

Jackson County Fire District 3

Board of Directors Meeting Agenda

January 18, 2024 at approximately 5:15 PM

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – December 21, 2023
4. **FINANCIAL REVIEW** – Chief Financial Officer Stacy Maxwell
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – December 2023
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS**
 - A. **FIRE CHIEF HUSSEY**
 - B. **DIVISION CHIEF PATTERSON**
 - C. **DIVISION CHIEF DICKERSON**
 - D. **BATTALION CHIEF CLELLAND**
7. **OLD BUSINESS** – President Tonn
 - A. **NONE**
8. **NEW BUSINESS** – President Tonn
 - A. **ADOPTION OF THE 2024-2027 STRATEGIC PLAN** – Fire Chief Hussey
ACTION REQUESTED: Consider adoption of the 2024-2027 Strategic Plan.
 - B. **DECLARATION OF SURPLUS EQUIPMENT - VEHICLE** – Fire Chief Hussey
ACTION REQUESTED: Consider approving the declaration of a surplus vehicle.
 - C. **RESOLUTION No. 24-01; NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2023/24 FISCAL YEAR** – CFO Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 24-01 approving the Non-Bargaining Unit Salaries for the 2023/24 Fiscal Year.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Hussey
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

Jackson County Fire District 3

Minutes - Board of Directors

December 21, 2023 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Tim Snaith, and Bill Leavens

Board Absent: None

Staff Present: Mike Hussey, Stacy Maxwell, Ryan Dickerson, John Patterson, Will Clelland, and Margie Calvert

Staff Absent: None

Visitors Present: Rick Brewster, Jeff Griffin, Michelle Frazier, TJ Lockwood,

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on December 16, 2023.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting and the Executive Session dated November 16, 2023 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of November totaled \$15,552,000. The majority coming from current year taxes revenue and interest.

Expenditures for the month of November totaled \$1,426,000 with personnel services at \$1,143,000 and materials and services at \$229,370.

Accounts payable equated to \$419,000 for November. Noteworthy items for November are routine in nature including the First Due pre-plans subscription, the budgeted drone, and mobile radios for the wildland trucks.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for November 2023. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Fire Chief Hussey shared the Mission, Vision, and Values with the Strategic Initiatives that have resulted from the strategic planning session. The Management Team met and discussed the areas of priority, concern, and goals for the organization. The Strategic Plan will be available for adoption at the January Board meeting.

Hussey shared the Natural Hazard Mitigation Plan (NHMP) will be adopted by the County commissioners in early January and will be brought to the Board for adoption. The plan establishes Fire District 3 as a contributor to the countywide plan and offers eligibility for some natural hazard mitigation grants that we were not able to apply for previously and offers opportunities for rehab recovery.

Hussey shared that he and Division Chief Patterson attended the Gold Hill study session regarding the concerns from the Gold Hill council. Chief Hussey will keep the Board informed as questions or concerns arise.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared that Gold Hill is the only community where the District meets their inspection goals through grants, and risk reduction efforts as well as many other efforts.

Patterson shared the Dodge Bridge station has been resided and when the weather permits it will receive new paint.

Patterson shared 2,000 yards of hazardous vegetation was processed at the Dodge Bridge fuels reduction site this year.

DIVISION CHIEF DICKERSON

Division Chief Dickerson reported the Training Division have completed many things in 2023. The 2024-2025 training calendar has been completed which includes FD1 and FD4 in some of the training.

Dickerson shared the District successfully passed the 3-year DPSST certification.

Dickerson reported the RQI has completed all administrative and user training and will be fully implemented January 2, 2024.

Dickerson shared the District participated in multiple multi-agency training courses with Medford, Jacksonville and were evaluators at the Grants Pass training.

Dickerson shared the three probationary firefighters have completed their 3rd quarter and have been well trained by their crews.

BATTALION CHIEF CLELLAND

Battalion Chief Clelland reported the three probationary firefighters are doing fantastic with the strong crews they are working with.

Clelland shared the Battalion Chiefs participated with Grants Pass and would like to join the regional protocol process that the District is with Medford, Ashland, and Jacksonville. This is a major step forward for the region.

Clelland reported we have three Type 6 in line at Cascade Fire but are still about a year out, but we have the chassis and now the design has been finalized so it will move more quickly.

OLD BUSINESS

NONE

NEW BUSINESS

2023 PROPERTY/CASUALTY INSURANCE RENEWAL

District insurance agent of record, Jeff Griffin with Wilson Heirgood presented the 2024 Property, Casualty and Liability Insurance renewal provided through Special Districts Insurance Services (SDIS). Griffin shared that insurance agencies continue to look to the future for insurance cost predictions.

Griffin shared a summary identifying the District increase was 7% which was under the predicted percentage. The District qualified for the longevity credit and the 10% credit best practices discount. The District is in great shape moving forward. Increased cost is due to Cyber, auto, and employment liability in the field. Post-traumatic stress claims continue to drive up claims. Griffin stated that the District shines in all areas.

Motion by Director Leavens to approve the 2024 Property, Casualty and Liability Insurance renewal with Special Districts Insurance Services. Motion carried unanimously.

ANNUAL COMPREHENSIVE FINANCIAL REPORT

The District's auditor, Rick Brewster, reviewed the Annual Comprehensive Financial Report prepared by the District and independent audit for the fiscal year ending June 30, 2023. Brewster shared the five points that he looks at between the previous and current years: 1) the District stayed within the legally adopted budget providing a clean and compliant audit; 2) the District has five or more months of cash on hand, 3) there is 4.8 million dollars in capital reserves, 4) there is a 5% increase in revenue and a 6% increase in personnel costs which is something to consider in the future, and 5) there is virtually no debt outside of the Scenic property. The District is using its own money to purchase items rather than obtaining loans and provides good reserves moving forward. Brewster gives a clean audit opinion with the District staying within the budget. Brewster commented that Chief Financial Officer Maxwell does an excellent job producing the annual document and it is appreciated.

Motion by Director Snaith to approve the Annual Comprehensive Financial Report and independent audit for the fiscal year ending June 30, 2023 as presented. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

Fire Chief Hussey shared that the radio infrastructure is now under funded and there is a legislative support possibility. Chief Hussey is asking for a consensus of the Board of Directors to pledge their support for legislative funding. The Board gave unanimous support.

GOOD OF THE ORDER

Chief Hussey shared that the Christmas tree in the lobby was donated by L & S Rock Products from the Providence Festival of Trees entitled Hometown Heros.

Hussey shared that this past Tuesday Battalion Chief Allen rallied a team and had a fun children's festival with Santa Vait. This is a good tradition for the children of the District.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick always thought the Comcare is a good part of the District and saw the Comcare vehicle responding Code 3 and thought it was great.

Bill Leavens stated he is privileged to be on the Board when hearing how well the District is doing and much of it has to do with the people here and Merry Christmas to everyone.

Steve Shafer echoes what Director Leavens said.

Harvey Tonn also echoed Director Leavens and wished everyone a Merry Christmas.

ADJOURNMENT

Motion to adjourn at 6:46 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 06 - DECEMBER

Fiscal Year 2023-2024

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 6,737,000.00	\$ 6,547,169.64	\$ 6,547,169.64	\$ 189,830.36	97.18%
1-0-40010-000	Taxes; Current	\$ 17,000,000.00	\$ 192,869.69	\$ 15,580,319.90	\$ 1,419,680.10	91.65%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 1,331.92	\$ 218,061.98	\$ 131,938.02	62.30%
1-0-40030-000	Interest	\$ 300,000.00	\$ 77,024.75	\$ 241,758.77	\$ 58,241.23	80.59%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 5,000.00	\$ -	\$ 14,582.40	\$ (9,582.40)	291.65%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ 18,218.87	\$ 18,218.87	\$ (17,218.87)	1821.89%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ 8,193.75	\$ 1,806.25	81.94%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ 100.00	\$ 100.00	\$ 900.00	10.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 150,000.00	\$ 66,157.40	\$ 72,297.40	\$ 77,702.60	48.20%
1-0-40332-000	Contract; General Services	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00	0.00%
1-0-40400-000	Lease Income	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ (20,000.00)	300.00%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ 55,229.48	\$ (229.48)	100.42%
1-0-40500-000	Miscellaneous Income	\$ 100,000.00	\$ 456.01	\$ 15,342.61	\$ 84,657.39	15.34%
1-0-40600-000	Donations	\$ 5,000.00	\$ -	\$ 1,410.00	\$ 3,590.00	28.20%
1-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 24,796,000.00	\$ 6,913,328.28	\$ 22,802,684.80	\$ 1,993,315.20	91.96%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 4,767,000.00	\$ 4,748,064.20	\$ 4,748,064.20	\$ 18,935.80	99.60%
5-0-40060-000	Sale of Capital Assets	\$ 700,000.00	\$ -	\$ 620,848.37	\$ 79,151.63	88.69%
5-0-40200-000	Grants; Local, State, Federal	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40600-000	Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 1,395,000.00	\$ 1,395,000.00	\$ 1,395,000.00	\$ -	100.00%
5-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 6,865,000.00	\$ 6,143,064.20	\$ 6,763,912.57	\$ 101,087.43	98.53%
	TOTAL ALL FUNDS	\$ 31,661,000.00	\$ 13,056,392.48	\$ 29,566,597.37	\$ 2,094,402.63	93.38%

