

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda

December 16, 2021 at 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

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1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **EXECUTIVE SESSION MEETING** – November 18, 2021
  - B. **REGULAR BOARD MEETING** – November 18, 2021
4. **FINANCIAL REVIEW** – President Tonn
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – November 2021  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
  - A. **EXECUTIVE REPORT** – Fire Chief Horton
  - B. **OPERATIONS REPORT** – Deputy Chief Hussey
  - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
  - D. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
  - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
  - A. **REVIEW SDAO BEST PRACTICES CHECKLIST** – Fire Chief Horton  
**ACTION REQUESTED:** Update on the SDAO Best Practices Checklist.
  - B. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton  
**ACTION REQUESTED:** Appoint two (2) Budget Committee Members.
8. **NEW BUSINESS** – President Tonn
  - A. **COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDIT FOR FISCAL YEAR END JUNE 30, 2021** – CAO Maxwell and District audit firm, Rick Brewster, CPA  
**ACTION REQUESTED:** Consider approval of the Comprehensive Annual Financial Report and audit for June 30, 2021.
  - B. **2022 PROPERTY/CASUALTY INSURANCE RENEWAL** – CAO Maxwell and District Insurance Agent of Record Jeff Griffin  
**ACTION REQUESTED:** Consider approval of the 2022 Property, Casualty, and Liability Insurance renewal.
  - C. **INFORMAL EVALUTION REVIEW AND ADDENDUM TO FIRE CHIEF EMPLOYMENT AGREEMENT** – President Tonn  
**ACTION REQUESTED:** Consider acceptance of informal evaluation review and addendum to Fire Chief employment agreement.

**9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn**

**10. GOOD OF ORDER – Fire Chief Horton**

**11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn**

**12. ADJOURNMENT – President Tonn**

# ***Jackson County Fire District 3***

Minutes – Executive Session – Board of Directors

November 18, 2021 at 3:00 p.m.

Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Bill Leavens, Tim Snaith, and Steve Shafer

**Board Absent:** None

**Staff Present:** Fire Chief Robert B. Horton

**Visitors Present:** None

President Tonn called the meeting to order at 3:01 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 12, 2021.

## **EXECUTIVE SESSION**

**ORS. 192.660 (2)(i) to review and evaluate the performance of an officer, employee or staff member.**

The Board of Directors discussed goals assigned to the Fire Chief, head the chief present the current state of the fire district which included succession development strategies for key leadership positions throughout the organization.

**ORS 192.660(2)(h) to consult with attorney regarding legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.**

The Board of Directors discussed the recent fire scenes that have been actively discussed in the media.

## **ADJOURNMENT**

Unanimously adjourned at 5:40 p.m.

APPROVED BY:

Submitted by,

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Board of Directors

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Board of Directors

# ***Jackson County Fire District 3***

Minutes - Board of Directors

November 18, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Tim Snaith, Bill Leavens, and Steve Shafer

**Board Absent:** None

**Staff Present:** Robert Horton, John Patterson, Mike Hussey, Justin Bates, Dave Blakely, and Margie Calvert

**Staff Absent:** Stacy Maxwell

**Visitors Present:** Janey Giles, Jason Allen, Stephanie Cowan, Shannon Deutschman, Josh Platt, Samantha Didion, Lorin Myers

President Tonn called the meeting to order at 5:49 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 12, 2021.

## **MINUTES**

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated October 21, 2021 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of October totaled \$52,640 with the majority coming from prior taxes.

Expenditures for the month of October totaled \$1,132,892 with personnel services at \$883,074, \$242,089 from materials services, and \$7,728 from the Capital fund.

Accounts payable equated to \$376,657 with noteworthy items being six Zoll AED's, mannequins for training, four recliners for WC station and BC office, renewal for FirstDue preplanning software, and chain-link fencing for the Scenic park.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for October 2021. Motion carried unanimously.

## **PUBLIC COMMENT**

Chaplain Myers thanked the Board and Staff for the opportunity to attend the National Federation of Fire Chaplains in Dallas, Texas, spending 37 hours in training.

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton reported he attended the Western Fire Chief's Association in Arizona, presenting on SB762 with other chiefs from around the state.

Horton reported Board President Tonn and he presented at the Oregon Fire Districts Directors Association (OFDDA) presenting on Chief and Board of Directors collaboration.

Horton thanked Community Engagement Coordinator Didion with the great work she is doing on the videos along with Administrative Assistant Deutschman.

Horton reported on a project proposal that was submitted prior in the year in collaboration with the Oregon State Fire Marshals office to explore evidence-based solutions for community risk reduction in the wildland urban interface. Projects from around the nation were submitted for consideration and the District was selected as one of the 12 finalists to receive six months of technical support. From this, the District was selected as the competition winner and will receive funds that will pass through the District to the OSU's policy analysis laboratory to design a study to inform the state Fire Marshal's office on evidence-based practices to determine the wisest and most strategic investment of the \$25,000,000 funds from SB762. This is a multi-phase project.

Horton participated on a hiring panel for the vacant Southwest ODF District Forrester position.

## **OPERATIONS**

Deputy Chief Hussey reported on the apparatus renumbering that types vehicles similarly through Jackson County and offering capacity into Josephine County. The new numbering standardizes all apparatus and personnel throughout the valley.

Hussey reported the recruitment retention coordinator has four volunteers that will go to the RITA academy. The District is seeing greater participation from the volunteers and students. Hussey shared how a single resident at the Dodge Bridge station had improved response in that area.

Hussey reported calls are in a seasonal norm yet the hospitals are backing up the system due to capacity issues.

Hussey reported the purchased AED's will be distributed to the remaining verified responders that will make 12 outfitted verified responders.

## **TRAINING AND SAFETY**

Division Chief Blakely reported the new training plan was introduced and thanked the Battalion Chief's for their coordination and planning of the program. Captains and crews will lead the training for the next year.

Blakely reported we continue the Firefighter process with 37 candidates invited to the interview and presentation process at the end of November. The Register will be certified on December 6, 2021.

## **FIRE AND LIFE SAFETY**

Fire Marshal Patterson reported the Deputy Fire Marshal (DFM) hiring process is complete. The District has promoted FLS Administrative Assistant Steve Darnell and hired Sara Miller from Eagle Point Police Department as the two DFM's and will introduce them next meeting.

Patterson reported that Biomass has been able to improve their water use and are open to new technologies to help with Firewatch.

Patterson shared information an access issue on Meadows Road in Central Point that the District is currently dealing with.

## **STRATEGIC SERVICES**

Deputy Chief Bates reported that Kimberly Robison has been hired as the Logistics Support Technician.

Bates reported on "Chipper Days" sharing a video that was posted on social media. 50 yards of material was hauled away on November 8<sup>th</sup> and a second opportunity will be November 22<sup>nd</sup> on Long Mountain. This was a successful program that the District will try to duplicate in other areas.

Bates reported the department is currently working on many grant applications for the wildland urban interface.

## **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

### **RESOLUTION No. 21-09 BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2021/22 FISCAL YEAR**

Fire Chief Horton explained the changes for the Deputy Fire Marshal I, II, and III in negotiation with the labor union and subsequent hiring of two DFM I positions. This resolution reflects all positions changed.

Motion by Director Leavens to adopt Resolution No. 21-09, adopting the bargaining unit salaries and benefits for the 2021/22 fiscal year. Motion carried unanimously.

**RESOLUTION No. 21-10 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2021/22 FISCAL YEAR**

Fire Chief Horton explained that he worked with Directors Dimick and Snaith discussing the administration staff workflow and progress towards the strategic plan reclassification due to Administrative Assistant Darnell's promotion and in support of the new position, People Services Administrator. This resolution reflects the position and subsequent changes.

Motion by Director Shafer to adopt Resolution No. 21-10, adopting the non-bargaining unit salaries and benefits for the 2021/22 fiscal year. Motion carried unanimously.

**RESOLUTION No. 21-11 AUTHORIZING A SUPPLEMENTAL BUDGET (No. 1) FOR THE 2021/22 FISCAL YEAR IN ORDER TO APPROPRIATE EXPENDITURES RELATING TO STAFFING CHANGES.**

Fire Chief Horton explained the resolution authorizes the supplemental budget in order to appropriate the expenditures relating to the staffing changes in Resolution 21-09 and Resolution 21-10, funding both resolutions.

Motion by Director Dimick to adopt Resolution No. 21-11, authorizing the Supplemental Budget (No.1) to appropriate expenditures relating to staffing changes for the 2021/22 fiscal year. Motion carried unanimously.

**BUDGET COMMITTEE EXPIRATION**

Fire Chief Horton explained that Budget Committee member John Rachor's three (3) year term will expire in December of 2021. John Rachor expressed his appreciation of the time on the committee however is not interested in another term. Director Tim Snaith's position which expires in December 2023 is vacant due to election to the Board of Directors. The Board directed staff to advertise for two (2) positions, remaining within Board policy, and will consider all applications at the December meeting.

