

Jackson County Fire District 3

Board of Directors Meeting Agenda

July 21, 2022 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

- 1. CALL TO ORDER** – President Tonn
- 2. ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
- 3. ELECTION OF BOARD OFFICERS** – President Tonn
 - A. Elections for the positions of President, Vice-President, and Secretary-Treasurer for the 2022/23 Fiscal Year**
- 4. APPROVAL OF MINUTES** – Board President
 - A. REGULAR BOARD MEETING** – June 16, 2022
- 5. FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
 - A. REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – June 2022
ACTION REQUESTED: Consider approval of financial reports.
- 6. PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
- 7. INFORMATION ITEMS** – Fire Chief Horton
 - A. EXECUTIVE REPORT** – Fire Chief Horton
 - B. OPERATIONS REPORT** – Deputy Chief Hussey
 - C. FIRE AND LIFE SAFETY REPORT** – Deputy Fire Marshal Northrop
 - D. STRATEGIC SERVICES REPORT** – Deputy Chief Bates
- 8. OLD BUSINESS** – Board President
NONE
- 9. NEW BUSINESS** – Board President
 - A. BOARD POLICY 3.3: CODE OF ETHICS** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.3 on Code of Ethics
 - B. BOARD POLICY 3.4: CONFLICT OF INTEREST** – Board President
ACTION REQUESTED: Formal review of Board Policy 3.4 on Conflict of Interest. Each Director submits a statement of acknowledgement addressing any known or anticipated conflict of interest that may exist. Board Directors must report any conflicts of interest in a public session.
 - C. RESOLUTION NO. 22-06: AUTHORIZING 2022/23 FISCAL YEAR FUNDS AND FINANCIAL POLICIES** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider adoption of Resolution No. 22-06; Authorizing 2022/23 Fiscal Year Funds and Financial Policies.
 - D. CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON (ECISO) FOR DISPATCH SERVICES FOR THE 2022/23 FISCAL YEAR** – Chief Administrative Officer Maxwell
ACTION REQUESTED: Consider approval of the 2022/23 Fiscal Year Emergency Communications of Southern Oregon Telecommunications contract amendment.

10. TOPICS FOLLOWING PREPARATION OF AGENDA – Board President

11. GOOD OF ORDER – Fire Chief Horton

12. INDIVIDUAL BOARD MEMBER COMMENTS – Board President

13. ADJOURNMENT – Board President

Jackson County Fire District 3

Minutes - Board of Directors

June 16, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: David LaCombe, Josh Platt, Jeff Griffin, and Brian Mortenson via Zoom

President Tonn called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated June 14, 2022.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated May 19, 2022, as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of May totaled \$83,994 with the majority coming from current and prior year taxes.

Expenditures for the month of May totaled \$1,148,000 with personnel services at \$980,000 and \$168,000 from materials and services.

Accounts payable equated to \$301,000 with noteworthy items being fuels reduction work.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for May 2022. Motion carried unanimously.

PUBLIC COMMENT

Eagle Point City Council member Dave LaCombe stated that all of the hard work that the District does is noticed. From our social media to presenting ourselves in the community is top-notch. Dave is excited to come to the Board meetings and he reports back to the Eagle Point City Council all that the District does.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared he has participated in pre-fire season preparation meetings.

Horton shared the District held our annual recognition awards night and recruit graduation of seven Firefighter recruits. The Alliance will have their first meeting next week.

OPERATIONS

Deputy Chief Hussey shared the personnel changes including the resignation of Captain Tom Kerley, promotion of Engineer Eric Merrill to Captain, Firefighter Connor Tacchini to Engineer, and mentioned that Battalion Chief Jeff Bancroft will retire at the end of the month.

Hussey shared that in collaboration with the Local 1817, the District has established two Administrative Battalion Chief positions focusing on special operations and training. This process is currently open.

Hussey shared information on the zones for the City of Medford with Zonehaven. This looks at main arterials and transportation routes determining what makes sense for different zones and integrating boundaries.

TRAINING AND SAFETY

Deputy Chief Hussey recognized Firefighters Levi Swillinger and Patrick Bailey along with Battalion Chief Bryan Cohee for their support and guidance of the 22-01 Recruit Academy. This has been a stellar group with a strong group of recruits.

Hussey mentioned that the District will host the Southern Oregon Wildfire School (SOWS) on June 25th-26th. This is funded by DPSST and offers the opportunity for individuals to complete task books.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared that the City of Central Point and City of Eagle Point will have fireworks displays including a safe firework area located at the EXPO. Eagle Point will also have a vender fair associated with the Fourth of July.

Patterson reported shared he has been working with the OSFM office to help with the enforcement aspect of the defensible space ordinance rules. This is not a hazardous vegetation ordinance; this is about the responsibility of the landowner to keep their own space safe.

STRATEGIC SERVICES

Deputy Chief Bates shared that Samuel Franklin from Mercy Flights and Jacob Petty from the Portland area will begin as the Community Care Providers in the next couple of weeks. The third candidate is currently in the background process.

Bates reported that the department is looking to add to the volunteer group to help with community risk reduction efforts. June 28th a hands-only community CPR class is being offered at the Scenic station.

OLD BUSINESS

CIVIL SERVICE COMMISSION TERM EXPIRATION

The District advertised for the open Civil Service Commissioner position. One application was submitted and reviewed by the Board from Michael Parsons. This appointment will expire June 2026.

Motion by Director Dimick to appoint Michael Parsons to a four-year term on the Civil Service Commission. Motion carried unanimously.

NEW BUSINESS

WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2022/23 FISCAL YEAR

Jeff Griffin of Wilson Heirgood presented a review of the workers' compensation renewal stating that the District is at a .83 experience mod rating, which is an increase of 20% from the previous year and determined by analyzing all fire agencies in the state. The District's increase is due to a greater number of claims and an increase in payroll. Fire District 3 is still one of the safest districts in Oregon and SDIS is proud of the work the District is doing.

Motion by Director Leavens to approve the workers' compensation insurance renewal coverage with Special Districts Insurance Services for the 2022/23 Fiscal Year in the amount of \$126,599.12 taking advantage of the pre-payment discount. Motion carried unanimously.

CONTRACT WITH RICHARD BREWSTER CPA FOR FISCAL YEAR ENDING JUNE 30, 2022 FINANCIAL AUDIT

Chief Administrative Officer Maxwell shared that each year the District is required to have a third-party municipal audit. Rick Brewster CPA has provided the District a contract for his auditing services in the amount of \$13,750 which is a 10% increase from the previous year.

Motion by Director Shafer to approve the financial audit contract with Richard Brewster CPA for fiscal year ending June 30, 2022 in the amount of \$13,750. Motion carried unanimously.

RESOLUTION No. 22-03: BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2022/23 FISCAL YEAR

CAO Maxwell shared the changes to the Bargaining Unit Salaries and Benefits for the 2022/2023 Fiscal Year as a 3% cost of living adjustment and an MOA of an extension on the current labor agreement of one year. This was reflected in the budget that was approved by the Budget Committee on May 10, 2022.

Motion by Director Leavens to adopt Resolution No. 22-03; Salary and Benefits Schedule for Bargaining Unit Personnel for the 2022/23 Fiscal Year. Motion carried unanimously.

RESOLUTION No. 22-04: AUTHORIZATION OF THE APPLICATION FOR THE SOLAR GRANT

Deputy Chief Bates explained that there is grant opportunity to support the solar carport that is designated in the next fiscal year budget as well as master plan for future integration of the District facilities towards solar energy. This grant opportunity is through the Department of Energy and requires Board approval.

Motion by Director Dimick to adopt Resolution No. 22-04, approving the application for the solar grant. Motion carried unanimously.

RESOLUTION No. 22-05 ADOPTION OF THE 2022/23 FISCAL YEAR BUDGET

Chief Administrative Officer Maxwell shared a summary review of the 2022/23 fiscal year budget and recommended changes at adoption:

General Fund revenue has decreased by \$262,000, all within beginning fund balance as actual spending is higher than original estimates. On the expenditure side, budget increases are reflected in Administration and Strategic Services (\$111,000) whereas Operations reflects a budget decrease of \$163,000. The Transfer to the Capital Fund has decreased by \$210,000 for total revenue to balance with expenditures.

In the Capital Fund, revenue has decreased by \$193,000 due to the incoming transfer from the General Fund offset by an increase in beginning fund balance. Expenditures have decreased by \$20,000 and the Reserve for Future category has decreased \$173,000 respectively.

PUBLIC HEARING ON THE APPROVED 2022/23 FISCAL YEAR BUDGET

President Tonn opened a public hearing at 6:10 p.m. for comments or objections to the proposed 2022/23 Fiscal Year Budget as required by state law. No comments or objections were made, and the public hearing was closed at 6:10 p.m.

Motion by Director Shafer to adopt Resolution No. 22-05, adopting the budget for the 2022/2023 Fiscal Year in the sum of \$27,590,000 and certifying a tax rate of \$3.1194 per \$1,000 of assessed value and that the taxes are hereby imposed and categorized for tax year 2022/2023 upon the assessed value of all taxable property within the District. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

NONE

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick was pleased to hear the long-term weather forecast with temperatures under 100 degrees for the summer. He has shared information about Community Connect to a neighbor whose husband is disabled and who found this very easy to fill out the information and is sharing it with others.

Bill Leavens stated it is nice to hear the good report from Eagle Point Council Member LaCombe and commented that the Board appreciates his attendance.

Harvey Tonn stated he is looking forward to getting started with the Alliance next week and what may come out of it.

