

Jackson County Fire District 3

Board of Directors Meeting Agenda

July 20, 2023 at 5:15 PM

Crater Lake Room via ZOOM Teleconference, Administration Building

- 1. CALL TO ORDER** – President Tonn
- 2. ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
- 3. ELECTION OF BOARD OFFICERS** – President Tonn
 - A. Elections for the positions of President, Vice-President, and Secretary-Treasurer for the 2023/2024 Fiscal Year**
- 4. APPROVAL OF MINUTES** – Board President
 - A. REGULAR BOARD MEETING** – June 15, 2023
 - B. EXECUTIVE SESSION** - June 15, 2023
- 5. FINANCIAL REVIEW** – Chief Administrator Stacy Maxwell
 - A. REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – June 2023
ACTION REQUESTED: Consider approval of financial reports.
- 6. PUBLIC COMMENT** (Not to exceed 5 minutes per person) – Board President
- 7. INFORMATION ITEMS**
 - A. FIRE CHIEF HUSSEY**
 - B. DEPUTY CHIEF BATES**
 - C. DIVISION CHIEF PATTERSON**
- 8. OLD BUSINESS** – Board President
NONE
- 9. NEW BUSINESS** – Board President
 - A. BOARD POLICY 3.3: CODE OF ETHICS** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.3 on Code of Ethics
 - B. BOARD POLICY 3.4: CONFLICT OF INTEREST** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.4 Conflict of Interest. Each Director submits a statement of acknowledgement addressing any known or anticipated conflict of interest that may exist. Board Directors must report any conflicts of interest in a public session.
 - C. RESOLUTION No. 23-06; AUTHORIZING 2023/24 FISCAL YEAR FUNDS AND FINANCIAL POLICIES** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 23-06; Authorizing 2023/24 Fiscal Year Funds and Financial Policies.
 - D. PURCHASE OF REAL ESTATE** – Fire Chief Hussey
ACTION REQUESTED: Review the information to be presented in consideration of the purchase of 3 parcels of property commonly referred to as 8425 Agate Rd.
 - E. DECLARATION OF SURPLUS PROPERTY – REAL ESTATE** – Fire Chief Hussey
ACTION REQUESTED: Consider approving the declaration of surplus real estate.
 - F. DECLARATION OF SURPLUS EQUIPMENT - VEHICLES** – Deputy Chief Bates
ACTION REQUESTED: Consider approving the declaration of a surplus vehicle.

10. TOPICS FOLLOWING PREPARATION OF AGENDA – Board President

11. GOOD OF ORDER – Fire Chief Hussey

12. INDIVIDUAL BOARD MEMBER COMMENTS – Board President

13. ADJOURNMENT – Board President

Jackson County Fire District 3

Minutes - Board of Directors

June 15, 2023 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Tim Snaith, and Bill Leavens

Board Absent: None

Staff Present: Mike Hussey, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, Jeff Griffin, Michelle Matthews, Alexzandria Hinton, Michelle Frazier, Bryan Cohee,

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on June 13, 2023.

Fire Chief Mike Hussey introduced Administrative Assistants Alexzandria Hinton and Michelle Matthews to the Board of Directors.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting and the Executive Session dated May 18, 2023 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of May totaled \$139,068 with the majority coming from current year taxes and interest income.

Expenditures for the month of May totaled \$1,165,812 with personnel services at \$ 947,373 and materials and services at \$197,300 and capital fund at \$21,140.

Accounts payable equated to \$347,000 with noteworthy items being suppression hose and Class A foam, fencing at the Central Point station, sealing of the asphalt and a generator at the Sams Valley station, fuel reduction efforts, and a change order for both water tenders.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for May 2023. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Fire Chief Hussey shared Fire District 3 represented at the Fire District legislative day in Salem with BC Clelland bringing the new BC vehicle which gathered a lot of interest. Fire District 3 has a great brand.

Hussey shared the background process for the Training Chief is complete and will onboard in July.

Hussey shared the Rogue Valley Music Festival is this weekend with great involvement from the District as BC Cohee has had an integral part of the coordination process. The District appreciates his efforts.

DEPUTY CHIEF BATES

Deputy Chief Bates shared the recruit academy begins on Monday with four Firefighters. This is a 10-week academy.

Bates shared there have been a couple of grass fires although the area has had a fairly wet spring.

Bates shared that he and Mike were at FORCE training this past week. This is a conference offered through the Western Fire Chiefs by invite only, bringing in speakers to discuss the future in the fire service. It is good to see that Fire District 3 is already in a forward-thinking space.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared the District has seen Greenway fires due to those who are living on the Greenway. It isn't always possible to help those living on the Greenway, but it is possible to help those who live around the Greenway with defensible space.

Patterson shared the District helped 80 debris pile burning the past month in the old Upton area of Central Point. Would like to continue participating in work like this.

Patterson shared the Dodge Bridge fuel site has had over 40 positive responses.

Patterson shared the District will begin adding more fire season declaration signs so the community becomes aware that it is fire season and burning is not allowed.

OLD BUSINESS

NONE

NEW BUSINESS

RESOLUTION No. 22-05 ADOPTION OF THE 2023/24 FISCAL YEAR BUDGET

Chief Administrative Officer Maxwell shared a summary review of the 2023/24 fiscal year budget and recommended changes at adoption:

General Fund revenue has increased by \$562,000 due to adjustments in the prior year ending balances. On the expenditure side, budget increases are reflected in Administration, Response Services, Risk Reduction, and Support Services due to salary computation adjustments and budgetary expenditures. The Transfer to the Capital Fund has increased by \$172,000. Total revenue balances with expenditures. In the Capital Fund, revenue has increased by \$168,000 along with corresponding expenditures.

PUBLIC HEARING ON THE APPROVED 2023/24 FISCAL YEAR BUDGET

President Tonn opened a public hearing at 6:14 p.m. for comments or objections to the approved 2023/24 Fiscal Year Budget as required by state law. No comments or objections were made, and the public hearing was closed at 6:15 p.m.

Motion by Director Leavens to adopt Resolution No. 23-05, adopting the budget for the 2023/24 Fiscal Year in the sum of \$31,061,000 and certifying a tax rate of \$3.1194 per \$1,000 of assessed value and that the taxes are hereby imposed and categorized for tax year 2023/24 upon the assessed value of all taxable property within the District. Motion carried unanimously.

BOARD OF DIRECTORS ELECTION ABSTRACT CERTIFICATION

County Clerk Christine Walker has signed the election abstract certifications for Harvey Tonn to position 1, William Leavens to position 3, and John Dimick to position 5. Staff requests the Board approve the elected results.

Motion by Director Shafer to approve the results of the May 16, 2023 Board of Director Election accepting Harvey Tonn to position 1, Bill Leavens to position 3, and John Dimick to position 5. Motion carried unanimously.

RESOLUTION No. 23-03 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2023/24 FISCAL YEAR

CAO Maxwell shared the changes to the Non-Bargaining Unit Salaries and Benefits for the 2023/24 Fiscal Year as a 3% cost of living adjustment with other adjustments that are reflective of the financial changes. This was reflected in the budget that was approved at the Budget Committee meeting on May 4, 2023.

Motion by Director Dimick to adopt Resolution No. 23-03: Salary and Benefits Schedule for Non-Bargaining Personnel 2023/24 Fiscal Year. Motion carried unanimously.

RESOLUTION No. 23-04 BARGAINING UNIT SALARIES FOR THE 2023/24 FISCAL YEAR

CAO Maxwell shared the changes to the Bargaining Unit Salaries for the 2023/24 Fiscal Year as a 3% cost of living adjustment. This was reflected in the budget that was approved by the Budget Committee on May 4, 2023.

Motion by Director Snaith to adopt Resolution No. 23-04; Bargaining Unit Salaries for the 2023/24 Fiscal Year. Motion carried unanimously.

WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2023/24 FISCAL YEAR

Jeff Griffin of Wilson Heirgood presented a review of the workers' compensation through Saif. The District has moved to Saif as Special Districts no longer provides workers' compensation coverage. The District has an 85-experience mod rating which is determined by analyzing all fire agencies in the state and is considered preferred. The District's increase is due to the change in providers.

Motion by Director Shafer to approve the workers' compensation insurance coverage with Saif for the 2023/24 Fiscal Year in the amount of \$183,929.65. Motion carried unanimously.

FINANCIAL AUDIT CONTRACT WITH RICHARD BREWSTER C.P.A. FOR FISCAL YEAR ENDING JUNE 30, 2023

Chief Administrative Officer Maxwell shared that each year the District is required to have a third-party municipal audit. Rick Brewster CPA has provided the District a contract for his auditing services in the amount of \$14,500 which is a 5.5% increase from the previous year.

Motion by Director Leavens to approve the financial audit contract with Richard Brewster CPA for fiscal year ending June 30, 2023 in the amount of \$14,500. Motion carried unanimously.

DISPATCH SERVICES CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON (ECISO) FOR THE 2023/24 FISCAL YEAR

Chief Administrative Officer Maxwell shared the annual contract for dispatch services with Emergency Communications of Southern Oregon (ECISO) for the 2023/24 fiscal year, representing 3% increase.

Motion by Director Snaith to approve the dispatch services contract with Emergency Communications of Southern Oregon (ECISO) for the 2023/24 fiscal year in the amount of \$460,940.65. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

Chief Hussey acknowledged and thanked Division Chief Patterson and the Risk Reduction team as well as Community Care Provider Michelle Frazier for the planning and preparation work for the upcoming Rogue Music Festival.

Chief Hussey shared that Chief Administrative Officer Stacy Maxwell and Community Engagement Coordinator Samantha Didion awarded the two tenders through the online auction process in the amounts of \$28,000 and \$29,000. One recipient is local and one is from Yreka.

Chief Hussey acknowledged the work that Community Engagement Coordinator Samantha Didion has done and wished her luck on her next adventure.

INDIVIDUAL BOARD MEMBER COMMENTS

Steve Shafer thanked CAO Stacy Maxwell for the good job on the budget recognizing that most of the work is on her shoulders. Steve also commented that he had a nice meeting with Chief Mike Hussey.

John Dimick also stated he had a good meeting with mike and found a good coffee spot in Eagle Point.

Tim Snaith questioned Stacy about Paid Leave Oregon asking if the District has the state directing it. Stacy shared that the District has opted for an equivalent plan rather than using the state plan.

Bill Leavens stated he hopes this weekend goes well and shared his interest in the legislative information that Chief Hussey has sent.

ADJOURNMENT

Motion to adjourn at 6:44 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert

Jackson County Fire District 3

Minutes – Executive Session – Board of Directors

June 15, 2023 at 4:30 p.m.

Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors John Dimick, Steve Shafer, Tim Snaith, Bill Leavens with Harvey Tonn arriving after roll call.

Board Absent: None

Staff Present: Fire Chief Mike Hussey

Visitors Present: None

Vice President Leavens called the meeting to order at 4:30 p.m. pursuant to ORS 192.640 and as advertised in the Rogue Valley Times dated June 13, 2023.

EXECUTIVE SESSION

ORS. 192.660 (2)(e) to conduct deliberations with persons designated to negotiate real property transactions.

The Board of Directors were presented options for land acquisition and considerations for best uses of currently owned properties. After board dialogue, the meeting was adjourned.

ADJOURNMENT

Motion to adjourn at 5:01 p.m. by Director Leavens. Unanimously adjourned.

