for Patron Due to Fire	10/13/2020	0	99.98
1-5-60265-000	Wells Fargo Bank Visa Cards	MF Visa; Credit Clothing Purchased for Family In Need (to be Rei	10/13/2020	0	-19.76
1-5-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; Life Jackets for Loaner Station at Touville Park	10/13/2020	0	243.69
1-5-60265-000	Wells Fargo Bank Visa Cards	MF Visa; Lumber to Replace Rotted Step at Patron Home	10/13/2020	0	13.32
1-5-60270-000	Viking Automatic Sprinkler Co.	Annual Fire Sprinkler Test at EP	10/08/2020	41517	260.05
1-5-60270-000	Viking Automatic Sprinkler Co.	Annual Fire Sprinkler Test at WC	10/08/2020	41517	197.55
1-5-60500-110	Avista	Natural Gas (WC)	10/08/2020	41467	40.92
1-5-60500-110	Charter Communications	Cable TV Service (WC)	10/08/2020	41476	116.66
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	10/08/2020	41494	148.51
1-5-60500-110	Medford Water Commission	Water (WC)	10/08/2020	41499	512.99
1-5-60500-110	Pacific Power	Electricity (WC)	10/21/2020	41541	936.16
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	10/08/2020	41509	271.86
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	10/08/2020	41510	277.18
1-5-60500-111	Avista	Natural Gas (CP)	10/08/2020	41467	39.07
1-5-60500-111	City of Central Point	Water (CP) August	10/08/2020	41477	7.40
1-5-60500-111	City of Central Point	Water (CP) September	10/08/2020	41477	210.64
1-5-60500-111	CenturyLink	Telephone (CP)	10/21/2020	41529	333.06
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	10/08/2020	41476	25.81
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	10/08/2020	41494	276.00
1-5-60500-111	Pacific Power	Electricity (CP)	10/21/2020	41541	593.79
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	10/08/2020	41509	150.32

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	10/08/2020	41510	41.63
1-5-60500-112	CenturyLink	DSL Internet (DB)	10/08/2020	41475	19.98
1-5-60500-112	CenturyLink	Telephone (DB)	10/08/2020	41475	124.09
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	10/21/2020	41541	96.84
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	10/21/2020	41541	67.27
1-5-60500-112	Pacific Power	Electricity (DB)	10/21/2020	41541	119.98
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	10/08/2020	41511	106.68
1-5-60500-113	CenturyLink	October Internet (SV)	10/21/2020	41529	44.40
1-5-60500-113	CenturyLink	Telephone (SV)	10/21/2020	41529	71.23
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	10/21/2020	41541	90.72
1-5-60500-113	Pacific Power	Electricity (SV)	10/21/2020	41541	220.70
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	10/08/2020	41511	51.64
1-5-60500-114	Avista	Natural Gas (GH)	10/08/2020	41467	17.00
1-5-60500-114	CenturyLink	Telephone (GH)	10/21/2020	41529	188.42
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	10/08/2020	41476	25.81
1-5-60500-114	Charter Communications	Internet Service (GH)	10/08/2020	41476	99.98
1-5-60500-114	Pacific Power	Electricity (GH)	10/21/2020	41541	230.92
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	10/08/2020	41511	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	10/08/2020	41475	69.56
1-5-60500-115	Pacific Power	Electricity (AL)	10/21/2020	41541	108.77
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	10/21/2020	41541	87.17
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	10/08/2020	41509	87.48
1-5-60500-116	Avista	Natural Gas (EP)	10/08/2020	41467	49.34
1-5-60500-116	CenturyLink	Telephone (EP)	10/08/2020	41475	379.92
1-5-60500-116	Charter Communications	Cable TV Service (EP)	10/08/2020	41476	109.24
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	10/08/2020	41478	192.39
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	10/08/2020	41494	276.00
1-5-60500-116	Pacific Power	Electricity (EP)	10/21/2020	41541	667.04
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	10/08/2020	41511	104.87
1-5-60500-117	Avista	Natural Gas (TR)	10/08/2020	41467	17.34
1-5-60500-117	City of Central Point	Water (TR) September	10/08/2020	41477	32.55
1-5-60500-117	City of Central Point	Water (TR) August	10/08/2020	41477	-0.80
1-5-60500-117	Pacific Power	Electricity (TR)	10/21/2020	41541	105.90
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	10/08/2020	41510	22.58
1-5-60500-118	Avista	Natural Gas (SNC)	10/08/2020	41467	54.47
1-5-60500-118	City of Central Point	Water (SNC) September	10/08/2020	41477	390.72
1-5-60500-118	City of Central Point	Water (SNC) August	10/08/2020	41477	-21.76
1-5-60500-118	CenturyLink	Telephone (SNC)	10/21/2020	41529	213.86
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	10/08/2020	41476	102.89
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	10/08/2020	41494	276.00
1-5-60500-118	Pacific Power	Electricity (SNC)	10/21/2020	41541	308.30
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	10/08/2020	41509	150.32
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	10/08/2020	41510	22.58
1-5-60500-120	Avista	Natural Gas (TC)	10/08/2020	41467	19.66
1-5-60500-120	Medford Water Commission	Water (TC)	10/08/2020	41499	893.99
1-5-60500-120	Pacific Power	Electricity (SIM)	10/21/2020	41541	74.78
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	10/08/2020	41510	140.91

