

Jackson County Fire District 3

Board of Directors Meeting Agenda

October 20, 2022 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **EXECUTIVE SESSION MEETING** – September 15, 2022
 - B. **REGULAR BOARD MEETING** – September 15, 2022
 - C. **EXECUTIVE SESSION MEETING** – September 26, 2022
 - D. **SPECIAL SESSION BOARD MEETING** – September 29, 2022
4. **FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – September 2022
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **FIRE AND LIFE SAFETY REPORT** – Deputy Fire Marshal Northrop
 - D. **STRATEGIC SERVICES REPORT** – Deputy Chief Hussey
7. **OLD BUSINESS** – President Tonn
 - A. **NONE**
8. **NEW BUSINESS** – President Tonn
 - A. **BOARD POLICY 3.2: DIRECTOR RESPONSIBILITIES** – President Tonn
ACTION REQUESTED: Formal review of Board Policy 3.2 on Director Responsibilities
 - B. **AMENDMENT TO FIRE CHIEF HORTON'S AGREEMENT** – President Tonn
ACTION REQUESTED: Consider approving the amendment to Fire Chief Horton's Agreement
 - C. **FIRE CHIEF HUSSEY AGREEMENT** – President Tonn
ACTION REQUESTED: Consider approving the Agreement for Fire Chief Hussey
 - D. **OATH OF OFFICE FOR FIRE CHIEF HUSSEY** – President Tonn
ACTION REQUESTED: Administer the Oath of Office to Fire Chief Michael Hussey
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Hussey
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

Jackson County Fire District 3

Minutes – Executive Session – Board of Directors

September 15, 2022 at 4:00 p.m.

Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Tim Snaith

Board Absent: None

Staff Present: People Services Administrator Marisa Lehnerz

Visitors Present: None

President Tonn called the meeting to order at 4:03 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 11, 2022.

EXECUTIVE SESSION

ORS. 192.660 (2)(a) to consider the employment of an officer, employee, staff member or agent.

The Board of Directors discussed the proposed plan of the Fire Chief hiring interview process.

ADJOURNMENT

Unanimously adjourned at 4:57 p.m.

APPROVED BY:

Submitted by,

Board of Directors

Board of Directors

Jackson County Fire District 3

Minutes - Board of Directors

September 15, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

Board Absent: None

Staff Present: Justin Bates, Stacy Maxwell, Will Clelland, Steve Darnell, and Margie Calvert

Staff Absent: John Patterson, Robert Horton, and Mike Hussey

Visitors Present: Marisa Lehnerz, David Lacombe, Lorin Myers, Sara Miller, Scott Tuers, Javier Lopez, Cole Hornbrook, Josh Platt, Scott Downing, and Brian Mortensen via Zoom

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 11, 2022.

MINUTES

Motion by Director Leavens to approve the minutes of the Executive Session and the regular Board Meeting dated August 18, 2022, as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of August totaled \$50,033 with the majority coming from prior taxes and interest.

Expenditures for the month of August totaled \$1,140,000 with the majority out of personnel services at \$1,009,000.

Accounts payable equated to \$273,900 with noteworthy items being the cost of fuel and routine expenditures.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for August 2022. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Deputy Chief Bates gave the Executive report for Fire Chief Horton.

Bates shared the two Alert Wildfire cameras have been in use and have proven very valuable this fire season. A citizen has offered to purchase another camera following the media exposure and Adam Hanks has secured the ability to place a camera on the Manor in south Medford.

Bates shared the Firefighter hiring process advertising will begin next week in anticipation of possible vacancies this fall/winter.

Bates shared that People Services Administrator Lehnerz has brought together the seminar "Presenting Your Best Self" which is a seminar to help prepare candidates for the entire hiring and recruitment process. The seminar will be on September 22nd.

Bates reported that the District has transported six patients the month of August. Mercy Flights has been overloaded and requested that we transport for them when they are unable. Mercy is also starting a pilot program of tiered response in Medford to try to make ALS response available throughout the ambulance service area (ASA).

Bates reported that the District sent an immediate task force to the fire in Klamath through the State Fire Marshal for 72 hours.

OPERATIONS, TRAINING AND SAFETY

Battalion Chief Clelland shared that the District was able to support the Van Meter fire in Klamath. The District sent two tenders and two members to the Rum Creek Fire in support for six days along with the support that went to the Van Meter Fire.

Clelland shared that Kelly Harrington has been promoted to the Admin Battalion Chief /Training which resulted in other vacancies; Manny Gobel has been promoted to Captain, and Clayton Mattson was promoted to Engineer.

Clelland shared all seven probationary firefighters have passed their first quarterly exams and are doing great. Clelland also offered thanks to Firefighters Bailey and Swillinger for their work during the academy and the crews assigned with the probationary firefighters.

FIRE AND LIFE SAFETY

Deputy Fire Marshal Darnell shared weekly activities for the past four weeks citing 199 total inspections and consultations.

Darnell shared the Department lead a Target Hazard Tour at the Rogue Primary School in Central Point. This is a new Kindergarten-5th grade school which is planned to open in January. Darnell explained the building issues that has caused the delay in opening.

Darnell reported on different fires that were deemed accidental and the new construction taking place at the Stoneridge Golf course.

Darnell reported that Deputy Fire Marshal Northrop was asked to participate in the third season of the Belushi reality show. Northrop discussed the fire investigation process, the origin, and cause of the fire that took place on the property.

STRATEGIC SERVICES

Deputy Chief Bates discussed the Agate Lake Reduction Fuels Project sharing a map of the actual area covered. ODF received the grant, and the District is working with them. The grant is \$380,000 and the District is using this opportunity to help people onto the Community Connect platform. Next year the District hopes to do the same on the BLM land that is in the same area.

Bates reported that Captain Kassab is on the cover of the Oregon State Fire Marshal SB762 Biannual Report.

Bates reported the Northwest Youth Corp is back with a new crew to tackle a second session of fuels reduction work. They will work through early December and come back in March of 2023.

Bates reported that the Community Care Unit will become two teams beginning September 30th offering 7-day a week coverage.

Bates gave an update on the Solar Planning Grant. With the help of Adam Hanks, the District submitted a grant and should hear the results in the next couple of weeks. This is a Pacific Power grant for an electric vehicle and charging station. An electric van has been ordered for the Facilities team.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

None

INDIVIDUAL BOARD MEMBER COMMENTS

Steve Shafer appreciates the staff and the fact that everyone hangs in during trying times and he appreciates it.

Bill Leavens was happy to state it rained on Saturday. Leavens also told Chaplain Myers that he appreciates the updates on his wife when he is here.

ADJOURNMENT

Motion to adjourn at 6:00 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert

Jackson County Fire District 3

Minutes – Executive Session – Board of Directors

September 26, 2022 at 7:30 a.m.

Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Tim Snaith

Board Absent: None

Staff Present: People Services Administrator Marisa Lehnerz, Deputy Chief Michael Hussey, and Deputy Chief Justin Bates

Visitors Present: None

President Tonn called the meeting to order at 7:35 a.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 24, 2022.

EXECUTIVE SESSION

ORS. 192.660 (2)(a) to consider the employment of an officer, employee, staff member or agent.

The Board of Directors conducted two-hour interviews for the position of Fire Chief of Jackson County Fire District 3 with candidates Deputy Chief Michael Hussey and Deputy Chief Justin Bates.

ADJOURNMENT

Unanimously adjourned at 1:17 p.m.

APPROVED BY:

Submitted by,

Board of Directors

Board of Directors

Jackson County Fire District 3

Special Session Minutes - Board of Directors

September 29, 2022 at 3:00 p.m., Crater Lake Room, Administrative Building and ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Tim Snaith

Board Absent: None

Staff Present: Bob Horton and Margie Calvert

Visitors Present: Marisa Lehnerz, Stacy Maxwell, Kendra Pinnell, Michelle Frazier, Samantha Didion, Paul Rydings, RJ Frazier, Sara Miller, Josh Platt, Jason Allen, Tyler Lockwood, Daniel Lockwood, Ian Kassab, Tom Kerley, Melissa Kerley, Raegan Hussey, Dawson Hussey, Rhonda Hussey, Mike Hussey, Don Manning, Brian Murdock, Bryan Cohee, Jared Hooper, Alex Cummings, Travis Linville, Derik Persons, Mark Northrop, Lorin Myers, Justin Bates, Shannon Deutschman, Cole Hornbrook, Connor Tacchini, Manny Gobel, John Patterson, Damonn Hoffman, Kelly Harrington, Jared Nichols, Dave Blakely, and Andie Blakely.

President Tonn called the meeting to order at 3:00 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 25, 2022.

FIRE CHIEF INTERVIEW PROCESS ANNOUNCEMENT

The Board of Directors conducted an interview process for the position of Fire Chief on Monday, September 26, 2022 during an Executive Session. Deputy Chief Mike Hussey and Deputy Chief Justin Bates were the two internal candidates.