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

Deputy Chief Hussey reported that the District has many probationary employees, mentioning the series of different evaluations of position expressed thanks for the support from all the line.

**INDIVIDUAL BOARD MEMBER COMMENTS**

Steve Shafer stated that we have the best medallion in the valley.

Bill Leavens realizes has a lot to be thankful for Thanksgiving.

John Dimick complimented Samantha for the professionalism of the "Chipper Days" video and complimented whoever came up with the renumbering systems. Good Job.

Harvey Tonn mentioned the privilege of presenting with Chief Horton at the OFDDA. He spoke on the hiring process of a Fire Chief that fits your community and District and the evaluation process of the Fire Chief using the document prepared in Board members. His presentation ended with words or statements that cause a collaborative relationship between the Board and the Fire Chief being openness, honesty, trust, transparency, and no micro-managing. This will make a District successful.

**ADJOURNMENT**

Motion to adjourn at 6:41 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:

# General Ledger

## Revenue Analysis

# Jackson County Fire

## District 3



Period: 05 - NOVEMBER

Fiscal Year 2021-2022

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	\$ 6,400,000.00	\$ -	\$ -	\$ 6,400,000.00	0.00%
1-0-40010-000	Taxes; Current	\$ 15,175,000.00	\$ 13,921,852.85	\$ 13,921,852.85	\$ 1,253,147.15	91.74%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 64,306.35	\$ 178,774.62	\$ 171,225.38	51.08%
1-0-40030-000	Interest	\$ 120,000.00	\$ 4,480.79	\$ 19,609.78	\$ 100,390.22	16.34%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ -	\$ 6,364.37	\$ 3,635.63	63.64%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ 800.00	\$ 3,823.00	\$ (2,823.00)	382.30%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ 4,000.00	\$ 6,000.00	40.00%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ 75.00	\$ 720.00	\$ 280.00	72.00%
1-0-40200-000	Grants; Local, State, Federal	\$ 135,000.00	\$ 17,526.31	\$ 44,480.06	\$ 90,519.94	32.95%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ -	\$ 7,880.40	\$ 4,119.60	65.67%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.00%
1-0-40500-000	Miscellaneous Income	\$ 10,000.00	\$ 1,000.00	\$ 9,041.00	\$ 959.00	90.41%
1-0-40600-000	Donations	\$ 100.00	\$ -	\$ 800.00	\$ (700.00)	800.00%
1-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 14,010,041.30</b>	<b>\$ 14,197,346.08</b>	<b>\$ 8,082,853.92</b>	<b>63.72%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	\$ 4,570,200.00	\$ -	\$ -	\$ 4,570,200.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 1,591,400.00	\$ -	\$ -	\$ 1,591,400.00	0.00%
5-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,162,400.00</b>	<b>0.00%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 28,442,600.00</b>	<b>\$ 14,010,041.30</b>	<b>\$ 14,197,346.08</b>	<b>\$ 14,245,253.92</b>	<b>49.92%</b>

