

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda

December 15, 2022 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

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1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **EXECUTIVE SESSION MEETING** – November 17, 2022
  - B. **REGULAR BOARD MEETING** – November 17, 2022
4. **FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – November 2022  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS**
  - A. **FIRE CHIEF HUSSEY**
  - B. **DEPUTY CHIEF BATES**
  - C. **DIVISION CHIEF PATTERSON**
7. **OLD BUSINESS** – President Tonn
  - A. **REVIEW SDAO BEST PRACTICES CHECKLIST** – Fire Chief Hussey  
**ACTION REQUESTED:** Update on the SDAO Best Practices Checklist
  - B. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Hussey  
**ACTION REQUESTED:** Appoint two (2) Budget Committee Members
8. **NEW BUSINESS** – President Tonn
  - A. **ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDIT FOR FISCAL YEAR END JUNE 30, 2022** – CAO Maxwell and District audit firm, Rick Brewster, CPA  
**ACTION REQUESTED:** Consider approval of the Annual Comprehensive Financial Report and audit for June 30, 2022.
  - B. **2023 PROPERTY/CASUALTY INSURANCE RENEWAL** – CAO Maxwell and District Insurance Agent of Record Jeff Griffin  
**ACTION REQUESTED:** Consider approval of the 2023 Property, Casualty, and Liability Insurance renewal.
  - C. **RESOLUTION NO. 22-08; AUTHORIZING 2022/2023 FISCAL YEAR FUNDS AND FINANCIAL POLICIES** – Chief Administrative Officer Maxwell  
**ACTION REQUESTED:** Consider adoption of Resolution No. 22-08; Authorizing 2022/23 Fiscal Year Funds and Financial Policies
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Hussey
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

# ***Jackson County Fire District 3***

Minutes – Executive Session – Board of Directors

November 17, 2022 at 4:00 p.m.

Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Tim Snaith

**Board Absent:** None

**Staff Present:** Mike Hussey

**Visitors Present:** None

President Tonn called the meeting to order at 4:05 p.m. pursuant to ORS 162-660 (i) and 192.660 (8) and as advertised online in the Mail Tribune dated November 11, 2022.

## **EXECUTIVE SESSION**

**ORS. 162.660 (2) (i) and 192.660 (8) to review and evaluate the performance of an officer, employee, or staff member.**

The Board of Directors discussed expectations and goals of newly promoted Fire Chief Mike Hussey.

## **ADJOURNMENT**

Unanimously adjourned at 5:17 p.m.

APPROVED BY:

Submitted by,

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Board of Directors

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Board of Directors

# ***Jackson County Fire District 3***

Minutes - Board of Directors

November 17, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

**Board Absent:** None

**Staff Present:** Mike Hussey, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

**Staff Absent:** None

**Visitors Present:** Samantha Didion, Bryan Cohee, Ben Kennedy, Scott Tuers, Javier Lopez, Derik Persons, Manny Gobel, Travis Linville, Cole Hornbrook, Alex Cummings, Junior Osorio, Collin Lee, Joey Forrest, Jason Allen, and Brian Mortensen

President Tonn called the meeting to order at 5:25 p.m. pursuant to ORS 192.640 and as advertised online in the Mail Tribune dated November 11, 2022.

## **MINUTES**

Motion by Director Shafer to approve the minutes of the Executive Session and the regular Board Meeting dated October 20, 2022 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of October totaled \$157,900 with the majority coming from miscellaneous income from a tax credit settlements and FEMA Safer grants.

Expenditures for the month of October totaled \$1,240,000 with personnel services at \$946,530 and \$293,700 from materials services.

Accounts payable equated to \$425,000 with noteworthy items being our actuarial online evaluation fee and the ECSO Dispatch service contract.

Maxwell shared the actual assessed valuations that were estimated during the budget preparation noticing growth in the actuals from projection.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for October 2022. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **FIRE CHIEF HUSSEY**

Fire Chief Hussey shared an update on the Rogue Valley Fire Rescue Alliance mentioning continued discussions with Fire District 4 as Fire Chief Winfrey will be retiring in 2023. The Districts are looking at the possibility of cooperative training and the coordination of Fire and Life Safety assistance in inspections in the Shady Cove area. There have not been any discussions with Fire District 1 regarding either of these opportunities.

Hussey shared the ISO rating schedule was received which establishes insurance classifications for our patrons, the report shows that the District is a solid 3, which is an improvement. There will be a meeting on December 8<sup>th</sup> to discuss where the District can earn points and improve the rating.

Hussey shared that OSHA came to the Scenic and Eagle Point stations to conduct inspections. There will be some recommendations on fluids at the Scenic station and the Eagle Point station was focused on hoses, turnouts, and training. Hussey thanked all members that were helpful obtaining information for OSHA.

Hussey shared that Engineer Dan Mahar performed in such a way that cannot be taught during a fire event. Mahar was able to see a roof structure degradation, alert the Battalion Chief and was able to get all crews out before the roof collapsed.

#### **DEPUTY CHIEF BATES**

Deputy Chief Bates shared the District has received 63 applications for the Administrative Assistant process. First panel interviews will take place after Thanksgiving.

Bates shared the District submitted a SDAO/SDIS safety grant. We have put in for additional security cameras at the rural stations. Another upcoming opportunity is an OSFM matching grant for staffing personnel through SB762. The District will also prepare for a fuels mitigation grant that is through OSFM.

Bates shared Battalion Chief Harrington has been working hard in the Training Department. Firefighter Alex Cummings will be in the office helping BC Harrington on a special assignment with EMS and fire training needs.

Bates shared the District has received two of the three new vehicles that were purchased. The vehicles are designated for BC Harrington, FM Patterson, and a Deputy Fire Marshal.

#### **FIRE MARSHAL PATTERSON**

Fire Marshal Patterson shared that Deputy Fire Marshal's Steve Darnell and Sara Miller are completing their probationary year, surpassing all expectations. They will continue training moving towards Deputy Fire Marshal II.

Patterson shared Firefighter Brian Simonsen will begin a special assignment helping the department.

Patterson shared the District helped Outlier and the Grange Co-Op receive a temporary occupancy certificate so they could stock the store prior to opening. The Grange will have a soft opening on December 6<sup>th</sup> with grand opening December 9<sup>th</sup>.

Patterson shared the inspections at school Districts 6 and 9 have been completed.

Patterson shared that during 2022 there have been 46 fires investigated and an arsonist was arrested in Central Point.

Patterson shared the Beagle Road access issue has resurfaced; however, all patrons of the District in that area are accessible by the crews. The District does not have any place in this new issue.

#### **OLD BUSINESS**

**NONE**

#### **NEW BUSINESS**

##### **REVIEW SDAO BEST PRACTICES CHECKLIST**

Board Director Shafer has agreed to review the SDAO Best Practices Checklist with Fire Chief Hussey. Executive Assistant Calvert will schedule an appointment with Director Shafer and Chief Hussey.

##### **BUDGET COMMITTEE EXPIRATION**

Fire Chief Hussey explained that Budget Committee members Steve Weber and Rob Hernandez's three-year term will expire in December of 2022. The Board directed staff to advertise for both positions, remaining within Board policy, and will consider all applications, including submission from Weber and Hernandez at the December 2022 meeting.

##### **RESOLUTION No 22-07; IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET FOR THE 2022/23 FY TO APPROPRIATE EXPENDITURES RELATED TO NEW EXECUTIVE CHIEF OFFICER POSITION**

Chief Administrative Officer Maxwell shared that this Resolution is to create three months of salary and benefits to accommodate the new Executive Chief Officer position in the amount of \$180,000 which will be offset out of contingency.

Motion by Director Dimick to approve the adoption of Resolution No. 22-07; in the matter of authorizing supplemental budget No 1 for the 2022/23 FY appropriating expenditures related to the new Executive Chief Officer position in the amount of \$180,000. Motion carried unanimously.

#### **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

#### **GOOD OF THE ORDER**

Fire Chief Hussey gave a Certificate of Recognition to Board President Harvey Tonn. President Tonn's name was submitted to SDAO recognizing his commitment and participation to the District for outstanding achievement for nearly two decades.

#### **INDIVIDUAL BOARD MEMBER COMMENTS**

Tim Snaith congratulated Harvey thanking him for his level of commitment and service.

Steve Shafer agreed with Tim Snaith's statement.

John Dimick congratulate Harvey Tonn for his service to many organizations, stating that Harvey is more generous and giving of time.

Bill Leavens agreed with John Dimick adding that the Crater Foundation started by Harvey is very amazing. Thanks to Mike for a good job at his first meeting as Fire Chief.

Harvey Tonn thank you everyone.

#### **ADJOURNMENT**

Motion to adjourn at 6:17 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

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Board of Directors

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Margie Calvert

# General Ledger

## Revenue Analysis

# Jackson County Fire

## District 3



Period: 05 - NOVEMBER

Fiscal Year 2022-2023

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	\$ 5,681,000.00	\$ -	\$ -	\$ 5,681,000.00	0.00%
1-0-40010-000	Taxes; Current	\$ 15,900,000.00	\$ 14,755,089.99	\$ 14,755,089.99	\$ 15,900,000.00	92.80%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 55,468.83	\$ 144,869.14	\$ 350,000.00	41.39%
1-0-40030-000	Interest	\$ 120,000.00	\$ 29,237.90	\$ 77,870.93	\$ 109,539.20	64.89%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ 3,435.63	\$ 3,435.63	\$ 10,000.00	34.36%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ 1,350.00	\$ 9,900.00	\$ 5,500.00	99.00%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 150,000.00	\$ -	\$ 72,775.76	\$ 104,200.00	48.52%
1-0-40332-000	Contract; General Services	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ 8,116.80	\$ 8,116.80	\$ 12,000.00	67.64%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ 53,620.85	\$ 53,620.85	\$ 55,000.00	97.49%
1-0-40500-000	Miscellaneous Income	\$ 100,000.00	\$ 6,137.89	\$ 110,467.67	\$ 99,980.00	110.47%
1-0-40600-000	Donations	\$ 1,000.00	\$ 150.00	\$ 1,230.00	\$ 200.00	123.00%
1-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	<b>Total</b>	<b>\$ 22,394,000.00</b>	<b>\$ 14,912,607.89</b>	<b>\$ 15,237,376.77</b>	<b>\$ 22,332,419.20</b>	<b>68.04%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	\$ 5,137,000.00	\$ -	\$ -	\$ 5,137,000.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40600-000	Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.00%
5-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	<b>Total</b>	<b>\$ 5,196,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,196,000.00</b>	<b>0.00%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 27,590,000.00</b>	<b>\$ 14,912,607.89</b>	<b>\$ 15,237,376.77</b>	<b>\$ 27,528,419.20</b>	<b>55.23%</b>