General Ledger

Budget Status - Expense versus Budget

Period: 06 - DECEMBER
Fiscal Year 2023-2024

Jackson County

Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF EXPENDITURES							
General Fund							
PERSONNEL SERVICES	\$ 14,582,000.00	1,051,466.89	6,768,912.57	7,813,087.43	-	7,813,087.43	53.58%
MATERIALS & SERVICES	\$ 3,165,000.00	246,944.66	1,242,115.69	1,922,884.31	232,333.90	1,690,550.41	53.41%
TRANSFERS	\$ 1,395,000.00	1,395,000.00	1,395,000.00	-	-	-	0.00%
CONTINGENCY	\$ 1,041,000.00	-	-	1,041,000.00	-	1,041,000.00	100.00%
DEBT SERVICE	\$ 449,000.00	-	224,319.50	224,680.50	-	224,680.50	50.04%
UEFB	\$ 4,164,000.00	-	-	4,164,000.00	-	4,164,000.00	100.00%
	\$ 24,796,000.00	\$ 2,693,411.55	\$ 9,630,347.76	\$ 15,165,652.24	\$ 232,333.90	\$ 14,933,318.34	60.22%
Capital Fund							
CAPITAL OUTLAY	\$ 2,939,000.00	99,000.06	2,439,916.86	499,083.14	436,405.00	62,678.14	2.13%
CONTINGENCY	\$ 139,800.00	-	-	139,800.00	-	139,800.00	100.00%
RESERVE	\$ 3,786,200.00	-	-	3,786,200.00	-	3,786,200.00	100.00%
	\$ 6,865,000.00	\$ 99,000.06	\$ 2,439,916.86	\$ 4,425,083.14	\$ 436,405.00	\$ 3,988,678.14	58.10%
TOTAL All Funds	\$ 31,661,000.00	\$ 2,792,411.61	\$ 12,070,264.62	\$ 19,590,735.38	\$ 668,738.90	\$ 18,921,996.48	59.76%

DEPARTMENTAL SECTION

Fund 1 GENERAL FUND

Dept 1-1 ADMINISTRATION

PERSONNEL SERVICES

1-1-51110-000	Fire Chief	\$ 165,000.00	13,075.20	79,816.00	85,184.00	0.00	85,184.00	51.63%
1-1-51128-000	Finance Assistant	\$ 70,000.00	5,326.40	33,290.02	36,709.98	0.00	36,709.98	52.44%
1-1-51131-000	Executive Assistant	\$ 70,000.00	5,326.40	33,251.63	36,748.37	0.00	36,748.37	52.50%
1-1-51150-000	Chief Financial Officer	\$ 142,000.00	10,880.00	68,000.00	74,000.00	0.00	74,000.00	52.11%
1-1-55120-000	People Services Administrator	\$ 107,000.00	7,971.00	49,559.45	57,440.55	0.00	57,440.55	53.68%
1-1-55130-000	Data Services Specialist	\$ 69,000.00	5,139.20	32,120.00	36,880.00	0.00	36,880.00	53.45%
1-1-55140-000	Comm Engagement Coordinator	\$ 68,000.00	0.00	0.00	68,000.00	0.00	68,000.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 30,000.00	2,126.00	13,664.00	16,336.00	0.00	16,336.00	54.45%
1-1-58196-000	Longevity Pay	\$ 12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58197-010	Technology Stipend	\$ 5,000.00	405.00	2,430.00	2,570.00	0.00	2,570.00	51.40%
1-1-58199-000	Duty Accrual Payout	\$ 8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 20,000.00	17,966.40	17,966.40	2,033.60	0.00	2,033.60	10.17%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58201-000	Retirement (PERS)	\$ 155,000.00	15,301.02	70,889.15	84,110.85	0.00	84,110.85	54.27%
1-1-58202-000	Unemployment Insurance	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	\$ 50,000.00	2,086.00	12,476.00	37,524.00	0.00	37,524.00	75.05%
1-1-58212-000	Health and Life Insurance	\$ 160,000.00	11,596.30	81,768.75	78,231.25	0.00	78,231.25	48.89%
1-1-58214-000	Paid Leave Oregon Tax	\$ 30,000.00	-1,747.65	-1,236.34	31,236.34	0.00	31,236.34	104.12%
1-1-58215-000	HRA-VEBA Contribution	\$ 31,000.00	2,490.96	14,945.76	16,054.24	0.00	16,054.24	51.79%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 59,000.00	3,679.37	22,463.48	36,536.52	0.00	36,536.52	61.93%
1-1-58221-000	Workers' Comp Insurance	\$ 4,000.00	478.85	1,895.47	2,104.53	0.00	2,104.53	52.61%
E1 Sub Totals:		\$ 1,258,000.00	\$ 102,100.45	\$ 533,299.77	\$ 724,700.23	\$ -	\$ 724,700.23	57.61%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	0.00	1,679.46	16,320.54	0.00	16,320.54	90.67%
1-1-60222-000	Office Supplies	\$ 10,000.00	835.33	2,278.28	7,721.72	0.00	7,721.72	77.22%
1-1-60223-001	Administrative Expenses	\$ 32,000.00	3,314.71	7,620.86	24,379.14	1,400.00	22,979.14	71.81%
1-1-60223-002	Licenses and Fees	\$ 8,000.00	1,409.05	2,205.19	5,794.81	0.00	5,794.81	72.44%
1-1-60270-000	Contractual & Professional Serv	\$ 696,000.00	118,890.45	377,745.31	318,254.69	130,563.91	187,690.78	26.97%
1-1-60280-000	Community Engagement	\$ 10,000.00	218.06	4,116.48	5,883.52	0.00	5,883.52	58.84%
1-1-60370-000	Property & Casualty Insurance	\$ 115,000.00	0.00	55,588.50	59,411.50	0.00	59,411.50	51.66%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	0.00	201.22	798.78	0.00	798.78	79.88%
1-1-60410-000	Membership Dues	\$ 10,000.00	0.00	6,700.00	3,300.00	0.00	3,300.00	33.00%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	440.58	1,302.30	697.70	264.00	433.70	21.69%
1-1-60430-001	Advertising	\$ 12,000.00	30.80	1,802.49	10,197.51	184.80	10,012.71	83.44%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 25,000.00	3,200.82	8,271.01	16,728.99	0.00	16,728.99	66.92%
1-1-60491-000	Postage and Shipping	\$ 10,000.00	0.00	446.70	9,553.30	0.00	9,553.30	95.53%
E2 Sub Totals:		\$ 950,000.00	\$ 128,339.80	\$ 469,957.80	\$ 480,042.20	\$ 132,412.71	\$ 347,629.49	36.59%
Administration Total		\$ 2,208,000.00	\$ 230,440.25	\$ 1,003,257.57	\$ 1,204,742.43	\$ 132,412.71	\$ 1,072,329.72	48.57%
Dept 1-2	RESPONSE SERVICES							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	\$ 1,380,000.00	103,588.80	654,552.93	725,447.07	0.00	725,447.07	52.57%
1-2-52140-000	Fire Engineers	\$ 1,200,000.00	90,706.56	565,076.16	634,923.84	0.00	634,923.84	52.91%
1-2-52151-000	Firefighters	\$ 2,120,000.00	149,493.04	935,478.87	1,184,521.13	0.00	1,184,521.13	55.87%
1-2-53150-000	Division Chief	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-55140-000	Deputy Chief	\$ 150,000.00	0.00	42,788.88	107,211.12	0.00	107,211.12	71.47%
1-2-55142-000	Battalion Chiefs	\$ 375,000.00	29,215.36	176,628.65	198,371.35	0.00	198,371.35	52.90%
1-2-55147-000	Administrative Assistant	\$ 53,000.00	4,057.60	24,422.00	28,578.00	0.00	28,578.00	53.92%
1-2-55150-000	Recruitment Retention Coordinator	\$ 55,000.00	4,258.80	25,449.80	29,550.20	0.00	29,550.20	53.73%
1-2-55180-000	Community Care Providers	\$ 335,000.00	21,862.40	153,509.62	181,490.38	0.00	181,490.38	54.18%
1-2-58192-000	Overtime; Operations	\$ 550,000.00	20,577.81	276,231.98	273,768.02	0.00	273,768.02	49.78%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 155,000.00	8,637.60	60,054.50	94,945.50	0.00	94,945.50	61.26%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-58192-003	Overtime; Comm Care Team	\$ 10,000.00	270.56	3,546.93	6,453.07	0.00	6,453.07	64.53%
1-2-58193-000	Out of Classification	\$ 75,000.00	4,330.53	29,124.89	45,875.11	0.00	45,875.11	61.17%
1-2-58194-007	Ed Incentive	\$ 118,000.00	8,228.00	56,086.00	61,914.00	0.00	61,914.00	52.47%
1-2-58195-000	EMS Incentive	\$ 265,000.00	20,484.00	134,522.00	130,478.00	0.00	130,478.00	49.24%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58196-000	Longevity Pay	\$ 98,000.00	2,232.90	2,587.65	95,412.35	0.00	95,412.35	97.36%
1-2-58197-000	Holiday Pay	\$ 97,000.00	-1,183.25	98,636.35	-1,636.35	0.00	-1,636.35	-1.69%
1-2-58197-010	Technology Stipend	\$ 5,000.00	255.00	1,785.00	3,215.00	0.00	3,215.00	64.30%
1-2-58199-000	Duty Accrual Payout	\$ 8,000.00	0.00	3,086.76	4,913.24	0.00	4,913.24	61.42%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	38,817.59	106,645.95	-56,645.95	0.00	-56,645.95	-113.29%
1-2-58201-000	Retirement (PERS)	\$ 1,590,000.00	112,205.91	739,391.39	850,608.61	0.00	850,608.61	53.50%
1-2-58210-000	ER Deferred Comp Contrib	\$ 185,000.00	13,381.58	106,949.37	78,050.63	0.00	78,050.63	42.19%
1-2-58212-000	Health and Life Insurance	\$ 1,350,000.00	102,201.45	735,186.22	614,813.78	0.00	614,813.78	45.54%
1-2-58215-000	HRA-VEBA Contribution	\$ 265,000.00	21,819.82	134,806.46	130,193.54	0.00	130,193.54	49.13%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 540,000.00	36,541.83	250,394.45	289,605.55	0.00	289,605.55	53.63%
1-2-58221-000	Workers' Comp Insurance	\$ 164,000.00	13,313.38	95,128.93	68,871.07	0.00	68,871.07	41.99%
	E1 Sub Totals:	\$ 11,195,000.00	\$ 805,297.27	\$ 5,412,071.74	\$ 5,782,928.26	\$ -	\$ 5,782,928.26	51.66%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 40,000.00	0.00	69.00	39,931.00	0.00	39,931.00	99.83%
1-2-60223-002	Licenses and Fees	\$ 3,000.00	0.00	180.00	2,820.00	0.00	2,820.00	94.00%
1-2-60223-003	Medical Supplies & Equipment	\$ 80,000.00	8,088.28	42,094.94	37,905.06	3,559.24	34,345.82	42.93%
1-2-60223-007	Operational General Supplies	\$ 5,000.00	88.21	1,588.11	3,411.89	0.00	3,411.89	68.24%
1-2-60224-000	Special Projects	\$ 12,000.00	0.00	4,847.34	7,152.66	0.00	7,152.66	59.61%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 70,000.00	-255.35	17,355.66	52,644.34	2,973.00	49,671.34	70.96%
1-2-60225-002	Hose and Appliances	\$ 60,500.00	0.00	6,380.00	54,120.00	44,495.00	9,625.00	15.91%
1-2-60225-003	Apparatus Equipment	\$ 12,000.00	791.55	5,574.62	6,425.38	71.21	6,354.17	52.95%
1-2-60225-004	Safety Equipment	\$ 29,500.00	1,046.41	4,991.02	24,508.98	4,500.00	20,008.98	67.83%
1-2-60225-005	Specialty Equipment	\$ 34,000.00	16,744.00	25,658.44	8,341.56	0.00	8,341.56	24.53%
1-2-60225-006	Technical Rescue Equipment	\$ 6,000.00	0.00	6,492.65	-492.65	0.00	-492.65	-8.21%
1-2-60225-007	Rehabilitation and Consumables	\$ 7,000.00	669.60	3,272.63	3,727.37	0.00	3,727.37	53.25%
1-2-60225-008	Equip for New Apparatus	\$ 18,000.00	4,512.00	13,184.93	4,815.07	0.00	4,815.07	26.75%
1-2-60254-000	M&R; Emergency Response Equip	\$ 47,000.00	119.62	10,366.48	36,633.52	0.00	36,633.52	77.94%
1-2-60267-000	Community Care Program	\$ 10,000.00	392.73	1,055.36	8,944.64	0.00	8,944.64	89.45%
1-2-60270-000	Contractual & Professional Serv	\$ 17,500.00	0.00	15,036.10	2,463.90	0.00	2,463.90	14.08%
1-2-60410-000	Membership Dues	\$ 1,500.00	120.00	640.00	860.00	0.00	860.00	57.33%
1-2-60412-000	Books & Subscriptions	\$ 3,000.00	301.50	5,332.18	-2,332.18	1,056.00	-3,388.18	-112.94%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	110.00	3,650.00	350.00	1,126.00	-776.00	-19.40%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 15,000.00	100.00	26,634.25	-11,634.25	22,989.75	-34,624.00	-230.83%
1-2-65005-000	Student Firefighter Program	\$ 47,000.00	0.00	15,830.99	31,169.01	0.00	31,169.01	66.32%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 2,000.00	200.00	200.00	1,800.00	0.00	1,800.00	90.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 2,000.00	3,000.00	3,000.00	-1,000.00	0.00	-1,000.00	-50.00%
	E2 Sub Totals:	\$ 527,000.00	\$ 36,028.55	\$ 213,434.70	\$ 313,565.30	\$ 80,770.20	\$ 232,795.10	44.17%
	Response Services Total	\$ 11,722,000.00	\$ 841,325.82	\$ 5,625,506.44	\$ 6,096,493.56	\$ 80,770.20	\$ 6,015,723.36	51.32%

			Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Dept	1-3	RISK REDUCTION							
		PERSONNEL SERVICES							
1-3-53150-000		Division Chief / FM	\$ 142,000.00	10,880.00	68,000.00	74,000.00	0.00	74,000.00	52.11%
1-3-53153-000		Deputy Fire Marshals	\$ 279,000.00	17,933.31	117,574.70	161,425.30	0.00	161,425.30	57.86%
1-3-55147-000		Administrative Assistant	\$ 53,000.00	3,864.00	25,088.03	27,911.97	0.00	27,911.97	52.66%
1-3-57130-000		Risk Reduction Captain	\$ 115,000.00	8,734.41	54,590.07	60,409.93	0.00	60,409.93	52.53%
1-3-57140-000		Fuels Reduction Team	\$ 200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00%
1-3-58192-000		Overtime	\$ 10,000.00	260.60	4,739.50	5,260.50	0.00	5,260.50	52.61%
1-3-58194-000		Incentive Pays	\$ 37,000.00	2,986.00	18,859.00	18,141.00	0.00	18,141.00	49.03%
1-3-58196-000		Longevity Pay	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-3-58197-010		Technology Stipend	\$ 5,000.00	425.00	2,550.00	2,450.00	0.00	2,450.00	49.00%
1-3-58198-001		Fire Investigator On Call Pay	\$ 30,000.00	1,635.00	11,427.50	18,572.50	0.00	18,572.50	61.91%
1-3-58199-000		Duty Accrual Payout	\$ 8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00%
1-3-58200-000		Vacation Payouts	\$ 5,000.00	6,800.00	6,800.00	-1,800.00	0.00	-1,800.00	-36.00%
1-3-58201-000		Retirement (PERS)	\$ 165,000.00	12,367.33	70,963.56	94,036.44	0.00	94,036.44	56.99%
1-3-58210-000		ER Deferred Comp Contrib	\$ 23,000.00	1,554.93	9,030.78	13,969.22	0.00	13,969.22	60.74%
1-3-58212-000		Health and Life Insurance	\$ 160,000.00	12,183.96	85,809.67	74,190.33	0.00	74,190.33	46.37%
1-3-58215-000		HRA-VEBA Contribution	\$ 27,000.00	3,016.04	17,788.58	9,211.42	0.00	9,211.42	34.12%
1-3-58220-000		FICA/Medicare PR Taxes	\$ 52,000.00	4,037.12	23,556.12	28,443.88	0.00	28,443.88	54.70%
1-3-58221-000		Workers' Comp Insurance	\$ 3,000.00	94.84	600.54	2,399.46	0.00	2,399.46	79.98%
		E1 Sub Totals:	\$ 1,321,000.00	\$ 86,772.54	\$ 517,378.05	\$ 803,621.95	\$ -	\$ 803,621.95	60.83%
		MATERIALS & SERVICES							
1-3-58203-000		Physicals and Vaccinations	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-3-60220-000		Printing	\$ 4,000.00	0.00	145.00	3,855.00	0.00	3,855.00	96.38%
1-3-60223-002		Licenses and Fees	\$ 2,000.00	0.00	125.00	1,875.00	0.00	1,875.00	93.75%
1-3-60223-004		Supplies	\$ 10,000.00	32.67	2,478.53	7,521.47	0.00	7,521.47	75.21%
1-3-60265-000		Community Risk Reduction	\$ 85,000.00	20,206.70	29,234.64	55,765.36	0.00	55,765.36	65.61%
1-3-60270-000		Contractual & Professional Serv	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-60410-000		Membership Dues	\$ 3,000.00	0.00	420.00	2,580.00	0.00	2,580.00	86.00%
1-3-60412-000		Books & Subscriptions	\$ 3,500.00	0.00	180.00	3,320.00	0.00	3,320.00	94.86%
		E2 Sub Totals:	\$ 120,500.00	\$ 20,239.37	\$ 32,583.17	\$ 87,916.83	\$ -	\$ 87,916.83	72.96%
		Risk Reduction Total	\$ 1,441,500.00	\$ 107,011.91	\$ 549,961.22	\$ 891,538.78	\$ -	\$ 891,538.78	61.85%
Dept	1-4	TRAINING							
		PERSONNEL SERVICES							
1-4-55143-000		Division Chief	\$ 117,000.00	8,950.40	53,702.40	63,297.60	0.00	63,297.60	54.10%
1-4-55145-000		Training Luitenant	\$ 94,000.00	0.00	0.00	94,000.00	0.00	94,000.00	100.00%
1-4-58192-000		Overtime; Non Trng Dept Staff	\$ 62,000.00	5,550.10	30,998.56	31,001.44	0.00	31,001.44	50.00%
1-4-58195-000		Incentive Pays	\$ 18,000.00	314.00	1,884.00	16,116.00	0.00	16,116.00	89.53%
1-4-58197-010		Technology Stipend	\$ 1,000.00	85.00	425.00	575.00	0.00	575.00	57.50%
1-4-58200-000		Vacation Payouts	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-58201-000		Retirement (PERS)	\$ 60,500.00	3,151.85	18,526.00	41,974.00	0.00	41,974.00	69.38%
1-4-58210-000		ER Deferred Comp Contrib	\$ 4,500.00	95.49	449.81	4,050.19	0.00	4,050.19	90.00%
1-4-58212-000		Health and Life Insurance	\$ 56,000.00	1,978.66	11,973.49	44,026.51	0.00	44,026.51	78.62%
1-4-58215-000		HRA-VEBA Contribution	\$ 9,000.00	801.14	4,020.36	4,979.64	0.00	4,979.64	55.33%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-58220-000	FICA/Medicare PR Taxes	\$ 23,000.00	1,060.98	6,524.92	16,475.08	0.00	16,475.08	71.63%
1-4-58221-000	Workers' Comp Insurance	\$ 5,000.00	461.95	2,631.78	2,368.22	0.00	2,368.22	47.36%
	E1 Sub Totals:	\$ 451,000.00	\$ 22,449.57	\$ 131,136.32	\$ 319,863.68	\$ -	\$ 319,863.68	70.92%
	MATERIALS & SERVICES							
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	500.00	500.00	0.00	500.00	50.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	46.25	92.50	407.50	0.00	407.50	81.50%
1-4-60223-012	Training & Safety Supplies	\$ 17,500.00	302.00	3,797.34	13,702.66	0.00	13,702.66	78.30%
1-4-60223-014	Training Props & Equipment	\$ 5,000.00	0.00	1,632.00	3,368.00	0.00	3,368.00	67.36%
1-4-60254-000	M&R; Training Props & Equipment	\$ 2,000.00	0.00	68.59	1,931.41	0.00	1,931.41	96.57%
1-4-60265-000	Health and Wellness	\$ 14,000.00	6.76	2,337.76	11,662.24	0.00	11,662.24	83.30%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00%
1-4-60410-000	Membership Dues	\$ 1,000.00	135.00	455.00	545.00	0.00	545.00	54.50%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	-135.00	0.00	9,000.00	0.00	9,000.00	100.00%
1-4-60449-000	Meeting Travel Expenses	\$ 10,000.00	1,366.20	5,683.74	4,316.26	0.00	4,316.26	43.16%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 50,000.00	3,170.00	13,075.25	36,924.75	0.00	36,924.75	73.85%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	25.00	2,475.00	0.00	2,475.00	99.00%
1-4-60455-003	Training/Conferences; Op's	\$ 50,000.00	-588.00	432.00	49,568.00	0.00	49,568.00	99.14%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	325.00	325.00	9,675.00	0.00	9,675.00	96.75%
1-4-60455-005	Training/Conferences; Risk Reduction	\$ 2,000.00	1,402.03	2,959.13	-959.13	0.00	-959.13	-47.96%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 5,000.00	1,415.89	2,982.44	2,017.56	1,920.00	97.56	1.95%
1-4-60455-007	Training/Conferences; Tech/Data Analytics	\$ 10,000.00	-6.61	2,360.31	7,639.69	0.00	7,639.69	76.40%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
	E2 Sub Totals:	\$ 215,500.00	\$ 7,439.52	\$ 36,726.06	\$ 178,773.94	\$ 1,920.00	\$ 176,853.94	82.07%
	Training Total	\$ 666,500.00	\$ 29,889.09	\$ 167,862.38	\$ 498,637.62	\$ 1,920.00	\$ 496,717.62	74.53%
Dept 1-5	SUPPORT SERVICES							
	PERSONNEL SERVICES							
1-5-57125-000	Facilities Technician	\$ 74,000.00	5,678.40	35,490.05	38,509.95	0.00	38,509.95	52.04%
1-5-58100-000	Part Time; Logistics Support	\$ 20,000.00	2,580.20	9,609.00	10,391.00	0.00	10,391.00	51.96%
1-5-58192-000	Overtime	\$ 5,000.00	0.00	100.63	4,899.37	0.00	4,899.37	97.99%
1-5-58195-000	Incentive Pays	\$ 2,000.00	198.00	1,837.00	163.00	0.00	163.00	8.15%
1-5-58197-010	Technology Stipend	\$ 1,000.00	170.00	1,020.00	-20.00	0.00	-20.00	-2.00%
1-5-58200-000	Vacation Payouts	\$ 2,000.00	453.01	453.01	1,546.99	0.00	1,546.99	77.35%
1-5-58201-000	Retirement (PERS)	\$ 17,000.00	1,407.00	7,434.77	9,565.23	0.00	9,565.23	56.27%
1-5-58210-000	ER Deferred Comp Contrib	\$ 2,000.00	308.00	951.20	1,048.80	0.00	1,048.80	52.44%
1-5-58212-000	Health and Life Insurance	\$ 39,000.00	2,879.65	21,100.15	17,899.85	0.00	17,899.85	45.90%
1-5-58215-000	HRA-VEBA Contribution	\$ 6,500.00	816.24	4,918.79	1,581.21	0.00	1,581.21	24.33%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 7,500.00	622.49	3,115.29	4,384.71	0.00	4,384.71	58.46%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	18.32	113.59	886.41	0.00	886.41	88.64%
	E1 Sub Totals:	\$ 177,000.00	\$ 15,131.31	\$ 86,143.48	\$ 90,856.52	\$ -	\$ 90,856.52	51.33%
	MATERIALS & SERVICES							
1-5-58213-000	Uniforms	\$ 60,000.00	752.00	15,545.96	44,454.04	790.00	43,664.04	72.77%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,529.97	17,229.12	17,770.88	0.00	17,770.88	50.77%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-006	Facility Maintenance Supplies	\$ 5,000.00	541.70	2,601.07	2,398.93	0.00	2,398.93	47.98%