APPROVED BY:

Submitted by,

Board of Directors

Board of Directors

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 12 - JUNE
Fiscal Year 2022-2023

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 5,681,000.00	\$ -	\$ 5,583,739.67	\$ 97,260.33	98.29%
1-0-40010-000	Taxes; Current	\$ 15,900,000.00	\$ 321,204.21	\$ 15,947,020.99	\$ (47,020.99)	100.30%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 15,684.78	\$ 233,966.94	\$ 116,033.06	66.85%
1-0-40030-000	Interest	\$ 120,000.00	\$ 40,176.06	\$ 396,530.80	\$ (276,530.80)	330.44%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ 4,160.87	\$ 5,839.13	41.61%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ 526.50	\$ 526.50	\$ 473.50	52.65%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ 95,130.92	\$ (94,130.92)	9513.09%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ 17,480.00	\$ 30,755.00	\$ (20,755.00)	307.55%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 150,000.00	\$ 387,110.05	\$ 477,483.83	\$ (327,483.83)	318.32%
1-0-40332-000	Contract; General Services	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00	\$ (9,000.00)	1000.00%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ 8,116.80	\$ 3,883.20	67.64%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ 53,620.85	\$ 1,379.15	97.49%
1-0-40500-000	Miscellaneous Income	\$ 100,000.00	\$ 5,036.30	\$ 125,547.74	\$ (25,547.74)	125.55%
1-0-40600-000	Donations	\$ 1,000.00	\$ 510.00	\$ 6,186.00	\$ (5,186.00)	618.60%
1-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 22,394,000.00	\$ 797,727.90	\$ 22,972,786.91	\$ (578,786.91)	102.58%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 5,137,000.00	\$ -	\$ 5,137,040.47	\$ (40.47)	100.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 1,000.00	\$ 57,000.00	\$ 57,000.00	\$ (56,000.00)	5700.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40600-000	Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	100.00%
5-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 5,196,000.00	\$ 57,000.00	\$ 5,249,040.47	\$ (53,040.47)	101.02%
	TOTAL ALL FUNDS	\$ 27,590,000.00	\$ 854,727.90	\$ 28,221,827.38	\$ (631,827.38)	102.29%