# General Ledger

## Budget Status - Expense versus Budget

Period: 05 - NOVEMBER  
Fiscal Year 2022-2023

# Jackson County

## Fire District 3



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
SUMMARY OF EXPENDITURES									
General Fund									
PERSONNEL SERVICES	\$	13,944,000.00	1,098,712.71	5,730,238.46	8,213,761.54	-	8,213,761.54	58.91%	
MATERIALS & SERVICES	\$	2,926,300.00	120,972.42	1,004,231.43	1,922,068.57	323,327.50	1,598,741.07	54.63%	
TRANSFERS	\$	55,000.00	-	-	55,000.00	-	55,000.00	100.00%	
CONTINGENCY	\$	795,000.00	-	-	795,000.00	-	795,000.00	100.00%	
DEBT SERVICE	\$	448,700.00	-	224,353.20	224,346.80	-	224,346.80	50.00%	
UEFB	\$	4,225,000.00	-	-	4,225,000.00	-	4,225,000.00	100.00%	
	\$	22,394,000.00	\$ 1,219,685.13	\$ 6,958,823.09	\$ 15,435,176.91	\$ 323,327.50	\$ 15,111,849.41	67.48%	
Capital Fund									
CAPITAL OUTLAY	\$	1,196,000.00	120,026.14	120,026.14	1,075,973.86	54,752.84	1,021,221.02	85.39%	
CONTINGENCY	\$	121,600.00	-	-	121,600.00	-	121,600.00	100.00%	
RESERVE	\$	3,878,400.00	-	-	3,878,400.00	-	3,878,400.00	100.00%	
	\$	5,196,000.00	\$ 120,026.14	\$ 120,026.14	\$ 5,075,973.86	\$ 54,752.84	\$ 5,021,221.02	96.64%	
TOTAL All Funds	\$	27,590,000.00	\$ 1,339,711.27	\$ 7,078,849.23	\$ 20,511,150.77	\$ 378,080.34	\$ 20,133,070.43	72.97%	
DEPARTMENTAL SECTION									
Fund 1	GENERAL FUND								
Dept 1-1	ADMINISTRATION								
	PERSONNEL SERVICES								
1-1-51110-000	Fire Chief	\$	161,000.00	9,671.60	67,196.40	93,803.60	0.00	93,803.60	58.26%
1-1-51120-000	Chief Executive Officer	\$	42,000.00	15,114.00	15,114.00	26,886.00	0.00	26,886.00	64.01%
1-1-51127-000	Staff Assistant	\$	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-51128-000	Finance Assistant	\$	66,000.00	5,017.60	27,560.00	38,440.00	0.00	38,440.00	58.24%
1-1-51131-000	Executive Assistant	\$	68,000.00	5,172.80	28,412.80	39,587.20	0.00	39,587.20	58.22%
1-1-51150-000	Chief Administrative Officer	\$	138,000.00	10,563.20	57,888.36	80,111.64	0.00	80,111.64	58.05%
1-1-55120-000	People Services Administrator	\$	99,000.00	7,324.80	40,232.82	58,767.18	0.00	58,767.18	59.36%
1-1-55140-000	Comm Engagement Coordinator	\$	63,000.00	4,763.20	25,809.80	37,190.20	0.00	37,190.20	59.03%
1-1-58100-000	Part Time; Program Asst	\$	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58192-000	Overtime; Administrative	\$	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$	28,000.00	2,628.00	11,900.00	16,100.00	0.00	16,100.00	57.50%
1-1-58196-000	Longevity Pay	\$	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$	12,500.00	948.00	5,214.00	7,286.00	0.00	7,286.00	58.29%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58197-010	Technology Stipend	\$ 3,800.00	470.00	1,750.00	2,050.00	0.00	2,050.00	53.95%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00%
1-1-58201-000	Retirement (PERS)	\$ 133,000.00	11,913.31	51,537.62	81,462.38	0.00	81,462.38	61.25%
1-1-58202-000	Unemployment Insurance	\$ 15,000.00	4,381.91	4,381.91	10,618.09	0.00	10,618.09	70.79%
1-1-58210-000	ER Deferred Comp Contrib	\$ 47,000.00	2,988.00	14,940.00	32,060.00	0.00	32,060.00	68.21%
1-1-58212-000	Health and Life Insurance	\$ 114,500.00	10,592.62	55,313.88	59,186.12	0.00	59,186.12	51.69%
1-1-58215-000	HRA-VEBA Contribution	\$ 123,000.00	2,529.10	11,301.25	111,698.75	0.00	111,698.75	90.81%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 55,000.00	3,187.98	19,509.62	35,490.38	0.00	35,490.38	64.53%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	58.02	261.49	738.51	0.00	738.51	73.85%
	E1 Sub Totals:	\$ 1,216,000.00	\$ 97,324.14	\$ 438,323.95	\$ 777,676.05	\$ -	\$ 777,676.05	63.95%
	MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	0.00	1,741.40	16,258.60	0.00	16,258.60	90.33%
1-1-60222-000	Supplies; Office	\$ 10,000.00	0.00	1,560.62	8,439.38	0.00	8,439.38	84.39%
1-1-60223-001	Supplies; Administrative	\$ 40,000.00	4,261.75	12,997.96	27,002.04	0.00	27,002.04	67.51%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	104.60	4,702.16	5,297.84	0.00	5,297.84	52.98%
1-1-60270-000	Contractual & Professional Serv	\$ 660,000.00	9,446.38	271,405.26	388,594.74	291,448.25	97,146.49	14.72%
1-1-60280-000	Community Engagement	\$ 10,000.00	-265.00	1,813.40	8,186.60	0.00	8,186.60	81.87%
1-1-60370-000	Property & Casualty Insurance	\$ 106,000.00	0.00	47,139.00	58,861.00	0.00	58,861.00	55.53%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	0.00	66.22	933.78	0.00	933.78	93.38%
1-1-60410-000	Membership Dues	\$ 10,000.00	350.00	6,985.00	3,015.00	0.00	3,015.00	30.15%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	120.00	535.54	1,464.46	0.00	1,464.46	73.22%
1-1-60430-001	Advertising	\$ 12,000.00	93.10	1,379.20	10,620.80	394.45	10,226.35	85.22%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 20,000.00	2,797.24	7,867.49	12,132.51	0.00	12,132.51	60.66%
1-1-60491-000	Postage and Shipping	\$ 10,000.00	22.04	667.80	9,332.20	0.00	9,332.20	93.32%
	E2 Sub Totals:	\$ 910,000.00	\$ 16,930.11	\$ 358,861.05	\$ 551,138.95	\$ 291,842.70	\$ 259,296.25	28.49%
	Administration Total	\$ 2,126,000.00	\$ 114,254.25	\$ 797,185.00	\$ 1,328,815.00	\$ 291,842.70	\$ 1,036,972.30	48.78%
Dept 1-2	OPERATIONS							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	\$ 1,340,000.00	92,739.93	548,066.27	791,933.73	0.00	791,933.73	59.10%
1-2-52140-000	Fire Engineers	\$ 1,160,000.00	96,070.55	509,674.51	650,325.49	0.00	650,325.49	56.06%
1-2-52151-000	Firefighters	\$ 2,075,000.00	147,292.68	843,398.97	1,231,601.03	0.00	1,231,601.03	59.35%
1-2-55140-000	Deputy Chief of Operations	\$ 145,000.00	0.00	46,771.60	98,228.40	0.00	98,228.40	67.74%
1-2-55142-000	Battalion Chief - Shift	\$ 356,000.00	27,444.48	130,228.80	225,771.20	0.00	225,771.20	63.42%
1-2-55147-000	Battalion Chief - Administrative	\$ 115,000.00	0.00	0.00	115,000.00	0.00	115,000.00	
1-2-55147-000	Administrative Assistant	\$ 60,000.00	4,561.60	25,055.22	34,944.78	0.00	34,944.78	58.24%
1-2-55150-000	Recruitment Retention Coordinator	\$ 52,000.00	3,938.40	21,276.00	30,724.00	0.00	30,724.00	59.08%
1-2-55180-000	Community Care Providers	\$ 240,000.00	18,137.60	96,833.61	143,166.39	0.00	143,166.39	59.65%
1-2-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	38,777.80	368,752.61	131,247.39	0.00	131,247.39	26.25%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 144,000.00	8,715.30	48,544.80	95,455.20	0.00	95,455.20	66.29%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58193-000	Out of Classification	\$ 75,000.00	3,071.83	32,095.73	42,904.27	0.00	42,904.27	57.21%
1-2-58194-007	Ed Incentive	\$ 129,000.00	8,190.00	48,391.00	80,609.00	0.00	80,609.00	62.49%
1-2-58195-000	EMS Incentive	\$ 258,000.00	18,820.00	104,244.00	153,756.00	0.00	153,756.00	59.60%
1-2-58196-000	Longevity Pay	\$ 99,000.00	0.00	0.00	99,000.00	0.00	99,000.00	100.00%
1-2-58197-000	Holiday Pay	\$ 114,000.00	109,899.77	109,899.77	4,100.23	0.00	4,100.23	3.60%
1-2-58197-010	Technology Stipend	\$ 5,000.00	255.00	1,445.00	3,555.00	0.00	3,555.00	71.10%
1-2-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
1-2-58201-000	Retirement (PERS)	\$ 1,430,000.00	109,886.01	579,101.10	850,898.90	0.00	850,898.90	59.50%
1-2-58210-000	ER Deferred Comp Contrib	\$ 182,000.00	12,928.41	84,349.60	97,650.40	0.00	97,650.40	53.65%
1-2-58212-000	Health and Life Insurance	\$ 1,325,000.00	98,083.91	607,576.94	717,423.06	0.00	717,423.06	54.15%
1-2-58215-000	HRA-VEBA Contribution	\$ 258,000.00	21,637.12	109,688.77	148,311.23	0.00	148,311.23	57.48%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 530,000.00	41,209.08	218,894.53	311,105.47	0.00	311,105.47	58.70%
1-2-58221-000	Workers' Comp Insurance	\$ 125,000.00	10,888.58	54,399.66	70,600.34	0.00	70,600.34	56.48%
	E1 Sub Totals:	\$ 10,775,600.00	\$ 872,548.05	\$ 4,588,688.49	\$ 6,186,911.51	\$ -	\$ 6,186,911.51	57.42%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 40,000.00	0.00	747.00	39,253.00	0.00	39,253.00	98.13%
1-2-60223-002	Licenses and Fees	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	415.54	415.54	4,584.46	0.00	4,584.46	91.69%
1-2-60224-000	Supplies; Special Projects	\$ 27,000.00	179.70	584.12	26,415.88	0.00	26,415.88	97.84%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 86,000.00	2,095.42	3,244.85	82,755.15	0.00	82,755.15	96.23%
1-2-60225-002	Hose and Appliances	\$ 17,000.00	0.00	422.00	16,578.00	0.00	16,578.00	97.52%
1-2-60225-003	Apparatus Equipment	\$ 13,000.00	1,499.74	9,634.60	3,365.40	1,034.56	2,330.84	17.93%
1-2-60225-004	Safety Equipment	\$ 20,000.00	354.38	1,892.79	18,107.21	0.00	18,107.21	90.54%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	0.00	6,560.26	15,939.74	8,914.44	7,025.30	31.22%
1-2-60225-006	Technical Rescue Equipment	\$ 6,000.00	28.05	-139.95	6,139.95	4,062.18	2,077.77	34.63%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	0.00	4,742.13	1,257.87	0.00	1,257.87	20.96%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 42,000.00	121.75	9,624.99	32,375.01	0.00	32,375.01	77.08%
1-2-60270-000	Contractual & Professional Serv	\$ 15,500.00	11,310.70	29,240.70	-13,740.70	0.00	-13,740.70	-88.65%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	400.00	1,100.00	0.00	1,100.00	73.33%
1-2-60412-000	Books & Subscriptions	\$ 3,000.00	-453.07	914.99	2,085.01	0.00	2,085.01	69.50%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	339.00	2,219.00	1,781.00	29.00	1,752.00	43.80%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00%
1-2-65005-000	Student Firefighter Program	\$ 30,000.00	0.00	69.19	29,930.81	7,852.00	22,078.81	73.60%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	276.97	2,183.75	2,816.25	0.00	2,816.25	56.33%
	E2 Sub Totals:	\$ 390,500.00	\$ 16,168.18	\$ 72,755.96	\$ 317,744.04	\$ 21,892.18	\$ 295,851.86	75.76%
	Operations Total	\$ 11,166,100.00	\$ 888,716.23	\$ 4,661,444.45	\$ 6,504,655.55	\$ 21,892.18	\$ 6,482,763.37	58.06%