Each candidate participated in a two-hour interview process where input and questions were submitted by the Board of Directors and the Local 1817. People Services Administrator Marisa Lehnerz was notified by the Board President of the outcome of the interview process.

Motion by Board Director Leavens to unanimously offer the position of Fire Chief to Deputy Chief Michael Hussey. Motion carried unanimously.

Mike Hussey extended his appreciation to his family, and stated he is looking forward to working with everyone at the District noting that he and Deputy Chief Bates will be working together. There is a lot of good to build upon and the future is bright.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick congratulated Mike.

Bill Leavens commented this is a tribute to the strength of FD3 that we can promote from within, having two very viable candidates speaks to the strength.

Steve Shafer agreed with Director Leavens stating the decision was hard with two excellent candidates.

Tim Snaith congratulated Mike.

Harvey Tonn commented that both candidates were outstanding, and the Board was appreciative of the time they spent preparing for this process.

ADJOURNMENT

Motion to adjourn at 3:06 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by,

Board of Directors

Margie Calvert, Scribe

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 03 - SEPTEMBER

Fiscal Year 2022-2023

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 5,681,000.00	\$ -	\$ -	\$ 5,681,000.00	0.00%
1-0-40010-000	Taxes; Current	\$ 15,900,000.00	\$ -	\$ -	\$ 15,900,000.00	0.00%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 30,888.35	\$ 68,660.90	\$ 350,000.00	19.62%
1-0-40030-000	Interest	\$ 120,000.00	\$ 10,854.87	\$ 32,617.70	\$ 109,539.20	27.18%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ 4,050.00	\$ 8,550.00	\$ 5,500.00	85.50%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 150,000.00	\$ -	\$ 45,800.00	\$ 104,200.00	30.53%
1-0-40332-000	Contract; General Services	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	0.00%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.00%
1-0-40500-000	Miscellaneous Income	\$ 100,000.00	\$ 9,186.56	\$ 10,135.18	\$ 99,980.00	10.14%
1-0-40600-000	Donations	\$ 1,000.00	\$ 250.00	\$ 1,080.00	\$ 200.00	108.00%
1-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 22,394,000.00	\$ 55,229.78	\$ 166,843.78	\$ 22,332,419.20	0.75%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 5,137,000.00	\$ -	\$ -	\$ 5,137,000.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-40600-000	Donations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.00%
5-0-43000-000	Loan Proceeds	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Total	\$ 5,196,000.00	\$ -	\$ -	\$ 5,196,000.00	0.00%
	TOTAL ALL FUNDS	\$ 27,590,000.00	\$ 55,229.78	\$ 166,843.78	\$ 27,528,419.20	0.60%

General Ledger

Budget Status - Expense versus Budget

Period: 03 - SEPTEMBER
Fiscal Year 2022-2023

Jackson County

Fire District 3



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$	13,764,000.00	1,554,440.86	3,684,995.11	10,079,004.89	-	10,079,004.89	73.23%
MATERIALS & SERVICES	\$	2,926,300.00	219,685.55	589,433.84	2,336,866.16	439,226.57	1,897,639.59	64.85%
TRANSFERS	\$	55,000.00	-	-	55,000.00	-	55,000.00	100.00%
CONTINGENCY	\$	975,000.00	-	-	975,000.00	-	975,000.00	100.00%
DEBT SERVICE	\$	448,700.00	-	224,353.20	224,346.80	-	224,346.80	50.00%
UEFB	\$	4,225,000.00	-	-	4,225,000.00	-	4,225,000.00	100.00%
	\$	22,394,000.00	\$ 1,774,126.41	\$ 4,498,782.15	\$ 17,895,217.85	\$ 439,226.57	\$ 17,455,991.28	77.95%
Capital Fund								
CAPITAL OUTLAY	\$	1,196,000.00	-	-	1,196,000.00	177,511.98	1,018,488.02	85.16%
CONTINGENCY	\$	121,600.00	-	-	121,600.00	-	121,600.00	100.00%
RESERVE	\$	3,878,400.00	-	-	3,878,400.00	-	3,878,400.00	100.00%
	\$	5,196,000.00	\$ -	\$ -	\$ 5,196,000.00	\$ 177,511.98	\$ 5,018,488.02	96.58%
TOTAL All Funds	\$	27,590,000.00	\$ 1,774,126.41	\$ 4,498,782.15	\$ 23,091,217.85	\$ 616,738.55	\$ 22,474,479.30	81.46%
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 161,000.00	18,136.80	42,260.00	118,740.00	0.00	118,740.00	73.75%
1-1-51127-000	Staff Assistant	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-51128-000	Finance Assistant	\$ 66,000.00	7,526.40	17,524.80	48,475.20	0.00	48,475.20	73.45%
1-1-51131-000	Executive Assistant	\$ 68,000.00	7,759.20	18,067.20	49,932.80	0.00	49,932.80	73.43%
1-1-51150-000	Chief Administrative Officer	\$ 138,000.00	15,712.76	36,761.96	101,238.04	0.00	101,238.04	73.36%
1-1-55120-000	People Services Administrator	\$ 99,000.00	10,987.21	25,583.22	73,416.78	0.00	73,416.78	74.16%
1-1-55140-000	Comm Engagement Coordinator	\$ 63,000.00	7,144.80	16,283.40	46,716.60	0.00	46,716.60	74.15%
1-1-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 26,000.00	2,991.00	6,961.00	19,039.00	0.00	19,039.00	73.23%
1-1-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$ 12,500.00	1,422.00	3,318.00	9,182.00	0.00	9,182.00	73.46%
1-1-58197-010	Technology Stipend	\$ 3,800.00	320.00	960.00	2,840.00	0.00	2,840.00	74.74%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00%
1-1-58201-000	Retirement (PERS)	\$ 123,000.00	12,920.91	30,125.05	92,874.95	0.00	92,874.95	75.51%
1-1-58202-000	Unemployment Insurance	\$ 15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	\$ 41,500.00	2,988.00	8,964.00	32,536.00	0.00	32,536.00	78.40%
1-1-58212-000	Health and Life Insurance	\$ 110,000.00	8,396.65	34,015.64	75,984.36	0.00	75,984.36	69.08%
1-1-58215-000	HRA-VEBA Contribution	\$ 26,000.00	2,167.80	6,503.40	19,496.60	0.00	19,496.60	74.99%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 51,000.00	5,424.66	12,580.50	38,419.50	0.00	38,419.50	75.33%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	51.32	127.57	872.43	0.00	872.43	87.24%
E1 Sub Totals:		\$ 1,036,000.00	\$ 103,949.51	\$ 260,035.74	\$ 775,964.26	\$ -	\$ 775,964.26	74.90%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	290.89	1,108.45	16,891.55	0.00	16,891.55	93.84%
1-1-60222-000	Supplies; Office	\$ 10,000.00	136.82	910.44	9,089.56	0.00	9,089.56	90.90%
1-1-60223-001	Supplies; Administrative	\$ 40,000.00	1,283.68	3,901.50	36,098.50	0.00	36,098.50	90.25%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	114.65	579.61	9,420.39	0.00	9,420.39	94.20%
1-1-60270-000	Contractual & Professional Serv	\$ 660,000.00	8,896.38	140,183.70	519,816.30	422,119.81	97,696.49	14.80%
1-1-60280-000	Community Engagement	\$ 10,000.00	1,254.40	1,556.40	8,443.60	0.00	8,443.60	84.44%
1-1-60370-000	Property & Casualty Insurance	\$ 106,000.00	0.00	47,139.00	58,861.00	0.00	58,861.00	55.53%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	-54.41	-54.41	1,054.41	0.00	1,054.41	105.44%
1-1-60410-000	Membership Dues	\$ 10,000.00	80.00	1,010.00	8,990.00	0.00	8,990.00	89.90%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	153.78	175.78	1,824.22	0.00	1,824.22	91.21%
1-1-60430-001	Advertising	\$ 12,000.00	51.45	144.55	11,855.45	602.70	11,252.75	93.77%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 20,000.00	2,711.00	5,070.25	14,929.75	0.00	14,929.75	74.65%
1-1-60491-000	Postage and Shipping	\$ 10,000.00	491.80	510.51	9,489.49	0.00	9,489.49	94.89%
E2 Sub Totals:		\$ 910,000.00	\$ 15,410.44	\$ 202,235.78	\$ 707,764.22	\$ 422,722.51	\$ 285,041.71	31.32%
Administration Total		\$ 1,946,000.00	\$ 119,359.95	\$ 462,271.52	\$ 1,483,728.48	\$ 422,722.51	\$ 1,061,005.97	54.52%
Dept 1-2	OPERATIONS							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	\$ 1,340,000.00	157,956.71	359,598.09	980,401.91	0.00	980,401.91	73.16%
1-2-52140-000	Fire Engineers	\$ 1,160,000.00	138,512.06	316,500.14	843,499.86	0.00	843,499.86	72.72%
1-2-52151-000	Firefighters	\$ 2,075,000.00	227,635.03	548,235.36	1,526,764.64	0.00	1,526,764.64	73.58%
1-2-55140-000	Deputy Chief of Operations	\$ 145,000.00	16,536.00	38,503.60	106,496.40	0.00	106,496.40	73.45%
1-2-55142-000	Battalion Chief - Shift	\$ 356,000.00	38,879.68	75,339.84	280,660.16	0.00	280,660.16	78.84%
1-2-55147-000	Battalion Chief - Administrative	\$ 115,000.00	0.00	0.00	115,000.00	0.00	115,000.00	
1-2-55147-000	Administrative Assistant	\$ 60,000.00	6,842.41	15,932.01	44,067.99	0.00	44,067.99	73.45%
1-2-55150-000	Recruitment Retention Coordinator	\$ 52,000.00	5,743.50	13,399.20	38,600.80	0.00	38,600.80	74.23%
1-2-55180-000	Community Care Providers	\$ 240,000.00	27,206.41	60,558.41	179,441.59	0.00	179,441.59	74.77%
1-2-58100-000	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	178,240.58	299,105.70	200,894.30	0.00	200,894.30	40.18%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 144,000.00	16,273.60	31,744.10	112,255.90	0.00	112,255.90	77.96%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-58193-000	Out of Classification	\$ 75,000.00	13,056.49	25,480.96	49,519.04	0.00	49,519.04	66.03%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58194-007	Ed Incentive	\$ 129,000.00	13,548.00	31,568.00	97,432.00	0.00	97,432.00	75.53%
1-2-58195-000	EMS Incentive	\$ 258,000.00	28,597.00	66,237.00	191,763.00	0.00	191,763.00	74.33%
1-2-58196-000	Longevity Pay	\$ 99,000.00	0.00	0.00	99,000.00	0.00	99,000.00	100.00%
1-2-58197-000	Holiday Pay	\$ 114,000.00	0.00	0.00	114,000.00	0.00	114,000.00	100.00%
1-2-58197-010	Technology Stipend	\$ 5,000.00	340.00	850.00	4,150.00	0.00	4,150.00	83.00%
1-2-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
1-2-58201-000	Retirement (PERS)	\$ 1,430,000.00	174,287.49	375,729.88	1,054,270.12	0.00	1,054,270.12	73.73%
1-2-58210-000	ER Deferred Comp Contrib	\$ 182,000.00	12,432.40	59,051.29	122,948.71	0.00	122,948.71	67.55%
1-2-58212-000	Health and Life Insurance	\$ 1,325,000.00	107,510.76	413,023.31	911,976.69	0.00	911,976.69	68.83%
1-2-58215-000	HRA-VEBA Contribution	\$ 258,000.00	21,967.82	66,133.53	191,866.47	0.00	191,866.47	74.37%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 530,000.00	65,863.16	142,096.33	387,903.67	0.00	387,903.67	73.19%
1-2-58221-000	Workers' Comp Insurance	\$ 125,000.00	15,970.81	34,423.82	90,576.18	0.00	90,576.18	72.46%
	E1 Sub Totals:	\$ 10,775,600.00	\$ 1,267,399.91	\$ 2,973,510.57	\$ 7,802,089.43	\$ -	\$ 7,802,089.43	72.41%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 40,000.00	0.00	515.00	39,485.00	0.00	39,485.00	98.71%
1-2-60223-002	Licenses and Fees	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-2-60224-000	Supplies; Special Projects	\$ 27,000.00	0.00	404.42	26,595.58	0.00	26,595.58	98.50%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 86,000.00	740.94	499.43	85,500.57	0.00	85,500.57	99.42%
1-2-60225-002	Hose and Appliances	\$ 17,000.00	0.00	422.00	16,578.00	0.00	16,578.00	97.52%
1-2-60225-003	Apparatus Equipment	\$ 13,000.00	8,015.14	8,015.14	4,984.86	192.00	4,792.86	36.87%
1-2-60225-004	Safety Equipment	\$ 20,000.00	0.00	322.42	19,677.58	0.00	19,677.58	98.39%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	6,560.26	6,560.26	15,939.74	8,914.44	7,025.30	31.22%
1-2-60225-006	Technical Rescue Equipment	\$ 6,000.00	-168.00	-168.00	6,168.00	0.00	6,168.00	102.80%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	2,988.28	3,991.30	2,008.70	0.00	2,008.70	33.48%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 42,000.00	220.69	2,113.07	39,886.93	0.00	39,886.93	94.97%
1-2-60270-000	Contractual & Professional Serv	\$ 15,500.00	14,000.00	16,400.00	-900.00	0.00	-900.00	-5.81%
1-2-60410-000	Membership Dues	\$ 1,500.00	40.00	400.00	1,100.00	0.00	1,100.00	73.33%
1-2-60412-000	Books & Subscriptions	\$ 3,000.00	0.00	518.96	2,481.04	0.00	2,481.04	82.70%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	139.00	1,129.00	2,871.00	158.00	2,713.00	67.83%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00%
1-2-65005-000	Student Firefighter Program	\$ 30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	1,100.00	3,900.00	0.00	3,900.00	78.00%
	E2 Sub Totals:	\$ 390,500.00	\$ 32,536.31	\$ 42,223.00	\$ 348,277.00	\$ 9,264.44	\$ 339,012.56	86.81%
	Operations Total	\$ 11,166,100.00	\$ 1,299,936.22	\$ 3,015,733.57	\$ 8,150,366.43	\$ 9,264.44	\$ 8,141,101.99	72.91%