ADJOURNMENT

Motion to adjourn at 6:14 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

Board of Directors

Margie Calvert, Scribe

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 12 - JUNE
Fiscal Year 2021-2022

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	\$ 6,400,000.00	\$ -	\$ 6,576,055.27	\$ (176,055.27)	102.75%
1-0-40010-000	Taxes; Current	\$ 15,175,000.00	\$ 256,340.83	\$ 15,210,557.54	\$ (35,557.54)	100.23%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 8,328.56	\$ 265,249.02	\$ 84,750.98	75.79%
1-0-40030-000	Interest	\$ 120,000.00	\$ 8,648.76	\$ 68,655.63	\$ 51,344.37	57.21%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ 9,865.36	\$ 134.64	98.65%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ -	\$ 8,204.20	\$ (7,204.20)	820.42%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ 51,917.14	\$ (50,917.14)	5191.71%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ 6,650.00	\$ 10,650.00	\$ (650.00)	106.50%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ 1,695.00	\$ (695.00)	169.50%
1-0-40200-000	Grants; Local, State, Federal	\$ 135,000.00	\$ 66,995.96	\$ 169,131.71	\$ (34,131.71)	125.28%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ 7,880.40	\$ 4,119.60	65.67%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ 52,059.08	\$ 2,940.92	94.65%
1-0-40500-000	Miscellaneous Income	\$ 10,000.00	\$ 2,505.88	\$ 160,002.06	\$ (150,002.06)	1600.02%
1-0-40600-000	Donations	\$ 100.00	\$ 795.04	\$ 5,508.04	\$ (5,408.04)	5508.04%
1-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Total	\$ 22,280,200.00	\$ 350,265.03	\$ 22,597,430.45	\$ (317,230.45)	101.42%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	\$ 4,570,200.00	\$ -	\$ 4,573,000.53	\$ (2,800.53)	100.06%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	\$ -	100.00%
5-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Total	\$ 6,162,400.00	\$ -	\$ 6,164,400.53	\$ (2,000.53)	100.03%
	TOTAL ALL FUNDS	\$ 28,442,600.00	\$ 350,265.03	\$ 28,761,830.98	\$ (319,230.98)	101.12%