General Ledger

Budget Status - Expense versus Budget

Period: 12 - JUNE
Fiscal Year 2022-2023

Jackson County

Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$ 13,944,000.00	988,325.83	12,767,160.22	1,176,839.78	-	1,176,839.78	8.44%	
MATERIALS & SERVICES	\$ 2,926,300.00	199,844.48	2,524,887.82	401,412.18	82,859.66	318,552.52	10.89%	
TRANSFERS	\$ 55,000.00	-	55,000.00	-	-	-	0.00%	
CONTINGENCY	\$ 795,000.00	-	-	795,000.00	-	795,000.00	100.00%	
DEBT SERVICE	\$ 448,700.00	-	448,700.00	-	-	-	0.00%	
UEFB	\$ 4,225,000.00	-	-	4,225,000.00	-	4,225,000.00	100.00%	
	\$ 22,394,000.00	\$ 1,188,170.31	\$ 15,795,748.04	\$ 6,598,251.96	\$ 82,859.66	\$ 6,515,392.30	29.09%	
Capital Fund								
CAPITAL OUTLAY	\$ 1,196,000.00	82,156.92	450,001.87	745,998.13	554,021.51	191,976.62	16.05%	
CONTINGENCY	\$ 121,600.00	-	-	121,600.00	-	121,600.00	100.00%	
RESERVE	\$ 3,878,400.00	-	-	3,878,400.00	-	3,878,400.00	100.00%	
	\$ 5,196,000.00	\$ 82,156.92	\$ 450,001.87	\$ 4,745,998.13	\$ 554,021.51	\$ 4,191,976.62	80.68%	
TOTAL All Funds	\$ 27,590,000.00	\$ 1,270,327.23	\$ 16,245,749.91	\$ 11,344,250.09	\$ 636,881.17	\$ 10,707,368.92	38.81%	
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 161,000.00	12,694.40	159,440.80	1,559.20	0.00	1,559.20	0.97%
1-1-51120-000	Chief Executive Officer	\$ 42,000.00	0.00	65,738.40	(23,738.40)	0.00	(23,738.40)	-56.52%
1-1-51127-000	Staff Assistant	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-51128-000	Finance Assistant	\$ 66,000.00	5,017.60	63,974.40	2,025.60	0.00	2,025.60	3.07%
1-1-51131-000	Executive Assistant	\$ 68,000.00	5,172.80	65,953.20	2,046.80	0.00	2,046.80	3.01%
1-1-51150-000	Chief Administrative Officer	\$ 138,000.00	10,563.20	134,548.76	3,451.24	0.00	3,451.24	2.50%
1-1-55120-000	People Services Administrator	\$ 99,000.00	7,691.21	95,841.55	3,158.45	0.00	3,158.45	3.19%
1-1-55130-000	Data Services Specialist	\$ 27,000.00	4,988.80	24,944.01	2,055.99	0.00	2,055.99	7.61%
1-1-55140-000	Comm Engagement Coordinator	\$ 63,000.00	4,525.04	60,194.50	2,805.50	0.00	2,805.50	4.45%
1-1-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 28,000.00	2,292.00	29,664.00	(1,664.00)	0.00	(1,664.00)	-5.94%
1-1-58196-000	Longevity Pay	\$ 5,000.00	11,064.45	11,064.45	(6,064.45)	0.00	(6,064.45)	-121.29%
1-1-58197-000	Vehicle Allowance	\$ 12,500.00	0.00	7,110.00	5,390.00	0.00	5,390.00	43.12%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58197-010	Technology Stipend	\$ 3,800.00	405.00	4,630.00	(830.00)	0.00	(830.00)	-21.84%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	8,330.70	8,330.70	(3,330.70)	0.00	(3,330.70)	-66.61%
1-1-58200-000	Vacation Payouts	\$ 35,000.00	0.00	41,178.87	(6,178.87)	0.00	(6,178.87)	-17.65%
1-1-58201-000	Retirement (PERS)	\$ 137,000.00	14,796.21	137,543.49	(543.49)	0.00	(543.49)	-0.40%
1-1-58202-000	Unemployment Insurance	\$ 15,000.00	0.00	4,381.91	10,618.09	0.00	10,618.09	70.79%
1-1-58210-000	ER Deferred Comp Contrib	\$ 47,000.00	1,898.00	94,959.00	(47,959.00)	0.00	(47,959.00)	-102.04%
1-1-58212-000	Health and Life Insurance	\$ 123,500.00	(558.72)	119,706.04	3,793.96	0.00	3,793.96	3.07%
1-1-58215-000	HRA-VEBA Contribution	\$ 123,000.00	2,775.10	33,716.46	89,283.54	0.00	89,283.54	72.59%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 55,000.00	5,483.49	53,409.55	1,590.45	0.00	1,590.45	2.89%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	51.87	609.70	390.30	0.00	390.30	39.03%
	E1 Sub Totals:	\$ 1,256,000.00	\$ 97,191.15	\$ 1,216,939.79	\$ 39,060.21	\$ -	\$ 39,060.21	3.11%
	MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	74.99	13,908.50	4,091.50	0.00	4,091.50	22.73%
1-1-60222-000	Supplies; Office	\$ 10,000.00	480.26	6,880.72	3,119.28	0.00	3,119.28	31.19%
1-1-60223-001	Supplies; Administrative	\$ 40,000.00	12,328.96	46,876.31	(6,876.31)	0.00	(6,876.31)	-17.19%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	235.20	6,819.26	3,180.74	0.00	3,180.74	31.81%
1-1-60270-000	Contractual & Professional Serv	\$ 660,000.00	2,480.38	565,080.60	94,919.40	1,000.00	93,919.40	14.23%
1-1-60280-000	Community Engagement	\$ 10,000.00	365.00	3,844.86	6,155.14	0.00	6,155.14	61.55%
1-1-60370-000	Property & Casualty Insurance	\$ 106,000.00	0.00	111,533.50	(5,533.50)	0.00	(5,533.50)	-5.22%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	0.00	370.17	629.83	0.00	629.83	62.98%
1-1-60410-000	Membership Dues	\$ 10,000.00	0.00	8,855.00	1,145.00	0.00	1,145.00	11.45%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	873.76	2,767.56	(767.56)	0.00	(767.56)	-38.38%
1-1-60430-001	Advertising	\$ 12,000.00	587.70	2,333.07	9,666.93	0.00	9,666.93	80.56%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 20,000.00	4,602.23	21,533.20	(1,533.20)	0.00	(1,533.20)	-7.67%
1-1-60491-000	Postage and Shipping	\$ 10,000.00	38.07	5,601.13	4,398.87	0.00	4,398.87	43.99%
	E2 Sub Totals:	\$ 910,000.00	\$ 22,066.55	\$ 796,403.88	\$ 113,596.12	\$ 1,000.00	\$ 112,596.12	12.37%
	Administration Total	\$ 2,166,000.00	\$ 119,257.70	\$ 2,013,343.67	\$ 152,656.33	\$ 1,000.00	\$ 151,656.33	7.00%
Dept 1-2	OPERATIONS							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	\$ 1,340,000.00	100,907.52	1,303,141.91	36,858.09	0.00	36,858.09	2.75%
1-2-52140-000	Fire Engineers	\$ 1,160,000.00	90,599.28	1,123,260.42	36,739.58	0.00	36,739.58	3.17%
1-2-52151-000	Firefighters	\$ 2,075,000.00	140,206.88	1,868,494.88	206,505.12	0.00	206,505.12	9.95%
1-2-55140-000	Deputy Chief	\$ 145,000.00	11,024.00	126,776.00	18,224.00	0.00	18,224.00	12.57%
1-2-55142-000	Battalion Chief - Shift	\$ 356,000.00	27,444.48	331,620.80	24,379.20	0.00	24,379.20	6.85%
1-2-55144-000	Battalion Chief - Administrative	\$ 75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00%
1-2-55147-000	Administrative Assistant	\$ 60,000.00	6,754.81	54,914.85	5,085.15	0.00	5,085.15	8.48%
1-2-55150-000	Recruitment Retention Coordinator	\$ 52,000.00	4,135.20	48,786.72	3,213.28	0.00	3,213.28	6.18%
1-2-55180-000	Community Care Providers	\$ 240,000.00	23,420.31	238,524.34	1,475.66	0.00	1,475.66	0.61%
1-2-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	36,608.81	534,797.36	(34,797.36)	0.00	(34,797.36)	-6.96%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 144,000.00	8,190.70	115,283.90	28,716.10	0.00	28,716.10	19.94%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	41,110.63	(40,110.63)	0.00	(40,110.63)	-4011.06%
1-2-58193-000	Out of Classification	\$ 75,000.00	4,757.04	60,767.10	14,232.90	0.00	14,232.90	18.98%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58194-007	Ed Incentive	\$ 129,000.00	8,708.00	113,789.00	15,211.00	0.00	15,211.00	11.79%
1-2-58195-000	EMS Incentive	\$ 258,000.00	19,154.00	247,899.00	10,101.00	0.00	10,101.00	3.92%
1-2-58196-000	Longevity Pay	\$ 99,000.00	86,273.27	91,434.70	7,565.30	0.00	7,565.30	7.64%
1-2-58197-000	Holiday Pay	\$ 114,000.00	0.00	108,116.79	5,883.21	0.00	5,883.21	5.16%
1-2-58197-010	Technology Stipend	\$ 5,000.00	340.00	3,825.00	1,175.00	0.00	1,175.00	23.50%
1-2-58199-000	Duty Accrual Payout	\$ 7,500.00	9,301.50	9,352.50	(1,852.50)	0.00	(1,852.50)	-24.70%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	5.91	48,615.29	1,384.71	0.00	1,384.71	2.77%
1-2-58201-000	Retirement (PERS)	\$ 1,430,000.00	119,169.68	1,311,616.98	118,383.02	0.00	118,383.02	8.28%
1-2-58210-000	ER Deferred Comp Contrib	\$ 182,000.00	13,628.30	177,416.32	4,583.68	0.00	4,583.68	2.52%
1-2-58212-000	Health and Life Insurance	\$ 1,325,000.00	(5,271.52)	1,181,420.19	143,579.81	0.00	143,579.81	10.84%
1-2-58215-000	HRA-VEBA Contribution	\$ 258,000.00	21,068.91	257,997.52	2.48	0.00	2.48	0.00%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 530,000.00	43,635.82	478,729.25	51,270.75	0.00	51,270.75	9.67%
1-2-58221-000	Workers' Comp Insurance	\$ 125,000.00	10,831.65	122,519.46	2,480.54	0.00	2,480.54	1.98%
	E1 Sub Totals:	\$ 10,735,600.00	\$ 780,894.55	\$ 10,000,210.91	\$ 735,389.09	\$ -	\$ 735,389.09	6.85%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 40,000.00	1,044.00	23,020.00	16,980.00	0.00	16,980.00	42.45%
1-2-60223-002	Licenses and Fees	\$ 10,000.00	6,295.00	7,451.60	2,548.40	0.00	2,548.40	25.48%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	413.00	1,473.31	3,526.69	0.00	3,526.69	70.53%
1-2-60224-000	Supplies; Special Projects	\$ 27,000.00	609.20	20,606.09	6,393.91	0.00	6,393.91	23.68%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 86,000.00	700.00	7,387.43	78,612.57	38,643.00	39,969.57	46.48%
1-2-60225-002	Hose and Appliances	\$ 17,000.00	0.00	11,364.00	5,636.00	0.00	5,636.00	33.15%
1-2-60225-003	Apparatus Equipment	\$ 13,000.00	871.99	21,485.66	(8,485.66)	0.00	(8,485.66)	-65.27%
1-2-60225-004	Safety Equipment	\$ 20,000.00	11,290.39	18,047.54	1,952.46	4,610.00	(2,657.54)	-13.29%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	0.00	9,299.26	13,200.74	8,914.44	4,286.30	19.05%
1-2-60225-006	Technical Rescue Equipment	\$ 6,000.00	764.93	5,951.96	48.04	0.00	48.04	0.80%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	922.56	6,709.26	(709.26)	0.00	(709.26)	-11.82%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	739.56	6,611.71	(2,611.71)	0.00	(2,611.71)	-65.29%
1-2-60254-000	M&R; Emergency Response Equip	\$ 42,000.00	4,589.90	25,567.48	16,432.52	0.00	16,432.52	39.13%
1-2-60270-000	Contractual & Professional Serv	\$ 15,500.00	0.00	15,240.70	259.30	0.00	259.30	1.67%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	895.00	605.00	0.00	605.00	40.33%
1-2-60412-000	Books & Subscriptions	\$ 3,000.00	33.00	1,932.27	1,067.73	0.00	1,067.73	35.59%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	957.00	5,312.00	(1,312.00)	540.00	(1,852.00)	-46.30%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	0.00	2,940.97	27,059.03	24,280.00	2,779.03	9.26%
1-2-65005-000	Student Firefighter Program	\$ 30,000.00	0.00	27,071.14	2,928.86	0.00	2,928.86	9.76%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 2,000.00	0.00	200.00	1,800.00	0.00	1,800.00	90.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	2,215.25	2,784.75	0.00	2,784.75	55.70%
	E2 Sub Totals:	\$ 390,500.00	\$ 30,230.53	\$ 221,782.63	\$ 168,717.37	\$ 76,987.44	\$ 91,729.93	23.49%
	Operations Total	\$ 11,126,100.00	\$ 811,125.08	\$ 10,221,993.54	\$ 904,106.46	\$ 76,987.44	\$ 827,119.02	7.43%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Division Chief / FM	\$ 132,000.00	10,563.20	132,034.80	(34.80)	0.00	(34.80)	-0.03%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-53153-000	Deputy Fire Marshals	\$ 264,000.00	20,305.60	253,174.87	10,825.13	0.00	10,825.13	4.10%
1-3-58192-000	Overtime	\$ 10,000.00	975.58	12,420.08	(2,420.08)	0.00	(2,420.08)	-24.20%
1-3-58194-000	Incentive Pays	\$ 21,000.00	1,832.00	23,673.00	(2,673.00)	0.00	(2,673.00)	-12.73%
1-3-58196-000	Longevity Pay	\$ 1,000.00	921.45	921.45	78.55	0.00	78.55	7.86%
1-3-58197-010	Technology Stipend	\$ 4,000.00	340.00	4,080.00	(80.00)	0.00	(80.00)	-2.00%
1-3-58198-001	Fire Investigator On Call Pay	\$ 20,000.00	1,417.50	14,835.00	5,165.00	0.00	5,165.00	25.83%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	5,941.80	5,941.80	4,058.20	0.00	4,058.20	40.58%
1-3-58200-000	Vacation Payouts	\$ 5,000.00	0.00	6,098.72	(1,098.72)	0.00	(1,098.72)	-21.97%
1-3-58201-000	Retirement (PERS)	\$ 105,000.00	9,417.12	99,596.15	5,403.85	0.00	5,403.85	5.15%
1-3-58210-000	ER Deferred Comp Contrib	\$ 15,500.00	1,014.04	12,175.73	3,324.27	0.00	3,324.27	21.45%
1-3-58212-000	Health and Life Insurance	\$ 106,000.00	(417.38)	97,513.20	8,486.80	0.00	8,486.80	8.01%
1-3-58215-000	HRA-VEBA Contribution	\$ 17,500.00	1,888.89	23,078.68	(5,578.68)	0.00	(5,578.68)	-31.88%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 36,000.00	3,203.82	34,038.83	1,961.17	0.00	1,961.17	5.45%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	44.23	551.76	448.24	0.00	448.24	44.82%
	E1 Sub Totals:	\$ 748,000.00	\$ 57,447.85	\$ 720,134.07	\$ 27,865.93	\$ -	\$ 27,865.93	3.73%
	MATERIALS & SERVICES							
1-3-58203-000	Physicals and Vaccinations	\$ 3,000.00	0.00	1,228.00	1,772.00	0.00	1,772.00	59.07%
1-3-60220-000	Printing	\$ 4,000.00	0.00	84.00	3,916.00	0.00	3,916.00	97.90%
1-3-60223-002	Licenses and Fees	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60223-004	Supplies	\$ 10,000.00	615.05	5,490.66	4,509.34	2,112.50	2,396.84	23.97%
1-3-60410-000	Membership Dues	\$ 2,500.00	0.00	1,300.00	1,200.00	0.00	1,200.00	48.00%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	2,774.55	725.45	0.00	725.45	20.73%
	E2 Sub Totals:	\$ 25,000.00	\$ 615.05	\$ 10,877.21	\$ 14,122.79	\$ 2,112.50	\$ 12,010.29	48.04%
	Fire and Life Safety Total	\$ 773,000.00	\$ 58,062.90	\$ 731,011.28	\$ 41,988.72	\$ 2,112.50	\$ 39,876.22	5.16%
Dept 1-4	TRAINING							
	PERSONNEL SERVICES							
1-4-55143-000	Battalion Chief of Training	\$ 121,000.00	5,373.34	70,594.57	50,405.43	0.00	50,405.43	41.66%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	2,430.19	55,830.79	4,169.21	0.00	4,169.21	6.95%
1-4-58195-000	Incentive Pays	\$ 10,000.00	726.05	9,270.05	729.95	0.00	729.95	7.30%
1-4-58197-010	Technology Stipend	\$ 1,000.00	0.00	425.00	575.00	0.00	575.00	57.50%
1-4-58199-000	Duty Accrual Payout	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 39,500.00	1,657.61	27,342.19	12,157.81	0.00	12,157.81	30.78%
1-4-58210-000	ER Deferred Comp Contrib	\$ 5,000.00	195.66	2,871.90	2,128.10	0.00	2,128.10	42.56%
1-4-58212-000	Health and Life Insurance	\$ 26,000.00	(113.00)	17,454.76	8,545.24	0.00	8,545.24	32.87%
1-4-58215-000	HRA-VEBA Contribution	\$ 4,300.00	248.21	4,683.32	(383.32)	0.00	(383.32)	-8.91%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 15,000.00	643.84	10,483.98	4,516.02	0.00	4,516.02	30.11%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	74.26	2,373.30	626.70	0.00	626.70	20.89%
	E1 Sub Totals:	\$ 285,000.00	\$ 11,236.16	\$ 201,329.86	\$ 83,670.14	\$ -	\$ 83,670.14	29.36%
	MATERIALS & SERVICES							
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	323.75	176.25	0.00	176.25	35.25%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	788.89	14,766.43	233.57	0.00	233.57	1.56%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60223-014	Training Props & Equipment	\$ 8,000.00	0.00	3,321.17	4,678.83	0.00	4,678.83	58.49%
1-4-60254-000	M&R; Training Props & Equipment	\$ 2,000.00	0.00	383.71	1,616.29	0.00	1,616.29	80.81%
1-4-60265-000	Health and Wellness	\$ 5,000.00	2,796.00	2,796.00	2,204.00	0.00	2,204.00	44.08%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	8,675.07	11,324.93	0.00	11,324.93	56.62%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	1,032.00	(32.00)	0.00	(32.00)	-3.20%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	0.00	5,053.92	3,946.08	0.00	3,946.08	43.85%
1-4-60449-000	Meeting Travel Expenses	\$ 10,000.00	0.00	3,729.90	6,270.10	0.00	6,270.10	62.70%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	376.36	64,968.28	4,031.72	1,100.00	2,931.72	4.25%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	1,958.20	541.80	0.00	541.80	21.67%
1-4-60455-003	Training/Conferences; Op's	\$ 23,000.00	8,416.13	43,209.85	(20,209.85)	432.00	(20,641.85)	-89.75%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	0.00	2,571.00	7,429.00	0.00	7,429.00	74.29%
1-4-60455-005	Training/Conferences; Risk Reduction	\$ 2,000.00	1,010.68	7,055.67	(5,055.67)	0.00	(5,055.67)	-252.78%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	0.00	2,017.50	7,982.50	0.00	7,982.50	79.83%
1-4-60455-007	Training/Conferences; Tech/Data Analytics	\$ 10,000.00	327.00	7,514.26	2,485.74	0.00	2,485.74	24.86%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	0.00	6,131.12	(131.12)	0.00	(131.12)	-2.19%
E2 Sub Totals:		\$ 204,000.00	\$ 13,715.06	\$ 175,507.83	\$ 28,492.17	\$ 1,532.00	\$ 26,960.17	13.22%
Training Total		\$ 489,000.00	\$ 24,951.22	\$ 376,837.69	\$ 112,162.31	\$ 1,532.00	\$ 110,630.31	22.62%
Dept 1-5	STRATEGIC SERVICES							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 60,000.00	0.00	10,339.16	49,660.84	0.00	49,660.84	82.77%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 145,000.00	0.00	57,876.00	87,124.00	0.00	87,124.00	60.09%
1-5-57125-000	Facilities/Logistics Technician	\$ 66,000.00	5,017.60	63,974.40	2,025.60	0.00	2,025.60	3.07%
1-5-57130-000	Community Risk Reduction Captain	\$ 112,000.00	8,478.41	108,099.68	3,900.32	0.00	3,900.32	3.48%
1-5-58100-000	Part Time; Logistics Support	\$ 18,500.00	1,363.20	17,077.47	1,422.53	0.00	1,422.53	7.69%
1-5-58100-010	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-58192-000	Overtime	\$ 5,000.00	397.43	1,033.31	3,966.69	0.00	3,966.69	79.33%
1-5-58195-000	Incentive Pays	\$ 30,500.00	1,244.00	20,702.00	9,798.00	0.00	9,798.00	32.12%
1-5-58196-000	Longevity Pay	\$ 5,000.00	4,247.60	4,247.60	752.40	0.00	752.40	15.05%
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	3,315.00	(315.00)	0.00	(315.00)	-10.50%
1-5-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 10,000.00	0.00	1,110.75	8,889.25	0.00	8,889.25	88.89%
1-5-58201-000	Retirement (PERS)	\$ 97,000.00	4,423.31	60,142.64	36,857.36	0.00	36,857.36	38.00%
1-5-58210-000	ER Deferred Comp Contrib	\$ 15,000.00	460.00	7,476.22	7,523.78	0.00	7,523.78	50.16%
1-5-58212-000	Health and Life Insurance	\$ 120,000.00	(982.17)	73,742.59	46,257.41	0.00	46,257.41	38.55%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,400.00	903.26	14,003.81	5,396.19	0.00	5,396.19	27.82%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 35,000.00	1,531.60	21,552.26	13,447.74	0.00	13,447.74	38.42%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	26.30	353.95	646.05	0.00	646.05	64.61%
E1 Sub Totals:		\$ 750,000.00	\$ 27,365.54	\$ 465,046.84	\$ 284,953.16	\$ -	\$ 284,953.16	37.99%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 55,000.00	4,332.60	38,792.92	16,207.08	790.00	15,417.08	28.03%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,313.69	37,729.07	(2,729.07)	0.00	(2,729.07)	-7.80%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	9,471.19	81,129.54	(1,129.54)	0.00	(1,129.54)	-1.41%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	392.55	4,131.02	868.98	0.00	868.98	17.38%
1-5-60223-007	Supplies; Miscellaneous	\$ 2,000.00	0.00	309.36	1,690.64	0.00	1,690.64	84.53%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	360.70	2,745.98	3,254.02	0.00	3,254.02	54.23%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	199.99	18,332.61	(1,332.61)	0.00	(1,332.61)	-7.84%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	55.96	5,062.86	7,937.14	15.28	7,921.86	60.94%
1-5-60230-000	Fuel and Lubricants	\$ 100,000.00	13,077.57	112,518.37	(12,518.37)	0.00	(12,518.37)	-12.52%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 250,000.00	30,457.73	332,834.37	(82,834.37)	87.43	(82,921.80)	-33.17%
1-5-60251-110	Building & Grounds; WC Station	\$ 23,000.00	879.25	27,680.79	(4,680.79)	0.00	(4,680.79)	-20.35%
1-5-60251-111	Building & Grounds; CP Station	\$ 33,000.00	2,733.61	32,548.82	451.18	0.00	451.18	1.37%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	0.00	6,471.50	(1,471.50)	0.00	(1,471.50)	-29.43%
1-5-60251-113	Building & Grounds; SV Station	\$ 6,000.00	5,506.89	11,539.38	(5,539.38)	257.35	(5,796.73)	-96.61%
1-5-60251-114	Building & Grounds; GH Station	\$ 5,000.00	615.00	5,552.32	(552.32)	0.00	(552.32)	-11.05%
1-5-60251-115	Building & Grounds; AL Station	\$ 15,000.00	750.00	2,038.96	12,961.04	0.00	12,961.04	86.41%
1-5-60251-116	Building & Grounds; EP Station	\$ 30,000.00	4,385.89	16,862.67	13,137.33	0.00	13,137.33	43.79%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	487.76	2,512.24	0.00	2,512.24	83.74%
1-5-60251-118	Building & Grounds; SNC Station	\$ 13,000.00	593.63	17,885.42	(4,885.42)	0.00	(4,885.42)	-37.58%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 32,000.00	2,330.07	17,042.93	14,957.07	9.01	14,948.06	46.71%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 25,000.00	2,840.00	27,912.47	(2,912.47)	0.00	(2,912.47)	-11.65%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	0.00	2,044.09	(44.09)	0.00	(44.09)	-2.20%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	630.00	3,997.82	(1,997.82)	0.00	(1,997.82)	-99.89%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	1,193.00	7,545.76	2,454.24	18.62	2,435.62	24.36%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	35.00	955.24	4,044.76	0.00	4,044.76	80.90%
1-5-60265-000	Community Risk Reduction	\$ 60,000.00	21,696.57	44,674.64	15,325.36	50.03	15,275.33	25.46%
1-5-60267-000	Community Care Program	\$ 13,500.00	558.89	4,682.11	8,817.89	0.00	8,817.89	65.32%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	0.00	9,639.56	(1,639.56)	0.00	(1,639.56)	-20.49%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	120.00	880.00	0.00	880.00	88.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,149.91	34,778.46	221.54	0.00	221.54	0.63%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,467.82	23,501.46	(501.46)	0.00	(501.46)	-2.18%
1-5-60500-112	Utilities; DB	\$ 14,000.00	421.45	8,444.41	5,555.59	0.00	5,555.59	39.68%
1-5-60500-113	Utilities; SV	\$ 14,000.00	142.21	8,200.16	5,799.84	0.00	5,799.84	41.43%
1-5-60500-114	Utilities; GH	\$ 14,000.00	740.33	10,969.79	3,030.21	0.00	3,030.21	21.64%
1-5-60500-115	Utilities; AL	\$ 10,000.00	395.71	8,472.15	1,527.85	0.00	1,527.85	15.28%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,385.62	22,509.24	490.76	0.00	490.76	2.13%
1-5-60500-117	Utilities; TR	\$ 5,000.00	256.89	3,162.97	1,837.03	0.00	1,837.03	36.74%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,222.38	22,413.66	586.34	0.00	586.34	2.55%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,430.42	17,196.67	(2,196.67)	0.00	(2,196.67)	-14.64%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,990.01	32,950.15	4,049.85	0.00	4,049.85	10.95%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	263.14	3,608.12	1,391.88	0.00	1,391.88	27.84%
E2 Sub Totals:		\$ 1,073,000.00	\$ 119,275.67	\$ 1,069,475.58	\$ 3,524.42	\$ 1,227.72	\$ 2,296.70	0.21%
Strategic Services Total		\$ 1,823,000.00	\$ 146,641.21	\$ 1,534,522.42	\$ 288,477.58	\$ 1,227.72	\$ 287,249.86	15.76%

Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 106,000.00	8,075.20	102,958.85	3,041.15	0.00	3,041.15	2.87%
1-7-58194-000	Incentive Pays	\$ 3,700.00	282.00	3,666.00	34.00	0.00	34.00	0.92%
1-7-58196-000	Longevity Pay	\$ 2,700.00	2,623.80	2,623.80	76.20	0.00	76.20	2.82%
1-7-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58200-000	Vacation Payout	\$ 5,000.00	0.00	4,845.12	154.88	0.00	154.88	3.10%
1-7-58201-000	Retirement (PERS)	\$ 16,500.00	1,587.86	15,797.45	702.55	0.00	702.55	4.26%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,700.00	480.00	5,760.00	(60.00)	0.00	(60.00)	-1.05%
1-7-58212-000	Health and Life Insurances	\$ 15,000.00	(62.19)	14,766.60	233.40	0.00	233.40	1.56%
1-7-58215-000	HRA-VEBA Contribution	\$ 4,300.00	361.30	4,335.60	(35.60)	0.00	(35.60)	-0.83%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 9,000.00	835.30	8,671.10	328.90	0.00	328.90	3.65%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	7.31	74.23	425.77	0.00	425.77	85.15%
	E1 Sub Totals:	\$ 169,400.00	\$ 14,190.58	\$ 163,498.75	\$ 5,901.25	\$ -	\$ 5,901.25	3.48%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 71,000.00	449.00	47,254.25	23,745.75	0.00	23,745.75	33.44%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	1,547.18	15,979.74	4,020.26	0.00	4,020.26	20.10%
1-7-60240-000	Licenses and Subscriptions	\$ 167,300.00	8,636.07	148,047.43	19,252.57	0.00	19,252.57	11.51%
1-7-60241-000	Technical Support	\$ 13,000.00	0.00	2,402.50	10,597.50	0.00	10,597.50	81.52%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,500.00	136.66	5,272.25	2,227.75	0.00	2,227.75	29.70%
1-7-60253-000	M&R; Communication Devices	\$ 10,000.00	381.64	3,345.89	6,654.11	0.00	6,654.11	66.54%
1-7-60290-000	Communication Services	\$ 35,000.00	2,791.07	28,538.63	6,461.37	0.00	6,461.37	18.46%
	E2 Sub Totals:	\$ 323,800.00	\$ 13,941.62	\$ 250,840.69	\$ 72,959.31	\$ -	\$ 72,959.31	22.53%
	Technology Total	\$ 493,200.00	\$ 28,132.20	\$ 414,339.44	\$ 78,860.56	\$ -	\$ 78,860.56	15.99%
Dept 1-9	NON-DEPARTMENTAL							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 55,000.00	0.00	55,000.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 795,000.00	0.00	0.00	795,000.00	0.00	795,000.00	100.00%
	E5 Sub Totals:	\$ 795,000.00	\$ -	\$ -	\$ 795,000.00	\$ -	\$ 795,000.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 386,000.00	0.00	386,000.00	0.00	0.00	0.00	0.00%
1-9-80011-000	Debt Service Interest	\$ 62,700.00	0.00	62,700.00	0.00	0.00	0.00	0.00%
	E6 Sub Totals:	\$ 448,700.00	\$ -	\$ 448,700.00	\$ -	\$ -	\$ -	0.00%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,225,000.00	0.00	0.00	4,225,000.00	0.00	4,225,000.00	100.00%
	E8 Sub Totals:	\$ 4,225,000.00	\$ -	\$ -	\$ 4,225,000.00	\$ -	\$ 4,225,000.00	100.00%
	Non-Departmental Total	\$ 5,523,700.00	\$ -	\$ 503,700.00	\$ 5,020,000.00	\$ -	\$ 5,020,000.00	90.88%
	General Fund Total	\$ 22,394,000.00	\$ 1,188,170.31	\$ 15,795,748.04	\$ 6,598,251.96	\$ 82,859.66	\$ 6,515,392.30	29.09%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 10,000.00	0.00	18,285.00	(8,285.00)	0.00	(8,285.00)	-82.85%
5-8-70531-000	Apparatus and Vehicles	\$ 1,005,000.00	82,156.92	431,716.87	573,283.13	554,021.51	19,261.62	1.92%
5-8-70532-000	Land and Improvements	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
5-8-70533-000	Bldg Const and Improvements	\$ 180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00%
	E3 Sub Totals:	\$ 1,196,000.00	\$ 82,156.92	\$ 450,001.87	\$ 745,998.13	\$ 554,021.51	\$ 191,976.62	16.05%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 121,600.00	0.00	0.00	121,600.00	0.00	121,600.00	100.00%
	E5 Sub Totals:	\$ 121,600.00	\$ -	\$ -	\$ 121,600.00	\$ -	\$ 121,600.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 3,878,400.00	0.00	0.00	3,878,400.00	0.00	3,878,400.00	100.00%
	E9 Sub Totals:	\$ 3,878,400.00	\$ -	\$ -	\$ 3,878,400.00	\$ -	\$ 3,878,400.00	100.00%
	Capital Fund Total	\$ 5,196,000.00	\$ 82,156.92	\$ 450,001.87	\$ 4,745,998.13	\$ 554,021.51	\$ 4,191,976.62	80.68%
	Report Totals:	\$ 27,590,000.00	\$ 1,270,327.23	\$ 16,245,749.91	\$ 11,344,250.09	\$ 636,881.17	\$ 10,707,368.92	38.81%