Dept 1-3 FIRE AND LIFE SAFETY  
PERSONNEL SERVICES

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-53150-000	Fire Marshal	\$ 132,000.00	10,059.20	55,252.40	76,747.60	0.00	76,747.60	58.14%
1-3-53153-000	Deputy Fire Marshals	\$ 264,000.00	19,578.93	107,003.34	156,996.66	0.00	156,996.66	59.47%
1-3-58192-000	Overtime	\$ 10,000.00	569.57	7,329.88	2,670.12	0.00	2,670.12	26.70%
1-3-58194-000	Incentive Pays	\$ 21,000.00	1,806.00	9,933.00	11,067.00	0.00	11,067.00	52.70%
1-3-58196-000	Longevity Pay	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-58197-010	Technology Stipend	\$ 4,000.00	340.00	1,700.00	2,300.00	0.00	2,300.00	57.50%
1-3-58198-001	Fire Investigator On Call Pay	\$ 20,000.00	1,007.25	6,342.00	13,658.00	0.00	13,658.00	68.29%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-3-58201-000	Retirement (PERS)	\$ 105,000.00	7,387.92	41,475.22	63,524.78	0.00	63,524.78	60.50%
1-3-58210-000	ER Deferred Comp Contrib	\$ 15,500.00	991.64	4,943.49	10,556.51	0.00	10,556.51	68.11%
1-3-58212-000	Health and Life Insurance	\$ 106,000.00	8,126.10	49,173.98	56,826.02	0.00	56,826.02	53.61%
1-3-58215-000	HRA-VEBA Contribution	\$ 17,500.00	1,912.20	9,565.11	7,934.89	0.00	7,934.89	45.34%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 36,000.00	2,520.80	14,191.79	21,808.21	0.00	21,808.21	60.58%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	40.17	218.18	781.82	0.00	781.82	78.18%
E1 Sub Totals:		\$ 748,000.00	\$ 54,339.78	\$ 307,128.39	\$ 440,871.61	\$ -	\$ 440,871.61	58.94%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-3-60220-000	Printing	\$ 4,000.00	0.00	84.00	3,916.00	0.00	3,916.00	97.90%
1-3-60223-002	Licenses and Fees	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	43.40	390.11	9,609.89	3,742.77	5,867.12	58.67%
1-3-60410-000	Membership Dues	\$ 2,500.00	0.00	570.00	1,930.00	0.00	1,930.00	77.20%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00%
E2 Sub Totals:		\$ 25,000.00	\$ 43.40	\$ 1,044.11	\$ 23,955.89	\$ 3,742.77	\$ 20,213.12	80.85%
<b>Fire and Life Safety Total</b>		<b>\$ 773,000.00</b>	<b>\$ 54,383.18</b>	<b>\$ 308,172.50</b>	<b>\$ 464,827.50</b>	<b>\$ 3,742.77</b>	<b>\$ 461,084.73</b>	<b>59.65%</b>
<b>Dept 1-4</b>	<b>TRAINING</b>							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 121,000.00	7,905.61	13,834.81	107,165.19	0.00	107,165.19	88.57%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	1,681.21	20,798.02	39,201.98	0.00	39,201.98	65.34%
1-4-58195-000	Incentive Pays	\$ 10,000.00	1,068.00	1,602.00	8,398.00	0.00	8,398.00	83.98%
1-4-58197-010	Technology Stipend	\$ 1,000.00	85.00	85.00	915.00	0.00	915.00	91.50%
1-4-58199-000	Duty Accrual Payout	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 39,500.00	2,026.54	6,751.49	32,748.51	0.00	32,748.51	82.91%
1-4-58210-000	ER Deferred Comp Contrib	\$ 5,000.00	279.27	683.74	4,316.26	0.00	4,316.26	86.33%
1-4-58212-000	Health and Life Insurance	\$ 26,000.00	2,195.97	4,391.94	21,608.06	0.00	21,608.06	83.11%
1-4-58215-000	HRA-VEBA Contribution	\$ 4,300.00	403.74	1,291.28	3,008.72	0.00	3,008.72	69.97%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 15,000.00	776.58	2,711.56	12,288.44	0.00	12,288.44	81.92%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	214.84	652.58	2,347.42	0.00	2,347.42	78.25%
E1 Sub Totals:		\$ 285,000.00	\$ 16,636.76	\$ 52,802.42	\$ 232,197.58	\$ -	\$ 232,197.58	81.47%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	668.20	7,157.13	7,842.87	0.00	7,842.87	52.29%
1-4-60223-014	Training Props & Equipment	\$ 8,000.00	160.00	366.20	7,633.80	0.00	7,633.80	95.42%
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	358.00	1,642.00	0.00	1,642.00	82.10%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	108.00	3,175.07	16,824.93	0.00	16,824.93	84.12%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	200.00	800.00	0.00	800.00	80.00%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	556.50	649.89	8,350.11	0.00	8,350.11	92.78%
1-4-60449-000	Meeting Travel Expenses	\$ 10,000.00	1,153.05	1,153.05	8,846.95	0.00	8,846.95	88.47%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	6,354.93	33,790.64	35,209.36	0.00	35,209.36	51.03%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 23,000.00	3,308.00	5,587.00	17,413.00	0.00	17,413.00	75.71%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	175.00	175.00	9,825.00	0.00	9,825.00	98.25%
1-4-60455-005	Training/Conferences; Risk Reduction	\$ 2,000.00	570.00	1,928.00	72.00	0.00	72.00	3.60%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	32.50	32.50	9,967.50	0.00	9,967.50	99.68%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	1,332.59	4,426.42	5,573.58	0.00	5,573.58	55.74%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	30.00	2,278.50	3,721.50	0.00	3,721.50	62.03%
E2 Sub Totals:		\$ 204,000.00	\$ 14,448.77	\$ 61,277.40	\$ 142,722.60	\$ -	\$ 142,722.60	69.96%
<b>Training Total</b>		<b>\$ 489,000.00</b>	<b>\$ 31,085.53</b>	<b>\$ 114,079.82</b>	<b>\$ 374,920.18</b>	<b>\$ -</b>	<b>\$ 374,920.18</b>	<b>76.67%</b>
<b>Dept 1-5</b>	<b>STRATEGIC SERVICES</b>							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 60,000.00	0.00	11,445.96	48,554.04	0.00	48,554.04	80.92%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 145,000.00	11,024.00	60,551.60	84,448.40	0.00	84,448.40	58.24%
1-5-57125-000	Facilities/Logistics Technician	\$ 66,000.00	5,017.60	27,560.00	38,440.00	0.00	38,440.00	58.24%
1-5-57130-000	Community Risk Reduction Captain	\$ 112,000.00	8,478.40	46,569.64	65,430.36	0.00	65,430.36	58.42%
1-5-58100-000	Part Time; Logistics Support	\$ 18,500.00	1,310.55	7,134.15	11,365.85	0.00	11,365.85	61.44%
1-5-58100-010	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-58192-000	Overtime	\$ 5,000.00	635.88	635.88	4,364.12	0.00	4,364.12	87.28%
1-5-58195-000	Incentive Pays	\$ 30,500.00	1,964.00	11,372.00	19,128.00	0.00	19,128.00	62.71%
1-5-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58197-010	Technology Stipend	\$ 3,000.00	340.00	1,530.00	1,470.00	0.00	1,470.00	49.00%
1-5-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 10,000.00	0.00	1,110.75	8,889.25	0.00	8,889.25	88.89%
1-5-58201-000	Retirement (PERS)	\$ 97,000.00	6,305.77	35,608.90	61,391.10	0.00	61,391.10	63.29%
1-5-58210-000	ER Deferred Comp Contrib	\$ 15,000.00	765.68	4,314.34	10,685.66	0.00	10,685.66	71.24%
1-5-58212-000	Health and Life Insurance	\$ 120,000.00	6,383.69	47,507.78	72,492.22	0.00	72,492.22	60.41%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,400.00	1,223.46	7,726.64	11,673.36	0.00	11,673.36	60.17%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 35,000.00	2,101.02	12,320.42	22,679.58	0.00	22,679.58	64.80%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	35.77	192.68	807.32	0.00	807.32	80.73%
E1 Sub Totals:		\$ 750,000.00	\$ 45,585.82	\$ 275,580.74	\$ 474,419.26	\$ -	\$ 474,419.26	63.26%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 55,000.00	3,044.99	15,722.74	39,277.26	0.00	39,277.26	71.41%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,847.65	14,906.38	20,093.62	0.00	20,093.62	57.41%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	3,295.46	28,606.33	51,393.67	420.03	50,973.64	63.72%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	125.96	1,950.57	3,049.43	9.99	3,039.44	60.79%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-007	Supplies; Miscellaneous	\$ 2,000.00	0.00	309.36	1,690.64	0.00	1,690.64	84.53%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	74.34	739.61	5,260.39	0.00	5,260.39	87.67%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	1,233.62	4,388.32	12,611.68	0.00	12,611.68	74.19%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	1,103.97	1,681.39	11,318.61	199.50	11,119.11	85.53%
1-5-60230-000	Fuel and Lubricants	\$ 100,000.00	9,921.64	51,970.75	48,029.25	2,643.75	45,385.50	45.39%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 250,000.00	27,666.57	109,472.95	140,527.05	14.24	140,512.81	56.21%
1-5-60251-110	Building & Grounds; WC Station	\$ 23,000.00	730.32	10,423.41	12,576.59	9.99	12,566.60	54.64%
1-5-60251-111	Building & Grounds; CP Station	\$ 33,000.00	1,205.70	9,115.42	23,884.58	158.35	23,726.23	71.90%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	0.00	942.97	4,057.03	0.00	4,057.03	81.14%
1-5-60251-113	Building & Grounds; SV Station	\$ 6,000.00	0.00	323.94	5,676.06	0.00	5,676.06	94.60%
1-5-60251-114	Building & Grounds; GH Station	\$ 5,000.00	190.00	1,057.71	3,942.29	0.00	3,942.29	78.85%
1-5-60251-115	Building & Grounds; AL Station	\$ 15,000.00	0.00	202.76	14,797.24	0.00	14,797.24	98.65%
1-5-60251-116	Building & Grounds; EP Station	\$ 30,000.00	180.00	3,853.65	26,146.35	0.00	26,146.35	87.15%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	487.76	2,512.24	0.00	2,512.24	83.74%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 13,000.00	560.00	10,386.38	2,613.62	0.00	2,613.62	20.10%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 32,000.00	65.84	12,401.87	19,598.13	0.00	19,598.13	61.24%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 25,000.00	1,697.07	13,539.23	11,460.77	0.00	11,460.77	45.84%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	0.00	1,975.47	24.53	0.00	24.53	1.23%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	580.56	1,547.82	452.18	0.00	452.18	22.61%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	0.00	1,152.93	8,847.07	0.00	8,847.07	88.47%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	0.00	30.00	4,970.00	0.00	4,970.00	99.40%
1-5-60265-000	Community Risk Reduction	\$ 60,000.00	623.09	1,175.43	58,824.57	0.00	58,824.57	98.04%
1-5-60267-000	Community Care Program	\$ 13,500.00	286.90	1,327.34	12,172.66	0.00	12,172.66	90.17%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	1,500.00	8,139.56	-139.56	0.00	-139.56	-1.74%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	120.00	880.00	0.00	880.00	88.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,244.69	9,917.90	25,082.10	0.00	25,082.10	71.66%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,672.49	8,054.34	14,945.66	0.00	14,945.66	64.98%
1-5-60500-112	Utilities; DB	\$ 14,000.00	395.44	2,179.17	11,820.83	0.00	11,820.83	84.43%
1-5-60500-113	Utilities; SV	\$ 14,000.00	290.24	1,578.85	12,421.15	0.00	12,421.15	88.72%
1-5-60500-114	Utilities; GH	\$ 14,000.00	734.66	3,476.99	10,523.01	0.00	10,523.01	75.16%
1-5-60500-115	Utilities; AL	\$ 10,000.00	239.70	2,188.82	7,811.18	0.00	7,811.18	78.11%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,605.24	7,599.92	15,400.08	0.00	15,400.08	66.96%
1-5-60500-117	Utilities; TR	\$ 5,000.00	233.91	963.41	4,036.59	0.00	4,036.59	80.73%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,539.59	6,605.77	16,394.23	0.00	16,394.23	71.28%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,315.36	5,991.44	9,008.56	0.00	9,008.56	60.06%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,818.48	11,944.39	25,055.61	0.00	25,055.61	67.72%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	224.87	1,159.18	3,840.82	0.00	3,840.82	76.82%

E2 Sub Totals:	\$ 1,073,000.00	\$ 71,248.35	\$ 369,612.23	\$ 703,387.77	\$ 3,455.85	\$ 699,931.92	65.23%
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<b>Strategic Services Total</b>	<b>\$ 1,823,000.00</b>	<b>\$ 116,834.17</b>	<b>\$ 645,192.97</b>	<b>\$ 1,177,807.03</b>	<b>\$ 3,455.85</b>	<b>\$ 1,174,351.18</b>	<b>64.42%</b>
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**Dept 1-7 TECHNOLOGY**  
PERSONNEL SERVICES