Dept 1-3 FIRE AND LIFE SAFETY
PERSONNEL SERVICES

1-3-53150-000	Fire Marshal	\$ 132,000.00	15,088.80	35,134.00	96,866.00	0.00	96,866.00	73.38%
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		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-53153-000	Deputy Fire Marshals	\$ 264,000.00	29,188.81	67,965.21	196,034.79	0.00	196,034.79	74.26%
1-3-58192-000	Overtime	\$ 10,000.00	3,427.41	6,464.39	3,535.61	0.00	3,535.61	35.36%
1-3-58194-000	Incentive Pays	\$ 21,000.00	2,709.00	6,321.00	14,679.00	0.00	14,679.00	69.90%
1-3-58196-000	Longevity Pay	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-58197-010	Technology Stipend	\$ 4,000.00	340.00	1,020.00	2,980.00	0.00	2,980.00	74.50%
1-3-58198-001	Fire Investigator On Call Pay	\$ 20,000.00	1,889.25	4,204.50	15,795.50	0.00	15,795.50	78.98%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-3-58201-000	Retirement (PERS)	\$ 105,000.00	11,596.77	26,748.15	78,251.85	0.00	78,251.85	74.53%
1-3-58210-000	ER Deferred Comp Contrib	\$ 15,500.00	998.00	2,954.94	12,545.06	0.00	12,545.06	80.94%
1-3-58212-000	Health and Life Insurance	\$ 106,000.00	8,126.10	32,921.78	73,078.22	0.00	73,078.22	68.94%
1-3-58215-000	HRA-VEBA Contribution	\$ 17,500.00	1,937.20	5,719.85	11,780.15	0.00	11,780.15	67.32%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 36,000.00	3,995.26	9,171.30	26,828.70	0.00	26,828.70	74.52%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	61.73	141.88	858.12	0.00	858.12	85.81%
E1 Sub Totals:		\$ 748,000.00	\$ 79,358.33	\$ 198,767.00	\$ 549,233.00	\$ -	\$ 549,233.00	73.43%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-3-60220-000	Printing	\$ 4,000.00	0.00	84.00	3,916.00	0.00	3,916.00	97.90%
1-3-60223-002	Licenses and Fees	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	310.76	326.74	9,673.26	0.00	9,673.26	96.73%
1-3-60410-000	Membership Dues	\$ 2,500.00	190.00	570.00	1,930.00	0.00	1,930.00	77.20%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00%
E2 Sub Totals:		\$ 25,000.00	\$ 500.76	\$ 980.74	\$ 24,019.26	\$ -	\$ 24,019.26	96.08%
Fire and Life Safety Total		\$ 773,000.00	\$ 79,859.09	\$ 199,747.74	\$ 573,252.26	\$ -	\$ 573,252.26	74.16%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 121,000.00	0.00	0.00	121,000.00	0.00	121,000.00	100.00%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	12,825.73	17,585.59	42,414.41	0.00	42,414.41	70.69%
1-4-58195-000	Incentive Pays	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-58199-000	Duty Accrual Payout	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 39,500.00	2,250.03	3,235.38	36,264.62	0.00	36,264.62	91.81%
1-4-58210-000	ER Deferred Comp Contrib	\$ 5,000.00	96.17	203.28	4,796.72	0.00	4,796.72	95.93%
1-4-58212-000	Health and Life Insurance	\$ 26,000.00	0.00	0.00	26,000.00	0.00	26,000.00	100.00%
1-4-58215-000	HRA-VEBA Contribution	\$ 4,300.00	412.67	566.41	3,733.59	0.00	3,733.59	86.83%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 15,000.00	965.96	1,329.00	13,671.00	0.00	13,671.00	91.14%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	212.60	295.62	2,704.38	0.00	2,704.38	90.15%
E1 Sub Totals:		\$ 285,000.00	\$ 16,763.16	\$ 23,215.28	\$ 261,784.72	\$ -	\$ 261,784.72	91.85%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	203.86	1,234.36	13,765.64	0.00	13,765.64	91.77%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60223-014	Training Props & Equipment	\$ 8,000.00	66.00	66.00	7,934.00	140.20	7,793.80	97.42%
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	358.00	1,642.00	0.00	1,642.00	82.10%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	3,067.07	3,067.07	16,932.93	0.00	16,932.93	84.66%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	200.00	800.00	0.00	800.00	80.00%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	0.00	93.39	8,906.61	0.00	8,906.61	98.96%
1-4-60449-000	Meeting Travel Expenses	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	6,654.91	16,156.94	52,843.06	0.00	52,843.06	76.58%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 23,000.00	0.00	200.00	22,800.00	0.00	22,800.00	99.13%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-60455-005	Training/Conferences; Risk Reduction	\$ 2,000.00	1,358.00	1,358.00	642.00	0.00	642.00	32.10%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	1,143.63	2,290.83	7,709.17	0.00	7,709.17	77.09%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	366.50	2,070.50	3,929.50	0.00	3,929.50	65.49%
E2 Sub Totals:		\$ 204,000.00	\$ 12,859.97	\$ 27,095.09	\$ 176,904.91	\$ 140.20	\$ 176,764.71	86.65%
Training Total		\$ 489,000.00	\$ 29,623.13	\$ 50,310.37	\$ 438,689.63	\$ 140.20	\$ 438,549.43	89.68%
Dept 1-5	STRATEGIC SERVICES							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 60,000.00	2,356.35	11,445.96	48,554.04	0.00	48,554.04	80.92%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 145,000.00	16,536.00	38,503.60	106,496.40	0.00	106,496.40	73.45%
1-5-57125-000	Facilities/Logistics Technician	\$ 66,000.00	7,526.40	17,524.80	48,475.20	0.00	48,475.20	73.45%
1-5-57130-000	Community Risk Reduction Captain	\$ 112,000.00	12,717.62	29,612.83	82,387.17	0.00	82,387.17	73.56%
1-5-58100-000	Part Time; Logistics Support	\$ 18,500.00	1,947.60	4,525.20	13,974.80	0.00	13,974.80	75.54%
1-5-58100-010	Part Time; Program Asst	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-58192-000	Overtime	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58195-000	Incentive Pays	\$ 30,500.00	3,060.00	7,444.00	23,056.00	0.00	23,056.00	75.59%
1-5-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58197-010	Technology Stipend	\$ 3,000.00	340.00	850.00	2,150.00	0.00	2,150.00	71.67%
1-5-58199-000	Duty Accrual Payout	\$ 7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 10,000.00	1,110.75	1,110.75	8,889.25	0.00	8,889.25	88.89%
1-5-58201-000	Retirement (PERS)	\$ 97,000.00	9,538.92	23,152.82	73,847.18	0.00	73,847.18	76.13%
1-5-58210-000	ER Deferred Comp Contrib	\$ 15,000.00	835.43	2,730.66	12,269.34	0.00	12,269.34	81.80%
1-5-58212-000	Health and Life Insurance	\$ 120,000.00	8,663.31	35,878.09	84,121.91	0.00	84,121.91	70.10%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,400.00	1,523.78	5,238.62	14,161.38	0.00	14,161.38	73.00%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 35,000.00	3,380.84	8,169.34	26,830.66	0.00	26,830.66	76.66%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	49.48	121.70	878.30	0.00	878.30	87.83%
E1 Sub Totals:		\$ 750,000.00	\$ 69,586.48	\$ 186,308.37	\$ 563,691.63	\$ -	\$ 563,691.63	75.16%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 55,000.00	1,026.98	8,131.97	46,868.03	0.00	46,868.03	85.21%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,413.81	7,059.76	27,940.24	0.00	27,940.24	79.83%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	5,288.16	11,692.86	68,307.14	2,114.68	66,192.46	82.74%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	90.90	1,613.48	3,386.52	0.00	3,386.52	67.73%
1-5-60223-007	Supplies; Miscellaneous	\$ 2,000.00	179.99	309.36	1,690.64	0.00	1,690.64	84.53%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	579.62	611.57	5,388.43	0.00	5,388.43	89.81%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	0.00	1,250.62	15,749.38	0.00	15,749.38	92.64%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	309.30	353.13	12,646.87	0.00	12,646.87	97.28%
1-5-60230-000	Fuel and Lubricants	\$ 100,000.00	13,863.55	29,661.04	70,338.96	4,490.45	65,848.51	65.85%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 250,000.00	2,168.86	35,444.58	214,555.42	86.63	214,468.79	85.79%
1-5-60251-110	Building & Grounds; WC Station	\$ 23,000.00	8,702.64	9,108.28	13,891.72	5.36	13,886.36	60.38%
1-5-60251-111	Building & Grounds; CP Station	\$ 33,000.00	6,959.76	7,697.20	25,302.80	5.36	25,297.44	76.66%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	0.00	590.96	4,409.04	0.00	4,409.04	88.18%
1-5-60251-113	Building & Grounds; SV Station	\$ 6,000.00	133.94	203.94	5,796.06	0.00	5,796.06	96.60%
1-5-60251-114	Building & Grounds; GH Station	\$ 5,000.00	230.00	677.71	4,322.29	0.00	4,322.29	86.45%
1-5-60251-115	Building & Grounds; AL Station	\$ 15,000.00	0.00	82.76	14,917.24	0.00	14,917.24	99.45%
1-5-60251-116	Building & Grounds; EP Station	\$ 30,000.00	459.76	1,031.18	28,968.82	5.36	28,963.46	96.54%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	487.76	2,512.24	0.00	2,512.24	83.74%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 13,000.00	7,862.69	9,167.64	3,832.36	391.58	3,440.78	26.47%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 32,000.00	11,952.68	12,084.36	19,915.64	0.00	19,915.64	62.24%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 25,000.00	9,659.15	11,102.16	13,897.84	0.00	13,897.84	55.59%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	40.30	290.76	1,709.24	0.00	1,709.24	85.46%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	351.13	702.26	1,297.74	0.00	1,297.74	64.89%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	794.50	852.93	9,147.07	0.00	9,147.07	91.47%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	30.00	30.00	4,970.00	0.00	4,970.00	99.40%
1-5-60265-000	Community Risk Reduction	\$ 60,000.00	395.97	414.84	59,585.16	0.00	59,585.16	99.31%
1-5-60267-000	Community Care Program	\$ 13,500.00	770.44	770.44	12,729.56	0.00	12,729.56	94.29%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	638.00	6,639.56	1,360.44	0.00	1,360.44	17.01%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	120.00	880.00	0.00	880.00	88.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,603.88	5,258.86	29,741.14	0.00	29,741.14	84.97%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,498.39	4,150.95	18,849.05	0.00	18,849.05	81.95%
1-5-60500-112	Utilities; DB	\$ 14,000.00	615.45	1,244.72	12,755.28	0.00	12,755.28	91.11%
1-5-60500-113	Utilities; SV	\$ 14,000.00	264.20	773.88	13,226.12	0.00	13,226.12	94.47%
1-5-60500-114	Utilities; GH	\$ 14,000.00	633.73	1,707.39	12,292.61	0.00	12,292.61	87.80%
1-5-60500-115	Utilities; AL	\$ 10,000.00	1,153.32	1,545.44	8,454.56	0.00	8,454.56	84.55%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,893.25	4,211.91	18,788.09	0.00	18,788.09	81.69%
1-5-60500-117	Utilities; TR	\$ 5,000.00	247.74	485.76	4,514.24	0.00	4,514.24	90.28%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,178.71	3,353.09	19,646.91	0.00	19,646.91	85.42%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,215.03	2,526.20	12,473.80	0.00	12,473.80	83.16%
1-5-60500-121	Utilities; AB	\$ 37,000.00	3,002.17	6,270.55	30,729.45	0.00	30,729.45	83.05%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	333.85	630.33	4,369.67	0.00	4,369.67	87.39%
E2 Sub Totals:		\$ 1,073,000.00	\$ 90,541.85	\$ 190,342.19	\$ 882,657.81	\$ 7,099.42	\$ 875,558.39	81.60%
Strategic Services Total		\$ 1,823,000.00	\$ 160,128.33	\$ 376,650.56	\$ 1,446,349.44	\$ 7,099.42	\$ 1,439,250.02	78.95%

Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 106,000.00	12,112.80	28,204.41	77,795.59	0.00	77,795.59	73.39%
1-7-58194-000	Incentive Pays	\$ 3,700.00	423.00	987.00	2,713.00	0.00	2,713.00	73.32%
1-7-58196-000	Longevity Pay	\$ 2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00%
1-7-58197-010	Technology Stipend	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58200-000	Vacation Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-7-58201-000	Retirement (PERS)	\$ 16,500.00	1,812.69	4,221.10	12,278.90	0.00	12,278.90	74.42%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,700.00	480.00	1,440.00	4,260.00	0.00	4,260.00	74.74%
1-7-58212-000	Health and Life Insurances	\$ 15,000.00	1,230.55	4,984.39	10,015.61	0.00	10,015.61	66.77%
1-7-58215-000	HRA-VEBA Contribution	\$ 4,300.00	361.30	1,083.90	3,216.10	0.00	3,216.10	74.79%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 9,000.00	954.23	2,218.87	6,781.13	0.00	6,781.13	75.35%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	8.90	18.48	481.52	0.00	481.52	96.30%
	E1 Sub Totals:	\$ 169,400.00	\$ 17,383.47	\$ 43,158.15	\$ 126,241.85	\$ -	\$ 126,241.85	74.52%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 71,000.00	17,755.59	29,685.55	41,314.45	0.00	41,314.45	58.19%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	-133.76	20,133.76	0.00	20,133.76	100.67%
1-7-60240-000	Licenses and Subscriptions	\$ 167,300.00	47,769.56	92,075.55	75,224.45	0.00	75,224.45	44.96%
1-7-60241-000	Technical Support	\$ 13,000.00	0.00	0.00	13,000.00	0.00	13,000.00	100.00%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,500.00	136.67	273.33	7,226.67	0.00	7,226.67	96.36%
1-7-60253-000	M&R; Communication Devices	\$ 10,000.00	96.00	316.93	9,683.07	0.00	9,683.07	96.83%
1-7-60290-000	Communication Services	\$ 35,000.00	2,078.40	4,339.44	30,660.56	0.00	30,660.56	87.60%
	E2 Sub Totals:	\$ 323,800.00	\$ 67,836.22	\$ 126,557.04	\$ 197,242.96	\$ -	\$ 197,242.96	60.92%
	Technology Total	\$ 493,200.00	\$ 85,219.69	\$ 169,715.19	\$ 323,484.81	\$ -	\$ 323,484.81	65.59%
Dept 1-9	NON-DEPARTMENTAL							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00%
	E4 Sub Totals:	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	100.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 975,000.00	0.00	0.00	975,000.00	0.00	975,000.00	100.00%
	E5 Sub Totals:	\$ 975,000.00	\$ -	\$ -	\$ 975,000.00	\$ -	\$ 975,000.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 386,000.00	0.00	192,000.00	194,000.00	0.00	194,000.00	50.26%
1-9-80011-000	Debt Service Interest	\$ 62,700.00	0.00	32,353.20	30,346.80	0.00	30,346.80	48.40%
	E6 Sub Totals:	\$ 448,700.00	\$ -	\$ 224,353.20	\$ 224,346.80	\$ -	\$ 224,346.80	50.00%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,225,000.00	0.00	0.00	4,225,000.00	0.00	4,225,000.00	100.00%
	E8 Sub Totals:	\$ 4,225,000.00	\$ -	\$ -	\$ 4,225,000.00	\$ -	\$ 4,225,000.00	100.00%
	Non-Departmental Total	\$ 5,703,700.00	\$ -	\$ 224,353.20	\$ 5,479,346.80	\$ -	\$ 5,479,346.80	96.07%
	General Fund Total	\$ 22,394,000.00	\$ 1,774,126.41	\$ 4,498,782.15	\$ 17,895,217.85	\$ 439,226.57	\$ 17,455,991.28	77.95%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
5-8-70531-000	Apparatus and Vehicles	\$ 1,005,000.00	0.00	0.00	1,005,000.00	177,511.98	827,488.02	82.34%
5-8-70532-000	Land and Improvements	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
5-8-70533-000	Bldg Const and Improvements	\$ 180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00%
	E3 Sub Totals:	\$ 1,196,000.00	\$ -	\$ -	\$ 1,196,000.00	\$ 177,511.98	\$ 1,018,488.02	85.16%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 121,600.00	0.00	0.00	121,600.00	0.00	121,600.00	100.00%
	E5 Sub Totals:	\$ 121,600.00	\$ -	\$ -	\$ 121,600.00	\$ -	\$ 121,600.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 3,878,400.00	0.00	0.00	3,878,400.00	0.00	3,878,400.00	100.00%
	E9 Sub Totals:	\$ 3,878,400.00	\$ -	\$ -	\$ 3,878,400.00	\$ -	\$ 3,878,400.00	100.00%
	Capital Fund Total	\$ 5,196,000.00	\$ -	\$ -	\$ 5,196,000.00	\$ 177,511.98	\$ 5,018,488.02	96.58%
	Report Totals:	\$ 27,590,000.00	\$ 1,774,126.41	\$ 4,498,782.15	\$ 23,091,217.85	\$ 616,738.55	\$ 22,474,479.30	81.46%

Accounts Payable

Transactions by Account and Department

Period: 03 - SEPTEMBER

Fiscal Year 2022-2023

Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	October Health Insurance Premium	09/26/2022	0	7,990.70
1-1-58212-000	Special Districts	October Dental, Life, AD&D Insurances	09/14/2022	43805	834.99
1-1-60220-000	Minuteman Press	Business Cards for Pinnell (250)	09/14/2022	43787	45.00
1-1-60220-000	Minuteman Press	Business Cards for Merrill (250)	09/14/2022	43787	45.00
1-1-60220-000	Minuteman Press	Postcards for JPal Wildfire Survey	09/14/2022	43787	155.89
1-1-60220-000	Minuteman Press	Business Cards for Tacchini (250)	09/14/2022	43787	45.00
1-1-60222-000	ODP Business Solutions, LLC	Ink Cartridges (4)	09/14/2022	43790	136.82
1-1-60223-001	Project A Incorporated	Fire Alliance Website (Final Pmt)	09/14/2022	43796	1,110.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for July BOD Meeting	09/13/2022	0	116.51
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for Alliance Meeting on 8/17/22	09/13/2022	0	18.23
1-1-60223-001	Wells Fargo Bank Visa Cards	JoP Visa; Poster Frames (2)	09/13/2022	0	38.94
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	09/15/2022	43819	104.50
1-1-60270-000	Bravio Communications, LLC	August Lobbyist/Legislative Services	09/14/2022	43748	1,000.00
1-1-60270-000	Centerpoint	EAP Services for September	09/14/2022	43752	2,480.38
1-1-60270-000	Plan + Results, LLC	Consulting/Advisory Services for August	09/14/2022	43794	5,416.00
1-1-60280-000	Alert-All Corporation	Public Ed Materials	09/14/2022	43741	1,184.40
1-1-60280-000	Wells Fargo Bank Visa Cards	ML Visa; "Presenting Your Best Self" Brochures (100)	09/13/2022	0	70.00
1-1-60410-000	OFSOA	Annual Membership Dues for Calvert	09/14/2022	43791	40.00
1-1-60410-000	OFSOA	Annual Membership Dues for Giles	09/14/2022	43791	40.00
1-1-60412-000	Wells Fargo Bank Visa Cards	ML Visa; Annual Dropbox Subscription for Lehnerz	09/13/2022	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Books for Hiring/Conducting Chief Interviews	09/13/2022	0	33.90
1-1-60430-001	Rosebud Media LLC	August BOD Meeting Notice	09/14/2022	43800	51.45
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 2 Report on CC-EMT Candidate Pinnell	09/14/2022	43760	90.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval on CC-EMT Candidate Pinnell	09/14/2022	43760	325.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Shift BC Evaluator Williams	09/13/2022	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Shift BC Evaluator Pilgrim	09/13/2022	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food for Shift BC Evaluators	09/13/2022	0	523.33
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Food for Admin BC Evaluators	09/13/2022	0	148.86
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Shift BC Evaluator Hitchcock	09/13/2022	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Shift BC Evaluator Bowyer	09/13/2022	0	325.65
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Admin BC Evaluator Mattson	09/13/2022	0	108.57
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Admin BC Evaluator Fale	09/13/2022	0	108.55
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Ldg for Shift BC Evaluator Morris	09/13/2022	0	108.55

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60490-000	Wells Fargo Bank Visa Cards	MH Visa; Dinner for Shift BC Process Interview Panel	09/13/2022	0	168.74
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Lunch for Admin Shift BC Evaluators	09/13/2022	0	182.45
1-1-60491-000	UPS	August Shipping Charges	09/14/2022	43810	53.60
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; Refill Postage Account (SendPro)	09/13/2022	0	400.00
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; Printable Postage Sheets	09/13/2022	0	38.20