Accounts Payable

Transactions by Account and Department

Period: 12 - JUNE
Fiscal Year 2022-2023

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-60220-000	Wells Fargo Bank Visa Cards	JP Visa; Office Paper	06/13/2023	0	74.99
1-1-60222-000	Wells Fargo Bank Visa Cards	KR Visa; Office Supplies	06/13/2023	0	34.98
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Office Supplies	06/13/2023	0	118.33
1-1-60222-000	Wells Fargo Bank Visa Cards	JP Visa; Laser Printer Ink Cartridge	06/13/2023	0	326.95
1-1-60223-001	Big Sign FX	Office Door Sign for AA Matthews	06/15/2023	44648	25.00
1-1-60223-001	Jackson County Clerk	BOD Elections (Tonn, Leavens, Dimick)	06/29/2023	44719	11,738.56
1-1-60223-001	Rogue Shred, LLC	Document Shredding on 5/24/23	06/15/2023	44693	97.55
1-1-60223-001	Rogue Shred, LLC	Shred Tote Rentals (2)	06/15/2023	44693	10.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Hussey; Food Items for RVFCA Meeting	06/13/2023	0	235.59
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snack Items for RVFC Meeting	06/13/2023	0	8.04
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food for Volunteer Appreciation	06/13/2023	0	24.99
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Alliance Name Plate	06/13/2023	0	25.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snack Items for May BOD Meeting	06/13/2023	0	5.98
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Hussey; Labor/Management Breakfast	06/13/2023	0	106.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; April Board Meeting Food/Admin Snacks	06/13/2023	0	202.25
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food for May Budget Meeting	06/13/2023	0	42.44
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Kitchen Supplies for Admin	06/13/2023	0	29.41
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; WFB Credit	06/13/2023	0	-1.00
1-1-60223-002	Oregon Dept of Transportation	GH Land Use Permit Fee	06/29/2023	44722	150.00
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	06/22/2023	44704	85.00
1-1-60270-000	Preskenis Perrin Associates, Inc.	EAP Services for June	06/15/2023	44690	2,480.38
1-1-60280-000	Wells Fargo Bank Visa Cards	ML Visa; Recruitment Cards for Careers in Gear Fair	06/13/2023	0	86.00
1-1-60280-000	Wells Fargo Bank Visa Cards	ML Visa; Marketing Flyers for Career Fairs	06/13/2023	0	111.00
1-1-60280-000	Wells Fargo Bank Visa Cards	JP Visa; Rapid Wristbands for Pub Ed	06/13/2023	0	168.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Annual Dropbox Subscription for Calvert	06/13/2023	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	SD Visa; Annual Dropbox Subscription for Deutschman	06/13/2023	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	JuB Visa; Annual District Amazon Membership	06/13/2023	0	139.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; (5) RV Times Newspaper Subscriptions (6 mo's)	06/13/2023	0	495.00
1-1-60430-001	EO Media Group	Executive Session Mrg Notice on 6/13/23	06/15/2023	44669	33.66
1-1-60430-001	EO Media Group	June BOD Meeting Notice	06/15/2023	44669	45.54
1-1-60430-001	Grants Pass Daily Courier	Publication of 2023/24 FY Budget Summary	06/15/2023	44673	508.50
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on AA Candidate Mathews	06/29/2023	44714	110.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval on FF Candidate Forrest	06/29/2023	44714	325.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on DC Candidate Dickerson	06/29/2023	44714	110.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on FF Candidate Petersen	06/29/2023	44714	110.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval on FF Candidate Bowden	06/29/2023	44714	325.00
1-1-60490-000	National Testing Network	Background Investigation for DC Candidate Dickerson	06/15/2023	44685	875.00
1-1-60490-000	National Testing Network	Background Investigation for AA Candidate Matthews	06/15/2023	44685	875.00
1-1-60490-000	National Testing Network	Background Investigation for FF Candidate Petersen	06/15/2023	44685	875.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food Items for AA Interviews	06/13/2023	0	99.38
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food Items for Engineers Exam	06/13/2023	0	479.22
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Korn Ferry Leadership Competencies Upgrade	06/13/2023	0	418.63
1-1-60491-000	UPS	May Shipping Charges	06/29/2023	44727	13.48
1-1-60491-000	Wells Fargo Bank Visa Cards	KR Visa; Shipping Charges	06/13/2023	0	9.65
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; April Postage Subscription (SendPro)	06/13/2023	0	4.99
1-1-60491-000	Wells Fargo Bank Visa Cards	SD Visa; Postage for NFPA Book	06/13/2023	0	9.95
Sub Total Dept 1:					\$22,287.20

OPERATIONS DEPARTMENT

1-2-58203-000	Asante Physician Partners	Pre-Employ Med/Physical Exam for FF Candidate Bowden	06/15/2023	44645	136.00
1-2-58203-000	Asante Physician Partners	Pre-Employ Med/Physical Exam for FF Candidate Laflamme	06/15/2023	44645	232.00
1-2-58203-000	Asante Physician Partners	Pre-Employ Med/Physical Exam for CCP Candidate Baird	06/15/2023	44645	444.00
1-2-58203-000	Asante Physician Partners	Pre-Employ Med/Physical Exam for FF Candidate Forrest	06/15/2023	44645	232.00
1-2-58212-000	Special Districts	June Dental Ins Prem Credit - Haynes	06/15/2023	44697	-157.18
1-2-58212-000	Special Districts	May Dental Ins Prem Credit - Bradley	06/15/2023	44697	-108.05
1-2-58212-000	Special Districts	Baird June Dental Premium	06/15/2023	44697	206.27
1-2-58212-000	Special Districts	May Dental Ins Prem Credit - Haynes	06/15/2023	44697	-157.18
1-2-58212-000	Special Districts	June Dental Ins Prem Credit - Bradley	06/15/2023	44697	-108.05
1-2-58220-000	Wells Fargo Bank	FICA (Tax Owed from 12/8/22 PR)	06/23/2023	0	8.68
1-2-60223-002	Wells Fargo Bank Visa Cards	KH Visa; EMT-Paramedic Recertification (26)	06/13/2023	0	3,900.00
1-2-60223-002	Wells Fargo Bank Visa Cards	KH Visa; EMT-Basic Recertification (24)	06/13/2023	0	1,320.00
1-2-60223-002	Wells Fargo Bank Visa Cards	SD Visa; EMT-Basic Recertification	06/13/2023	0	55.00
1-2-60223-002	Wells Fargo Bank Visa Cards	JuB Visa; EMT Recertification for (12)	06/13/2023	0	1,020.00
1-2-60223-007	Wells Fargo Bank Visa Cards	IK Visa; Food for NWYC Appreciation	06/13/2023	0	135.23
1-2-60223-007	Wells Fargo Bank Visa Cards	KR Visa; American Flags (6)	06/13/2023	0	277.77
1-2-60224-000	Wells Fargo Bank Visa Cards	MF Visa; Supplies for JC Fair Medical	06/13/2023	0	24.92
1-2-60224-000	Wells Fargo Bank Visa Cards	MF Visa; 20 Gallon Tote for Medical Events	06/13/2023	0	28.77
1-2-60224-000	Wells Fargo Bank Visa Cards	MF Visa; Canopy for JC Fair Medical	06/13/2023	0	269.98
1-2-60224-000	Wells Fargo Bank Visa Cards	MF Visa; Miscellaneous Supplies for JC Fair Medical	06/13/2023	0	130.54
1-2-60224-000	Wells Fargo Bank Visa Cards	MF Visa; Large Ice Chest for JC Fair and Events	06/13/2023	0	154.99
1-2-60225-001	Wells Fargo Bank Visa Cards	JA Visa; Radio Harnesses (5) for New FF Recruits	06/13/2023	0	700.00
1-2-60225-003	Cascade Fire Equipment	Folding Ladder Brackets (2)	06/15/2023	44656	358.00
1-2-60225-003	Crater Chain Saw Co.	Bars for Chainsaw	06/15/2023	44664	285.00
1-2-60225-003	Eagle Point Hardware	Cable Cutter	06/15/2023	44668	34.99
1-2-60225-003	Petty Cash - Janey Giles	Plastic Fender Clips for SV18-01	06/29/2023	44723	3.86
1-2-60225-003	Wells Fargo Bank Visa Cards	KR Visa; Chainsaw Chains	06/13/2023	0	35.94
1-2-60225-003	Wells Fargo Bank Visa Cards	KR Visa; Cell Phone Holders for Wildland Units	06/13/2023	0	63.96
1-2-60225-003	Wells Fargo Bank Visa Cards	KR Visa; Ratchet Straps	06/13/2023	0	90.24

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-60225-004	Cascade Fire Equipment	SCBA Airpacks (3) for Stock	06/15/2023	44656	7,500.00
1-2-60225-004	Cascade Fire Equipment	SCBA Bottles (6) for Stock	06/15/2023	44656	3,600.00
1-2-60225-004	Wells Fargo Bank Visa Cards	KR Visa; Portable Scene Lighting	06/13/2023	0	97.98
1-2-60225-004	WCP Solutions	Restock Batteries	06/29/2023	44728	92.41
1-2-60225-006	Rescue Response Gear	Rescue Seat Harness/Anchors/Cordage	06/29/2023	44724	764.93
1-2-60225-007	Wells Fargo Bank Visa Cards	KR Visa; Liquid IV for Rehab	06/13/2023	0	239.92
1-2-60225-007	Wells Fargo Bank Visa Cards	KR Visa; Gatorade for Rehab	06/13/2023	0	178.64
1-2-60225-007	WCP Solutions	Water for Rehab	06/15/2023	44701	504.00
1-2-60225-008	Cascade Fire Equipment	Wireless Router Replacement/Install in Water Tender	06/29/2023	44710	480.00
1-2-60225-008	Wells Fargo Bank Visa Cards	BC Visa; Magnetic Mic Holders (6) for SV22-01	06/13/2023	0	259.56
1-2-60254-000	Cascade Fire Equipment	Posi Check Flow Machine	06/29/2023	44710	4,000.00
1-2-60254-000	Crater Chain Saw Co.	Sharpen Chainsaw Chains	06/15/2023	44664	11.00
1-2-60254-000	Sea Western Fire Fighting Equipment	SCBA Bottle Repair	06/29/2023	44725	578.90
1-2-60412-000	Wells Fargo Bank Visa Cards	JuB Visa; Soapbox Subscription	06/13/2023	0	33.00
1-2-65001-000	Asante Physician Partners	Pre-Entrance Physical/Drug Screen for Vol Addie	06/15/2023	44645	569.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Blaich	06/29/2023	44708	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Beck	06/29/2023	44708	29.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on Vol Write	06/29/2023	44714	110.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on Vol Kofold	06/29/2023	44714	110.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 & 2 Report on Vol Comeau	06/29/2023	44714	110.00
1-2-65010-000	Crater Foundation	Annual Scholarship Donation	06/15/2023	44665	500.00
1-2-65010-000	EPSD #9	Annual Scholarship Donation	06/15/2023	44670	500.00

Sub Total Dept 2: \$29,915.02

FIRE AND LIFE SAFETY DEPARTMENT

1-3-60223-004	Petty Cash - Janey Giles	Snacks for FLS Meeting	06/29/2023	44723	19.17
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Risk Reduction Luncheon for (12)	06/13/2023	0	168.00
1-3-60223-004	Wells Fargo Bank Visa Cards	MC Visa; Reflective Address Numbers	06/13/2023	0	427.88

