

Jackson County Fire District 3

Board of Directors Meeting Agenda

January 19, 2023 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – December 15, 2022
4. **FINANCIAL REVIEW** – Chief Administrator Stacy Maxwell
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – December 2022
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS**
 - A. **FIRE CHIEF HUSSEY**
 - B. **DEPUTY CHIEF BATES**
 - C. **DIVISION CHIEF PATTERSON**
7. **OLD BUSINESS** – President Tonn
 - A. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Appoint two (2) Budget Committee Members.
8. **NEW BUSINESS** – President Tonn
 - A. **RESOLUTION No. 23-01: IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 2) FOR THE 2022/23 FY APPROPRIATING EXPENDITURES RELATED TO STAFFING CHANGES** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider adoption of Resolution No. 23-01 Supplemental Budget No. 2 for the 2022/23 FY for Staffing Changes
 - B. **RESOLUTION No. 23-02: IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FOR 2022/23 FY** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider adoption of Resolution No. 23-02 Non-Bargaining Unit Salaries for the 2022/23 FY
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Hussey
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

Jackson County Fire District 3

Minutes - Board of Directors

December 15, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors John Dimick, Steve Shafer, and Tim Snaith

Board Absent: Harvey Tonn and Bill Leavens

Staff Present: Mike Hussey, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, Josh Platt, Rick Brewster, Jeff Griffin, and Brian Mortensen

Director Dimick called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised online in the Mail Tribune dated December 9, 2022.

MINUTES

Motion by Director Shafer to approve the minutes of the Executive Session and the regular Board Meeting dated November 17, 2022 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of November totaled \$ 14,912,000 with the majority coming from current year taxes, and lease agreements from DPSST and Rogue Community College.

Expenditures for the month of November totaled \$1,300,000 with personnel services at \$1,098,000 and \$120,000 from materials services and \$120,000 in capital.

Accounts payable equated to \$383,600 with all payable routine in nature with the purchase of three budgeted vehicles.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for November 2022. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Fire Chief Hussey shared that the District has transported patients seven times from October through November and are working with Mercy Flights for reimbursement for our transport. The District will bill Mercy monthly for the number of transports at a flat rate.

Hussey shared that during last legislative session a proposed bill requiring the annexation of unprotected communities is being brought back.

Hussey shared the District was unsuccessful for the SAFER grant for three firefighters.

DEPUTY CHIEF BATES

Deputy Chief Bates shared that the Firefighter hiring process is complete and a register was certified. At this time there are no firefighter vacancies. The Administrative Assistant interview process has completed with two candidates moving to backgrounds.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared that Firefighter Brian Simonsen is working a special assignment with the Fire and Life Safety department.

Patterson shared that he is working with Captain Kassab looking to the future in the risk reduction programs as well as setting priorities with Facilities Logistics Technician Platt.

OLD BUSINESS

REVIEW SDAO BEST PRACTICES CHECKLIST

Fire Chief Hussey and Board Director Shafer reported on the Best Practices Checklist that focused on Board training and participation in which the District received the full 10 percent discount that equates to just over \$9,000. Hussey thanked the Board for their participation.

BUDGET COMMITTEE EXPIRATION

The District received five separate applications for review. Fire Chief Hussey recommended that this agenda item be tabled until the January 2023 Board meeting when all Board Directors are in attendance.

NEW BUSINESS

ANNUAL COMPREHENSIVE FINANCIAL REPORT

The District's auditor, Rick Brewster, reviewed the Annual Comprehensive Financial Report prepared by the District and independent audit for the fiscal year ending June 30, 2022. Brewster shared the five points that he looks at between the previous and current years: 1) the District stayed within the legally adopted budget providing a clean and compliant audit; 2) showing an improvement of \$10 million dollar cash carryover \$5 million in general and \$5 million in capital; 3) property taxes are flat from last year; 4) cost increase was 6% consider the future increase personnel costs; 5) property and equipment upgrades. Brewster gives a clean audit opinion with the District staying within the budget. Brewster commented that CAO Maxwell does an excellent job producing the annual document and it is appreciated.

Motion by Director Shafer to approve the Annual Comprehensive Financial Report and independent audit for the fiscal year ending June 30, 2022 as presented. Motion carried unanimously.

2023 PROPERTY/CASUALTY INSURANCE RENEWAL

District insurance agent of record, Jeff Griffin with Wilson Heirgood presented the 2023 Property, Casualty and Liability Insurance renewal provided through Special Districts Insurance Services (SDIS). Griffin shared that insurance agencies continue to look to the future for insurance cost predictions.

Griffin shared a summary identifying the District increase was 8% as predicted, however, the rates remained basically flat. The District qualified for the longevity credit and the best practices discount. The District is in great shape moving forward. Increased cost is due to Cyber liability that has been considered a bigger threat; violence towards our public employees is at an all-time high and theft is increased. The next year will be a difficult due to supply chains and budgeting will be challenging. Workers' compensation has seen more post-traumatic stress claims than cancer claims in the past year and SDIS is working towards a claims management system. Griffin stated that the District shines in all areas.

Motion by Director Shafer to approve the 2023 Property, Casualty and Liability Insurance renewal with SDIS not to exceed \$106,609. Motion carried unanimously.

RESOLUTION NO. 22-08; AUTHORIZING 2022/2023 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

Resolution No. 22-08; Authorizing the 2022/23 Fiscal Year Funds and Financial Policies is an annual resolution that affirms our policy recognizing Michael Hussey as the Registered Agent and Budget Officer for the Fire District. There were no significant changes from the prior year.

Motion by Director Shafer to adopt Resolution No. 22-08: Authorizing the 2022/23 Fiscal Year Funds and Financial Policies. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Hussey shared that he received a letter from a resident commending Captain Tuers crew when they came to his aide after suffering cardiac distress stating he was impressed by their exemplary care, professional and competent approach, and their diagnosis was correct. The resident is a medical doctor.

Fire Chief Hussey shared that Chief Horton was named as Deputy Director of the Western Fire Chief Association.

INDIVIDUAL BOARD MEMBER COMMENTS

Steve Shafer shared that he wanted to volunteer with the District, however found out that we have a policy that doesn't allow him to participate. He would like to take an opportunity in the future to look at this policy. Shafer also thanked Stacy for a good job with the financial document.

John Dimick shared best wishes for a Merry Christmas and a happy new year.

ADJOURNMENT

Motion to adjourn at 6:11 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 06 - DECEMBER

Fiscal Year 2022-2023

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 5,681,000.00	\$ 5,583,739.67	\$ 5,583,739.67	\$ 97,260.33	98.29%
1-0-40010-000	Taxes; Current	\$ 15,900,000.00	\$ 140,610.49	\$ 14,895,700.48	\$ 1,004,299.52	93.68%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 4,022.34	\$ 148,891.48	\$ 201,108.52	42.54%
1-0-40030-000	Interest	\$ 120,000.00	\$ 47,756.16	\$ 125,627.09	\$ (5,627.09)	104.69%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ 725.24	\$ 4,160.87	\$ 5,839.13	41.61%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ 9,900.00	\$ 100.00	99.00%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 150,000.00	\$ -	\$ 72,775.76	\$ 77,224.24	48.52%
1-0-40332-000	Contract; General Services	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ 8,116.80	\$ 3,883.20	67.64%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ 53,620.85	\$ 1,379.15	97.49%
1-0-40500-000	Miscellaneous Income	\$ 100,000.00	\$ 20.00	\$ 110,487.67	\$ (10,487.67)	110.49%
1-0-40600-000	Donations	\$ 1,000.00	\$ 1,306.00	\$ 2,536.00	\$ (1,536.00)	253.60%
1-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 22,394,000.00	\$ 5,778,179.90	\$ 21,015,556.67	\$ 1,378,443.33	93.84%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 5,137,000.00	\$ 5,137,040.47	\$ 5,137,040.47	\$ (40.47)	100.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40600-000	Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	100.00%
5-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 5,196,000.00	\$ 5,192,040.47	\$ 5,192,040.47	\$ 3,959.53	99.92%
	TOTAL ALL FUNDS	\$ 27,590,000.00	\$ 10,970,220.37	\$ 26,207,597.14	\$ 1,382,402.86	94.99%