Sub Total Dept 1: \$24,310.39

OPERATIONS DEPARTMENT

1-2-58212-000	Regence Blue Cross	October Health Insurance Premium	09/26/2022	0	95,833.10
1-2-58212-000	Special Districts	October Dental, Life, AD&D Insurances	09/14/2022	43805	10,489.47
1-2-58212-000	WHA Insurance Agency, Inc.	3-Year Provident Life/AD&D Line of Duty Policy	09/14/2022	43815	6,320.00
1-2-60225-001	Wells Fargo Bank Visa Cards	SD Visa; Kenetrek Turnout Boots (2) for Lopez	09/13/2022	0	488.96
1-2-60225-001	Wells Fargo Bank Visa Cards	SD Visa; Kenetrek Turnout Boots for Tuers	09/13/2022	0	251.98
1-2-60225-003	Cascade Fire Equipment	Class "A" Foam	09/14/2022	43751	7,920.00
1-2-60225-003	Eagle Point Hardware	Tarps (6)	09/14/2022	43763	95.14
1-2-60225-005	Mallory Safety & Supply LLC	RKI Gas Monitors (11)	09/14/2022	43783	6,560.26
1-2-60225-006	Wells Fargo Bank Visa Cards	WC Visa; Credit for Return of TRT Boardshorts (4)	09/13/2022	0	-224.00
1-2-60225-006	Wells Fargo Bank Visa Cards	IK Visa; TRT Boardshort for Cummings	09/13/2022	0	56.00
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Restock Rehab Liquid IV	09/13/2022	0	898.00
1-2-60225-007	Wells Fargo Bank Visa Cards	BC Visa; Rehab Meals for W Linn Fire on 8/18/22	09/13/2022	0	84.50
1-2-60225-007	Wells Fargo Bank Visa Cards	BH Visa; Rehab Meals for Corey Rd Fire on 7/29/22	09/13/2022	0	558.89
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Rehab Liquid IV	09/13/2022	0	287.88
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Restock Rehab Gatorade	09/13/2022	0	341.94
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Power Bars for Rehab	09/13/2022	0	83.96
1-2-60225-007	Wells Fargo Bank Visa Cards	WC Visa; Power Bars for Rehab	09/13/2022	0	271.11
1-2-60225-007	WCP Solutions	Water for Rehab	09/14/2022	43813	462.00
1-2-60254-000	Crater Chain Saw Co.	Sharpen Chainsaw Chains	09/14/2022	43759	59.00
1-2-60254-000	Rapco Industries	Repair Chainsaw Chains	09/14/2022	43797	79.45
1-2-60254-000	Sea Western Fire Fighting Equipment	SCBA Pack Repair	09/14/2022	43802	82.24
1-2-60270-000	JD Forestry, LLC	20 Person Contract Crew for Greenway Fire	09/14/2022	43775	14,000.00
1-2-60410-000	OFSOA	Annual Membership Dues for Deutschman	09/14/2022	43791	40.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for A. Herinckx	09/14/2022	43745	29.00
1-2-65001-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 and 2 Report on Vol Cline	09/14/2022	43760	110.00

Sub Total Dept 2: \$145,178.88

FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	October Health Insurance Premium	09/26/2022	0	7,718.40
1-3-58212-000	Special Districts	October Dental, Life, AD&D Insurances	09/14/2022	43805	825.08
1-3-60223-004	Coastal - White City	Tools for FLS	09/14/2022	43758	90.97
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Equipment for Fire Investigations	09/13/2022	0	219.79
1-3-60410-000	International Association of Arson Investigators	Int'l Membership Dues for Patterson (2-Year)	09/14/2022	43774	190.00

