

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda

June 16, 2022 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

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1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **REGULAR BOARD MEETING** – May 19, 2022
4. **FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – May 2022  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
  - A. **EXECUTIVE REPORT** – Fire Chief Horton
  - B. **OPERATIONS REPORT** – Deputy Chief Hussey
  - C. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
  - D. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
  - A. **CIVIL SERVICE COMMISSION TERM EXPIRATION** – Fire Chief Horton  
**ACTION REQUESTED:** Review applications and appoint Commissioner to a 4-year term
8. **NEW BUSINESS** – President Tonn
  - A. **WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2022/23 FISCAL YEAR** – CAO Maxwell and Jeff Griffin  
**ACTION REQUESTED:** Consider approval of the Workers' Compensation Insurance renewal coverage with SDAO for the 2022/23 Fiscal Year.
  - B. **CONTRACT WITH RICHARD BREWSTER C.P.A. FOR FISCAL YEAR ENDING JUNE 30, 2022 FINANCIAL AUDIT** – CAO Maxwell  
**ACTION REQUESTED:** Consider approval of the contract with Richard Brewster C.P.A. for fiscal year ending June 30, 2022.
  - C. **RESOLUTION No. 22-03; BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2022/23 FISCAL YEAR** – CAO Maxwell  
**ACTION REQUESTED:** Consider adopting Resolution No. 22-03; Approving the Bargaining Unit Salaries and Benefits for the 2022/23 Fiscal Year.
  - D. **RESOLUTION No. 22-04; AUTHORIZATION OF THE APPLICATION FOR THE SOLAR GRANT**  
**ACTION REQUESTED:** Consider adopting Resolution No. 22-04; Approving the application for the solar grant.
  - E. **2022/23 FISCAL YEAR BUDGET ADOPTION** – Board President Tonn  
**PUBLIC HEARING** – State law requires a public hearing prior to the final adoption of the Budget that was approved by the Budget Committee on May 10, 2022.

**RESOLUTION No. 22-05; ADOPTION OF THE 2022/23 FISCAL YEAR BUDGET – CAO  
Maxwell**

**ACTION REQUESTED:** Consider adopting Resolution No. 22-05; Adoption of the 2022/23 Fiscal Year Budget.

**9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn**

**10. GOOD OF ORDER – Fire Chief Horton**

**11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn**

**12. ADJOURNMENT – President Tonn**

# ***Jackson County Fire District 3***

Minutes - Board of Directors

May 19, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

**Board Absent:** None

**Staff Present:** Robert Horton, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

**Staff Absent:** Mike Hussey

**Visitors Present:** Shannon Deutschman, David LaCombe, Scott Downing, Josh Platt, and Brian Anders via Zoom

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 13, 2022.

## **MINUTES**

Motion by Director Dimick to approve the minutes of the Executive Session and the regular Board Meeting dated April 21, 2022, as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of April totaled \$73,606 with the majority coming from current year taxes.

Expenditures for the month of April totaled \$1,323,852 with personnel services at \$997,000 and \$326,000 from materials services. The general fund is showing 35% remaining at month 10 of the fiscal year.

Accounts payable equated to \$464,000 with noteworthy items being the last quarterly payment to ECSO for dispatch services, OSB plywood purchase for the recruit academy training props, a field mower, various apparatus bay door repairs, the HVAC system repairs in the Administration building, the purchase of three MDCs, and the 911Eye subscription fee.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for April 2022. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared the District hosted a community focus group with 10 engaged patrons in attendance. Chief Horton thanked Administrative Assistant Deutschman for her work on the website and shared various programs the District has available to the community.

Horton shared that the Tri-District Alliance survey went to each Board Director of Fire District 1, 4, and 3.

Horton expressed his appreciation to the Board for supporting the District and the team as the next fiscal year budget was presented.

Horton shared several members including BC Clelland, attended the Oregon Fire Chiefs Association in Bend. The State received recognition for the work that our District has been involved in.

Horton shared that he represented the District at both the Crater Foundation and District 9 scholarship events.

### **OPERATIONS**

Administrative Assistant Deutschman shared the Triennial Airport Drill which is a mock simulation of an airplane fire which is a three-year requirement. Many outside agencies were involved. BC Cohee was the incident commander with a number of District members participating.

Deutschman shared that on April 27<sup>th</sup>, the District participated in a career fair at the Expo hosted by Project Youth Plus, bringing over 3,000 high schoolers, with hands-on activities. District attendees were Marisa Lehnerz, Samantha Didion, Travis Linville, and on-duty crews.

#### **TRAINING AND SAFETY**

Administrative Assistant Deutschman shared the recruit academy continues and all seven recruits have passed their mid-term written and practical assessments. Firefighters Bailey and Swillinger are doing a great job of keeping the days full of learning and skill reinforcement. Everyone is on track to graduate on June 9<sup>th</sup>.

Deutschman reported that a new position description is advancing for the vacancy in the Training Department.

#### **FIRE AND LIFE SAFETY**

Fire Marshal Patterson shared that DFM Darnell and DFM Miller have sent in their applications for Fire Investigator and Inspector which is part of their probationary year requirements. Both are currently on the Duty Investigation rotation with back up.

Patterson reported shared information regarding previous approved annexations and new home developments in the District.

#### **STRATEGIC SERVICES**

Deputy Chief Bates reported the hiring process continues for two of the three Community Care positions with a start date in June.

Bates reported the District hosted Rogue Valley Fire Chiefs pre-fire season meeting with agencies from the Rogue Valley. There was a great turnout. A major concern throughout the valley is the staffing challenges and navigating more apparatus.

Bates reported that CCP Frazier represented FD3 at the rodeo and volunteers sold 50/50 raffle tickets raising over \$1,500 which will create 51 more Frazier bags.

#### **OLD BUSINESS**

**NONE**

#### **NEW BUSINESS**

##### **CIVIL SERVICE COMMISSION TERM EXPIRATION**

Fire Chief Horton shared that Commissioner Bill Littlefield's 4-year term expires in June 2022 noting that he has been involved in the Civil Service Commission since 1991. He has chosen not to seek re-appointment.

Staff has been directed to continue with past practice and advertise for Commissioner and accept all applications to be reviewed for appointment at the June meeting.

##### **FIRE DISTRICTS 3 ANNUAL REPORT**

Fire Chief Horton shared the Annual Report for 2021 to the Directors. Due to the Covid pandemic there wasn't an Annual Report for 2020.

##### **RESOLUTION No. 22-02 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2022/23 FISCAL YEAR**

CAO Maxwell shared the changes to the Non-Bargaining Unit Salaries and Benefits for the 2022/2023 Fiscal Year as a 3.00% cost of living adjustment with other adjustments that are reflective of the financial changes. The significant change is allowing conversion of members sick leave to their 401b plan. This was reflected in the budget that was approved at the Budget Committee meeting on May 10, 2022.



Motion by Director Leavens to adopt Resolution No. 22-02: Salary and Benefits Schedule for Non-Bargaining Personnel 2022/23 Fiscal Year. Motion carried unanimously.

**ANNEXATION REQUEST 7171 BEAGLE ROAD, WHITE CITY**

Deputy Chief Patterson addressed the annexation request for 7171 Beagle Road, White City. 7171 Beagle Road meets all five conditions as outlined.

Motion by Director Snaith to approve the request to annex the property listed as 7171 Beagle Road, White City into the District. Motion carried unanimously.

**ANNEXATION REQUEST NORTH ROXY DRIVE, MEDFORD**

Deputy Chief Patterson addressed the annexation request for North Roxy Drive in Medford. North Roxy Drive meets all five conditions as outlined.

Motion by Director Snaith to approve the request to annex the property listed as North Roxy Drive, Medford into the District. Motion carried unanimously.

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

NONE

**INDIVIDUAL BOARD MEMBER COMMENTS**

John Dimick he shared his concern about the growing grass.

**ADJOURNMENT**

Motion to adjourn at 6:18 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

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Board of Directors

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Margie Calvert, Scribe

# General Ledger

## Revenue Analysis

# Jackson County Fire

## District 3



Period: 09 - MAY  
Fiscal Year 2021-2022

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	\$ 6,400,000.00	\$ -	\$ 6,576,055.27	\$ (176,055.27)	102.75%
1-0-40010-000	Taxes; Current	\$ 15,175,000.00	\$ 59,258.70	\$ 14,954,216.71	\$ 220,783.29	98.55%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 10,527.78	\$ 256,920.46	\$ 93,079.54	73.41%
1-0-40030-000	Interest	\$ 120,000.00	\$ 7,769.20	\$ 60,006.87	\$ 59,993.13	50.01%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ 9,865.36	\$ 134.64	98.65%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ 4,351.20	\$ 8,204.20	\$ (7,204.20)	820.42%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ 51,917.14	\$ (50,917.14)	5191.71%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ 4,000.00	\$ 6,000.00	40.00%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ 1,695.00	\$ (695.00)	169.50%
1-0-40200-000	Grants; Local, State, Federal	\$ 135,000.00	\$ -	\$ 102,135.75	\$ 32,864.25	75.66%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ 7,880.40	\$ 4,119.60	65.67%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ 52,059.08	\$ 2,940.92	94.65%
1-0-40500-000	Miscellaneous Income	\$ 10,000.00	\$ 25.00	\$ 157,496.18	\$ (147,496.18)	1574.96%
1-0-40600-000	Donations	\$ 100.00	\$ 2,063.00	\$ 4,713.00	\$ (4,613.00)	4713.00%
1-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 83,994.88</b>	<b>\$ 22,247,165.42</b>	<b>\$ 33,034.58</b>	<b>99.85%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	\$ 4,570,200.00	\$ -	\$ 4,573,000.53	\$ (2,800.53)	100.06%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	\$ -	100.00%
5-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ -</b>	<b>\$ 6,164,400.53</b>	<b>\$ (2,000.53)</b>	<b>100.03%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 28,442,600.00</b>	<b>\$ 83,994.88</b>	<b>\$ 28,411,565.95</b>	<b>\$ 31,034.05</b>	<b>99.89%</b>