General Ledger

Budget Status - Expense versus Budget

Period: 06 - DECEMBER
Fiscal Year 2022-2023

Jackson County

Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$ 13,944,000.00	1,130,343.33	6,860,581.79	7,083,418.21	-	7,083,418.21	50.80%	
MATERIALS & SERVICES	\$ 2,926,300.00	170,651.07	1,174,882.50	1,751,417.50	297,799.02	1,453,618.48	49.67%	
TRANSFERS	\$ 55,000.00	55,000.00	55,000.00	-	-	-	0.00%	
CONTINGENCY	\$ 795,000.00	-	-	795,000.00	-	795,000.00	100.00%	
DEBT SERVICE	\$ 448,700.00	-	224,353.20	224,346.80	-	224,346.80	50.00%	
UEFB	\$ 4,225,000.00	-	-	4,225,000.00	-	4,225,000.00	100.00%	
	\$ 22,394,000.00	\$ 1,355,994.40	\$ 8,314,817.49	\$ 14,079,182.51	\$ 297,799.02	\$ 13,781,383.49	61.54%	
Capital Fund								
CAPITAL OUTLAY	\$ 1,196,000.00	18,285.00	138,311.14	1,057,688.86	89,599.74	968,089.12	80.94%	
CONTINGENCY	\$ 121,600.00	-	-	121,600.00	-	121,600.00	100.00%	
RESERVE	\$ 3,878,400.00	-	-	3,878,400.00	-	3,878,400.00	100.00%	
	\$ 5,196,000.00	\$ 18,285.00	\$ 138,311.14	\$ 5,057,688.86	\$ 89,599.74	\$ 4,968,089.12	95.61%	
TOTAL All Funds	\$ 27,590,000.00	\$ 1,374,279.40	\$ 8,453,128.63	\$ 19,136,871.37	\$ 387,398.76	\$ 18,749,472.61	67.96%	
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 161,000.00	12,694.40	79,890.80	81,109.20	0.00	81,109.20	50.38%
1-1-51120-000	Chief Executive Officer	\$ 42,000.00	12,091.20	27,205.20	14,794.80	0.00	14,794.80	35.23%
1-1-51127-000	Staff Assistant	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-51128-000	Finance Assistant	\$ 66,000.00	5,017.60	32,577.60	33,422.40	0.00	33,422.40	50.64%
1-1-51131-000	Executive Assistant	\$ 68,000.00	5,172.80	33,585.60	34,414.40	0.00	34,414.40	50.61%
1-1-51150-000	Chief Administrative Officer	\$ 138,000.00	10,563.20	68,451.56	69,548.44	0.00	69,548.44	50.40%
1-1-55120-000	People Services Administrator	\$ 99,000.00	7,393.50	47,626.32	51,373.68	0.00	51,373.68	51.89%
1-1-55140-000	Comm Engagement Coordinator	\$ 63,000.00	4,763.21	30,573.01	32,426.99	0.00	32,426.99	51.47%
1-1-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 28,000.00	2,637.00	14,537.00	13,463.00	0.00	13,463.00	48.08%
1-1-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$ 12,500.00	948.00	6,162.00	6,338.00	0.00	6,338.00	50.70%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58197-010	Technology Stipend	\$ 3,800.00	470.00	2,220.00	1,580.00	0.00	1,580.00	41.58%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 35,000.00	16,783.00	16,783.00	18,217.00	0.00	18,217.00	52.05%
1-1-58201-000	Retirement (PERS)	\$ 133,000.00	15,981.00	67,518.62	65,481.38	0.00	65,481.38	49.23%
1-1-58202-000	Unemployment Insurance	\$ 15,000.00	0.00	4,381.91	10,618.09	0.00	10,618.09	70.79%
1-1-58210-000	ER Deferred Comp Contrib	\$ 47,000.00	3,134.00	18,074.00	28,926.00	0.00	28,926.00	61.54%
1-1-58212-000	Health and Life Insurance	\$ 114,500.00	10,592.62	65,906.50	48,593.50	0.00	48,593.50	42.44%
1-1-58215-000	HRA-VEBA Contribution	\$ 123,000.00	2,529.10	13,830.35	109,169.65	0.00	109,169.65	88.76%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 55,000.00	3,377.72	22,887.34	32,112.66	0.00	32,112.66	58.39%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	49.91	311.40	688.60	0.00	688.60	68.86%
E1 Sub Totals:		\$ 1,216,000.00	\$ 114,198.26	\$ 552,522.21	\$ 663,477.79	\$ -	\$ 663,477.79	54.56%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	0.00	1,741.40	16,258.60	0.00	16,258.60	90.33%
1-1-60222-000	Supplies; Office	\$ 10,000.00	401.28	1,961.90	8,038.10	0.00	8,038.10	80.38%
1-1-60223-001	Supplies; Administrative	\$ 40,000.00	2,928.57	15,926.53	24,073.47	139.70	23,933.77	59.83%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	494.95	5,197.11	4,802.89	0.00	4,802.89	48.03%
1-1-60270-000	Contractual & Professional Serv	\$ 660,000.00	8,896.38	280,301.64	379,698.36	255,139.87	124,558.49	18.87%
1-1-60280-000	Community Engagement	\$ 10,000.00	0.00	1,813.40	8,186.60	0.00	8,186.60	81.87%
1-1-60370-000	Property & Casualty Insurance	\$ 106,000.00	104.00	47,243.00	58,757.00	0.00	58,757.00	55.43%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	0.00	66.22	933.78	0.00	933.78	93.38%
1-1-60410-000	Membership Dues	\$ 10,000.00	570.00	7,555.00	2,445.00	0.00	2,445.00	24.45%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	0.48	536.02	1,463.98	0.00	1,463.98	73.20%
1-1-60430-001	Advertising	\$ 12,000.00	166.17	1,545.37	10,454.63	338.10	10,116.53	84.30%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 20,000.00	686.69	8,554.18	11,445.82	0.00	11,445.82	57.23%
1-1-60491-000	Postage and Shipping	\$ 10,000.00	66.10	733.90	9,266.10	0.00	9,266.10	92.66%
E2 Sub Totals:		\$ 910,000.00	\$ 14,314.62	\$ 373,175.67	\$ 536,824.33	\$ 255,617.67	\$ 281,206.66	30.90%
Administration Total		\$ 2,126,000.00	\$ 128,512.88	\$ 925,697.88	\$ 1,200,302.12	\$ 255,617.67	\$ 944,684.45	44.43%
Dept	1-2	OPERATIONS						
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	\$ 1,340,000.00	92,433.60	640,499.87	699,500.13	0.00	699,500.13	52.20%
1-2-52140-000	Fire Engineers	\$ 1,160,000.00	95,777.93	605,452.44	554,547.56	0.00	554,547.56	47.81%
1-2-52151-000	Firefighters	\$ 2,075,000.00	151,130.33	994,529.30	1,080,470.70	0.00	1,080,470.70	52.07%
1-2-55140-000	Deputy Chief of Operations	\$ 145,000.00	11,024.00	57,795.60	87,204.40	0.00	87,204.40	60.14%
1-2-55142-000	Battalion Chief - Shift	\$ 356,000.00	27,444.48	157,673.28	198,326.72	0.00	198,326.72	55.71%
1-2-55144-000	Battalion Chief - Administrative	\$ 115,000.00	0.00	0.00	115,000.00	0.00	115,000.00	100.00%
1-2-55147-000	Administrative Assistant	\$ 60,000.00	4,561.60	29,616.82	30,383.18	0.00	30,383.18	50.64%
1-2-55150-000	Recruitment Retention Coordinator	\$ 52,000.00	3,938.41	25,214.41	26,785.59	0.00	26,785.59	51.51%
1-2-55180-000	Community Care Providers	\$ 240,000.00	18,137.60	114,971.21	125,028.79	0.00	125,028.79	52.10%
1-2-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	65,215.70	433,968.31	66,031.69	0.00	66,031.69	13.21%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 144,000.00	16,809.30	65,354.10	78,645.90	0.00	78,645.90	54.62%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58193-000	Out of Classification	\$ 75,000.00	7,379.46	39,475.19	35,524.81	0.00	35,524.81	47.37%
1-2-58194-007	Ed Incentive	\$ 129,000.00	8,576.00	56,967.00	72,033.00	0.00	72,033.00	55.84%
1-2-58195-000	EMS Incentive	\$ 258,000.00	19,154.00	123,398.00	134,602.00	0.00	134,602.00	52.17%
1-2-58196-000	Longevity Pay	\$ 99,000.00	2,167.80	2,167.80	96,832.20	0.00	96,832.20	97.81%
1-2-58197-000	Holiday Pay	\$ 114,000.00	-1,148.53	108,751.24	5,248.76	0.00	5,248.76	4.60%
1-2-58197-010	Technology Stipend	\$ 5,000.00	340.00	1,785.00	3,215.00	0.00	3,215.00	64.30%
1-2-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	43,567.67	43,567.67	6,432.33	0.00	6,432.33	12.86%
1-2-58201-000	Retirement (PERS)	\$ 1,430,000.00	123,182.11	702,283.21	727,716.79	0.00	727,716.79	50.89%
1-2-58210-000	ER Deferred Comp Contrib	\$ 182,000.00	12,970.23	97,319.83	84,680.17	0.00	84,680.17	46.53%
1-2-58212-000	Health and Life Insurance	\$ 1,325,000.00	99,818.26	707,395.20	617,604.80	0.00	617,604.80	46.61%
1-2-58215-000	HRA-VEBA Contribution	\$ 258,000.00	21,309.90	130,998.67	127,001.33	0.00	127,001.33	49.23%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 530,000.00	36,013.47	254,908.00	275,092.00	0.00	275,092.00	51.90%
1-2-58221-000	Workers' Comp Insurance	\$ 125,000.00	9,268.93	63,668.59	61,331.41	0.00	61,331.41	49.07%
	E1 Sub Totals:	\$ 10,775,600.00	\$ 869,072.25	\$ 5,457,760.74	\$ 5,317,839.26	\$ -	\$ 5,317,839.26	49.35%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 40,000.00	0.00	747.00	39,253.00	0.00	39,253.00	98.13%
1-2-60223-002	Licenses and Fees	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	23.33	438.87	4,561.13	0.00	4,561.13	91.22%
1-2-60224-000	Supplies; Special Projects	\$ 27,000.00	0.00	584.12	26,415.88	0.00	26,415.88	97.84%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 86,000.00	200.00	3,444.85	82,555.15	0.00	82,555.15	95.99%
1-2-60225-002	Hose and Appliances	\$ 17,000.00	0.00	422.00	16,578.00	0.00	16,578.00	97.52%
1-2-60225-003	Apparatus Equipment	\$ 13,000.00	1,244.34	10,878.94	2,121.06	192.00	1,929.06	14.84%
1-2-60225-004	Safety Equipment	\$ 20,000.00	479.90	2,372.69	17,627.31	0.00	17,627.31	88.14%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	0.00	6,560.26	15,939.74	8,914.44	7,025.30	31.22%
1-2-60225-006	Technical Rescue Equipment	\$ 6,000.00	567.80	427.85	5,572.15	4,062.18	1,509.97	25.17%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	192.93	4,935.06	1,064.94	0.00	1,064.94	17.75%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	27.98	3,972.02	99.30%
1-2-60254-000	M&R; Emergency Response Equip	\$ 42,000.00	756.02	10,381.01	31,618.99	0.00	31,618.99	75.28%
1-2-60270-000	Contractual & Professional Serv	\$ 15,500.00	0.00	29,240.70	-13,740.70	0.00	-13,740.70	-88.65%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	400.00	1,100.00	0.00	1,100.00	73.33%
1-2-60412-000	Books & Subscriptions	\$ 3,000.00	984.28	1,899.27	1,100.73	0.00	1,100.73	36.69%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	350.00	2,569.00	1,431.00	929.00	502.00	12.55%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	401.00	401.00	29,599.00	1,100.00	28,499.00	95.00%
1-2-65005-000	Student Firefighter Program	\$ 30,000.00	1,928.00	1,997.19	28,002.81	18,092.00	9,910.81	33.04%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 2,000.00	200.00	200.00	1,800.00	0.00	1,800.00	90.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	2,183.75	2,816.25	0.00	2,816.25	56.33%
	E2 Sub Totals:	\$ 390,500.00	\$ 7,327.60	\$ 80,083.56	\$ 310,416.44	\$ 33,317.60	\$ 277,098.84	70.96%
	Operations Total	\$ 11,166,100.00	\$ 876,399.85	\$ 5,537,844.30	\$ 5,628,255.70	\$ 33,317.60	\$ 5,594,938.10	50.11%