General Ledger

Budget Status - Expense versus Budget

Period: 12 - JUNE
Fiscal Year 2021-2022

Jackson County

Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$ 12,560,400.00	1,023,488.45	12,149,377.63	411,022.37	-	411,022.37	3.27%	
MATERIALS & SERVICES	\$ 2,692,800.00	133,835.28	2,379,386.50	313,413.50	73,428.10	239,985.40	8.91%	
TRANSFERS	\$ 1,591,400.00	-	1,591,400.00	-	-	-	0.00%	
CONTINGENCY	\$ 820,100.00	-	-	820,100.00	-	820,100.00	100.00%	
DEBT SERVICE	\$ 579,000.00	-	578,777.99	222.01	-	222.01	0.04%	
UEFB	\$ 4,036,500.00	-	-	4,036,500.00	-	4,036,500.00	100.00%	
	\$ 22,280,200.00	\$ 1,157,323.73	\$ 16,698,942.12	\$ 5,581,257.88	\$ 73,428.10	\$ 5,507,829.78	24.72%	
Capital Fund								
CAPITAL OUTLAY	\$ 1,417,000.00	12,609.27	1,024,880.06	392,119.94	-	392,119.94	27.67%	
CONTINGENCY	\$ 119,000.00	-	-	119,000.00	-	119,000.00	100.00%	
RESERVE	\$ 4,626,400.00	-	-	4,626,400.00	-	4,626,400.00	100.00%	
	\$ 6,162,400.00	\$ 12,609.27	\$ 1,024,880.06	\$ 5,137,519.94	\$ -	\$ 5,137,519.94	83.37%	
TOTAL All Funds	\$ 28,442,600.00	\$ 1,169,933.00	\$ 17,723,822.18	\$ 10,718,777.82	\$ 73,428.10	\$ 10,645,349.72	37.43%	
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 154,500.00	11,854.40	151,884.51	2,615.49	0.00	2,615.49	1.69%
1-1-51128-000	Finance Assistant	\$ 64,000.00	4,870.40	62,402.00	1,598.00	0.00	1,598.00	2.50%
1-1-51131-000	Executive Assistant	\$ 66,000.00	5,022.40	64,349.52	1,650.48	0.00	1,650.48	2.50%
1-1-51150-000	Chief Administrative Officer	\$ 134,000.00	10,254.40	131,384.59	2,615.41	0.00	2,615.41	1.95%
1-1-55120-000	People Services Administrator	\$ 46,200.00	7,110.40	47,995.20	-1,795.20	0.00	-1,795.20	-3.89%
1-1-55140-000	Comm Engagement Coordinator	\$ 61,000.00	4,404.80	50,655.24	10,344.76	0.00	10,344.76	16.96%
1-1-58100-000	Part Time; Program Asst	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 23,000.00	1,932.00	22,472.00	528.00	0.00	528.00	2.30%
1-1-58196-000	Longevity Pay	\$ 5,000.00	4,998.15	4,998.15	1.85	0.00	1.85	0.04%
1-1-58197-000	Vehicle Allowance	\$ 12,000.00	830.00	10,866.00	1,134.00	0.00	1,134.00	9.45%
1-1-58197-010	Technology Stipend	\$ 2,200.00	270.00	2,730.00	-530.00	0.00	-530.00	-24.09%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	3,704.50	3,704.50	1,295.50	0.00	1,295.50	25.91%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58200-000	Vacation Payouts	\$ 15,000.00	0.00	15,299.80	-299.80	0.00	-299.80	-2.00%
1-1-58201-000	Retirement (PERS)	\$ 109,000.00	9,575.88	97,645.10	11,354.90	0.00	11,354.90	10.42%
1-1-58202-000	Unemployment Insurance	\$ 100.00	0.00	674.14	-574.14	0.00	-574.14	-574.14%
1-1-58210-000	ER Deferred Comp Contrib	\$ 34,000.00	2,660.00	31,920.00	2,080.00	0.00	2,080.00	6.12%
1-1-58212-000	Health and Life Insurance	\$ 108,000.00	-405.48	83,029.20	24,970.80	0.00	24,970.80	23.12%
1-1-58215-000	HRA-VEBA Contribution	\$ 23,100.00	2,104.80	22,451.20	648.80	0.00	648.80	2.81%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 45,700.00	4,145.20	39,741.55	5,958.45	0.00	5,958.45	13.04%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	46.58	540.67	459.33	0.00	459.33	45.93%
E1 Sub Totals:		\$ 910,800.00	\$ 73,378.43	\$ 844,743.37	\$ 66,056.63	\$ -	\$ 66,056.63	7.25%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	582.00	418.00	0.00	418.00	41.80%
1-1-60220-000	Printing	\$ 18,000.00	1,741.58	11,263.57	6,736.43	65.90	6,670.53	37.06%
1-1-60222-000	Supplies; Office	\$ 10,000.00	104.38	4,190.78	5,809.22	0.00	5,809.22	58.09%
1-1-60223-001	Supplies; Administrative	\$ 35,000.00	2,405.56	20,490.34	14,509.66	0.00	14,509.66	41.46%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	354.85	5,483.42	4,516.58	0.00	4,516.58	45.17%
1-1-60270-000	Contractual & Professional Serv	\$ 535,000.00	7,500.18	553,558.47	-18,558.47	3,500.00	-22,058.47	-4.12%
1-1-60370-000	Property & Casualty Insurance	\$ 105,000.00	0.00	101,330.00	3,670.00	0.00	3,670.00	3.50%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	0.00	528.36	471.64	0.00	471.64	47.16%
1-1-60410-000	Membership Dues	\$ 10,000.00	657.00	8,986.00	1,014.00	0.00	1,014.00	10.14%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	239.76	2,563.85	-563.85	0.00	-563.85	-28.19%
1-1-60430-001	Advertising	\$ 12,000.00	0.00	2,011.05	9,988.95	981.98	9,006.97	75.06%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 15,000.00	1,286.01	29,371.00	-14,371.00	0.00	-14,371.00	-95.81%
1-1-60491-000	Postage and Shipping	\$ 14,000.00	269.84	4,583.03	9,416.97	4.99	9,411.98	67.23%
E2 Sub Totals:		\$ 768,000.00	\$ 14,559.16	\$ 744,941.87	\$ 23,058.13	\$ 4,552.87	\$ 18,505.26	2.41%
Administration Total		\$ 1,678,800.00	\$ 87,937.59	\$ 1,589,685.24	\$ 89,114.76	\$ 4,552.87	\$ 84,561.89	5.04%
Dept 1-2	OPERATIONS							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	\$ 1,300,000.00	98,365.13	1,255,189.46	44,810.54	0.00	44,810.54	3.45%
1-2-52140-000	Fire Engineers	\$ 1,115,000.00	85,854.72	1,092,229.77	22,770.23	0.00	22,770.23	2.04%
1-2-52151-000	Firefighters	\$ 1,710,000.00	163,440.17	1,762,618.08	-52,618.08	0.00	-52,618.08	-3.08%
1-2-55140-000	Deputy Chief of Operations	\$ 141,000.00	10,702.41	137,124.54	3,875.46	0.00	3,875.46	2.75%
1-2-55142-000	Battalion Chiefs	\$ 352,000.00	29,122.00	345,823.60	6,176.40	0.00	6,176.40	1.75%
1-2-55147-000	Administrative Assistant	\$ 55,000.00	4,427.21	54,535.82	464.18	0.00	464.18	0.84%
1-2-55150-000	Recruitment Retention Coordinator	\$ 32,000.00	3,665.05	42,435.99	-10,435.99	0.00	-10,435.99	-32.61%
1-2-55180-000	Community Care Providers	\$ 198,000.00	5,163.21	159,897.69	38,102.31	0.00	38,102.31	19.24%
1-2-58100-000	Part Time; Program Asst	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	41,207.10	409,518.26	90,481.74	0.00	90,481.74	18.10%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 140,000.00	7,856.50	120,461.20	19,538.80	0.00	19,538.80	13.96%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	59,845.45	-58,845.45	0.00	-58,845.45	-5884.55%
1-2-58193-000	Out of Classification	\$ 60,000.00	4,018.09	57,842.66	2,157.34	0.00	2,157.34	3.60%
1-2-58194-007	Ed Incentive	\$ 110,000.00	9,182.00	114,947.00	-4,947.00	0.00	-4,947.00	-4.50%
1-2-58195-000	EMS Incentive	\$ 220,000.00	18,450.00	229,182.00	-9,182.00	0.00	-9,182.00	-4.17%
1-2-58196-000	Longevity Pay	\$ 91,000.00	87,768.24	87,768.24	3,231.76	0.00	3,231.76	3.55%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58197-000	Holiday Pay	\$ 108,300.00	0.00	112,309.32	-4,009.32	0.00	-4,009.32	-3.70%
1-2-58197-010	Technology Stipend	\$ 4,000.00	340.00	4,080.00	-80.00	0.00	-80.00	-2.00%
1-2-58199-000	Duty Accrual Payout	\$ 7,000.00	6,689.00	6,689.00	311.00	0.00	311.00	4.44%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	26,509.91	67,338.54	-17,338.54	0.00	-17,338.54	-34.68%
1-2-58201-000	Retirement (PERS)	\$ 1,295,000.00	119,490.72	1,247,393.33	47,606.67	0.00	47,606.67	3.68%
1-2-58210-000	ER Deferred Comp Contrib	\$ 166,700.00	11,826.85	154,432.24	12,267.76	0.00	12,267.76	7.36%
1-2-58212-000	Health and Life Insurance	\$ 1,150,000.00	-4,933.34	1,120,224.40	29,775.60	0.00	29,775.60	2.59%
1-2-58215-000	HRA-VEBA Contribution	\$ 230,000.00	20,448.09	231,905.88	-1,905.88	0.00	-1,905.88	-0.83%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 475,000.00	45,471.58	455,981.38	19,018.62	0.00	19,018.62	4.00%
1-2-58221-000	Workers' Comp Insurance	\$ 95,000.00	10,955.29	114,938.80	-19,938.80	0.00	-19,938.80	-20.99%
	E1 Sub Totals:	\$ 9,616,000.00	\$ 806,019.93	\$ 9,444,712.65	\$ 171,287.35	\$ -	\$ 171,287.35	1.78%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 38,000.00	1,495.00	29,665.00	8,335.00	0.00	8,335.00	21.93%
1-2-60223-002	Licenses and Fees	\$ 2,500.00	0.00	1,230.00	1,270.00	0.00	1,270.00	50.80%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	613.90	4,839.75	160.25	0.00	160.25	3.21%
1-2-60224-000	Supplies; Special Projects	\$ 14,000.00	0.00	701.85	13,298.15	0.00	13,298.15	94.99%
	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 74,000.00	1,149.76	18,513.52	55,486.48	29,849.74	25,636.74	34.64%
1-2-60225-002	Hose and Appliances	\$ 20,000.00	0.00	27,719.37	-7,719.37	0.00	-7,719.37	-38.60%
1-2-60225-003	Apparatus Equipment	\$ 14,000.00	1,549.77	18,976.80	-4,976.80	0.00	-4,976.80	-35.55%
1-2-60225-004	Safety Equipment	\$ 45,000.00	999.35	38,168.43	6,831.57	24,505.27	-17,673.70	-39.27%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	21.42	17,539.69	4,960.31	0.00	4,960.31	22.05%
1-2-60225-006	Technical Rescue Equipment	\$ 5,000.00	568.39	3,276.83	1,723.17	0.00	1,723.17	34.46%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	269.78	4,584.48	1,415.52	0.00	1,415.52	23.59%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 40,000.00	951.70	25,908.59	14,091.41	3,532.20	10,559.21	26.40%
1-2-60270-000	Contractual & Professional Serv	\$ 14,000.00	0.00	10,963.54	3,036.46	0.00	3,036.46	21.69%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	1,199.50	300.50	0.00	300.50	20.03%
1-2-60412-000	Books & Subscriptions	\$ 2,000.00	0.00	2,195.20	-195.20	0.00	-195.20	-9.76%
	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	394.00	4,625.80	-625.80	0.00	-625.80	-15.65%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	0.00	40,854.98	-10,854.98	0.00	-10,854.98	-36.18%
1-2-65005-000	Student Firefighter Program	\$ 35,000.00	0.00	28,553.98	6,446.02	0.00	6,446.02	18.42%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 3,000.00	0.00	200.00	2,800.00	0.00	2,800.00	93.33%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	1,140.00	3,860.00	0.00	3,860.00	77.20%
	E2 Sub Totals:	\$ 385,500.00	\$ 9,013.07	\$ 281,857.31	\$ 103,642.69	\$ 57,887.21	\$ 45,755.48	11.87%
	Operations Total	\$ 10,001,500.00	\$ 815,033.00	\$ 9,726,569.96	\$ 274,930.04	\$ 57,887.21	\$ 217,042.83	2.17%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	\$ 128,000.00	9,766.40	125,132.00	2,868.00	0.00	2,868.00	2.24%
1-3-53153-000	Deputy Fire Marshals	\$ 285,400.00	18,891.22	257,798.86	27,601.14	0.00	27,601.14	9.67%
1-3-58192-000	Overtime	\$ 10,000.00	149.90	11,516.28	-1,516.28	0.00	-1,516.28	-15.16%
1-3-58194-000	Incentive Pays	\$ 27,000.00	1,752.00	26,264.00	736.00	0.00	736.00	2.73%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58196-000	Longevity Pay	\$ 2,000.00	577.20	2,583.53	-583.53	0.00	-583.53	-29.18%
1-3-58197-010	Technology Stipend	\$ 2,300.00	340.00	3,740.00	-1,440.00	0.00	-1,440.00	-62.61%
1-3-58198-001	Fire Investigator On Call Pay	\$ 15,000.00	952.50	17,024.25	-2,024.25	0.00	-2,024.25	-13.50%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	12,818.40	12,818.40	-2,818.40	0.00	-2,818.40	-28.18%
1-3-58200-000	Vacation Payouts	\$ 40,000.00	0.00	38,921.93	1,078.07	0.00	1,078.07	2.70%
1-3-58201-000	Retirement (PERS)	\$ 119,800.00	9,764.39	106,735.60	13,064.40	0.00	13,064.40	10.91%
1-3-58210-000	ER Deferred Comp Contrib	\$ 16,000.00	973.55	11,823.75	4,176.25	0.00	4,176.25	26.10%
1-3-58212-000	Health and Life Insurance	\$ 89,500.00	-427.20	85,691.34	3,808.66	0.00	3,808.66	4.26%
1-3-58215-000	HRA-VEBA Contribution	\$ 15,300.00	1,404.62	15,271.31	28.69	0.00	28.69	0.19%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 40,100.00	3,428.75	35,455.32	4,644.68	0.00	4,644.68	11.58%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	45.06	591.16	408.84	0.00	408.84	40.88%
E1 Sub Totals:		\$ 801,400.00	\$ 60,436.79	\$ 751,367.73	\$ 50,032.27	\$ -	\$ 50,032.27	6.24%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 2,000.00	0.00	2,797.00	-797.00	0.00	-797.00	-39.85%
1-3-60220-000	Printing	\$ 1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	586.87	6,472.53	3,527.47	60.93	3,466.54	34.67%
1-3-60223-005	Supplies; Public Ed Materials	\$ 7,000.00	0.00	692.65	6,307.35	0.00	6,307.35	90.11%
1-3-60410-000	Membership Dues	\$ 2,000.00	0.00	1,620.00	380.00	0.00	380.00	19.00%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	3,374.31	125.69	0.00	125.69	3.59%
E2 Sub Totals:		\$ 27,000.00	\$ 586.87	\$ 14,956.49	\$ 12,043.51	\$ 60.93	\$ 11,982.58	44.38%
Fire and Life Safety Total		\$ 828,400.00	\$ 61,023.66	\$ 766,324.22	\$ 62,075.78	\$ 60.93	\$ 62,014.85	7.49%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 128,000.00	0.00	90,995.38	37,004.62	0.00	37,004.62	28.91%
1-4-55147-000	Administrative Assistant	\$ 29,300.00	0.00	27,946.73	1,353.27	0.00	1,353.27	4.62%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	10,110.17	48,723.62	11,276.38	0.00	11,276.38	18.79%
1-4-58195-000	Incentive Pays	\$ 10,100.00	0.00	7,770.00	2,330.00	0.00	2,330.00	23.07%
1-4-58197-010	Technology Stipend	\$ 1,000.00	0.00	765.00	235.00	0.00	235.00	23.50%
1-4-58199-000	Duty Accrual Payout	\$ 4,000.00	0.00	1,220.80	2,779.20	0.00	2,779.20	69.48%
1-4-58200-000	Vacation Payouts	\$ 5,000.00	0.00	15,582.29	-10,582.29	0.00	-10,582.29	-211.65%
1-4-58201-000	Retirement (PERS)	\$ 47,500.00	2,042.88	32,546.79	14,953.21	0.00	14,953.21	31.48%
1-4-58210-000	ER Deferred Comp Contrib	\$ 10,600.00	214.09	8,538.23	2,061.77	0.00	2,061.77	19.45%
1-4-58212-000	Health and Life Insurance	\$ 37,500.00	0.00	33,391.28	4,108.72	0.00	4,108.72	10.96%
1-4-58215-000	HRA-VEBA Contribution	\$ 6,300.00	289.92	6,773.41	-473.41	0.00	-473.41	-7.51%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 17,400.00	770.32	14,586.74	2,813.26	0.00	2,813.26	16.17%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	180.55	2,664.42	335.58	0.00	335.58	11.19%
E1 Sub Totals:		\$ 359,700.00	\$ 13,607.93	\$ 291,504.69	\$ 68,195.31	\$ -	\$ 68,195.31	18.96%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	625.00	375.00	0.00	375.00	37.50%
1-4-60223-002	Licenses and Fees	\$ 500.00	92.50	323.75	176.25	0.00	176.25	35.25%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	1,388.28	20,577.99	-5,577.99	2,340.55	-7,918.54	-52.79%
1-4-60223-014	Training Props & Equipment	\$ 7,800.00	213.40	6,379.19	1,420.81	0.00	1,420.81	18.22%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	963.75	963.75	1,036.25	0.00	1,036.25	51.81%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	1,518.59	3,481.41	0.00	3,481.41	69.63%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	2,850.00	17,150.00	0.00	17,150.00	85.75%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	802.00	198.00	0.00	198.00	19.80%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	0.00	4,926.57	4,073.43	0.00	4,073.43	45.26%
1-4-60449-000	Meeting Travel Expenses	\$ 8,000.00	-122.32	3,914.39	4,085.61	0.00	4,085.61	51.07%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	9,820.73	73,190.53	-4,190.53	0.00	-4,190.53	-6.07%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 25,000.00	2,064.96	38,724.53	-13,724.53	0.00	-13,724.53	-54.90%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	0.00	13,169.31	-3,169.31	0.00	-3,169.31	-31.69%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	0.00	4,313.95	5,686.05	0.00	5,686.05	56.86%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	-948.40	134.00	9,866.00	0.00	9,866.00	98.66%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	0.00	5,886.89	113.11	0.00	113.11	1.89%
E2 Sub Totals:		\$ 201,800.00	\$ 13,472.90	\$ 178,300.44	\$ 23,499.56	\$ 2,340.55	\$ 21,159.01	10.49%
Training Total		\$ 561,500.00	\$ 27,080.83	\$ 469,805.13	\$ 91,694.87	\$ 2,340.55	\$ 89,354.32	15.91%
Dept 1-5	STRATEGIC SERVICES							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 58,000.00	4,427.20	50,082.72	7,917.28	0.00	7,917.28	13.65%
1-5-57124-000	Deputy Chief Strategic Services	\$ 141,000.00	10,702.40	137,124.58	3,875.42	0.00	3,875.42	2.75%
1-5-57125-000	Facilities/Logistics Technician	\$ 64,000.00	4,870.40	62,286.80	1,713.20	0.00	1,713.20	2.68%
1-5-57130-000	Community Risk Reduction Captain	\$ 108,000.00	8,232.01	101,797.52	6,202.48	0.00	6,202.48	5.74%
1-5-58100-000	Part Time; Logistics Support	\$ 15,500.00	1,228.50	11,878.50	3,621.50	0.00	3,621.50	23.36%
1-5-58192-000	Overtime	\$ 5,000.00	540.23	3,748.23	1,251.77	0.00	1,251.77	25.04%
1-5-58195-000	Incentive Pays	\$ 27,000.00	2,126.00	27,024.00	-24.00	0.00	-24.00	-0.09%
1-5-58196-000	Longevity Pay	\$ 4,000.00	3,869.21	3,869.21	130.79	0.00	130.79	3.27%
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	3,060.00	-60.00	0.00	-60.00	-2.00%
1-5-58199-000	Duty Accrual Payout	\$ 7,000.00	6,689.00	6,689.00	311.00	0.00	311.00	4.44%
1-5-58200-000	Vacation Payouts	\$ 5,000.00	0.00	6,689.00	-1,689.00	0.00	-1,689.00	-33.78%
1-5-58201-000	Retirement (PERS)	\$ 93,000.00	9,223.65	85,868.66	7,131.34	0.00	7,131.34	7.67%
1-5-58210-000	ER Deferred Comp Contrib	\$ 14,000.00	502.51	5,803.78	8,196.22	0.00	8,196.22	58.54%
1-5-58212-000	Health and Life Insurance	\$ 113,000.00	-1,173.96	104,841.29	8,158.71	0.00	8,158.71	7.22%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,000.00	1,545.17	17,625.00	1,375.00	0.00	1,375.00	7.24%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 33,000.00	3,180.03	29,871.73	3,128.27	0.00	3,128.27	9.48%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	47.63	526.36	473.64	0.00	473.64	47.36%
E1 Sub Totals:		\$ 710,500.00	\$ 56,264.98	\$ 658,786.38	\$ 51,713.62	\$ -	\$ 51,713.62	7.28%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 56,300.00	1,084.90	58,830.68	-2,530.68	0.00	-2,530.68	-4.49%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	4,700.67	35,673.33	-673.33	322.00	-995.33	-2.84%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	4,868.60	77,873.71	2,126.29	1,177.59	948.70	1.19%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	192.94	4,509.42	490.58	0.00	490.58	9.81%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	539.64	2,244.31	3,755.69	0.00	3,755.69	62.59%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	0.00	12,365.24	4,634.76	0.00	4,634.76	27.26%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	327.83	2,536.53	10,463.47	258.03	10,205.44	78.50%
1-5-60230-000	Fuel and Lubricants	\$ 80,000.00	11,769.03	81,316.48	-1,316.48	5,540.61	-6,857.09	-8.57%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 225,000.00	36,346.09	234,010.71	-9,010.71	0.00	-9,010.71	-4.00%
1-5-60251-110	Building & Grounds; WC Station	\$ 24,200.00	621.54	7,502.34	16,697.66	0.00	16,697.66	69.00%
1-5-60251-111	Building & Grounds; CP Station	\$ 32,400.00	254.16	20,368.15	12,031.85	0.00	12,031.85	37.14%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	270.20	673.29	4,326.71	0.00	4,326.71	86.53%
1-5-60251-113	Building & Grounds; SV Station	\$ 5,000.00	0.00	1,561.02	3,438.98	0.00	3,438.98	68.78%
1-5-60251-114	Building & Grounds; GH Station	\$ 6,000.00	163.99	4,315.28	1,684.72	0.00	1,684.72	28.08%
1-5-60251-115	Building & Grounds; AL Station	\$ 10,000.00	165.95	6,049.80	3,950.20	0.00	3,950.20	39.50%
1-5-60251-116	Building & Grounds; EP Station	\$ 10,000.00	552.58	4,322.26	5,677.74	0.00	5,677.74	56.78%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	101.71	2,898.29	14.85	2,883.44	96.11%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 5,000.00	200.00	9,592.90	-4,592.90	0.00	-4,592.90	-91.86%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 23,000.00	137.62	1,380.71	21,619.29	382.00	21,237.29	92.34%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 42,600.00	1,445.55	37,978.92	4,621.08	0.00	4,621.08	10.85%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	4.00	1,244.73	755.27	1.40	753.87	37.69%
1-5-60251-123	Building & Grounds; FS Center	\$ 12,000.00	439.75	10,385.51	1,614.49	0.00	1,614.49	13.45%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	0.00	1,753.58	8,246.42	24.29	8,222.13	82.22%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	0.00	898.65	4,101.35	0.00	4,101.35	82.03%
1-5-60265-000	Community Risk Reduction	\$ 55,000.00	11,405.37	57,559.03	-2,559.03	0.00	-2,559.03	-4.65%
1-5-60267-000	Community Care Program	\$ 13,500.00	60.00	5,910.21	7,589.79	402.28	7,187.51	53.24%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	0.00	7,296.30	703.70	0.00	703.70	8.80%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	370.00	630.00	0.00	630.00	63.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	139.00	274.00	226.00	0.00	226.00	45.20%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,232.45	31,621.53	3,378.47	0.00	3,378.47	9.65%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,098.62	22,492.31	507.69	0.00	507.69	2.21%
1-5-60500-112	Utilities; DB	\$ 14,000.00	1,650.50	10,422.77	3,577.23	0.00	3,577.23	25.55%
1-5-60500-113	Utilities; SV	\$ 14,000.00	1,480.61	8,739.33	5,260.67	0.00	5,260.67	37.58%
1-5-60500-114	Utilities; GH	\$ 14,000.00	426.79	9,364.49	4,635.51	0.00	4,635.51	33.11%
1-5-60500-115	Utilities; AL	\$ 10,000.00	404.92	8,356.37	1,643.63	0.00	1,643.63	16.44%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,273.12	21,156.11	1,843.89	0.00	1,843.89	8.02%
1-5-60500-117	Utilities; TR	\$ 5,000.00	262.75	3,337.25	1,662.75	0.00	1,662.75	33.26%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	975.04	19,330.51	3,669.49	0.00	3,669.49	15.95%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,663.72	17,963.79	-2,963.79	0.00	-2,963.79	-19.76%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,293.52	34,012.33	2,987.67	0.00	2,987.67	8.07%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	177.55	4,301.50	698.50	0.00	698.50	13.97%
E2 Sub Totals:		\$ 1,008,500.00	\$ 89,629.00	\$ 879,997.09	\$ 128,502.91	\$ 8,123.05	\$ 120,379.86	11.94%
Strategic Services Total		\$ 1,719,000.00	\$ 145,893.98	\$ 1,538,783.47	\$ 180,216.53	\$ 8,123.05	\$ 172,093.48	10.01%

Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 102,500.00	7,840.00	100,450.00	2,050.00	0.00	2,050.00	2.00%
1-7-58194-000	Incentive Pays	\$ 3,500.00	274.00	3,562.00	-62.00	0.00	-62.00	-1.77%
1-7-58196-000	Longevity Pay	\$ 2,500.00	2,547.30	2,547.30	-47.30	0.00	-47.30	-1.89%
1-7-58197-010	Technology Stipend	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-7-58200-000	Vacation Payout	\$ 4,000.00	0.00	3,920.00	80.00	0.00	80.00	2.00%
1-7-58201-000	Retirement (PERS)	\$ 16,000.00	1,541.62	15,434.93	565.07	0.00	565.07	3.53%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,500.00	466.00	5,592.00	-92.00	0.00	-92.00	-1.67%
1-7-58212-000	Health and Life Insurances	\$ 14,700.00	-58.99	14,062.08	637.92	0.00	637.92	4.34%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58215-000	HRA-VEBA Contribution	\$ 4,200.00	350.80	4,209.60	-9.60	0.00	-9.60	-0.23%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 8,500.00	811.08	8,397.52	102.48	0.00	102.48	1.21%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	8.58	87.38	412.62	0.00	412.62	82.52%
	E1 Sub Totals:	\$ 162,000.00	\$ 13,780.39	\$ 158,262.81	\$ 3,737.19	\$ -	\$ 3,737.19	2.31%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 55,000.00	3,226.83	53,522.46	1,477.54	0.00	1,477.54	2.69%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	18,251.95	1,748.05	0.00	1,748.05	8.74%
1-7-60240-000	Licenses and Subscriptions	\$ 165,000.00	409.10	157,166.46	7,833.54	4.99	7,828.55	4.74%
1-7-60241-000	Technical Support	\$ 18,000.00	700.00	7,439.99	10,560.01	0.00	10,560.01	58.67%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,000.00	0.00	5,099.60	1,900.40	0.00	1,900.40	27.15%
1-7-60253-000	M&R; Communication Devices	\$ 7,000.00	0.00	9,545.24	-2,545.24	458.50	-3,003.74	-42.91%
1-7-60290-000	Communication Services	\$ 30,000.00	2,238.35	28,307.60	1,692.40	0.00	1,692.40	5.64%
	E2 Sub Totals:	\$ 302,000.00	\$ 6,574.28	\$ 279,333.30	\$ 22,666.70	\$ 463.49	\$ 22,203.21	7.35%
	Technology Total	\$ 464,000.00	\$ 20,354.67	\$ 437,596.11	\$ 26,403.89	\$ 463.49	\$ 25,940.40	5.59%
Dept 1-9	NON-DEPARTMENTAL TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 1,591,400.00	0.00	1,591,400.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 820,100.00	0.00	0.00	820,100.00	0.00	820,100.00	100.00%
	E5 Sub Totals:	\$ 820,100.00	\$ -	\$ -	\$ 820,100.00	\$ -	\$ 820,100.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 506,500.00	0.00	506,571.99	-71.99	0.00	-71.99	-0.01%
1-9-80011-000	Debt Service Interest	\$ 72,500.00	0.00	72,206.00	294.00	0.00	294.00	0.41%
	E6 Sub Totals:	\$ 579,000.00	\$ -	\$ 578,777.99	\$ 222.01	\$ -	\$ 222.01	0.04%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,036,500.00	0.00	0.00	4,036,500.00	0.00	4,036,500.00	100.00%
	E8 Sub Totals:	\$ 4,036,500.00	\$ -	\$ -	\$ 4,036,500.00	\$ -	\$ 4,036,500.00	100.00%
	Non-Departmental Total	\$ 7,027,000.00	\$ -	\$ 2,170,177.99	\$ 4,856,822.01	\$ -	\$ 4,856,822.01	69.12%
	General Fund Total	\$ 22,280,200.00	\$ 1,157,323.73	\$ 16,698,942.12	\$ 5,581,257.88	\$ 73,428.10	\$ 5,507,829.78	24.72%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 217,000.00	0.00	201,354.20	15,645.80	0.00	15,645.80	7.21%
5-8-70531-000	Apparatus and Vehicles	\$ 1,100,000.00	0.00	802,831.00	297,169.00	0.00	297,169.00	27.02%
5-8-70532-000	Land and Improvements	\$ 40,000.00	12,609.27	20,694.86	19,305.14	0.00	19,305.14	48.26%
5-8-70533-000	Bldg Const and Improvements	\$ 60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00%
	E3 Sub Totals:	\$ 1,417,000.00	\$ 12,609.27	\$ 1,024,880.06	\$ 392,119.94	\$ -	\$ 392,119.94	27.67%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 119,000.00	0.00	0.00	119,000.00	0.00	119,000.00	100.00%
	E5 Sub Totals:	\$ 119,000.00	\$ -	\$ -	\$ 119,000.00	\$ -	\$ 119,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 4,626,400.00	0.00	0.00	4,626,400.00	0.00	4,626,400.00	100.00%
	E9 Sub Totals:	\$ 4,626,400.00	\$ -	\$ -	\$ 4,626,400.00	\$ -	\$ 4,626,400.00	100.00%
	Capital Fund Total	\$ 6,162,400.00	\$ 12,609.27	\$ 1,024,880.06	\$ 5,137,519.94	\$ -	\$ 5,137,519.94	83.37%
	Report Totals:	\$ 28,442,600.00	\$ 1,169,933.00	\$ 17,723,822.18	\$ 10,718,777.82	\$ 73,428.10	\$ 10,645,349.72	37.43%