# General Ledger

## Budget Status - Expense versus Budget

Period: 11 - MAY  
Fiscal Year 2021-2022

# Jackson County

## Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>SUMMARY OF EXPENDITURES</b>							
<b>General Fund</b>							
PERSONNEL SERVICES	\$ 12,560,400.00	980,711.80	11,125,889.18	1,434,510.82	-	1,434,510.82	11.42%
MATERIALS & SERVICES	\$ 2,692,800.00	168,144.10	2,245,551.22	447,248.78	80,973.89	366,274.89	13.60%
TRANSFERS	\$ 1,591,400.00	-	1,591,400.00	-	-	-	0.00%
CONTINGENCY	\$ 820,100.00	-	-	820,100.00	-	820,100.00	100.00%
DEBT SERVICE	\$ 579,000.00	-	578,777.99	222.01	-	222.01	0.04%
UEFB	\$ 4,036,500.00	-	-	4,036,500.00	-	4,036,500.00	100.00%
	\$ 22,280,200.00	\$ 1,148,855.90	\$ 15,541,618.39	\$ 6,738,581.61	\$ 80,973.89	\$ 6,657,607.72	29.88%
<b>Capital Fund</b>							
CAPITAL OUTLAY	\$ 1,417,000.00	-	1,012,270.79	404,729.21	-	404,729.21	28.56%
CONTINGENCY	\$ 119,000.00	-	-	119,000.00	-	119,000.00	100.00%
RESERVE	\$ 4,626,400.00	-	-	4,626,400.00	-	4,626,400.00	100.00%
	\$ 6,162,400.00	\$ -	\$ 1,012,270.79	\$ 5,150,129.21	\$ -	\$ 5,150,129.21	83.57%
<b>TOTAL All Funds</b>	\$ 28,442,600.00	\$ 1,148,855.90	\$ 16,553,889.18	\$ 11,888,710.82	\$ 80,973.89	\$ 11,807,736.93	41.51%
<b>DEPARTMENTAL SECTION</b>							
<b>Fund 1</b>	<b>GENERAL FUND</b>						
<b>Dept 1-1</b>	<b>ADMINISTRATION</b>						
	PERSONNEL SERVICES						
1-1-51110-000	Fire Chief	\$ 154,500.00	11,854.40	140,030.11	14,469.89	0.00	14,469.89 9.37%
1-1-51128-000	Finance Assistant	\$ 64,000.00	4,870.40	57,531.60	6,468.40	0.00	6,468.40 10.11%
1-1-51131-000	Executive Assistant	\$ 66,000.00	5,022.40	59,327.12	6,672.88	0.00	6,672.88 10.11%
1-1-51150-000	Chief Administrative Officer	\$ 134,000.00	10,254.41	121,130.19	12,869.81	0.00	12,869.81 9.60%
1-1-55120-000	People Services Administrator	\$ 46,200.00	7,110.40	40,884.80	5,315.20	0.00	5,315.20 11.50%
1-1-55140-000	Comm Engagement Coordinator	\$ 61,000.00	4,404.81	46,250.44	14,749.56	0.00	14,749.56 24.18%
1-1-58100-000	Part Time; Program Asst	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 100.00%
1-1-58194-001	Incentive Pays	\$ 23,000.00	1,932.00	20,540.00	2,460.00	0.00	2,460.00 10.70%
1-1-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00 100.00%
1-1-58197-000	Vehicle Allowance	\$ 12,000.00	830.00	10,036.00	1,964.00	0.00	1,964.00 16.37%
1-1-58197-010	Technology Stipend	\$ 2,200.00	270.00	2,460.00	-260.00	0.00	-260.00 -11.82%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00 100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58200-000	Vacation Payouts	\$ 15,000.00	0.00	15,299.80	-299.80	0.00	-299.80	-2.00%
1-1-58201-000	Retirement (PERS)	\$ 109,000.00	8,367.83	88,069.22	20,930.78	0.00	20,930.78	19.20%
1-1-58202-000	Unemployment Insurance	\$ 100.00	0.00	674.14	-574.14	0.00	-574.14	-574.14%
1-1-58210-000	ER Deferred Comp Contrib	\$ 34,000.00	2,660.00	29,260.00	4,740.00	0.00	4,740.00	13.94%
1-1-58212-000	Health and Life Insurance	\$ 108,000.00	7,959.24	83,434.68	24,565.32	0.00	24,565.32	22.75%
1-1-58215-000	HRA-VEBA Contribution	\$ 23,100.00	2,104.80	20,346.40	2,753.60	0.00	2,753.60	11.92%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 45,700.00	3,479.44	35,596.35	10,103.65	0.00	10,103.65	22.11%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	47.51	494.09	505.91	0.00	505.91	50.59%
E1 Sub Totals:		\$ 910,800.00	\$ 71,167.64	\$ 771,364.94	\$ 139,435.06	\$ -	\$ 139,435.06	15.31%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	582.00	418.00	0.00	418.00	41.80%
1-1-60220-000	Printing	\$ 18,000.00	8,578.54	9,521.99	8,478.01	65.90	8,412.11	46.73%
1-1-60222-000	Supplies; Office	\$ 10,000.00	0.00	4,086.40	5,913.60	61.01	5,852.59	58.53%
1-1-60223-001	Supplies; Administrative	\$ 35,000.00	1,409.24	18,084.78	16,915.22	600.00	16,315.22	46.61%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	292.04	5,128.57	4,871.43	0.00	4,871.43	48.71%
1-1-60270-000	Contractual & Professional Serv	\$ 535,000.00	6,908.14	546,058.29	-11,058.29	8,408.14	-19,466.43	-3.64%
1-1-60370-000	Property & Casualty Insurance	\$ 105,000.00	191.00	101,330.00	3,670.00	0.00	3,670.00	3.50%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	65.52	528.36	471.64	0.00	471.64	47.16%
1-1-60410-000	Membership Dues	\$ 10,000.00	185.00	8,329.00	1,671.00	0.00	1,671.00	16.71%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	161.64	2,324.09	-324.09	0.00	-324.09	-16.20%
1-1-60430-001	Advertising	\$ 12,000.00	127.40	2,011.05	9,988.95	53.52	9,935.43	82.80%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 15,000.00	1,560.00	28,084.99	-13,084.99	0.00	-13,084.99	-87.23%
1-1-60491-000	Postage and Shipping	\$ 14,000.00	3,042.88	4,313.19	9,686.81	9.98	9,676.83	69.12%
E2 Sub Totals:		\$ 768,000.00	\$ 22,521.40	\$ 730,382.71	\$ 37,617.29	\$ 9,198.55	\$ 28,418.74	3.70%
Administration Total		\$ 1,678,800.00	\$ 93,689.04	\$ 1,501,747.65	\$ 177,052.35	\$ 9,198.55	\$ 167,853.80	10.00%
Dept	1-2	OPERATIONS						
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	\$ 1,300,000.00	98,365.12	1,156,824.33	143,175.67	0.00	143,175.67	11.01%
1-2-52140-000	Fire Engineers	\$ 1,115,000.00	85,854.72	1,006,375.05	108,624.95	0.00	108,624.95	9.74%
1-2-52151-000	Firefighters	\$ 1,710,000.00	165,716.25	1,599,177.91	110,822.09	0.00	110,822.09	6.48%
1-2-55140-000	Deputy Chief of Operations	\$ 141,000.00	10,702.41	126,422.13	14,577.87	0.00	14,577.87	10.34%
1-2-55142-000	Battalion Chiefs	\$ 352,000.00	27,536.00	316,701.60	35,298.40	0.00	35,298.40	10.03%
1-2-55147-000	Administrative Assistant	\$ 55,000.00	4,427.20	50,108.61	4,891.39	0.00	4,891.39	8.89%
1-2-55150-000	Recruitment Retention Coordinator	\$ 32,000.00	3,794.70	38,770.94	-6,770.94	0.00	-6,770.94	-21.16%
1-2-55180-000	Community Care Providers	\$ 198,000.00	7,621.62	154,734.48	43,265.52	0.00	43,265.52	21.85%
1-2-58100-000	Part Time; Program Asst	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	51,640.42	368,311.16	131,688.84	0.00	131,688.84	26.34%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 140,000.00	7,655.30	112,604.70	27,395.30	0.00	27,395.30	19.57%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	59,845.45	-58,845.45	0.00	-58,845.45	-5884.55%
1-2-58193-000	Out of Classification	\$ 60,000.00	2,667.66	53,824.57	6,175.43	0.00	6,175.43	10.29%
1-2-58194-007	Ed Incentive	\$ 110,000.00	9,207.00	105,765.00	4,235.00	0.00	4,235.00	3.85%
1-2-58195-000	EMS Incentive	\$ 220,000.00	18,450.00	210,732.00	9,268.00	0.00	9,268.00	4.21%
1-2-58196-000	Longevity Pay	\$ 91,000.00	0.00	0.00	91,000.00	0.00	91,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58197-000	Holiday Pay	\$ 108,300.00	-556.52	112,309.32	-4,009.32	0.00	-4,009.32	-3.70%
1-2-58197-010	Technology Stipend	\$ 4,000.00	340.00	3,740.00	260.00	0.00	260.00	6.50%
1-2-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	12,374.23	40,828.63	9,171.37	0.00	9,171.37	18.34%
1-2-58201-000	Retirement (PERS)	\$ 1,295,000.00	100,262.64	1,127,902.61	167,097.39	0.00	167,097.39	12.90%
1-2-58210-000	ER Deferred Comp Contrib	\$ 166,700.00	11,793.38	142,605.39	24,094.61	0.00	24,094.61	14.45%
1-2-58212-000	Health and Life Insurance	\$ 1,150,000.00	104,429.93	1,125,157.74	24,842.26	0.00	24,842.26	2.16%
1-2-58215-000	HRA-VEBA Contribution	\$ 230,000.00	20,693.79	211,457.79	18,542.21	0.00	18,542.21	8.06%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 475,000.00	38,044.71	410,509.80	64,490.20	0.00	64,490.20	13.58%
1-2-58221-000	Workers' Comp Insurance	\$ 95,000.00	9,414.00	103,983.51	-8,983.51	0.00	-8,983.51	-9.46%
	E1 Sub Totals:	\$ 9,616,000.00	\$ 790,434.56	\$ 8,638,692.72	\$ 977,307.28	\$ -	\$ 977,307.28	10.16%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 38,000.00	0.00	28,170.00	9,830.00	0.00	9,830.00	25.87%
1-2-60223-002	Licenses and Fees	\$ 2,500.00	1,025.00	1,230.00	1,270.00	0.00	1,270.00	50.80%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	190.71	4,225.85	774.15	0.00	774.15	15.48%
1-2-60224-000	Supplies; Special Projects	\$ 14,000.00	308.12	701.85	13,298.15	0.00	13,298.15	94.99%
	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 74,000.00	4,190.02	17,363.76	56,636.24	30,014.20	26,622.04	35.98%
1-2-60225-002	Hose and Appliances	\$ 20,000.00	0.00	27,719.37	-7,719.37	1,798.00	-9,517.37	-47.59%
1-2-60225-003	Apparatus Equipment	\$ 14,000.00	109.25	17,427.03	-3,427.03	87.00	-3,514.03	-25.10%
1-2-60225-004	Safety Equipment	\$ 45,000.00	5,464.73	37,169.08	7,830.92	24,467.12	-16,636.20	-36.97%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	557.10	17,518.27	4,981.73	21.42	4,960.31	22.05%
1-2-60225-006	Technical Rescue Equipment	\$ 5,000.00	1,089.80	2,708.44	2,291.56	584.95	1,706.61	34.13%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	1,447.81	4,314.70	1,685.30	0.00	1,685.30	28.09%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 40,000.00	2,245.64	24,956.89	15,043.11	0.00	15,043.11	37.61%
1-2-60270-000	Contractual & Professional Serv	\$ 14,000.00	0.00	10,963.54	3,036.46	0.00	3,036.46	21.69%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	1,199.50	300.50	0.00	300.50	20.03%
1-2-60412-000	Books & Subscriptions	\$ 2,000.00	0.00	2,195.20	-195.20	0.00	-195.20	-9.76%
	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	0.00	4,231.80	-231.80	100.00	-331.80	-8.30%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	11,729.90	40,854.98	-10,854.98	0.00	-10,854.98	-36.18%
1-2-65005-000	Student Firefighter Program	\$ 35,000.00	900.00	28,553.98	6,446.02	0.00	6,446.02	18.42%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 3,000.00	0.00	200.00	2,800.00	0.00	2,800.00	93.33%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	130.00	1,140.00	3,860.00	0.00	3,860.00	77.20%
	E2 Sub Totals:	\$ 385,500.00	\$ 29,388.08	\$ 272,844.24	\$ 112,655.76	\$ 57,072.69	\$ 55,583.07	14.42%
	Operations Total	\$ 10,001,500.00	\$ 819,822.64	\$ 8,911,536.96	\$ 1,089,963.04	\$ 57,072.69	\$ 1,032,890.35	10.33%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	\$ 128,000.00	9,766.40	115,365.60	12,634.40	0.00	12,634.40	9.87%
1-3-53153-000	Deputy Fire Marshals	\$ 285,400.00	18,891.21	238,907.64	46,492.36	0.00	46,492.36	16.29%
1-3-58192-000	Overtime	\$ 10,000.00	453.02	11,366.38	-1,366.38	0.00	-1,366.38	-13.66%
1-3-58194-000	Incentive Pays	\$ 27,000.00	1,752.00	24,512.00	2,488.00	0.00	2,488.00	9.21%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58196-000	Longevity Pay	\$ 2,000.00	0.00	2,006.33	-6.33	0.00	-6.33	-0.32%
1-3-58197-010	Technology Stipend	\$ 2,300.00	340.00	3,400.00	-1,100.00	0.00	-1,100.00	-47.83%
1-3-58198-001	Fire Investigator On Call Pay	\$ 15,000.00	1,276.50	16,071.75	-1,071.75	0.00	-1,071.75	-7.15%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 40,000.00	0.00	38,921.93	1,078.07	0.00	1,078.07	2.70%
1-3-58201-000	Retirement (PERS)	\$ 119,800.00	5,986.01	96,971.21	22,828.79	0.00	22,828.79	19.06%
1-3-58210-000	ER Deferred Comp Contrib	\$ 16,000.00	972.00	10,850.20	5,149.80	0.00	5,149.80	32.19%
1-3-58212-000	Health and Life Insurance	\$ 89,500.00	8,321.12	86,118.54	3,381.46	0.00	3,381.46	3.78%
1-3-58215-000	HRA-VEBA Contribution	\$ 15,300.00	1,403.20	13,866.69	1,433.31	0.00	1,433.31	9.37%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 40,100.00	2,451.97	32,026.57	8,073.43	0.00	8,073.43	20.13%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	45.08	546.10	453.90	0.00	453.90	45.39%
E1 Sub Totals:		\$ 801,400.00	\$ 51,658.51	\$ 690,930.94	\$ 110,469.06	\$ -	\$ 110,469.06	13.78%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 2,000.00	0.00	2,797.00	-797.00	0.00	-797.00	-39.85%
1-3-60220-000	Printing	\$ 1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	0.00	5,885.66	4,114.34	201.84	3,912.50	39.13%
1-3-60223-005	Supplies; Public Ed Materials	\$ 7,000.00	256.65	692.65	6,307.35	0.00	6,307.35	90.11%
1-3-60410-000	Membership Dues	\$ 2,000.00	0.00	1,620.00	380.00	0.00	380.00	19.00%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	506.19	3,374.31	125.69	0.00	125.69	3.59%
E2 Sub Totals:		\$ 27,000.00	\$ 762.84	\$ 14,369.62	\$ 12,630.38	\$ 201.84	\$ 12,428.54	46.03%
Fire and Life Safety Total		\$ 828,400.00	\$ 52,421.35	\$ 705,300.56	\$ 123,099.44	\$ 201.84	\$ 122,897.60	14.84%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 128,000.00	0.00	90,995.38	37,004.62	0.00	37,004.62	28.91%
1-4-55147-000	Administrative Assistant	\$ 29,300.00	0.00	27,946.73	1,353.27	0.00	1,353.27	4.62%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	5,893.95	38,613.45	21,386.55	0.00	21,386.55	35.64%
1-4-58195-000	Incentive Pays	\$ 10,100.00	0.00	7,770.00	2,330.00	0.00	2,330.00	23.07%
1-4-58197-010	Technology Stipend	\$ 1,000.00	0.00	765.00	235.00	0.00	235.00	23.50%
1-4-58199-000	Duty Accrual Payout	\$ 4,000.00	0.00	1,220.80	2,779.20	0.00	2,779.20	69.48%
1-4-58200-000	Vacation Payouts	\$ 5,000.00	0.00	15,582.29	-10,582.29	0.00	-10,582.29	-211.65%
1-4-58201-000	Retirement (PERS)	\$ 47,500.00	1,191.27	30,503.91	16,996.09	0.00	16,996.09	35.78%
1-4-58210-000	ER Deferred Comp Contrib	\$ 10,600.00	132.62	8,324.14	2,275.86	0.00	2,275.86	21.47%
1-4-58212-000	Health and Life Insurance	\$ 37,500.00	-4,374.16	33,391.28	4,108.72	0.00	4,108.72	10.96%
1-4-58215-000	HRA-VEBA Contribution	\$ 6,300.00	187.61	6,483.49	-183.49	0.00	-183.49	-2.91%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 17,400.00	448.33	13,816.42	3,583.58	0.00	3,583.58	20.60%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	111.01	2,483.87	516.13	0.00	516.13	17.20%
E1 Sub Totals:		\$ 359,700.00	\$ 3,590.63	\$ 277,896.76	\$ 81,803.24	\$ -	\$ 81,803.24	22.74%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	625.00	375.00	0.00	375.00	37.50%
1-4-60223-002	Licenses and Fees	\$ 500.00	92.50	231.25	268.75	0.00	268.75	53.75%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	1,265.04	19,189.71	-4,189.71	1,009.12	-5,198.83	-34.66%
1-4-60223-014	Training Props & Equipment	\$ 7,800.00	1,245.95	6,165.79	1,634.21	0.00	1,634.21	20.95%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	1,518.59	3,481.41	0.00	3,481.41	69.63%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	2,850.00	17,150.00	0.00	17,150.00	85.75%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	802.00	198.00	0.00	198.00	19.80%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	0.00	4,926.57	4,073.43	0.00	4,073.43	45.26%
1-4-60449-000	Meeting Travel Expenses	\$ 8,000.00	1,099.67	4,036.71	3,963.29	0.00	3,963.29	49.54%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	6,224.83	63,369.80	5,630.20	0.00	5,630.20	8.16%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 25,000.00	2,556.97	36,659.57	-11,659.57	0.00	-11,659.57	-46.64%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	3,125.86	13,169.31	-3,169.31	0.00	-3,169.31	-31.69%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	900.00	4,313.95	5,686.05	0.00	5,686.05	56.86%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	134.00	1,082.40	8,917.60	0.00	8,917.60	89.18%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	370.00	5,886.89	113.11	0.00	113.11	1.89%
E2 Sub Totals:		\$ 201,800.00	\$ 17,014.82	\$ 164,827.54	\$ 36,972.46	\$ 1,009.12	\$ 35,963.34	17.82%
<b>Training Total</b>		<b>\$ 561,500.00</b>	<b>\$ 20,605.45</b>	<b>\$ 442,724.30</b>	<b>\$ 118,775.70</b>	<b>\$ 1,009.12</b>	<b>\$ 117,766.58</b>	<b>20.97%</b>
<b>Dept 1-5</b>	<b>STRATEGIC SERVICES</b>							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 58,000.00	4,427.20	45,655.52	12,344.48	0.00	12,344.48	21.28%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 141,000.00	10,702.41	126,422.18	14,577.82	0.00	14,577.82	10.34%
1-5-57125-000	Facilities/Logistics Technician	\$ 64,000.00	4,870.40	57,416.40	6,583.60	0.00	6,583.60	10.29%
1-5-57130-000	Community Risk Reduction Captain	\$ 108,000.00	8,232.00	93,565.51	14,434.49	0.00	14,434.49	13.37%
1-5-58100-000	Part Time; Logistics Support	\$ 15,500.00	1,260.00	10,650.00	4,850.00	0.00	4,850.00	31.29%
1-5-58192-000	Overtime	\$ 5,000.00	501.64	3,208.00	1,792.00	0.00	1,792.00	35.84%
1-5-58195-000	Incentive Pays	\$ 27,000.00	2,126.00	24,898.00	2,102.00	0.00	2,102.00	7.79%
1-5-58196-000	Longevity Pay	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	2,805.00	195.00	0.00	195.00	6.50%
1-5-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 5,000.00	0.00	6,689.00	-1,689.00	0.00	-1,689.00	-33.78%
1-5-58201-000	Retirement (PERS)	\$ 93,000.00	6,571.29	76,645.01	16,354.99	0.00	16,354.99	17.59%
1-5-58210-000	ER Deferred Comp Contrib	\$ 14,000.00	500.00	5,301.27	8,698.73	0.00	8,698.73	62.13%
1-5-58212-000	Health and Life Insurance	\$ 113,000.00	8,523.07	106,015.25	6,984.75	0.00	6,984.75	6.18%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,000.00	1,578.60	16,079.83	2,920.17	0.00	2,920.17	15.37%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 33,000.00	2,369.34	26,691.70	6,308.30	0.00	6,308.30	19.12%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	44.33	478.73	521.27	0.00	521.27	52.13%
E1 Sub Totals:		\$ 710,500.00	\$ 51,961.28	\$ 602,521.40	\$ 107,978.60	\$ -	\$ 107,978.60	15.20%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 56,300.00	6,212.00	57,745.78	-1,445.78	0.00	-1,445.78	-2.57%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,360.54	30,972.66	4,027.34	341.47	3,685.87	10.53%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	4,603.05	73,005.11	6,994.89	5,493.36	1,501.53	1.88%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	852.10	4,316.48	683.52	0.00	683.52	13.67%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	0.00	1,704.67	4,295.33	0.00	4,295.33	71.59%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	233.72	12,365.24	4,634.76	0.00	4,634.76	27.26%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	339.22	2,208.70	10,791.30	-5.51	10,796.81	83.05%
1-5-60230-000	Fuel and Lubricants	\$ 80,000.00	12,549.41	69,547.45	10,452.55	6,821.52	3,631.03	4.54%