Dept 1-3 FIRE AND LIFE SAFETY
PERSONNEL SERVICES

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-53150-000	Fire Marshal	\$ 132,000.00	10,563.20	65,815.60	66,184.40	0.00	66,184.40	50.14%
1-3-53153-000	Deputy Fire Marshals	\$ 264,000.00	19,955.11	126,958.45	137,041.55	0.00	137,041.55	51.91%
1-3-58192-000	Overtime	\$ 10,000.00	1,607.55	8,937.43	1,062.57	0.00	1,062.57	10.63%
1-3-58194-000	Incentive Pays	\$ 21,000.00	1,832.00	11,765.00	9,235.00	0.00	9,235.00	43.98%
1-3-58196-000	Longevity Pay	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-58197-010	Technology Stipend	\$ 4,000.00	340.00	2,040.00	1,960.00	0.00	1,960.00	49.00%
1-3-58198-001	Fire Investigator On Call Pay	\$ 20,000.00	1,735.50	8,077.50	11,922.50	0.00	11,922.50	59.61%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 5,000.00	6,098.72	6,098.72	-1,098.72	0.00	-1,098.72	-21.97%
1-3-58201-000	Retirement (PERS)	\$ 105,000.00	8,561.79	50,037.01	54,962.99	0.00	54,962.99	52.35%
1-3-58210-000	ER Deferred Comp Contrib	\$ 15,500.00	1,036.00	5,979.49	9,520.51	0.00	9,520.51	61.42%
1-3-58212-000	Health and Life Insurance	\$ 106,000.00	8,126.10	57,300.08	48,699.92	0.00	48,699.92	45.94%
1-3-58215-000	HRA-VEBA Contribution	\$ 17,500.00	1,937.20	11,502.31	5,997.69	0.00	5,997.69	34.27%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 36,000.00	2,941.77	17,133.56	18,866.44	0.00	18,866.44	52.41%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	41.93	260.11	739.89	0.00	739.89	73.99%
E1 Sub Totals:		\$ 748,000.00	\$ 64,776.87	\$ 371,905.26	\$ 376,094.74	\$ -	\$ 376,094.74	50.28%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-3-60220-000	Printing	\$ 4,000.00	0.00	84.00	3,916.00	0.00	3,916.00	97.90%
1-3-60223-002	Licenses and Fees	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	1,963.38	2,353.49	7,646.51	3,742.77	3,903.74	39.04%
1-3-60410-000	Membership Dues	\$ 2,500.00	195.00	765.00	1,735.00	0.00	1,735.00	69.40%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	1,222.05	1,222.05	2,277.95	0.00	2,277.95	65.08%
E2 Sub Totals:		\$ 25,000.00	\$ 3,380.43	\$ 4,424.54	\$ 20,575.46	\$ 3,742.77	\$ 16,832.69	67.33%
Fire and Life Safety Total		\$ 773,000.00	\$ 68,157.30	\$ 376,329.80	\$ 396,670.20	\$ 3,742.77	\$ 392,927.43	50.83%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 121,000.00	7,905.61	21,740.42	99,259.58	0.00	99,259.58	82.03%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	16,352.60	37,150.62	22,849.38	0.00	22,849.38	38.08%
1-4-58195-000	Incentive Pays	\$ 10,000.00	1,068.00	2,670.00	7,330.00	0.00	7,330.00	73.30%
1-4-58197-010	Technology Stipend	\$ 1,000.00	85.00	170.00	830.00	0.00	830.00	83.00%
1-4-58199-000	Duty Accrual Payout	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 39,500.00	6,362.01	13,113.50	26,386.50	0.00	26,386.50	66.80%
1-4-58210-000	ER Deferred Comp Contrib	\$ 5,000.00	589.09	1,272.83	3,727.17	0.00	3,727.17	74.54%
1-4-58212-000	Health and Life Insurance	\$ 26,000.00	2,195.97	6,587.91	19,412.09	0.00	19,412.09	74.66%
1-4-58215-000	HRA-VEBA Contribution	\$ 4,300.00	1,071.19	2,362.47	1,937.53	0.00	1,937.53	45.06%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 15,000.00	2,134.49	4,846.05	10,153.95	0.00	10,153.95	67.69%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	484.78	1,137.36	1,862.64	0.00	1,862.64	62.09%
E1 Sub Totals:		\$ 285,000.00	\$ 38,248.74	\$ 91,051.16	\$ 193,948.84	\$ -	\$ 193,948.84	68.05%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	5,471.28	12,628.41	2,371.59	87.00	2,284.59	15.23%
1-4-60223-014	Training Props & Equipment	\$ 8,000.00	1,768.50	2,134.70	5,865.30	11.76	5,853.54	73.17%
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	358.00	1,642.00	17.25	1,624.75	81.24%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	3,175.07	16,824.93	0.00	16,824.93	84.12%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	200.00	800.00	0.00	800.00	80.00%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	3,294.78	3,944.67	5,055.33	0.00	5,055.33	56.17%
1-4-60449-000	Meeting Travel Expenses	\$ 10,000.00	0.00	1,153.05	8,846.95	0.00	8,846.95	88.47%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	9,036.50	42,827.14	26,172.86	0.00	26,172.86	37.93%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 23,000.00	5,593.81	11,180.81	11,819.19	375.00	11,444.19	49.76%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	920.00	1,095.00	8,905.00	0.00	8,905.00	89.05%
1-4-60455-005	Training/Conferences; Risk Reduction	\$ 2,000.00	0.00	1,928.00	72.00	0.00	72.00	3.60%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	0.00	32.50	9,967.50	1,800.00	8,167.50	81.68%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	2,357.84	6,784.26	3,215.74	0.00	3,215.74	32.16%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	619.38	2,897.88	3,102.12	0.00	3,102.12	51.70%
E2 Sub Totals:		\$ 204,000.00	\$ 29,062.09	\$ 90,339.49	\$ 113,660.51	\$ 2,291.01	\$ 111,369.50	54.59%
Training Total		\$ 489,000.00	\$ 67,310.83	\$ 181,390.65	\$ 307,609.35	\$ 2,291.01	\$ 305,318.34	62.44%
Dept 1-5	STRATEGIC SERVICES							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 60,000.00	0.00	11,445.96	48,554.04	0.00	48,554.04	80.92%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 145,000.00	0.00	60,551.60	84,448.40	0.00	84,448.40	58.24%
1-5-57125-000	Facilities/Logistics Technician	\$ 66,000.00	5,017.60	32,577.60	33,422.40	0.00	33,422.40	50.64%
1-5-57130-000	Community Risk Reduction Captain	\$ 112,000.00	8,478.41	55,048.05	56,951.95	0.00	56,951.95	50.85%
1-5-58100-000	Part Time; Logistics Support	\$ 18,500.00	1,363.20	8,497.35	10,002.65	0.00	10,002.65	54.07%
1-5-58100-010	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-58192-000	Overtime	\$ 5,000.00	0.00	635.88	4,364.12	0.00	4,364.12	87.28%
1-5-58195-000	Incentive Pays	\$ 30,500.00	1,244.00	12,616.00	17,884.00	0.00	17,884.00	58.64%
1-5-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	1,785.00	1,215.00	0.00	1,215.00	40.50%
1-5-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 10,000.00	0.00	1,110.75	8,889.25	0.00	8,889.25	88.89%
1-5-58201-000	Retirement (PERS)	\$ 97,000.00	3,300.61	38,909.51	58,090.49	0.00	58,090.49	59.89%
1-5-58210-000	ER Deferred Comp Contrib	\$ 15,000.00	402.68	4,717.02	10,282.98	0.00	10,282.98	68.55%
1-5-58212-000	Health and Life Insurance	\$ 120,000.00	4,438.17	51,945.95	68,054.05	0.00	68,054.05	56.71%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,400.00	858.23	8,584.87	10,815.13	0.00	10,815.13	55.75%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 35,000.00	1,176.27	13,496.69	21,503.31	0.00	21,503.31	61.44%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	19.45	212.13	787.87	0.00	787.87	78.79%
E1 Sub Totals:		\$ 750,000.00	\$ 26,553.62	\$ 302,134.36	\$ 447,865.64	\$ -	\$ 447,865.64	59.72%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 55,000.00	2,872.82	18,595.56	36,404.44	0.00	36,404.44	66.19%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,364.12	18,270.50	16,729.50	58.50	16,671.00	47.63%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	9,143.16	37,749.49	42,250.51	360.95	41,889.56	52.36%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	150.11	2,100.68	2,899.32	21.98	2,877.34	57.55%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-007	Supplies; Miscellaneous	\$ 2,000.00	0.00	309.36	1,690.64	0.00	1,690.64	84.53%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	360.58	1,100.19	4,899.81	0.00	4,899.81	81.66%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	469.99	4,858.31	12,141.69	0.00	12,141.69	71.42%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	599.75	2,281.14	10,718.86	77.23	10,641.63	81.86%
1-5-60230-000	Fuel and Lubricants	\$ 100,000.00	11,907.39	63,878.14	36,121.86	1,834.18	34,287.68	34.29%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 250,000.00	36,648.36	146,121.31	103,878.69	143.20	103,735.49	41.49%
1-5-60251-110	Building & Grounds; WC Station	\$ 23,000.00	499.99	10,923.40	12,076.60	0.00	12,076.60	52.51%
1-5-60251-111	Building & Grounds; CP Station	\$ 33,000.00	541.71	9,657.13	23,342.87	0.00	23,342.87	70.74%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	70.00	1,012.97	3,987.03	59.24	3,927.79	78.56%
1-5-60251-113	Building & Grounds; SV Station	\$ 6,000.00	2,570.00	2,893.94	3,106.06	0.00	3,106.06	51.77%
1-5-60251-114	Building & Grounds; GH Station	\$ 5,000.00	260.00	1,317.71	3,682.29	0.00	3,682.29	73.65%
1-5-60251-115	Building & Grounds; AL Station	\$ 15,000.00	224.00	426.76	14,573.24	0.00	14,573.24	97.15%
1-5-60251-116	Building & Grounds; EP Station	\$ 30,000.00	3,441.28	7,294.93	22,705.07	0.00	22,705.07	75.68%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	487.76	2,512.24	0.00	2,512.24	83.74%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 13,000.00	467.76	10,854.14	2,145.86	0.00	2,145.86	16.51%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 32,000.00	0.00	12,401.87	19,598.13	0.00	19,598.13	61.24%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 25,000.00	1,615.00	15,154.23	9,845.77	0.00	9,845.77	39.38%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	0.00	1,975.47	24.53	0.00	24.53	1.23%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	350.00	1,897.82	102.18	0.00	102.18	5.11%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	0.00	1,152.93	8,847.07	0.00	8,847.07	88.47%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	829.00	859.00	4,141.00	24.69	4,116.31	82.33%
1-5-60265-000	Community Risk Reduction	\$ 60,000.00	9,263.66	10,439.09	49,560.91	0.00	49,560.91	82.60%
1-5-60267-000	Community Care Program	\$ 13,500.00	988.81	2,316.15	11,183.85	0.00	11,183.85	82.84%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	0.00	8,139.56	-139.56	0.00	-139.56	-1.74%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	120.00	880.00	0.00	880.00	88.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	3,219.93	13,137.83	21,862.17	0.00	21,862.17	62.46%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,538.41	9,592.75	13,407.25	0.00	13,407.25	58.29%
1-5-60500-112	Utilities; DB	\$ 14,000.00	395.12	2,574.29	11,425.71	0.00	11,425.71	81.61%
1-5-60500-113	Utilities; SV	\$ 14,000.00	283.71	1,862.56	12,137.44	0.00	12,137.44	86.70%
1-5-60500-114	Utilities; GH	\$ 14,000.00	907.89	4,384.88	9,615.12	0.00	9,615.12	68.68%
1-5-60500-115	Utilities; AL	\$ 10,000.00	388.82	2,577.64	7,422.36	0.00	7,422.36	74.22%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,939.19	9,539.11	13,460.89	0.00	13,460.89	58.53%
1-5-60500-117	Utilities; TR	\$ 5,000.00	237.99	1,201.40	3,798.60	0.00	3,798.60	75.97%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,662.80	8,268.57	14,731.43	0.00	14,731.43	64.05%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,436.49	7,427.93	7,572.07	0.00	7,572.07	50.48%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,934.26	14,878.65	22,121.35	0.00	22,121.35	59.79%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	297.46	1,456.64	3,543.36	0.00	3,543.36	70.87%
E2 Sub Totals:		\$ 1,073,000.00	\$ 101,879.56	\$ 471,491.79	\$ 601,508.21	\$ 2,579.97	\$ 598,928.24	55.82%
Strategic Services Total		\$ 1,823,000.00	\$ 128,433.18	\$ 773,626.15	\$ 1,049,373.85	\$ 2,579.97	\$ 1,046,793.88	57.42%
Dept 1-7	TECHNOLOGY							
	PERSONNEL SERVICES							
1-7-51145-000	Info Tech Administrator	\$ 106,000.00	8,075.21	52,430.02	53,569.98	0.00	53,569.98	50.54%
1-7-58194-000	Incentive Pays	\$ 3,700.00	282.00	1,833.00	1,867.00	0.00	1,867.00	50.46%
1-7-58196-000	Longevity Pay	\$ 2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-7-58200-000	Vacation Payout	\$ 5,000.00	4,845.12	4,845.12	154.88	0.00	154.88	3.10%
1-7-58201-000	Retirement (PERS)	\$ 16,500.00	1,208.46	7,846.48	8,653.52	0.00	8,653.52	52.45%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,700.00	480.00	2,880.00	2,820.00	0.00	2,820.00	49.47%
1-7-58212-000	Health and Life Insurances	\$ 15,000.00	1,230.55	8,676.04	6,323.96	0.00	6,323.96	42.16%
1-7-58215-000	HRA-VEBA Contribution	\$ 4,300.00	361.30	2,167.80	2,132.20	0.00	2,132.20	49.59%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 9,000.00	1,005.22	4,493.23	4,506.77	0.00	4,506.77	50.08%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	5.73	36.37	463.63	0.00	463.63	92.73%
	E1 Sub Totals:	\$ 169,400.00	\$ 17,493.59	\$ 85,208.06	\$ 84,191.94	\$ -	\$ 84,191.94	49.70%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 71,000.00	1,506.96	34,639.25	36,360.75	0.00	36,360.75	51.21%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	2,941.64	2,807.88	17,192.12	0.00	17,192.12	85.96%
1-7-60240-000	Licenses and Subscriptions	\$ 167,300.00	4,972.44	100,037.52	67,262.48	0.00	67,262.48	40.20%
1-7-60241-000	Technical Support	\$ 13,000.00	0.00	1,137.50	11,862.50	0.00	11,862.50	91.25%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,500.00	1,047.41	3,098.13	4,401.87	0.00	4,401.87	58.69%
1-7-60253-000	M&R; Communication Devices	\$ 10,000.00	1,028.92	1,653.53	8,346.47	250.00	8,096.47	80.96%
1-7-60290-000	Communication Services	\$ 35,000.00	3,189.40	11,993.64	23,006.36	0.00	23,006.36	65.73%
	E2 Sub Totals:	\$ 323,800.00	\$ 14,686.77	\$ 155,367.45	\$ 168,432.55	\$ 250.00	\$ 168,182.55	51.94%
	Technology Total	\$ 493,200.00	\$ 32,180.36	\$ 240,575.51	\$ 252,624.49	\$ 250.00	\$ 252,374.49	51.17%
Dept 1-9	NON-DEPARTMENTAL							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 55,000.00	55,000.00	55,000.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 795,000.00	0.00	0.00	795,000.00	0.00	795,000.00	100.00%
	E5 Sub Totals:	\$ 795,000.00	\$ -	\$ -	\$ 795,000.00	\$ -	\$ 795,000.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 386,000.00	0.00	192,000.00	194,000.00	0.00	194,000.00	50.26%
1-9-80011-000	Debt Service Interest	\$ 62,700.00	0.00	32,353.20	30,346.80	0.00	30,346.80	48.40%
	E6 Sub Totals:	\$ 448,700.00	\$ -	\$ 224,353.20	\$ 224,346.80	\$ -	\$ 224,346.80	50.00%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,225,000.00	0.00	0.00	4,225,000.00	0.00	4,225,000.00	100.00%
	E8 Sub Totals:	\$ 4,225,000.00	\$ -	\$ -	\$ 4,225,000.00	\$ -	\$ 4,225,000.00	100.00%
	Non-Departmental Total	\$ 5,523,700.00	\$ 55,000.00	\$ 279,353.20	\$ 5,244,346.80	\$ -	\$ 5,244,346.80	94.94%
	General Fund Total	\$ 22,394,000.00	\$ 1,355,994.40	\$ 8,314,817.49	\$ 14,079,182.51	\$ 297,799.02	\$ 13,781,383.49	61.54%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 10,000.00	18,285.00	18,285.00	-8,285.00	0.00	-8,285.00	-82.85%
5-8-70531-000	Apparatus and Vehicles	\$ 1,005,000.00	0.00	120,026.14	884,973.86	89,599.74	795,374.12	79.14%
5-8-70532-000	Land and Improvements	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
5-8-70533-000	Bldg Const and Improvements	\$ 180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00%
	E3 Sub Totals:	\$ 1,196,000.00	\$ 18,285.00	\$ 138,311.14	\$ 1,057,688.86	\$ 89,599.74	\$ 968,089.12	80.94%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 121,600.00	0.00	0.00	121,600.00	0.00	121,600.00	100.00%
	E5 Sub Totals:	\$ 121,600.00	\$ -	\$ -	\$ 121,600.00	\$ -	\$ 121,600.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 3,878,400.00	0.00	0.00	3,878,400.00	0.00	3,878,400.00	100.00%
	E9 Sub Totals:	\$ 3,878,400.00	\$ -	\$ -	\$ 3,878,400.00	\$ -	\$ 3,878,400.00	100.00%
	Capital Fund Total	\$ 5,196,000.00	\$ 18,285.00	\$ 138,311.14	\$ 5,057,688.86	\$ 89,599.74	\$ 4,968,089.12	95.61%
	Report Totals:	\$ 27,590,000.00	\$ 1,374,279.40	\$ 8,453,128.63	\$ 19,136,871.37	\$ 387,398.76	\$ 18,749,472.61	67.96%