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	10/08/2020	41475	187.20
1-5-60500-121	CenturyLink	Telephone (ADM)	10/08/2020	41475	1,130.99
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	10/08/2020	41476	108.22
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	10/08/2020	41494	148.51
1-5-60500-121	Medford Water Commission	Water (ADM)	10/08/2020	41499	166.28
1-5-60500-121	Pacific Power	Electricity (ADM)	10/21/2020	41541	1,315.18
1-5-60500-123	Avista	Natural Gas (FSC)	10/08/2020	41467	17.93
1-5-60500-123	Pacific Power	Electricity (FSC)	10/21/2020	41541	156.63
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	10/08/2020	41510	189.05
Sub Total Dept 5:					\$82,178.43

TECHNOLOGY DEPARTMENT

1-7-58212-000	Regence Blue Cross	November Health Insurance Premium	10/26/2020	0	1,033.50
1-7-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/08/2020	41512	145.07
1-7-60223-011	Connecting Point	HDMI Connector	10/08/2020	41479	39.99
1-7-60223-011	Dell Marketing L.P.	Touch Screen Laptop for Blakely	10/08/2020	41485	962.81
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; TV/Wall Mount for Admin Notice Board	10/13/2020	0	599.98
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cat 5 Parts for Admin Fireview	10/13/2020	0	20.92
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; iPad Rugged Charging System for SV17-02	10/13/2020	0	540.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Computer/Cables for Admin Notice Board	10/13/2020	0	849.92
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Surface Go Pro Cover/Case for Patterson	10/13/2020	0	189.98
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; iPhone Case/Otterbox for SE18-01	10/13/2020	0	39.97
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; iPad Rugged Case/Charging System for SE20-01	10/13/2020	0	650.00
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Stand/Base for Computer Monitor	10/13/2020	0	28.95
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; iPad Case for SE18-01	10/13/2020	0	160.00
1-7-60223-013	Wells Fargo Bank Visa Cards	JuB Visa; Antenna for Tango Tango Radio	10/13/2020	0	69.99
1-7-60223-013	Wells Fargo Bank Visa Cards	JuB Visa; Antennas (2) for Tango Tango Radios	10/13/2020	0	66.32
1-7-60240-000	Appraver	Annual Email Spam Filtering/Virus Protection	10/21/2020	41525	692.58
1-7-60240-000	Target Solutions Learning, LLC	CheckIt Drug Safes Program	10/08/2020	41514	1,791.00
1-7-60240-000	CrewSense LLC	CrewSense Pro Monthly Support Contract (October)	10/08/2020	41483	274.55
1-7-60240-000	Backdraft OpCo, LLC	Records Management System (Nov)	10/08/2020	41468	297.85
1-7-60240-000	Backdraft OpCo, LLC	Records Management System (Oct)	10/08/2020	41468	297.85
1-7-60241-000	Kelley Connect	Server Exchange Contract/Block Support (4th Qtr 2020)	10/08/2020	41495	1,000.00
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (9/1/20 - 9/30/20)	10/21/2020	41528	349.50
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (October)	10/21/2020	41528	136.66
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (CP)	10/08/2020	41508	15.06
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (EP)	10/08/2020	41508	6.73
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (SNC)	10/08/2020	41508	7.43
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (WC)	10/08/2020	41508	13.37
1-7-60290-000	Verizon Wireless	September Cellular and Data Charges	10/08/2020	41516	2,142.61
Sub Total Dept 7:					\$12,422.59

Account No	Vendor	Description	GL Date	Check No	Amount
NON DEPARTMENTAL					
Sub Total Dept 9:					<u>\$0.00</u>
Total General Fund:					<u><u>\$337,206.71</u></u>
CAPITAL PROJECTS FUND					
Total Capital Projects Fund:					<u><u>\$0.00</u></u>
Total All Funds:					<u><u>\$337,206.71</u></u>

Special Districts Checklist Summary for 2020/2021

- 1.) Affiliate Organization Membership (2.0%)** – *Oregon Fire Chiefs Association (OFCA).*
- 2.) Harassment Checklist (2.0%)** – *Completed online Harassment checklist on July 6, 2020. See attached sheet.*
- 3.) Harassment Policy (2.0%)** – *Reviewed and revised Board Policy 5.5. during November 2020 Board of Directors meeting. Organizational Policy 1.311 Prevention of Workplace Discrimination, Harassment, and Retaliation signed by Chief Horton December 11, 2019.*
- 4.) Online Training (2.0%)** – *Executive Assistant Calvert completed the SafePersonnel on-line Harassment Training on July 6, 2020 with a 100% score. No certificate offered, see attached scoresheet.*
- 5.) SDAO-SDIS Training (2.0%)** – *Only one training was necessary to be compliant:*
 - *2020 SDAO Training in February (Seaside): BOD Tonn, BOD Leavens, FC Horton, CAO Maxwell, DC Bates, DC Hussey, and EA Calvert.*

Best Practices Checklist review by Fire Chief Horton and Board Director Cindy Hauser via Zoom videoconference November 9, 2020.