Accounts Payable

Transactions by Account and Department

Period: 12 - JUNE
Fiscal Year 2021-2022

Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-60220-000	Minuteman Press	Spring Newsletter Additional Printing (1,761)	06/20/2022	43486	1,144.65
1-1-60220-000	Minuteman Press	Spring Newsletter Processing/Mail Service (1,761)	06/20/2022	43486	193.27
1-1-60220-000	Minuteman Press	Business Cards for Kassab (250)	06/20/2022	43486	45.00
1-1-60220-000	Wells Fargo Bank Visa Cards	SD Visa; Credit from 48-Hour Print	06/13/2022	0	-3.74
1-1-60220-000	Wells Fargo Bank Visa Cards	SD Visa; Hiring Postcards (500) for CC	06/13/2022	0	362.40
1-1-60222-000	ODP Business Solutions, LLC	Ink Cartridges (4)	06/20/2022	43492	61.01
1-1-60222-000	Wells Fargo Bank Visa Cards	MF Visa; Office Supplies	06/13/2022	0	43.37
1-1-60223-001	Lightn' Up Customs	Etching for Peer Choice Awards (5)	06/20/2022	43480	75.00
1-1-60223-001	Aaron Reed	2022 Awards Banquet Musician (Final Pmt)	06/02/2022	43443	600.00
1-1-60223-001	Rogue Shred, LLC	Delivery of Shred Totes (2)	06/20/2022	43498	15.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for Budget Meeting on 5/10/22	06/13/2022	0	83.28
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Years of Service Award Frames (10)	06/13/2022	0	179.80
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for April BOD Meeting	06/13/2022	0	147.86
1-1-60223-001	Wells Fargo Bank Visa Cards	BH Visa; CS Retirement Plaque for Littlefield	06/13/2022	0	62.34
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Swag Bag Items for Community Focus Group	06/13/2022	0	1,057.72
1-1-60223-001	Wells Fargo Bank Visa Cards	JuB Visa; Snacks for RVFC Pre-Fire Season Meeting	06/13/2022	0	27.45
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for Community Focus Group	06/13/2022	0	157.11
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	06/23/2022	43519	104.50
1-1-60270-000	Centerpoint	EAP Services for June	06/20/2022	43458	2,408.14
1-1-60270-000	Plan + Results, LLC	Consulting/Advisory Services for May	06/20/2022	43495	2,500.00
1-1-60270-000	Special Districts	Public Safety EAP for Responders, Admin, Volunteers	06/20/2022	43503	1,592.04
1-1-60270-000	True South Solar	Solar Master Planning Consulting Services	06/20/2022	43507	1,000.00
1-1-60410-000	The Chamber of Medford & Jackson County	Medford Chamber/Jackson County Membership Dues	06/20/2022	43506	345.00
1-1-60410-000	Wells Fargo Bank Visa Cards	SM Visa; Annual IPMA-HR Membership Dues for Maxwell	06/13/2022	0	156.00
1-1-60410-000	Wells Fargo Bank Visa Cards	ML Visa; Annual IPMA-HR Membership Dues for Lehnerz	06/13/2022	0	156.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Annual Dropbox Subscription for Calvert	06/13/2022	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	MH Visa; Annual Dropbox Subscription for Deutschman	06/13/2022	0	119.88
1-1-60490-000	Rosebud Media LLC	Civil Service Commissioner Position Opening Notice	06/20/2022	43500	107.80
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Community Care Position Announcements (3)	06/13/2022	0	520.50
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Dinner Gratuity for Captain Exam Evaluators	06/13/2022	0	100.00
1-1-60490-000	Wells Fargo Bank Visa Cards	ML Visa; Postcards (1,100) for Community Care Recruitment	06/13/2022	0	557.71
1-1-60491-000	UPS	May Shipping Charges	06/20/2022	43508	264.85

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; May Postage Subscription (SendPro)	06/13/2022	0	4.99
				Sub Total Dept 1:	\$14,308.81
OPERATIONS DEPARTMENT					
1-2-58203-000	Asante Physician Partners	Pre-Employ Med/Physical Exam for CCP Candidate Franklin	06/20/2022	43450	793.00
1-2-58203-000	Asante Physician Partners	Annual Med/Physical Exams	06/20/2022	43450	702.00
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; KnoxBox for Crew at JC Expo Gate	06/13/2022	0	519.00
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; Replace Broken RCC Sledgehammer	06/13/2022	0	106.70
1-2-60223-007	Wells Fargo Bank Visa Cards	SD Visa; Lunch with Kindergarteners at Eagle Rock	06/13/2022	0	15.98
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; "Rite in Rain" Paper	06/13/2022	0	34.95
1-2-60225-001	Conway Shield	Helmet Shield for DFM Darnell	06/20/2022	43466	62.24
1-2-60225-001	Conway Shield	Passports (3) for Helmets	06/20/2022	43466	39.98
1-2-60225-001	Conway Shield	Helmet Shield for DFM Miller	06/20/2022	43466	62.24
1-2-60225-001	Wells Fargo Bank Visa Cards	JoP Visa; Leather Work Gloves	06/13/2022	0	339.60
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for Stock	06/20/2022	43513	285.35
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Kalman	06/20/2022	43513	285.35
1-2-60225-001	Wisdom Signs	Decals for Helmets	06/20/2022	43514	75.00
1-2-60225-003	Wells Fargo Bank Visa Cards	SD Visa; Parts for Man-In-Machine Project	06/13/2022	0	96.25
1-2-60225-003	Wells Fargo Bank Visa Cards	MH Visa; Tools/Parts for Man-In-Machine Project	06/13/2022	0	1,390.79
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Rechargeable Lantern	06/13/2022	0	211.72
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; N95 Face Masks (10)	06/13/2022	0	199.90
1-2-60225-004	Wells Fargo Bank Visa Cards	BC Visa; Bullard Thermal Imager Batteries (9)	06/13/2022	0	482.12
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Mesh Safety Vests (2)	06/13/2022	0	28.36
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Flagging Tape	06/13/2022	0	24.93
1-2-60225-004	WCP Solutions	Restock Batteries	06/20/2022	43511	52.32
1-2-60225-005	Mallory Safety & Supply LLC	RKI Batteries	06/20/2022	43482	21.42
1-2-60225-006	Wells Fargo Bank Visa Cards	WC Visa; Throwline Kit for High Point Anchors	06/13/2022	0	204.97
1-2-60225-006	XCEL	Drylock Wetsuit for TRT Member Merrill	06/20/2022	43515	363.42
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Rehab Supplies	06/13/2022	0	269.78
1-2-60254-000	ZOLL Medical Corporation	Repair of X Series AED	06/20/2022	43516	951.70
1-2-65001-000	Asante Physician Partners	Physical for Vol Torres	06/20/2022	43450	394.00
1-2-65010-000	Crater Foundation	Annual Scholarship Donation	06/20/2022	43467	500.00
1-2-65010-000	JCSD #9	Annual Scholarship Donation	06/20/2022	43478	500.00
				Sub Total Dept 2:	\$9,013.07
FIRE AND LIFE SAFETY DEPARTMENT					
1-3-60223-004	Coastal - White City	Tools for Fire Investigations	06/20/2022	43465	140.91
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Digital File Recovery Program	06/13/2022	0	89.99
1-3-60223-004	Wells Fargo Bank Visa Cards	JoP Visa; Reach Stick	06/13/2022	0	18.99
1-3-60223-004	Wells Fargo Bank Visa Cards	JoP Visa; Ladders (2) for FLS	06/13/2022	0	299.98
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Rehab for Fire Investigation Team (2nd Ave GH 4/26)	06/13/2022	0	37.00
				Sub Total Dept 3:	\$586.87