Accounts Payable

Transactions by Account and Department

Period: 06 - DECEMBER

Fiscal Year 2022-2023

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	10,093.40
1-1-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	1,041.26
1-1-60222-000	ODP Business Solutions, LLC	Office Supplies	12/07/2022	44044	123.44
1-1-60222-000	ODP Business Solutions, LLC	Office Supplies	12/07/2022	44044	18.02
1-1-60222-000	ODP Business Solutions, LLC	Ink Cartridges (8)	12/14/2022	44079	149.50
1-1-60222-000	ODP Business Solutions, LLC	Toner Cartridge	12/22/2022	44110	97.42
1-1-60222-000	Wells Fargo Bank Visa Cards	SD Visa; Sticker Paper	12/13/2022	0	12.90
1-1-60223-001	Central Point Chamber of Commerce	2023 Denim and Diamonds Banquet/ Auction Table Sponsorship	12/07/2022	44015	750.00
1-1-60223-001	Michael L Lee	Logo Design Work for RVFRA	12/14/2022	44077	1,100.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Kitchen Supplies for ADM	12/13/2022	0	191.12
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Promotion Certificate Wall Plaque	12/13/2022	0	16.99
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Dry Erase Board for Training Office	12/13/2022	0	289.99
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Anti-Fatigue Standing Mat for RRC	12/13/2022	0	40.47
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; FC Promotional Decorations and Food	12/13/2022	0	507.31
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Dessert for D3 Auction Prize (Crater Foundation)	12/13/2022	0	32.69
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	12/22/2022	44097	104.50
1-1-60223-002	Wells Fargo Bank Visa Cards	KH Visa; Statement Adjustments	12/13/2022	0	390.30
1-1-60270-000	Bravio Communications, LLC	December Lobbyist/Legislative Services	12/22/2022	44102	1,000.00
1-1-60270-000	Centerpoint	EAP Services for December	12/07/2022	44014	2,480.38
1-1-60270-000	Plan + Results, LLC	Consulting/ Advisory Services for November	12/14/2022	44085	5,416.00
1-1-60370-000	Special Districts	Pro-Rated Ins Coverage Addition of (2) Ford F150 Pickups	12/22/2022	44116	104.00
1-1-60410-000	NFPA	Annual Membership Dues for Hussey	12/22/2022	44109	175.00
1-1-60410-000	Oregon Fire Service Museum	Annual Membership Dues	12/14/2022	44081	240.00
1-1-60410-000	Rogue Valley Council of Governments	Annual Membership Dues	12/22/2022	44112	155.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MH Visa; Annual Dropbox Subscription for Hussey	12/13/2022	0	119.88
1-1-60430-001	Rosebud Media LLC	Budget Committee Vacancy Notices (2)	12/14/2022	44086	114.72
1-1-60430-001	Rosebud Media LLC	December BOD Meeting Notice	12/22/2022	44113	51.45
1-1-60490-000	Oregonian Media Group	Advertisement for Firefighter Position Announcement	12/14/2022	44082	575.00
1-1-60490-000	Rosebud Media LLC	Civil Service Meeting Notice on 12/13/ 22	12/22/2022	44113	39.20
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food for Firefighter Panel Evaluators	12/13/2022	0	57.50
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Canva Subscription for Recruitment Materials	12/13/2022	0	14.99
1-1-60491-000	UPS	October Shipping Charges	12/07/2022	44054	50.71
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; November Postage Subscription (SendPro)	12/13/2022	0	4.99
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Postage	12/13/2022	0	10.40
Sub Total Dept 1:					\$25,568.53

Account No	Vendor	Description	GL Date	Check No	Amount
OPERATIONS DEPARTMENT					
1-2-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	94,501.50
1-2-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	10,263.58
1-2-60223-007	Wells Fargo Bank Visa Cards	MC Visa; Food Items for Community Care Meeting	12/13/2022	0	23.33
1-2-60225-001	Wisdom Signs	Decals for Helmets	12/14/2022	44095	200.00
1-2-60225-003	Cascade Fire Equipment	6' Lockwood Hook for Apparatus	12/07/2022	44013	185.00
1-2-60225-003	Crater Chain Saw Co.	New Chains for Chainsaw (4)	12/07/2022	44022	820.00
1-2-60225-003	Eagle Point Hardware	Tools/Spray Paint for Apparatus	12/07/2022	44024	62.93
1-2-60225-003	Grange Co-op	Screws/Wire Nuts for SE18-01 Toolbox	12/07/2022	44027	22.56
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Apparatus Equipment	12/13/2022	0	54.85
1-2-60225-003	Wells Fargo Bank Visa Cards	JA Visa; Garmin for SE18-02	12/13/2022	0	99.00
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Flashlights	12/13/2022	0	463.92
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Batteries	12/13/2022	0	15.98
1-2-60225-006	Southern Oregon Embroidery	Patches/Embroidery for TRT Bags	12/14/2022	44088	186.00
1-2-60225-006	Yates Gear Inc.	Uniform Rappel Belts (10)	12/07/2022	44056	381.80
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Rehab Supplies	12/13/2022	0	13.49
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Restock Rehab Gatorade	12/13/2022	0	179.44
1-2-60254-000	Industrial Source	Fire Extinguisher Service at Volunteer Stations	12/07/2022	44032	756.02
1-2-60412-000	Minuteman Press	RVFRSO Books (75)	12/14/2022	44078	984.28
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 and 2 Report on Vol Heiller	12/22/2022	44104	110.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 Report on Vol Olver	12/22/2022	44104	20.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 and 2 Report on Vol Henneman	12/22/2022	44104	110.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 and 2 Report on Vol Harper	12/22/2022	44104	110.00
1-2-65003-000	Cascade Fire Equipment	Response Boots for Student Smith	12/14/2022	44067	315.00
1-2-65003-000	Extreme Products	Student Firefighter Name Bars (6)	12/22/2022	44105	86.00
1-2-65005-000	Kerrigan Kellen	Reimb Tuition for EMT Certification	12/14/2022	44076	1,928.00
1-2-65007-000	OFDDA/LOSAP	Annual LOSAP Administration Fee	12/07/2022	44045	200.00
Sub Total Dept 2:					\$112,092.68
FIRE AND LIFE SAFETY DEPARTMENT					
1-3-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	7,718.40
1-3-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	825.08
1-3-60223-004	58 Spearco	6"x12" Address Signs (300)	12/14/2022	44059	1,737.00
1-3-60223-004	58 Spearco	Address Sign Reflective Numbers (300)	12/14/2022	44059	226.38
1-3-60410-000	IAAI Oregon Chapter 31	Annual Membership Dues for Patterson	12/14/2022	44074	65.00
1-3-60410-000	IAAI Oregon Chapter 31	Annual Membership Dues for Darnell	12/14/2022	44074	65.00
1-3-60410-000	IAAI Oregon Chapter 31	Annual Membership Dues for Miller	12/14/2022	44074	65.00
1-3-60412-000	Wells Fargo Bank Visa Cards	JP Visa; 2022 New Fire Code Books	12/13/2022	0	1,222.05
Sub Total Dept 3:					\$11,923.91