Sub Total Dept 3: \$615.05

TRAINING DEPARTMENT

1-4-60223-012	Coastal Farm & Ranch	Straw Bales and Bolts for FF Academy Trng	06/29/2023	44713	364.75
1-4-60223-012	Suburban Propane	Fill Drill Ground Propane Tank (35 Gal)	06/15/2023	44698	144.64
1-4-60223-012	Wells Fargo Bank Visa Cards	JuB Visa; FF Recruit Academy 23-01 Flags	06/13/2023	0	279.50
1-4-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; (4) Rogue Air Bikes	06/13/2023	0	2,796.00
1-4-60455-001	Shannon Deutschman	Reimb Summer 2023 Tuition Towards Masters Degree	06/15/2023	44666	1,290.00
1-4-60455-001	Samantha Didion	Reimb Ldg at Government Social Media Conf in Reno	06/15/2023	44667	353.78
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Hussey; Lodging at OFCA Conference in Bend	06/13/2023	0	205.91
1-4-60455-001	Wells Fargo Bank Visa Cards	BC Visa; Lodging at OFCA Conference in Bend	06/13/2023	0	503.55
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Hussey; Lodging at OFCA Conference in Bend	06/13/2023	0	503.55
1-4-60455-001	Wells Fargo Bank Visa Cards	MF Visa; Lodging at OFCA Conference in Bend	06/13/2023	0	167.85
1-4-60455-001	Wells Fargo Bank Visa Cards	ML Visa; Registration for FRI Conference	06/13/2023	0	884.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Hussey; Registration for FRI Conference	06/13/2023	0	699.00
1-4-60455-003	Garrett Byrd	Meals at Boating & Rescue School in Lower Klamath	06/15/2023	44653	140.00
1-4-60455-003	Cole Hornbrook	Meals at Boating & Rescue School in Lower Klamath	06/15/2023	44676	140.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-003	Jared Nichols	Meals at Boating & Rescue School in Lower Klamath	06/15/2023	44686	140.00
1-4-60455-003	Noahs River Adventures	Reg at Boating & Rescue School in Lower Klamath/Nichols	06/15/2023	44687	995.00
1-4-60455-003	Noahs River Adventures	Reg at Boating & Rescue School in Lower Klamath/Persons	06/15/2023	44687	995.00
1-4-60455-003	Noahs River Adventures	Reg at Boating & Rescue School in Lower Klamath/Byrd	06/15/2023	44687	995.00
1-4-60455-003	Noahs River Adventures	Reg at Boating & Rescue School in Lower Klamath/Hornbrook	06/15/2023	44687	995.00
1-4-60455-003	Derik Persons	Meals at Boating & Rescue School in Lower Klamath	06/15/2023	44689	140.00
1-4-60455-003	Wells Fargo Bank Visa Cards	KH Visa; Reg Credit for FDIC Int'l Conference	06/13/2023	0	-75.00
1-4-60455-003	Wells Fargo Bank Visa Cards	KH Visa; Rem Bal of Boating Rescue School for Lockwood	06/13/2023	0	497.50
1-4-60455-003	Wells Fargo Bank Visa Cards	JA Visa; Tax Due on Ldg at Sunriver for Task Force Symposium	06/13/2023	0	17.87
1-4-60455-003	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Manning/Hooper at Brothers Battle Nozzle Class	06/13/2023	0	321.93
1-4-60455-003	Wells Fargo Bank Visa Cards	BC Visa; Tax Due on Ldg at Sunriver for Task Force Symposium	06/13/2023	0	17.87
1-4-60455-003	Wells Fargo Bank Visa Cards	SD Visa; Lodging at FDIC Int'l in Indianapolis for (4)	06/13/2023	0	3,495.96
1-4-60455-005	Wells Fargo Bank Visa Cards	IK Visa; Airport Parking at MFR (CRR Conf)	06/13/2023	0	48.00
1-4-60455-005	Wells Fargo Bank Visa Cards	JuB Visa; Rem Bal of Car Rental at CRR Conf in TN	06/13/2023	0	57.36
1-4-60455-005	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at CRR Conference in TN	06/13/2023	0	226.33
1-4-60455-005	Wells Fargo Bank Visa Cards	IK Visa; Lodging at CRR Conference in TN	06/13/2023	0	678.99
1-4-60455-007	Shannon Deutschman	Meals at ESRI User Conference in San Diego	06/15/2023	44666	327.00

Sub Total Dept 4: \$18,346.34

STRATEGIC SERVICES DEPARTMENT

1-5-58213-000	Blackbird Shopping Center	Danner Response Boots for Kennedy	06/15/2023	44649	409.95
1-5-58213-000	Blackbird Shopping Center	Danner Response Boots for Merrill	06/15/2023	44649	348.46
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Sweatshirt Embroidery	06/15/2023	44651	8.00
1-5-58213-000	Cascade Fire Equipment	Class B Uniform Shirts (3) for Petersen	06/29/2023	44710	355.00
1-5-58213-000	Cascade Fire Equipment	Class B Uniform Pants (4) for Petersen	06/29/2023	44710	480.00
1-5-58213-000	Cascade Fire Equipment	Class B Uniform Sewing (8) for Petersen	06/29/2023	44710	56.00
1-5-58213-000	Cascade Fire Equipment	Class B Uniform Shirts (4) for Petersen	06/29/2023	44710	460.00
1-5-58213-000	Cascade Fire Equipment	Class B Uniform Sewing (6) for Petersen	06/29/2023	44710	42.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for Forrest	06/29/2023	44710	315.00
1-5-58213-000	Cascade Fire Equipment	Turnout Boots for Forrest	06/29/2023	44710	410.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boots for FF Bowden	06/13/2023	0	185.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Uniform Attire fo CCP Baird	06/13/2023	0	152.51
1-5-58213-000	Wells Fargo Bank Visa Cards	KR Visa; Styke Pants (4) for Comm Care	06/13/2023	0	287.82
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Response Boots for Tomasello	06/13/2023	0	385.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JaP Visa; Uniform Pants for CCP Petty	06/13/2023	0	143.91
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Response Boots for CCP Baird	06/13/2023	0	108.95
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boots for CCP Baird	06/13/2023	0	185.00
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at SNC	06/15/2023	44660	869.27
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at WC	06/15/2023	44660	752.71
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at ADM	06/15/2023	44660	239.98
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at EP	06/15/2023	44660	432.04
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at FSC	06/15/2023	44660	263.14
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at CP	06/15/2023	44660	382.72
1-5-60221-000	Wells Fargo Bank Visa Cards	KR Visa; Cleaning Supplies	06/13/2023	0	130.55

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60221-000	WCP Solutions	Station Supplies	06/29/2023	44728	243.28
1-5-60223-003	Airgas USA, LLC	May Medical Cylinder Rental (WC)	06/15/2023	44643	286.02
1-5-60223-003	Airgas USA, LLC	May Medical Cylinder Rental (CP)	06/15/2023	44643	157.86
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/15/2023	44650	310.62
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/15/2023	44650	4.85
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/15/2023	44650	794.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/15/2023	44650	31.79
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/15/2023	44680	72.39
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/15/2023	44680	496.36
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO249	06/15/2023	44683	1,936.27
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO239	06/15/2023	44683	241.50
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO249	06/29/2023	44721	1,936.27
1-5-60223-003	Rogue Disposal Environmental Services	Bio-Waste Disposal at WC on 5/16/23	06/15/2023	44692	64.10
1-5-60223-003	Wells Fargo Bank Visa Cards	KR Visa; Medical Supplies	06/13/2023	0	32.60
1-5-60223-003	Wells Fargo Bank Visa Cards	MF Visa; Blood Pressure Cuffs	06/13/2023	0	296.90
1-5-60223-003	Wells Fargo Bank Visa Cards	KR Visa; Trauma Shears	06/13/2023	0	41.70
1-5-60223-003	Wells Fargo Bank Visa Cards	KR Visa; PPE Nitrile Gloves	06/13/2023	0	299.96
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Battery SurePower Propaq MD	06/13/2023	0	1,039.50
1-5-60223-003	ZOLL Medical Corporation	Electrodes	06/15/2023	44702	1,428.00
1-5-60223-006	Napa Auto Parts	Air Fitting	06/15/2023	44684	4.20
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Lock Out Kit	06/13/2023	0	66.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Drain Repair Kit	06/13/2023	0	29.97
1-5-60223-006	Wells Fargo Bank Visa Cards	KR Visa; Chainsaw Oil	06/13/2023	0	8.26
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Concrete Tool	06/13/2023	0	8.94
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Maintenance Supplies	06/13/2023	0	9.48
1-5-60223-006	Wells Fargo Bank Visa Cards	KR Visa; (2) Small Trash Cans	06/13/2023	0	18.95
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; General Maintenance Tools	06/13/2023	0	245.76
1-5-60223-008	Wells Fargo Bank Visa Cards	KR Visa; Restock Station Coffee	06/13/2023	0	251.82
1-5-60223-008	Wells Fargo Bank Visa Cards	KR Visa; Restock Station Sugar	06/13/2023	0	21.19
1-5-60223-008	Wells Fargo Bank Visa Cards	KR Visa; Station Supplies	06/13/2023	0	87.69
1-5-60223-015	Wells Fargo Bank Visa Cards	MC Visa; Locker for Comm Care Office	06/13/2023	0	129.99
1-5-60223-015	Wells Fargo Bank Visa Cards	JuB Visa; Coffee Pot for GH	06/13/2023	0	70.00
1-5-60223-016	Coastal Farm & Ranch	Power Strip	06/29/2023	44713	26.99
1-5-60223-016	Coastal Farm & Ranch	Red Duct Tape	06/29/2023	44713	7.99
1-5-60223-016	Wells Fargo Bank Visa Cards	JaP Visa; Bowls and Plates for Comm Care	06/13/2023	0	13.12
1-5-60223-016	Wells Fargo Bank Visa Cards	MF Visa; Cutlery for Community Care Office	06/13/2023	0	7.86
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (225 Gal Diesel)	06/15/2023	44675	668.54
1-5-60230-000	Hays Oil Co.	Fuel	06/15/2023	44675	1,639.12
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (620 Gal Diesel)	06/15/2023	44675	1,843.20
1-5-60230-000	Hays Oil Co.	Fuel	06/15/2023	44675	1,483.64
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (275 Gal Diesel)	06/15/2023	44675	810.12
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (190 Gal Diesel)	06/15/2023	44675	561.11
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (270 Gal Diesel)	06/29/2023	44717	846.23