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 225,000.00	27,696.66	197,664.62	27,335.38	353.42	26,981.96	11.99%
1-5-60251-110	Building & Grounds; WC Station	\$ 24,200.00	1,054.16	6,880.80	17,319.20	0.00	17,319.20	71.57%
1-5-60251-111	Building & Grounds; CP Station	\$ 32,400.00	3,071.92	20,113.99	12,286.01	15.50	12,270.51	37.87%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	124.96	403.09	4,596.91	0.00	4,596.91	91.94%
1-5-60251-113	Building & Grounds; SV Station	\$ 5,000.00	124.96	1,561.02	3,438.98	0.00	3,438.98	68.78%
1-5-60251-114	Building & Grounds; GH Station	\$ 6,000.00	2,348.94	4,151.29	1,848.71	0.00	1,848.71	30.81%
1-5-60251-115	Building & Grounds; AL Station	\$ 10,000.00	390.18	5,883.85	4,116.15	0.00	4,116.15	41.16%
1-5-60251-116	Building & Grounds; EP Station	\$ 10,000.00	387.52	3,769.68	6,230.32	5.67	6,224.65	62.25%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	101.71	2,898.29	0.00	2,898.29	96.61%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 5,000.00	1,148.49	9,392.90	-4,392.90	0.00	-4,392.90	-87.86%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 23,000.00	39.92	1,243.09	21,756.91	0.00	21,756.91	94.60%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 42,600.00	1,514.02	36,533.37	6,066.63	0.00	6,066.63	14.24%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	79.83	1,240.73	759.27	4.00	755.27	37.76%
1-5-60251-123	Building & Grounds; FS Center	\$ 12,000.00	461.24	9,945.76	2,054.24	0.00	2,054.24	17.12%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	0.00	1,753.58	8,246.42	0.00	8,246.42	82.46%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	0.00	898.65	4,101.35	0.00	4,101.35	82.03%
1-5-60265-000	Community Risk Reduction	\$ 55,000.00	11,351.00	46,153.66	8,846.34	1,000.00	7,846.34	14.27%
1-5-60267-000	Community Care Program	\$ 13,500.00	692.22	5,850.21	7,649.79	402.28	7,247.51	53.69%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	1,500.00	7,296.30	703.70	0.00	703.70	8.80%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	370.00	630.00	0.00	630.00	63.00%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	135.00	365.00	0.00	365.00	73.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,098.49	29,389.08	5,610.92	0.00	5,610.92	16.03%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,675.33	21,393.69	1,606.31	0.00	1,606.31	6.98%
1-5-60500-112	Utilities; DB	\$ 14,000.00	555.11	8,772.27	5,227.73	0.00	5,227.73	37.34%
1-5-60500-113	Utilities; SV	\$ 14,000.00	341.53	7,258.72	6,741.28	0.00	6,741.28	48.15%
1-5-60500-114	Utilities; GH	\$ 14,000.00	690.96	8,937.70	5,062.30	0.00	5,062.30	36.16%
1-5-60500-115	Utilities; AL	\$ 10,000.00	260.65	7,951.45	2,048.55	0.00	2,048.55	20.49%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,695.51	19,882.99	3,117.01	0.00	3,117.01	13.55%
1-5-60500-117	Utilities; TR	\$ 5,000.00	213.88	3,074.50	1,925.50	0.00	1,925.50	38.51%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,499.64	18,355.47	4,644.53	0.00	4,644.53	20.19%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,628.78	16,300.07	-1,300.07	200.00	-1,500.07	-10.00%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,759.06	31,718.81	5,281.19	0.00	5,281.19	14.27%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	246.90	4,123.95	876.05	0.00	876.05	17.52%
E2 Sub Totals:		\$ 1,008,500.00	\$ 93,801.90	\$ 790,368.09	\$ 218,131.91	\$ 14,631.71	\$ 203,500.20	20.18%
<b>Strategic Services Total</b>		<b>\$ 1,719,000.00</b>	<b>\$ 145,763.18</b>	<b>\$ 1,392,889.49</b>	<b>\$ 326,110.51</b>	<b>\$ 14,631.71</b>	<b>\$ 311,478.80</b>	<b>18.12%</b>

<b>Dept</b>	<b>1-7</b>	<b>TECHNOLOGY</b>						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 102,500.00	7,840.00	92,610.00	9,890.00	0.00	9,890.00	9.65%
1-7-58194-000	Incentive Pays	\$ 3,500.00	274.00	3,288.00	212.00	0.00	212.00	6.06%
1-7-58196-000	Longevity Pay	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-7-58197-010	Technology Stipend	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-7-58200-000	Vacation Payout	\$ 4,000.00	0.00	3,920.00	80.00	0.00	80.00	2.00%
1-7-58201-000	Retirement (PERS)	\$ 16,000.00	1,173.28	13,893.31	2,106.69	0.00	2,106.69	13.17%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,500.00	466.00	5,126.00	374.00	0.00	374.00	6.80%
1-7-58212-000	Health and Life Insurances	\$ 14,700.00	1,171.84	14,121.07	578.93	0.00	578.93	3.94%



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58215-000	HRA-VEBA Contribution	\$ 4,200.00	350.80	3,858.80	341.20	0.00	341.20	8.12%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 8,500.00	616.21	7,586.44	913.56	0.00	913.56	10.75%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	7.05	78.80	421.20	0.00	421.20	84.24%
	E1 Sub Totals:	\$ 162,000.00	\$ 11,899.18	\$ 144,482.42	\$ 17,517.58	\$ -	\$ 17,517.58	10.81%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 55,000.00	508.03	50,295.63	4,704.37	0.00	4,704.37	8.55%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	18,251.95	1,748.05	-1,600.00	3,348.05	16.74%
1-7-60240-000	Licenses and Subscriptions	\$ 165,000.00	454.24	156,757.36	8,242.64	9.98	8,232.66	4.99%
1-7-60241-000	Technical Support	\$ 18,000.00	0.00	6,739.99	11,260.01	0.00	11,260.01	62.56%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,000.00	597.70	5,099.60	1,900.40	0.00	1,900.40	27.15%
1-7-60253-000	M&R; Communication Devices	\$ 7,000.00	762.92	9,545.24	-2,545.24	450.00	-2,995.24	-42.79%
1-7-60290-000	Communication Services	\$ 30,000.00	2,332.17	26,069.25	3,930.75	0.00	3,930.75	13.10%
	E2 Sub Totals:	\$ 302,000.00	\$ 4,655.06	\$ 272,759.02	\$ 29,240.98	\$ (1,140.02)	\$ 30,381.00	10.06%
	<b>Technology Total</b>	<b>\$ 464,000.00</b>	<b>\$ 16,554.24</b>	<b>\$ 417,241.44</b>	<b>\$ 46,758.56</b>	<b>\$ (1,140.02)</b>	<b>\$ 47,898.58</b>	<b>10.32%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL TRANSFERS</b>							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 1,591,400.00	0.00	1,591,400.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 820,100.00	0.00	0.00	820,100.00	0.00	820,100.00	100.00%
	E5 Sub Totals:	\$ 820,100.00	\$ -	\$ -	\$ 820,100.00	\$ -	\$ 820,100.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 506,500.00	0.00	506,571.99	-71.99	0.00	-71.99	-0.01%
1-9-80011-000	Debt Service Interest	\$ 72,500.00	0.00	72,206.00	294.00	0.00	294.00	0.41%
	E6 Sub Totals:	\$ 579,000.00	\$ -	\$ 578,777.99	\$ 222.01	\$ -	\$ 222.01	0.04%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,036,500.00	0.00	0.00	4,036,500.00	0.00	4,036,500.00	100.00%
	E8 Sub Totals:	\$ 4,036,500.00	\$ -	\$ -	\$ 4,036,500.00	\$ -	\$ 4,036,500.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 7,027,000.00</b>	<b>\$ -</b>	<b>\$ 2,170,177.99</b>	<b>\$ 4,856,822.01</b>	<b>\$ -</b>	<b>\$ 4,856,822.01</b>	<b>69.12%</b>
	<b>General Fund Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 1,148,855.90</b>	<b>\$ 15,541,618.39</b>	<b>\$ 6,738,581.61</b>	<b>\$ 80,973.89</b>	<b>\$ 6,657,607.72</b>	<b>29.88%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund</b>	<b>5</b>	<b>CAPITAL PROJECTS FUND</b>						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 217,000.00	0.00	201,354.20	15,645.80	0.00	15,645.80	7.21%
5-8-70531-000	Apparatus and Vehicles	\$ 1,100,000.00	0.00	802,831.00	297,169.00	0.00	297,169.00	27.02%
5-8-70532-000	Land and Improvements	\$ 40,000.00	0.00	8,085.59	31,914.41	0.00	31,914.41	79.79%
5-8-70533-000	Bldg Const and Improvements	\$ 60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00%
	E3 Sub Totals:	\$ 1,417,000.00	\$ -	\$ 1,012,270.79	\$ 404,729.21	\$ -	\$ 404,729.21	28.56%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 119,000.00	0.00	0.00	119,000.00	0.00	119,000.00	100.00%
	E5 Sub Totals:	\$ 119,000.00	\$ -	\$ -	\$ 119,000.00	\$ -	\$ 119,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 4,626,400.00	0.00	0.00	4,626,400.00	0.00	4,626,400.00	100.00%
	E9 Sub Totals:	\$ 4,626,400.00	\$ -	\$ -	\$ 4,626,400.00	\$ -	\$ 4,626,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ -</b>	<b>\$ 1,012,270.79</b>	<b>\$ 5,150,129.21</b>	<b>\$ -</b>	<b>\$ 5,150,129.21</b>	<b>83.57%</b>
	<b>Report Totals:</b>	<b>\$ 28,442,600.00</b>	<b>\$ 1,148,855.90</b>	<b>\$ 16,553,889.18</b>	<b>\$ 11,888,710.82</b>	<b>\$ 80,973.89</b>	<b>\$ 11,807,736.93</b>	<b>41.51%</b>