Account No	Vendor	Description	GL Date	Check No	Amount
TRAINING DEPARTMENT					
1-4-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	2,102.70
1-4-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	206.27
1-4-60223-012	Medford Builders Exchange	Printing of Jan-Jun 2023 24x36 Training Calendars (14)	12/07/2022	44036	126.00
1-4-60223-012	Medford Builders Exchange	Printing of Jan-Jun 2023 18x24 Training Calendars (18)	12/07/2022	44036	108.00
1-4-60223-012	ODP Business Solutions, LLC	Markers for Training	12/07/2022	44044	33.48
1-4-60223-012	ODP Business Solutions, LLC	Markers for Training	12/07/2022	44044	41.45
1-4-60223-012	Sea Western Fire Fighting Equipment	Smoke Liquid (50 Gal)	12/07/2022	44051	2,620.00
1-4-60223-012	Stewards Porta Potties	Final Toilet Rental for RCC Academy (11/30/22-12/8/22)	12/14/2022	44090	50.00
1-4-60223-012	Wells Fargo Bank Visa Cards	JoP Visa; Training Dump Bin	12/13/2022	0	1,783.35
1-4-60223-012	Wells Fargo Bank Visa Cards	KH Visa; Lunch for Training Event	12/13/2022	0	110.00
1-4-60223-012	Wells Fargo Bank Visa Cards	KH Visa; Freezer Chest for Manikins	12/13/2022	0	599.00
1-4-60223-014	Hughes Lumber Company	Material for Burn Prop	12/07/2022	44031	376.15
1-4-60223-014	Hughes Lumber Company	Material for Burn Prop	12/14/2022	44071	164.35
1-4-60223-014	Wells Fargo Bank Visa Cards	JuB Visa; Mini Anne Manikins (2)	12/13/2022	0	1,228.00
1-4-60412-000	Across the Street Productions	Blue Card Annual Career Renewal (26)	12/22/2022	44098	3,031.95
1-4-60412-000	Wells Fargo Bank Visa Cards	WC Visa; EQI Books (7) for Officer Academy	12/13/2022	0	262.83
1-4-60455-001	Shannon Deutschman	Reimb Winter 2023 Tuition Towards Masters Degree	12/14/2022	44069	1,720.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare to Nexus 911 Conference in VA	12/13/2022	0	69.82
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg for US Fire Administrator Mtg in DC (to be reimb)	12/13/2022	0	1,043.75
1-4-60455-001	Wells Fargo Bank Visa Cards	KH Visa; Reg for Online Social Media Strat Summit for Didion	12/13/2022	0	549.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg Dep for FORCE Conf in MT for Hussey	12/13/2022	0	269.68
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg for Nexus 911 Conference in VA	12/13/2022	0	784.89
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; Annual Governmental GAAP Update	12/13/2022	0	180.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg Dep for FORCE Conf in MT for Bates	12/13/2022	0	258.48
1-4-60455-001	Western Fire Chiefs Assoc	Reg at FORCE Conference in MT for Hussey	12/14/2022	44094	550.00
1-4-60455-001	Western Fire Chiefs Assoc	Reg at FORCE Conference in MT for Bates	12/14/2022	44094	550.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Linville	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Hornbrook	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Simonsen	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Gordon	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Swillinger	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Anders	12/07/2022	44048	595.00
1-4-60455-003	Rogue Interagency Training Association	Reg at Fire Officer Academy for Tacchini	12/07/2022	44048	595.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SD Visa; Airfare for BC Big Box Trng in AZ for Cohee/Lockwood	12/13/2022	0	914.40
1-4-60455-003	Wells Fargo Bank Visa Cards	SD Visa; Ldg/Car for BC Big Box Trng in AZ for Cohee/Lockwood	12/13/2022	0	514.41
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at Advanced Fire/ Arson Investigation Class for Darnell	12/14/2022	44073	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at Advanced Fire/ Arson Investigation Class for Northrop	12/14/2022	44073	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at Advanced Fire/ Arson Investigation Class for Miller	12/14/2022	44073	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at Advanced Fire/ Arson Investigation Class for Simonsen	12/14/2022	44073	230.00
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Ldg at IAFC Technology Conference in TX	12/13/2022	0	759.60
1-4-60455-007	Wells Fargo Bank Visa Cards	IK Visa; Ldg at IAFC Technology Conference in TX	12/13/2022	0	759.60
1-4-60455-007	Wells Fargo Bank Visa Cards	PR Visa; Bag Fee from IAFC Technology Conference in TX	12/13/2022	0	35.00
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at IAFC Technology Conf in TX	12/13/2022	0	759.60

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Uber Fare from IAFC Technology Conf in TX	12/13/2022	0	37.63
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Food at IAFC Technology Conf in TX	12/13/2022	0	6.41
1-4-60455-008	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at EMS Conference in Bend	12/13/2022	0	619.38
Sub Total Dept 4:					\$28,310.18
STRATEGIC SERVICES DEPARTMENT					
1-5-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	5,046.70
1-5-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	520.63
1-5-58213-000	Cascade Fire Equipment	Response Boots for Simonsen	12/07/2022	44013	295.00
1-5-58213-000	Sea Western Fire Fighting Equipment	Lion Uniform Pants (4) for Bradley	12/14/2022	44087	675.88
1-5-58213-000	Sea Western Fire Fighting Equipment	Lion Uniform Pants (2) for Stock	12/22/2022	44114	345.04
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Class A Uniform Jacket/Pants for CAO	12/13/2022	0	677.85
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boots for Mattson	12/13/2022	0	185.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; 1/4 Zip Sweatshirts (2) for Admin	12/13/2022	0	140.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Class A Dry Cleaning for (3)	12/13/2022	0	149.25
1-5-58213-000	Wells Fargo Bank Visa Cards	JA Visa; Patch for Jacket	12/13/2022	0	10.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SD Visa; Lapel Bugles for DCRR	12/13/2022	0	56.10
1-5-58213-000	Wells Fargo Bank Visa Cards	SD Visa; Gold 5 Crossed Bugle for Hussey	12/13/2022	0	24.20
1-5-58213-000	Wells Fargo Bank Visa Cards	JA Visa; Demo Ultra Escape Boonie Sunhat	12/13/2022	0	31.50
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Class A Jacket Alterations for (3)	12/13/2022	0	98.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boots for Simonsen	12/13/2022	0	185.00
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at WC	12/07/2022	44018	811.99
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at EP	12/07/2022	44018	433.82
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at CP	12/07/2022	44018	342.53
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at FSC	12/07/2022	44018	222.99
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at SNC	12/07/2022	44018	842.88
1-5-60221-000	Cintas	November Janitorial Supplies/Laundry Service at ADM	12/07/2022	44018	111.84
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Janitorial Supplies	12/13/2022	0	52.64
1-5-60221-000	Kelly's	Laundry Detergent	12/07/2022	44033	482.43
1-5-60221-000	WCP Solutions	Spray Bottles (90)	12/14/2022	44092	63.00
1-5-60223-003	Airgas USA, LLC	November Medical Cylinder Rental (WC)	12/14/2022	44061	253.50
1-5-60223-003	Airgas USA, LLC	November Medical Cylinder Rental (CP)	12/14/2022	44061	140.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/07/2022	44012	762.58
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/07/2022	44012	142.50
1-5-60223-003	Bound Tree Medical, LLC	Credit for Return of Medical Supplies	12/14/2022	44064	-249.90
1-5-60223-003	Bound Tree Medical, LLC	Credit for Return of Medical Supplies	12/14/2022	44064	-171.12
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	51.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	880.46
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	100.68
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	479.42
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	45.29
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/14/2022	44064	340.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	12/22/2022	44101	284.50
1-5-60223-003	Industrial Source	Medical O2 Cylinder Hydro Testing	12/14/2022	44075	62.96

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	12/07/2022	44035	209.60
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO162	12/07/2022	44039	1,066.71
1-5-60223-003	Mercy Flights Inc.	Balance of Medical Supplies - SO136	12/07/2022	44039	471.77
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO159	12/07/2022	44039	1,293.92
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO115	12/07/2022	44039	343.70
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO164	12/22/2022	44108	940.85
1-5-60223-003	Rogue Disposal Environmental Services	Bio-Waste Disposal at WC on 11/1/22	12/07/2022	44047	59.08
1-5-60223-003	Stryker Sales Corporation	Medical Supplies	12/14/2022	44091	148.75
1-5-60223-003	Stryker Sales Corporation	Medical Supplies	12/22/2022	44117	157.67
1-5-60223-003	Stryker Sales Corporation	Medical Supplies	12/22/2022	44117	297.56
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	12/13/2022	0	454.03
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	12/13/2022	0	16.69
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	12/13/2022	0	23.99
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	12/13/2022	0	222.90
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	12/13/2022	0	313.57
1-5-60223-006	Coastal - White City	Gorilla Glue	12/07/2022	44021	9.99
1-5-60223-006	Napa Auto Parts	Battery Pliers	12/07/2022	44042	29.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Tools	12/13/2022	0	12.95
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Chemical Fuel Pumps (2)	12/13/2022	0	97.18
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Restock Station Coffee (18)	12/13/2022	0	287.82
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Restock Station Sugar (24)	12/13/2022	0	72.76
1-5-60223-015	Wells Fargo Bank Visa Cards	MH Visa; Office Furniture for FC Office	12/13/2022	0	469.99
1-5-60223-016	Coastal - White City	Squirrel Traps	12/07/2022	44021	41.99
1-5-60223-016	Grange Co-op	Fly Swatters (3)	12/07/2022	44027	3.87
1-5-60223-016	Grover Electric and Plumbing Supply	Light Bulbs	12/07/2022	44028	199.50
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Facility Supplies	12/13/2022	0	79.44
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Facility Supplies	12/13/2022	0	27.90
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Return of Hose Repair Parts	12/13/2022	0	-35.34
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Kitchen Supplies	12/13/2022	0	11.82
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; BBQ Brushes	12/13/2022	0	13.64
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Kitchen Supplies for CC	12/13/2022	0	7.86
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Boot Brush Cleaner	12/13/2022	0	21.99
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Hose Repair Parts	12/13/2022	0	51.08
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Block Heater for Stock	12/13/2022	0	176.00
1-5-60230-000	Blue Star Gas	Propane	12/07/2022	44011	38.13
1-5-60230-000	Blue Star Gas	Propane	12/14/2022	44063	82.05
1-5-60230-000	Blue Star Gas	Propane (AL) 308 Gal	12/14/2022	44063	1,435.42
1-5-60230-000	Fire Rescue Equipment NW, LLC	Hydraulic Oil for Holmatro Equipment	12/07/2022	44025	161.72
1-5-60230-000	Hays Oil Co.	Fuel	12/07/2022	44029	1,312.73
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (599 Gal Diesel)	12/07/2022	44029	2,643.75
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (250 Gal Diesel)	12/07/2022	44029	1,133.95
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (500 Gal Diesel)	12/07/2022	44029	1,756.65
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (240 Gal Diesel)	12/07/2022	44029	1,036.51
1-5-60230-000	Hays Oil Co.	Fuel	12/07/2022	44029	2,306.48