Effective Date: 04/18/2002

Revised Date: ~~NA~~ 11/19/2020

Reviewed Date: 03/21/20+311/19/2020

Number: 5.5

Policy Name: Discrimination and Harassment
Policy

DISCRIMINATION AND HARASSMENT

Relative Information: There are three basic forms of employment discrimination: disparate treatment, disparate impact, and failure to make reasonable accommodation.

1. *Disparate treatment* refers to the intentional different treatment of similarly situated individuals because of their membership in one or more protected classes.
2. *Disparate Impact* refers to the unintentional discrimination involving an employment policy which may be neutral or nondiscriminatory on its face but which has a disparate impact on a protected class.
3. *Reasonable accommodation* discrimination may occur when an individual is disqualified due to a specific job requirement if a "reasonable accommodation" could have been made to remedy the concern.

Harassment is another form of discrimination in which a hostile work environment is allowed to exist. The Equal Employment Opportunity Commission (EEOC) defines harassment as "Verbal, written, or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, sexual orientation, gender identity or expression, national origin, disability, age, color, disability, marital status, citizenship, genetic information, or national origin any other characteristic protected by law, or that of his/her relatives, friends or associates, and that: a) has the purpose or effect of creating an intimidating, hostile or offensive work environment, b) has the purpose or effect of unreasonably interfering with an individual's work performance, or c) otherwise adversely affects an individual's employment opportunities". ~~Harassment has the purpose or effect of creating an intimidating, hostile, or offensive environment that unreasonably interferes with an individual's performance and/or adversely affects an individual's employment opportunities.~~

Commented [MC1]: This language is specific to the language in the Organizational Policy 1.311 Prevention of Workplace Discrimination, Harassment, and Retaliation dated December 11, 2019.

There are a variety of federal and state laws that prohibit harassment in the workplace. These regulations address personal and organizational behavior, and remedial action that may be taken by an individual against another individual and/or the organization.

All employees have the right to expect that they will not be harassed. If an incident occurs or situation exists, employees have the right to expect that the organization will take a course of action to correct the problem and prevent further problems.

Policy Statement: It is the policy of the Board of Directors that:

1. No employee will be discriminated against and/or harassed by another employee, supervisor, or other member ~~or~~ of the organization.
2. The District will thoroughly and fairly investigate all complaints.
3. No employee will be placed at risk or suffer retaliation as a result of filing a harassment complaint.
4. The District will maintain reasonable confidentiality and privacy during any investigation of any allegation of which the District may become aware.
5. The District will provide periodic discrimination and harassment training for all supervisory, staff, and line personnel.

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1.311 Prevention of Workplace Discrimination, Harassment, and Retaliation

Effective: December 11, 2019

PURPOSE

The District has developed this policy to ensure that all its employees can work in an environment free from unlawful harassment, discrimination, and retaliation.

SCOPE

This policy applies to all employees, volunteers, students, elected and appointed officials, and any other person we interact with in the course of accomplishing the work of the organization.

AUTHORITY

All employees

STANDARDS

The District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits unlawful discriminatory practices, including harassment. Therefore, the District expects that all relationships among persons will be respectful and professional, free of bias, prejudice, and harassment in the workplace, at work related events, or any activity coordinated by or through the organization.

The District will make every reasonable effort to ensure that all concerned are familiar with these policies and are aware that any complaint in violation of these policies will be investigated and resolved appropriately. Discrimination, harassment and retaliation are not acceptable.

Any employee who has questions or concerns about these policies should talk with the Chief Administrative Officer or as an alternative the Fire Chief.

EQUAL EMPLOYMENT OPPORTUNITY

It is our policy to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, national origin, genetic information, or any other characteristic protected by law.

RETALIATION

We encourage reporting of all perceived incidents of discrimination or harassment. It is the policy of the District to promptly and thoroughly investigate such reports. We prohibit retaliation against any individual who reports discrimination or harassment or participates in an investigation of such reports.

SEXUAL HARASSMENT

Sexual harassment constitutes discrimination and is illegal under federal and state laws. For the purposes of this policy, "sexual harassment" is defined, as in the Equal Employment Opportunity Commission Guidelines, as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when, for example: a) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, b) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or c) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Title VII of the Civil Rights Act of 1964 recognizes two (2) types of sexual harassment: a) quid pro quo and b) hostile work environment. Sexual harassment may include a range of subtle and not-so-subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering, whistling or touching; insulting or obscene comments

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Effective: December 11, 2019

or gestures; display in the workplace of sexually suggestive objects or pictures; and other physical, verbal or visual conduct of a sexual nature.

Oregon Law provides further protection from sexual assault defined as unwanted conduct of a sexual nature that is inflicted upon a person or compelled through the use of physical force, manipulation, threat, or intimidation.

HARASSMENT

Harassment on the basis of any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal, written or physical conduct that denigrates or shows hostility or aversion toward an individual because of his or her race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law, or that of his or her relatives, friends or associates, and that: a) has the purpose or effect of creating an intimidating, hostile or offensive work environment, b) has the purpose or effect of unreasonably interfering with an individual's work performance, or c) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes labels, insults or negative stereotyping; threatening, intimidating or hostile acts; demeaning jokes; and written or graphic material that belittles or shows hostility or dislike toward an individual or group that is placed on walls or elsewhere on the employer's premises or circulated in the workplace, on company time or using company equipment by e-mail, phone (including voice messages), text messages, social networking sites or other means.