1-5-60223-007	Logistical Supplies	\$ 2,000.00	135.84	158.83	1,841.17	0.00	1,841.17	92.06%
1-5-60223-008	Station Consumables	\$ 6,000.00	0.00	848.18	5,151.82	0.00	5,151.82	85.86%
1-5-60223-015	Furnishings & Appliances	\$ 20,000.00	0.00	6,516.10	13,483.90	0.00	13,483.90	67.42%
1-5-60223-016	Facility Supplies	\$ 13,000.00	924.61	1,819.71	11,180.29	34.99	11,145.30	85.73%
1-5-60230-000	Fuel and Lubricants	\$ 150,000.00	8,214.18	45,218.19	104,781.81	1,326.35	103,455.46	68.97%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 300,000.00	9,882.76	98,867.64	201,132.36	43.59	201,088.77	67.03%
1-5-60251-110	Building & Grounds; WC Station	\$ 15,000.00	320.00	4,178.92	10,821.08	0.00	10,821.08	72.14%
1-5-60251-111	Building & Grounds; CP Station	\$ 47,000.00	2,657.41	7,043.56	39,956.44	0.00	39,956.44	85.01%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	0.00	396.77	4,603.23	0.00	4,603.23	92.06%
1-5-60251-113	Building & Grounds; SV Station	\$ 14,000.00	0.00	1,754.66	12,245.34	0.00	12,245.34	87.47%
1-5-60251-114	Building & Grounds; GH Station	\$ 16,000.00	330.00	2,184.62	13,815.38	89.50	13,725.88	85.79%
1-5-60251-115	Building & Grounds; AL Station	\$ 11,000.00	0.00	854.58	10,145.42	0.00	10,145.42	92.23%
1-5-60251-116	Building & Grounds; EP Station	\$ 14,000.00	844.05	16,602.13	-2,602.13	0.00	-2,602.13	-18.59%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	84.60	2,915.40	0.00	2,915.40	97.18%
1-5-60251-118	Building & Grounds; SNC Station	\$ 7,000.00	379.98	6,722.92	277.08	0.00	277.08	3.96%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 10,000.00	1,025.92	7,903.75	2,096.25	0.00	2,096.25	20.96%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 17,000.00	180.00	8,348.42	8,651.58	0.00	8,651.58	50.89%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	0.00	1,562.00	438.00	0.00	438.00	21.90%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	27.45	1,647.22	8,352.78	0.00	8,352.78	83.53%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	61.25	118.00	4,882.00	0.00	4,882.00	97.64%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,754.59	13,889.62	21,110.38	0.00	21,110.38	60.32%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,604.34	10,100.42	12,899.58	0.00	12,899.58	56.09%
1-5-60500-112	Utilities; DB	\$ 14,000.00	341.41	1,795.95	12,204.05	0.00	12,204.05	87.17%
1-5-60500-113	Utilities; SV	\$ 14,000.00	288.97	1,936.53	12,063.47	0.00	12,063.47	86.17%
1-5-60500-114	Utilities; GH	\$ 14,000.00	1,425.07	6,733.00	7,267.00	0.00	7,267.00	51.91%
1-5-60500-115	Utilities; AL	\$ 10,000.00	1,509.09	3,126.75	6,873.25	0.00	6,873.25	68.73%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,634.30	10,458.99	12,541.01	0.00	12,541.01	54.53%
1-5-60500-117	Utilities; TR	\$ 5,000.00	0.00	663.19	4,336.81	0.00	4,336.81	86.74%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,525.74	8,401.66	14,598.34	0.00	14,598.34	63.47%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,495.31	7,279.05	7,720.95	0.00	7,720.95	51.47%
1-5-60500-121	Utilities; AB	\$ 37,000.00	3,163.76	16,399.22	20,600.78	0.00	20,600.78	55.68%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	275.09	1,426.24	3,573.76	0.00	3,573.76	71.48%
E2 Sub Totals:		\$ 985,000.00	\$ 45,824.79	\$ 330,417.57	\$ 654,582.43	\$ 2,284.43	\$ 652,298.00	66.22%
Support Services Total		\$ 1,162,000.00	\$ 60,956.10	\$ 416,561.05	\$ 745,438.95	\$ 2,284.43	\$ 743,154.52	63.95%
Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 109,000.00	8,316.80	51,980.01	57,019.99	0.00	57,019.99	52.31%
1-7-58194-000	Incentive Pays	\$ 4,000.00	292.00	1,898.00	2,102.00	0.00	2,102.00	52.55%
1-7-58196-000	Longevity Pay	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-7-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-7-58200-000	Vacation Payout	\$ 5,000.00	6,237.60	6,237.60	-1,237.60	0.00	-1,237.60	-24.75%
1-7-58201-000	Retirement (PERS)	\$ 18,000.00	1,404.10	8,824.87	9,175.13	0.00	9,175.13	50.97%
1-7-58210-000	ER Deferred Comp Contrib	\$ 9,500.00	630.00	3,780.00	5,720.00	0.00	5,720.00	60.21%
1-7-58212-000	Health and Life Insurances	\$ 16,500.00	1,323.46	9,331.26	7,168.74	0.00	7,168.74	43.45%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58215-000	HRA-VEBA Contribution	\$ 4,000.00	372.16	2,209.41	1,790.59	0.00	1,790.59	44.76%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 9,000.00	1,130.62	4,568.05	4,431.95	0.00	4,431.95	49.24%
1-7-58221-000	Workers' Comp Insurance	\$ 1,000.00	9.01	54.01	945.99	0.00	945.99	94.60%
	E1 Sub Totals:	\$ 180,000.00	\$ 19,715.75	\$ 88,883.21	\$ 91,116.79	\$ -	\$ 91,116.79	50.62%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 90,500.00	5,028.98	32,183.53	58,316.47	0.00	58,316.47	64.44%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	12,506.21	7,493.79	0.00	7,493.79	37.47%
1-7-60240-000	Licenses and Subscriptions	\$ 189,000.00	1,283.77	98,400.15	90,599.85	14,946.56	75,653.29	40.03%
1-7-60241-000	Technical Support	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,500.00	373.10	2,591.97	4,908.03	0.00	4,908.03	65.44%
1-7-60253-000	M&R; Communication Devices	\$ 10,000.00	820.50	1,160.50	8,839.50	0.00	8,839.50	88.40%
1-7-60290-000	Communication Services	\$ 40,000.00	1,566.28	12,154.03	27,845.97	0.00	27,845.97	69.61%
	E2 Sub Totals:	\$ 367,000.00	\$ 9,072.63	\$ 158,996.39	\$ 208,003.61	\$ 14,946.56	\$ 193,057.05	52.60%
	Technology Total	\$ 547,000.00	\$ 28,788.38	\$ 247,879.60	\$ 299,120.40	\$ 14,946.56	\$ 284,173.84	51.95%
Dept 1-9	NON-DEPARTMENTAL TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 1,395,000.00	1,395,000.00	1,395,000.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,395,000.00	\$ 1,395,000.00	\$ 1,395,000.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 1,041,000.00	0.00	0.00	1,041,000.00	0.00	1,041,000.00	100.00%
	E5 Sub Totals:	\$ 1,041,000.00	\$ -	\$ -	\$ 1,041,000.00	\$ -	\$ 1,041,000.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 394,000.00	0.00	196,000.00	198,000.00	0.00	198,000.00	50.25%
1-9-80011-000	Debt Service Interest	\$ 55,000.00	0.00	28,319.50	26,680.50	0.00	26,680.50	48.51%
	E6 Sub Totals:	\$ 449,000.00	\$ -	\$ 224,319.50	\$ 224,680.50	\$ -	\$ 224,680.50	50.04%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,164,000.00	0.00	0.00	4,164,000.00	0.00	4,164,000.00	100.00%
	E8 Sub Totals:	\$ 4,164,000.00	\$ -	\$ -	\$ 4,164,000.00	\$ -	\$ 4,164,000.00	100.00%
	Non-Departmental Total	\$ 7,049,000.00	\$ 1,395,000.00	\$ 1,619,319.50	\$ 5,429,680.50	\$ -	\$ 5,429,680.50	77.03%
	General Fund Total	\$ 24,796,000.00	\$ 2,693,411.55	\$ 9,630,347.76	\$ 15,165,652.24	\$ 232,333.90	\$ 14,933,318.34	60.22%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 163,000.00	96,000.06	139,183.06	23,816.94	0.00	23,816.94	14.61%
5-8-70531-000	Apparatus and Vehicles	\$ 625,000.00	0.00	164,197.14	460,802.86	430,474.00	30,328.86	4.85%
5-8-70532-000	Land and Improvements	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
5-8-70533-000	Bldg Const and Improvements	\$ 2,150,000.00	3,000.00	2,136,536.66	13,463.34	5,931.00	7,532.34	0.35%
	E3 Sub Totals:	\$ 2,939,000.00	\$ 99,000.06	\$ 2,439,916.86	\$ 499,083.14	\$ 436,405.00	\$ 62,678.14	2.13%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 139,800.00	0.00	0.00	139,800.00	0.00	139,800.00	100.00%
	E5 Sub Totals:	\$ 139,800.00	\$ -	\$ -	\$ 139,800.00	\$ -	\$ 139,800.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Capital Reserve	\$ 3,786,200.00	0.00	0.00	3,786,200.00	0.00	3,786,200.00	100.00%
	E9 Sub Totals:	\$ 3,786,200.00	\$ -	\$ -	\$ 3,786,200.00	\$ -	\$ 3,786,200.00	100.00%
	Capital Fund Total	\$ 6,865,000.00	\$ 99,000.06	\$ 2,439,916.86	\$ 4,425,083.14	\$ 436,405.00	\$ 3,988,678.14	58.10%
	Report Totals:	\$ 31,661,000.00	\$ 2,792,411.61	\$ 12,070,264.62	\$ 19,590,735.38	\$ 668,738.90	\$ 18,921,996.48	59.76%