Sub Total Dept 3: \$9,044.24

Account No	Vendor	Description	GL Date	Check No	Amount
TRAINING DEPARTMENT					
1-4-60223-012	Grange Co-op	Hose Clamps (5) for Training Block	09/14/2022	43766	8.95
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy (8/30/22-9/29/22)	09/14/2022	43807	150.00
1-4-60223-012	Wells Fargo Bank Visa Cards	SD Visa; Snacks for RITA Meeting on 7/21/22	09/13/2022	0	18.99
1-4-60223-012	Wells Fargo Bank Visa Cards	SD Visa; Snacks for NIOSH Training 8/8/22	09/13/2022	0	25.92
1-4-60223-014	Josh Platt	Reimb for Felt for Training	09/14/2022	43795	66.00
1-4-60270-000	Fire Interview LLC	Speaker for "Presenting Your Best Self"	09/14/2022	43765	2,500.00
1-4-60270-000	Brendon Trayner	Remb Airfare for "Presenting Your Best Self" Workshop	09/14/2022	43809	567.07
1-4-60455-001	Robert Horton	Meals at Wildfire Leadership Summit in CA	09/14/2022	43770	102.00
1-4-60455-001	Robert Horton	Meals at WFCA Presidents Forum in OR	09/14/2022	43770	59.00
1-4-60455-001	Robert Horton	Meals at 2022 ICMA Conference in OH	09/14/2022	43770	102.00
1-4-60455-001	Mike Hussey	Meals at Labor/Mgmt Conference in NV	09/14/2022	43772	189.00
1-4-60455-001	Marisa Lehnerz	Reimb Uber Fare at IAFC Fire-Rescue Int'l Conf in TX	09/14/2022	43777	188.79
1-4-60455-001	LRIS, LLC	Reg at Labor/Mgmt Conference for Maxwell	09/14/2022	43782	795.00
1-4-60455-001	LRIS, LLC	Reg at Labor/Mgmt Conference for Hussey	09/14/2022	43782	795.00
1-4-60455-001	Stacy Maxwell	Meals at Labor/Mgmt Conference in NV	09/14/2022	43784	189.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Reg at 2022 ICMA Conference in OH	09/13/2022	0	450.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SD Visa; Ethos Leadership Training for Cummings	09/13/2022	0	150.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Fuel at IBHS Research Visit (WFCA) in SC	09/13/2022	0	62.56
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Airfare for 2022 ICMA Conference in OH	09/13/2022	0	1,177.20
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg Deposit at Fire Chiefs Conference in HI	09/13/2022	0	729.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Car Rental at 2022 ICMA Conference in OH	09/13/2022	0	363.34
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at 2022 ICMA Conference in OH	09/13/2022	0	653.02
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Reg at Fire Chiefs Conference in HI	09/13/2022	0	650.00
1-4-60455-005	Scott Downing	Reimb Airfare to/from Kids In Motion Conference in FL	09/14/2022	43762	447.21
1-4-60455-005	Scott Downing	Reimb Ldg at Kids In Motion Conference in FL	09/14/2022	43762	645.80
1-4-60455-005	Scott Downing	Reimb Uber Fare at Kids In Motion Conference in FL	09/14/2022	43762	58.99
1-4-60455-005	Scott Downing	Reimb Per Diem at Kids In Motion Conference in FL	09/14/2022	43762	206.00
1-4-60455-007	Wells Fargo Bank Visa Cards	SC Visa; Airfare for IAFC Technology Conf in TX for Rydings	09/13/2022	0	567.20
1-4-60455-007	Wells Fargo Bank Visa Cards	SD Visa; Ldg at UAS Symposium in Portland for ABates	09/13/2022	0	176.43
1-4-60455-007	Wells Fargo Bank Visa Cards	SC Visa; Reg at IAFC Technology Conf in TX for Rydings	09/13/2022	0	400.00
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Hybrid Class for Franklin	09/13/2022	0	32.50
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Hybrid Class for Pinnell	09/13/2022	0	32.50
1-4-60455-008	Wells Fargo Bank Visa Cards	JuB Visa; Reg at Oregon EMS Conference in Bend	09/13/2022	0	269.00
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Hybrid Class for Petty	09/13/2022	0	32.50
Sub Total Dept 4:					\$12,859.97
STRATEGIC SERVICES DEPARTMENT					
1-5-58212-000	Regence Blue Cross	October Health Insurance Premium	09/26/2022	0	8,905.90
1-5-58212-000	Special Districts	October Dental, Life, AD&D Insurances	09/14/2022	43805	982.26
1-5-58213-000	Extreme Products	Lapel Bugle Pins (14)	09/14/2022	43764	105.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Response Boots for Lockwood	09/13/2022	0	370.49
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Response Boots for Petty	09/13/2022	0	120.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform Polo Shirts (2) for Pinnell	09/13/2022	0	180.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Response Boots for Franklin	09/13/2022	0	99.49
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform Pants (4) for Pinnell	09/13/2022	0	272.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Credit for Return of Response Boots for Petty	09/13/2022	0	-120.00
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at FSC	09/14/2022	43755	201.72
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at CP	09/14/2022	43755	287.06
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at SNC	09/14/2022	43755	842.88
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at EP	09/14/2022	43755	399.62
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at ADM	09/14/2022	43755	167.31
1-5-60221-000	Cintas	August Janitorial Supplies/Laundry Service at WC	09/14/2022	43755	701.05
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Fabric Softener/Dishwashing Detergent	09/13/2022	0	52.37
1-5-60221-000	WCP Solutions	Trash Can Liners/Scrubbing Pads	09/14/2022	43813	462.00
1-5-60221-000	WCP Solutions	Scrubbing Pads	09/14/2022	43813	15.80
1-5-60221-000	WCP Solutions	Diswashing Detergent	09/14/2022	43813	178.30
1-5-60221-000	WCP Solutions	Diswashing Detergent	09/14/2022	43813	105.70
1-5-60223-003	Airgas USA, LLC	August Medical Cylinder Rental (WC)	09/14/2022	43740	260.70
1-5-60223-003	Airgas USA, LLC	Refill Medical Oxygen Cylinder	09/14/2022	43740	122.00
1-5-60223-003	Airgas USA, LLC	August Medical Cylinder Rental (CP)	09/14/2022	43740	144.10
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	09/14/2022	43747	595.96
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	09/14/2022	43747	297.98
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	09/14/2022	43747	29.78
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	09/14/2022	43747	9.48
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	09/14/2022	43747	337.17
1-5-60223-003	Industrial Source	Medical O2 Cylinder Hydro Testing	09/14/2022	43773	283.32
1-5-60223-003	Industrial Source	Medical O2 Cylinder Hydro Testing	09/14/2022	43773	162.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO141	09/14/2022	43786	795.74
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO145	09/14/2022	43786	483.06
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; N95 Face Masks (300)	09/13/2022	0	599.70
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	09/13/2022	0	102.30
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Nitrile Gloves	09/13/2022	0	444.95
1-5-60223-003	ZOLL Medical Corporation	Electrodes	09/14/2022	43816	482.16
1-5-60223-003	ZOLL Medical Corporation	Battery for AED	09/14/2022	43816	137.76
1-5-60223-006	Grange Co-op	Clear Enamel Paint	09/14/2022	43766	9.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Tools	09/13/2022	0	80.91
1-5-60223-007	Coastal - White City	Drill for Smoke Alarm Installation	09/14/2022	43758	179.99
1-5-60223-008	Wells Fargo Bank Visa Cards	MF Visa; Restock Tea for CC	09/13/2022	0	3.98
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Restock Station Coffee (36)	09/13/2022	0	575.64
1-5-60223-016	Napa Auto Parts	Spray Paint	09/14/2022	43788	23.98
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Coffee Decanter	09/13/2022	0	52.50