REPORTING AN INCIDENT OF HARASSMENT, DISCRIMINATION OR RETALIATION

The District encourages reporting of all perceived incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Individuals who believe that they have been the victim of such conduct should discuss their concerns with their immediate supervisor or the Chief Administrative Officer. See the complaint procedure described below.

In addition, we encourage individuals who believe they are being subjected to such conduct to promptly advise the offender that their behavior is unwelcome and to request that it stop. Often this action alone will resolve the problem. We recognize, however, that an individual may prefer to pursue the matter through complaint procedures.

Following receipt of a complaint or concern, management will follow-up every three (3) months for one (1) year to ensure no further concerns or retaliation are experienced. Employees should not wait for the management follow-up to share related experiences. If an employee would like the follow-up to discontinue, a request must be submitted in writing to the Chief Administrative Officer.

INTERNAL COMPLAINT PROCEDURE

Individuals who believe they have been the victims of conduct prohibited by this policy or believe they have witnessed such conduct should discuss their concerns with their immediate supervisor or the Chief Administrative Officer. A supervisor that is made aware of a complaint will notify the Deputy Chief of Operations and the Chief Administrative Officer, who will assist in facilitating the complaint process.

We encourage employees to document the event(s), associated date(s), and potential witnesses. The formal complaint should identify the names of all the parties involved including the complainant, respondent, and witnesses, provide specific description of the conduct or action, and the date or time period in which the alleged conduct occurred.

The District encourages the prompt reporting of complaints or concerns so that quick and helpful action can be taken before relationships become irreparably broken. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment. However, complaints and concerns may be brought forward within four (4) years of the alleged

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Effective: December 11, 2019

violation. Again, we encourage employees to document the events, associated dates, and potential witnesses.

Any reported allegations of harassment, discrimination or retaliation will be investigated quickly. The investigation may include individual interviews with the parties involved and, where necessary, with individuals who may have observed the event(s) or may have other relevant knowledge. In some situations, the District may hire an external investigator to look into the allegations.

The District will maintain confidentiality throughout the investigatory process to the extent possible with acceptable investigation and appropriate corrective action.

Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling or corrective action such as a warning, written reprimand, reassignment, temporary suspension without pay, or termination as the District believes appropriate under the circumstances. Due process will be followed.

False and malicious complaints of harassment, discrimination or retaliation (as opposed to complaints that, even if erroneous, are made in good faith) may be the subject of appropriate disciplinary action.

The District will notify the complainant and the respondent when the investigation is concluded. The complainant will not be given the specifics of the action taken but will be informed if any part of the complaint is substantiated and that action has been taken. In reverse, the complainant and respondent will also be notified if the complaint is not substantiated.

EXTERNAL COMPLAINT PROCEDURES

We encourage employees to bring their concerns and complaints to the organization, and understand that, at times, this may not be the choice of the employee. Below is a list of the external complaint options. Please reach out to the preferred choice to determine the appropriate timelines for their processes.

- Oregon Bureau of Labor and Industries at the following web address:
https://www.oregon.gov/boli/CRD/Pages/C_Crcompl.aspx
- Civil or Criminal Action. In these circumstances, a Notice of Claim must be provided to us in accordance with ORS 30.275.

CONFIDENTIALITY AND NON-DISPARAGEMENT AGREEMENTS

The District may not invite, nor will require, an employee to sign a confidentiality or non-disparagement agreement related to discrimination, sexual assault, or harassment as a condition of employment, continued employment, promotion, compensation or the receipt of benefits. An employee making a claim, or witness to the claim, of discrimination, sexual assault, or harassment may request a confidentiality or non-disparagement agreement, in which they will be provided at least seven (7) days to withdraw the request should they choose.

ADDITIONAL EMPLOYEE SUPPORT SERVICES

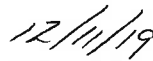
Employees may choose to use other support services related to concerns and complaints. The District provides the following for additional assistance:

- Employee Assistance Services through Centerpoint and the PublicSafetyEAP.com

Policy Approval:



Fire Chief



Date

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 20-08

IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM CAPITAL FUND CONTINGENCY TO CAPITAL EQUIPMENT

WHEREAS, in the 2020/21 fiscal year funds are budgeted in the Capital Fund for equipment assets; and

WHEREAS, a catastrophic failure of the SCBA compressor located at the White City station occurred; and

WHEREAS, the District needs to maintain an SCBA compressor at White City for operational efficiency; and

WHEREAS, quotes were received to purchase a new compressor in which funds were not budgeted under equipment for such replacement, however contingency funds are available for such purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 hereby makes the budget appropriation change as follows:

		Budget Amount	Transfer Out Amount	Transfer In Amount	New Budget Amount
Capital Fund					
5-8-70530-000	Department Equipment	\$105,000		\$36,000	\$141,000
5-8-80070-000	Contingency	\$72,600	\$36,000		\$ 36,600

Date adopted: November 19, 2020

BOARD OF DIRECTORS

BOARD OF DIRECTORS

INTERGOVERNMENTAL AGREEMENT FOR FIRE CHIEF SERVICES

This agreement, by and between the **City of Ashland**, hereinafter referred to the City, and **Jackson County Fire District 3**, hereinafter referred to as District 3, is made and entered into on _____, 2020, for the purpose of District 3 providing Fire Chief Services to the City.