# General Ledger

## Budget Status - Expense versus Budget

Period: 05 - NOVEMBER  
Fiscal Year 2021-2022

# Jackson County

## Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
SUMMARY OF EXPENDITURES								
General Fund								
PERSONNEL SERVICES	\$ 12,560,400.00	1,040,872.84	4,997,631.02	7,562,768.98	-	7,562,768.98	60.21%	
MATERIALS & SERVICES	\$ 2,670,800.00	162,562.33	923,974.08	1,746,825.92	296,553.98	1,450,271.94	54.30%	
TRANSFERS	\$ 1,591,400.00	-	-	1,591,400.00	-	1,591,400.00	100.00%	
CONTINGENCY	\$ 842,100.00	-	-	842,100.00	-	842,100.00	100.00%	
DEBT SERVICE	\$ 579,000.00	-	354,439.29	224,560.71	-	224,560.71	38.78%	
UEFB	\$ 4,036,500.00	-	-	4,036,500.00	-	4,036,500.00	100.00%	
	\$ 22,280,200.00	\$ 1,203,435.17	\$ 6,276,044.39	\$ 16,004,155.61	\$ 296,553.98	\$ 15,707,601.63	70.50%	
Capital Fund								
CAPITAL OUTLAY	\$ 1,417,000.00	990.32	851,901.91	565,098.09	10,368.88	554,729.21	39.15%	
CONTINGENCY	\$ 119,000.00	-	-	119,000.00	-	119,000.00	100.00%	
RESERVE	\$ 4,626,400.00	-	-	4,626,400.00	-	4,626,400.00	100.00%	
	\$ 6,162,400.00	\$ 990.32	\$ 851,901.91	\$ 5,310,498.09	\$ 10,368.88	\$ 5,300,129.21	86.01%	
TOTAL All Funds	\$ 28,442,600.00	\$ 1,204,425.49	\$ 7,127,946.30	\$ 21,314,653.70	\$ 306,922.86	\$ 21,007,730.84	73.86%	
DEPARTMENTAL SECTION								
Fund 1	GENERAL FUND							
Dept 1-1	ADMINISTRATION							
	PERSONNEL SERVICES							
1-1-51110-000	Fire Chief	\$ 154,500.00	11,854.40	62,976.50	91,523.50	0.00	91,523.50	59.24%
1-1-51128-000	Finance Assistant	\$ 64,000.00	4,870.40	25,874.00	38,126.00	0.00	38,126.00	59.57%
1-1-51131-000	Executive Assistant	\$ 66,000.00	5,022.40	26,681.51	39,318.49	0.00	39,318.49	59.57%
1-1-51150-000	Chief Administrative Officer	\$ 134,000.00	10,254.41	54,476.55	79,523.45	0.00	79,523.45	59.35%
1-1-55120-000	People Services Administrator	\$ 46,200.00	0.00	0.00	46,200.00	0.00	46,200.00	100.00%
1-1-55140-000	Comm Engagement Coordinator	\$ 61,000.00	4,404.80	17,619.20	43,380.80	0.00	43,380.80	71.12%
1-1-58100-000	Part Time; Program Asst	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 23,000.00	1,576.00	8,338.00	14,662.00	0.00	14,662.00	63.75%
1-1-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$ 12,000.00	838.00	4,609.00	7,391.00	0.00	7,391.00	61.59%
1-1-58197-010	Technology Stipend	\$ 2,200.00	185.00	925.00	1,275.00	0.00	1,275.00	57.95%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58200-000	Vacation Payouts	\$ 15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00%
1-1-58201-000	Retirement (PERS)	\$ 109,000.00	6,608.67	35,324.56	73,675.44	0.00	73,675.44	67.59%
1-1-58202-000	Unemployment Insurance	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	\$ 34,000.00	2,660.00	13,300.00	20,700.00	0.00	20,700.00	60.88%
1-1-58212-000	Health and Life Insurance	\$ 108,000.00	5,878.96	35,572.44	72,427.56	0.00	72,427.56	67.06%
1-1-58215-000	HRA-VEBA Contribution	\$ 23,100.00	1,754.00	8,068.40	15,031.60	0.00	15,031.60	65.07%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 45,700.00	2,097.19	13,834.30	31,865.70	0.00	31,865.70	69.73%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	40.53	200.85	799.15	0.00	799.15	79.92%
	E1 Sub Totals:	\$ 910,800.00	\$ 58,044.76	\$ 307,800.31	\$ 602,999.69	\$ -	\$ 602,999.69	66.21%
	MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	0.00	485.10	17,514.90	0.00	17,514.90	97.31%
1-1-60222-000	Supplies; Office	\$ 10,000.00	75.54	1,692.60	8,307.40	0.00	8,307.40	83.07%
1-1-60223-001	Supplies; Administrative	\$ 35,000.00	847.52	1,878.28	33,121.72	6,849.33	26,272.39	75.06%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	1,056.57	2,551.98	7,448.02	0.00	7,448.02	74.48%
1-1-60270-000	Contractual & Professional Serv	\$ 535,000.00	6,710.64	252,095.79	282,904.21	241,097.37	41,806.84	7.81%
1-1-60370-000	Property & Casualty Insurance	\$ 105,000.00	-333.00	43,815.00	61,185.00	0.00	61,185.00	58.27%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	30.24	100.94	899.06	0.00	899.06	89.91%
1-1-60410-000	Membership Dues	\$ 10,000.00	355.00	7,000.00	3,000.00	0.00	3,000.00	30.00%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	120.00	761.12	1,238.88	0.00	1,238.88	61.94%
1-1-60430-001	Advertising	\$ 12,000.00	154.35	1,213.72	10,786.28	576.24	10,210.04	85.08%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 15,000.00	4,027.65	11,896.56	3,103.44	0.00	3,103.44	20.69%
1-1-60491-000	Postage and Shipping	\$ 14,000.00	98.62	262.73	13,737.27	9.98	13,727.29	98.05%
	E2 Sub Totals:	\$ 768,000.00	\$ 13,143.13	\$ 323,753.82	\$ 444,246.18	\$ 248,532.92	\$ 195,713.26	25.48%
	Administration Total	\$ 1,678,800.00	\$ 71,187.89	\$ 631,554.13	\$ 1,047,245.87	\$ 248,532.92	\$ 798,712.95	47.58%
Dept 1-2	OPERATIONS							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	\$ 1,300,000.00	97,994.40	517,965.60	782,034.40	0.00	782,034.40	60.16%
1-2-52140-000	Fire Engineers	\$ 1,115,000.00	85,173.77	450,204.17	664,795.83	0.00	664,795.83	59.62%
1-2-52151-000	Firefighters	\$ 1,710,000.00	128,679.05	680,161.62	1,029,838.38	0.00	1,029,838.38	60.22%
1-2-55140-000	Deputy Chief of Operations	\$ 141,000.00	10,702.41	56,856.51	84,143.49	0.00	84,143.49	59.68%
1-2-55142-000	Battalion Chiefs	\$ 352,000.00	26,644.80	140,836.80	211,163.20	0.00	211,163.20	59.99%
1-2-55147-000	Administrative Assistant	\$ 55,000.00	4,217.60	22,406.00	32,594.00	0.00	32,594.00	59.26%
1-2-55150-000	Recruitment Retention Coordinator	\$ 32,000.00	3,468.00	16,010.61	15,989.39	0.00	15,989.39	49.97%
1-2-55180-000	Community Care Providers	\$ 198,000.00	16,742.40	71,738.02	126,261.98	0.00	126,261.98	63.77%
1-2-58100-000	Part Time; Program Asst	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	29,712.83	164,926.29	335,073.71	0.00	335,073.71	67.01%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 140,000.00	8,085.70	49,000.20	90,999.80	0.00	90,999.80	65.00%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	26,789.45	-25,789.45	0.00	-25,789.45	-2578.95%
1-2-58193-000	Out of Classification	\$ 60,000.00	5,715.49	22,922.93	37,077.07	0.00	37,077.07	61.80%
1-2-58194-007	Ed Incentive	\$ 110,000.00	8,784.00	48,020.00	61,980.00	0.00	61,980.00	56.35%
1-2-58195-000	EMS Incentive	\$ 220,000.00	17,386.00	95,575.00	124,425.00	0.00	124,425.00	56.56%
1-2-58196-000	Longevity Pay	\$ 91,000.00	0.00	0.00	91,000.00	0.00	91,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58197-000	Holiday Pay	\$ 108,300.00	112,865.84	112,865.84	-4,565.84	0.00	-4,565.84	-4.22%
1-2-58197-010	Technology Stipend	\$ 4,000.00	340.00	1,700.00	2,300.00	0.00	2,300.00	57.50%
1-2-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
1-2-58201-000	Retirement (PERS)	\$ 1,295,000.00	115,692.97	507,045.61	787,954.39	0.00	787,954.39	60.85%
1-2-58210-000	ER Deferred Comp Contrib	\$ 166,700.00	11,612.51	73,074.38	93,625.62	0.00	93,625.62	56.16%
1-2-58212-000	Health and Life Insurance	\$ 1,150,000.00	93,243.24	556,396.68	593,603.32	0.00	593,603.32	51.62%
1-2-58215-000	HRA-VEBA Contribution	\$ 230,000.00	19,400.67	95,693.08	134,306.92	0.00	134,306.92	58.39%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 475,000.00	41,060.43	184,657.02	290,342.98	0.00	290,342.98	61.12%
1-2-58221-000	Workers' Comp Insurance	\$ 95,000.00	10,426.01	47,103.37	47,896.63	0.00	47,896.63	50.42%
	E1 Sub Totals:	\$ 9,616,000.00	\$ 847,948.12	\$ 3,941,949.18	\$ 5,674,050.82	\$ -	\$ 5,674,050.82	59.01%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 38,000.00	0.00	701.00	37,299.00	0.00	37,299.00	98.16%
1-2-60223-002	Licenses and Fees	\$ 2,500.00	0.00	180.00	2,320.00	0.00	2,320.00	92.80%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	98.09	860.80	4,139.20	26.56	4,112.64	82.25%
1-2-60224-000	Supplies; Special Projects	\$ 14,000.00	0.00	393.73	13,606.27	0.00	13,606.27	97.19%
	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 74,000.00	954.14	4,723.33	69,276.67	292.18	68,984.49	93.22%
1-2-60225-002	Hose and Appliances	\$ 20,000.00	0.00	109.87	19,890.13	17,832.60	2,057.53	10.29%
1-2-60225-003	Apparatus Equipment	\$ 14,000.00	462.79	7,981.89	6,018.11	232.00	5,786.11	41.33%
1-2-60225-004	Safety Equipment	\$ 45,000.00	25,666.00	28,512.05	16,487.95	0.00	16,487.95	36.64%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	0.00	8,914.56	13,585.44	0.00	13,585.44	60.38%
1-2-60225-006	Technical Rescue Equipment	\$ 5,000.00	316.70	946.17	4,053.83	0.00	4,053.83	81.08%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	350.22	1,294.85	4,705.15	0.00	4,705.15	78.42%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 40,000.00	675.00	6,694.63	33,305.37	124.00	33,181.37	82.95%
1-2-60270-000	Contractual & Professional Serv	\$ 14,000.00	10,963.54	10,963.54	3,036.46	0.00	3,036.46	21.69%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	380.00	1,120.00	0.00	1,120.00	74.67%
1-2-60412-000	Books & Subscriptions	\$ 2,000.00	432.45	1,729.79	270.21	0.00	270.21	13.51%
	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	29.00	1,141.00	2,859.00	0.00	2,859.00	71.48%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	766.78	5,275.54	24,724.46	17,586.35	7,138.11	23.79%
1-2-65005-000	Student Firefighter Program	\$ 35,000.00	11,795.99	11,391.98	23,608.02	0.00	23,608.02	67.45%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	709.00	4,291.00	0.00	4,291.00	85.82%
	E2 Sub Totals:	\$ 385,500.00	\$ 52,510.70	\$ 92,903.73	\$ 292,596.27	\$ 36,093.69	\$ 256,502.58	66.54%
	Operations Total	\$ 10,001,500.00	\$ 900,458.82	\$ 4,034,852.91	\$ 5,966,647.09	\$ 36,093.69	\$ 5,930,553.40	59.30%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	\$ 128,000.00	9,766.40	51,884.00	76,116.00	0.00	76,116.00	59.47%
1-3-53153-000	Deputy Fire Marshals	\$ 285,400.00	19,128.81	90,129.84	195,270.16	0.00	195,270.16	68.42%
1-3-58192-000	Overtime	\$ 10,000.00	154.35	4,621.16	5,378.84	0.00	5,378.84	53.79%
1-3-58194-000	Incentive Pays	\$ 27,000.00	2,350.00	12,412.00	14,588.00	0.00	14,588.00	54.03%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58196-000	Longevity Pay	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-58197-010	Technology Stipend	\$ 2,300.00	255.00	1,275.00	1,025.00	0.00	1,025.00	44.57%
1-3-58198-001	Fire Investigator On Call Pay	\$ 15,000.00	624.00	4,043.25	10,956.75	0.00	10,956.75	73.05%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00%
1-3-58201-000	Retirement (PERS)	\$ 119,800.00	7,653.06	39,526.35	80,273.65	0.00	80,273.65	67.01%
1-3-58210-000	ER Deferred Comp Contrib	\$ 16,000.00	1,085.00	4,812.75	11,187.25	0.00	11,187.25	69.92%
1-3-58212-000	Health and Life Insurance	\$ 89,500.00	6,226.00	37,644.27	51,855.73	0.00	51,855.73	57.94%
1-3-58215-000	HRA-VEBA Contribution	\$ 15,300.00	1,227.80	5,447.00	9,853.00	0.00	9,853.00	64.40%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 40,100.00	2,447.25	12,463.16	27,636.84	0.00	27,636.84	68.92%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	43.13	207.43	792.57	0.00	792.57	79.26%
E1 Sub Totals:		\$ 801,400.00	\$ 50,960.80	\$ 264,466.21	\$ 536,933.79	\$ -	\$ 536,933.79	67.00%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60220-000	Printing	\$ 1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	200.00	627.95	9,372.05	1,606.00	7,766.05	77.66%
1-3-60223-005	Supplies; Public Ed Materials	\$ 7,000.00	65.00	65.00	6,935.00	231.00	6,704.00	95.77%
1-3-60410-000	Membership Dues	\$ 2,000.00	0.00	385.00	1,615.00	0.00	1,615.00	80.75%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00%
E2 Sub Totals:		\$ 27,000.00	\$ 265.00	\$ 1,077.95	\$ 25,922.05	\$ 1,837.00	\$ 24,085.05	89.20%
<b>Fire and Life Safety Total</b>		<b>\$ 828,400.00</b>	<b>\$ 51,225.80</b>	<b>\$ 265,544.16</b>	<b>\$ 562,855.84</b>	<b>\$ 1,837.00</b>	<b>\$ 561,018.84</b>	<b>67.72%</b>
<b>Dept 1-4</b>	<b>TRAINING</b>							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 128,000.00	9,766.40	51,884.00	76,116.00	0.00	76,116.00	59.47%
1-4-55147-000	Administrative Assistant	\$ 29,300.00	4,427.20	23,519.53	5,780.47	0.00	5,780.47	19.73%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	418.09	11,538.16	48,461.84	0.00	48,461.84	80.77%
1-4-58195-000	Incentive Pays	\$ 10,100.00	888.00	4,884.00	5,216.00	0.00	5,216.00	51.64%
1-4-58197-010	Technology Stipend	\$ 1,000.00	85.00	425.00	575.00	0.00	575.00	57.50%
1-4-58199-000	Duty Accrual Payout	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 47,500.00	2,732.10	16,398.76	31,101.24	0.00	31,101.24	65.48%
1-4-58210-000	ER Deferred Comp Contrib	\$ 10,600.00	892.06	4,608.74	5,991.26	0.00	5,991.26	56.52%
1-4-58212-000	Health and Life Insurance	\$ 37,500.00	4,160.56	25,176.96	12,323.04	0.00	12,323.04	32.86%
1-4-58215-000	HRA-VEBA Contribution	\$ 6,300.00	718.15	3,849.50	2,450.50	0.00	2,450.50	38.90%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 17,400.00	1,174.56	6,970.79	10,429.21	0.00	10,429.21	59.94%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	215.48	1,354.51	1,645.49	0.00	1,645.49	54.85%
E1 Sub Totals:		\$ 359,700.00	\$ 25,477.60	\$ 150,609.95	\$ 209,090.05	\$ -	\$ 209,090.05	58.13%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	1,171.35	1,296.35	13,703.65	0.00	13,703.65	91.36%
1-4-60223-014	Training Props & Equipment	\$ 7,800.00	0.00	4,919.84	2,880.16	0.00	2,880.16	36.93%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	1,004.94	3,995.06	0.00	3,995.06	79.90%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	305.00	695.00	0.00	695.00	69.50%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	2,853.60	2,853.60	6,146.40	98.58	6,047.82	67.20%
1-4-60449-000	Meeting Travel Expenses	\$ 8,000.00	1,614.22	2,240.52	5,759.48	0.00	5,759.48	71.99%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	3,557.96	30,981.39	38,018.61	0.00	38,018.61	55.10%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 25,000.00	2,264.05	6,915.69	18,084.31	0.00	18,084.31	72.34%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	1,308.17	1,824.17	8,175.83	0.00	8,175.83	81.76%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	0.00	656.00	9,344.00	0.00	9,344.00	93.44%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	0.00	1,284.39	4,715.61	0.00	4,715.61	78.59%
E2 Sub Totals:		\$ 201,800.00	\$ 12,769.35	\$ 54,281.89	\$ 147,518.11	\$ 98.58	\$ 147,419.53	73.05%
<b>Training Total</b>		<b>\$ 561,500.00</b>	<b>\$ 38,246.95</b>	<b>\$ 204,891.84</b>	<b>\$ 356,608.16</b>	<b>\$ 98.58</b>	<b>\$ 356,509.58</b>	<b>63.49%</b>
<b>Dept 1-5</b>	<b>STRATEGIC SERVICES</b>							
	PERSONNEL SERVICES							
1-5-55147-000	Administrative Assistant	\$ 58,000.00	2,213.60	21,305.91	36,694.09	0.00	36,694.09	63.27%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 141,000.00	10,702.41	56,856.53	84,143.47	0.00	84,143.47	59.68%
1-5-57125-000	Facilities/Logistics Technician	\$ 64,000.00	4,870.40	25,758.80	38,241.20	0.00	38,241.20	59.75%
1-5-57130-000	Community Risk Reduction Captain	\$ 108,000.00	7,840.00	41,650.00	66,350.00	0.00	66,350.00	61.44%
1-5-58100-000	Part Time; Logistics Support	\$ 15,500.00	300.00	2,700.00	12,800.00	0.00	12,800.00	82.58%
1-5-58192-000	Overtime	\$ 5,000.00	182.49	1,831.32	3,168.68	0.00	3,168.68	63.37%
1-5-58195-000	Incentive Pays	\$ 27,000.00	1,981.00	11,301.00	15,699.00	0.00	15,699.00	58.14%
1-5-58196-000	Longevity Pay	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	1,275.00	1,725.00	0.00	1,725.00	57.50%
1-5-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58201-000	Retirement (PERS)	\$ 93,000.00	6,048.60	33,860.58	59,139.42	0.00	59,139.42	63.59%
1-5-58210-000	ER Deferred Comp Contrib	\$ 14,000.00	439.43	2,571.13	11,428.87	0.00	11,428.87	81.63%
1-5-58212-000	Health and Life Insurance	\$ 113,000.00	8,321.12	50,353.92	62,646.08	0.00	62,646.08	55.44%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,000.00	1,231.18	7,023.02	11,976.98	0.00	11,976.98	63.04%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 33,000.00	2,117.99	12,193.62	20,806.38	0.00	20,806.38	63.05%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	39.32	213.16	786.84	0.00	786.84	78.68%
E1 Sub Totals:		\$ 710,500.00	\$ 46,542.54	\$ 268,893.99	\$ 441,606.01	\$ -	\$ 441,606.01	62.15%
	MATERIALS & SERVICES							
1-5-58213-000	Uniforms	\$ 56,300.00	1,072.93	32,058.36	24,241.64	-270.00	24,511.64	43.54%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	3,618.25	12,273.44	22,726.56	0.00	22,726.56	64.93%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	6,922.67	24,436.55	55,563.45	4,746.37	50,817.08	63.52%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	-417.40	831.96	4,168.04	536.57	3,631.47	72.63%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	0.00	620.46	5,379.54	120.46	5,259.08	87.65%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	156.95	4,715.64	12,284.36	0.00	12,284.36	72.26%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	600.84	754.01	12,245.99	238.78	12,007.21	92.36%
1-5-60230-000	Fuel and Lubricants	\$ 80,000.00	5,640.03	26,171.21	53,828.79	118.50	53,710.29	67.14%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 225,000.00	22,039.16	68,138.04	156,861.96	22.44	156,839.52	69.71%
1-5-60251-110	Building & Grounds; WC Station	\$ 24,200.00	1,027.15	1,980.33	22,219.67	0.00	22,219.67	91.82%
1-5-60251-111	Building & Grounds; CP Station	\$ 32,400.00	222.29	2,173.98	30,226.02	0.00	30,226.02	93.29%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	25.90	108.88	4,891.12	0.00	4,891.12	97.82%
1-5-60251-113	Building & Grounds; SV Station	\$ 5,000.00	243.39	623.39	4,376.61	0.00	4,376.61	87.53%
1-5-60251-114	Building & Grounds; GH Station	\$ 6,000.00	140.00	642.39	5,357.61	0.00	5,357.61	89.29%
1-5-60251-115	Building & Grounds; AL Station	\$ 10,000.00	78.83	556.36	9,443.64	0.00	9,443.64	94.44%
1-5-60251-116	Building & Grounds; EP Station	\$ 10,000.00	369.65	923.00	9,077.00	16.40	9,060.60	90.61%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	101.71	2,898.29	0.00	2,898.29	96.61%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 5,000.00	329.30	1,694.24	3,305.76	3,020.00	285.76	5.72%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 23,000.00	50.72	198.07	22,801.93	0.00	22,801.93	99.14%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 30,600.00	844.62	3,518.25	27,081.75	0.00	27,081.75	88.50%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	414.78	734.10	1,265.90	0.00	1,265.90	63.30%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	319.32	1,277.28	722.72	0.00	722.72	36.14%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	231.41	266.16	9,733.84	11.50	9,722.34	97.22%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	21.00	721.92	4,278.08	0.00	4,278.08	85.56%
1-5-60265-000	Community Risk Reduction	\$ 55,000.00	13,019.59	27,785.10	27,214.90	220.00	26,994.90	49.08%
1-5-60267-000	Community Care Program	\$ 13,500.00	0.00	506.44	12,993.56	402.28	12,591.28	93.27%
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	1,500.00	5,796.30	2,203.70	0.00	2,203.70	27.55%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	85.00	915.00	0.00	915.00	91.50%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,045.76	11,182.15	23,817.85	0.00	23,817.85	68.05%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,663.94	8,834.26	14,165.74	0.00	14,165.74	61.59%
1-5-60500-112	Utilities; DB	\$ 14,000.00	360.01	2,209.63	11,790.37	0.00	11,790.37	84.22%
1-5-60500-113	Utilities; SV	\$ 14,000.00	391.72	2,412.10	11,587.90	0.00	11,587.90	82.77%
1-5-60500-114	Utilities; GH	\$ 14,000.00	637.66	3,201.67	10,798.33	0.00	10,798.33	77.13%
1-5-60500-115	Utilities; AL	\$ 10,000.00	229.37	1,430.32	8,569.68	0.00	8,569.68	85.70%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,510.26	8,536.29	14,463.71	0.00	14,463.71	62.89%
1-5-60500-117	Utilities; TR	\$ 5,000.00	206.20	1,024.93	3,975.07	0.00	3,975.07	79.50%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,313.20	6,722.64	16,277.36	0.00	16,277.36	70.77%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,269.21	6,253.31	8,746.69	100.00	8,646.69	57.64%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,769.08	14,409.13	22,590.87	0.00	22,590.87	61.06%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	318.26	1,742.06	3,257.94	0.00	3,257.94	65.16%
E2 Sub Totals:		\$ 986,500.00	\$ 71,186.05	\$ 287,651.06	\$ 698,848.94	\$ 9,283.30	\$ 689,565.64	69.90%
<b>Strategic Services Total</b>		<b>\$ 1,697,000.00</b>	<b>\$ 117,728.59</b>	<b>\$ 556,545.05</b>	<b>\$ 1,140,454.95</b>	<b>\$ 9,283.30</b>	<b>\$ 1,131,171.65</b>	<b>66.66%</b>