Accounts Payable

Transactions by Account and Department

Period: 06 - DECEMBER

Fiscal Year 2023-2024

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION					
1-1-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	11,096.10
1-1-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	1,094.85
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Office Supplies	12/13/2023	0	100.23
1-1-60222-000	Wells Fargo Bank Visa Cards	JP Visa; Paper for Plotter	12/13/2023	0	74.99
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Supplies for Strategic Planning Session	12/13/2023	0	500.46
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Office Supplies for SNC	12/13/2023	0	124.67
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Office Supplies for CC	12/13/2023	0	34.98
1-1-60223-001	Big Sign FX	Name Plates (3) for Admin	12/21/2023	45231	50.00
1-1-60223-001	Big Sign FX	Vertical Mailbox Tags (29)	12/21/2023	45231	215.33
1-1-60223-001	Liberty Art Works	Helmet Retirement Plaques (8)	12/21/2023	45248	1,640.00
1-1-60223-001	ODP Business Solutions, LLC	Mail Organizer for ADM	12/21/2023	45252	356.42
1-1-60223-001	Wells Fargo Bank Visa Cards	KR Visa; Pedestal Fan	12/13/2023	0	34.30
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food Items for Strategic Planning Session	12/13/2023	0	135.17
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; EP Chamber Lunch Meeting	12/13/2023	0	143.75
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Halloween Candy for Stations	12/13/2023	0	225.84
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Crew Photo for SNC	12/13/2023	0	24.88
1-1-60223-001	Wells Fargo Bank Visa Cards	ML Visa; Update Leadership Architect Sort Cards	12/13/2023	0	461.76
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Supplies for Surrender Contest	12/13/2023	0	27.26
1-1-60223-002	Government Ethics Commission	Annual Ethics Commission Fee	12/11/2023	45210	1,323.95
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	12/21/2023	45228	85.00
1-1-60270-000	Bravio Communications, LLC	December Lobbyist/Legislative Services	12/21/2023	45234	1,000.00
1-1-60270-000	CDR Labor Law, LLC	Legal Services	12/21/2023	45239	100.50
1-1-60270-000	Preskenis Perrin Associates, Inc.	EAP Services for December	12/11/2023	45219	2,554.79
1-1-60270-000	Emergency Comm of Southern Oregon	911 Dispatch Services (Jan, Feb, Mar)	12/21/2023	45244	115,235.16
1-1-60280-000	Wells Fargo Bank Visa Cards	JP Visa; Fire Prevention Week Open House Supplies	12/13/2023	0	218.06
1-1-60380-000	Andrew Cardinal	Mileage Reimbursement (Apr-Jun)	12/21/2023	45237	32.75
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Leadership Books (7)	12/13/2023	0	76.65
1-1-60412-000	Wells Fargo Bank Visa Cards	MH Visa; Annual Dropbox Subscription for Hussey	12/13/2023	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Leadership Book	12/13/2023	0	9.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Emotional Survival Books (10)	12/13/2023	0	235.05
1-1-60430-001	EO Media Group	December BOD Meeting Notice	12/21/2023	45246	30.80
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Psych Phase 1 & 2 Report on FF Candidate Marquez	12/21/2023	45243	110.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Psych Phase 1 & 2 Report on FF Candidate English	12/21/2023	45243	110.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Psych Phase 1 & 2 Report on CCP Candidate Nye	12/21/2023	45243	110.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval on CCP Candidate Harrison	12/21/2023	45243	325.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60490-000	Resort at Eagle Point	Ldg for Deputy Chief Assessor Roger Johnson	12/11/2023	45220	146.41
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Credit for Changes to Calendly Recruit Subscription	12/13/2023	0	-143.58
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Digital Marketing for FF Job Announcement	12/13/2023	0	750.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food Items for FF Assessment Process	12/13/2023	0	811.24
1-1-60490-000	William A. Matson	Background Investigation for CCP Candidate Nye	12/11/2023	45226	981.75