RECITALS

Whereas, Oregon Revised Statutes (ORS) Chapter 190 authorizes units of local government to enter into written agreements with other units of local government for any or all of the functions and activities of a Party to the agreement; and

Whereas, District 3 is organized under ORS Chapter 478 and the City is organized under ORS Chapter 221; and

Whereas, a contract for Fire Chief Services would provide both governmental entities an opportunity to serve their communities better;

Whereas, both parties maintain an interest in on-going collaboration and exploration of additional areas of mutual participation that increases efficiencies in operations of both agencies and maintains or enhances services to the region.

AGREEMENT

Now, therefore, in consideration of each Party's performance of the covenants, terms and conditions herein as they run to the benefit of the other, the Parties mutually agree:

SECTION 1 – PURPOSE

- 1.1 The purpose of this Agreement is for District 3 to provide Fire Chief Services to the City.
- 1.2 Recognizing the purpose and the spirit with which this Agreement is entered into, District 3 and the City agree to cooperate, consult, meet and work together in resolving, to the mutual satisfaction of both Parties, any question or problems which may hereafter arise in connection with the performance of this Agreement.

SECTION 2 – TERM

- 2.1 This Agreement shall be effective from the date it is signed by both Parties until **June 30, 2023**. The Parties agree to meet prior to February 1, 2023 to determine whether to extend or amend this Agreement

SECTION 3 – SERVICES TO BE PROVIDED

- 3.1 Fire Chief Services

Subject to the Parties' mutual agreement regarding the selection of a Fire Chief to fulfill the duties specified herein, District 3 will provide Fire Chief Services ("Services") to the City. Generally, such Services will include oversight and administration of the City's Fire Department, Fire Department personnel management, ensuring infrastructure and building maintenance, Fire Department budgeting and finances, and at least monthly reports to the City Council and City Manager. Upon execution of this Agreement, the City Administrator delegates to the Fire Chief the day-to-day

operational and administrative control of the City's Fire Department, subject to the City Administrator's supervision and oversight of the Fire Chief.

Generally, the authority of the Fire Chief shall be consistent with state law and, shall include but not be limited to: the overall management, administration and direction of Fire Department operations; the hiring, disciplining and discharging of Fire Department employees (subject to consultation with the City Administrator and the limitations provided below in Subsection 3.1.E); the efficient execution and administration of City policies; the responsible and lawful administration of the Fire Department budget and resources; the provision of Fire Department policy advice to elected officials, and open communication with the community so as to foster responsive and courteous public service. Specifically, the Fire Chief will:

- A. Initiate, administer and supervise the fire protection, fire prevention and emergency medical activities and programs of the City;
- B. Initiate, administer and supervise all functions and programs of the City's Fire Department;
- C. Supervise the maintenance and upkeep of any fire facilities and fire equipment owned or maintained by the City;
- D. Draft and seek Council or City Administrator approval of the Fire Department budget; keep and maintain proper fiscal and budget records pertaining to the Fire Department budget for the City;
- E. Supervise, discipline, evaluate, promote, and hire and terminate all Fire Department personnel necessary to carry out the business of the City subject to the limitations of ORS 478.260, City policies and procedures, Oregon law and any applicable collective bargaining agreement; however, the Fire Chief shall consult with and obtain the pre-approval of the City Administrator before imposing any discipline above the level of written reprimand;
- F. Perform all things necessary to carry out the Fire Department's mission and administration under purview of the City Administrator; and
- G. Provide assistance or services to other fire agencies when reasonable and practical.

In doing so, the Fire Chief shall be bound by all the laws, rules, regulations and policies now in existence or hereafter adopted by the City Council of Ashland, Oregon and shall administer the Fire Department affairs of the City in accordance therewith and pursuant to the laws of the State of Oregon. The Parties agree and understand that the Fire Chief shall be supervised by the Ashland City Administrator and the Ashland City Council hereby agrees to a principal of noninterference in the Fire Chief's administrative and operational decisions and actions necessary to the orderly and efficient implementation of City policy.

SECTION 4 – GENERAL PROVISIONS

4.1 Governing Law.

This Agreement shall be construed pursuant to the applicable federal laws and the laws of the State of Oregon.

4.2 Notices.

- A. Notice may be given by either Party to the other Party for any purpose under this Agreement by email, personal delivery, or certified mailing. Notice shall be deemed given on the date of delivery or three days after the date of mailing.
- B. Notices shall be given to the Parties as follows:

Robert Horton
Fire Chief
Jackson County Fire District 3
8333 Agate Road
White City, OR 97502
(541) 826-7100
Roberth@jcf3.com

Adam Hanks
City Administrator
City of Ashland
20 East Main Street
Ashland, OR 97520
(541) 488-6002
adam.hanks@ashland.or.us

4.3 No Third Party Beneficiaries.

This Agreement is entered for the uses and purposes set forth above, for the sole benefit of the Parties. The provisions of this Agreement are not intended to benefit or protect the interest of any other person or entity.