# Accounts Payable Transactions by Account and Department

Period: 11 - MAY

Fiscal Year 2021-2022

## Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58212-000	Regence Blue Cross	June Health Insurance Premium	05/23/2022	0	7,545.70
1-1-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/26/2022	43437	819.02
1-1-60220-000	Medford Builders Exchange	Poster for "Careers-In-Gear" Job Fair	05/05/2022	43350	6.00
1-1-60220-000	Medford Builders Exchange	Printing of 18x24 Posters for JC Rodeo Event (8)	05/12/2022	43395	48.00
1-1-60220-000	Medford Builders Exchange	Printing of 8.5x22 Strategic Focus Posters (8)	05/12/2022	43395	48.00
1-1-60220-000	Medford Builders Exchange	Printing of 18x24 Posters for JC Rodeo Event (2)	05/26/2022	43426	12.00
1-1-60220-000	Minuteman Press	Business Cards for Lee (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Byrd (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Hooper (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Miller (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Kalman (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Caldwell (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for ABates (250)	05/05/2022	43352	40.00
1-1-60220-000	Minuteman Press	Business Cards for Kassab (250)	05/05/2022	43352	45.00
1-1-60220-000	Minuteman Press	Spring Newsletter Processing/Mail Service (11,401)	05/26/2022	43429	865.20
1-1-60220-000	Minuteman Press	Spring Newsletter Development & Printing (11,401)	05/26/2022	43429	6,312.59
1-1-60220-000	Wells Fargo Bank Visa Cards	MC Visa; Tabs for 22/23 FY Budget Document	05/13/2022	0	301.75
1-1-60220-000	Wells Fargo Bank Visa Cards	SC Visa; Postcards (3,000) for Structure/Wildland Fire Victims	05/13/2022	0	660.00
1-1-60223-001	Cruise Master Prisms Inc.	2021 Wes Claflin Award	05/05/2022	43339	124.75
1-1-60223-001	Cruise Master Prisms Inc.	Annual Recognition Awards (2)	05/26/2022	43420	295.95
1-1-60223-001	Signs Now	D3 Photo Banner/Backdrop/Frame for District Events	05/05/2022	43364	750.00
1-1-60223-001	Superior Stamp and Sign	Office Door Sign for Battalion Chief	05/12/2022	43404	14.00
1-1-60223-001	Superior Stamp and Sign	Office Door Sign for Cohee	05/12/2022	43404	15.00
1-1-60223-001	Wells Fargo Bank Visa Cards	SD Visa; Employee Magnet Photos for Claflin Classroom	05/13/2022	0	52.52
1-1-60223-001	Wells Fargo Bank Visa Cards	SM Visa; Coffee Cards to Website Scavenger Winners	05/13/2022	0	75.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; April Labor/Mgmt Breakfast Mtg	05/13/2022	0	82.02
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	05/26/2022	43408	104.50
1-1-60270-000	Bravio Communications, LLC	May Lobbyist/Legislative Services	05/26/2022	43414	1,000.00
1-1-60270-000	Bravio Communications, LLC	April Lobbyist/Legislative Services	05/26/2022	43414	1,000.00
1-1-60270-000	Centerpoint	EAP Services for May	05/05/2022	43332	2,408.14
1-1-60270-000	Plan + Results, LLC	Consulting/Advisory Services for April	05/05/2022	43359	2,500.00
1-1-60370-000	Special Districts	Add Ins on 2001 Chev Van Borrowed for Recruit Acad	05/26/2022	43438	191.00
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Jan-Mar)	05/05/2022	43353	65.52
1-1-60410-000	Rotary Club of Central Point	4th Qtr Lunch Dues for Horton	05/05/2022	43363	150.00
1-1-60410-000	Wells Fargo Bank Visa Cards	ML Visa; IPMA Oregon Chapter Membership	05/13/2022	0	35.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60412-000	Wells Fargo Bank Visa Cards	SC Visa; Annual Dropbox Subscription for Cowan	05/13/2022	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	SD Visa; Canva Pro Add'l License for PSA Lehnerz	05/13/2022	0	41.76
1-1-60430-001	Rosebud Media LLC	May BOD Meeting Notice	05/26/2022	43434	49.00
1-1-60430-001	Rosebud Media LLC	Budget Committee Meeting Notice 5/10/22	05/26/2022	43434	78.40
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 1 Report on CC-EMT Candidate Franklin	05/05/2022	43341	20.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval on CCP Candidate Petty	05/05/2022	43341	500.00
1-1-60490-000	David M. Corey Ph.D., P.C.	Pre-Offer Phase 2 Report on CCP Candidate Petty	05/05/2022	43341	95.00
1-1-60490-000	William A. Matson	Background Investigation for CCP-EMT Candidate Franklin	05/26/2022	43440	945.00
1-1-60491-000	Postmaster	Newsletter Postage (11,360)	05/12/2022	43399	2,337.43
1-1-60491-000	Postmaster	Add'l Newsletter Postage (1,760)	05/26/2022	43432	557.48
1-1-60491-000	UPS	April Shipping Charges	05/05/2022	43370	142.98
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; April Postage Subscription (SendPro)	05/13/2022	0	4.99
<b>Sub Total Dept 1:</b>					<b>\$30,698.58</b>

#### OPERATIONS DEPARTMENT

1-2-58212-000	Regence Blue Cross	June Health Insurance Premium	05/23/2022	0	98,383.70
1-2-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/26/2022	43437	11,070.22
1-2-60223-002	Wells Fargo Bank Visa Cards	MH Visa; Ambulance Service Operator Renewal	05/13/2022	0	625.00
1-2-60223-002	Wells Fargo Bank Visa Cards	MH Visa; Ambulance License Renewal	05/13/2022	0	400.00
1-2-60223-007	Cascade Fire Equipment	Hose Roller Mounting Bracket for SNC	05/05/2022	43331	90.00
1-2-60223-007	Coastal - White City	Rivets/Gun/Cable/Washers for Man-In-Machine Project	05/05/2022	43337	63.79
1-2-60223-007	Coastal - White City	Rivets for Man-In-Machine Project	05/05/2022	43337	4.99
1-2-60223-007	Eagle Point Hardware	Padlocks (2) for EMS Gazebo	05/05/2022	43344	37.98
1-2-60223-007	Dazey's - Hubbard's	Cable Connectors for Man-In-Machine Project	05/12/2022	43385	7.59
1-2-60223-007	Travis Linville	Reimb for Storage Containers (4) for Man-In-Machine Project	05/12/2022	43394	34.32
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Credit for Pocket Tool Roll/Man-In-Machine Project	05/13/2022	0	-47.96
1-2-60224-000	Minuteman Press	Radio Field Guides (50)	05/05/2022	43352	274.24
1-2-60224-000	Wells Fargo Bank Visa Cards	SD Visa; Folding Chairs (4) for Deployment Trailer	05/13/2022	0	33.88
1-2-60225-001	Conway Shield	Helmet Shield for FF Kalman	05/26/2022	43419	69.24
1-2-60225-001	Wells Fargo Bank Visa Cards	JoP Visa; Gear Keeper	05/13/2022	0	149.97
1-2-60225-001	Wells Fargo Bank Visa Cards	SC Visa; Cheyenne Escape Belts (7) for New Firefighters	05/13/2022	0	1,267.60
1-2-60225-001	Wells Fargo Bank Visa Cards	SC Visa; Carabiners (2) for New Firefighters	05/13/2022	0	1,028.65
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Hooper	05/05/2022	43375	279.09
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF EMiller	05/05/2022	43375	279.10
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Lee	05/05/2022	43375	279.10
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Byrd	05/05/2022	43375	279.09
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Caldwell	05/05/2022	43375	279.09
1-2-60225-001	Wholesale Online Group, Corp	Phenix Yellow Helmet for FF Bates	05/05/2022	43375	279.09
1-2-60225-003	Firecom	Charger Cable Assembly (2) for SE18-02	05/12/2022	43389	54.40
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Tarps (5)	05/13/2022	0	54.85
1-2-60225-004	Cascade Fire Equipment	Fire Shelters (10)	05/12/2022	43382	3,911.00
1-2-60225-004	Cascade Fire Equipment	Wildland Face Masks (10)	05/26/2022	43416	840.00
1-2-60225-004	Cascade Fire Equipment	SCBA Mask Bags (7) for New Firefighters	05/26/2022	43416	511.00
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Earplugs (100 Pair)	05/13/2022	0	124.75
1-2-60225-004	Wells Fargo Bank Visa Cards	JuB Visa; Batteries for Flashlights	05/13/2022	0	77.98

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-60225-005	Mallory Safety & Supply LLC	RKI Batteries	05/26/2022	43425	557.10
1-2-60225-006	Wells Fargo Bank Visa Cards	BC Visa; Baselayer Uniforms (15) for TRT	05/13/2022	0	660.00
1-2-60225-006	Wells Fargo Bank Visa Cards	JoP Visa; Nylon Straps for TRT	05/13/2022	0	429.80
1-2-60225-007	Oregon Dept of Administrative Services	Ready-To-Eat Rehab Meals (2 Pallets)	05/26/2022	43430	960.00
1-2-60225-007	WCP Solutions	Baby Wipes for Decon	05/05/2022	43373	25.81
1-2-60225-007	WCP Solutions	Water for Rehab	05/05/2022	43373	462.00
1-2-60254-000	Crater Chain Saw Co.	Sharpen Chainsaw Chains	05/12/2022	43383	8.00
1-2-60254-000	Crater Chain Saw Co.	Spark Plugs for Chainsaws	05/12/2022	43383	20.00
1-2-60254-000	Duo-Safety Ladder Corp.	Prong Feet (4) for Ladder	05/05/2022	43343	314.39
1-2-60254-000	Sea Western Fire Fighting Equipment	SCBA Pack Repair	05/26/2022	43436	137.15
1-2-60254-000	ZOLL Medical Corporation	Repair of X Series AED	05/26/2022	43441	1,766.10
1-2-65003-000	Sea Western Fire Fighting Equipment	Turnout Set for Vol Mainwaring	05/26/2022	43436	2,932.47
1-2-65003-000	Sea Western Fire Fighting Equipment	Turnout Set for Vol Forrest	05/26/2022	43436	2,932.48
1-2-65003-000	Sea Western Fire Fighting Equipment	Turnout Set for Vol Kerrigan	05/26/2022	43436	2,932.48
1-2-65003-000	Sea Western Fire Fighting Equipment	Turnout Set for Vol McKenzie	05/26/2022	43436	2,932.47
1-2-65005-000	Preston Jernigan	Tuition Reimbursement EMT-Basic	05/26/2022	43422	900.00
1-2-65011-000	Wells Fargo Bank Visa Cards	SD Visa; Student Firefighter Handout Flyers	05/13/2022	0	88.00
1-2-65011-000	Wells Fargo Bank Visa Cards	SD Visa; Student Firefighter Handout Postcards	05/13/2022	0	42.00
<b>Sub Total Dept 2:</b>					<b>\$138,842.00</b>

#### **FIRE AND LIFE SAFETY DEPARTMENT**

1-3-58212-000	Regence Blue Cross	June Health Insurance Premium	05/23/2022	0	7,942.80
1-3-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/26/2022	43437	805.52
1-3-60223-005	Wells Fargo Bank Visa Cards	SD Visa; Supplies for Water Safety Day Event/Stock	05/13/2022	0	256.65
1-3-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Oregon Structural Code Book	05/13/2022	0	22.19
1-3-60412-000	Wells Fargo Bank Visa Cards	JP Visa; ICC Code Books	05/13/2022	0	484.00
<b>Sub Total Dept 3:</b>					<b>\$9,511.16</b>