1-7-51145-000	Info Tech Administrator	\$ 106,000.00	8,075.20	44,354.81	61,645.19	0.00	61,645.19	58.16%
1-7-58194-000	Incentive Pays	\$ 3,700.00	282.00	1,551.00	2,149.00	0.00	2,149.00	58.08%
1-7-58196-000	Longevity Pay	\$ 2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-7-58200-000	Vacation Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-7-58201-000	Retirement (PERS)	\$ 16,500.00	1,208.46	6,638.02	9,861.98	0.00	9,861.98	59.77%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,700.00	480.00	2,400.00	3,300.00	0.00	3,300.00	57.89%
1-7-58212-000	Health and Life Insurances	\$ 15,000.00	1,230.55	7,445.49	7,554.51	0.00	7,554.51	50.36%
1-7-58215-000	HRA-VEBA Contribution	\$ 4,300.00	361.30	1,806.50	2,493.50	0.00	2,493.50	57.99%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 9,000.00	634.57	3,488.01	5,511.99	0.00	5,511.99	61.24%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	6.08	30.64	469.36	0.00	469.36	93.87%
	E1 Sub Totals:	\$ 169,400.00	\$ 12,278.16	\$ 67,714.47	\$ 101,685.53	\$ -	\$ 101,685.53	60.03%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 71,000.00	602.46	33,132.29	37,867.71	0.00	37,867.71	53.33%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	-133.76	20,133.76	2,394.00	17,739.76	88.70%
1-7-60240-000	Licenses and Subscriptions	\$ 167,300.00	-793.16	95,065.08	72,234.92	0.00	72,234.92	43.18%
1-7-60241-000	Technical Support	\$ 13,000.00	0.00	1,137.50	11,862.50	0.00	11,862.50	91.25%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,500.00	266.66	2,050.72	5,449.28	0.00	5,449.28	72.66%
1-7-60253-000	M&R; Communication Devices	\$ 10,000.00	0.00	624.61	9,375.39	0.00	9,375.39	93.75%
1-7-60290-000	Communication Services	\$ 35,000.00	2,057.65	8,804.24	26,195.76	0.00	26,195.76	74.85%
	E2 Sub Totals:	\$ 323,800.00	\$ 2,133.61	\$ 140,680.68	\$ 183,119.32	\$ 2,394.00	\$ 180,725.32	55.81%
	<b>Technology Total</b>	<b>\$ 493,200.00</b>	<b>\$ 14,411.77</b>	<b>\$ 208,395.15</b>	<b>\$ 284,804.85</b>	<b>\$ 2,394.00</b>	<b>\$ 282,410.85</b>	<b>57.26%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL</b>							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00%
	E4 Sub Totals:	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	100.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 795,000.00	0.00	0.00	795,000.00	0.00	795,000.00	100.00%
	E5 Sub Totals:	\$ 795,000.00	\$ -	\$ -	\$ 795,000.00	\$ -	\$ 795,000.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 386,000.00	0.00	192,000.00	194,000.00	0.00	194,000.00	50.26%
1-9-80011-000	Debt Service Interest	\$ 62,700.00	0.00	32,353.20	30,346.80	0.00	30,346.80	48.40%
	E6 Sub Totals:	\$ 448,700.00	\$ -	\$ 224,353.20	\$ 224,346.80	\$ -	\$ 224,346.80	50.00%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,225,000.00	0.00	0.00	4,225,000.00	0.00	4,225,000.00	100.00%
	E8 Sub Totals:	\$ 4,225,000.00	\$ -	\$ -	\$ 4,225,000.00	\$ -	\$ 4,225,000.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 5,523,700.00</b>	<b>\$ -</b>	<b>\$ 224,353.20</b>	<b>\$ 5,299,346.80</b>	<b>\$ -</b>	<b>\$ 5,299,346.80</b>	<b>95.94%</b>
	<b>General Fund Total</b>	<b>\$ 22,394,000.00</b>	<b>\$ 1,219,685.13</b>	<b>\$ 6,958,823.09</b>	<b>\$ 15,435,176.91</b>	<b>\$ 323,327.50</b>	<b>\$ 15,111,849.41</b>	<b>67.48%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund</b>	<b>5</b>	<b>CAPITAL PROJECTS FUND</b>						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
5-8-70531-000	Apparatus and Vehicles	\$ 1,005,000.00	120,026.14	120,026.14	884,973.86	54,752.84	830,221.02	82.61%
5-8-70532-000	Land and Improvements	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
5-8-70533-000	Bldg Const and Improvements	\$ 180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00%
	E3 Sub Totals:	\$ 1,196,000.00	\$ 120,026.14	\$ 120,026.14	\$ 1,075,973.86	\$ 54,752.84	\$ 1,021,221.02	85.39%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 121,600.00	0.00	0.00	121,600.00	0.00	121,600.00	100.00%
	E5 Sub Totals:	\$ 121,600.00	\$ -	\$ -	\$ 121,600.00	\$ -	\$ 121,600.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 3,878,400.00	0.00	0.00	3,878,400.00	0.00	3,878,400.00	100.00%
	E9 Sub Totals:	\$ 3,878,400.00	\$ -	\$ -	\$ 3,878,400.00	\$ -	\$ 3,878,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 5,196,000.00</b>	<b>\$ 120,026.14</b>	<b>\$ 120,026.14</b>	<b>\$ 5,075,973.86</b>	<b>\$ 54,752.84</b>	<b>\$ 5,021,221.02</b>	<b>96.64%</b>
	<b>Report Totals:</b>	<b>\$ 27,590,000.00</b>	<b>\$ 1,339,711.27</b>	<b>\$ 7,078,849.23</b>	<b>\$ 20,511,150.77</b>	<b>\$ 378,080.34</b>	<b>\$ 20,133,070.43</b>	<b>72.97%</b>

# Accounts Payable

## Transactions by Account and Department

Period: 05 - NOVEMBER

Fiscal Year 2022-2023

# Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58202-000	Oregon Employment Dept	3rd Qtr 2022 Unemployment Claims Cost	11/03/2022	43957	4,381.91
1-1-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	10,093.40
1-1-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	1,041.26
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Clothes Hamper for ADM	11/13/2022	0	9.14
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Photo Magnets	11/13/2022	0	34.43
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Lunch for Present Best Self Event	11/13/2022	0	65.50
1-1-60223-001	Wells Fargo Bank Visa Cards	BH Visa; NVivo Software for JPAL Grant Project (to be Reimb)	11/13/2022	0	3,555.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Photo Frames for Awards	11/13/2022	0	41.99
1-1-60223-001	Wells Fargo Bank Visa Cards	BH Visa; Gift Cards for JPAL Grant Project (to be Reimb)	11/13/2022	0	125.00
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Boxes for Badge Presentations	11/13/2022	0	29.13
1-1-60223-001	Wells Fargo Bank Visa Cards	ML Visa; Food for FC Process	11/13/2022	0	15.39
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; October 2022 Labor/Mgmt Breakfast Mtg for (8)	11/13/2022	0	137.25
1-1-60223-001	Wells Fargo Bank Visa Cards	ML Visa; Food for Presenting Your Best Self Event	11/13/2022	0	94.94
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Workroom Supplies for ADM	11/13/2022	0	16.99
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food for BOD/Alliance Meeting	11/13/2022	0	136.99
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	11/24/2022	44007	104.50
1-1-60270-000	Bravio Communications, LLC	November Lobbyist/Legislative Services	11/22/2022	43978	1,000.00
1-1-60270-000	Centerpoint	EAP Services for November	11/03/2022	43939	2,480.38
1-1-60270-000	Douglas G Detling	Chief Examiner Services for Battalion Chief Process	11/03/2022	43948	550.00
1-1-60270-000	Plan + Results, LLC	Consulting/Advisory Services for October	11/22/2022	43998	5,416.00
1-1-60280-000	Wells Fargo Bank Visa Cards	ML Visa; Credit Reg at Oregon Tech Job Fair (Canceled)	11/13/2022	0	-265.00
1-1-60410-000	ICMA Membership Renewals	Annual Membership Dues for Hussey	11/03/2022	43951	200.00
1-1-60410-000	Rotary Club of Central Point	2nd Qtr Lunch Dues for Horton	11/22/2022	44002	150.00
1-1-60412-000	Wells Fargo Bank Visa Cards	BH Visa; Annual Subscription to Harvard Business Review	11/13/2022	0	120.00
1-1-60430-001	Rosebud Media LLC	Executive Session Meeting Notice on 11/17/22	11/22/2022	44001	41.65
1-1-60430-001	Rosebud Media LLC	November BOD Meeting Notice	11/22/2022	44001	51.45
1-1-60490-000	Public Safety Answers	Recruitment Application/Testing for 2022 Firefighter Process	11/22/2022	43999	1,650.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Business Cards for Recruitment Events	11/13/2022	0	15.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Advertising for Firefighter Recruitment	11/13/2022	0	939.10
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Supplies for Firefighter Testing Process	11/13/2022	0	193.14
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Postage	11/13/2022	0	17.05
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; October Postage Subscription (SendPro)	11/13/2022	0	4.99

Sub Total Dept 1: **\$32,446.58**

Account No	Vendor	Description	GL Date	Check No	Amount
<b>OPERATIONS DEPARTMENT</b>					
1-2-58212-000	Regence Blue Cross	November Health Insurance Premium - ABates	11/23/2022	0	771.10
1-2-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	92,398.80
1-2-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	9,860.83
1-2-60223-007	Petty Cash - Janey Giles	Halloween Candy to Hand Out at Twin Creeks	11/22/2022	43997	12.55
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; Snacks for RVFCA Operations Meeting	11/13/2022	0	11.92
1-2-60223-007	Wells Fargo Bank Visa Cards	JoP Visa; Repair Part for Patron Vehicle Incident	11/13/2022	0	10.99
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; Candy for Phoenix High School Parade	11/13/2022	0	24.08
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; Lunch for Supervisors Meeting	11/13/2022	0	356.00
1-2-60224-000	Wells Fargo Bank Visa Cards	MH Visa; Verified Responder Bags (6)	11/13/2022	0	179.70
1-2-60225-001	Conway Shield	Helmet Shield for FC Hussey	11/22/2022	43984	79.99
1-2-60225-001	Conway Shield	Helmet Shield for Admin BC Harrington	11/22/2022	43984	79.99
1-2-60225-001	Wholesale Online Group, Corp	Phenix White Helmet for Admin BC Harrington	11/22/2022	44004	317.50
1-2-60225-001	Wholesale Online Group, Corp	Phenix White Helmet for FC Hussey	11/22/2022	44004	317.50
1-2-60225-001	Wholesale Online Group, Corp	Phenix Red Helmets (4) for Stock	11/22/2022	44004	1,300.44
1-2-60225-003	Coastal - White City	Paracord for Apparatus	11/03/2022	43946	14.99
1-2-60225-003	Crater Chain Saw Co.	New Chains for Chainsaw (4)	11/03/2022	43947	820.00
1-2-60225-003	Grange Co-op	Impact Driver Bit Set for SE18-01	11/22/2022	43986	14.99
1-2-60225-003	Rapco Industries	New Rapco Chains for Chainsaw (3)	11/22/2022	44000	640.79
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Tie Downs for Apparatus	11/13/2022	0	8.97
1-2-60225-004	Nat'l Hose Testing Specialties	Heat Sensors (56) for Ground Ladders	11/22/2022	43993	112.00
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Safety Equipment	11/13/2022	0	90.65
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; SCBA Pack Batteries	11/13/2022	0	69.95
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Batteries	11/13/2022	0	81.78
1-2-60225-006	Wells Fargo Bank Visa Cards	JoP Visa; Tech Rescue Straps	11/13/2022	0	10.99
1-2-60225-006	Wells Fargo Bank Visa Cards	WC Visa; Carabiner	11/13/2022	0	17.06
1-2-60254-000	Crater Chain Saw Co.	Repair Chainsaw	11/03/2022	43947	80.25
1-2-60254-000	Crater Chain Saw Co.	Parts for Chainsaw	11/03/2022	43947	31.50
1-2-60254-000	Eagle Point Hardware	Sharpen Chainsaw Chains	11/03/2022	43949	10.00
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Hose Testing	11/22/2022	43993	9,448.20
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Ground Ladder Testing	11/22/2022	43993	1,862.50
1-2-65001-000	Asante Physician Partners	Pre-Entrance Physical for Vol Cline	11/22/2022	43974	223.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Vol Olver	11/22/2022	43975	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Vol Harper	11/22/2022	43975	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Vol Henneman	11/22/2022	43975	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Vol Heiller	11/22/2022	43975	29.00
1-2-65011-000	Eagle Point Hardware	Equipment Rental for Volunteer Sign Install (Safer Grant)	11/03/2022	43949	200.00
1-2-65011-000	Wells Fargo Bank Visa Cards	JoP Visa; Lumber for Volunteer Sign	11/13/2022	0	76.97
<b>Sub Total Dept 2:</b>					<b>\$119,651.98</b>