<b>Dept</b>	<b>1-7</b>	<b>TECHNOLOGY</b>						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	\$ 102,500.00	7,840.00	41,650.00	60,850.00	0.00	60,850.00	59.37%
1-7-58194-000	Incentive Pays	\$ 3,500.00	274.00	1,507.00	1,993.00	0.00	1,993.00	56.94%
1-7-58196-000	Longevity Pay	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-7-58197-010	Technology Stipend	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-7-58200-000	Vacation Payout	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-7-58201-000	Retirement (PERS)	\$ 16,000.00	1,173.28	6,266.99	9,733.01	0.00	9,733.01	60.83%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,500.00	466.00	2,330.00	3,170.00	0.00	3,170.00	57.64%
1-7-58212-000	Health and Life Insurances	\$ 14,700.00	1,171.84	7,090.03	7,609.97	0.00	7,609.97	51.77%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58215-000	HRA-VEBA Contribution	\$ 4,200.00	350.80	1,754.00	2,446.00	0.00	2,446.00	58.24%
1-7-58220-000	FICA/Medicare PR Taxes	\$ 8,500.00	616.21	3,278.94	5,221.06	0.00	5,221.06	61.42%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	6.89	34.42	465.58	0.00	465.58	93.12%
	E1 Sub Totals:	\$ 162,000.00	\$ 11,899.02	\$ 63,911.38	\$ 98,088.62	\$ -	\$ 98,088.62	60.55%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 55,000.00	3,138.52	31,352.90	23,647.10	-2,764.18	26,411.28	48.02%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	2,031.00	15,047.20	4,952.80	-1,600.00	6,552.80	32.76%
1-7-60240-000	Licenses and Subscriptions	\$ 165,000.00	783.83	91,872.48	73,127.52	5,072.67	68,054.85	41.25%
1-7-60241-000	Technical Support	\$ 18,000.00	2,831.87	5,406.87	12,593.13	0.00	12,593.13	69.96%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,000.00	136.66	1,907.61	5,092.39	0.00	5,092.39	72.75%
1-7-60253-000	M&R; Communication Devices	\$ 7,000.00	1,055.00	6,441.88	558.12	0.00	558.12	7.97%
1-7-60290-000	Communication Services	\$ 30,000.00	2,711.22	12,276.69	17,723.31	0.00	17,723.31	59.08%
	E2 Sub Totals:	\$ 302,000.00	\$ 12,688.10	\$ 164,305.63	\$ 137,694.37	\$ 708.49	\$ 136,985.88	45.36%
	<b>Technology Total</b>	<b>\$ 464,000.00</b>	<b>\$ 24,587.12</b>	<b>\$ 228,217.01</b>	<b>\$ 235,782.99</b>	<b>\$ 708.49</b>	<b>\$ 235,074.50</b>	<b>50.66%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL TRANSFERS</b>							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 1,591,400.00	0.00	0.00	1,591,400.00	0.00	1,591,400.00	100.00%
	E4 Sub Totals:	\$ 1,591,400.00	\$ -	\$ -	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	100.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 842,100.00	0.00	0.00	842,100.00	0.00	842,100.00	100.00%
	E5 Sub Totals:	\$ 842,100.00	\$ -	\$ -	\$ 842,100.00	\$ -	\$ 842,100.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 506,500.00	0.00	316,571.99	189,928.01	0.00	189,928.01	37.50%
1-9-80011-000	Debt Service Interest	\$ 72,500.00	0.00	37,867.30	34,632.70	0.00	34,632.70	47.77%
	E6 Sub Totals:	\$ 579,000.00	\$ -	\$ 354,439.29	\$ 224,560.71	\$ -	\$ 224,560.71	38.78%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,036,500.00	0.00	0.00	4,036,500.00	0.00	4,036,500.00	100.00%
	E8 Sub Totals:	\$ 4,036,500.00	\$ -	\$ -	\$ 4,036,500.00	\$ -	\$ 4,036,500.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 7,049,000.00</b>	<b>\$ -</b>	<b>\$ 354,439.29</b>	<b>\$ 6,694,560.71</b>	<b>\$ -</b>	<b>\$ 6,694,560.71</b>	<b>94.97%</b>
	<b>General Fund Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 1,203,435.17</b>	<b>\$ 6,276,044.39</b>	<b>\$ 16,004,155.61</b>	<b>\$ 296,553.98</b>	<b>\$ 15,707,601.63</b>	<b>70.50%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund</b>	<b>5</b>	<b>CAPITAL PROJECTS FUND</b>						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 217,000.00	990.32	40,985.32	176,014.68	10,368.88	165,645.80	76.33%
5-8-70531-000	Apparatus and Vehicles	\$ 1,100,000.00	0.00	802,831.00	297,169.00	0.00	297,169.00	27.02%
5-8-70532-000	Land and Improvements	\$ 40,000.00	0.00	8,085.59	31,914.41	0.00	31,914.41	79.79%
5-8-70533-000	Bldg Const and Improvements	\$ 60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00%
	E3 Sub Totals:	\$ 1,417,000.00	\$ 990.32	\$ 851,901.91	\$ 565,098.09	\$ 10,368.88	\$ 554,729.21	39.15%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 119,000.00	0.00	0.00	119,000.00	0.00	119,000.00	100.00%
	E5 Sub Totals:	\$ 119,000.00	\$ -	\$ -	\$ 119,000.00	\$ -	\$ 119,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 4,626,400.00	0.00	0.00	4,626,400.00	0.00	4,626,400.00	100.00%
	E9 Sub Totals:	\$ 4,626,400.00	\$ -	\$ -	\$ 4,626,400.00	\$ -	\$ 4,626,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ 990.32</b>	<b>\$ 851,901.91</b>	<b>\$ 5,310,498.09</b>	<b>\$ 10,368.88</b>	<b>\$ 5,300,129.21</b>	<b>86.01%</b>
	<b>Report Totals:</b>	<b>\$ 28,442,600.00</b>	<b>\$ 1,204,425.49</b>	<b>\$ 7,127,946.30</b>	<b>\$ 21,314,653.70</b>	<b>\$ 306,922.86</b>	<b>\$ 21,007,730.84</b>	<b>73.86%</b>