#### **TRAINING DEPARTMENT**

1-4-58212-000	Regence Blue Cross	April Credit Health Insurance Premium - Blakely	05/23/2022	0	-1,985.70
1-4-58212-000	Regence Blue Cross	May Credit Health Insurance Premium - Blakely	05/23/2022	0	-1,985.70
1-4-58212-000	Special Districts	May Dental Ins Prem Credit - Blakely	05/26/2022	43437	-201.38
1-4-58212-000	Special Districts	April Dental Ins Prem Credit - Blakely	05/26/2022	43437	-201.38
1-4-60223-002	DPSST	Certification Fingerprinting for Forrest	05/12/2022	43388	46.25
1-4-60223-002	DPSST	Certification Fingerprinting for Caldwell	05/12/2022	43388	46.25
1-4-60223-012	A-Affordable Royal Flush	Toilet Delivery for Recruit Academy	05/26/2022	43409	25.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	05/26/2022	43409	30.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	05/26/2022	43409	30.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	05/26/2022	43409	30.00
1-4-60223-012	A-Affordable Royal Flush	Toilet Weekly Rental/Service for Recruit Academy	05/26/2022	43409	30.00
1-4-60223-012	Coastal - White City	Water Coolers (2) for Recruit Academy	05/05/2022	43337	119.98
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy (4/30/22-5/29/22)	05/12/2022	43403	100.00
1-4-60223-012	Wells Fargo Bank Visa Cards	JuB Visa; Knee Pads for Academy	05/13/2022	0	116.91
1-4-60223-012	Wells Fargo Bank Visa Cards	DB Visa; Books for Firefighter Recruit Academy	05/13/2022	0	703.15
1-4-60223-012	Rogue Metals and Supply	Flat Bar for Firefighter Recruit Academy	05/26/2022	43433	80.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60223-014	Wells Fargo Bank Visa Cards	JuB Visa; Mini Anne Plus CPR Anytime Manikins (2)	05/13/2022	0	1,245.95
1-4-60449-000	Scott Downing	Reimb Airfare to/from NCPSB Board Mtg in Chicago	05/12/2022	43387	449.20
1-4-60449-000	Scott Downing	Reimb Lodging at NCPSB Board Mtg in Chicago	05/12/2022	43387	362.97
1-4-60449-000	Scott Downing	Reimb Per Diem at NCPSB Board Mtg in Chicago	05/12/2022	43387	222.00
1-4-60449-000	Scott Downing	Reimb Uber Fare at NCPSB Board Mtg in Chicago	05/12/2022	43387	65.50
1-4-60455-001	Robert Horton	Reimb OSU Online Tuition/Research and Scholarship	05/05/2022	43347	1,680.00
1-4-60455-001	Southern Oregon University	Winter 2022 Tuition for Clelland Towards BA Degree	05/12/2022	43402	2,349.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare at WFCA Intterra Event in Boise	05/13/2022	0	37.89
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Textbook for Bates Towards BA Degree	05/13/2022	0	32.02
1-4-60455-001	Wells Fargo Bank Visa Cards	ML Visa; Reg at BOLI Legal Hiring Practices Course	05/13/2022	0	99.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg for SONCAL Conference in Andersen	05/13/2022	0	99.00
1-4-60455-001	Wells Fargo Bank Visa Cards	ML Visa; Reg at SDAO Regional HR Training	05/13/2022	0	75.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at Congress Fire Svc Institute Symp in DC	05/13/2022	0	1,740.33
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare at Congress Fire Svc Institute Symp in DC	05/13/2022	0	112.59
1-4-60455-003	Across the Street Productions	Blue Card Online AIC Captain Training for Anders	05/26/2022	43410	346.50
1-4-60455-003	Patrick Bailey	Meals at Rope Rescue Tech III Class in Bend for Bailey	05/05/2022	43329	324.00
1-4-60455-003	Alex Cummings	Meals at Rope Rescue Tech I/II Class in Bend for Cummings	05/05/2022	43340	324.00
1-4-60455-003	Ian Kassab	Meals at OSFM Assessing Ignition Potential in Stayton	05/26/2022	43423	78.00
1-4-60455-003	Don Manning	Meals at Rope Rescue Tech III Class in Bend for Manning	05/05/2022	43349	324.00
1-4-60455-003	Humberto Osorio	Reimb Uber Fare at FDIC International in Indianapolis	05/05/2022	43358	80.11
1-4-60455-003	Rogue Community College	Reg at S-231 Wildland Course for Anders	05/12/2022	43400	150.00
1-4-60455-003	Rogue Community College	Reg at S-230 Wildland Course for Anders	05/12/2022	43400	250.00
1-4-60455-003	Connor Tacchini	Meals at Rope Rescue Tech I/II Class in Bend for Tacchini	05/05/2022	43367	324.00
1-4-60455-003	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare at Wildland Urban Interface Conf in Reno	05/13/2022	0	14.75
1-4-60455-003	Wells Fargo Bank Visa Cards	BH Visa; Ldg at Wildland Urban Interface Conf in Reno	05/13/2022	0	341.61
1-4-60455-004	Mark Northrop	Reimb Fuel for IAAI Int'l Training Conf in FL (Extra Day)	05/05/2022	43357	41.09
1-4-60455-004	Mark Northrop	Reimb Rental Car for IAAI Int'l Training Conf in FL (Extra Day)	05/05/2022	43357	70.23
1-4-60455-004	Mark Northrop	Reimb Meals for IAAI Int'l Training Conf in FL (Extra Day)	05/05/2022	43357	14.04
1-4-60455-004	Wells Fargo Bank Visa Cards	SD Visa; Ldg in Denver (Flight Delay IAAI Return Northrop)	05/13/2022	0	130.85
1-4-60455-004	Wells Fargo Bank Visa Cards	SD Visa; Ldg in Denver (Flight Delay IAAI Return Miller)	05/13/2022	0	130.85
1-4-60455-004	Wells Fargo Bank Visa Cards	SD Visa; Ldg at Fire Inspector Exam Prep Trng in WA for Miller	05/13/2022	0	778.00
1-4-60455-004	Wells Fargo Bank Visa Cards	DB Visa; Ldg at IAAI Int'l Trng Conf in FL for Northrop	05/13/2022	0	739.40
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; ICC Fire Inspector I/II Testing for DFM Miller	05/13/2022	0	482.00
1-4-60455-004	Wells Fargo Bank Visa Cards	DB Visa; Ldg at IAAI Int'l Trng Conf in FL for Miller	05/13/2022	0	739.40
1-4-60455-006	Rogue Interagency Training Association	Reg at NFPA Pumper Operator Class for Vol Jernigan	05/12/2022	43401	300.00
1-4-60455-006	Rogue Interagency Training Association	Reg at NFPA Pumper Operator Class for Vol Morales	05/12/2022	43401	300.00
1-4-60455-006	Rogue Interagency Training Association	Reg at NFPA Pumper Operator Class for Vol Bowling	05/12/2022	43401	300.00
1-4-60455-007	Paul Rydings	Meals at NFIRS Basic Training Course in Salem	05/26/2022	43435	67.00
1-4-60455-007	Paul Rydings	Meals at NFIRS Intermediate Training Course in Salem	05/26/2022	43435	67.00
1-4-60455-008	First Response LLC	BLS Recertification Skills Class (3)	05/12/2022	43390	90.00
1-4-60455-008	Wells Fargo Bank Visa Cards	KC Visa; PALS Recertification Class	05/13/2022	0	215.00
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Class for Cardinal	05/13/2022	0	32.50
1-4-60455-008	Wells Fargo Bank Visa Cards	SD Visa; BLS Hybrid Class for Lee	05/13/2022	0	32.50
				<b>Sub Total Dept 4:</b>	<b>\$12,640.66</b>

Account No	Vendor	Description	GL Date	Check No	Amount
<b>STRATEGIC SERVICES DEPARTMENT</b>					
1-5-58212-000	Regence Blue Cross	June Health Insurance Premium	05/23/2022	0	8,737.10
1-5-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/26/2022	43437	959.93
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Sweatshirt Embroidery	05/12/2022	43381	7.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirts (4) for Byrd	05/12/2022	43382	445.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirts (4) for Caldwell	05/12/2022	43382	445.00
1-5-58213-000	Cascade Fire Equipment	Credit for Return of Response Boots for EMiller	05/12/2022	43382	-295.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for Caldwell	05/12/2022	43382	295.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for Hooper	05/12/2022	43382	295.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirts (4) for Hooper	05/12/2022	43382	445.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirts (4) for Bates	05/12/2022	43382	445.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants (4) for Hooper	05/12/2022	43382	480.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants (3) for Miller	05/12/2022	43382	360.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for Lee	05/12/2022	43382	295.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirts (4) for Lee	05/12/2022	43382	445.00
1-5-58213-000	Cascade Fire Equipment	Sew Patches (42)	05/12/2022	43382	210.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants (4) for Lee	05/12/2022	43382	480.00
1-5-58213-000	Cascade Fire Equipment	Sew Patches (8) on Gear Bags	05/12/2022	43382	40.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirt w/Patches for English	05/12/2022	43382	140.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Shirt for Miller	05/12/2022	43382	130.00
1-5-58213-000	Cascade Fire Equipment	Response Boots (2) for EMiller	05/12/2022	43382	590.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for Herinckx	05/26/2022	43416	295.00
1-5-58213-000	Cascade Fire Equipment	Response Boots for ABates	05/26/2022	43416	295.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Response Boots for Chenoweth	05/13/2022	0	185.00
1-5-58213-000	Wells Fargo Bank Visa Cards	SC Visa; Response Boots for Stock	05/13/2022	0	185.00
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at GH	05/05/2022	43335	119.02
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at SNC	05/05/2022	43335	849.62
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at EP	05/05/2022	43335	490.80
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at FSC	05/05/2022	43335	255.64
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at WC	05/05/2022	43335	857.67
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at CP	05/05/2022	43335	353.40
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at ADM	05/05/2022	43335	188.11
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Hand Soap/Dispenser Bottles/Toilet Paper	05/13/2022	0	120.34
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Hand Towel Dispenser	05/13/2022	0	38.95
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Multifold Towels	05/13/2022	0	27.15
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Hair/Body Wash Soap	05/13/2022	0	59.84
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (WC)	05/12/2022	43379	238.03
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (CP)	05/12/2022	43379	86.58
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/05/2022	43330	234.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/12/2022	43380	161.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/26/2022	43413	277.52
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/26/2022	43413	78.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO111	05/12/2022	43396	260.56
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO112	05/26/2022	43427	132.73
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Disposable Gloves	05/13/2022	0	427.38



Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Nitrile Gloves	05/13/2022	0	756.30
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Latex Gloves	05/13/2022	0	159.96
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	05/13/2022	0	25.49
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Latex Gloves	05/13/2022	0	213.69
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; X-Series Adult Sensor	05/13/2022	0	495.00
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; PPE Nitrile Gloves	05/13/2022	0	35.82
1-5-60223-003	ZOLL Medical Corporation	Electrodes	05/12/2022	43405	652.00
1-5-60223-003	ZOLL Medical Corporation	Lifebands (3) for Auto Pulse System	05/12/2022	43405	367.50
1-5-60223-006	Coastal - White City	Broom for Shop Truck	05/05/2022	43337	14.99
1-5-60223-006	Eagle Point Hardware	PVC Cutter	05/05/2022	43344	18.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Shop Tools	05/13/2022	0	244.94
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Claw Bar Nail Puller	05/13/2022	0	71.75
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Nail Gun	05/13/2022	0	302.48
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Finish Nail Kit	05/13/2022	0	127.99
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Saw Blade	05/13/2022	0	10.97
1-5-60223-006	Wells Fargo Bank Visa Cards	KC Visa; Folding Step Stool for CC	05/13/2022	0	59.99
1-5-60223-015	Lowe's Business Acct/Synco	Sleeve for EMS Room AC Unit	05/26/2022	43424	113.05
1-5-60223-015	Wells Fargo Bank Visa Cards	JoP Visa; Toaster	05/13/2022	0	49.00
1-5-60223-015	Wells Fargo Bank Visa Cards	JoP Visa; Slow Cooker	05/13/2022	0	71.67
1-5-60223-016	Coastal - White City	Weed Killer	05/05/2022	43337	55.99
1-5-60223-016	Curtis Restaurant Equipment	Kitchen Supplies for EP	05/12/2022	43384	59.86
1-5-60223-016	Eagle Point Hardware	Light Bulbs	05/05/2022	43344	149.90
1-5-60223-016	Eagle Point Hardware	Appliance Light Bulbs/Hardware	05/05/2022	43344	17.56
1-5-60223-016	Wells Fargo Bank Visa Cards	SD Visa; Shelf Support Pegs for ADM	05/13/2022	0	5.99
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Slow Cooker	05/13/2022	0	19.96
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Velcro Fasteners	05/13/2022	0	29.96
1-5-60230-000	Blue Star Gas	Propane	05/26/2022	43412	105.53
1-5-60230-000	Coastal - White City	Grease	05/05/2022	43337	14.97
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (1520 Gal Diesel)	05/05/2022	43346	6,440.09
1-5-60230-000	Hays Oil Co.	Fuel	05/05/2022	43346	1,313.35
1-5-60230-000	Hays Oil Co.	Fuel	05/05/2022	43346	1,773.40
1-5-60230-000	Hays Oil Co.	Fill SNC Fuel Tank (445 Gal Diesel)	05/05/2022	43346	1,821.21
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (200 Gal Diesel)	05/05/2022	43346	828.94
1-5-60230-000	City of Medford	Fuel	05/26/2022	43418	149.75
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid/Engine Oil	05/05/2022	43355	198.92
1-5-60250-000	Cascade Fire Equipment	Ladder Retainer for SE08-01	05/12/2022	43382	179.00
1-5-60250-000	Dick's Wrecker Service	Tow Service for SE14-01	05/12/2022	43386	720.00
1-5-60250-000	MyFleetCenter.com	Oil Service on SV11-02	05/05/2022	43354	48.59
1-5-60250-000	MyFleetCenter.com	Oil Service on SV17-02	05/05/2022	43354	62.36
1-5-60250-000	City of Medford	Service on WL08-02	05/26/2022	43418	1,151.15
1-5-60250-000	City of Medford	Service on WL00-01	05/26/2022	43418	2,429.68
1-5-60250-000	City of Medford	Service on SE05-01	05/26/2022	43418	2,554.45
1-5-60250-000	City of Medford	Service on SE90-01	05/26/2022	43418	494.50
1-5-60250-000	City of Medford	Service on TN17-01	05/26/2022	43418	2,523.19
1-5-60250-000	City of Medford	Service on SE18-02	05/26/2022	43418	2,007.74



Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60250-000	City of Medford	Service on SE14-02	05/26/2022	43418	8,184.89
1-5-60250-000	City of Medford	Service on TN13-01	05/26/2022	43418	1,449.00
1-5-60250-000	City of Medford	Service on SE18-01	05/26/2022	43418	2,296.10
1-5-60250-000	City of Medford	Service on SE03-01	05/26/2022	43418	3,546.20
1-5-60250-000	Napa Auto Parts	Spark Plugs for SV03-01	05/05/2022	43355	35.12
1-5-60250-000	Wash N' Go Depot	April Car Washes (5)	05/05/2022	43372	14.69
1-5-60251-110	Action Pest Control	Pest Control at WC	05/05/2022	43326	35.00
1-5-60251-110	American Industrial Door LLC	Apparatus Bay Door Repair at WC	05/26/2022	43411	231.26
1-5-60251-110	Northern Pacific Landscape	Weed Control at WC	05/05/2022	43356	220.00
1-5-60251-110	Northern Pacific Landscape	April Landscape Maint at WC	05/05/2022	43356	260.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for April	05/12/2022	43398	46.06
1-5-60251-110	Wells Fargo Bank Visa Cards	JoP Visa; Plywood	05/13/2022	0	45.00
1-5-60251-110	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for WC	05/13/2022	0	216.84
1-5-60251-111	Action Pest Control	Pest Control at CP	05/05/2022	43326	70.00
1-5-60251-111	American Industrial Door LLC	Garage Door Motor at CP	05/05/2022	43327	2,760.65
1-5-60251-111	Grange Co-op	Painting Supplies for CP	05/12/2022	43391	26.97
1-5-60251-111	Grover Electric and Plumbing Supply	Electrical Supplies for CP	05/12/2022	43392	54.30
1-5-60251-111	Northern Pacific Landscape	April Landscape Maint at CP	05/05/2022	43356	160.00
1-5-60251-112	Action Pest Control	Pest Control at DB	05/05/2022	43326	70.00
1-5-60251-112	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for DB	05/13/2022	0	54.96
1-5-60251-113	Action Pest Control	Pest Control at SV	05/05/2022	43326	70.00
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for SV	05/13/2022	0	54.96
1-5-60251-114	Action Pest Control	Pest Control at GH	05/05/2022	43326	70.00
1-5-60251-114	American Industrial Door LLC	Apparatus Bay Door Repair at GH	05/26/2022	43411	1,118.84
1-5-60251-114	Coastal - White City	Parts for Water Softener at GH	05/05/2022	43337	14.18
1-5-60251-114	Coastal - White City	Parts for Water Softener at GH	05/05/2022	43337	50.43
1-5-60251-114	Eagle Point Hardware	PVC Pipe for Water Softener at GH	05/05/2022	43344	17.18
1-5-60251-114	Lowe's Business Acct/Synco	Water Softener Salt Pellets for GH	05/26/2022	43424	35.76
1-5-60251-114	Lowe's Business Acct/Synco	Water Softener for GH	05/26/2022	43424	597.55
1-5-60251-114	Northern Pacific Landscape	April Landscape Maint at GH	05/05/2022	43356	140.00
1-5-60251-114	Wells Fargo Bank Visa Cards	JoP Visa; Water Testing at GH	05/13/2022	0	305.00
1-5-60251-115	Action Pest Control	Pest Control at AL	05/05/2022	43326	70.00
1-5-60251-115	Lowe's Business Acct/Synco	LED Light for AL	05/26/2022	43424	34.18
1-5-60251-115	Rogue Metals and Supply	Rebar for Helipad at AL	05/26/2022	43433	286.00
1-5-60251-116	Action Pest Control	Pest Control at EP	05/05/2022	43326	70.00
1-5-60251-116	Northern Pacific Landscape	April Landscape Maint at EP	05/05/2022	43356	140.00
1-5-60251-116	Platt Electric Supply	Light Bulb for Parking Area at EP	05/05/2022	43360	82.60
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for EP	05/13/2022	0	94.92
1-5-60251-118	Action Pest Control	Pest Control at SNC	05/05/2022	43326	70.00
1-5-60251-118	Lowe's Business Acct/Synco	Screws for SNC	05/26/2022	43424	7.58
1-5-60251-118	Northern Pacific Landscape	April Landscape Maint at SNC	05/05/2022	43356	200.00
1-5-60251-118	Platt Electric Supply	Credit of Fuel Station Electrical Supplies for SNC	05/05/2022	43360	-60.05
1-5-60251-118	Welburn Electric, Inc.	Light Replacement/Pole Repair at SNC	05/05/2022	43374	872.00
1-5-60251-118	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for SNC	05/13/2022	0	58.96
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for April	05/12/2022	43398	39.92