Account No	Vendor	Description	GL Date	Check No	Amount
<b>FIRE AND LIFE SAFETY DEPARTMENT</b>					
1-3-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	7,718.40
1-3-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	825.08
1-3-60223-004	Wells Fargo Bank Visa Cards	JoP Visa; Tripod Stand	11/13/2022	0	43.40
<b>Sub Total Dept 3:</b>					<b>\$8,586.88</b>
<b>TRAINING DEPARTMENT</b>					
1-4-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	2,102.70
1-4-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	206.27
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy (10/30/22-11/29/22)	11/22/2022	44003	150.00
1-4-60223-012	Wells Fargo Bank Visa Cards	WC Visa; Fall Protection Gear for Candidate Agility Testing	11/13/2022	0	369.70
1-4-60223-012	Wells Fargo Bank Visa Cards	KH Visa; Rebar for Training	11/13/2022	0	148.50
1-4-60223-014	Cascade Fire Equipment	Custom Bag Covers (2)	11/22/2022	43981	160.00
1-4-60270-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Presenting Your Best Self Speaker	11/13/2022	0	108.00
1-4-60412-000	Wells Fargo Bank Visa Cards	SD Visa; IFSTA Company Office Textbooks (7)	11/13/2022	0	556.50
1-4-60449-000	Scott Downing	Reimb Per Diem at NCPSB Board Mtg in Chicago	11/22/2022	43985	258.00
1-4-60449-000	Scott Downing	Reimb Airfare to/from NCPSB Board Mtg in Chicago	11/22/2022	43985	472.20
1-4-60449-000	Scott Downing	Reimb Lyft Fare at NCPSB Board Mtg in Chicago	11/22/2022	43985	59.88
1-4-60449-000	Scott Downing	Reimb Lodging at NCPSB Board Mtg in Chicago	11/22/2022	43985	362.97
1-4-60455-001	Professional Development Academy	Online Tuition/NACo Leadership Course for Maxwell	11/03/2022	43958	1,399.00
1-4-60455-001	Professional Development Academy	Online Tuition/NACo Leadership Course for Patterson	11/03/2022	43958	1,399.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at 2022 ICMA Conference in OH	11/13/2022	0	323.90
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg Balance at Labor/Mgmt Conf in NV/Hussey	11/13/2022	0	384.77
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Fuel at 2022 ICMA Conference in OH	11/13/2022	0	26.17
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg at OFSOA Conf in Lincoln City for Hussey	11/13/2022	0	177.41
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg at OFSOA Conf in Lincoln City for Deutschman	11/13/2022	0	177.41
1-4-60455-001	Wells Fargo Bank Visa Cards	SD Visa; Ldg at OFSOA Conf in Lincoln City for Deutschman	11/13/2022	0	146.07
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg Balance at Labor/Mgmt Conf in NV/Maxwell	11/13/2022	0	384.77
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Meals at OFSOA Conf in Lincoln City for (2)	11/13/2022	0	93.10
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at WFCOA Presidents Forum in OR	11/13/2022	0	1,104.92
1-4-60455-001	Wells Fargo Bank Visa Cards	MC Visa; SDAO Lodging Deposit for (5) Rooms	11/13/2022	0	1,097.50
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Textbook for Bates Towards BA Degree	11/13/2022	0	46.99
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Credit for Reg at Fire Chiefs Conf in HI (Canceled)	11/13/2022	0	-650.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Lyft Fare to/from Labor/Mgmt Conf in Las Vegas	11/13/2022	0	43.36
1-4-60455-001	Wells Fargo Bank Visa Cards	SD Visa; Ldg at OFSOA Conf in Lincoln City for Hussey	11/13/2022	0	146.07
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare to/from 2022 ICMA Conference in OH	11/13/2022	0	54.49
1-4-60455-003	Across the Street Productions	Credit for Blue Card Mayday Mgmt Conf for Blakley	11/22/2022	43971	-485.00
1-4-60455-003	Across the Street Productions	Reg at Blue Card Big Box Workshop for Lockwood	11/22/2022	43971	485.00
1-4-60455-003	Across the Street Productions	Reg at Blue Card Big Box Workshop for Cohee	11/22/2022	43971	485.00
1-4-60455-003	Bryan Cohee	Meals at Blue Card Big Box Training in Phoenix	11/22/2022	43983	127.00
1-4-60455-003	Tyler Lockwood	Meals at Blue Card Big Box Training in Phoenix	11/22/2022	43991	127.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SD Visa; Reg at FDIC Int'l in Indianapolis for (4)	11/13/2022	0	2,569.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Law Enforcement Risk Mgmt Trng for Northrop	11/13/2022	0	35.00
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Law Enforcement Risk Mgmt Trng for SMiller	11/13/2022	0	35.00
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Law Enforcement Risk Mgmt Trng for Patterson	11/13/2022	0	35.00
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Law Enforcement Risk Mgmt Trng for Darnell	11/13/2022	0	35.00
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Law Enforcement Risk Mgmt Trng for Simonsen	11/13/2022	0	35.00
1-4-60455-005	Wells Fargo Bank Visa Cards	KH Visa; Reg for Car Seat Tech Online Training for Tacchini	11/13/2022	0	95.00
1-4-60455-005	Wells Fargo Bank Visa Cards	KH Visa; Reg for Car Seat Tech Online Training for Nichols	11/13/2022	0	95.00
1-4-60455-005	Wells Fargo Bank Visa Cards	JaP Visa; Reg for Car Seat Tech Online Training for Franklin	11/13/2022	0	95.00
1-4-60455-005	Wells Fargo Bank Visa Cards	JaP Visa; Reg for Car Seat Tech Online Training for Petty	11/13/2022	0	95.00
1-4-60455-005	Wells Fargo Bank Visa Cards	MF Visa; Reg for Car Seat Tech Online Training for Frazier	11/13/2022	0	95.00
1-4-60455-005	Wells Fargo Bank Visa Cards	MF Visa; Reg for Car Seat Tech Online Training for Pinnell	11/13/2022	0	95.00
1-4-60455-006	Wells Fargo Bank Visa Cards	SD Visa; BLS Recertification for Vol Axtell	11/13/2022	0	32.50
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Airfare to/from IAFC Tech Conf in TX for Kassab	11/13/2022	0	893.20
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Reg at IAFC Tech Conf in TX for Kassab	11/13/2022	0	400.00
1-4-60455-007	Wells Fargo Bank Visa Cards	JuB Visa; Uber Fare to IAFC Tech Conference in TX	11/13/2022	0	39.39
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Recertification for Petty	11/13/2022	0	30.00
<b>Sub Total Dept 4:</b>					<b>\$16,757.74</b>

#### STRATEGIC SERVICES DEPARTMENT

1-5-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	7,149.40
1-5-58212-000	Special Districts	October Dental Ins Prem Credit - Cowan	11/03/2022	43964	-206.27
1-5-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	775.99
1-5-58212-000	Special Districts	November Dental Ins Prem Credit - Cowan	11/03/2022	43964	-206.27
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants (2)	11/03/2022	43938	240.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Class A Shirt for FC Hussey	11/13/2022	0	61.36
1-5-58213-000	Wells Fargo Bank Visa Cards	BH Visa; Business Shirts for WFCA BOD	11/13/2022	0	275.80
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; 1/4 Zip Sweatshirts	11/13/2022	0	263.90
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; 1/4 Zip Sweatshirts for Stock	11/13/2022	0	280.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boot Zippers for Smith	11/13/2022	0	94.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Uniform Pants for CC	11/13/2022	0	656.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; 1/4 Zip Sweatshirts (4) for Admin Staff	11/13/2022	0	312.28
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Station Boot Zippers for Stock	11/13/2022	0	94.00
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Uniform Shirts for CC	11/13/2022	0	602.39
1-5-58213-000	Wells Fargo Bank Visa Cards	MC Visa; Class A Shoes/Jacket Striping for Harrington	11/13/2022	0	165.26
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at WC	11/03/2022	43942	799.06
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at CP	11/03/2022	43942	342.53
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at SNC	11/03/2022	43942	842.88
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at EP	11/03/2022	43942	433.82
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at FSC	11/03/2022	43942	201.72
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at ADM	11/03/2022	43942	111.84
1-5-60221-000	Northwest Safety Clean	Turnout Cleaner	11/22/2022	43994	350.56
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Vacuum Bags	11/13/2022	0	16.07

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Janitorial Supplies	11/13/2022	0	45.35
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Janitorial Supplies	11/13/2022	0	173.97
1-5-60221-000	WCP Solutions	Dishwashing Detergent/Comet Cleanser	11/03/2022	43966	367.85
1-5-60221-000	WCP Solutions	Trash Can Liners	11/03/2022	43966	110.00
1-5-60221-000	WCP Solutions	Bleach	11/03/2022	43966	52.00
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (CP)	11/22/2022	43973	144.10
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (WC)	11/22/2022	43973	260.70
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/03/2022	43937	7.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/22/2022	43977	120.87
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	11/22/2022	43990	194.22
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	11/22/2022	43990	50.10
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO154	11/03/2022	43954	226.53
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO157	11/03/2022	43954	341.45
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2022	0	445.80
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2022	0	38.50
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2022	0	16.69
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/03/2022	43967	714.00
1-5-60223-003	ZOLL Medical Corporation	Lifebands (3) for Auto Pulse System	11/22/2022	44005	735.00
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Chemical Fuel Pumps	11/13/2022	0	125.96
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Station Supplies	11/13/2022	0	74.34
1-5-60223-015	Wells Fargo Bank Visa Cards	JoP Visa; Coffee Maker for WC	11/13/2022	0	105.00
1-5-60223-015	Wells Fargo Bank Visa Cards	JoP Visa; Vacuum Cleaner for ADM	11/13/2022	0	482.16
1-5-60223-015	Wells Fargo Bank Visa Cards	MF Visa; Coffee Pot for CC	11/13/2022	0	49.97
1-5-60223-015	Wells Fargo Bank Visa Cards	JoP Visa; Vacuum Cleaner for CC	11/13/2022	0	154.99
1-5-60223-015	Kelly's	Mattress for CP	11/03/2022	43952	441.50
1-5-60223-016	Coastal - White City	Mouse Bait	11/03/2022	43946	69.99
1-5-60223-016	Grover Electric and Plumbing Supply	Light Bulbs	11/22/2022	43987	65.25
1-5-60223-016	Grover Electric and Plumbing Supply	Light Bulbs	11/22/2022	43987	65.25
1-5-60223-016	Petty Cash - Janey Giles	Kitchen Supplies for CP	11/22/2022	43997	20.42
1-5-60223-016	Petty Cash - Janey Giles	Kitchen Supplies for EP	11/22/2022	43997	23.94
1-5-60223-016	Wells Fargo Bank Visa Cards	PR Visa; Keys for Station Alerting System	11/13/2022	0	30.50
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; BBQ Brushes	11/13/2022	0	5.85
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Facility Supplies	11/13/2022	0	822.77
1-5-60230-000	Blue Star Gas	Propane for Forklift	11/22/2022	43976	31.11
1-5-60230-000	Blue Star Gas	Propane for Forklift	11/22/2022	43976	27.45
1-5-60230-000	Cascade Fire Equipment	SCBA Compressor Oil	11/03/2022	43938	90.00
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (275 Gal Diesel)	11/03/2022	43950	1,205.88
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (190 Gal Diesel)	11/03/2022	43950	829.35
1-5-60230-000	Hays Oil Co.	Fuel	11/03/2022	43950	2,077.17
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (625 Gal Diesel)	11/03/2022	43950	2,728.13
1-5-60230-000	Hays Oil Co.	Fuel	11/03/2022	43950	1,934.29
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (200 Gal Diesel)	11/03/2022	43950	978.26

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60230-000	Petty Cash - Janey Giles	Fuel for SV11-02	11/22/2022	43997	20.00
1-5-60250-000	Burns Upholstery	Safety Pads for Rear Seats on SE20-01	11/22/2022	43979	550.00
1-5-60250-000	City of Medford	Service on SE14-01	11/03/2022	43945	7,292.86
1-5-60250-000	City of Medford	Service on SE18-01	11/03/2022	43945	437.00
1-5-60250-000	City of Medford	Credit for Service on LT01-01	11/03/2022	43945	-4.94
1-5-60250-000	City of Medford	Service on SE14-02	11/03/2022	43945	2,594.69
1-5-60250-000	City of Medford	Service on SE18-02	11/03/2022	43945	115.00
1-5-60250-000	City of Medford	Service on SE08-01	11/03/2022	43945	5,621.21
1-5-60250-000	City of Medford	Service on SE99-01	11/03/2022	43945	2,440.81
1-5-60250-000	City of Medford	Service on SV15-01	11/03/2022	43945	57.50
1-5-60250-000	City of Medford	Reversal on Markup	11/03/2022	43945	-182.10
1-5-60250-000	City of Medford	Service on WL00-01	11/03/2022	43945	105.55
1-5-60250-000	City of Medford	Service on SE05-01	11/03/2022	43945	8,004.21
1-5-60250-000	City of Medford	Service on SE03-01	11/03/2022	43945	444.37
1-5-60250-000	Petty Cash - Janey Giles	Spark Plugs for SV06-01	11/22/2022	43997	25.52
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Parts for Staff Vehicle	11/13/2022	0	75.17
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Trailer Hitches	11/13/2022	0	36.98
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Vehicle Parts	11/13/2022	0	17.49
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Parts for Staff Vehicle	11/13/2022	0	21.25
1-5-60250-000	Wells Fargo Bank Visa Cards	MH Visa; Car Wash	11/13/2022	0	14.00
1-5-60251-110	Northern Pacific Landscape	October Landscape Maint at WC	11/03/2022	43956	320.00
1-5-60251-110	Northern Pacific Landscape	Perimeter Fence Weed Mowing at WC	11/03/2022	43956	100.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for September (Final)	11/22/2022	43996	25.32
1-5-60251-110	Wells Fargo Bank Visa Cards	JoP Visa; Station Parts for WC	11/13/2022	0	285.00
1-5-60251-111	Grange Co-op	Nuts/Bolts for Apparatus Bay Door Repair at CP	11/22/2022	43986	3.40
1-5-60251-111	Grover Electric and Plumbing Supply	Light Cover for CP	11/22/2022	43987	33.30
1-5-60251-111	Northern Pacific Landscape	October Landscape Maint at CP	11/03/2022	43956	200.00
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Drinking Fountain Repair at CP	11/13/2022	0	969.00
1-5-60251-114	Northern Pacific Landscape	October Landscape Maint at GH	11/03/2022	43956	190.00
1-5-60251-116	Northern Pacific Landscape	October Landscape Maint at EP	11/03/2022	43956	180.00
1-5-60251-118	Advanced Air	Calibration of Smoke Detector Sensors at SNC	11/22/2022	43972	300.00
1-5-60251-118	Northern Pacific Landscape	October Landscape Maint at SNC	11/03/2022	43956	260.00
1-5-60251-120	Pathway Enterprises, Inc.	CC Office/Bathrooms Janitorial for September (Final)	11/22/2022	43996	65.84
1-5-60251-121	Eagle Point Hardware	Spray Wall Texture for FC Office	11/03/2022	43949	23.99
1-5-60251-121	Medical Eradication Services	ADM Janitorial for October	11/22/2022	43992	1,120.00
1-5-60251-121	Northern Pacific Landscape	October Landscape Maint at ADM	11/03/2022	43956	180.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for September (Final)	11/22/2022	43996	373.08
1-5-60251-123	Medical Eradication Services	FSC Janitorial for October	11/22/2022	43992	280.00
1-5-60251-123	Metal Masters Inc	Reprogrammed Thermostat at FSC	11/03/2022	43955	125.00
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for September (Final)	11/22/2022	43996	175.56
1-5-60265-000	Big Sign FX	Trailer Signs	11/03/2022	43936	396.00
1-5-60265-000	Ian Kassab	Reimb for Food for NWYC BBQ Lunch	11/22/2022	43989	114.10