# Accounts Payable

## Transactions by Account and Department

Period: 05 - NOVEMBER

Fiscal Year 2021-2022

# Jackson County Fire

## District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	5,560.00
1-1-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	617.64
1-1-60222-000	Wells Fargo Bank Visa Cards	MC Visa; Index Tabs/Binder	11/13/2021	0	75.54
1-1-60223-001	Ironclad Security	Smart Card Badges (100)	11/30/2021	42779	454.50
1-1-60223-001	Superior Stamp and Sign	Office Door Sign for PSA Lehnerz	11/30/2021	42796	29.00
1-1-60223-001	Superior Stamp and Sign	Engraved Tag for Former Students (3) in Claflin Classroom	11/30/2021	42796	32.75
1-1-60223-001	Superior Stamp and Sign	Office Door Sign for DFM Miller	11/30/2021	42796	29.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Annual Subscription for QR Code Generator	11/13/2021	0	36.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Coffee Carafes (2) for Admin	11/13/2021	0	19.98
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Supplies for WUI Meeting 10/13/21	11/13/2021	0	8.22
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Magnet Photos (4) for EE Photo Board	11/13/2021	0	22.74
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Table Runners (2) for Career Day Event	11/13/2021	0	79.98
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Labor/Mgmt Breakfast Meeting 10/12/21	11/13/2021	0	104.29
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Former Student Photos (3) for Claflin Classroom	11/13/2021	0	6.07
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Tablecloths (2) for Career Day Event	11/13/2021	0	24.99
1-1-60223-002	Government Ethics Commission	Annual Ethics Commission Fee	11/30/2021	42773	768.35
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	11/25/2021	42753	100.00
1-1-60270-000	Bravio Communications, LLC	October Lobbyist/Legislative Services	11/04/2021	42716	1,000.00
1-1-60270-000	Bravio Communications, LLC	November Lobbyist/Legislative Services	11/30/2021	42761	1,000.00
1-1-60270-000	Centerpoint	EAP Services for November	11/04/2021	42718	2,408.14
1-1-60270-000	Timothy James	EMS Consulting Services for October	11/30/2021	42799	2,180.00
1-1-60270-000	Local Government Law Group P.C.	Legal Services	11/30/2021	42782	122.50
1-1-60380-000	Andrew Cardinal	Mileage Reimbursement (Jul-Sep)	11/04/2021	42717	30.24
1-1-60410-000	ICMA Membership Renewals	Annual Membership Dues for Horton	11/30/2021	42778	200.00
1-1-60410-000	Rogue Valley Council of Governments	Annual Membership Dues	11/30/2021	42788	155.00
1-1-60412-000	Wells Fargo Bank Visa Cards	BH Visa; Annual Subscription to Harvard Business Review	11/13/2021	0	120.00
1-1-60430-001	Rosebud Media LLC	October BOD Meeting Notice	11/04/2021	42740	53.90
1-1-60430-001	Rosebud Media LLC	November BOD Meeting Notice	11/30/2021	42789	56.35
1-1-60430-001	Rosebud Media LLC	Executive Session Mtg Notice on 11/18/21	11/30/2021	42789	44.10
1-1-60490-000	David M. Corey Ph.D., P.C.	Post-Offer Psych Eval for CCP Candidate Cardona	11/04/2021	42724	325.00
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Dinner for DFM Process Evaluators	11/13/2021	0	575.00
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for DFM Process for Evaluator Holmes	11/13/2021	0	217.10



Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60490-000	Wells Fargo Bank Visa Cards	JuB Visa; Craigslist Ad for Logistics Position	11/13/2021	0	25.00
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for DFM Process for Evaluator Kline	11/13/2021	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for DFM Process for Evaluator Maniscalco	11/13/2021	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for DFM Process for Evaluator Olson	11/13/2021	0	217.10
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Food for DFM Process Evaluators	11/13/2021	0	354.65
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for DFM Process for Evaluator Geiger	11/13/2021	0	217.10
1-1-60490-000	William A. Matson	Background Investigation for PSA Lehnerz	11/30/2021	42801	805.00
1-1-60490-000	William A. Matson	Background Investigation for DFM Miller	11/30/2021	42801	857.50
1-1-60491-000	Petty Cash - Steve Darnell	Postage	11/04/2021	42736	10.10
1-1-60491-000	UPS	October Shipping Charges	11/04/2021	42745	67.82
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; October Postage Subscription (SendPro)	11/13/2021	0	4.99
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; Postage	11/13/2021	0	7.26
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Shipping to Repair Chainsaw Chains	11/13/2021	0	8.45
Sub Total Dept 1:					<b>\$19,465.55</b>

#### OPERATIONS DEPARTMENT

1-2-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	88,073.20
1-2-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	9,642.34
1-2-58212-000	Special Districts	Cardona November Dental Premium	11/30/2021	42792	154.41
1-2-58212-000	Special Districts	Cardona October Dental Premium	11/30/2021	42792	154.41
1-2-60223-007	Wells Fargo Bank Visa Cards	JP Visa; Lunch for Crew Working on Scenic Park Gazebo 9/17/21	11/13/2021	0	80.10
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Tote Bags (10) for Volunteer Issued Clothing	11/13/2021	0	17.99
1-2-60225-001	Wells Fargo Bank Visa Cards	JoP Visa; Leather Work Gloves (60)	11/13/2021	0	219.60
1-2-60225-001	Wells Fargo Bank Visa Cards	JuB Visa; Turnout Boots for Linville	11/13/2021	0	534.59
1-2-60225-001	Wells Fargo Bank Visa Cards	MH Visa; Wildland Vent Brush Pants (1)	11/13/2021	0	199.95
1-2-60225-003	Crater Chain Saw Co.	New Chains for Chainsaw (2)	11/04/2021	42723	380.00
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Seat Belt Cutters/Window Punch (12)	11/13/2021	0	82.79
1-2-60225-004	Lighthouse Worldwide Solutions	N95 Face Masks (200)	11/30/2021	42781	798.00
1-2-60225-004	Municipal Emergency Svcs	Epic 3 Voice Amplifiers (44) for SCBA Packs	11/04/2021	42731	24,604.00
1-2-60225-004	Nat'l Hose Testing Specialties	Heat Sensors (132) for Ground Ladders	11/30/2021	42784	264.00
1-2-60225-006	Petty Cash - Steve Darnell	Cleaner for Neoprene	11/04/2021	42736	2.99
1-2-60225-006	Petty Cash - Steve Darnell	Rescue Wheel Tire Repair Kit	11/04/2021	42736	21.92
1-2-60225-006	Rescue Response Gear	Swivel Pulleys (2)	11/30/2021	42786	203.00
1-2-60225-006	Wells Fargo Bank Visa Cards	BC Visa; Rescue Wheel Tire Liner/Tube	11/13/2021	0	82.84
1-2-60225-006	Wells Fargo Bank Visa Cards	JoP Visa; Tension Locks for Rope Bags	11/13/2021	0	5.95
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Rehab Bars	11/13/2021	0	131.58
1-2-60225-007	Wells Fargo Bank Visa Cards	JuB Visa; Power Bars for Rehab	11/13/2021	0	37.49
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Gatorade for Rehab	11/13/2021	0	144.76
1-2-60225-007	Wells Fargo Bank Visa Cards	JuB Visa; Power Bars for Rehab	11/13/2021	0	36.39
1-2-60254-000	Wells Fargo Bank Visa Cards	MH Visa; Repair Flir Imager	11/13/2021	0	675.00
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Ground Ladder Testing	11/30/2021	42784	1,977.50
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Hose Testing	11/30/2021	42784	8,986.04

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-60412-000	Minuteman Press	EMS Standing Order Books (20)	11/04/2021	42730	172.97
1-2-60412-000	Rosebud Media LLC	Newspaper Subscription (EP)	11/30/2021	42790	259.48
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Garcia-Nava	11/04/2021	42715	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Pre-Entrance Criminal Background for Morales	11/04/2021	42715	29.00
1-2-65001-000	BioMed Testing Services, Inc.	Credit for Pre-Entrance Criminal Background for C. English	11/04/2021	42715	-29.00
1-2-65003-000	Sea Western Fire Fighting Equipment	Turnout Alterations (3)	11/04/2021	42741	676.80
1-2-65003-000	Wells Fargo Bank Visa Cards	JuB Visa; 1/4 Zip Sweatshirts (2) for Volunteers	11/13/2021	0	89.98
1-2-65005-000	Rogue Community College	Fall Term 2021 Tuition for (6) Students	11/04/2021	42737	11,564.00
1-2-65005-000	Rogue Community College	Add'l Fall Term 2021 Tuition for McKenzie	11/30/2021	42787	127.00
1-2-65005-000	Wells Fargo Bank Visa Cards	MH Visa; Reg for RCC Online EMT-I Class for Byrd	11/13/2021	0	104.99

**Sub Total Dept 2:      \$150,535.06**

#### **FIRE AND LIFE SAFETY DEPARTMENT**

1-3-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	5,957.10
1-3-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	557.17
1-3-60223-004	AmeriTitle, LLC	Property Title Report for Emergency Access at 13031 Meadows Rd	11/30/2021	42757	200.00
1-3-60223-005	Wells Fargo Bank Visa Cards	MH Visa; Fire Safety Wrist Bands (300) for Halloween Event	11/13/2021	0	65.00