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60250-000	Butler Ford Inc	Oil Change and Service on SV19-01	12/14/2022	44065	201.06
1-5-60250-000	Les Schwab Warehouse Center	Flat Repair on SE14-01	12/22/2022	44107	45.99
1-5-60250-000	City of Medford	Service on SE14-02	12/14/2022	44068	14,546.45
1-5-60250-000	City of Medford	Service on SE18-02	12/14/2022	44068	20,594.11
1-5-60250-000	City of Medford	Credit for Service on SE05-01	12/14/2022	44068	-4,629.95
1-5-60250-000	City of Medford	Service on SE18-01	12/14/2022	44068	3,616.98
1-5-60250-000	City of Medford	Service on SV15-01	12/14/2022	44068	1,854.63
1-5-60250-000	City of Medford	Service on SE14-01	12/14/2022	44068	217.40
1-5-60250-000	Napa Auto Parts	Air Fitting for TN17-01	12/07/2022	44042	14.24
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Vehicle Parts for DFM	12/13/2022	0	187.45
1-5-60251-110	Action Pest Control	Pest Control at WC	12/14/2022	44060	35.00
1-5-60251-110	Eagle Point Hardware	Dryer Duct for WC	12/07/2022	44024	9.99
1-5-60251-110	Northern Pacific Landscape	NovemberLandscape Maint at WC	12/07/2022	44043	320.00
1-5-60251-110	Welburn Electric, Inc.	Electrical Diagnosis at WC	12/14/2022	44093	135.00
1-5-60251-111	Action Pest Control	Pest Control at CP	12/14/2022	44060	70.00
1-5-60251-111	Grover Electric and Plumbing Supply	Parts for Drinking Fountain at CP	12/07/2022	44028	72.01
1-5-60251-111	Grover Electric and Plumbing Supply	Light Fixture Diffuser for CP	12/07/2022	44028	66.60
1-5-60251-111	Grover Electric and Plumbing Supply	Parts for Drinking Fountain at CP	12/07/2022	44028	14.74
1-5-60251-111	Grover Electric and Plumbing Supply	Parts for Drinking Fountain at CP	12/07/2022	44028	5.00
1-5-60251-111	Grover Electric and Plumbing Supply	Faucet Parts for CP	12/07/2022	44028	4.49
1-5-60251-111	Northern Pacific Landscape	November Landscape Maint at CP	12/07/2022	44043	200.00
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	12/14/2022	44089	68.58
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Drinking Fountain Repair Parts for CP	12/13/2022	0	40.29
1-5-60251-112	Action Pest Control	Pest Control at DB	12/14/2022	44060	70.00
1-5-60251-113	Action Pest Control	Pest Control at SV	12/14/2022	44060	70.00
1-5-60251-113	Oregon Dept of Administrative Services	Kohler Generator	12/14/2022	44080	2,500.00
1-5-60251-114	Action Pest Control	Pest Control at GH	12/14/2022	44060	70.00
1-5-60251-114	Northern Pacific Landscape	November Landscape Maint at GH	12/07/2022	44043	190.00
1-5-60251-115	Action Pest Control	Pest Control at AL	12/14/2022	44060	70.00
1-5-60251-115	American Industrial Door LLC	Garage Door Weatherstripping for AL	12/22/2022	44099	154.00
1-5-60251-116	Action Pest Control	Pest Control at EP	12/14/2022	44060	70.00
1-5-60251-116	American Industrial Door LLC	Overhead Door Repair at EP	12/14/2022	44062	3,122.70
1-5-60251-116	Northern Pacific Landscape	November Landscape Maint at EP	12/07/2022	44043	180.00
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	12/14/2022	44089	68.58
1-5-60251-118	Action Pest Control	Pest Control at SNC	12/14/2022	44060	70.00
1-5-60251-118	Ken's Pro Carpet Clean	Carpet Cleaning at SNC	12/07/2022	44034	137.76
1-5-60251-118	Northern Pacific Landscape	November Landscape Maint at SNC	12/07/2022	44043	260.00
1-5-60251-121	Action Pest Control	Pest Control at ADM	12/14/2022	44060	35.00
1-5-60251-121	Medical Eradication Services	ADM Janitorial for November	12/07/2022	44038	1,400.00
1-5-60251-121	Northern Pacific Landscape	November Landscape Maint at ADM	12/07/2022	44043	180.00
1-5-60251-123	Medical Eradication Services	FSC Janitorial for November	12/07/2022	44038	350.00
1-5-60255-000	Tony Roth	Washer Extractor Repair at WC	12/07/2022	44050	760.00
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Dryer Repair Part for WC	12/13/2022	0	45.00
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Updesk Repair	12/13/2022	0	24.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60265-000	Enviro Chipper	Debris Removal for WL Fuels Collection Site at DB (Nov)	12/14/2022	44070	8,300.00
1-5-60265-000	Rogue Transfer & Recycling, LLC	Dump Fee for RVFP Co-Op Storage Cleanout	12/22/2022	44111	26.70
1-5-60265-000	Wells Fargo Bank Visa Cards	JoP Visa; Smoke Alarms (60)	12/13/2022	0	896.40
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; Lunch for Chipper Crew	12/13/2022	0	40.56
1-5-60267-000	Minuteman Press	Promotional Ink Pens (300) for CC	12/07/2022	44040	144.49
1-5-60267-000	Minuteman Press	Promotional Magnets (500) for CC	12/07/2022	44040	224.64
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Sensory Kits	12/13/2022	0	619.68
1-5-60500-110	Avista	Natural Gas (WC)	12/07/2022	44010	1,132.04
1-5-60500-110	Charter Communications	Cable TV Service (WC)	12/07/2022	44017	110.54
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	12/14/2022	44072	148.49
1-5-60500-110	Medford Water Commission	Water (WC)	12/07/2022	44037	307.96
1-5-60500-110	Pacific Power	Electricity (WC)	12/14/2022	44083	888.56
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	12/07/2022	44046	302.38
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	12/07/2022	44049	329.96
1-5-60500-111	Avista	Natural Gas (CP)	12/07/2022	44010	369.62
1-5-60500-111	City of Central Point	Water (CP)	12/07/2022	44019	226.46
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	12/07/2022	44017	30.53
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	12/14/2022	44072	275.99
1-5-60500-111	Pacific Power	Electricity (CP)	12/14/2022	44083	422.76
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	12/07/2022	44046	167.20
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	12/07/2022	44049	45.85
1-5-60500-112	CenturyLink	Telephone (DB)	12/07/2022	44016	109.82
1-5-60500-112	CenturyLink	DSL Internet (DB)	12/07/2022	44016	9.99
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	12/14/2022	44083	30.59
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	12/14/2022	44083	41.14
1-5-60500-112	Pacific Power	Electricity (DB)	12/14/2022	44083	85.89
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	12/07/2022	44052	117.69
1-5-60500-113	Pacific Power	Electricity (SV)	12/14/2022	44083	98.59
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	12/14/2022	44083	128.16
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	12/07/2022	44052	56.96
1-5-60500-114	Avista	Natural Gas (GH)	12/07/2022	44010	423.74
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	12/07/2022	44017	30.52
1-5-60500-114	Charter Communications	Internet Service (GH)	12/07/2022	44017	169.98
1-5-60500-114	Pacific Power	Electricity (GH)	12/14/2022	44083	234.13
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	12/07/2022	44052	49.52
1-5-60500-115	CenturyLink	Telephone (AL)	12/07/2022	44016	83.40
1-5-60500-115	Pacific Power	Electricity (AL)	12/14/2022	44083	125.57
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	12/14/2022	44083	82.55
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	12/07/2022	44046	97.30
1-5-60500-116	Avista	Natural Gas (EP)	12/07/2022	44010	433.32
1-5-60500-116	CenturyLink	Telephone (EP)	12/07/2022	44016	402.13
1-5-60500-116	Charter Communications	Cable TV Service (EP)	12/07/2022	44017	122.88
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	12/07/2022	44020	91.09
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	12/14/2022	44072	275.99

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-116	Pacific Power	Electricity (EP)	12/14/2022	44083	508.91
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	12/07/2022	44052	104.87
1-5-60500-117	Avista	Natural Gas (TR)	12/07/2022	44010	17.34
1-5-60500-117	City of Central Point	Water (TR)	12/07/2022	44019	33.04
1-5-60500-117	Charter Communications	Internet Service (TR)	12/07/2022	44017	97.98
1-5-60500-117	Pacific Power	Electricity (TR)	12/14/2022	44083	64.43
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	12/07/2022	44049	25.20
1-5-60500-118	Avista	Natural Gas (SNC)	12/07/2022	44010	434.20
1-5-60500-118	City of Central Point	Water (SNC)	12/07/2022	44019	227.68
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	12/07/2022	44017	122.18
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	12/14/2022	44072	275.99
1-5-60500-118	Pacific Power	Electricity (SNC)	12/14/2022	44083	394.41
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	12/07/2022	44046	183.14
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	12/07/2022	44049	25.20
1-5-60500-120	Avista	Natural Gas (TC)	12/07/2022	44010	72.76
1-5-60500-120	Medford Water Commission	Water (TC)	12/07/2022	44037	1,114.67
1-5-60500-120	Pacific Power	Electricity (SIM)	12/14/2022	44083	49.08
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	12/07/2022	44049	199.98
1-5-60500-121	CenturyLink	Telephone (ADM)	12/07/2022	44016	1,073.39
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	12/07/2022	44016	56.87
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	12/07/2022	44017	100.02
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	12/14/2022	44072	148.49
1-5-60500-121	Medford Water Commission	Water (ADM)	12/07/2022	44037	109.06
1-5-60500-121	Pacific Power	Electricity (ADM)	12/14/2022	44083	1,446.43
1-5-60500-123	Avista	Natural Gas (FSC)	12/07/2022	44010	89.23
1-5-60500-123	Pacific Power	Electricity (FSC)	12/14/2022	44083	151.39
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	12/07/2022	44049	56.84
				Sub Total Dept 5:	\$107,446.89

TECHNOLOGY DEPARTMENT

1-7-58212-000	Regence Blue Cross	January Health Insurance Premium	12/23/2022	0	1,149.30
1-7-58212-000	Special Districts	January Dental, Life, AD&D Insurances	12/22/2022	44115	143.44
1-7-60223-011	Helix Information Services	Meraki MR44 Wireless Access Point	12/07/2022	44030	1,191.00
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Ram Mounting Plate	12/13/2022	0	31.43
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; (5) Charger Adapters for iPhones	12/13/2022	0	44.95
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; iPhone Case	12/13/2022	0	35.96
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Paramedic Protocol Apps (5)	12/13/2022	0	49.95
1-7-60223-011	Wells Fargo Bank Visa Cards	SD Visa; Flash Drives for Training/Ops	12/13/2022	0	22.79
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Medical Spanish Apps (5)	12/13/2022	0	29.95
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Power Inverter for CC	12/13/2022	0	50.98
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Simushare Apps (5)	12/13/2022	0	49.95
1-7-60223-013	Cut-Rate Batteries, LLC	Batteries (20) for Portable Radios	12/07/2022	44023	2,394.00
1-7-60223-013	Motorola Solutions, Inc.	Antennas for Portable Radios (25)	12/07/2022	44041	423.75
1-7-60223-013	Wells Fargo Bank Visa Cards	SD Visa; Portable Radio for TRT	12/13/2022	0	63.90