Account No	Vendor	Description	GL Date	Check No	Amount
TRAINING DEPARTMENT					
1-4-60223-002	DPSST	Certification Fingerprinting for Vol McKenzie	06/20/2022	43471	46.25
1-4-60223-002	DPSST	Certification Fingerprinting for SMiller	06/20/2022	43471	46.25
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	06/20/2022	43447	35.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	06/20/2022	43447	35.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	06/20/2022	43447	35.00
1-4-60223-012	Dazey's - Hubbard's	Nails/Staples/Screws for Training Trailer	06/20/2022	43468	166.46
1-4-60223-012	Hughes Lumber Company	Lumber for Vent Prop Training	06/20/2022	43477	622.36
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy (5/30/22-6/29/22)	06/20/2022	43505	100.00
1-4-60223-012	Wells Fargo Bank Visa Cards	JoP Visa; Steel Utility Carts (2) for Training Grounds	06/13/2022	0	394.46
1-4-60223-014	Wells Fargo Bank Visa Cards	SD Visa; Sledgehammers (2) for Training	06/13/2022	0	213.40
1-4-60254-000	Wells Fargo Bank Visa Cards	JuB Visa; Repair of Smoke Machine	06/13/2022	0	963.75
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at ODF Meeting 5/15/22 in Salem	06/13/2022	0	203.63
1-4-60455-001	Shannon Deutschman	Reimb Summer 2022 Tuition Towards Masters Degree	06/20/2022	43470	1,720.00
1-4-60455-001	Robert Horton	Reimb Online Tuition/Data Analysis-Prof Development	06/20/2022	43476	4,511.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at FORCE Conference in Sisters	06/13/2022	0	546.93
1-4-60455-001	Wells Fargo Bank Visa Cards	SD Visa; Ldg at OFCA Spring Conference for Clelland	06/13/2022	0	486.78
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg at OFCA Spring Conference in Bend	06/13/2022	0	843.75
1-4-60455-001	Wells Fargo Bank Visa Cards	ML Visa; Reg at SDAO Virtual HR Training	06/13/2022	0	15.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at OFCA Spring Conference in Bend	06/13/2022	0	486.78
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg at FORCE Conference in Sisters	06/13/2022	0	546.93
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at OFCA Spring Conference in Bend	06/13/2022	0	738.56
1-4-60455-003	Andrew Cardinal	Meals at Rope Rescue Tech I/II Class in Bend	06/02/2022	43442	324.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Ldg at FDIC International in Indianapolis for (2)	06/13/2022	0	1,740.96
				Sub Total Dept 4:	\$14,822.25
STRATEGIC SERVICES DEPARTMENT					
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Sweatshirt Embroidery/Logos	06/20/2022	43455	74.00
1-5-58213-000	Buffaloe Graphics	Uniform Embroidery/Logos	06/20/2022	43455	135.00
1-5-58213-000	Cascade Fire Equipment	Sew Patches (2)	06/20/2022	43456	10.00
1-5-58213-000	Cascade Fire Equipment	Sew Patches/Hem	06/20/2022	43456	20.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform Attire for New CC-P Petty	06/13/2022	0	292.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform Boots for New CC-P Petty	06/13/2022	0	185.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JoP Visa; Shoe Polish	06/13/2022	0	63.92
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform Boots for New CC-EMT Franklin	06/13/2022	0	185.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Uniform 1/4 Zip Sweatshirts (2)	06/13/2022	0	119.98
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at WC	06/20/2022	43461	701.05
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at SNC	06/20/2022	43461	842.88
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at GH	06/20/2022	43461	297.09
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at CP	06/20/2022	43461	344.70
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at FSC	06/20/2022	43461	167.52
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at ADM	06/20/2022	43461	111.84

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60221-000	Cintas	May Janitorial Supplies/Laundry Service at EP	06/20/2022	43461	399.62
1-5-60221-000	Northwest Safety Clean	Turnout Cleaner	06/20/2022	43491	336.88
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Glass Cleaner/Dishwashing Tablets	06/13/2022	0	93.15
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Janitorial/Chemical Product Dispensers (6)	06/13/2022	0	590.87
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Dispensing Pump Bottles for Stations	06/13/2022	0	170.29
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Laundry Detergent	06/13/2022	0	239.85
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Laundry Detergent	06/13/2022	0	63.46
1-5-60221-000	WCP Solutions	Bleach	06/20/2022	43511	19.47
1-5-60221-000	WCP Solutions	Trash Can Liners	06/20/2022	43511	322.00
1-5-60223-003	Airgas USA, LLC	May Medical Cylinder Rental (WC)	06/20/2022	43449	244.87
1-5-60223-003	Airgas USA, LLC	May Medical Cylinder Rental (CP)	06/20/2022	43449	110.75
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/20/2022	43454	37.90
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/20/2022	43454	515.70
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/20/2022	43454	56.98
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	06/20/2022	43454	62.50
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/20/2022	43479	383.08
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/20/2022	43479	10.00
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/20/2022	43479	100.20
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	06/20/2022	43479	27.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO85	06/20/2022	43484	1,831.38
1-5-60223-003	Mercy Flights Inc.	Medical Supplies	06/20/2022	43484	299.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO78	06/20/2022	43484	21.56
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO97	06/20/2022	43484	303.14
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO84	06/20/2022	43484	128.36
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO119	06/20/2022	43484	258.10
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO121	06/20/2022	43484	386.37
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	06/13/2022	0	102.30
1-5-60223-003	Wells Fargo Bank Visa Cards	JuB Visa; Credit for Blood CollectionTransfer Pipettes	06/13/2022	0	-10.59
1-5-60223-006	Coastal - White City	Small Tool	06/20/2022	43465	1.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Tools	06/13/2022	0	190.95
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Restock Station Coffee (36)	06/13/2022	0	539.64
1-5-60223-016	Napa Auto Parts	Spray Paint	06/20/2022	43489	58.45
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Ziploc Storage Bags	06/13/2022	0	30.98
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Glass Frames (2) for CP Training Calendars	06/13/2022	0	126.30
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Sugar Canisters (3)	06/13/2022	0	55.50
1-5-60223-016	Wells Fargo Bank Visa Cards	MF Visa; Spray Paint	06/13/2022	0	11.98
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Kitchen Supplies	06/13/2022	0	44.62
1-5-60230-000	Blue Star Gas	Propane	06/20/2022	43453	51.85
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (700 Gal Diesel)	06/20/2022	43475	3,383.10
1-5-60230-000	Hays Oil Co.	Fuel	06/20/2022	43475	1,920.94
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (290 Gal Diesel)	06/20/2022	43475	1,357.58
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (375 Gal Diesel)	06/20/2022	43475	1,708.20