4.4 Non-Assignment.

This Agreement shall not be assignable by either Party.

SECTION 5 – REVIEW, EVALUATION, AND QUALITY ASSURANCE

- 5.1 Both Parties shall notify the other as soon as possible of incidents that affect the quality of service delivery under this Agreement. Both Parties agree to work diligently towards resolving any issues that may arise for the mutual benefit of the Parties.

SECTION 6 – LIABILITY/INDEMNITY

- 6.1 Subject at all times to the Oregon Tort Claims Act and the Oregon Constitution's tort claim limitations, the Parties mutually agree to defend, indemnify and hold each other harmless (including each Party's elected officials, officers, agents and employees) from and against any and all third Party losses, claims, actions, costs, judgments, damages or other expenses resulting from injury or death to any person or damage or destruction to property of whatever nature, arising out of or incidental to this Agreement. This section does not confer any right to indemnity on any person or entity other than the Parties, waive any right of indemnity or contribution from any person or entity; or waive any governmental immunity. The obligations of the Parties under this section will survive expiration or termination of this Agreement. Notwithstanding the above, neither Party shall be held responsible for any losses, claims, actions, costs, judgments, damages or other expenses directly, solely caused by the purposeful malfeasance or illegal misconduct of the other Party.

SECTION 7 – PERSONNEL; NO JOINT EMPLOYMENT RELATIONSHIP

- 7.1 The Fire Chief shall, at all times remain the sole employee of District 3, subject to the rules and regulations of District 3 regarding the Fire Chief's own employment; although the Parties recognize that the Fire Chief is charged with fairly applying the City's rules and regulations when providing Fire

Chief Services to the City. This Agreement does not establish any joint employment or business partnership.

- 7.2 The City will provide a command vehicle, pay for all fuel expenses, provide a uniform, office space, technology support and supplies, and will provide administrative support for the Fire Chief during the terms of this Agreement.
- 7.3 The Fire Chief for District 3 and the City Administrator will meet at least quarterly to discuss the execution of this Agreement and the performance of the assigned Fire Chief to Ashland Fire Department.

SECTION 8 – COSTS

- 8.1 In consideration of the Services provided by District 3 under this Agreement, the City shall pay District 3 a sum \$18,333 per month, prorated if necessary in the first month of when the Fire Chief starts services, until the remainder of the 2020/21 fiscal year. Commencing July 1, 2021 the monthly charge under this Agreement will increase 2.5 percent to \$18,792 per month or \$225,504 for the 2021/22 fiscal year. Commencing July 1, 2022 the monthly charge under this Agreement will increase 2.5 percent to \$19,262 per month or \$231,144 for the 22/23 fiscal year. The District will accept quarterly or annual payments in lieu of monthly if City desires.

SECTION 9 – REVIEW, EVALUATION, AND QUALITY ASSURANCE

- 9.1 Both Parties shall notify the other as soon as possible of incidents that affect the quality of service delivery under this Agreement. Both Parties agree to work diligently towards resolving any issues that may arise for the mutual benefit of the Parties. Should the City have a concern or complaint regarding Fire Chief Services provided to the City under this Agreement, it shall be brought to District 3's Fire Chief.

SECTION 10 – DEFAULT

- 10.1 A Party to this Agreement who has cause to believe that the other Party is in default of the terms or conditions of this Agreement, shall give the Party alleged to be in default written notice of said default, and allow not less than ten (10) working days for the default to be cured. If the default is not cured within that time, the following remedies are available to the Parties:
- Declare in writing this Agreement to be terminated, at which time the provisions of Section 11 of this Agreement shall be complied with.
 - Request arbitration of any dispute pursuant to ORS 190.710 to ORS 190.180.
 - If not resolved in arbitration, bring an action in the Jackson County Circuit Court to enforce any provision of this Agreement.
- 10.2 Each of the above remedies is deemed to be cumulative and non-exclusive of any other remedy.

SECTION 11 –TERMINATION

- 11.1 This Agreement may be terminated for cause after the terminating Party has complied with the requirements of Section 10 herein.
- 11.2 This Agreement may be terminated by either Party, without cause, by the terminating Party giving the other Party written notice of its intention to terminate this Agreement. Such notice shall be given at least six (6) months prior to the termination of this Agreement, although, by mutual consent

of the Parties, this Agreement may be terminated on shorter notice. Should the City want to terminate this Agreement early, the City will be subject to a six (6) month termination fee equal to the monthly charge.

SECTION 12 – ATTORNEY FEES

- 12.1 Should either Party be required to apply to any court or to any arbitration panel for enforcement of any term of this Agreement, the prevailing Party shall be entitled to recover its reasonable attorney fees, costs and disbursements incurred therein, whether on appeal or not.

SECTION 13 - ENTIRE AGREEMENT; AMENDMENT

- 13.1 This written agreement is the entire agreement of the Parties hereto regarding the subject matter of this Agreement and contains all of the terms and conditions of the Agreement between the Parties. All prior agreements, for the Services aforementioned, understandings or the like, whether written or verbal, are superseded by this Agreement and shall be of no force or effect whatsoever. Any amendment to this Agreement shall be in writing and signed by the representatives of the Parties as duly authorized by the governing body of each Party.