1-5-60223-016	Wells Fargo Bank Visa Cards	MF Visa; Keys (2) for CC New Hires	09/13/2022	0	9.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Storage Bags	09/13/2022	0	134.94
1-5-60223-016	Wells Fargo Bank Visa Cards	MF Visa; Coffee Maker/Tea Maker	09/13/2022	0	88.88
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (1,150 Gal Diesel)	09/14/2022	43768	4,192.90
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (418 Gal Diesel)	09/14/2022	43768	1,673.46
1-5-60230-000	Hays Oil Co.	Fuel	09/14/2022	43768	2,318.57
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (465 Gal Diesel)	09/14/2022	43768	1,866.54
1-5-60230-000	Hays Oil Co.	Fuel	09/14/2022	43768	2,872.08
1-5-60230-000	Hays Oil Co.	Diiesel Exhaust Fluid	09/14/2022	43768	940.00
1-5-60250-000	Batteries Plus Bulbs #208	Battery for SV11-02	09/14/2022	43744	182.45
1-5-60250-000	Eagle Point Hardware	Fuse for TN13-02	09/14/2022	43763	4.59
1-5-60250-000	Les Schwab Warehouse Center	Tires (4) for AM02-01	09/14/2022	43778	1,197.92
1-5-60250-000	Napa Auto Parts	Oil Change Supplies for SV09-02	09/14/2022	43788	79.80
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Tow Hitch for SV17-02	09/13/2022	0	204.10
1-5-60250-000	Wells Fargo Bank Visa Cards	MH Visa; Window Tint for SV16-01	09/13/2022	0	500.00
1-5-60251-110	Carlton Pavement Maintenance	Crack Fill/Sealcoat/Stripe at WC	09/14/2022	43750	8,332.00
1-5-60251-110	Northern Pacific Landscape	August Landscape Maint at WC	09/14/2022	43789	320.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for August	09/14/2022	43793	50.64
1-5-60251-111	American Industrial Door LLC	Garage Door Repair at CP	09/14/2022	43742	651.19
1-5-60251-111	Carlton Pavement Maintenance	Crack Fill/Sealcoat/Stripe at CP	09/14/2022	43750	5,094.00
1-5-60251-111	Northern Pacific Landscape	August Landscape Maint at CP	09/14/2022	43789	200.00
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	09/14/2022	43806	68.58
1-5-60251-111	Viking Automatic Sprinkler Company	5-Year Fire Sprinkler Inspection at CP	09/14/2022	43812	945.99
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Weather Stripping for SV	09/13/2022	0	77.28
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Parts for Fuel Tank at SV	09/13/2022	0	56.66
1-5-60251-114	Northern Pacific Landscape	August Landscape Maint at GH	09/14/2022	43789	190.00
1-5-60251-114	Northern Pacific Landscape	Irrigation Repair at GH	09/14/2022	43789	40.00
1-5-60251-116	Eagle Point Hardware	Roofing Nails for EP	09/14/2022	43763	11.18
1-5-60251-116	Northern Pacific Landscape	August Landscape Maint at EP	09/14/2022	43789	180.00
1-5-60251-116	Southern Oregon Wireless Inc	Repair Gas Shutoff Valve Wiring at EP	09/14/2022	43804	200.00
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	09/14/2022	43806	68.58
1-5-60251-118	Advanced Air	Install Mini-Split HVAC System at SNC Weight Room	09/14/2022	43739	6,323.67
1-5-60251-118	American Industrial Door LLC	Garage Door Repair at SNC	09/14/2022	43742	135.77
1-5-60251-118	Coastal - White City	Hooks for Extension Cords	09/14/2022	43758	2.37
1-5-60251-118	Coastal - White City	Materials for Electrical HVAC Project at SNC	09/14/2022	43758	9.95
1-5-60251-118	Grover Electric and Plumbing Supply	Materials for Electrical HVAC Project at SNC	09/14/2022	43767	422.52
1-5-60251-118	Northern Pacific Landscape	August Landscape Maint at SNC	09/14/2022	43789	260.00
1-5-60251-118	Welburn Electric, Inc.	Wiring of the HVAC System in SNC Weight Room	09/14/2022	43814	708.41
1-5-60251-120	Carlton Pavement Maintenance	Crack Fill/Sealcoat/Stripe at TC	09/14/2022	43750	11,821.00
1-5-60251-120	Pathway Enterprises, Inc.	CC Office/Bathrooms Janitorial for August	09/14/2022	43793	131.68
1-5-60251-121	Carlton Pavement Maintenance	Crack Fill/Sealcoat/Stripe at ADM	09/14/2022	43750	8,833.00
1-5-60251-121	Northern Pacific Landscape	August Landscape Maint at ADM	09/14/2022	43789	180.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for August	09/14/2022	43793	746.15

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-121	Pathway Enterprises, Inc.	Credit for Missed Service at ADM	09/14/2022	43793	-100.00
1-5-60251-122	Lowe's Business Acct/Synco	Supplies for AC Install at Warehouse EMS Room	09/14/2022	43781	40.30
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for August	09/14/2022	43793	351.13
1-5-60254-000	Batteries Plus Bulbs #208	Battery for Scissor Lift	09/14/2022	43744	156.95
1-5-60254-000	Batteries Plus Bulbs #208	Batteries (3) for Scissor Lift	09/14/2022	43744	440.85
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Repair Parts for Utility Trailer	09/13/2022	0	168.70
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Wood Chipper Blades	09/13/2022	0	28.00
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; Parts for Dishwasher at EP	09/13/2022	0	30.00
1-5-60265-000	Coastal - White City	Pole Saw Kit/Chain/Trim Head for CRR	09/14/2022	43758	395.97
1-5-60267-000	Wells Fargo Bank Visa Cards	JuB Visa; Items for Sensory Kits	09/13/2022	0	740.04
1-5-60267-000	Wells Fargo Bank Visa Cards	JuB Visa; Items for Sensory Kits	09/13/2022	0	30.40
1-5-60270-000	Sander Family Enterprises LLC	Annual Backflow Device Testing	09/14/2022	43801	638.00
1-5-60500-110	Avista	Natural Gas (WC)	09/14/2022	43743	99.16
1-5-60500-110	Charter Communications	Cable TV Service (WC)	09/14/2022	43754	110.54
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	09/14/2022	43771	148.49
1-5-60500-110	Medford Water Commission	Water (WC)	09/14/2022	43785	590.48
1-5-60500-110	Pacific Power	Electricity (WC)	09/14/2022	43792	1,057.83
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	09/14/2022	43798	302.38
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	09/14/2022	43799	295.00
1-5-60500-111	Avista	Natural Gas (CP)	09/14/2022	43743	48.64
1-5-60500-111	City of Central Point	Water (CP)	09/14/2022	43756	237.31
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	09/14/2022	43754	25.73
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	09/14/2022	43771	275.99
1-5-60500-111	Pacific Power	Electricity (CP)	09/14/2022	43792	708.67
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	09/14/2022	43798	167.20
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	09/14/2022	43799	34.85
1-5-60500-112	CenturyLink	Telephone (DB)	09/14/2022	43753	110.51
1-5-60500-112	CenturyLink	DSL Internet (DB)	09/14/2022	43753	9.99
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	09/14/2022	43792	173.44
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	09/14/2022	43792	93.24
1-5-60500-112	Pacific Power	Electricity (DB)	09/14/2022	43792	121.59
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	09/14/2022	43803	106.68
1-5-60500-113	Pacific Power	Electricity (SV)	09/14/2022	43792	186.31
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	09/14/2022	43792	26.25
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	09/14/2022	43803	51.64
1-5-60500-114	Avista	Natural Gas (GH)	09/14/2022	43743	17.00
1-5-60500-114	Charter Communications	Internet Service (GH)	09/14/2022	43754	169.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	09/14/2022	43754	25.73
1-5-60500-114	Pacific Power	Electricity (GH)	09/14/2022	43792	376.13
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	09/14/2022	43803	44.89
1-5-60500-115	Blue Star Gas	Propane (AL) 175 Gal	09/14/2022	43746	803.08
1-5-60500-115	CenturyLink	Telephone (AL)	09/14/2022	43753	85.15