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60230-000	Hays Oil Co.	Fuel	06/20/2022	43475	1,661.65
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (250 Gal Diesel)	06/20/2022	43475	1,223.00
1-5-60230-000	MyFleetCenter.com	Oil Service on SV20-01	06/20/2022	43488	80.99
1-5-60230-000	City of Medford	Fuel	06/20/2022	43464	90.07
1-5-60230-000	Napa Auto Parts	Credit for Return of Engine Oil	06/20/2022	43489	-107.50
1-5-60230-000	Napa Auto Parts	Engine Oil (to be Reimb)	06/20/2022	43489	96.75
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	06/20/2022	43489	194.90
1-5-60230-000	Napa Auto Parts	Engine Oil	06/20/2022	43489	107.50
1-5-60250-000	CDW Government	Antenna for SV17-01	06/20/2022	43457	220.49
1-5-60250-000	MyFleetCenter.com	Oil Service on SV16-01	06/20/2022	43488	44.54
1-5-60250-000	MyFleetCenter.com	Oil Service on SV15-01	06/20/2022	43488	83.91
1-5-60250-000	MyFleetCenter.com	Oil Service on SV17-01	06/20/2022	43488	80.99
1-5-60250-000	Lithia Motors Support Services	Replace Temperature Sensor/Oil Service on SV11-03	06/20/2022	43481	627.29
1-5-60250-000	City of Medford	Service on TN13-01	06/20/2022	43464	813.01
1-5-60250-000	City of Medford	Service on TN13-02	06/20/2022	43464	3,000.55
1-5-60250-000	City of Medford	Service on SE18-02	06/20/2022	43464	241.50
1-5-60250-000	City of Medford	Service on SV15-01	06/20/2022	43464	203.13
1-5-60250-000	City of Medford	Service on SE03-01	06/20/2022	43464	444.42
1-5-60250-000	City of Medford	Service on WL00-01	06/20/2022	43464	299.75
1-5-60250-000	City of Medford	Service on SE14-01	06/20/2022	43464	22,643.06
1-5-60250-000	City of Medford	Service on SE02-01	06/20/2022	43464	1,342.73
1-5-60250-000	Mobile Installations	Install Antenna on SV17-01	06/20/2022	43487	150.00
1-5-60250-000	Napa Auto Parts	Interior Cleaner for Apparatus	06/20/2022	43489	66.43
1-5-60250-000	Napa Auto Parts	Credit Core Deposit for Starter Motor on SV02-02	06/20/2022	43489	-49.50
1-5-60250-000	Napa Auto Parts	Oil Filter for SV08-01	06/20/2022	43489	17.57
1-5-60250-000	Napa Auto Parts	Starter Motor on SV02-02	06/20/2022	43489	175.91
1-5-60250-000	Wash N' Go Depot	May Car Washes (9)	06/20/2022	43510	30.31
1-5-60250-000	Wisdom Signs	Graphics Work on Engines/Ladder Signage	06/20/2022	43514	5,910.00
1-5-60251-110	Coastal - White City	O-Rings for Leaky Faucet at WC	06/20/2022	43465	0.90
1-5-60251-110	Northern Pacific Landscape	Perimeter Fence Weed Mowing at WC	06/20/2022	43490	120.00
1-5-60251-110	Northern Pacific Landscape	May Landscape Maint at WC	06/20/2022	43490	260.00
1-5-60251-110	Northern Pacific Landscape	Trimming/Dump Fee at WC	06/20/2022	43490	120.00
1-5-60251-110	Northern Pacific Landscape	Hedge Growth Inhibitor Spray at WC	06/20/2022	43490	70.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for May	06/20/2022	43494	50.64
1-5-60251-111	Grover Electric and Plumbing Supply	Roof Drain Repair Parts for CP	06/20/2022	43474	8.15
1-5-60251-111	Grover Electric and Plumbing Supply	Roof Drain Repair Parts for CP	06/20/2022	43474	7.35
1-5-60251-111	Northern Pacific Landscape	May Landscape Maint at CP	06/20/2022	43490	160.00
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Motion Activated Night Light	06/13/2022	0	9.38
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for CP	06/13/2022	0	39.30
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Wall Hooks for CP	06/13/2022	0	29.98
1-5-60251-112	Enviro Chipper	Gravel Delivery/Spread for Driveway at DB	06/20/2022	43472	270.20
1-5-60251-114	Northern Pacific Landscape	May Landscape Maint at GH	06/20/2022	43490	140.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-114	Wells Fargo Bank Visa Cards	JuB Visa; Irrigation Timer for GH	06/13/2022	0	23.99
1-5-60251-115	Advanced Air	HVAC Repair at AL	06/20/2022	43448	165.95
1-5-60251-116	Northern Pacific Landscape	May Landscape Maint at EP	06/20/2022	43490	140.00
1-5-60251-116	Northern Pacific Landscape	Hedge Growth Inhibitor Spray at EP	06/20/2022	43490	70.00
1-5-60251-116	Platt Electric Supply	Adapter for Light Bulb at EP	06/20/2022	43496	5.67
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	06/20/2022	43504	66.91
1-5-60251-116	Welburn Electric, Inc.	Generator Repair at EP	06/20/2022	43512	250.00
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for EP	06/13/2022	0	20.00
1-5-60251-118	Northern Pacific Landscape	May Landscape Maint at SNC	06/20/2022	43490	200.00
1-5-60251-120	Coastal - White City	Switch Plates for SIM	06/20/2022	43465	5.94
1-5-60251-120	Pathway Enterprises, Inc.	CC Office/Bathrooms Janitorial for May	06/20/2022	43494	131.68
1-5-60251-121	Metal Masters Inc	HVAC Repair at ADM	06/20/2022	43485	559.40
1-5-60251-121	Northern Pacific Landscape	May Landscape Maint at ADM	06/20/2022	43490	140.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for May	06/20/2022	43494	746.15
1-5-60251-122	Grover Electric and Plumbing Supply	Cut/Thread Pipe for Hose Rack in Warehouse	06/20/2022	43474	4.00
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for May	06/20/2022	43494	351.13
1-5-60251-123	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for FSC	06/13/2022	0	88.62
1-5-60265-000	Beaver Tree Service Inc.	Hazardous Tree Removal at 742 2nd Ave GH	06/20/2022	43452	1,000.00
1-5-60265-000	Enviro Chipper	Debris Removal for WL Fuels Collection Site at DB	06/20/2022	43472	10,190.00
1-5-60265-000	Wells Fargo Bank Visa Cards	SD Visa; "Ready, Set, Go" Brochures (500 for CRR	06/13/2022	0	190.00
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; Lunch for Crew During Fuels Collection Chipper Event	06/13/2022	0	25.37
1-5-60267-000	Wells Fargo Bank Visa Cards	JuB Visa; Drawstring Bags for Sensory Kits	06/13/2022	0	60.00
1-5-60412-000	Wells Fargo Bank Visa Cards	JuB Visa; Annual District Amazon Prime Membership	06/13/2022	0	139.00
1-5-60500-110	Avista	Natural Gas (WC)	06/20/2022	43451	683.41
1-5-60500-110	Charter Communications	Cable TV Service (WC)	06/20/2022	43460	110.54
1-5-60500-110	Medford Water Commission	Water (WC)	06/20/2022	43483	322.16
1-5-60500-110	Pacific Power	Electricity (WC)	06/20/2022	43493	754.63
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	06/20/2022	43497	302.38
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	06/20/2022	43499	160.14
1-5-60500-111	Avista	Natural Gas (CP)	06/20/2022	43451	255.19
1-5-60500-111	City of Central Point	Water (CP)	06/20/2022	43462	209.63
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	06/20/2022	43460	25.73
1-5-60500-111	Pacific Power	Electricity (CP)	06/20/2022	43493	413.06
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	06/20/2022	43497	167.20
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	06/20/2022	43499	27.81
1-5-60500-112	Blue Star Gas	Propane (DB) 250 Gal	06/20/2022	43453	1,139.25
1-5-60500-112	CenturyLink	DSL Internet (DB)	06/20/2022	43459	9.99
1-5-60500-112	CenturyLink	Telephone (DB)	06/20/2022	43459	109.07
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	06/20/2022	43493	22.29
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	06/20/2022	43493	138.26
1-5-60500-112	Pacific Power	Electricity (DB)	06/20/2022	43493	124.96
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	06/20/2022	43501	106.68

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-113	Blue Star Gas	Propane (SV) 295 Gal	06/20/2022	43453	1,342.16
1-5-60500-113	Pacific Power	Electricity (SV)	06/20/2022	43493	66.07
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	06/20/2022	43493	20.74
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	06/20/2022	43501	51.64
1-5-60500-114	Avista	Natural Gas (GH)	06/20/2022	43451	64.67
1-5-60500-114	Charter Communications	Internet Service (GH)	06/20/2022	43460	159.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	06/20/2022	43460	25.73
1-5-60500-114	Pacific Power	Electricity (GH)	06/20/2022	43493	131.52
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	06/20/2022	43501	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	06/20/2022	43459	133.65
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	06/20/2022	43493	68.99
1-5-60500-115	Pacific Power	Electricity (AL)	06/20/2022	43493	104.98
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	06/20/2022	43497	97.30
1-5-60500-116	Avista	Natural Gas (EP)	06/20/2022	43451	143.43
1-5-60500-116	CenturyLink	Telephone (EP)	06/20/2022	43459	401.50
1-5-60500-116	Charter Communications	Cable TV Service (EP)	06/20/2022	43460	122.88
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	06/20/2022	43463	86.05
1-5-60500-116	Pacific Power	Electricity (EP)	06/20/2022	43493	414.39
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	06/20/2022	43501	104.87
1-5-60500-117	Avista	Natural Gas (TR)	06/20/2022	43451	17.34
1-5-60500-117	City of Central Point	Water (TR)	06/20/2022	43462	32.99
1-5-60500-117	Charter Communications	Internet Service (TR)	06/20/2022	43460	97.98
1-5-60500-117	Pacific Power	Electricity (TR)	06/20/2022	43493	90.29
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	06/20/2022	43499	24.15
1-5-60500-118	Avista	Natural Gas (SNC)	06/20/2022	43451	219.70
1-5-60500-118	City of Central Point	Water (SNC)	06/20/2022	43462	172.89
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	06/20/2022	43460	122.18
1-5-60500-118	Pacific Power	Electricity (SNC)	06/20/2022	43493	252.98
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	06/20/2022	43497	183.14
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	06/20/2022	43499	24.15
1-5-60500-120	Avista	Natural Gas (TC)	06/20/2022	43451	207.39
1-5-60500-120	Medford Water Commission	Water (TC)	06/20/2022	43483	1,098.55
1-5-60500-120	Pacific Power	Electricity (SIM)	06/20/2022	43493	45.37
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	06/20/2022	43499	312.41
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	06/20/2022	43459	64.46
1-5-60500-121	CenturyLink	Telephone (ADM)	06/20/2022	43459	1,080.27
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	06/20/2022	43460	100.02
1-5-60500-121	Medford Water Commission	Water (ADM)	06/20/2022	43483	104.82
1-5-60500-121	Pacific Power	Electricity (ADM)	06/20/2022	43493	943.95
1-5-60500-123	Avista	Natural Gas (FSC)	06/20/2022	43451	82.04
1-5-60500-123	Pacific Power	Electricity (FSC)	06/20/2022	43493	95.51

Sub Total Dept 5: \$89,729.81

Account No	Vendor	Description	GL Date	Check No	Amount
TECHNOLOGY DEPARTMENT					
1-7-60223-011	Dell Marketing L.P.	Dell Latitude Laptops (4) for Probationary Firefighter Use	06/20/2022	43469	3,132.16
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; USB Extender	06/13/2022	0	17.70
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Headset for Teams Meetings	06/13/2022	0	14.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Hard Drives (2) for Getacs	06/13/2022	0	61.98
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; ArcGIS Online Creator License for SD	06/13/2022	0	404.11
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; May Subscription for Security Camera at DB	06/13/2022	0	4.99
1-7-60241-000	Galbraith Analytics, LLC	Data Analytic Adhoc Hours	06/20/2022	43473	700.00
1-7-60290-000	Verizon Wireless	May Cellular and Data Charges	06/20/2022	43509	2,238.35
Sub Total Dept 7:					\$6,574.28
NON DEPARTMENTAL					
Sub Total Dept 9:					\$0.00
Total General Fund:					\$135,035.09
CAPITAL PROJECTS FUND					
Total Capital Projects Fund:					\$0.00
Total All Funds:					\$135,035.09

DIRECTOR CODE OF ETHICS

Relative Information: The term “Ethics”, used in its broadest form, refers to a set of moral principles. Not every individual within an organization has the same perception of ethical conduct. People base their decisions on experience, personal values, and learned behavior. A “Code of Ethics,” as used in this policy, refers to the general rules of conduct the Board recognizes in respect to governance of the District. This code of ethics is intended to serve as a guide for Board Directors.

The Board is committed to excellence in leadership and decision-making that results in the highest quality of service to its residents and taxpayers.

It is the Board of Director’s intent to review and re-adopt this policy annually in the month of July.