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-121	Action Pest Control	Pest Control at ADM	05/05/2022	43326	35.00
1-5-60251-121	Metal Masters Inc	HVAC Diagnosis at ADM	05/26/2022	43428	312.50
1-5-60251-121	Northern Pacific Landscape	April Landscape Maint at ADM	05/05/2022	43356	140.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for April	05/12/2022	43398	678.56
1-5-60251-121	Wells Fargo Bank Visa Cards	JoP Visa; Plumbing Supplies for ADM	05/13/2022	0	98.06
1-5-60251-121	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for ADM	05/13/2022	0	249.90
1-5-60251-122	Pathway Enterprises, Inc.	CC Janitorial for April	05/12/2022	43398	79.83
1-5-60251-123	Lowe's Business Acct/Synchb	Grinding Wheel/Caulk for Doors at FSC	05/26/2022	43424	46.99
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for April	05/12/2022	43398	319.32
1-5-60251-123	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for FSC	05/13/2022	0	94.93
1-5-60265-000	Cascade Fire Equipment	Red Chipper Helmet for CRR	05/05/2022	43331	64.00
1-5-60265-000	Cascade Fire Equipment	White Chipper Helmet for CRR	05/05/2022	43331	64.00
1-5-60265-000	Three Fellers Tree Service	Fuels Reduction at Madrone Hill Mobile Home Park	05/05/2022	43369	10,800.00
1-5-60265-000	Wells Fargo Bank Visa Cards	SC Visa; Brochures (200) for Fuels Reduction Services	05/13/2022	0	121.00
1-5-60265-000	Wells Fargo Bank Visa Cards	SC Visa; Ldg for NW Youth Core Mgr (District Mtg)	05/13/2022	0	212.00
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; Postcards Advertising NW Youth Core Work	05/13/2022	0	90.00
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Drawstring Bags (10) for Sensory Kits	05/13/2022	0	75.00
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Drawstring Bags (62) for Sensory Kits	05/13/2022	0	465.00
1-5-60267-000	Wells Fargo Bank Visa Cards	MF Visa; Supplies for Sensory Kits	05/13/2022	0	152.22
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at CP (May-Oct)	05/05/2022	43366	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at WC (May-Oct)	05/05/2022	43366	480.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at GH (May-Oct)	05/05/2022	43366	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at EP (May-Oct)	05/05/2022	43366	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at SNC (May-Oct)	05/05/2022	43366	480.00
1-5-60500-110	Avista	Natural Gas (WC)	05/05/2022	43328	794.17
1-5-60500-110	Charter Communications	Cable TV Service (WC)	05/05/2022	43334	110.25
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	05/12/2022	43393	148.49
1-5-60500-110	Medford Water Commission	Water (WC)	05/05/2022	43351	302.52
1-5-60500-110	Pacific Power	Electricity (WC)	05/12/2022	43397	739.04
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	05/05/2022	43361	302.38
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	05/05/2022	43362	149.85
1-5-60500-111	Avista	Natural Gas (CP)	05/05/2022	43328	401.17
1-5-60500-111	CenturyLink	Telephone (CP)	05/26/2022	43417	365.71
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	05/05/2022	43334	25.73
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	05/12/2022	43393	275.99
1-5-60500-111	Pacific Power	Electricity (CP)	05/12/2022	43397	412.38
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	05/05/2022	43361	167.20
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	05/05/2022	43362	27.15
1-5-60500-112	CenturyLink	DSL Internet (DB)	05/05/2022	43333	9.99
1-5-60500-112	CenturyLink	Telephone (DB)	05/05/2022	43333	109.07
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	05/12/2022	43397	149.34
1-5-60500-112	Pacific Power	Electricity (DB)	05/12/2022	43397	149.10
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	05/12/2022	43397	30.93
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	05/05/2022	43365	106.68
1-5-60500-113	CenturyLink	May Internet (SV)	05/26/2022	43417	44.40

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-113	CenturyLink	Telephone (SV)	05/26/2022	43417	81.99
1-5-60500-113	Pacific Power	Electricity (SV)	05/12/2022	43397	98.84
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	05/12/2022	43397	64.66
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	05/05/2022	43365	51.64
1-5-60500-114	Avista	Natural Gas (GH)	05/05/2022	43328	128.21
1-5-60500-114	CenturyLink	Telephone (GH)	05/26/2022	43417	206.76
1-5-60500-114	Charter Communications	Internet Service (GH)	05/05/2022	43334	159.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	05/05/2022	43334	25.73
1-5-60500-114	Pacific Power	Electricity (GH)	05/12/2022	43397	125.39
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	05/05/2022	43365	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	05/05/2022	43333	82.83
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	05/12/2022	43397	77.56
1-5-60500-115	Pacific Power	Electricity (AL)	05/12/2022	43397	100.26
1-5-60500-116	Avista	Natural Gas (EP)	05/05/2022	43328	288.29
1-5-60500-116	CenturyLink	Telephone (EP)	05/05/2022	43333	402.20
1-5-60500-116	Charter Communications	Cable TV Service (EP)	05/05/2022	43334	122.88
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	05/05/2022	43336	94.78
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	05/12/2022	43393	275.99
1-5-60500-116	Pacific Power	Electricity (EP)	05/12/2022	43397	406.50
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	05/05/2022	43365	104.87
1-5-60500-117	Avista	Natural Gas (TR)	05/05/2022	43328	17.34
1-5-60500-117	Charter Communications	Internet Service (TR)	05/05/2022	43334	97.98
1-5-60500-117	Pacific Power	Electricity (TR)	05/12/2022	43397	74.41
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	05/05/2022	43362	24.15
1-5-60500-118	Avista	Natural Gas (SNC)	05/05/2022	43328	331.16
1-5-60500-118	CenturyLink	Telephone (SNC)	05/26/2022	43417	236.86
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	05/05/2022	43334	122.18
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	05/12/2022	43393	275.99
1-5-60500-118	Pacific Power	Electricity (SNC)	05/12/2022	43397	326.16
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	05/05/2022	43361	183.14
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	05/05/2022	43362	24.15
1-5-60500-120	Avista	Natural Gas (TC)	05/05/2022	43328	146.08
1-5-60500-120	Medford Water Commission	Water (TC)	05/05/2022	43351	1,259.43
1-5-60500-120	Pacific Power	Electricity (SIM)	05/12/2022	43397	36.42
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	05/05/2022	43362	186.85
1-5-60500-121	CenturyLink	Telephone (ADM)	05/05/2022	43333	1,076.44
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	05/05/2022	43333	64.46
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	05/05/2022	43334	99.76
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	05/12/2022	43393	148.49
1-5-60500-121	Medford Water Commission	Water (ADM)	05/05/2022	43351	103.42
1-5-60500-121	Pacific Power	Electricity (ADM)	05/12/2022	43397	1,266.49
1-5-60500-123	Avista	Natural Gas (FSC)	05/05/2022	43328	90.93
1-5-60500-123	Pacific Power	Electricity (FSC)	05/12/2022	43397	100.13
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	05/05/2022	43362	55.84

**Sub Total Dept 5: \$104,043.89**

Account No	Vendor	Description	GL Date	Check No	Amount
<b>TECHNOLOGY DEPARTMENT</b>					
1-7-58212-000	Regence Blue Cross	June Health Insurance Premium	05/23/2022	0	1,085.50
1-7-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/26/2022	43437	145.33
1-7-60223-011	Connecting Point	iPad Case	05/05/2022	43338	69.99
1-7-60223-011	PCN Strategies, Inc.	Mounting Brackets for Getac	05/26/2022	43431	201.06
1-7-60223-011	Mark Tomasello	Reimb for Repair of Captain iPhone/Screen Protector	05/26/2022	43439	145.00
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Computer Cables/Display Port	05/13/2022	0	91.98
1-7-60240-000	ESO Solutions, Inc.	Records Management System (June)	05/05/2022	43345	297.85
1-7-60240-000	Tango Tango, Inc.	Additional Tango Tango Licenses (2)	05/05/2022	43368	26.40
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; 2D Fire Draw Investigations (Faro)	05/13/2022	0	125.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; April Subscription for Security Camera at DB	05/13/2022	0	4.99
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (4/1/22 - 4/30/22)	05/26/2022	43415	461.04
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (May)	05/26/2022	43415	136.66
1-7-60253-000	Day Wireless Systems	Repair Portable Radio	05/05/2022	43342	177.92
1-7-60253-000	Day Wireless Systems	Repair Portable Radio	05/05/2022	43342	75.00
1-7-60253-000	Firecom	Headset Repair (2)	05/26/2022	43421	350.00
1-7-60253-000	Firecom	Wireless Base Station Repair	05/26/2022	43421	160.00
1-7-60290-000	Verizon Wireless	April Cellular and Data Charges	05/05/2022	43371	2,332.17
<b>Sub Total Dept 7:</b>					<b>\$5,885.89</b>
<b>NON DEPARTMENTAL</b>					
<b>Sub Total Dept 9:</b>					<b>\$0.00</b>
<b>Total General Fund:</b>					<b><u>\$301,622.18</u></b>
<b>CAPITAL PROJECTS FUND</b>					
<b>Total Capital Projects Fund:</b>					<b><u>\$0.00</u></b>
<b>Total All Funds:</b>					<b><u>\$301,622.18</u></b>

# JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

## CIVIL SERVICE COMMISSION APPLICATION

The Civil Service Commission consists of three (3) persons appointed by the Board of Directors who are charged with the duty to adopt suitable regulations which provide in detail the manner in which competitive examinations shall be held, and appointments, promotions, demotions, transfers, reinstatements, suspensions, and discharges shall be made.

Regular appointed terms are four (4) year periods and commissioners shall serve without compensation. Other vacancies occur if a member has resigned, or is otherwise unable to serve. When a vacancy occurs, the Board accepts applications and appoints a member to serve for the remainder of the term.

The Board appreciates your interest and will review the information submitted by each applicant prior to making a selection. Applications must be submitted by June 9, 2022 by 4:00 p.m. via the postal service or email at [applications@jcf3.com](mailto:applications@jcf3.com).

<b>Name:</b> Michael W. Parsons	<b>Phone Home:</b>
<b>Email:</b> Michael.parsons@centralpointoregon.gov	<b>Phone Cell:</b> 541-554-3892
<b>Street Address, City:</b> 555 Freeman Rd #107, Central Point, Oregon 97502	
<b>Previous Experience:</b> Central Point City Council, at-large-position, Central Point Police Department, V.I.P.S. Coordinator, Central Point Development Commission, Central Point Budget Committee, C.P. Council liaisons to R.V.S.S, CP Parks and Recreation Commission and Foundation, Citizens Advisory Committee, Jackson County Local Public Policy Coordinating Council. The Meadows Community Homeowners Association- Board President (2014-present). Am presently serving all above positions.	
<b>Reasons for Wanting to Serve:</b> Always interested in serving the Community in which I live. My business experience, owned a Transportation Logistics Corporation for 24 years, taught me the value of communication in that conversations should be 2 parts listening, 1 part speaking..... that's why we are born with 2 ears and one mouth.	
<b>Additional Supporting Information:</b> Willing to serve the 4 year term if selected.	
<b>Date Received:</b> Emailed Sunday 3:00 pm	
<b>Term ends on June 30, 2026</b>	





2022-2023  
Insurance Summary for  
Jackson County Fire District #3





Our Mission **Statement**

To **Lead Our Industry** By  
Providing Services That  
**Help Our Clients** Manage  
And Protect Their Assets

Toll Free (800) 852-6140 | Local (541)342-4441 | FAX (541) 484-5434

2930 Chad Drive, Eugene Oregon, 97408

**[www.WHAINSURANCE.com](http://www.WHAINSURANCE.com)**



## BOARD OF DIRECTORS

JEFF GRIFFIN.....CEO

MARK SMITH.....SECRETARY

PAT KNOX.....BOARD MEMBER

## COMMERCIAL LINES

### ACCOUNT EXECUTIVES

Dave Lingenfelder

Gladys Boutwell

Lorin Williams

Marvin Revoal

### SERVICE TEAM

Christie Montero

Lawralie Bunker

Stephani Kunce

Sierra Russell

Deanna Cambern

## BENEFITS

### ACCOUNT EXECUTIVES

Rich Allm

Kim Nicholsen

Marvin Revoal

Gladys Boutwell

### SERVICE TEAM

Katie Klein

Samantha Buchheit

Kayla Johnston

Christine Wallace

## TRANSPORTATION

### ACCOUNT EXECUTIVES

Mark Smith

David Lingenfelder

Catrina Stanks

Mike Note

### SERVICE TEAM

Rhonda Delaney

Tina Sams

Alison Smith

Raelynn Mason

Stephen Klabo

## PUBLIC ENTITIES

### ACCOUNT EXECUTIVES

Jeff Griffin

Jake Stone

William White

### SERVICE TEAM

Nathan Cortez

Steve Silva

Kelly McCorkle

Jane Austin

Jamie McGarry

## WORKERS' COMPENSATION

### ACCOUNT EXECUTIVES

Pat Knox

Jennifer King

Tammy Jeffries

Marvin Revoal

### SERVICE TEAM

Betty Berry

Stephani Kunce

Christie Montero

Sierra Russell

## PERSONAL LINES

### DEPARTMENT MANAGER

Dawn Sederlin

### SERVICE TEAM

Brian Anacker

## PROCESSING CENTER

### DEPARTMENT MANAGER

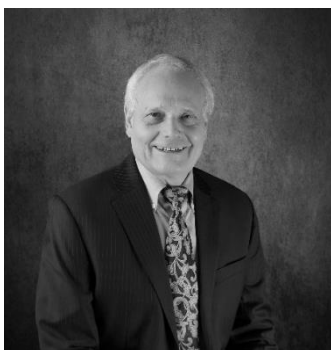
Rebecca Menke

### SERVICE TEAM

Cody King



## PUBLIC ENTITIES SERVICE TEAM



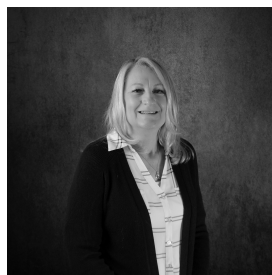
JEFF GRIFFIN  
ACCOUNT EXECUTIVE  
jgriffin@whainsurance.com  
Direct (541) 954-5707