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; Risk Reduction Sign Board	11/13/2022	0	112.99
1-5-60267-000	Eagle Point Hardware	Grip Tape for Community Care Patrons	11/03/2022	43949	149.40
1-5-60267-000	Wells Fargo Bank Visa Cards	SD Visa; Community Care Brochures	11/13/2022	0	137.50
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at WC (Nov-Apr)	11/03/2022	43963	480.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at SNC (Nov-Apr)	11/03/2022	43963	480.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at GH (Nov-Apr)	11/03/2022	43963	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at EP (Nov-Apr)	11/03/2022	43963	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at CP (Nov-Apr)	11/03/2022	43963	180.00
1-5-60500-110	Avista	Natural Gas (WC)	11/03/2022	43935	139.70
1-5-60500-110	Charter Communications	Cable TV Service (WC)	11/03/2022	43941	110.54
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	11/22/2022	43988	148.49
1-5-60500-110	Medford Water Commission	Water (WC)	11/03/2022	43953	451.12
1-5-60500-110	Pacific Power	Electricity (WC)	11/22/2022	43995	802.02
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	11/03/2022	43960	302.38
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	11/03/2022	43961	290.44
1-5-60500-111	Avista	Natural Gas (CP)	11/03/2022	43935	57.98
1-5-60500-111	City of Central Point	Water (CP)	11/03/2022	43943	240.02
1-5-60500-111	CenturyLink	Telephone (CP)	11/22/2022	43982	284.16
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	11/03/2022	43941	30.53
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	11/22/2022	43988	275.99
1-5-60500-111	Pacific Power	Electricity (CP)	11/22/2022	43995	567.10
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	11/03/2022	43960	167.20
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	11/03/2022	43961	49.51
1-5-60500-112	CenturyLink	DSL Internet (DB)	11/03/2022	43940	9.99
1-5-60500-112	CenturyLink	Telephone (DB)	11/03/2022	43940	109.82
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	11/22/2022	43995	44.99
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	11/22/2022	43995	39.22
1-5-60500-112	Pacific Power	Electricity (DB)	11/22/2022	43995	73.73
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	11/03/2022	43962	117.69
1-5-60500-113	CenturyLink	November Internet (SV)	11/22/2022	43982	0.89
1-5-60500-113	CenturyLink	Telephone (SV)	11/22/2022	43982	89.93
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	11/22/2022	43995	47.09
1-5-60500-113	Pacific Power	Electricity (SV)	11/22/2022	43995	95.37
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	11/03/2022	43962	56.96
1-5-60500-114	Avista	Natural Gas (GH)	11/03/2022	43935	17.00
1-5-60500-114	CenturyLink	Telephone (GH)	11/22/2022	43982	205.22
1-5-60500-114	Charter Communications	Internet Service (GH)	11/03/2022	43941	169.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	11/03/2022	43941	30.52
1-5-60500-114	Pacific Power	Electricity (GH)	11/22/2022	43995	262.42
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	11/03/2022	43962	49.52
1-5-60500-115	CenturyLink	Telephone (AL)	11/03/2022	43940	84.49
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	11/22/2022	43995	60.80

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-115	Pacific Power	Electricity (AL)	11/22/2022	43995	94.41
1-5-60500-116	Avista	Natural Gas (EP)	11/03/2022	43935	55.37
1-5-60500-116	CenturyLink	Telephone (EP)	11/03/2022	43940	407.61
1-5-60500-116	Charter Communications	Cable TV Service (EP)	11/03/2022	43941	122.88
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	11/03/2022	43944	95.45
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	11/22/2022	43988	275.99
1-5-60500-116	Pacific Power	Electricity (EP)	11/22/2022	43995	543.07
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	11/03/2022	43962	104.87
1-5-60500-117	Avista	Natural Gas (TR)	11/03/2022	43935	17.34
1-5-60500-117	City of Central Point	Water (TR)	11/03/2022	43943	33.04
1-5-60500-117	Charter Communications	Internet Service (TR)	11/03/2022	43941	97.98
1-5-60500-117	Pacific Power	Electricity (TR)	11/22/2022	43995	60.35
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	11/03/2022	43961	25.20
1-5-60500-118	Avista	Natural Gas (SNC)	11/03/2022	43935	76.47
1-5-60500-118	City of Central Point	Water (SNC)	11/03/2022	43943	294.09
1-5-60500-118	CenturyLink	Telephone (SNC)	11/22/2022	43982	251.77
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	11/03/2022	43941	122.18
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	11/22/2022	43988	275.99
1-5-60500-118	Pacific Power	Electricity (SNC)	11/22/2022	43995	310.75
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	11/03/2022	43960	183.14
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	11/03/2022	43961	25.20
1-5-60500-120	Avista	Natural Gas (TC)	11/03/2022	43935	21.70
1-5-60500-120	Medford Water Commission	Water (TC)	11/03/2022	43953	1,123.51
1-5-60500-120	Pacific Power	Electricity (SIM)	11/22/2022	43995	38.57
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	11/03/2022	43961	131.58
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	11/03/2022	43940	56.87
1-5-60500-121	CenturyLink	Telephone (ADM)	11/03/2022	43940	1,089.13
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	11/03/2022	43941	100.02
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	11/22/2022	43988	148.49
1-5-60500-121	Medford Water Commission	Water (ADM)	11/03/2022	43953	308.66
1-5-60500-121	Pacific Power	Electricity (ADM)	11/22/2022	43995	1,115.31
1-5-60500-123	Avista	Natural Gas (FSC)	11/03/2022	43935	17.00
1-5-60500-123	Pacific Power	Electricity (FSC)	11/22/2022	43995	151.03
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	11/03/2022	43961	56.84

**Sub Total Dept 5:      \$78,761.20**

**TECHNOLOGY DEPARTMENT**

1-7-58212-000	Regence Blue Cross	December Health Insurance Premium	11/23/2022	0	1,149.30
1-7-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/03/2022	43964	143.44
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Meraki Power Supply	11/13/2022	0	67.88
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; iPad Mounting Hardware for Ambulances	11/13/2022	0	58.38
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Bar Code Reader	11/13/2022	0	33.28

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Power Charger	11/13/2022	0	18.94
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Printer for Facilities Log Tech	11/13/2022	0	119.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Windows 10 Pro for Lehnerz	11/13/2022	0	99.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Windows 10 Pro for Allen	11/13/2022	0	99.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Windows 10 Pro for Harrington	11/13/2022	0	99.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Key Tags	11/13/2022	0	6.99
1-7-60240-000	PulsePoint Foundation	Verified Responder Annual License Fee	11/03/2022	43959	2,500.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; October Subscription for Security Camera at DB	11/13/2022	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Annual Subscription of Calendar Bridge for Training	11/13/2022	0	48.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Subscription for Prezi	11/13/2022	0	180.00
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Domain Renewal for jcfd3.com (9 Years)	11/13/2022	0	314.91
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; 2023 Domain Subscription for jcems.net	11/13/2022	0	18.99
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Paramedic Protocol Provider App (5)	11/13/2022	0	49.95
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; Annual Subscription for QR Code Generator	11/13/2022	0	36.00
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (Nov)	11/22/2022	43980	136.66
1-7-60252-000	Wells Fargo Bank Visa Cards	PR Visa; Mobile Phone Repair	11/13/2022	0	130.00
1-7-60290-000	Verizon Wireless	October Cellular and Data Charges	11/03/2022	43965	2,057.65
<b>Sub Total Dept 7:</b>					<b>\$7,372.35</b>

#### NON DEPARTMENTAL

**Sub Total Dept 9: \$0.00**

**Total General Fund: \$263,576.73**

#### CAPITAL PROJECTS FUND

5-8-70531-000	Butler Ford Inc	2022 Ford F150 4x4 Supercab	11/10/2022	43970	37,503.52
5-8-70531-000	Butler Ford Inc	2022 Ford F150 4x4 Supercrew	11/10/2022	43970	41,486.25
5-8-70531-000	Butler Ford Inc	2022 Ford F150 4x4 Supercrew	11/10/2022	43970	41,036.37

**Total Capital Projects Fund: \$120,026.14**

**Total All Funds: \$383,602.87**

## Special Districts Checklist Summary for 2022/2023

- 1.) **Affiliate Organization Membership (2.0%)** – *Oregon Fire Chiefs Association (OFCA).*
- 2.) **Board Duties and responsibilities Policy (2.0%)** – *Board Manual Policy 3.2 Director Responsibilities (reviewed, updated and posted as of October 20, 2022 during the October Board of Directors meeting)*
- 3.) **Board Duties and Responsibilities Questions (2.0%)** – *Executive Assistant Calvert completed the checklist regarding the availability of information to the Board and the duties of the Board of Directors.*
- 4.) **SDAO/SDIS Training (2.0%)** – *All Board of Directors have participated in one or both of the online training required opportunities:*
  - Boardmanship 301
  - Boardroom Dancing
- 5.) **Board Member Education Program (2.0%)** – *Board Director Steve Shafer and Director Tim Snaith have enrolled in the SDAO Board Leadership Academy. Director Shafer had attended many of the virtual seminars during the 2022 SDAO Virtual Conference and received certificates applicable to the program. Director Snaith will attend the 2023 SDAO conference in Sunriver.*

*Best Practices Checklist review by Fire Chief Hussey and Board Director Steve Shafer on November 30, 2022..*

## **BOARD APPOINTMENTS**

**Relative Information:** The appointment of committees and/or representatives is a routine function of a board. Ordinarily the Board President will make the appointments with the concurrence of the full Board. The appointees may be Board, Staff, and/or citizen appointments depending on the position.

Appointments are made in response to statutory requirements (Civil Service Commission, Budget Committee), to study specific issues (Salary & Benefits Committee), or to represent the District in associations or other interagency activities (Emergency Communications of Southern Oregon).

The particular authority and duties of appointees whether a Director, District staff member, or citizen are either specified by statutory requirements or will be set by the Board President at the time of appointment.

Board appointments may be ad hoc or ongoing. Current ongoing appointments include the following:

- A. Civil Service Commission – three (3) citizen members with four-year terms.
- B. Budget Committee – five (5) citizen members with three-year terms.
- C. Non-Bargaining Group Salary & Benefits Committee – two (2) Board Directors at the President's discretion.
- D. Emergency Communications of Southern Oregon – one (1) Board or Staff member at the President's discretion and one alternate.

While the committees required by state law may have specific selection criteria, the Board generally has broad discretionary authority in the process.

The following process is used when making citizen appointments to the Civil Service Commission and the Budget Committee:

- 1. Advertise the vacancy to identify qualified applicants.
- 2. Review applicants for qualifications.
- 3. Interview qualified applicants as may be necessary.
- 4. Make selection and appointment in a manner selected by the Board.
- 5. Conduct orientation and/or training as may be necessary.