Sub Total Dept 1: \$140,563.40

RESPONSE SERVICES

1-2-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	97,763.50
1-2-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	9,684.57
1-2-60223-003	Airgas USA, LLC	November Medical Cylinder Rental (WC)	12/11/2023	45200	289.35
1-2-60223-003	Airgas USA, LLC	November Medical Cylinder Rental (CP)	12/11/2023	45200	161.01
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	986.64
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	1,124.34
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	536.70
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	110.26
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	522.82
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	215.40
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	151.80
1-2-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/21/2023	45233	610.44
1-2-60223-003	Mercy Flights Inc.	Medical Supplies	12/21/2023	45251	1,068.93
1-2-60223-003	Stryker Sales, LLC	Laryngoscope Blades	12/21/2023	45257	1,274.70
1-2-60223-003	Wells Fargo Bank Visa Cards	KR Visa; Medical Supplies	12/13/2023	0	154.58
1-2-60223-003	Wells Fargo Bank Visa Cards	KR Visa; Medical Supplies	12/13/2023	0	17.08
1-2-60223-003	Wells Fargo Bank Visa Cards	JuB Visa; Defibrillation Pads	12/13/2023	0	82.87
1-2-60223-003	ZOLL Medical Corporation	Medical Supplies	12/21/2023	45260	244.36
1-2-60223-003	ZOLL Medical Corporation	Electrodes	12/21/2023	45260	537.00
1-2-60223-007	Wells Fargo Bank Visa Cards	WC Visa; Food for Crater Student Training Day	12/13/2023	0	88.21
1-2-60225-001	Cascade Fire Equipment	Extrication Gloves (12)	12/21/2023	45238	708.00
1-2-60225-001	Wholesale Online Group, Corp	ESS Firepro Goggles (35) for Phenix Helmets	12/11/2023	45225	2,443.62
1-2-60225-003	Crater Chain Saw Co.	New Chains for Chainsaw (3)	12/21/2023	45241	615.00
1-2-60225-003	Wells Fargo Bank Visa Cards	KR Visa; Cable Cutters	12/13/2023	0	83.94
1-2-60225-003	Wells Fargo Bank Visa Cards	MH Visa; Vehicle Cover for Antique Engine	12/13/2023	0	92.61
1-2-60225-004	Wells Fargo Bank Visa Cards	KR Visa; Gear Keepers	12/13/2023	0	446.42
1-2-60225-004	Wells Fargo Bank Visa Cards	KR Visa; Flashlights (8)	12/13/2023	0	518.00
1-2-60225-004	Wells Fargo Bank Visa Cards	KR Visa; Ear Plugs	12/13/2023	0	81.99
1-2-60225-005	Fire Rescue Equipment NW, LLC	Vehicle Prep Kit Bags (5) for New Extrication Equip	12/11/2023	45209	175.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Battery Chargers (4) for New Extrication Equip	12/11/2023	45209	2,512.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Batteries (12) for New Extrication Equip	12/11/2023	45209	11,376.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Seatbelt Cutters (5) for New Extrication Equip	12/11/2023	45209	200.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Ram Extension Pipes (2) for New Extrication Equip	12/11/2023	45209	2,146.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Sawzall Blade Holder Pouches (5) for New Extrication Equip	12/11/2023	45209	85.00
1-2-60225-005	Fire Rescue Equipment NW, LLC	Vehicle Stabilization Bags (5) for New Extrication Equip	12/11/2023	45209	250.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-60225-007	Wells Fargo Bank Visa Cards	KR Visa; Restock Rehab Gatorade	12/13/2023	0	165.60
1-2-60225-007	WCP Solutions	Water for Rehab	12/21/2023	45258	504.00
1-2-60225-008	Cascade Fire Equipment	Appliances for New Tenders (2)	12/21/2023	45238	4,512.00
1-2-60254-000	Eagle Point Hardware	Oil Caps (2) for Chainsaws	12/11/2023	45208	12.08
1-2-60254-000	Life-Assist, Inc.	New Top Cover w/Control Panel for Portable Suction Unit	12/21/2023	45249	107.54
1-2-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Promotional Pens for CC	12/13/2023	0	381.24
1-2-60267-000	Wells Fargo Bank Visa Cards	MC Visa; Wheelchair Power Cord for CC	12/13/2023	0	8.49
1-2-60267-000	Wells Fargo Bank Visa Cards	JaP Visa; In-Kind Food Purchase for Patron	12/13/2023	0	3.00
1-2-60410-000	Wells Fargo Bank Visa Cards	JA Visa; Annual Membership Dues for Allen	12/13/2023	0	120.00
1-2-60412-000	Wells Fargo Bank Visa Cards	JuB Visa; Trello Premium Subscription for Change Mgmt	12/13/2023	0	137.50
1-2-60412-000	Wells Fargo Bank Visa Cards	JuB Visa; Blue Cat Forms Subscription for Change Mgmt	12/13/2023	0	59.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on Vol Keck	12/21/2023	45243	110.00
1-2-65003-000	Cascade Fire Equipment	Class "B" Uniform Shirts Patch Removal (2)	12/21/2023	45238	20.00
1-2-65003-000	Sea Western Fire Fighting Equipment	Utility Strap/Lettering for Replacement Turnout Set for Vol Ande	12/21/2023	45255	80.00
1-2-65007-000	OFDDA/LOSAP	Annual LOSAP Administration Fee	12/11/2023	45217	200.00
1-2-65011-000	KDRV-TV	Volunteer Recruitment Commercial	12/21/2023	45247	3,000.00

Sub Total Dept 2: \$146,778.59

RISK REDUCTION

1-3-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	11,719.90
1-3-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	1,094.81
1-3-60223-004	Wells Fargo Bank Visa Cards	MC Visa; Items for Risk Reduction Open House	12/13/2023	0	32.67
1-3-60265-000	Enviro Chipper	Debris Removal for WL Fuels Collection Site at DB (Oct-Dec)	12/21/2023	45245	19,400.00
1-3-60265-000	Wells Fargo Bank Visa Cards	KR Visa; Smoke Detectors (30)	12/13/2023	0	806.70

Sub Total Dept 3: \$33,054.08

TRAINING

1-4-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	1,884.60
1-4-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	195.59
1-4-60223-002	DPSST	Certification Fingerprinting for Vol Addie	12/11/2023	45207	46.25
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for RCC Academy	12/21/2023	45229	50.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for RCC Academy	12/21/2023	45229	50.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for RCC Academy	12/21/2023	45229	50.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for RCC Academy	12/21/2023	45229	50.00
1-4-60223-012	Wells Fargo Bank Visa Cards	RD Visa; Food for Case Review Mtg w/Dr Bond	12/13/2023	0	102.00
1-4-60265-000	Wells Fargo Bank Visa Cards	ML Visa; Snacks for Wellness Event	12/13/2023	0	6.76
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Seat Upgrade to/from FSEDI in DC	12/13/2023	0	70.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at FSEDI in DC	12/13/2023	0	1,003.20
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg for HB2522 Task Force Meeting	12/13/2023	0	190.81
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Lyft Fares for FSEDI in DC	12/13/2023	0	102.19
1-4-60455-001	Preskenis Perrin Associates, Inc.	StepWise Coaching Program	12/21/2023	45254	2,775.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Reg at NW Leadership Seminar in Portland	12/13/2023	0	395.00
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Interview Tactics Online Training for SMiller	12/13/2023	0	175.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Fire Death Investigations Online Training for SMiller	12/13/2023	0	150.00
1-4-60455-005	Wells Fargo Bank Visa Cards	IK Visa; Ldg at Wildland Fire Mgmt Workshop in Santa Fe	12/13/2023	0	1,402.03
1-4-60455-006	Wells Fargo Bank Visa Cards	RD Visa; Ldg at FFC Annual Conference in FL for Myers	12/13/2023	0	1,415.89
1-4-60455-007	Wells Fargo Bank Visa Cards	SD Visa; Ldg Food Credit at IAFC Tech Summit Int'l in TX	12/13/2023	0	-6.61
Sub Total Dept 4:					\$10,107.71

SUPPORT SERVICES

1-5-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	3,457.30
1-5-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	364.95
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Sweatshirt, Admin Staff Shirt w/Embroidery	12/21/2023	45235	82.00
1-5-58213-000	Cascade Fire Equipment	Class "B" Uniform Pants for Nichols	12/21/2023	45238	135.00
1-5-58213-000	Cascade Fire Equipment	Sew Patch	12/21/2023	45238	7.00
1-5-58213-000	Cascade Fire Equipment	Class "B" Uniform Pants (3) for Persons	12/21/2023	45238	390.00
1-5-58213-000	Cascade Fire Equipment	Class "B" Uniform Shirt for Silver	12/21/2023	45238	166.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Response Boots for Nichols	12/13/2023	0	448.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Credit for Return of Response Boots for Nichols	12/13/2023	0	-440.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Credit for Return of Response Boot Zippers	12/13/2023	0	-36.00
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at FSC	12/11/2023	45205	226.30
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at CP	12/11/2023	45205	484.19
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at EP	12/11/2023	45205	395.14
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at ADM	12/11/2023	45205	239.98
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at SNC	12/11/2023	45205	1,076.06
1-5-60221-000	Cintas Corp	November Janitorial Supplies/Laundry Service at WC	12/11/2023	45205	756.34
1-5-60221-000	Lowe's Business Acct/Synch	Mop/Cleaning Supplies	12/21/2023	45250	17.08
1-5-60221-000	Napa Auto Parts	Glass Cleaner	12/11/2023	45216	6.49
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Cleaning Supplies	12/13/2023	0	53.69
1-5-60221-000	WCP Solutions	Scrubbing Pads	12/21/2023	45258	5.90
1-5-60221-000	WCP Solutions	Trash Can Liners	12/21/2023	45258	268.80
1-5-60223-006	Lowe's Business Acct/Synch	Tools/Vacuum Brush	12/21/2023	45250	9.01
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Tools	12/13/2023	0	219.97
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Tools	12/13/2023	0	31.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Air Compressor	12/13/2023	0	149.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Caulking Gun	12/13/2023	0	9.98
1-5-60223-006	Wells Fargo Bank Visa Cards	KR Visa; Epoxy Leak Repair	12/13/2023	0	55.99
1-5-60223-006	Wells Fargo Bank Visa Cards	KR Visa; Station Supplies	12/13/2023	0	19.94
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Gorilla Glue	12/13/2023	0	7.98
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Metal Hole Saw	12/13/2023	0	36.85
1-5-60223-007	Wells Fargo Bank Visa Cards	KR Visa; Storage Tubs for Sweatshirts	12/13/2023	0	135.84
1-5-60223-016	Grange Co-op	Screws	12/11/2023	45211	6.79
1-5-60223-016	Grover Electric and Plumbing Supply	Holiday Lights/Supplies for SNC	12/11/2023	45212	406.78
1-5-60223-016	Lowe's Business Acct/Synch	Plumbing Tool	12/21/2023	45250	75.97
1-5-60223-016	Lowe's Business Acct/Synch	Shop Vacuum/Clear Tote for AL	12/21/2023	45250	126.33
1-5-60223-016	Lowe's Business Acct/Synch	Storage Bins/Mouse Traps/Mouse Bait	12/21/2023	45250	98.09