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60223-013	Wells Fargo Bank Visa Cards	SD Visa; Bag for Portable Radios/Parts	12/13/2022	0	59.99
1-7-60240-000	ArchiveSocial	Social Media Records Archive Annual Subscription	12/07/2022	44008	2,988.00
1-7-60240-000	PDQ.com	Annual Inventory Computer Monitoring Subscription	12/14/2022	44084	562.50
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Annual Subscription for Teamviewer	12/13/2022	0	588.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; November Subscription for Security Camera at DB	12/13/2022	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; Annual Domain Subscription for jcems.com	12/13/2022	0	71.96
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; iMagic Inventory Renewal	12/13/2022	0	756.99
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (Dec)	12/22/2022	44103	136.66
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (11/1/22 - 11/30/22)	12/22/2022	44103	910.75
1-7-60253-000	Firecom	Wireless Headset Support Brackets (3)	12/07/2022	44026	75.87
1-7-60253-000	Southern Oregon Wireless Inc	Station Radio Repair/Programming	12/07/2022	44053	750.00
1-7-60253-000	Wells Fargo Bank Visa Cards	SD Visa; Gel Ear Pieces for David Clark Headsets	12/13/2022	0	203.05
1-7-60290-000	AT&T Mobility	October Cellular and Data Charges	12/07/2022	44009	513.02
1-7-60290-000	AT&T Mobility	November Cellular and Data Charges	12/22/2022	44100	553.06
1-7-60290-000	Verizon Wireless	November Cellular and Data Charges	12/07/2022	44055	2,123.32

Sub Total Dept 7: \$15,979.51

NON DEPARTMENTAL

Sub Total Dept 9: \$0.00

Total General Fund: \$301,321.70

CAPITAL PROJECTS FUND

5-8-70530-000	Canon Financial Services, Inc.	Large Format Printer/Plotter/Scanner	12/14/2022	44066	7,700.00
5-8-70530-000	iSimulate LLC	REALITi Patient Defibrillator Monitor Simulator	12/22/2022	44106	10,585.00

Total Capital Projects Fund: \$18,285.00

Total All Funds: \$319,606.70

BOARD APPOINTMENTS

Relative Information: The appointment of committees and/or representatives is a routine function of a board. Ordinarily the Board President will make the appointments with the concurrence of the full Board. The appointees may be Board, Staff, and/or citizen appointments depending on the position.

Appointments are made in response to statutory requirements (Civil Service Commission, Budget Committee), to study specific issues (Salary & Benefits Committee), or to represent the District in associations or other interagency activities (Emergency Communications of Southern Oregon).

The particular authority and duties of appointees whether a Director, District staff member, or citizen are either specified by statutory requirements or will be set by the Board President at the time of appointment.

Board appointments may be ad hoc or ongoing. Current ongoing appointments include the following:

- A. Civil Service Commission – three (3) citizen members with four-year terms.
- B. Budget Committee – five (5) citizen members with three-year terms.
- C. Non-Bargaining Group Salary & Benefits Committee – two (2) Board Directors at the President's discretion.
- D. Emergency Communications of Southern Oregon – one (1) Board or Staff member at the President's discretion and one alternate.

While the committees required by state law may have specific selection criteria, the Board generally has broad discretionary authority in the process.

The following process is used when making citizen appointments to the Civil Service Commission and the Budget Committee:

- 1. Advertise the vacancy to identify qualified applicants.
- 2. Review applicants for qualifications.
- 3. Interview qualified applicants as may be necessary.
- 4. Make selection and appointment in a manner selected by the Board.
- 5. Conduct orientation and/or training as may be necessary.

An appointment of a Director or District staff member to represent the Fire District or the Board of Directors should be based on qualifications and availability. Final appointments are the responsibility of the Board President.

Policy Statement: It is the policy of the Board of Directors to make appointments to various committees and commissions as stated in this policy.

Margie Calvert

From: Rob Hernandez <robhernandez@sbjames.com>
Sent: Tuesday, November 8, 2022 11:14 AM
To: Margie Calvert
Subject: Re: Budget Committee

Good morning Margie,

It was a great event but I had to leave right after the formal part.

Yes, I would like to continue serving on the budget committee. Please add my name to the list.

Thanks, Rob

Sent from my iPhone

On Nov 8, 2022, at 8:39 AM, Margie Calvert <MargieC@jcfd3.com> wrote:

EXTERNAL EMAIL: Unless you recognize the sender and know the content is safe, do not click any links or open any attachments.

Good morning Rob,
I saw you yesterday, however we didn't get a chance to chat.

Margie

From: Rob Hernandez <robhernandez@sbjames.com>
Sent: Monday, November 7, 2022 1:05 PM
To: Margie Calvert <MargieC@jcfd3.com>
Subject: Re: Budget Committee

Hello Margie,

I will see you this afternoon.

Thanks Rob

Sent from my iPhone

On Nov 7, 2022, at 12:11 PM, Margie Calvert <MargieC@jcfd3.com> wrote:

EXTERNAL EMAIL: Unless you recognize the sender and know the content is safe, do not click any links or open any attachments.

Hey Rob, I sent this last Tuesday and wanted to make sure you saw it. Please see the email below.
Hope to see you this afternoon.

Margie

From: Margie Calvert
Sent: Tuesday, November 1, 2022 10:18 AM
To: Rob Hernandez <robhernandez@sbjames.com>
Subject: Budget Committee

Good morning Rob,

I am writing to inform you that your three-year term as Budget Committee member will be expiring in December. The Budget Committee vacancy will be on the agenda at the November Board of Directors meeting. Per Board Policy 3.5, I will most likely be directed to advertise for the position opening. I am wondering if you would like to be considered as an applicant and if so, your interest would be shared at the meeting, and if you would like to remain on the committee, your positive email response would take the place of an application.

Please let me know if you would like to be considered as an applicant for the next three-year term on the Budget Committee which would expire December 2025.

Thank you,

Margie Calvert

**Executive Assistant
Jackson County Fire District 3**

<image001.png>	<image002.png>	MargieC@jcf3.com
	<image003.png>	541-831-2718
	<image004.png>	8383 Agate Road White City, OR 97503
	<image005.png>	https://link.edgepilot.com/s/a0416b46/JsmgCebYt0qTNJqXpQuK0A?u

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JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

Name: Keith LaHaie	Phone: (541) 841-2245 (Cell)
Street Address, City: 6143 Tamarack Lane, Central Point OR 97502	
Mailing Address, City: Same as above	
Registered Voter in District? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
How long have you lived in the Rogue Valley? 8 years	
Employment History: Please see attached	
Community Involvement: I currently serve on the Rogue Valley Transit District Budget Committee. I am also the Treasurer and co-Director of Church Properties for Gloria Dei Lutheran Church in Central Point.	
Previous experience with a Government Agency? Please see attached	
What prompted your desire to serve? Since retirement, I have been looking for ways to use the skills I developed during my career in service to the community. My wife and I feel blessed to live in the Rogue Valley and we have been spending some of our newly-found time in support of several community organizations. Organizations such as Fire District 3 and RVTD are great assets to our community and constituent involvement is important. As a customer of the District, I also would like to help insure that the District continues as the well-managed and cost-effective organization that it appears to be.	
Additional Supporting Information:	

Responses to Budget Committee Application:

Keith LaHaie

Employment History:

Prior to my retirement in 2017 I spent 34 years in public works, including 31 years as a maintenance supervisor and fleet manager for two municipal agencies (City of Union City, CA and City of Palo Alto, CA) and two large County public works agencies (San Mateo County, CA and Alameda County, CA).

As fleet manager with the City of Palo Alto and County of Alameda, one of my significant responsibilities was developing and managing budgets of up to \$10 million. These budgets included operating and capital improvement funds, as well as multiple programs. The budget development and approval process required that I present and justify these budgets to executive staff and elected officials, and defend them if questions arose. Each program budget included performance measures and goals, and I provided regular progress reports to document compliance with these measures.

In my 21 years with the City of Palo Alto, I worked closely with the City's Fire Department relative to apparatus and equipment acquisition, maintenance and repair. I was a lead member on the Department's apparatus committee, and was involved in a number of innovative programs designed to enhance the Department's service level.

Previous Experience with a Government Agency?

See "Employment History" above.

JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

BUDGET COMMITTEE APPLICATION

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Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

Name: Jay Lilly	Phone: 541-279-9104
Street Address, City: 2175 Rabun Way	
Mailing Address, City: Central Point, OR 97502	
Registered Voter in District? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
How long have you lived in the Rogue Valley? 8 years	
Employment History: City of McMinnville Fire Department: 1973-2008 Student Firefighter, EMS Coordinator, Asst. Fire Chief, retired as Fire Chief Black Butte Fire District: 2009 - 2014 Asst. Fire Chief	
Community Involvement: School Board member 1997-2007, Oregon Fire Chiefs Association 2002 - 2008 President 2006, Oregon Fire Chiefs Foundation 2012 -2020	
Previous experience with a Government Agency? Employment history as listed above, worked with City Council and Rural Fire District Board to provide fire service to the City and District. McMinnville School District #40: School Board member from 1997-2007 Redmond Fire & Rescue: Civil Service committee member 2012-2014	
What prompted your desire to serve? The Budget Committee opening provides an opportunity to get involved in community service for the fire service, I believe that I have the experience and knowledge to be a productive member of the committee.	
Additional Supporting Information:	

JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

Name: JAMES (JIM) MADDUX	Phone: 541-326-7556
Street Address, City: 3642 NORTH ROXY DR. MEDFORD 97504	
Mailing Address, City: SAME	
Registered Voter in District? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
How long have you lived in the Rogue Valley? 42 years	
Employment History: For Intelligence Officer-USAF/NSA Sr. Wealth Management Advisor and Sr. Vice President/Financial Advisor-Morgan Stanley Currently Retired	
Community Involvement: Numerous Boards-Currently VP Southern Oregon Humane Society Past: CP Rotary, Medford Urban Renewal, Oregon Red Cross, YMCA, United Way, Medford Chamber of Commerce, Holly Theater Restoration, Gordon Elwood Foundation, Southern Oregon University Advisory Board. Member Jackson County Search and Rescue	
Previous experience with a Government Agency? Past President of Medford Urban Renewal Agency	
What prompted your desire to serve? Retired. Have extensive (38 years) of financial and Board experience. Have always admired the administration of FD#3. Believe I can contribute to the budget process.	
Additional Supporting Information: Can assist with the development of a budget and in depth review of current budgeted line items.	

Margie Calvert

From: Steven Weber <Steven.Weber@centralpointoregon.gov>
Sent: Wednesday, November 2, 2022 3:26 PM
To: Margie Calvert
Subject: RE: Budget Committee

Hi Margie,

Yes, I would definitely like to be considered as an applicant for the Budget Committee. I have enjoyed my time serving on the Budget Committee since 2017.

Thank you!!!

Steve Weber, Finance Director
Finance Department
City of Central Point
140 South Third Street
Central Point, OR 97502
Desk: 541-664-3321 (x226)
Fax: 541-664-6384

<https://link.edgepilot.com/s/9e1b2a0c/7J2gsAzHykGA3XYH6M-Gag?u=http://www.centralpointoregon.gov/>



From: Margie Calvert <MargieC@jcf3.com>
Sent: Tuesday, November 1, 2022 10:17 AM
To: Steven Weber <Steven.Weber@centralpointoregon.gov>
Subject: Budget Committee

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning Steve,

I am writing to inform you that your three-year term as Budget Committee member will be expiring in December. The Budget Committee vacancy will be on the agenda at the November Board of Directors meeting. Per Board Policy 3.5, I will most likely be directed to advertise for the position opening. I am wondering if you would like to be considered as an applicant and if so, your interest would be shared at the meeting, and if you would like to remain on the committee, your positive email response would take the place of an application.