An appointment of a Director or District staff member to represent the Fire District or the Board of Directors should be based on qualifications and availability. Final appointments are the responsibility of the Board President.

**Policy Statement:** It is the policy of the Board of Directors to make appointments to various committees and commissions as stated in this policy.

## Margie Calvert

---

**From:** Rob Hernandez <robhernandez@sbjames.com>  
**Sent:** Tuesday, November 8, 2022 11:14 AM  
**To:** Margie Calvert  
**Subject:** Re: Budget Committee

Good morning Margie,

It was a great event but I had to leave right after the formal part.

Yes, I would like to continue serving on the budget committee. Please add my name to the list.

Thanks, Rob

Sent from my iPhone

On Nov 8, 2022, at 8:39 AM, Margie Calvert <MargieC@jcfd3.com> wrote:

**EXTERNAL EMAIL:** Unless you recognize the sender and know the content is safe, do not click any links or open any attachments.

Good morning Rob,  
I saw you yesterday, however we didn't get a chance to chat.

Margie

**From:** Rob Hernandez <robhernandez@sbjames.com>  
**Sent:** Monday, November 7, 2022 1:05 PM  
**To:** Margie Calvert <MargieC@jcfd3.com>  
**Subject:** Re: Budget Committee

Hello Margie,

I will see you this afternoon.

Thanks Rob

Sent from my iPhone

On Nov 7, 2022, at 12:11 PM, Margie Calvert <MargieC@jcfd3.com> wrote:

**EXTERNAL EMAIL:** Unless you recognize the sender and know the content is safe, do not click any links or open any attachments.

Hey Rob, I sent this last Tuesday and wanted to make sure you saw it. Please see the email below.  
Hope to see you this afternoon.

*Margie*

**From:** Margie Calvert  
**Sent:** Tuesday, November 1, 2022 10:18 AM  
**To:** Rob Hernandez <[robhernandez@sbjames.com](mailto:robhernandez@sbjames.com)>  
**Subject:** Budget Committee

Good morning Rob,

I am writing to inform you that your three-year term as Budget Committee member will be expiring in December. The Budget Committee vacancy will be on the agenda at the November Board of Directors meeting. Per Board Policy 3.5, I will most likely be directed to advertise for the position opening. I am wondering if you would like to be considered as an applicant and if so, your interest would be shared at the meeting, and if you would like to remain on the committee, your positive email response would take the place of an application.

Please let me know if you would like to be considered as an applicant for the next three-year term on the Budget Committee which would expire December 2025.

Thank you,

*Margie Calvert*

**Executive Assistant  
Jackson County Fire District 3**

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<image001.png>	<image002.png>	<a href="mailto:MargieC@jcf3.com">MargieC@jcf3.com</a>
	<image003.png>	541-831-2718
	<image004.png>	8383 Agate Road White City, OR 97503
	<image005.png>	<a href="https://link.edgepilot.com/s/a0416b46/JsmgCebYt0qTNJqXpQuK0A?u">https://link.edgepilot.com/s/a0416b46/JsmgCebYt0qTNJqXpQuK0A?u</a>

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# JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

## BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

<b>Name:</b> Keith LaHaie	<b>Phone:</b> (541) 841-2245 (Cell)
<b>Street Address, City:</b> 6143 Tamarack Lane, Central Point OR 97502	
<b>Mailing Address, City:</b> Same as above	
<b>Registered Voter in District?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>How long have you lived in the Rogue Valley?</b> 8 years	
<b>Employment History:</b> Please see attached	
<b>Community Involvement:</b> I currently serve on the Rogue Valley Transit District Budget Committee. I am also the Treasurer and co-Director of Church Properties for Gloria Dei Lutheran Church in Central Point.	
<b>Previous experience with a Government Agency?</b> Please see attached	
<b>What prompted your desire to serve?</b> Since retirement, I have been looking for ways to use the skills I developed during my career in service to the community. My wife and I feel blessed to live in the Rogue Valley and we have been spending some of our newly-found time in support of several community organizations. Organizations such as Fire District 3 and RVTD are great assets to our community and constituent involvement is important. As a customer of the District, I also would like to help insure that the District continues as the well-managed and cost-effective organization that it appears to be.	
<b>Additional Supporting Information:</b>	

Responses to Budget Committee Application:

Keith LaHaie

**Employment History:**

Prior to my retirement in 2017 I spent 34 years in public works, including 31 years as a maintenance supervisor and fleet manager for two municipal agencies (City of Union City, CA and City of Palo Alto, CA) and two large County public works agencies (San Mateo County, CA and Alameda County, CA).

As fleet manager with the City of Palo Alto and County of Alameda, one of my significant responsibilities was developing and managing budgets of up to \$10 million. These budgets included operating and capital improvement funds, as well as multiple programs. The budget development and approval process required that I present and justify these budgets to executive staff and elected officials, and defend them if questions arose. Each program budget included performance measures and goals, and I provided regular progress reports to document compliance with these measures.

In my 21 years with the City of Palo Alto, I worked closely with the City's Fire Department relative to apparatus and equipment acquisition, maintenance and repair. I was a lead member on the Department's apparatus committee, and was involved in a number of innovative programs designed to enhance the Department's service level.

**Previous Experience with a Government Agency?**

See "Employment History" above.

## JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

### BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

<b>Name:</b> Jay Lilly	<b>Phone:</b> 541-279-9104
<b>Street Address, City:</b> 2175 Rabun Way	
<b>Mailing Address, City:</b> Central Point, OR 97502	
<b>Registered Voter in District?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>How long have you lived in the Rogue Valley?</b> 8 years	
<b>Employment History:</b> City of McMinnville Fire Department: 1973-2008 Student Firefighter, EMS Coordinator, Asst. Fire Chief, retired as Fire Chief  Black Butte Fire District: 2009 - 2014 Asst. Fire Chief	
<b>Community Involvement:</b> School Board member 1997-2007, Oregon Fire Chiefs Association 2002 - 2008 President 2006, Oregon Fire Chiefs Foundation 2012 -2020	
<b>Previous experience with a Government Agency?</b> Employment history as listed above, worked with City Council and Rural Fire District Board to provide fire service to the City and District. McMinnville School District #40: School Board member from 1997-2007 Redmond Fire & Rescue: Civil Service committee member 2012-2014	
<b>What prompted your desire to serve?</b> The Budget Committee opening provides an opportunity to get involved in community service for the fire service, I believe that I have the experience and knowledge to be a productive member of the committee.	
<b>Additional Supporting Information:</b>	

# JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

## BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

<b>Name:</b> JAMES (JIM) MADDUX	<b>Phone:</b> 541-326-7556
<b>Street Address, City:</b> 3642 NORTH ROXY DR. MEDFORD 97504	
<b>Mailing Address, City:</b> SAME	
<b>Registered Voter in District?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>How long have you lived in the Rogue Valley?</b> 42 years	
<b>Employment History:</b> For Intelligence Officer-USAF/NSA Sr. Wealth Management Advisor and Sr. Vice President/Financial Advisor-Morgan Stanley Currently Retired	
<b>Community Involvement:</b> Numerous Boards-Currently VP Southern Oregon Humane Society Past: CP Rotary, Medford Urban Renewal, Oregon Red Cross, YMCA, United Way, Medford Chamber of Commerce, Holly Theater Restoration, Gordon Elwood Foundation, Southern Oregon University Advisory Board. Member Jackson County Search and Rescue	
<b>Previous experience with a Government Agency?</b> Past President of Medford Urban Renewal Agency	
<b>What prompted your desire to serve?</b> Retired. Have extensive (38 years) of financial and Board experience. Have always admired the administration of FD#3. Believe I can contribute to the budget process.	
<b>Additional Supporting Information:</b> Can assist with the development of a budget and in depth review of current budgeted line items.	

## Margie Calvert

---

**From:** Steven Weber <Steven.Weber@centralpointoregon.gov>  
**Sent:** Wednesday, November 2, 2022 3:26 PM  
**To:** Margie Calvert  
**Subject:** RE: Budget Committee

Hi Margie,

Yes, I would definitely like to be considered as an applicant for the Budget Committee. I have enjoyed my time serving on the Budget Committee since 2017.

Thank you!!!

Steve Weber, Finance Director  
Finance Department  
City of Central Point  
140 South Third Street  
Central Point, OR 97502  
Desk: 541-664-3321 (x226)  
Fax: 541-664-6384

<https://link.edgepilot.com/s/9e1b2a0c/7J2gsAzHykGA3XYH6M-Gag?u=http://www.centralpointoregon.gov/>



**From:** Margie Calvert <MargieC@jcfd3.com>  
**Sent:** Tuesday, November 1, 2022 10:17 AM  
**To:** Steven Weber <Steven.Weber@centralpointoregon.gov>  
**Subject:** Budget Committee

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning Steve,

I am writing to inform you that your three-year term as Budget Committee member will be expiring in December. The Budget Committee vacancy will be on the agenda at the November Board of Directors meeting. Per Board Policy 3.5, I will most likely be directed to advertise for the position opening. I am wondering if you would like to be considered as an applicant and if so, your interest would be shared at the meeting, and if you would like to remain on the committee, your positive email response would take the place of an application.

Please let me know if you would like to be considered as an applicant for the next three-year term on the Budget Committee which would expire December 2025.

Thank you,

*Margie Calvert*

**Executive Assistant  
Jackson County Fire District 3**



[MargieC@jcf3.com](mailto:MargieC@jcf3.com)



541-831-2718



8383 Agate Road White City, OR 97503



<https://link.edgepilot.com/s/10bcd562/30BxCMRZK0yCaKNbp4Za7w?u=http://www.jcf3.com/>



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Insurance Summary for  
Jackson County FD #3

“CHARTING  
a COURSE  
FOR A  
*SECURE FUTURE*”



WHA   
INSURANCE





## PUBLIC ENTITY LIABILITY

<b>SDIS Liability Coverage</b>	<b>Limit</b>	<b>Deductible (2) (3)</b>
Per Occurrence Limit of Liability	\$10,000,000 (1)	None
Per Wrongful Act Limit of Liability	\$10,000,000 (1)	None
Annual Aggregate Limit of Liability	No limit Except as Outlined Below (1)	None

### **Additional and Supplemental Coverages**

<b>Coverage</b>	<b>Limit</b>	<b>Deductible</b>	<b>Contribution</b>
Ethics Complaint Defense Costs	\$5,000	None	Included
EEOC/BOLI Defense Cost	\$10,000,000	None	Included
Premises Medical Expense	\$5,000	None	Included
Limited Pollution Coverage	\$250,000	None	Included
Applicators Pollution Coverage	\$50,000	None	Included
Injunctive Relief Defense Cost	\$25,000	None	Included
Fungal Pathogens (Mold) Defense	\$100,000	None	Included
OCITPA Expense Reimbursement	\$100,000	None	Included
Data Disclosure Liability	\$1,000,000	None	Included
Lead Sublimit Defense Cost	\$50,000	None	Included
Marine Salvage Expense	\$250,000	None	Included
Criminal Defense Cost	\$100,000	None	Included
Communicable Disease Defense	\$50,000	None	Included

- 
- (1) \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act  
 (2) \$10,000 controlled burn deductible if DPSST guidelines are not followed  
 (3) \$25,000 Employment Practices deductible for terminations when SDIS is not contacted for legal advice in advance  
 (4) Injunctive Relieve Defense Costs limited to \$100,000 for all members of the Trust combined during the Coverage Period  
 (5) OCITPA Expense Reimbursement limited to \$500,000 for all members of the Trust combined during the Coverage Period  
 (6) Data Disclosure Liability Limited to \$5,000,000 for all members of the Trust combined during the Coverage Period  
 (7) Lead Liability Defense Costs limited to \$200,000 for all members of the Trust combined during the Coverage Period  
 (8) Criminal Defense Costs limited to \$500,000 for all members of the Trust combined during the Coverage Period  
 (9) Communicable Disease Defense limited to \$2,000,000 for all members of the Trust combined during the coverage period

### **Auto Liability Coverage**

\$500,000	Per Accident Limit of Liability
\$9,500,000	Per Accident Excess Limit of Liability

### **Non-owned/Hired Auto Liability**

\$500,000	Per Accident Limit of Liability
\$9,500,000	Per Accident Excess Limit of Liability

### **Auto Physical Damage**

Per Schedule

### **Hired Auto Physical Damage**

No Coverage



## **PROPERTY**

### **See schedules for values and deductibles of covered property**

Coverage for: Buildings, Business Personal Property, Tenant's Improvements and Betterments, and Property of Others, Portable Equipment, Mobile Equipment, Inland Marine Scheduled Items, Electronic Data Processing Equipment and Media (all coverages may not apply to your district. Check your policy declarations for policy limits)