SECTION 14 - EXECUTION; BUDGETARY APPROPRIATION

- 14.1 The execution of this Agreement by each of the undersigned is done pursuant to the authorization of the governing body of each Party, voted upon in an open meeting in accordance with Oregon Law, and each person executing this Agreement hereby certifies that they are authorized to execute this Agreement on behalf of District 3 and the City. In witness whereof, the Parties, through their duly authorized representatives, have executed this Agreement on the date or dates set forth below. This Agreement is contingent upon each Party's governing body appropriating the necessary resources and funds for this Agreement.

Jackson County Fire District 3

By: _____ Date: _____
Robert B. Horton, Fire Chief/CEO

By: _____ Date: _____
Harvey Tonn, Board President

City of Ashland

By: _____ Date: _____

By: _____ Date: _____

By: _____ Date: _____

By: _____ Date: _____

By: _____ Date: _____

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 20-09

**IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 1) FOR THE
2020/21 FY IN ORDER TO APPROPRIATE REVENUE AND CORRESPONDING
EXPENDITURES RELATED TO AN INTERGOVERNMENTAL AGREEMENT WITH
THE CITY OF ASHLAND TO PROVIDE FIRE CHIEF SERVICES**

WHEREAS, during the 2020/21 fiscal year an opportunity developed between the District and the City of Ashland for the District to provide fire chief services to the City; and

WHEREAS, the District and the City have agreed to a three year intergovernmental agreement (IGA) for such services with annual costs identified within; and

WHEREAS, the District needs to adopt a supplemental budget in order to appropriate the revenue from the IGA and the corresponding expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 hereby makes the budget appropriation changes as follows:

		Existing Budget Amount	Account Increase/(Decrease)	New Budget Amount
<u>Revenue Appropriation</u>				
NEW ACCOUNT	1-0-40331-003 Contract; City of Ashland	\$0	\$120,000	\$120,000
Total Revenue Appropriation			\$120,000	
<u>Expenditure Appropriation</u>				
NEW ACCOUNT	1-1-51120-000 Division Chief	\$0	\$66,000	\$65,800
EXISTING ACCOUNTS	1-1-58194-001 Incentive Pays	\$19,500	\$13,000	\$32,500
	1-1-58201-000 Retirement (PERS)	\$95,000	\$14,000	\$109,000
	1-1-58210-000 Deferred Comp ER Contribution	\$32,500	\$2,500	\$35,000
	1-1-58212-000 Health Insurance	\$67,500	\$14,500	\$82,000
	1-1-58215-000 HRA-VEBA Contribution	\$19,600	\$4,000	\$23,600
	1-1-58220-000 FICA/Medicare Taxes	\$40,000	\$6,000	\$46,000
Total Expenditure Appropriation			\$120,000	

Date adopted: November 19, 2020

BOARD OF DIRECTORS

BOARD OF DIRECTORS

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 20-10

IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2020-2021

WHEREAS, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

WHEREAS, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

WHEREAS, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

WHEREAS, salaries for the 2020/21 fiscal year represent a 1.5% cost of living adjustment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution establishing the salary schedules and benefits as identified to become effective July 1, 2020, through June 30, 2021, as follows for full-time equivalent employees:

POSITION	FTE	A	B	C	D	E
Deputy Chief of Operations	1	9,346	9,813	10,304	10,819	11,360
Deputy Chief of Strategic Services	1	9,346	9,813	10,304	10,819	11,360
Deputy Chief	2	9,346	9,813	10,304	10,819	11,360
Chief Administrative Officer	1	8,955	9,403	9,873	10,366	10,885
Division Chief	2	8,529	8,956	9,404	9,874	10,368
Fire Marshal	1	8,529	8,956	9,404	9,874	10,368
Division Chief of Training and Safety	1	8,529	8,956	9,404	9,874	10,368
Information Tech Administrator	1	6,846	7,188	7,548	7,925	8,322
Executive Assistant	1	4,386	4,605	4,835	5,077	5,331
Finance Assistant	1	4,254	4,467	4,690	4,924	5,171
Facilities/Logistics Technician	1	4,254	4,467	4,690	4,924	5,171
Administrative Assistant	3	3,867	4,061	4,264	4,477	4,701

Jackson County Fire District 3 - RESOLUTION NO. 20-10

SICK LEAVE: Full-time employees shall accrue 138 hours of sick leave annually and it shall be accumulative.

DEATH OF A FAMILY MEMBER: Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

DEATH IN THE LINE OF DUTY: In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

LONGEVITY: Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

HOLIDAYS: Full-time employees are provided seven (7) paid holidays or 70 hours per year. Authorized holidays are as follows:

New Year's Day	Veterans Day
Memorial Day	Thanksgiving Day
Fourth of July	Christmas Day
Labor Day	

PERSONAL LEAVE DAYS: The District provides 30 hours of personal leave to full-time employees to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

VACATION: Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (40 Hour)	72	120	152	188	224	256
Annual Accrual (56 Hour)	96	168	216	264	312	360

The maximum accrual for each employee is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited. Those employees hired after July 1, 2008 will only be able to accrue up to two (2) years of vacation. Probationary employees can utilize accrued vacation no earlier than six (6) months of employment, unless earlier use is approved by the Fire Chief at time of hiring.