Please let me know if you would like to be considered as an applicant for the next three-year term on the Budget Committee which would expire December 2025.

Thank you,

Margie Calvert

**Executive Assistant
Jackson County Fire District 3**



MargieC@jcf3.com



541-831-2718



8383 Agate Road White City, OR 97503



<https://link.edgepilot.com/s/10bcd562/30BxCMRZK0yCaKNbp4Za7w?u=http://www.jcf3.com/>



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JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 23-01

IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 2) FOR THE 2022/23 FY TO APPROPRIATE EXPENDITURES RELATED TO STAFFING CHANGES

WHEREAS, the District has made some organizational staffing changes after the adoption of the 2022/23 fiscal year budget; and

WHEREAS, a new position under the Administrative Department has been developed entitled Data Systems Specialist, who will be responsible for databases, report management systems, and GIS; and

WHEREAS, the District has decided not to fill the Administrative Battalion Chief position under the Operations Department; and

WHEREAS, the District needs to establish a salary account for the Data Systems Specialist and make budget adjustments for related benefit costs for the remainder of this fiscal year; and

WHEREAS, the District will reallocate funds from Operations to Administration to offset the Data Systems Specialist and the corresponding budget changes/impacts for the remainder of this fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 hereby makes the budget appropriation changes as follows:

	Existing Budget Amount	Account Increase/ (Decrease)	New Budget Amount
ADMINISTRATION			
NEW ACCOUNT			
1-1-55130-000 Data Systems Specialist	\$ -	\$ 27,000	\$ 27,000
EXISTING ACCOUNTS			
1-1-58201-000 Retirement (PERS)	\$ 133,000	\$ 4,000	\$ 137,000
1-1-58212-000 Health Insurance	\$ 114,500	\$ 9,000	\$ 123,500
Total Expenditure Appropriation Increase		\$ 40,000	
OPERATIONS			
EXISTING ACCOUNTS			
1-2-55144-000 Administrative Battalion Chief	\$ 115,000	\$ (40,000)	\$ 75,000
Total Expenditure Reduction		\$ (40,000)	

Date adopted: January 19, 2023

BOARD OF DIRECTORS

BOARD OF DIRECTORS

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 23-02

IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2022-2023

WHEREAS, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

WHEREAS, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

WHEREAS, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

WHEREAS, salaries for the 2022-2023 fiscal year represent a 3% cost of living adjustment, and

WHEREAS, a position has been added during the 22/23 fiscal year in which an updated resolution is needed to reflect that.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution establishing the salary schedules and benefits as identified to become effective July 1, 2022, through June 30, 2023, as follows for full-time equivalent employees:

POSITION	FTE	A	B	C	D	E
Deputy Chief	1	9,823	10,314	10,830	11,371	11,940
Division Chief	1	9,412	9,883	10,377	10,896	11,441
Chief Administrative Officer	1	9,412	9,883	10,377	10,896	11,441
People Services Administrator	1	7,196	7,555	7,933	8,330	8,746
Technology Systems Administrator	1	7,196	7,555	7,933	8,330	8,746
Data Systems Specialist	1	5,404	5,674	5,958	6,256	6,569
Community Engagement Coordinator	1	4,913	5,159	5,417	5,688	5,972
Executive Assistant	1	4,609	4,840	5,082	5,336	5,603
Finance Assistant	1	4,471	4,695	4,930	5,176	5,435
Facilities/Logistics Technician	1	4,471	4,695	4,930	5,176	5,435
Administrative Assistant	2	4,064	4,268	4,481	4,705	4,940

RETIREMENT: The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax.

SICK LEAVE: Full-time employees shall accrue 138 hours of sick leave annually and it shall be accumulative.

Jackson County Fire District 3 - RESOLUTION NO. 23-02

DEATH OF A FAMILY MEMBER: Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

DEATH IN THE LINE OF DUTY: In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

LIABILITY UMBRELLA: The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief and Division Chief.

LONGEVITY: Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

HOLIDAYS: Full-time employees are provided seven (7) paid holidays or 70 hours per year. Authorized holidays are as follows:

New Year's Day	Labor Day	Christmas Day
Memorial Day	Veterans Day	
Fourth of July	Thanksgiving Day	

PERSONAL LEAVE DAYS: The District provides 30 hours of personal leave to full-time employees to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited. Hours will be pro-rated for employees starting mid-year. Hours not used, will not be paid out if the employee separates mid-year.

VACATION: Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (40 Hour)	72	120	152	188	224	256
Annual Accrual (56 Hour)	96	168	216	264	312	360

For those employees hired prior to July 1, 2008, the maximum vacation accrual is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited.

For those employees hired after July 1, 2008, the maximum vacation accrual is two (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

Probationary employees can utilize accrued vacation no earlier than six (6) months of employment unless earlier use is approved by the Fire Chief at time of hiring.

Jackson County Fire District 3 - RESOLUTION NO. 23-02

VACATION SELL BACK: The District will allow full-time employees to sell back accrued vacation leave in accordance with the following parameters, so long as the employee has at least 50% of their maximum accrual on the books at the time of the sell back request. Requests for sell back can be made only during the month of November and will be paid out on the first regular (non-overtime) payroll in December of that year.

Years of Service	Minimum Sell Back Hours	Maximum Sell Back Hours
5-9 years	20	48
10-15 years	20	96
16 years and greater	20	120

COMPENSATORY TIME: Compensatory time will be allowed in lieu of overtime for hours worked in excess of 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, Administrative Assistant, and Facilities/Logistics Technician. For purposes of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment, unless the employment terminates with the District.

INSURANCE: The District will offer two insurance plans for employees to elect from. The primary plan will be a \$500/\$1,000 deductible plan with a \$20 co-pay for primary care/specialist visits. The secondary plan will be a \$3,000/\$6,000 deductible plan with a \$40 co-pay for primary care/specialist visits. Under both plans, the District will pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. The employee shall pay 5% of the monthly premium.

If the employee elects the secondary insurance plan, then the District will contribute an additional amount into their HRA-VEBA as follows: Single tier an additional monthly contribution of \$82; Single tier with child dependents an additional monthly contribution of \$135; Married tier with no child dependents an additional monthly contribution of \$173; and Married tier with child dependents an additional monthly contribution of \$247.

The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000.

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account for each employee of 5% per month, based on the "E" step firefighter wage (\$7,226). The monthly amount equates to \$361 and will be paid semi-monthly.

EDUCATION INCENTIVE: The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base salary for all positions.

EMS INCENTIVE: The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$361/month).

TECHNOLOGY STIPEND: The District will provide an \$85 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Division Chief, Chief Administrative Officer, People Services Administrator, Technology Systems Administrator, **Data Systems Specialist**, and Facilities/Logistics Technician.

PHYSICAL FITNESS: The District will offer 40-hour employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

Jackson County Fire District 3 - RESOLUTION NO. 23-02

STAFF CHIEF'S OVERTIME: Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL: Staff Chiefs will receive 1.5 hours of accrued time for each day they serve as the Duty Officer and ten hours of accrued time for each week they serve as the Fire Investigator or Fire Defense Board Chief. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.

DEFERRED COMPENSATION: The District will make a contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Division Chief Chief Administrative Officer	4%
People Services Administrator Technology Systems Administrator Data Systems Specialist Community Engagement Coordinator Recruitment Retention Coordinator	2.5%
Executive Assistant Finance Assistant Facilities/Logistics Technician Administrative Assistant	1%

Years of Employment Based Contribution	Percentage of Base Salary
1-4 Years	1%
5-9 Years	2%
10-15 Years	3%
16-20 Years	4%
21+ Years	5%

CONVERSION OF SICK LEAVE TO DEFERRED COMPENSATION: Employees who are members in PERS OPSRP may elect to convert a portion of their sick leave accrual to a District contribution into their 401a deferred compensation account. Sick leave hours above 400 are eligible for conversion up to a maximum of 50 hours total. Finance will distribute a sick leave election form to those employees who have more than 400 hours as of the first payroll of March. The District will deduct the elected hours from the employee's sick leave accrual balance when the contribution is made on the second payroll in July. The value of the contribution is calculated on the number of hours elected times the employee's base hourly rate at the time of payment.

Jackson County Fire District 3 - RESOLUTION NO. 23-02

PART-TIME POSITIONS: The District recognizes the following positions as part-time with benefits as identified herein. Part-time is defined as 30 hours or less per week.

POSITION	A	B	C	D	E
	Hourly				
Recruitment Retention Coordinator	28.35	29.77	31.26	32.82	34.46
Logistics Support Technician	15.45	16.23	17.04	17.89	18.78

SICK LEAVE: Part-time employees shall accrue 2.69 hours of sick leave for each pay period worked or 70 hours per year and it shall be accumulative.

HOLIDAYS: Part-time employees are provided five (5) hours of paid time off for each of the seven (7) recognized District holidays:

New Year's Day	Labor Day	Christmas Day
Memorial Day	Veterans Day	
Fourth of July	Thanksgiving Day	

PERSONAL LEAVE DAYS: Part-time employees shall receive 15 hours of personal leave to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1st to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited. Hours will be pro-rated for employees starting mid-year. Hours not used, will not be paid out if the employee separates mid-year.

VACATION: Part-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual	36	60	76	94	112	128
Bi-Weekly Accrual	1.38	2.30	2.92	3.61	4.30	4.92

The maximum accrual is (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

COMPENSATORY TIME: Part-time employees are not eligible to receive compensatory time in lieu of overtime as their schedule will not provide for hours worked over 40. Hours are paid for all hours worked.

INSURANCE: Part-time employees are eligible to receive health insurance benefits. The District will offer two insurance plans for employees to elect from. The primary plan will be a \$500/\$1,000 deductible plan with a \$20 co-pay for primary care/specialist visits. The secondary plan will be a \$3,000/\$6,000 deductible plan with a \$40 co-pay for primary care/specialist visits. Under both plans, the District will pay 50% of the monthly premium for medical, dental, vision, and prescription coverage with the employee contributing 50%.

If the employee elects the secondary insurance plan, then the District will contribute an additional amount into their HRA-VEBA as follows: Single tier an additional monthly contribution of \$82; Single tier with child dependents an additional monthly contribution of \$135; Married tier with no child dependents an additional monthly contribution of \$173; and Married tier with child dependents an additional monthly contribution of \$247.

The District shall provide long-term disability (LTD) insurance and life insurance in the amount of \$50,000. If the employee opts out of health coverage benefits then LTD and life insurance is not provided.

Jackson County Fire District 3 - RESOLUTION NO. 23-02

HRA-VEBA: The District will make a monthly contribution into a District sanctioned HRA-VEBA account of 2.5% per month, based on the "E" step firefighter wage (\$7,226). The monthly amount equates to \$181 and will be paid semi-monthly.

RETIREMENT: Part-time employees working greater than 600 hours per year are required to be a participating member of PERS. The District shall pay the employer's contribution and employees shall pay their 6% contribution pre-tax.

EDUCATION INCENTIVE: Part-time employees are eligible to receive an educational incentive of 3.5% of base salary for an Associate's Degree and 5% for a Bachelor's Degree.

DEFERRED COMPENSATION: Part-time employees are eligible to receive a District contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service). Contribution amounts are identified within the chart on Page 4 of this Resolution. Contribution amount is based on 20 hours per week and is not adjusted up nor down should hours vary.

Date Adopted: January 19, 2023

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