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-115	Pacific Power	Electricity (AL)	09/14/2022	43792	140.47
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	09/14/2022	43792	124.62
1-5-60500-116	Avista	Natural Gas (EP)	09/14/2022	43743	53.48
1-5-60500-116	CenturyLink	Telephone (EP)	09/14/2022	43753	409.47
1-5-60500-116	Charter Communications	Cable TV Service (EP)	09/14/2022	43754	122.88
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	09/14/2022	43757	177.90
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	09/14/2022	43771	275.99
1-5-60500-116	Pacific Power	Electricity (EP)	09/14/2022	43792	748.66
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	09/14/2022	43803	104.87
1-5-60500-117	Avista	Natural Gas (TR)	09/14/2022	43743	17.34
1-5-60500-117	City of Central Point	Water (TR)	09/14/2022	43756	33.01
1-5-60500-117	Charter Communications	Internet Service (TR)	09/14/2022	43754	97.98
1-5-60500-117	Pacific Power	Electricity (TR)	09/14/2022	43792	74.21
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	09/14/2022	43799	25.20
1-5-60500-118	Avista	Natural Gas (SNC)	09/14/2022	43743	63.54
1-5-60500-118	City of Central Point	Water (SNC)	09/14/2022	43756	235.73
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	09/14/2022	43754	122.18
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	09/14/2022	43771	275.99
1-5-60500-118	Pacific Power	Electricity (SNC)	09/14/2022	43792	272.93
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	09/14/2022	43798	183.14
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	09/14/2022	43799	25.20
1-5-60500-120	Avista	Natural Gas (TC)	09/14/2022	43743	20.54
1-5-60500-120	Medford Water Commission	Water (TC)	09/14/2022	43785	1,009.11
1-5-60500-120	Pacific Power	Electricity (SIM)	09/14/2022	43792	27.96
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	09/14/2022	43799	157.42
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	09/14/2022	43753	65.26
1-5-60500-121	CenturyLink	Telephone (ADM)	09/14/2022	43753	1,104.31
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	09/14/2022	43754	100.02
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	09/14/2022	43771	148.49
1-5-60500-121	Medford Water Commission	Water (ADM)	09/14/2022	43785	212.98
1-5-60500-121	Pacific Power	Electricity (ADM)	09/14/2022	43792	1,371.11
1-5-60500-123	Avista	Natural Gas (FSC)	09/14/2022	43743	17.00
1-5-60500-123	Pacific Power	Electricity (FSC)	09/14/2022	43792	260.01
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	09/14/2022	43799	56.84

Sub Total Dept 5: \$100,430.01

TECHNOLOGY DEPARTMENT

1-7-58212-000	Regence Blue Cross	October Health Insurance Premium	09/26/2022	0	1,149.30
1-7-58212-000	Special Districts	October Dental, Life, AD&D Insurances	09/14/2022	43805	143.44
1-7-60223-011	Dell Marketing L.P.	Dell Optiplex Computers (15) for Network Rotation	09/14/2022	43761	12,122.70
1-7-60223-011	Helix Information Services	Sonicwall Firewall/Support (5)	09/14/2022	43769	5,425.00
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; AC Adapter/Chargers (2)	09/13/2022	0	43.98

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Camera Charger/Batteries	09/13/2022	0	55.95
1-7-60223-011	Wells Fargo Bank Visa Cards	WC Visa; Dashcam for SE20-01	09/13/2022	0	107.96
1-7-60240-000	Target Solutions Learning, LLC	Annual Vector CheckIt Drug Safes Program	09/14/2022	43808	1,900.08
1-7-60240-000	Target Solutions Learning, LLC	Annual Vector CheckIt Subscription	09/14/2022	43808	5,501.93
1-7-60240-000	Target Solutions Learning, LLC	Annual Vector Evaluations Subscription	09/14/2022	43808	1,840.00
1-7-60240-000	Target Solutions Learning, LLC	Annual Vector Online Training Subscription	09/14/2022	43808	9,138.72
1-7-60240-000	Target Solutions Learning, LLC	Annual Vector Scheduling Subscription	09/14/2022	43808	7,475.00
1-7-60240-000	Kelley Connect	Datto Backup Annual Subscription	09/14/2022	43776	6,600.00
1-7-60240-000	Locality Media Inc	First Due Preplanning Software Annual Subscription	09/14/2022	43780	13,914.60
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; August Subscription for Security Camera at DB	09/13/2022	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; Additional Data Dashboard License	09/13/2022	0	194.48
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Annual Acrobat Standard/Creative Cloud Subscription	09/13/2022	0	1,199.76
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (Aug)	09/14/2022	43749	136.66
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (7/1/22 - 7/31/22)	09/14/2022	43749	0.01
1-7-60253-000	Wells Fargo Bank Visa Cards	SD Visa; Volume Knob for Portable Radio	09/13/2022	0	96.00
1-7-60290-000	Verizon Wireless	August Cellular and Data Charges	09/14/2022	43811	2,078.40

Sub Total Dept 7: \$69,128.96

NON DEPARTMENTAL

Sub Total Dept 9: \$0.00

Total General Fund: \$360,952.45

CAPITAL PROJECTS FUND

Total Capital Projects Fund: \$0.00

Total All Funds: \$360,952.45

DIRECTOR RESPONSIBILITIES

Relative Information: Oregon Revised Statutes, Chapter 478 addresses the duties, power, and authority of fire districts. ORS 478.210 states “The power and authority given to the district, except as otherwise provided, is vested in and shall be exercised by a board of five directors.”

The key duty of a Board Director is to make decisions. The law requires that the Board of Directors make all decisions as a unit. Individual decisions are invalid.

In order to function effectively as a member of a board, each Director should:

- A. Become familiar with the Oregon Revised Statutes, Oregon Administrative Rules and other regulations related to the routine and emergency activities of the District.
- B. Subordinate their personal interests for the good of the overall board, District, and public interest.
- C. Support board decisions and actions.
- D. Suspend judgment until sufficient information is available to make informed and supportable decisions.
- E. Recognize the difference between policy issues that the Board of Directors should address and administrative and operational issues that the District Staff should address.
- F. Understand the need for teamwork with other Directors and District Staff.
- G. Accept responsibility for total board operation. While board officers are elected, all Directors should prepare to function in any elected board officer position.
- H. Commit sufficient time to prepare for each meeting by reading all materials provided and spending any additional time necessary to develop an understanding of the issues to be considered.
- I. Be open to effectively deal with all forms of public input regardless of the form in which the public input is delivered.
- J. Deal effectively with controversy, differences of opinion, and criticism in a manner that neither the board nor individual Director becomes the focus of acrimony.
- K. Conduct all business with the highest moral and ethical standards and in accordance with the Oregon Government Ethics laws.

Policy Statement: It is the policy of the Board of Directors that an orientation session on the rights, duties, and restrictions of Board of Director members be provided for each new Board member.

OATH OF POSITION

PURPOSE

To establish an Oath of Position.

SCOPE

This policy applies to all positions in the District.

AUTHORITY

The Fire Chief shall be responsible for administering the Oath of Position. The Board President shall be responsible for administering the Oath to the Fire Chief position.

STANDARDS

The following Oath of Position will be administered during the hiring or promotional ceremony:

"You have been chosen, by virtue of your background, training, and personal qualities to be a (POSITION) for Jackson County Fire District 3."

"Your behaviors, decisions and actions, while on and off duty, directly reflect the image of Jackson County Fire District 3, its personnel, and the level of service the District provides to the citizens we serve."

"Please raise your right hand and repeat after me:"

"I, (STATE YOUR NAME), do solemnly affirm that I will uphold the vision, mission, values and policies adopted by Fire District 3; I will act for the good of the communities of which I serve; I will endeavor for the preservation of life and property; I will strive for excellence while I faithfully, honestly, and ethically perform the duties of (POSITION) with Fire District 3."

"You are now duly affirmed as a (POSITION) for Jackson County Fire District 3."

Policy Approval:


Fire Chief
Date