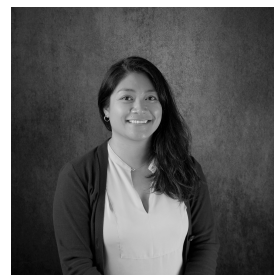
LORIN WILLIAMS  
ACCOUNT EXECUTIVE  
lwilliams@whainsurance.com  
Direct (541) 284-5140



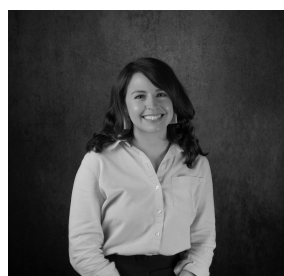
WILLIAM WHITE  
ACCOUNT EXECUTIVE  
wwhite@whainsurance.com  
Direct (541) 284-5850



KELLY McCORKLE  
ACCOUNT MANAGER  
kmcckorkle@whainsurance.com  
Direct (541) 284-5861



JEALICA BOMBERGER  
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Direct (541) 284-5147



STEPHANIE KUNCE  
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skunce@whainsurance.com  
Direct (541) 284-5137



NATHAN CORTEZ  
FIELD SERVICE AGENT  
ncortez@whainsurance.com  
Direct (541) 284-5856



STEVE SILVA  
FIELD SERVICE AGENT  
ssilva@whainsurance.com  
Direct (541) 284-5116



WINSLOW CERVANTES  
FIELD SERVICE AGENT  
wcervantes@whainsurance.com  
Direct (541) 284-5113

### CONTACT US!

LOCAL OFFICE  
(541) 342-4441  
TOLL FREE  
(800) 852-6140  
FAX  
(541) 484-5434

2930 CHAD DRIVE,  
EUGENE OR 97408

[www.WHAINSURANCE.com](http://www.WHAINSURANCE.com)

*It is our desire to work with you and your personnel to establish direct, efficient communications with our office. We are committed to serving your insurance needs with excellence.*

## SERVICES WE OFFER

Loss Control Evaluation

Compliance with Americans with Disabilities Act (ADA) in hiring

New Hire Application Forms & Procedures

Monthly Claims Review

Unit Stat Review

Experience Modifier Calculation

CompTips

Assist with OSHA Compliance

Hazard Communication

Safety Committees

Substance Abuse Programs

Written Job Descriptions

Competitive Quotes and Plan Comparisons

Road Observation Reports

“Safety Talks” for Safety Committees

Class Code Review

**\$2,000 Nondisabling Claims Reimbursement Analysis**

## PROGRAM INFORMATION

The following pages constitute what we refer to as a **Proposal of Insurance**.

The coverage, definitions and limits explained hereafter is a simplified outline of the insurance policies we recommend.

**THE POLICY ITSELF SHOULD BE USED AND READ FOR EXACT COVERAGES, DEFINITIONS, CONDITIONS AND EXCLUSIONS PERTAINING TO YOUR SPECIFIC INSURANCE PROGRAM, COVERAGE MAY DIFFER BY STATE**

# WORKERS' COMPENSATION COVERAGE

## EFFECTIVE DATES

7/01/2022 - 7/01/2023

## STATES COVERED

Oregon

## LIMITS OF INSURANCE

Workers' Compensation Insurance: Part One

*Exclusive Remedy means that if any injury is work related, it is covered, regardless of who is at fault. The employee cannot sue the employer for workplace accidents and illnesses and the employer cannot frivolously deny claims.*

Employers Liability: Part Two

Bodily Injury by Accident	\$1,000,000 each accident
Bodily Injury by Disease	\$1,000,000 each employee
Bodily Injury by Disease	\$1,000,000 policy limit

*Employers Liability coverage protects your company should an employee claim that his or her injury or illness was caused by your company's negligence or failure to provide a safe workplace.*

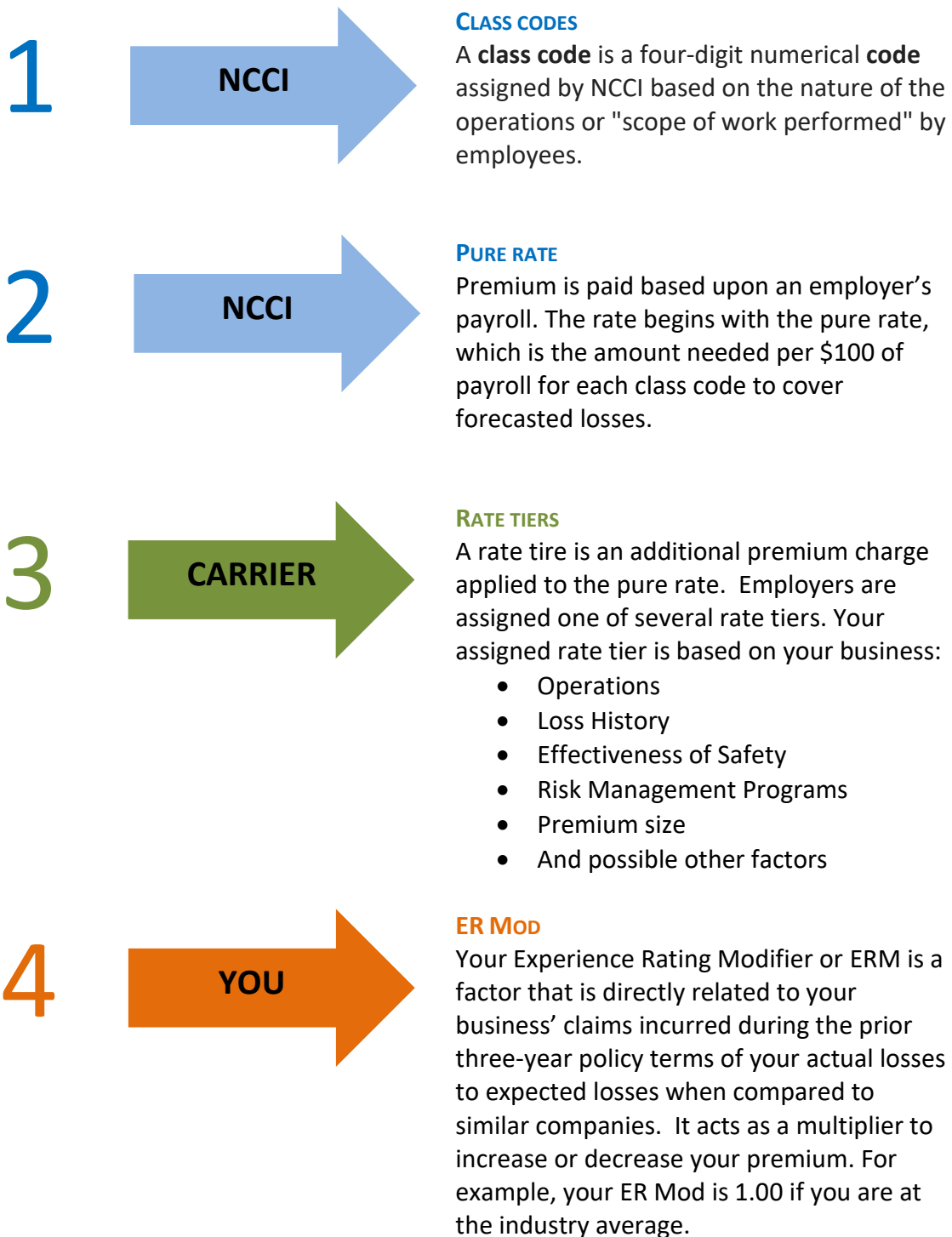
## PREMIUM BASIS (Auditable)

Remuneration

## PREFERRED WORKERS

None

## UNDERSTANDING YOUR RATES



## PURE PREMIUM RATE HISTORY

PURE PREMIUM is the estimated rate per \$100 of payroll that it will take to pay for claims. To determine the rates they charge the policyholder, the insurance carrier multiplies the pure rate by a factor (expense load factor) to allow for risk, profit and overhead. Pure premiums are calculated by the National Council on Compensation Insurance (NCCI). Expense Loading Factors and Pure Rates are approved by the Oregon Department of Consumer and Business Services (DCBS).

### 7710 Firefighters & Drivers

'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	% Chg
1.90	2.40	2.21	2.54	2.71	2.78	3.13	2.86	2.54	2.45	2.75	3.05	3.01	3.06	3.23	3.32	2.95	3.04	2.42	2.29	2.17	2.21	1.84%

### 8411 Municipal Volunteers/Firefighters

'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	% Chg
0.62	0.64	0.62	0.59	0.55	0.54	0.69	0.65	0.65	0.62	0.68	0.64	0.67	0.78	0.92	1.08	1.27	1.22	0.85	0.75	0.65	0.68	4.62%

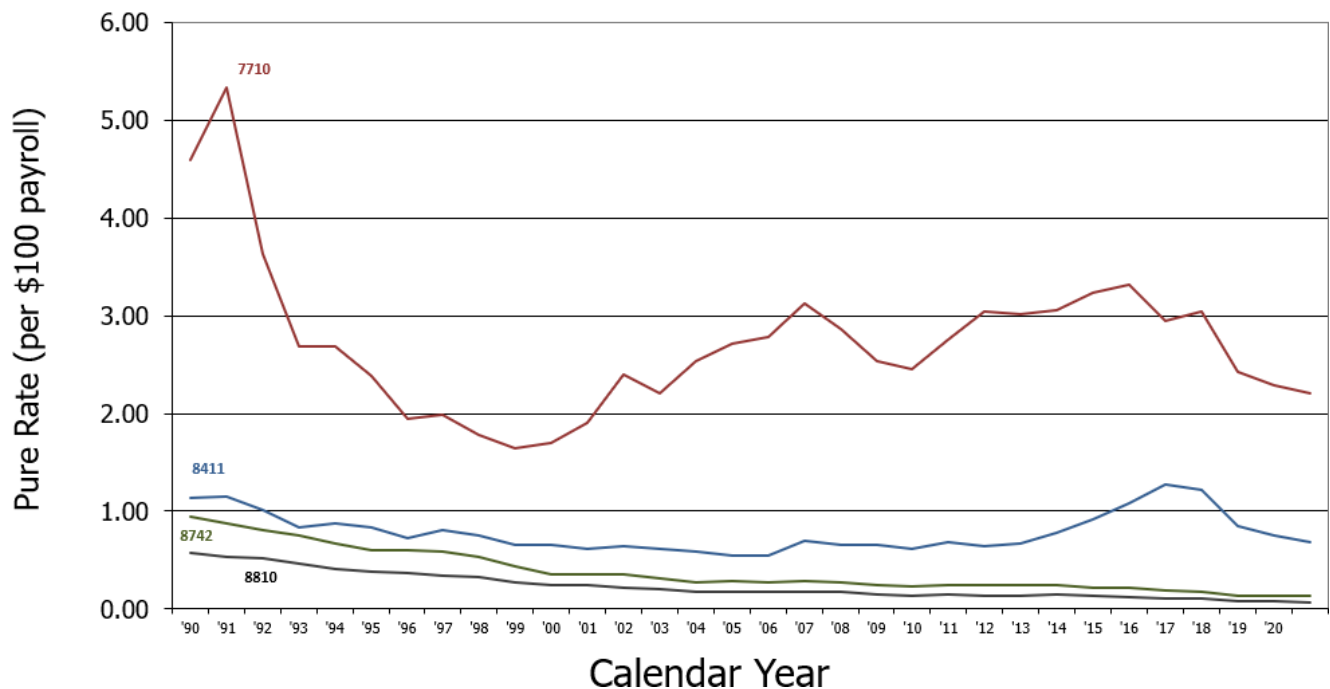
### 8742 Outside Representatives

'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	% Chg
0.36	0.36	0.31	0.27	0.28	0.27	0.28	0.27	0.25	0.23	0.25	0.25	0.24	0.24	0.22	0.21	0.19	0.18	0.14	0.13	0.13	0.13	0.00%

### 8810 Office Clerical

'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	% Chg
0.36	0.36	0.31	0.27	0.28	0.27	0.28	0.27	0.25	0.23	0.25	0.25	0.24	0.24	0.22	0.21	0.19	0.18	0.14	0.13	0.13	0.13	0.00%

## Pure Premium Rate History



## Workers' Compensation Invoice for Policy Year 2022-2023

Policy#: 37W52299-320

Date: 05/05/2022

Coverage Period: 7/1/2022 through 6/30/2023

**Named Participant**Jackson County Fire District #3  
8383 Agate Rd  
White City, OR 97503**Agent of Record**WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

Class	Description	2022 - 2023 Rate	2022 - 2023 Estimated Payroll	2022 - 2023 Contribution
7705	Ambulance Service Companies and EMS Providers and Drivers	2.16	\$133,500.00	\$2,883.60
7710	Firefighters	2.42	\$6,420,700.00	\$155,329.57
8411	Municipal Volunteers- Firefighters and Police	0.70	\$360,000.00	\$2,527.20
8742	Director/Sales/Collectors	0.13	\$1,090,500.00	\$1,413.29
8742B	Board Member Coverage	0.13	\$2,400.00	\$3.11
8810	Clerical Office Employee	0.06	\$612,500.00	\$396.90
9410V	Municipal County Employee NOC - Volunteers	0.78	\$3,240.00	\$25.19

Multi-Line Discount applied to SDIS  
Property/Casualty Contribution\***\$3,814.82****Payment Due  
August 1, 2022**

Manual Contribution:	\$162,578.87
Experience Modification: x	0.83
Modified Contribution: =	\$134,940.46
Contribution Volume Credit: -	\$22,114.28
Underwriting Adjustment: x	1.00
Terrorism Exposure Contribution: +	\$862.28
Standard Contribution: =	\$113,688.46
State Assessment 9.9%: +	\$11,255.16
Estimated Workers' Compensation: =	\$124,943.62
\$1,000,000.00 Employers Liability Coverage: +	\$0.00
Safety Net Coverages (See Next Page) +	\$6,247.18
Net of Commission Discount: -	\$0.00
Pro Rate Factor: x	1.00000
Contribution: =	\$131,190.80

\*This discount is applied to your SDIS Property/Casualty Contribution and does not reduce the amount of your Workers Compensation Contribution. This discount will not be applied to your Property/Casualty Contribution if your district is not a member of the SDIS Workers Compensation Program.