**Sub Total Dept 3:      \$6,779.27**

#### **TRAINING DEPARTMENT**

1-4-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	3,971.40
1-4-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	402.76
1-4-60223-012	Eagle Point Hardware	Wood Stakes for Force Training	11/04/2021	42726	34.00
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy 10/30-11/29/21	11/30/2021	42794	100.00
1-4-60223-012	Suburban Propane	Fill Drill Ground Propane Tank (425 Gal)	11/30/2021	42795	1,037.35
1-4-60412-000	Across the Street Productions	Blue Card Annual Career Renewal (26)	11/30/2021	42754	2,853.60
1-4-60449-000	Scott Downing	Reimb Lodging at NCPSB Board Mtg in Chicago	11/30/2021	42770	362.97
1-4-60449-000	Scott Downing	Reimb Uber Fare at NCPSB Board Mtg in Chicago	11/30/2021	42770	39.97
1-4-60449-000	Scott Downing	Reimb Airfare to/from NCPSB Board Mtg in Chicago	11/30/2021	42770	362.31
1-4-60449-000	Scott Downing	Reimb Meals at NCPSB Board Mtg in Chicago	11/30/2021	42770	206.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at Career Day Event in Canyonville for Hussey	11/13/2021	0	106.40
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at Career Day Event in Canyonville for Deutschman	11/13/2021	0	106.40
1-4-60449-000	Wells Fargo Bank Visa Cards	BH Visa; Ldg at SDAO Golf Tournament in Hillsboro	11/13/2021	0	430.17
1-4-60455-001	David Blakely	Reimb for Online Testing Fee Towards BA Degree	11/30/2021	42759	33.75
1-4-60455-001	Southern Oregon University	Fall 2021 Tuition for Blakely Towards BA Degree	11/04/2021	42744	3,192.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Textbook for Bates Towards BA Degree	11/13/2021	0	98.57
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; OGFOA Webinar Conference for Maxwell	11/13/2021	0	250.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare to/from ICMA Annual Conf in Portland	11/13/2021	0	69.71
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg Bal at Cal Chiefs Wildfire Summit in San Diego	11/13/2021	0	363.38
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Online SOU Discussion Platform for Bates Towards BA De	11/13/2021	0	29.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; E-Textbook for Bates Towards BA Degree	11/13/2021	0	39.95
1-4-60455-003	Scott Downing	Meals at BC Instructor Trng in Phoenix	11/30/2021	42770	186.00
1-4-60455-003	Tyler Lockwood	Meals at BC Instructor Trng in Phoenix	11/30/2021	42783	186.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at FDIC Int'l in Indianapolis for Blakely	11/13/2021	0	637.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Ldg at Blue Card Instructor Trng in Phoenix for (2)	11/13/2021	0	618.05
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at FDIC Int'l in Indianapolis for Osorio	11/13/2021	0	637.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at RV IAAI Conference for Miller	11/30/2021	42777	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at RV IAAI Conference for Northrop	11/30/2021	42777	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at RV IAAI Conference for Darnell	11/30/2021	42777	230.00
1-4-60455-004	I.A.A.I. Rogue Valley District	Reg at RV IAAI Conference for Patterson	11/30/2021	42777	230.00
1-4-60455-004	Wells Fargo Bank Visa Cards	SC Visa; Ldg at IAAI Annual Training in Newport for Northrop	11/13/2021	0	388.17
<b>Sub Total Dept 4:</b>					<b>\$17,661.91</b>

#### STRATEGIC SERVICES DEPARTMENT

1-5-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	7,942.80
1-5-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	805.52
1-5-58213-000	Buffaloe Graphics	Custom Jacket Patches (2)	11/30/2021	42762	30.00
1-5-58213-000	Buffaloe Graphics	Uniform 1/4 Zip Sweatshirt Embroidery (19)	11/30/2021	42762	145.00
1-5-58213-000	Buffaloe Graphics	Uniform T-Shirts w/Embroidery (10)	11/30/2021	42762	105.00
1-5-58213-000	Buffaloe Graphics	Uniform Business Shirt for RRC	11/30/2021	42762	21.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; FD3 Uniform Shirt Patches (100)	11/13/2021	0	274.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JP Visa; Response Boots for DFM Darnell	11/13/2021	0	324.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Response Boots for Cummings	11/13/2021	0	337.03
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Belts (5) for Stock	11/13/2021	0	173.94
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at FSC	11/04/2021	42720	251.38
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at SNC	11/04/2021	42720	1,063.57
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at WC	11/04/2021	42720	850.54
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at ADM	11/04/2021	42720	185.23
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at CP	11/04/2021	42720	398.39
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at GH	11/04/2021	42720	-114.63
1-5-60221-000	Cintas	October Janitorial Supplies/Laundry Service at EP	11/04/2021	42720	501.34
1-5-60221-000	Kelly's	Laundry Detergent	11/04/2021	42727	482.43
1-5-60221-000	Kelly's	Laundry Detergent	11/04/2021	42727	399.75
1-5-60221-000	Kelly's	Credit for Return of Laundry Detergent	11/04/2021	42727	-399.75
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (WC)	11/30/2021	42755	228.38
1-5-60223-003	Airgas USA, LLC	October Medical Cylinder Rental (CP)	11/30/2021	42755	82.96
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	217.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	34.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	31.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	42.98
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	148.75
1-5-60223-003	Bound Tree Medical, LLC	Credit for Return of Medical Supplies	11/30/2021	42760	-450.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	620.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	23.78
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	230.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	189.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	160.00
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	73.24
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	943.47
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	11/30/2021	42760	460.00
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	11/30/2021	42780	170.00
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Nitrile Gloves	11/13/2021	0	580.00
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2021	0	668.70
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2021	0	53.97
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2021	0	89.50
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	11/13/2021	0	249.99
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/04/2021	42747	648.90
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/04/2021	42747	129.14
1-5-60223-003	ZOLL Medical Corporation	Battery for AED	11/30/2021	42802	421.00
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/30/2021	42802	648.90
1-5-60223-003	ZOLL Medical Corporation	Electrodes	11/30/2021	42802	226.02
1-5-60223-006	Eagle Point Hardware	Push Broom	11/04/2021	42726	14.99
1-5-60223-006	Eagle Point Hardware	Caulk/Marking Paint/Fasteners	11/04/2021	42726	33.16
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Return of Drain Cleaning Machine	11/13/2021	0	-524.00
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Anvil/Blades/Hex Key Sets	11/13/2021	0	41.11
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Crimp Rings for Garden Hose	11/13/2021	0	7.98
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Wire Brush/Screwdriver	11/13/2021	0	9.36
1-5-60223-015	Lowe's Business Acct/Synch	Space Heaters (2) for ADM	11/04/2021	42728	94.98
1-5-60223-015	Mark Tomasello	Reimb of Crock Pot for CP	11/30/2021	42800	61.97
1-5-60223-016	Curtis Restaurant Equipment	Kitchen Supplies for CP	11/30/2021	42768	141.39
1-5-60223-016	Eagle Point Hardware	Tape for Chipper Signs	11/04/2021	42726	11.58
1-5-60223-016	Grover Electric and Plumbing Supply	Light Bulbs	11/30/2021	42774	9.04
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Ziploc Bags/Plastic Plates/Cups/Grill Brush	11/13/2021	0	163.01
1-5-60223-016	Wells Fargo Bank Visa Cards	JP Visa; Paint/Supplies for Scenic Park Gazebo	11/13/2021	0	114.32
1-5-60223-016	Wells Fargo Bank Visa Cards	JP Visa; Nails/Extension Cord for Scenic Park Gazebo	11/13/2021	0	161.50
1-5-60230-000	Hays Oil Co.	Fuel	11/30/2021	42775	1,082.25
1-5-60230-000	Hays Oil Co.	Fuel	11/30/2021	42775	1,485.90
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (310) Gal Diesel)	11/30/2021	42775	910.72
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (245 Gal Diesel)	11/30/2021	42775	696.01
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (500 Gal Diesel)	11/30/2021	42775	1,446.65
1-5-60230-000	Wells Fargo Bank Visa Cards	JuB Visa; 5 Gals Fuel for Disabled Motorist on Expressway	11/13/2021	0	18.50
1-5-60250-000	Eagle Point Hardware	Threadlocker/Fasteners/Tubing to Repair Step on SE14-02	11/04/2021	42726	19.66
1-5-60250-000	MyFleetCenter.com	Oil Service on SV11-02	11/04/2021	42732	74.88
1-5-60250-000	City of Medford	Service on SE18-02	11/30/2021	42767	7,502.42
1-5-60250-000	City of Medford	Service on SE14-02	11/30/2021	42767	2,474.13
1-5-60250-000	City of Medford	Service on SV15-01	11/30/2021	42767	1,145.05
1-5-60250-000	City of Medford	Service on SE99-01	11/30/2021	42767	1,962.41