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Garden Hose/Tote/Dust Pan/Wood Glue/Etc	12/13/2023	0	109.60
1-5-60223-016	Wells Fargo Bank Visa Cards	KR Visa; Bowls for CP	12/13/2023	0	11.36
1-5-60223-016	Wells Fargo Bank Visa Cards	KR Visa; Power Strip	12/13/2023	0	35.99
1-5-60223-016	Wells Fargo Bank Visa Cards	JaP Visa; Plastic Bowls/Utensils for CC	12/13/2023	0	32.78
1-5-60223-016	Wells Fargo Bank Visa Cards	KR Visa; Hangers for Uniform Room	12/13/2023	0	20.92
1-5-60230-000	Hays Oil Co.	Fuel	12/11/2023	45213	1,198.75
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (250 Gal Diesel)	12/11/2023	45213	749.60
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (250 Gal Diesel)	12/11/2023	45213	760.00
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (225 Gal Diesel)	12/11/2023	45213	707.76
1-5-60230-000	Hays Oil Co.	Fuel	12/11/2023	45213	1,105.57
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (700 Gal Diesel)	12/11/2023	45213	2,081.87
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (510 Gal Diesel)	12/11/2023	45213	1,610.63
1-5-60250-000	Napa Auto Parts	Front/Rear Brake Pads	12/11/2023	45216	89.98
1-5-60250-000	Napa Auto Parts	Credit for Return of Rear Brake Pads	12/11/2023	45216	-44.99
1-5-60250-000	Star Collision Centers Inc.	Repair to Bumper/Fender Damage on SV20-01	12/11/2023	45223	7,963.77
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Steering Wheel Cover for SV15-02	12/13/2023	0	19.99
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Front Brake Rotors for SV17-01	12/13/2023	0	87.49
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Tires for SV11-02	12/13/2023	0	589.16
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Seat Extender Pads for SV15-02	12/13/2023	0	12.99
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Hitches for Staff Vehicle	12/13/2023	0	64.97
1-5-60250-000	Wells Fargo Bank Visa Cards	JA Visa; Back-Up Camera/Harness/Install for SV22-01	12/13/2023	0	1,099.40
1-5-60251-110	Carl Cordes	November Landscape Maint at WC	12/11/2023	45203	320.00
1-5-60251-111	American Industrial Door LLC	Door Springs for CP	12/11/2023	45201	2,418.71
1-5-60251-111	Lowe's Business Acct/Synch	Range Hood for CP	12/21/2023	45250	269.70
1-5-60251-111	Lowe's Business Acct/Synch	Credit for Return of Range Hood for CP	12/21/2023	45250	-269.70
1-5-60251-111	Carl Cordes	November Landscape Maint at CP	12/11/2023	45203	200.00
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Return of Range Hood Tools	12/13/2023	0	-38.46
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Starting Part Collar for CP Range Hood	12/13/2023	0	6.98
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Supplies for CP Range Hood	12/13/2023	0	70.18
1-5-60251-114	Carl Cordes	November Landscape Maint at GH	12/11/2023	45203	190.00
1-5-60251-114	Michael Wilson	Emergency Repair for Gold Hill Station Shared Well	12/21/2023	45259	140.00
1-5-60251-116	Lowe's Business Acct/Synch	Gas Cooktop for EP Kitchen	12/21/2023	45250	664.05
1-5-60251-116	Carl Cordes	November Landscape Maint at EP	12/11/2023	45203	180.00
1-5-60251-118	Carl Cordes	November Landscape Maint at SNC	12/11/2023	45203	260.00
1-5-60251-118	Wells Fargo Bank Visa Cards	MC Visa; Outdoor Light Clips for SNC	12/13/2023	0	119.98
1-5-60251-120	American Industrial Door LLC	Apparatus Bay Door Repair at TC (RCC Side)	12/21/2023	45230	427.42
1-5-60251-120	Lowe's Business Acct/Synch	Electrical Supplies for RCC Connex Containers	12/21/2023	45250	123.03
1-5-60251-120	Power And Control, Inc.	LED Lights for Training Grounds	12/21/2023	45253	475.47
1-5-60251-121	Carl Cordes	November Landscape Maint at ADM	12/11/2023	45203	180.00
1-5-60254-000	Country Supplier	Trailer Pins and Clips	12/11/2023	45206	27.45
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Bracket for WC Turnout Washer	12/13/2023	0	61.25
1-5-60500-110	Avista	Natural Gas (WC)	12/11/2023	45202	852.40
1-5-60500-110	Hunter Communications	January Internet Fiber Connection (WC)	12/11/2023	45214	151.87
1-5-60500-110	Medford Water Commission	Water (WC)	12/11/2023	45215	309.28

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-110	Pacific Power	Electricity (WC)	12/11/2023	45218	918.93
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	12/11/2023	45221	328.08
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	12/11/2023	45222	194.03
1-5-60500-111	Avista	Natural Gas (CP)	12/11/2023	45202	325.94
1-5-60500-111	CenturyLink	Telephone (CP)	12/21/2023	45240	302.24
1-5-60500-111	Hunter Communications	January Internet Fiber Connection (CP)	12/11/2023	45214	279.36
1-5-60500-111	Pacific Power	Electricity (CP)	12/11/2023	45218	474.64
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	12/11/2023	45221	181.41
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	12/11/2023	45222	40.75
1-5-60500-112	CenturyLink	Telephone (DB)	12/11/2023	45204	110.73
1-5-60500-112	CenturyLink	DSL Internet (DB)	12/11/2023	45204	9.99
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	12/11/2023	45218	26.02
1-5-60500-112	Pacific Power	Electricity (DB)	12/11/2023	45218	90.31
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	12/11/2023	45218	104.36
1-5-60500-113	CenturyLink	Telephone (SV)	12/21/2023	45240	67.58
1-5-60500-113	Pacific Power	Electricity (SV)	12/11/2023	45218	207.42
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	12/11/2023	45218	13.97
1-5-60500-114	Avista	Natural Gas (GH)	12/11/2023	45202	707.81
1-5-60500-114	CenturyLink	Telephone (GH)	12/21/2023	45240	215.66
1-5-60500-114	Pacific Power	Electricity (GH)	12/11/2023	45218	501.60
1-5-60500-115	Blue Star Gas	Propane (AL) 228 Gal	12/21/2023	45232	1,075.32
1-5-60500-115	CenturyLink	Telephone (AL)	12/11/2023	45204	91.98
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	12/11/2023	45218	113.51
1-5-60500-115	Pacific Power	Electricity (AL)	12/11/2023	45218	122.72
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	12/11/2023	45221	105.56
1-5-60500-116	Avista	Natural Gas (EP)	12/11/2023	45202	341.59
1-5-60500-116	CenturyLink	Telephone (EP)	12/11/2023	45204	417.74
1-5-60500-116	Hunter Communications	January Internet Fiber Connection (EP)	12/11/2023	45214	279.36
1-5-60500-116	Pacific Power	Electricity (EP)	12/11/2023	45218	595.61
1-5-60500-118	Avista	Natural Gas (SNC)	12/11/2023	45202	344.76
1-5-60500-118	CenturyLink	Telephone (SNC)	12/21/2023	45240	137.87
1-5-60500-118	Hunter Communications	January Internet Fiber Connection (SNC)	12/11/2023	45214	279.36
1-5-60500-118	Pacific Power	Electricity (SNC)	12/11/2023	45218	538.27
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	12/11/2023	45221	198.70
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	12/11/2023	45222	26.78
1-5-60500-120	Avista	Natural Gas (TC)	12/11/2023	45202	46.18
1-5-60500-120	Medford Water Commission	Water (TC)	12/11/2023	45215	1,139.46
1-5-60500-120	Pacific Power	Electricity (SIM)	12/11/2023	45218	27.48
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	12/11/2023	45222	282.19
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	12/11/2023	45204	65.38
1-5-60500-121	CenturyLink	Telephone (ADM)	12/11/2023	45204	1,130.45
1-5-60500-121	Hunter Communications	January Internet Fiber Connection (ADM)	12/11/2023	45214	151.87
1-5-60500-121	Medford Water Commission	Water (ADM)	12/11/2023	45215	103.44
1-5-60500-121	Pacific Power	Electricity (ADM)	12/11/2023	45218	1,541.77

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-121	Rogue Valley Sewer Services	Sewer (8425 Agate Rd)	12/11/2023	45222	170.85
1-5-60500-123	Avista	Natural Gas (FSC)	12/11/2023	45202	65.20
1-5-60500-123	Pacific Power	Electricity (FSC)	12/11/2023	45218	151.55
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	12/11/2023	45222	58.34
Sub Total Dept 5:					\$49,647.04

TECHNOLOGY

1-7-58212-000	Regence Blue Cross	January Health Insurance Premium	12/22/2023	0	1,228.30
1-7-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/21/2023	45256	162.20
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cables	12/13/2023	0	91.53
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Intel NUC Computers (10)	12/13/2023	0	4,740.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Hard Drives (5)	12/13/2023	0	197.45
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; Upload of Standing Orders Update	12/13/2023	0	70.00
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Annual Subscription for Teamviewer	12/13/2023	0	610.80
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; iMagic Inventory Renewal	12/13/2023	0	594.00
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Domain Renewal for rvfra.com (3-Year)	12/13/2023	0	113.97
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (December)	12/21/2023	45236	136.66
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (11/1/23 - 11/30/23)	12/21/2023	45236	236.44
1-7-60253-000	Wells Fargo Bank Visa Cards	JA Visa; David Clark Headset Repair	12/13/2023	0	820.50
1-7-60290-000	Verizon Wireless	November Cellular and Data Charges	12/11/2023	45224	1,566.28
Sub Total Dept 7:					\$10,568.13