1. The Board will follow all regulations and laws related to the conduct of District business. It will also honor its own adopted policies and procedures. Knowing the law is the starting point of effective governance.
2. The Board recognizes the dignity, values, and opinions of one another, staff members, employees, and the general public. It will encourage responsiveness and effective participation in all its communications.
3. The Board recognizes its primary responsibility is the formulation and evaluation of policy and the employment of a Chief Executive Officer (Fire Chief) to administer District business at the direction of the Board.
4. The Board recognizes that operational matters of the District should ordinarily be directed to the Fire Chief and Staff.
5. The Board commits to conducting all meetings in accordance with the Oregon Public Meetings laws. It recognizes that District business is to be conducted in public with the exception of specific topics that meet the criteria for Executive sessions.
6. The Board will focus on issues and seek solutions that are in the best interest of the public and avoid issues of personality and/or special interests.
7. The Board, both as a body and as a group of individuals will support decisions made by the Board. Individual Directors may disagree with a certain decision but should support the position as the considered opinion of the Board. This position is not intended to restrict further consideration based on additional information but to provide for the effective continuation of District business.
8. The Board will work directly with the Fire Chief and Staff to obtain information and/or an enhanced understanding to improve effective decision making.
9. The Board should direct any complaint and/or issue directly to the Fire Chief. It is the responsibility of the Fire Chief to resolve the issue as may be necessary.
10. Board Directors, to the greatest extent possible, will forward business items to either the Board President or the Fire Chief for inclusion in a Board of Directors meeting agenda. The goal is to provide public notification of the issue and to allow time for the Staff and other Board Directors to research/consider the topic.
11. The Board recognizes it operates as a unit and that individual Board Director authority exists only as a member of the whole.

12. The Board acknowledges that policy decisions require Board action. When an individual Board Director receives a policy related question, the response must be based on established policy. The question may be brought to the full Board for further consideration. When such questions arise, the topic should be forwarded to the Board President and/or Fire Chief for inclusion in a Board of Directors meeting agenda.
12. The Board recognizes effective operations require a team approach. The Board, Fire Chief, and Staff members are expected to work together in a collaborative process assisting each other in the conduct of District business.
13. The Board recognizes the value of long-term planning and interaction with other agencies and will constantly maintain a focus on the long-term stability of the District and service to its residents and taxpayers.
14. The Board will be courteous and responsive to citizen requests and will generally direct their concerns and interests to the Fire Chief as appropriate.
15. The Board as a body, and as a group of individuals, acknowledges that information and study foster good decision making and will commit the necessary effort to develop a working understanding of all issues that come before the Board.
16. The Board acknowledges that conflict or differences of view could arise between members and will seek effective remedies that are in the best interest of the Board and the District.
17. The Board will seek legal counsel when indicated and will be guided by the legal advice provided.
18. The Board acknowledges that conflicts of interest may occasionally arise and that each Board member is responsible to declare such actual or potential conflicts as specified in Oregon Revised Statutes and/or Oregon Administrative Rule.

Policy Statement: It is the policy of the Board of Directors to annually review and adopt this Code of Ethics policy.

DIRECTOR CONFLICT OF INTEREST

Relative Information: The state laws related to conflicts of interest were established in 1974. The laws are now known as “Government Ethics.” They are included in Oregon Revised Statutes (ORS) Chapter 244. Directors, Board Appointees (Budget Committee & Civil Service), District employees, and District volunteers are Public Officials as defined by the law.

In essence the laws require public officials to disclose any situation that could be either a potential or actual conflict of interest. An **actual conflict of interest** may arise when a public official takes official action that **would** financially impact the official, a relative or an associated business. A **potential conflict of interest** may arise when a public official takes official action that **could** financially impact the public official, the official’s relatives, or a business with which the public official or a relative is associated. The standards for disclosure and subsequent action depend on whether the circumstance in question is an actual or potential conflict.

The Board, in its desire to ensure all business decisions are made in full disclosure and compliance with the law, has implemented the practice of requiring Directors to annually submit an individual Statement of Acknowledgment concerning conflicts of interest. This process is designed to refresh Board member’s knowledge of the State of Oregon Government Ethics laws and does not relieve the Board member from declaring an actual/potential conflict before participating in any official action throughout the year.

Policy Statement: It is the policy of the Board of Directors that all District members comply with the Oregon Ethics laws and may not request, accept, or take advantage of any preference that could result in financial gain or avoidance of financial detriment due to their association with the District.

It is further the policy of the Board of Directors that each Director submits an annual Statement of Acknowledgment in July addressing any known or anticipated conflicts of interest that may exist. Any time an unanticipated actual or a potential conflict situation occurs Board members must report it in public session.

JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 22-06

IN THE MATTER OF AUTHORIZING 2022-2023 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

BE IT RESOLVED, that the BOARD OF DIRECTORS of JACKSON COUNTY FIRE DISTRICT 3 hereby authorizes that a **General Fund** and a **Capital Projects Fund** be established and used to record the financial affairs of the Fire District in accordance with the applicable laws and administrative rules of the State of Oregon;

BE IT FURTHER RESOLVED, that the Board of Directors adopts the following financial policies:

The District shall have a **checking account** with Wells Fargo Bank with money in excess of FDIC thresholds to be collateralized. Persons (any two) authorized to sign checks shall be **Robert Horton, Mike Hussey, Justin Bates, John Patterson, and Stacy Maxwell**.

In accordance with ORS 294.460(4) the District may commingle cash balances from the General Fund and the Capital Projects Fund in terms of funds held with financial institutions; the combination of both fund balances at fiscal year end will be utilized for spending requirements during the months prior to receiving tax revenue; in accordance with ORS 294.460(4) the District will keep all commingled cash balances segregated in the budget and accounting records.

Tax revenues shall be collected by the Jackson County Treasurer's Office and be transferred to the **Local Government Investment Pool (LGIP)**. The Chief Administrative Officer and Finance Assistant are authorized to initiate transfers between the District's LGIP account and Wells Fargo checking account;

The District shall utilize electronic **payroll direct deposit** through Wells Fargo Bank's automated clearing house (ACH) system;

The District shall have **\$500 petty cash** on hand with the **Chief Administrative Officer** responsible for monitoring same;

The District recognizes the **modified accrual basis of accounting and budgeting**;

The District shall maintain a **fixed assets** ledger for equipment, property, and buildings costing **\$5,000** or more and of a life of at least one year, calculate depreciation expense utilizing the straight-line method, and maintain a policy for estimating the useful lives of depreciable assets.

The Fire Chief and Chief Administrative Officer have the authority to assign fund balance in accordance with Generally Accepted Accounting Principles and the District's minimum fund balance policy.

RESOLUTION NO. 22-06

(continued)

The District supports a **Length of Service Award Plan (LOSAP)** for volunteer firefighters after providing one year of volunteer service. Such volunteer shall become vested in the plan after three years of service with the District. All volunteers are eligible for reimbursement of actual expenses in accordance with the District's Accountable Plan policy guidelines. Student firefighters and resident volunteers are not eligible for LOSAP.

The District authorizes use of cards to the following positions as follows:

VISA Credit Card – Fire Chief, Deputy Chief, Chief Administrative Officer, Fire Marshal, Division Chief, Battalion Chief, Facilities/Logistics Technician, Information Technology Administrator, People Services Administrator, Executive Assistant, Community Care Paramedic, Risk Reduction Captain, and Administrative Assistant.

Lowe's – District group card to be checked out to District members with the approval from Finance.

Pacific Pride Cardtrol – Fuel cards to be assigned to District apparatus and staff vehicles.

Robert B. Horton, Fire Chief, will serve as the District's **Registered Agent** in accordance with ORS 198.340, and as **Budget Officer**. The District's registered office is located at 8383 Agate Road, White City, OR 97503.

Agents of Record shall be appointed as follows: **property and casualty insurance, workers' compensation insurance, and life insurance** – Jeff Griffin, Wilson-Heirgood Assoc.; **medical, vision, dental, and long-term disability insurance** – Larry Boeck, Boeck & Associates.

Other: auditor – Richard W. Brewster, CPA; **retirement** – Oregon Public Employees Retirement System (PERS); **attorney** – Local Government Law Group

Date adopted: July 21, 2022

BOARD of DIRECTORS

BOARD of DIRECTORS

Amendment No. 4 to
ECSO User Agreement

This AMENDMENT No. 3 to the ECSO User Agreement dated October 18, 2018 (the "contract") between Fire District #3 ("Agency") and Emergency Communications of Southern Oregon ("ECSO") is effective July 1, 2022.

AMENDMENT

1. Defined terms used but not defined in this Amendment are as defined in the Contract.
2. Exhibit "C" of the Contract is hereby deleted and replaced by Exhibit C attached hereto.

Except as expressly modified by this Amendment, the terms and conditions of the Contract remain in full force and effect.

EMERGENCY COMMUNICATIONS
OF SOUTHERN OREGON:

FIRE DISTRICT #3

By: Margie Moulton

By: _____

Date 7/5/22

Title: Director

Title: _____

EXHIBIT "C"
ECSO FY 2022/2023
USER FEES

BLM	\$	7,330.51
BLM - Law	\$	7,330.51
Butte Falls Fire	\$	3,655.65
Butte Falls Police	\$	7,330.51
Crater Lake National Park	\$	15,208.19
Greensprings Fire	\$	7,330.51
Jackson County Airport	\$	15,208.19
Jackson County Roads	\$	7,330.51
Jackson County Services	\$	7,330.51
Lake Creek Rural Fire	\$	7,330.51
ODF	\$	7,330.51
Community Justice	\$	7,330.51
Prospect Fire	\$	7,330.51
SOU	\$	15,208.19
US Forest Service	\$	7,330.51

Ashland Fire	\$	217,728.31
Ashland Police	\$	491,478.25
Central Point Police	\$	304,435.79
Eagle Point Police	\$	158,038.29
Evans Valley Fire #6	\$	25,255.82
Jackson County Sheriff	\$	1,429,125.79
Jacksonville Fire	\$	30,594.42
Jacksonville Police	\$	71,774.74
JCFD #1	\$	72,599.18
JCFD #3	\$	447,515.19
JCFD #4	\$	50,452.11
JCFD #5	\$	166,637.55
JCFD #9	\$	50,540.61
Medford Fire	\$	725,294.03
Medford Police	\$	1,499,574.54
Phoenix Police	\$	76,595.58
Rogue River Police	\$	38,670.91
Talent Police	\$	93,735.47