Select one of the following payment plans:

Quarterly Discounted Payment Plan

\$129,878.89

\$32,469.72 Due by August 1, 2022

\$32,469.72 Due by October 1, 2022

\$32,469.72 Due by January 1, 2023

\$32,469.72 Due by April 1, 2023

Annual Discounted Payment Plan - payment made prior to August 1, 2022

\$126,599.12

No Discount - payment made on due date of August 1, 2022

\$131,190.80

Your payment evidences "acceptance" of this renewal. Please send a copy of this invoice to help us apply your payment correctly.

Please Remit To:

Special Districts Association of Oregon  
P.O. Box 12613  
Salem, OR 97309

Phone: 800-285-5461

Contact: underwriting@sdao.com

## Workers' Compensation Certificate Holder's Declaration

Certificate Number: 37W52299-320

Coverage Period: 7/1/2022 through 6/30/2023

**Named Participant**

Jackson County Fire District #3  
8383 Agate Rd  
White City, OR 97503

**Agent of Record**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

**Limits of Liability:**

Coverage A - Workers' Compensation - Per Occurance:

Statutory

Coverage B - Employers Liability - Per Occurance:

\$1,000,000

**Coverage C - Safety Net Coverages - Per Claim:**

First Fill Prescription Coverage: \$1,000 per claim

Family Support Coverage - Surgery: Lesser of \$300 per day or \$3,000 total per claim

Family Support Coverage - Catastrophic Injury: Lesser of \$300 per day or \$10,000 total per claim

Criminal Defense Cost Coverage: \$250,000 per claim

OSHA Defense Cost Coverage: \$10,000 per claim

HIPAA Defense Cost Coverage: \$10,000 per claim

**Coverage is provided for only those classifications indicated below.**

Class	Description	2022 - 2023 Estimated Payroll
7705	Ambulance Service Companies and EMS Providers and Drivers	\$133,500.00
7710	Firefighters	\$6,420,700.00
8411	Municipal Volunteers- Firefighters and Police	\$360,000.00
8742	Director/Sales/Collectors	\$1,090,500.00
8742B	Board Member Coverage	\$2,400.00
8810	Clerical Office Employee	\$612,500.00
9410V	Municipal County Employee NOC - Volunteers	\$3,240.00

**Volunteers**

Board of Directors Coverage (Yes/No): Yes  
 Number of Board Members (8742B): 5  
 Volunteer Coverage (Yes/No): Yes  
 Volunteer Firefighter Assumed Monthly Wage (\$800 minimum): \$1,200.00  
 Number of Firefighters (8411 - Public Safety Volunteers): 25  
 Other Volunteer Coverage (Yes/No): Yes  
 Number of Other Volunteers\*: 2

**Employees**

Number of Full-Time Employees: 76  
 Number of Part-Time Employees: 2

\*Estimated Assumed Wage for Other Volunteers equals Oregon Minimum Wage multiplied by the total number of annual volunteer hours worked.

This certificate is made and is mutually accepted by the Pool and Named Participant subject to all provisions, stipulations, and agreements that are made a part of the SDIS Workers' Compensation Coverage Document. This certificate represents only a brief summary of coverages.

Countersigned by:



Authorized Representative

Special Districts Association of Oregon

Thursday, May 05, 2022



## Workers' Compensation Invoice for Policy Year 2021-2022

Policy#: 36W52299-320

Date: 05/11/2021

Coverage Period: 7/1/2021 through 6/30/2022

**Named Participant**Jackson County Fire District #3  
8383 Agate Rd  
White City, OR 97503**Agent of Record**WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

Class	Description	2021 - 2022 Rate	2021 - 2022 Estimated Payroll	2021 - 2022 Contribution
7705	Ambulance Service Companies and EMS Providers and Drivers	2.39	\$99,000.00	\$2,362.93
7710	Firefighters	2.39	\$5,669,300.00	\$135,314.85
8411	Municipal Volunteers- Firefighters and Police	0.73	\$144,000.00	\$1,057.54
8742	Director/Sales/Collectors	0.14	\$1,020,000.00	\$1,432.08
8742B	Board Member Coverage	0.14	\$2,400.00	\$3.37
8810	Clerical Office Employee	0.08	\$561,400.00	\$424.42

Multi-Line Discount applied to SDIS  
Property/Casualty Contribution\***\$3,584.62****Payment Due  
August 1, 2021**

Manual Contribution:	\$140,595.19
Experience Modification: x	<u>0.61</u>
Modified Contribution: =	\$85,763.07
Contribution Volume Credit: -	\$13,262.35
Underwriting Adjustment: x	1.00
Terrorism Exposure Contribution: +	<u>\$749.61</u>
Standard Contribution: =	\$73,250.33
State Assessment 9.1%: +	<u>\$6,665.78</u>
Estimated Workers' Compensation: =	\$79,916.11
\$1,000,000.00 Employers Liability Coverage: +	\$0.00
Safety Net Coverages (See Next Page) +	\$3,995.81
Net of Commission Discount: -	\$0.00
Pro Rate Factor: x	<u>1.00000</u>
Contribution: =	\$83,911.92

\*This discount is applied to your SDIS Property/Casualty Contribution and does not reduce the amount of your Workers Compensation Contribution. This discount will not be applied to your Property/Casualty Contribution if your district is not a member of the SDIS Workers Compensation Program.

Select one of the following payment plans:

Quarterly Discounted Payment Plan	\$83,072.80
\$20,768.20 Due by August 1, 2021 \$20,768.20 Due by October 1, 2021 \$20,768.20 Due by January 1, 2022 \$20,768.20 Due by April 1, 2022	
Annual Discounted Payment Plan - payment made prior to August 1, 2021	\$80,975.00
No Discount - payment made on due date of August 1, 2021	\$83,911.92

Your payment evidences "acceptance" of this renewal. Please send a copy of this invoice to help us apply your payment correctly.

Please Remit To:

Special Districts Association of Oregon  
P.O. Box 12613  
Salem, OR 97309

Phone: 800-285-5461

Contact: underwriting@sdao.com

## WEB-SITE FEATURES

### Web-site Features

SDAO's website provides current information, which will help you manage your Workers' Compensation program. The information listed below is easy to access and is protected by your security password. Here are some of its features:

### Printable Forms

- Employer at Injury Brochure
- 801 Claim Form
- \$2,000 Medical Reimbursement Election form

### To Access SDAO Online

- Go to [www.sdao.com](http://www.sdao.com)
- Complete the log-in for new user and then submit it to SDAO. SDAO will then verify your information, set up your User ID and password and email it to you.
- Once you receive your User ID and password, you can access the SDAO website.



**RICHARD W. BREWSTER, CPA, PC**

CERTIFIED PUBLIC ACCOUNTANT

670 SUPERIOR COURT, # 106  
MEDFORD, OREGON 97504  
(541) 773-1885 • FAX (541) 770-1430  
www.rwbrewstercpa.com

May 13, 2022

Board of Directors and Fire Chief  
Jackson County Fire District No. 3  
8333 Agate Road  
White City, OR 97503

We are pleased to confirm our understanding of the services we are to provide Jackson County Fire District No. 3 for the year ended June 30, 2022

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, business-type activities, and each major fund, and the disclosures, which collectively comprise the basic financial statements of Jackson County Fire District No. 3 including the disclosures, which collectively comprise the basic financial statements of Jackson County Fire District No. 3 as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Jackson County Fire District No. 3's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Jackson County Fire District No. 3's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedules Required by GASB 68 – Pension Plan
3. Schedules Required by GASB 75 – OPEB Plan
4. Budgetary Comparison Schedule - General Fund
5. Notes to Budgetary Comparison Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies Jackson County Fire District No. 3's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Detail to Budgetary Comparison Schedules for the General Fund
2. Budgetary Comparison Schedules for the Capital Projects Fund
3. Schedule of Property Tax Transactions

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

1. Introductory Section
2. Statistical Section

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions, if not tested by other means. We may also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain

committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, We will perform tests of Jackson County Fire District No. 3's compliance with provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion. We will, however, determine if Jackson County Fire District No. 3 has complied substantially with appropriate Oregon legal provisions and will report such in the report "Independent Auditor's Report Required by Oregon State Regulations."

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

#### Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash and other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Richard W. Brewster, CPA, PC and constitutes confidential information. However, subject to applicable laws and regulation, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oregon Secretary of State or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Richard W. Brewster, CPA, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the Oregon Secretary of State or its designee. The Oregon Secretary of State or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

I expect to begin my audit on approximately August 15, 2022, and to issue my reports no later than December 30, 2022. Richard W. Brewster is the engagement partner and is responsible for supervising the engagement and signing the report. Adequate copies of such report shall be delivered to Jackson County Fire District No. 3, and its form and content shall be in accordance with and not less than that required by the Minimum Standards for Audits of Oregon Municipal Corporations.

Our fee for the audit services listed above will be \$13,750 for the audit year. Any additional services provided outside of this agreement will be billed at our standard hourly billing rate. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Invoices for these fees will be rendered as work progresses or at the end of the engagement and are payable on presentation. In accordance with firm policies, work may be suspended if your account becomes **60 days or more overdue** and may not be resumed until your account is paid in full. **Amounts not paid within 90 days from the invoice date will be subject to a late payment charge of 1.5% per month (18% per year).** If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will



be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### Reporting

We will issue a written report upon completion of our audit of Jackson County Fire District No. 3's financial statements. Our report will be addressed to the Board of Directors of Jackson County Fire District No. 3. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Jackson County Fire District No. 3 and believe this letter accurately summarizes the significant terms of this engagement. If you have any questions, please let us know. If you agree with the terms of this engagement as described in this letter, please sign the accountants copy and return it to me in the enclosed envelope.

Very truly yours,

  
Richard W. Brewster  
Certified Public Accountant

**CLIENT'S COPY**


**RETAIN FOR  
YOUR RECORDS**

### RESPONSE:

This letter correctly sets forth the understanding of Jackson County Fire District No. 3.

  
Jackson County Fire District No. 3  
Fire Chief

5/19/22  
Date

  
Jackson County Fire District No. 3  
Board President

5/19/22  
Date

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 22-03

### IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR FISCAL YEAR 2022-2023 (IAFF Local 1817 - Firefighter Bargaining Unit Personnel)

**WHEREAS**, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish salaries of personnel who are members of the Bargaining Unit; and

**WHEREAS**, the Board also approves the number of positions to be staffed each year; and

**WHEREAS**, the salaries and benefits were determined through a labor-management collective bargaining process for a three-year period starting July 1, 2020 through June 30, 2023; and

**WHEREAS**, the cost of living adjustment (COLA) effective July 1, 2022 is a 3% increase for all identified positions; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution recognizing benefits herein and within the labor agreement and establishing salary schedules effective July 1, 2022, through June 30, 2023, as follows:

POSITION		FTE	A	B	C	D	E
Battalion Chief - Shift	56-Hr	03	8,155	8,562	8,990	9,440	9,912
Battalion Chief - Administrative	40-Hr	02	8,155	8,562	8,990	9,440	9,912
Fire Captain	56-Hr	13	7,556	7,934	8,331	8,747	9,184
Fire Engineer	56-Hr	12	6,567	6,896	7,240	7,602	7,983
Firefighter	56-Hr	21	5,945	6,242	6,555	6,882	7,226
Deputy Fire Marshal 3	40-Hr	01	7,556	7,934	8,331	8,747	9,184
Deputy Fire Marshal 2	40-Hr	0	6,567	6,896	7,240	7,602	7,983
Deputy Fire Marshal 1	40-Hr	02	5,945	6,242	6,555	6,882	7,226
Community Care Paramedic	40-Hr	02	4,739	4,976	5,225	5,486	5,760
Community Care EMT	40-Hr	02	3,716	3,902	4,097	4,302	4,517

Date adopted: June 16, 2022

\_\_\_\_\_  
BOARD OF DIRECTORS

\_\_\_\_\_  
BOARD OF DIRECTORS

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 22-04

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### IN THE MATTER OF AUTHORIZING THE DISTRICT TO APPLY FOR A SOLAR PLANNING AND CONSTRUCTION GRANT THROUGH THE OREGON DEPARTMENT OF ENERGY

**WHEREAS**, the District has continued forward momentum in our efforts to take action on the sustainability initiative in our adopted Strategic Plan (Initiative 2 - Ensure sustainability of service delivery by efficient use of our people, facilities, fleet and finances); and

**WHEREAS**, in support of this work the District has identified a competitive grant opportunity through the Oregon Department of Energy (ODOE) that could fund a comprehensive renewable energy and energy resiliency planning effort for all District facilities and sites; and

**WHEREAS**, the objective of this planning grant is to identify the most cost effective sites for solar installations, opportunities for solar plus micro-grid/storage and partnership potential for community solar projects that benefit both the District and the communities served while also developing a strategy for prioritization, financing and the ultimate installation of projects; and

**WHEREAS**, within the same grant cycle, the ODOE also has a solar construction grant opportunity that the District would like to pursue to leverage funds recently appropriated in the 2022-23 fiscal year budget; and

**WHEREAS**, the planning grant offers up to 100% of the cost of the project while the construction grant has a maximum award of 50% of the project cost, thus substantially reducing the District's cost associated with the currently identified project being evaluated; and

**WHEREAS**, both grant opportunities require formal approval from the governing body as an application submittal requirement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 hereby authorizes the District to pursue grant opportunities with the ODOE and submit applications for the planning and construction grants being offered under the ODOE.

Date adopted: June 16, 2022

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BOARD OF DIRECTORS

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BOARD OF DIRECTORS