NON DEPARTMENTAL

Sub Total Dept 9: **\$0.00**

Total General Fund: **\$390,718.95**

CAPITAL PROJECTS FUND

5-8-70530-000	Fire Rescue Equipment NW, LLC	Credit for NPGGO Group Purchase Option via WFC	12/11/2023	45209	-3,000.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Cordless Ram S/N 66357	12/11/2023	45209	11,297.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Spreader S/N 1423881	12/11/2023	45209	13,782.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Credit for Tool Trade-In	12/11/2023	45209	-6,000.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Cordless Ram S/N 66340	12/11/2023	45209	11,297.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Spreader S/N 1421621	12/11/2023	45209	13,782.00
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Cutter S/N 1422916	12/11/2023	45209	13,340.50
5-8-70530-000	Fire Rescue Equipment NW, LLC	Holmatro Extrication Cutter S/N 1422774	12/11/2023	45209	13,340.50
5-8-70530-000	Stryker Sales, LLC	Trade-In Discount for Power-PRO XT Gurney	12/21/2023	45257	-500.00
5-8-70530-000	Stryker Sales, LLC	Power-PRO XT Gurney	12/21/2023	45257	28,661.06
5-8-70533-000	Cross Trades Remodeling	DB Station Exterior Refurbish (PPI)	12/21/2023	45242	3,000.00
Total Capital Projects Fund:					\$99,000.06

Total All Funds: **\$489,719.01**

Jackson County Fire District 3

8383 Agate Road
White City, OR 97503-1075
(541) 826-7100 (Office)
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www.jcfd3.com



To: Board of Directors
From: Mike Hussey, Fire Chief
Date: January 18, 2023

RE: Declaration of Surplus Equipment

I am requesting the following fixed assets be declared surplus:

2002 Dodge 1500 (SV02-02): This vehicle is a motor pool vehicle, most recently supporting the movement of training supplies. The capacity gained with the scheduled purchase of staff vehicles allowed for a redistribution and newer vehicle assigned to this function.

Respectfully,

Mike Hussey
Deputy Chief

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 24-01

IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2023/2024

WHEREAS, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

WHEREAS, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

WHEREAS, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

WHEREAS, salaries for the 2023/2024 fiscal year represent a 3% cost of living adjustment, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 hereby adopts this resolution establishing salary and benefits for non-bargaining personnel effective **January 18, 2024, through June 30, 2024**, as follows:

POSITION	FTE	A	B	C	D	E
Deputy Chief	1	10,118	10,624	11,155	11,712	12,298
Division Chief	2	9,694	10,179	10,688	11,222	11,784
Chief Financial Officer	1	9,694	10,179	10,688	11,222	11,784
People Services Administrator	1	7,412	7,782	8,172	8,580	9,009
Technology Systems Administrator	1	7,412	7,782	8,172	8,580	9,009
Data Systems Specialist	1	5,566	5,844	6,137	6,443	6,766
Community Engagement Coordinator	1	5,060	5,313	5,579	5,858	6,151
Recruitment Retention Coordinator	0.75	5,060	5,313	5,579	5,858	6,151
Facilities Technician	1	5,060	5,313	5,579	5,858	6,151
Executive Assistant	1	4,747	4,985	5,234	5,496	5,770
Finance Assistant	1	4,747	4,985	5,234	5,496	5,770
Administrative Assistant	2	4,186	4,395	4,615	4,846	5,088
Logistics Technician	0.75	4,186	4,395	4,615	4,846	5,088

Full-time employees are considered those who work more than 30 hours per week. Part-time employees are considered those who work 30 hours per week or less.

Jackson County Fire District 3 - RESOLUTION NO. 24-01

COMPENSATORY TIME: Compensatory time will be allowed in lieu of overtime for hours worked more than 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, Administrative Assistant, and Facilities Technician. For the purpose of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment unless the employment terminates with the District.

DEATH OF A FAMILY MEMBER: Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

DEATH IN THE LINE OF DUTY: In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

DEFERRED COMPENSATION: The District will contribute into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Division Chief Chief Administrative Officer	4%
People Services Administrator Technology Systems Administrator Data Systems Specialist Community Engagement Coordinator Recruitment Retention Coordinator Facilities Technician	3%
Executive Assistant Finance Assistant Administrative Assistant Logistics Technician	2%

Years of Employment Based Contribution	Percentage of Base Salary
1-4 Years	1%
5-9 Years	2%
10-15 Years	3%
16-20 Years	4%
21+ Years	5%

For part-time employees, the contribution amount is based on 20 hours per week and is not adjusted up nor down should hours vary.

Jackson County Fire District 3 - RESOLUTION NO. 24-01

CONVERSION OF SICK LEAVE TO DEFERRED COMPENSATION: Employees who are members in PERS OPSRP may elect to convert a portion of their sick leave accrual to a District contribution into their 401(a) deferred compensation account. Sick leave hours above 400 are eligible for conversion up to a maximum of 50 hours total. Finance will distribute a sick leave election form to those employees who have more than 400 hours as of the first payroll in March. The District will deduct the elected hours from the employee's sick leave accrual balance when the contribution is made on the second payroll in July. The value of the contribution is calculated on the number of hours elected, times the employee's base hourly rate at the time of payment.

DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL: Staff Chiefs will receive 1.5 hours of accrued time for each day they serve as the Duty Officer and ten hours of accrued time for each week they serve as the Fire Investigator or Fire Defense Board Chief. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.

EDUCATION INCENTIVE: The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base monthly salary for all positions.

EMS INCENTIVE: The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$372/month).

HOLIDAYS: Full-time employees are provided with seven (7) paid holidays or 70 hours per year. Part-time employees are provided with five (5) hours of paid time off. Authorized holidays are as follows:

New Year's Day	Labor Day	Christmas Day
Memorial Day	Veterans Day	
Fourth of July	Thanksgiving Day	

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account for full-time employee of 5% per month, based on the "E" step firefighter wage (\$7,443). The monthly amount equates to \$372 and will be paid semi-monthly. For part-time employees, the District will contribute 2.5%. The monthly amount equates to \$186 and will be paid semi-monthly.

INSURANCE: The District will offer two insurance plans for employees to elect from. The primary plan will be a \$500/\$1,000 deductible plan with a \$20 co-pay for primary care/specialist visits. The secondary plan will be a \$3,000/\$6,000 deductible plan with a \$40 co-pay for primary care/specialist visits.

Under both plans, the District will pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. The employee shall pay 5% of the monthly premium.

Under both plans, the District will pay 50% of the monthly premium for medical, dental, vision, and prescription coverage for part-time employees and their eligible dependents. The employee shall pay 50% of the monthly premium.

If the employee elects the secondary insurance plan, then the District will contribute an additional amount into their HRA-VEBA as follows: Single tier an additional monthly contribution of \$86; Single tier with child dependents an additional monthly contribution of \$141; Married tier with no child dependents an additional monthly contribution of \$181; and Married tier with child dependents an additional monthly contribution of \$258.

The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000. If an employee opts out of health coverage benefits, then LTD and life insurance is not provided.

Jackson County Fire District 3 - RESOLUTION NO. 24-01

LIABILITY UMBRELLA: The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief and Division Chief.

LONGEVITY: Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

PERSONAL LEAVE DAYS: Full-time employees are provided annually with 30 hours of personal leave to be used as desired. Part-time employees are provided annually with 15 hours of personal leave. These hours will be posted on July 1st to the employee's personal leave accrual bank. Hours must be utilized by June 30th or they will be forfeited. Hours will be pro-rated for employees starting mid-year. Hours not used will not be paid out if the employee separates mid-year.

PHYSICAL FITNESS: The District will offer full-time employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

RETIREMENT: The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax. Part-time employees working more than 600 hours per year are required to be a participating member of PERS.

SICK LEAVE: Full-time employees shall accrue 138 hours of sick leave annually and it shall be accumulative. At hire, 20 hours will be posted to the employee's sick leave accrual bank.

Part-time employees shall accrue 2.69 hours of sick leave for each pay period worked or 70 hours per year and it shall be accumulative. At hire, 10 hours will be posted to the employee's sick leave accrual bank.

STAFF CHIEF'S OVERTIME: Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

TECHNOLOGY STIPEND: The District will provide an \$85 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Division Chief, Chief Administrative Officer, People Services Administrator, Information Technology Administrator, Data Systems Specialist, and Facilities Technician.

Jackson County Fire District 3 - RESOLUTION NO. 24-01

VACATION: Employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Full-Time						
Annual Accrual	72	120	152	188	224	256
Biweekly Accrual	2.76	4.61	5.84	7.23	8.61	13.84
Part-Time						
Annual Accrual	36	60	76	94	112	128
Biweekly Accrual	1.38	2.30	2.92	3.61	4.30	4.92

For those employees hired prior to July 1, 2008, the maximum vacation accrual is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited.

For those employees hired after July 1, 2008, the maximum vacation accrual is two (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

Probationary employees can utilize accrued vacation no earlier than six (6) months of employment unless earlier use is approved by the Fire Chief at time of hiring.

VACATION SELL BACK: The District will allow full-time employees to sell back accrued vacation leave in accordance with the following parameters, so long as the employee has at least 50% of their maximum accrual on the books at the time of the sell back request. Requests for sell back can be made only during the month of November and will be paid out on the first regular (non-overtime) payroll in December of that year.

Years of Service	Minimum Sell Back Hours	Maximum Sell Back Hours
5-9 years	20	48
10-15 years	20	96
16 years and greater	20	120

Date Adopted: January 18, 2024

BOARD OF DIRECTORS

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