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (900 Gal Diesel)	06/29/2023	44717	2,661.03
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (300 Gal Diesel)	06/29/2023	44717	887.01
1-5-60230-000	Hays Oil Co.	Fuel	06/29/2023	44717	1,587.60
1-5-60230-000	City of Medford	Fuel	06/15/2023	44663	89.97
1-5-60250-000	Applegate Auto Glass LLC	Repair Windshield on SV19-01	06/29/2023	44705	65.00
1-5-60250-000	City of Medford	Service on AM07-01	06/15/2023	44663	318.50
1-5-60250-000	City of Medford	Service on SV20-01	06/15/2023	44663	389.18
1-5-60250-000	City of Medford	Service on SE18-01	06/15/2023	44663	8.39
1-5-60250-000	City of Medford	Service on TN13-02	06/15/2023	44663	4,371.70
1-5-60250-000	City of Medford	Service on SE14-01	06/15/2023	44663	2,024.66
1-5-60250-000	City of Medford	Service on SV22-01	06/15/2023	44663	130.00
1-5-60250-000	City of Medford	Service on SE14-02	06/15/2023	44663	7,056.11
1-5-60250-000	City of Medford	Loose Ladder Testing	06/15/2023	44663	702.00
1-5-60250-000	City of Medford	Service on SV15-01	06/15/2023	44663	234.00
1-5-60250-000	City of Medford	Service on SE05-01	06/15/2023	44663	8,565.99
1-5-60250-000	City of Medford	Service on SE18-02	06/15/2023	44663	6,408.00
1-5-60250-000	Napa Auto Parts	Fuel Injection Hose for SE18-02	06/15/2023	44684	18.95
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; SV15-02 Parts	06/13/2023	0	59.86
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Oil Change for SV11-03	06/13/2023	0	77.40
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Sun Shield for SV22-04	06/13/2023	0	27.99
1-5-60251-110	Hukill's SO LLC	Water Heater Diagnosis at WC	06/15/2023	44677	498.00
1-5-60251-110	Carl Cordes	May Landscape Maint at WC	06/15/2023	44654	320.00
1-5-60251-110	Wells Fargo Bank Visa Cards	JA Visa; Hose for WC Fuel Tank	06/13/2023	0	61.25
1-5-60251-111	Cascade Fire Equipment	Hose Turntable for CP	06/15/2023	44656	585.00
1-5-60251-111	Grange Co-op	Rebar Alternate for Concrete at CP	06/15/2023	44672	9.00
1-5-60251-111	Grover Electric and Plumbing Supply	Groundings/Clamp/Threaded Caps for CP	06/15/2023	44674	5.79
1-5-60251-111	Grover Electric and Plumbing Supply	Drain Clean Out Repair Parts for CP	06/15/2023	44674	16.26
1-5-60251-111	Ironclad Security	Service Call for Doors (2) at CP	06/29/2023	44718	175.00
1-5-60251-111	Carlton Pavement Maintenance	Restriping Front Lot at CP	06/15/2023	44655	1,500.00
1-5-60251-111	Carl Cordes	May Landscape Maint at CP	06/15/2023	44654	200.00
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	06/29/2023	44726	66.91
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Lumber for Concrete	06/13/2023	0	7.50
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Electrical Repair Parts	06/13/2023	0	6.96
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Night Light	06/13/2023	0	9.99
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Concrete for CP	06/13/2023	0	151.20
1-5-60251-113	Double D Electric	Generator Install at SV Station	06/29/2023	44715	5,280.00
1-5-60251-113	Grover Electric and Plumbing Supply	Parts for Generator at SV	06/15/2023	44674	2.10
1-5-60251-113	Interstate Batteries of the Rogue River	Battery Tender for Generator at SV	06/15/2023	44678	49.95
1-5-60251-113	Petty Cash - Janey Giles	V-Clamp for Turbo Exhaust on SV Generator	06/29/2023	44723	30.00
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Lumber for Concrete	06/13/2023	0	54.12
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Concrete for SV	06/13/2023	0	90.72
1-5-60251-114	Ironclad Security	Replace Hard Drive for Cameras at GH	06/15/2023	44679	425.00
1-5-60251-114	Carl Cordes	May Landscape Maint at GH	06/15/2023	44654	190.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-115	Chris Eells Construction	Painting at AL	06/29/2023	44711	750.00
1-5-60251-115	Hukill's SO LLC	Repair Kitchen Water Line at AL	06/15/2023	44677	191.00
1-5-60251-116	Double D Electric	Wiring for EP Bay Exhaust	06/29/2023	44715	3,995.00
1-5-60251-116	Carl Cordes	Irrigation Repair/Growth Inhibitor Spray at EP	06/15/2023	44654	110.00
1-5-60251-116	Carl Cordes	May Landscape Maint at EP	06/15/2023	44654	180.00
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	06/29/2023	44726	66.91
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; Wall Clocks	06/13/2023	0	33.98
1-5-60251-118	American Industrial Door LLC	Apparatus Bay Door Repair at SNC	06/15/2023	44644	198.63
1-5-60251-118	Carl Cordes	May Landscape Maint at SNC	06/15/2023	44654	260.00
1-5-60251-118	Welburn Electric, Inc.	Electrical Repair at SNC	06/29/2023	44729	135.00
1-5-60251-120	Welburn Electric, Inc.	CAT 6 Install/Electrical Work in CC Office	06/29/2023	44729	2,330.07
1-5-60251-121	Medical Eradication Services	ADM Janitorial for May	06/15/2023	44682	1,400.00
1-5-60251-121	Medical Eradication Services	ADM Janitorial for June	06/29/2023	44720	1,120.00
1-5-60251-121	Medical Eradication Services	ADM Deep Clean Kitchen	06/29/2023	44720	140.00
1-5-60251-121	Carl Cordes	May Landscape Maint at ADM	06/15/2023	44654	180.00
1-5-60251-123	Medical Eradication Services	FSC Janitorial for May	06/15/2023	44682	350.00
1-5-60251-123	Medical Eradication Services	FSC Janitorial for June	06/29/2023	44720	280.00
1-5-60254-000	Sea Western Fire Fighting Equipment	SCBA Compressor Service/Air Sample at CP	06/15/2023	44695	1,095.00
1-5-60254-000	Mark Tomasello	Reimb for Wire Wheel for Benchtop Grinder at CP	06/15/2023	44699	27.99
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Diesel Fuel Repair Parts	06/13/2023	0	44.86
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Repair of Rental Equipment	06/13/2023	0	25.15
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Dryer Repair Kit	06/13/2023	0	35.00
1-5-60265-000	Backwoods General Contracting LLC	Fuels Reduction at Madrone Hill Mobile Home Park	06/15/2023	44647	6,000.00
1-5-60265-000	Big Sign FX	Signs (4) for Trailer 2	06/29/2023	44707	439.56
1-5-60265-000	Big Sign FX	Signs/Stickers for New Fuels Trailer	06/29/2023	44707	40.00
1-5-60265-000	Coastal Farm & Ranch	Tie Downs/Locks/Cables for New Fuels Dump Trailer	06/29/2023	44713	152.42
1-5-60265-000	Enviro Chipper	Debris Removal for WL Fuels Collection Site at DB (Jun)	06/29/2023	44716	12,950.00
1-5-60265-000	City of Gold Hill	30-Yard Dump Container/Rental for GH Clean-Up Day	06/15/2023	44662	1,587.96
1-5-60265-000	Wells Fargo Bank Visa Cards	MF Visa; Credit for Return of Bike Bottles	06/13/2023	0	-480.00
1-5-60265-000	Wells Fargo Bank Visa Cards	KR Visa; Carbon Monoxide Detectors (6)	06/13/2023	0	110.23
1-5-60265-000	Wells Fargo Bank Visa Cards	KR Visa; Smoke Detectors (30)	06/13/2023	0	896.40
1-5-60267-000	Wells Fargo Bank Visa Cards	JaP Visa; Non-Slip Tile Treatment for Patients	06/13/2023	0	70.00
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Drawstring Bags for Sensory Kits	06/13/2023	0	37.50
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Drawstring Bags for Sensory Kits	06/13/2023	0	450.00
1-5-60267-000	Wells Fargo Bank Visa Cards	JaP Visa; Plumping Thread for Patient Home	06/13/2023	0	1.39
1-5-60500-110	Avista	Natural Gas (WC)	06/15/2023	44646	287.47
1-5-60500-110	Charter Communications	Cable TV Service (WC)	06/15/2023	44659	118.94
1-5-60500-110	Medford Water Commission	Water (WC)	06/15/2023	44681	342.56
1-5-60500-110	Pacific Power	Electricity (WC)	06/15/2023	44688	917.78
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	06/15/2023	44691	328.08
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	06/15/2023	44694	155.08
1-5-60500-111	Avista	Natural Gas (CP)	06/15/2023	44646	166.40
1-5-60500-111	City of Central Point	Water (CP) 003812-000	06/29/2023	44712	238.49

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-111	CenturyLink	Telephone (CP)	06/15/2023	44658	289.81
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	06/15/2023	44659	30.52
1-5-60500-111	Pacific Power	Electricity (CP)	06/15/2023	44688	531.91
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	06/15/2023	44691	181.41
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	06/15/2023	44694	29.28
1-5-60500-112	CenturyLink	DSL Internet (DB)	06/15/2023	44657	9.99
1-5-60500-112	CenturyLink	Telephone (DB)	06/15/2023	44657	109.85
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	06/15/2023	44688	86.02
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	06/15/2023	44688	78.22
1-5-60500-112	Pacific Power	Electricity (DB)	06/15/2023	44688	137.37
1-5-60500-113	CenturyLink	Telephone (SV)	06/15/2023	44658	64.87
1-5-60500-113	Pacific Power	Electricity (SV)	06/15/2023	44688	58.82
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	06/15/2023	44688	18.52
1-5-60500-114	Avista	Natural Gas (GH)	06/15/2023	44646	45.67
1-5-60500-114	CenturyLink	Telephone (GH)	06/15/2023	44658	207.52
1-5-60500-114	Charter Communications	Internet Service (GH)	06/15/2023	44659	169.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	06/15/2023	44659	30.51
1-5-60500-114	Pacific Power	Electricity (GH)	06/15/2023	44688	286.65
1-5-60500-115	CenturyLink	Telephone (AL)	06/15/2023	44657	84.14
1-5-60500-115	Pacific Power	Electricity (AL)	06/15/2023	44688	108.66
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	06/15/2023	44688	97.35
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	06/15/2023	44691	105.56
1-5-60500-116	Avista	Natural Gas (EP)	06/15/2023	44646	78.59
1-5-60500-116	CenturyLink	Telephone (EP)	06/15/2023	44657	405.73
1-5-60500-116	Charter Communications	Cable TV Service (EP)	06/15/2023	44659	131.59
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	06/15/2023	44661	119.78
1-5-60500-116	Pacific Power	Electricity (EP)	06/15/2023	44688	649.93
1-5-60500-117	Avista	Natural Gas (TR)	06/15/2023	44646	17.34
1-5-60500-117	City of Central Point	Water (TR) 003812-001	06/29/2023	44712	35.68
1-5-60500-117	Charter Communications	Internet Service (TR)	06/15/2023	44659	107.98
1-5-60500-117	Pacific Power	Electricity (TR)	06/15/2023	44688	70.69
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	06/15/2023	44694	25.20
1-5-60500-118	Avista	Natural Gas (SNC)	06/15/2023	44646	219.89
1-5-60500-118	City of Central Point	Water (SNC) 003812-002, 003	06/29/2023	44712	208.87
1-5-60500-118	CenturyLink	Telephone (SNC)	06/15/2023	44658	132.29
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	06/15/2023	44659	130.81
1-5-60500-118	Pacific Power	Electricity (SNC)	06/15/2023	44688	306.62
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	06/15/2023	44691	198.70
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	06/15/2023	44694	25.20
1-5-60500-120	Avista	Natural Gas (TC)	06/15/2023	44646	36.85
1-5-60500-120	Medford Water Commission	Water (TC)	06/15/2023	44681	1,168.66
1-5-60500-120	Pacific Power	Electricity (SIM)	06/15/2023	44688	37.09
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	06/15/2023	44694	187.82

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	06/15/2023	44657	64.89
1-5-60500-121	CenturyLink	Telephone (ADM)	06/15/2023	44657	1,111.51
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	06/15/2023	44659	107.37
1-5-60500-121	Medford Water Commission	Water (ADM)	06/15/2023	44681	112.72
1-5-60500-121	Pacific Power	Electricity (ADM)	06/15/2023	44688	1,593.52
1-5-60500-123	Avista	Natural Gas (FSC)	06/15/2023	44646	52.44
1-5-60500-123	Pacific Power	Electricity (FSC)	06/15/2023	44688	153.86
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	06/15/2023	44694	56.84
Sub Total Dept 5:					\$119,466.67