#### **Sublimit (Per Occurrence)**

*The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described (see policy for complete list).*

\$ 250,000	Personal Property of others within your Car, Custody, or Control (other than Mobile Equipment)
\$ 100,000	Property of Employees/Volunteers (up to \$5,000 max per person)
\$ 100,000	Mobile Equipment Rented or Leased for up to 30 days
\$ 250,000	Professional Services (Sublimit is \$250,000 or 10% of covered loss)
\$ 5,000,000	Increased Cost of Construction- Enforcement of Ordinance or Law (or 25% of loss, whichever is less)
\$ 500,000	Increased Cost of Construction-Cost Resulting from Unforeseen Delay (or 25% of loss, whichever is less)
\$ 1,000,000	Business Income
\$ 1,000,000	Extra Expense
\$ 25,000	Enforcement of Order by Government Agency or Authority
\$ 25,000	Business Income from Dependent Property
\$ 100,000	Interruption of Utility Services
\$ 25,000	Inability to Discharge Outgoing Sewage
\$ 2,000,000	Property in the Couse of Construction (must notify within 90 days)
\$ 500,000	Newly Acquired or Newly Constructed Real Property – 60 Days
\$ 25,000	Unscheduled Outdoor Property
\$ 250,000	Vandalism and Malicious Mischief to Tracks and Artificial Turf Fields
\$ 250,000	Property in Transit
\$ 250,000	Accounts Receivable
\$ 50,000	Property Damaged by Overflow of Sewers or Drains
\$ 100,000	Covered Leasehold Interest
\$ 250,000	Valuable Papers and Records
\$ 25,000	Data Storage Media
\$ 250,000	Miscellaneous Property Damaged by Specified Cause of Loss or Theft
\$ 20,000,000	Property Damaged by an Act of Terrorism or Sabotage



## EQUIPMENT BREAKDOWN SUPPLEMENTAL COVERAGE

“Covered Equipment” as defined in the Coverage form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).

### Sublimits (Per Occurrence)

*The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described.*

\$27,393,705	Business Income/Extra Expense (excludes any Named Participant generating or distributing electricity) 365 Days Ordinary payroll
\$ 1,000,000	Utility Interruption (Indirect – Business Income)
\$ 250,000	Utility Interruption (Direct – Spoilage Damage)
\$ 1,000,000	Contingent Business Interruption
\$ 1,000,000	Spoilage Damage
\$ 10,000,000	Expediting Expenses
\$ 1,000,000	Ammonia Contamination
\$ 1,000,000	Water Damage
\$ 1,000,000	Hazardous Substances
\$ 15,000	30 Days – Fungus, Wet and Dry Rot
\$ 1,000,000	Media & Data
\$ 1,000,000	Green Upgrades
\$ 2,500,000	Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building
120 Days – No Sublimit – Newly Acquired Locations	
Included	Brands and Labels
Included	CFC Refrigerant
Included	Computer Equipment

See coverage declarations for Deductibles.



## CRIME COVERAGE

\$250,000	Employee Theft – Per Loss Includes Faithful Performance of Duty, same limit as A1, CRI-7126 Non-Compensated Officers, Directors-includes Volunteer Workers as employees, Deletion of Bonded Employee and Treasurer/ Tax Collectors Exclusion - CRI-19044
\$250,000	ERISA Fidelity (same limit as Employee Theft A.1 (CRI-19044)
\$250,000	Forgery or Alteration
\$250,000	On Premises
\$250,000	In Transit
\$250,000	Money Order Counterfeit Currency
\$250,000	Computer Fraud
\$100,000	Computer Restoration – same limit as Employee Theft or maximum \$100,000
\$250,000	Funds Transfer Fraud
\$250,000	Personal Accounts Forgery or Alteration – same limit as Employee Theft
\$ 25,000	Identity Fraud Expense Reimbursement – max \$25,000 or Employee Theft Limit
\$250,000	Social Engineering Fraud
\$ 5,000	Claims Expense
Not Covered	Third Party Entity Funds Coverage

This coverage is subject to the terms and conditions of the policy form and a deductible. Refer to policy forms for additional information.

Jackson County Fire District #3

2022 - 2023 Policy Year Comparison Report

Agent: WHA Insurance

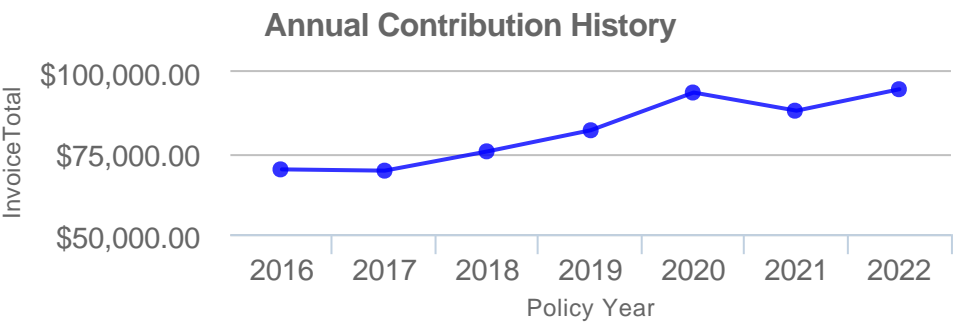
Report displays contribution difference (changes) between 2022 and the 2023 renewal in an effort to provide a general idea of rating components that influence contributions.

Coverage	2022 contribution	Change in exposures	2023 contribution	Total contribution change	Total % contribution change
General Liability	\$31,471	See Below	\$36,180	\$4,709	14.96%
Auto Liability	\$9,006	0	\$9,451	\$445	4.94%
Non-Owned Auto Liability	\$150		\$151	\$1	0.67%
Auto Physical Damage	\$19,846	\$1,000,000	\$23,255	\$3,409	17.18%
Non-Owned APD	\$0		\$0	\$0	
Property	\$22,691	\$1,552,724	\$24,584	\$1,893	8.34%
Earthquake	\$3,771	\$1,552,724	\$3,964	\$193	5.12%
Flood	\$1,795	\$1,552,724	\$1,869	\$74	4.12%
Equipment Breakdown	\$5,824	\$1,552,724	\$6,174	\$350	6.01%
Crime	\$726		\$981	\$255	35.12%
Total All Lines	\$95,280		\$106,609	\$11,329	11.89%

General Liability Exposure Comparison

Description	Last Year	This Year	Difference
2022-2023 Budgeted Materials and Supplies *	\$2,665,800	\$2,810,300	\$144,500
2022-2023 Budgeted Personal Services *	\$12,450,500	\$13,932,000	\$1,481,500
Events/Fundraisers - Alcohol Served	\$0	\$0	\$0
Number Of EMT's (Paid or Volunteer)	\$60	\$60	\$0

\* Auto Liability Exposure = Number of Autos. Auto Physical Damage = Total Insured Automobile Values. Excess Liability = Materials and Supplies + Personal Services. Property and Boiler and Machinery = Total Insured Property Values.



2023 Longevity Credit (see Longevity Credit Memo for details)

Amount: \$8,023

% Of Contribution: 7.53%

2017-2021 Loss Ratio = 10.81%	Best Practices	Year	% Credit
		2022	10.00%
		2023	10.00%



## Preliminary Renewal Summary - NOT AN INVOICE

Invoice Number: 38P52299-603    Entity ID: 52299    Effective Date: 1/1/2023    Expiration Date: 12/31/2023    Invoice Date: 12/09/2022

**Named Participant**

Jackson County Fire District #3  
8383 Agate Rd  
White City, OR 97503

**Agent of Record**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

**Coverage****Contribution****SDIS Liability Coverage**

Less Best Practices Credit (\$4,825)  
Less Multi-Line Discount (\$1,352)  
Adjusted Contribution \$36,180

**Auto Liability\***

\$11,225  
Less Best Practices Credit (\$1,276)  
Less Multi-Line Discount (\$510)  
Adjusted Contribution \$9,451

**Non-owned and Hired Auto Liability  
Auto Physical Damage**

\$151  
\$24,376  
Less Multi-Line Discount (\$1,126)  
Adjusted Contribution \$23,255

**Hired Auto Physical Damage  
Property**

\$0  
\$29,237  
Less Best Practices Credit (\$3,324)  
Less Multi-Line Discount (\$1,330)  
Adjusted Contribution \$24,584

**Earthquake**

\$3,964

**Flood**

\$1,869

**Equipment Breakdown**

\$6,174

**Crime**

\$981

Total \$106,609 \*\*

**2023 Longevity Credit \*\***

Credit%	Credit
7.53%	\$8,023

**THIS IS NOT AN INVOICE, PLEASE DON'T PAY THE AMOUNT IN THIS SUMMARY**

Your final contribution, and renewal packet, will be posted online on 01/01/2023.

\* Includes Excess Auto and Auto Supplemental coverages.

\*\* Proposal is provided Net of Commission.

\*\*\* Longevity Credit amount is only for illustration. Eligible members should expect to receive checks in February or March.

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 22-08

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### IN THE MATTER OF AUTHORIZING 2022-2023 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

**BE IT RESOLVED**, that the BOARD OF DIRECTORS of JACKSON COUNTY FIRE DISTRICT 3 hereby authorizes that a **General Fund** and a **Capital Projects Fund** be established and used to record the financial affairs of the Fire District in accordance with the applicable laws and administrative rules of the State of Oregon;

**BE IT FURTHER RESOLVED**, that the Board of Directors adopts the following financial policies:

The District shall have a **checking account** with Wells Fargo Bank with money in excess of FDIC thresholds to be collateralized. Persons (any two) authorized to sign checks shall be **Mike Hussey, Justin Bates, John Patterson, and Stacy Maxwell**.

In accordance with ORS 294.460(4) the District may commingle cash balances from the General Fund and the Capital Projects Fund in terms of funds held with financial institutions; the combination of both fund balances at fiscal year end will be utilized for spending requirements during the months prior to receiving tax revenue; in accordance with ORS 294.460(4) the District will keep all commingled cash balances segregated in the budget and accounting records.

**Tax revenues** shall be collected by the Jackson County Treasurer's Office and be transferred to the **Local Government Investment Pool (LGIP)**. The Chief Administrative Officer and Finance Assistant are authorized to initiate transfers between the District's LGIP account and Wells Fargo checking account;

The District shall utilize electronic **payroll direct deposit** through Wells Fargo Bank's automated clearing house (ACH) system;

The District shall have **\$500 petty cash** on hand with the **Chief Administrative Officer** responsible for monitoring same;

The District recognizes the **modified accrual basis of accounting and budgeting**;

The District shall maintain a **fixed assets** ledger for equipment, property, and buildings costing **\$5,000** or more and of a life of at least one year, calculate depreciation expense utilizing the straight-line method, and maintain a policy for estimating the useful lives of depreciable assets.

The Fire Chief and Chief Administrative Officer have the authority to assign fund balance in accordance with Generally Accepted Accounting Principles and the District's minimum fund balance policy.

## **RESOLUTION NO. 22-08**

(continued)

The District supports a **Length of Service Award Plan (LOSAP)** for volunteer firefighters after providing one year of volunteer service. Such volunteer shall become vested in the plan after three years of service with the District. All volunteers are eligible for reimbursement of actual expenses in accordance with the District's Accountable Plan policy guidelines. Student firefighters and resident volunteers are not eligible for LOSAP.

**The District authorizes use of cards to the following positions as follows:**

**VISA Credit Card** – Fire Chief, Deputy Chief, Chief Administrative Officer, Fire Marshal, Division Chief, Battalion Chief, Facilities/Logistics Technician, Information Technology Administrator, People Services Administrator, Executive Assistant, Community Care Paramedic, Risk Reduction Captain, and Administrative Assistant.

**Lowe's** – District group card to be checked out to District members with the approval from Finance.

**Pacific Pride Cardtrol** – Fuel cards to be assigned to District apparatus and staff vehicles.

**Mike Hussey, Fire Chief**, will serve as the District's **Registered Agent** in accordance with ORS 198.340, and as **Budget Officer**. The District's registered office is located at 8383 Agate Road, White City, OR 97503.

**Agents of Record** shall be appointed as follows: **property and casualty insurance, workers' compensation insurance, and life insurance** – Jeff Griffin, Wilson-Heirgood Assoc.; **medical, vision, dental, and long-term disability insurance** – Larry Boeck, Boeck & Associates.

**Other: auditor** – Richard W. Brewster, CPA; **retirement** – Oregon Public Employees Retirement System (PERS); **attorney** – Local Government Law Group

**Date adopted: December 15, 2022**

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**BOARD of DIRECTORS**

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**BOARD of DIRECTORS**