COMPENSATORY TIME: Compensatory time will be allowed in lieu of overtime for hours worked in excess of 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, Administrative Assistant, and Facilities/Logistics Technician. For purposes of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment, unless the employment terminates with the District.

Jackson County Fire District 3 - RESOLUTION NO. 20-10

INSURANCE: The District shall pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. The employee shall pay 5% of the monthly premium. The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000.

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account for each employee of 5% per month, based on the "E" step firefighter wage (\$6,876). The monthly amount equates to \$344 and will be paid semi-monthly.

RETIREMENT: The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax.

EDUCATION INCENTIVE: The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base salary for all positions.

EMS INCENTIVE: The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$344/month).

TECHNOLOGY STIPEND: The District will provide a \$65 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Chief Administrative Officer, Division Chief, Fire Marshal, Information Technology Administrator, and Facilities/Logistics Technician.

STAFF CHIEF'S OVERTIME: Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL: Staff Chiefs will receive ten hours of accrued time for each week they serve as the District Duty Officer, Fire Investigator, or Fire Defense Board Chief. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.

SPECIAL ASSIGNMENT: Staff Chiefs, upon approval of the Fire Chief, may be eligible for a special assignment incentive established as a percentage of base pay depending on the level of added responsibilities of such assignment (i.e. performing additional responsibilities for a partner agency through the development of an IGA). The percentage of incentive shall be no less than 1% and shall not exceed 10%.

UNIFORMS: The District will provide uniforms for the positions of Deputy Chief, Division Chief, and Fire Marshal.

LIABILITY UMBRELLA: The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief, Division Chief, and Fire Marshal.

Jackson County Fire District 3 - RESOLUTION NO. 20-10

DEFERRED COMPENSATION: The District will make a contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Chief Administrative Officer Division Chief Fire Marshal	4%
Information Technology Administrator Community Engagement Coordinator	2.5%
Executive Assistant Finance Assistant Facilities/Logistics Technician Administrative Assistant	1%

Years of Employment Based Contribution	Percentage of Base Salary
1-4 Years	1%
5-9 Years	2%
10-15 Years	3%
16-20 Years	4%
21+ Years	5%

PHYSICAL FITNESS: The District will offer 40-hour employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

VACATION SELL BACK: The District will allow full-time employees to sell back accrued vacation leave in accordance with the following parameters, so long as the employee has at least 50% of their maximum accrual on the books at the time of the sell back request. Requests for sell back can be made only during the month of November and will be paid out on the first regular (non-overtime) payroll in December of that year.

Years of Service	Minimum Sell Back Hours	Maximum Sell Back Hours
5-9 years	20	48
10-15 years	20	96
16 years and greater	20	120

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PART-TIME POSITIONS: The District recognizes the following positions as part-time with benefits as identified herein. Part-time is defined as 20 hours or more per week.

POSITION	A	B	C	D	E
	Hourly				
Community Engagement Coordinator	26.98	28.33	29.74	31.23	32.79

SICK LEAVE: Part-time employees shall accrue sick leave for each pay period worked and it shall be accumulative. 20-Hour employees will accrue 69 hours per year.

HOLIDAYS: Part-time employees are provided five (5) hours of paid time off for each of the seven (7) recognized District holidays:

New Year's Day
Memorial Day

Fourth of July
Labor Day

Veterans Day
Thanksgiving Day
Christmas Day

PERSONAL LEAVE DAYS: Part-time employees shall receive 15 hours of personal leave to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

VACATION: Part-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (20-hours)	36	60	76	94	112	128
Bi-Weekly Accrual	1.38	2.30	2.92	3.61	4.30	4.92

The maximum accrual is (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

COMPENSATORY TIME: Part-time employees are not eligible to receive compensatory time in lieu of overtime as their schedule will not provide for hours worked over 40. Hours worked over 20 will be paid at the hourly rate.

INSURANCE: Part-time employees are eligible to receive health insurance benefits. The District shall pay 50% of the monthly premium for medical, dental, vision, and prescription coverage with the employee contributing 50%. The District shall provide long-term disability (LTD) insurance and life insurance in the amount of \$50,000. If the employee opts out of health coverage benefits then LTD and life insurance is not provided.

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account of 2.5% per month, based on the "E" step firefighter wage (\$6,876). The monthly amount equates to \$172 and will be paid semi-monthly.

RETIREMENT: Part-time employees working greater than 600 hours per year are required to be a participating member of PERS. The District shall pay the employer's contribution and employees shall pay their 6% contribution pre-tax.

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EDUCATION INCENTIVE: Part-time employees are eligible to receive an educational incentive of 3.5% of base salary (based on 20-hours per week) for an Associate's Degree and 5% for a Bachelor's Degree.

DEFERRED COMPENSATION: Part-time employees are eligible to receive a District contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service). Contribution amounts are identified within the chart on Page 4 of this Resolution. Contribution amount is based on 20 hours per week and is not adjusted up should additional hours be worked in the week.

Date Adopted: November 19, 2020

BOARD OF DIRECTORS

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