TECHNOLOGY DEPARTMENT

1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Intel Nuc PC for Fireview	06/13/2023	0	449.00
1-7-60223-013	Silke Communications Solutions	Data File Creations for Radio Programming	06/15/2023	44696	310.00
1-7-60223-013	Silke Communications Solutions	Radio Supplies	06/15/2023	44696	420.19
1-7-60223-013	Wells Fargo Bank Visa Cards	JA Visa; Radio Case	06/13/2023	0	46.99
1-7-60223-013	Wells Fargo Bank Visa Cards	JA Visa; Remote Speaker Mics for Portable Radios	06/13/2023	0	770.00
1-7-60240-000	3E Company Env, Ecological & Eng	MSDS Online Records Mgmt Subscription	06/15/2023	44642	500.00
1-7-60240-000	FirstWatch Solutions	EMS Quality Assurance Software Platform	06/15/2023	44671	7,844.05
1-7-60240-000	Wells Fargo Bank Visa Cards	SD Visa; ESRI Community Analyst Module	06/13/2023	0	81.10
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; May Subscription for Security Camara at DB	06/13/2023	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	SD Visa; ESRI Viewer License for Hussey	06/13/2023	0	94.93
1-7-60240-000	Wells Fargo Bank Visa Cards	SM Visa; Easy Auction Website Platform for May w/Domain	06/13/2023	0	111.00
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (June)	06/29/2023	44709	136.66
1-7-60253-000	Wells Fargo Bank Visa Cards	JA Visa; Repair Parts for Portable Radios	06/13/2023	0	381.64
1-7-60290-000	AT&T Mobility	May Cellular and Data Charges	06/29/2023	44706	686.68
1-7-60290-000	Verizon Wireless	May Cellular and Data Charges	06/15/2023	44700	2,104.39
Sub Total Dept 7:					\$13,941.62

NON DEPARTMENTAL

Sub Total Dept 9: **\$0.00**

Total General Fund: **\$204,571.90**

CAPITAL PROJECTS FUND

5-8-70531-000	Butler Ford Inc	2023 Ford F550 4x4 Supercab VIN 9598	06/15/2023	44652	77,356.92
5-8-70531-000	Cascade Fire Equipment	Radio, Router, Power Strip Install in New BC Vehicle	06/29/2023	44710	4,800.00
Total Capital Projects Fund:					\$82,156.92

Total All Funds: **\$286,728.82**

DIRECTOR CODE OF ETHICS

Relative Information: The term “Ethics”, used in its broadest form, refers to a set of moral principles. Not every individual within an organization has the same perception of ethical conduct. People base their decisions on experience, personal values, and learned behavior. A “Code of Ethics,” as used in this policy, refers to the general rules of conduct the Board recognizes in respect to governance of the District. This code of ethics is intended to serve as a guide for Board Directors.

The Board is committed to excellence in leadership and decision-making that results in the highest quality of service to its residents and taxpayers.

It is the Board of Director’s intent to review and re-adopt this policy annually in the month of July.

1. The Board will follow all regulations and laws related to the conduct of District business. It will also honor its own adopted policies and procedures. Knowing the law is the starting point of effective governance.
2. The Board recognizes the dignity, values, and opinions of one another, staff members, employees, and the general public. It will encourage responsiveness and effective participation in all its communications.
3. The Board recognizes its primary responsibility is the formulation and evaluation of policy and the employment of a Chief Executive Officer (Fire Chief) to administer District business at the direction of the Board.
4. The Board recognizes that operational matters of the District should ordinarily be directed to the Fire Chief and Staff.
5. The Board commits to conducting all meetings in accordance with the Oregon Public Meetings laws. It recognizes that District business is to be conducted in public with the exception of specific topics that meet the criteria for Executive sessions.
6. The Board will focus on issues and seek solutions that are in the best interest of the public and avoid issues of personality and/or special interests.
7. The Board, both as a body and as a group of individuals will support decisions made by the Board. Individual Directors may disagree with a certain decision but should support the position as the considered opinion of the Board. This position is not intended to restrict further consideration based on additional information but to provide for the effective continuation of District business.
8. The Board will work directly with the Fire Chief and Staff to obtain information and/or an enhanced understanding to improve effective decision making.
9. The Board should direct any complaint and/or issue directly to the Fire Chief. It is the responsibility of the Fire Chief to resolve the issue as may be necessary.
10. Board Directors, to the greatest extent possible, will forward business items to either the Board President or the Fire Chief for inclusion in a Board of Directors meeting agenda. The goal is to provide public notification of the issue and to allow time for the Staff and other Board Directors to research/consider the topic.
11. The Board recognizes it operates as a unit and that individual Board Director authority exists only as a member of the whole.

12. The Board acknowledges that policy decisions require Board action. When an individual Board Director receives a policy related question, the response must be based on established policy. The question may be brought to the full Board for further consideration. When such questions arise, the topic should be forwarded to the Board President and/or Fire Chief for inclusion in a Board of Directors meeting agenda.
13. The Board recognizes effective operations require a team approach. The Board, Fire Chief, and Staff members are expected to work together in a collaborative process assisting each other in the conduct of District business.
14. The Board recognizes the value of long-term planning and interaction with other agencies and will constantly maintain a focus on the long-term stability of the District and service to its residents and taxpayers.
15. The Board will be courteous and responsive to citizen requests and will generally direct their concerns and interests to the Fire Chief as appropriate.
16. The Board as a body, and as a group of individuals, acknowledges that information and study foster good decision making and will commit the necessary effort to develop a working understanding of all issues that come before the Board.
17. The Board acknowledges that conflict or differences of view could arise between members and will seek effective remedies that are in the best interest of the Board and the District.
18. The Board will seek legal counsel when indicated and will be guided by the legal advice provided.
19. The Board acknowledges that conflicts of interest may occasionally arise and that each Board member is responsible to declare such actual or potential conflicts as specified in Oregon Revised Statutes and/or Oregon Administrative Rule.

Policy Statement: It is the policy of the Board of Directors to annually review and adopt this Code of Ethics policy.

DIRECTOR CONFLICT OF INTEREST

Relative Information: The state laws related to conflicts of interest were established in 1974. The laws are now known as “Government Ethics.” They are included in Oregon Revised Statutes (ORS) Chapter 244. Directors, Board Appointees (Budget Committee & Civil Service), District employees, and District volunteers are Public Officials as defined by the law.

In essence the laws require public officials to disclose any situation that could be either a potential or actual conflict of interest. An **actual conflict of interest** may arise when a public official takes official action that **would** financially impact the official, a relative or an associated business. A **potential conflict of interest** may arise when a public official takes official action that **could** financially impact the public official, the official’s relatives, or a business with which the public official or a relative is associated. The standards for disclosure and subsequent action depend on whether the circumstance in question is an actual or potential conflict.

The Board, in its desire to ensure all business decisions are made in full disclosure and compliance with the law, has implemented the practice of requiring Directors to annually submit an individual Statement of Acknowledgment concerning conflicts of interest. This process is designed to refresh Board member’s knowledge of the State of Oregon Government Ethics laws and does not relieve the Board member from declaring an actual/potential conflict before participating in any official action throughout the year.

Policy Statement: It is the policy of the Board of Directors that all District members comply with the Oregon Ethics laws and may not request, accept, or take advantage of any preference that could result in financial gain or avoidance of financial detriment due to their association with the District.

It is further the policy of the Board of Directors that each Director submits an annual Statement of Acknowledgment in July addressing any known or anticipated conflicts of interest that may exist. Any time an unanticipated actual or a potential conflict situation occurs Board members must report it in public session.

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 23-06

IN THE MATTER OF AUTHORIZING 2023-2024 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

BE IT RESOLVED, that the BOARD OF DIRECTORS of JACKSON COUNTY FIRE DISTRICT 3 hereby authorizes that a **General Fund** and a **Capital Projects Fund** be established and used to record the financial affairs of the Fire District in accordance with the applicable laws and administrative rules of the State of Oregon;

BE IT FURTHER RESOLVED, that the Board of Directors adopts the following financial policies:

The District shall have a **checking account** with Wells Fargo Bank with money in excess of FDIC thresholds to be collateralized. Persons (any two) authorized to sign checks shall be **Mike Hussey, Justin Bates, John Patterson, and Stacy Maxwell**.

In accordance with ORS 294.460(4) the District may commingle cash balances from the General Fund and the Capital Projects Fund in terms of funds held with financial institutions; the combination of both fund balances at fiscal year end will be utilized for spending requirements during the months prior to receiving tax revenue; in accordance with ORS 294.460(4) the District will keep all commingled cash balances segregated in the budget and accounting records.

Tax revenues shall be collected by the Jackson County Treasurer's Office and be transferred to the **Local Government Investment Pool (LGIP)**. The Chief Administrative Officer and Finance Assistant are authorized to initiate transfers between the District's LGIP account and Wells Fargo checking account;

The District shall utilize electronic **payroll direct deposit** through Wells Fargo Bank's automated clearing house (ACH) system;

The District shall have **\$500 petty cash** on hand with the **Chief Administrative Officer** responsible for monitoring same;

The District recognizes the **modified accrual basis of accounting and budgeting**;

The District shall maintain a **fixed assets** ledger for equipment, property, and buildings costing **\$5,000** or more and of a life of at least one year, calculate depreciation expense utilizing the straight-line method, and maintain a policy for estimating the useful lives of depreciable assets.

The Fire Chief and Chief Administrative Officer have the authority to assign fund balance in accordance with Generally Accepted Accounting Principles and the District's minimum fund balance policy.

RESOLUTION NO. 23-06

(continued)

The District supports a **Length of Service Award Plan (LOSAP)** for volunteer firefighters after providing one year of volunteer service. Such volunteer shall become vested in the plan after three years of service with the District. All volunteers are eligible for reimbursement of actual expenses in accordance with the District's Accountable Plan policy guidelines. Student firefighters and resident volunteers are not eligible for LOSAP.

The District authorizes use of credit cards to the following positions as follows:

Wells Fargo Bank Credit Card – Fire Chief, Deputy Chief, Chief Administrative Officer, Division Chief, Battalion Chief, Facilities Technician, Information Technology Administrator, People Services Administrator, Executive Assistant, Community Care Paramedic, Risk Reduction Captain, Administrative Assistant, and Logistics Technician.

Mike Hussey, Fire Chief, will serve as the District's **Registered Agent** in accordance with ORS 198.340, and as **Budget Officer**. The District's registered office is located at 8383 Agate Road, White City, OR 97503.

Agents of Record shall be appointed as follows: **property and casualty insurance, workers' compensation insurance, and life insurance** – Jeff Griffin, Wilson-Heirgood Assoc.; **medical, vision, dental, and long-term disability insurance** – Larry Boeck, Boeck and Associates.

Other: auditor – Richard W. Brewster, CPA; **retirement** – Oregon Public Employees Retirement System (PERS); **attorney** – Local Government Law Group

Date adopted: July 20, 2023

BOARD of DIRECTORS

BOARD of DIRECTORS

Jackson County Fire District 3

8383 Agate Road
White City, OR 97503-1075
(541) 826-7100 (Office)
(541) 826-4566 (Fax)
www.jcfd3.com



To: Board of Directors
From: Justin Bates, Deputy Chief
Date: July 20, 2023

RE: Declaration of Surplus Equipment

I am requesting the following fixed assets be declared surplus:

2016 Ford F150 (SV16-01): This staff vehicle was assigned to Chief Hussey. The vehicle will be sold to Fire District 4 for the amount of \$27,500.

1990 Ford (Pierce) engine (SE-90-01): Currently assigned to the Agate Lake station.

1999 Pierce Saber (SE 99-01): Currently assigned to the Sams Valley station.

With the upcoming in-service of the two new tactical tenders, these two Type 1 engines are no longer necessary. These vehicles will be made available for purchase by local fire agencies.

Respectfully,

Justin Bates
Deputy Chief