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60250-000	City of Medford	Service on SE90-01	11/30/2021	42767	722.53
1-5-60250-000	City of Medford	Service on SE18-01	11/30/2021	42767	1,409.88
1-5-60250-000	City of Medford	Service on SE14-01	11/30/2021	42767	5,356.03
1-5-60250-000	City of Medford	Service on SE20-01	11/30/2021	42767	684.23
1-5-60250-000	City of Medford	Service on TN17-01	11/30/2021	42767	517.50
1-5-60250-000	City of Medford	Service on SE08-01	11/30/2021	42767	107.84
1-5-60250-000	Napa Auto Parts	Battery Terminal Cleaner	11/04/2021	42733	4.54
1-5-60250-000	Napa Auto Parts	Battery Terminal Sealant	11/04/2021	42733	5.70
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Seat Belt Catch for SV09-02	11/13/2021	0	50.40
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Distilled Water for Battery on SE90-01	11/13/2021	0	1.96
1-5-60251-110	American Industrial Door LLC	Apparatus Bay Door Repair at WC	11/04/2021	42711	698.96
1-5-60251-110	American Industrial Door LLC	Reflector for Apparatus Bay Door at WC	11/30/2021	42756	22.13
1-5-60251-110	Northern Pacific Landscape	October Landscape Maint at WC	11/04/2021	42734	260.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for October	11/30/2021	42785	46.06
1-5-60251-111	Northern Pacific Landscape	October Landscape Maint at CP	11/04/2021	42734	160.00
1-5-60251-111	Petty Cash - Steve Darnell	Paint Roller for CP	11/04/2021	42736	5.59
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	11/30/2021	42793	56.70
1-5-60251-112	Wells Fargo Bank Visa Cards	JuB Visa; "Video Surveillance in Use" Sign for DB	11/13/2021	0	25.90
1-5-60251-113	The Sherwin Williams Co.	Paint for SV Mobile Home	11/30/2021	42798	173.29
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for SV	11/13/2021	0	70.10
1-5-60251-114	Northern Pacific Landscape	October Landscape Maint at GH	11/04/2021	42734	140.00
1-5-60251-115	Eagle Point Hardware	TSP Building Paint Cleaner for AL	11/04/2021	42726	23.98
1-5-60251-115	Eagle Point Hardware	Primer for Drywall Repair at AL	11/04/2021	42726	19.99
1-5-60251-115	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for AL	11/13/2021	0	32.90
1-5-60251-115	Wells Fargo Bank Visa Cards	JoP Visa; Blank Wallplates for AL	11/13/2021	0	1.96
1-5-60251-116	Northern Pacific Landscape	October Landscape Maint at EP	11/04/2021	42734	140.00
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	11/30/2021	42793	56.70
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; Flush Valve Rebuild Kits (2) for EP	11/13/2021	0	80.07
1-5-60251-116	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for CP	11/13/2021	0	92.88
1-5-60251-118	Northern Pacific Landscape	October Landscape Maint at SNC	11/04/2021	42734	200.00
1-5-60251-118	Wells Fargo Bank Visa Cards	JoP Visa; Exterior Alerting Lights (3) for SNC	11/13/2021	0	129.30
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for October	11/30/2021	42785	39.92
1-5-60251-120	Petty Cash - Steve Darnell	Toilet Gasket for TC	11/04/2021	42736	3.40
1-5-60251-120	Petty Cash - Steve Darnell	Foam Closures for CC Awning	11/04/2021	42736	7.40
1-5-60251-121	Northern Pacific Landscape	October Landscape Maint at ADM	11/04/2021	42734	140.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for October	11/30/2021	42785	678.56
1-5-60251-121	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for ADM	11/13/2021	0	26.06
1-5-60251-122	Pathway Enterprises, Inc.	CC Janitorial for October	11/30/2021	42785	79.83
1-5-60251-122	Wells Fargo Bank Visa Cards	JoP Visa; Window for Entry Door to EMS Room	11/13/2021	0	334.95
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for October	11/30/2021	42785	319.32
1-5-60254-000	Petty Cash - Steve Darnell	Nozzles for "Mister Station" at JC Fair	11/04/2021	42736	9.99
1-5-60254-000	Petty Cash - Steve Darnell	Distilled Water for Scissor Lift Batteries	11/04/2021	42736	1.96

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60254-000	Wells Fargo Bank Visa Cards	MH Visa; Pintle Hitch/Mounting Plate for Chipper	11/13/2021	0	219.46
1-5-60255-000	Wells Fargo Bank Visa Cards	JoP Visa; File Cabinet Keys (2) for RRC Office	11/13/2021	0	21.00
1-5-60265-000	Big Sign FX	"No Commercial Dumping" Sign for DB Fuels Collection Site	11/04/2021	42714	122.10
1-5-60265-000	Enviro Chipper	Debris Removal for Wildland Fuels Collection Site at DB (Oct)	11/30/2021	42771	11,445.00
1-5-60265-000	Lowe's Business Acct/Synch	CO Detectors (12)	11/04/2021	42728	111.53
1-5-60265-000	Petty Cash - Steve Darnell	Dump Fee for Wood Debris	11/04/2021	42736	5.00
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; A-Frame Signs (100) for Long Mt	11/13/2021	0	52.00
1-5-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; Brochure Holders (2) for Long Mt Project	11/13/2021	0	39.96
1-5-60265-000	Wells Fargo Bank Visa Cards	JoP Visa; Smoke Alarms (100)	11/13/2021	0	1,244.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at GH (Nov-Apr)	11/04/2021	42743	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at WC (Nov-Apr)	11/04/2021	42743	480.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at CP (Nov-Apr)	11/04/2021	42743	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at EP (Nov-Apr)	11/04/2021	42743	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring at SNC (Nov-Apr)	11/04/2021	42743	480.00
1-5-60500-110	Avista	Natural Gas (WC)	11/04/2021	42713	184.62
1-5-60500-110	Charter Communications	Cable TV Service (WC)	11/04/2021	42719	98.69
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	11/30/2021	42776	148.49
1-5-60500-110	Medford Water Commission	Water (WC)	11/04/2021	42729	354.05
1-5-60500-110	Pacific Power	Electricity (WC)	11/04/2021	42735	763.06
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	11/04/2021	42738	275.39
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	11/04/2021	42739	221.46
1-5-60500-111	Avista	Natural Gas (CP)	11/04/2021	42713	102.19
1-5-60500-111	City of Central Point	Water (CP)	11/04/2021	42721	216.76
1-5-60500-111	CenturyLink	Telephone (CP)	11/30/2021	42766	349.01
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	11/04/2021	42719	25.64
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	11/30/2021	42776	275.99
1-5-60500-111	Pacific Power	Electricity (CP)	11/04/2021	42735	502.22
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	11/04/2021	42738	152.28
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	11/04/2021	42739	39.85
1-5-60500-112	CenturyLink	Telephone (DB)	11/30/2021	42765	110.08
1-5-60500-112	CenturyLink	DSL Internet (DB)	11/30/2021	42765	9.99
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	11/04/2021	42735	50.58
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	11/04/2021	42735	17.95
1-5-60500-112	Pacific Power	Electricity (DB)	11/04/2021	42735	64.73
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	11/04/2021	42742	106.68
1-5-60500-113	CenturyLink	Telephone (SV)	11/30/2021	42766	77.78
1-5-60500-113	CenturyLink	November Internet (SV)	11/30/2021	42766	44.40
1-5-60500-113	Pacific Power	Electricity (SV)	11/04/2021	42735	132.64
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	11/04/2021	42735	85.26
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	11/04/2021	42742	51.64
1-5-60500-114	Avista	Natural Gas (GH)	11/04/2021	42713	68.16
1-5-60500-114	CenturyLink	Telephone (GH)	11/30/2021	42766	198.55

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-114	Charter Communications	Internet Service (GH)	11/04/2021	42719	154.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	11/04/2021	42719	25.66
1-5-60500-114	Pacific Power	Electricity (GH)	11/04/2021	42735	145.42
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	11/04/2021	42742	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	11/30/2021	42765	76.52
1-5-60500-115	Pacific Power	Electricity (AL)	11/04/2021	42735	84.11
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	11/04/2021	42735	68.74
1-5-60500-116	Avista	Natural Gas (EP)	11/04/2021	42713	98.55
1-5-60500-116	CenturyLink	Telephone (EP)	11/30/2021	42765	389.73
1-5-60500-116	Charter Communications	Cable TV Service (EP)	11/04/2021	42719	108.21
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	11/04/2021	42722	90.10
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	11/30/2021	42776	275.99
1-5-60500-116	Pacific Power	Electricity (EP)	11/04/2021	42735	442.81
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	11/04/2021	42742	104.87
1-5-60500-117	Avista	Natural Gas (TR)	11/04/2021	42713	17.34
1-5-60500-117	City of Central Point	Water (TR)	11/04/2021	42721	32.29
1-5-60500-117	Charter Communications	Internet Service (TR)	11/04/2021	42719	72.98
1-5-60500-117	Pacific Power	Electricity (TR)	11/04/2021	42735	59.44
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	11/04/2021	42739	24.15
1-5-60500-118	Avista	Natural Gas (SNC)	11/04/2021	42713	79.57
1-5-60500-118	City of Central Point	Water (SNC)	11/04/2021	42721	181.29
1-5-60500-118	CenturyLink	Telephone (SNC)	11/30/2021	42766	227.03
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	11/04/2021	42719	107.52
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	11/30/2021	42776	275.99
1-5-60500-118	Pacific Power	Electricity (SNC)	11/04/2021	42735	250.85
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	11/04/2021	42738	166.80
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	11/04/2021	42739	24.15
1-5-60500-120	Avista	Natural Gas (TC)	11/04/2021	42713	29.03
1-5-60500-120	Medford Water Commission	Water (TC)	11/04/2021	42729	1,094.06
1-5-60500-120	Pacific Power	Electricity (SIM)	11/04/2021	42735	26.43
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	11/04/2021	42739	119.69
1-5-60500-121	CenturyLink	Telephone (ADM)	11/30/2021	42765	1,073.27
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	11/30/2021	42765	62.69
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	11/04/2021	42719	90.30
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	11/30/2021	42776	148.49
1-5-60500-121	Medford Water Commission	Water (ADM)	11/04/2021	42729	131.95
1-5-60500-121	Pacific Power	Electricity (ADM)	11/04/2021	42735	1,262.38
1-5-60500-123	Avista	Natural Gas (FSC)	11/04/2021	42713	20.01
1-5-60500-123	Pacific Power	Electricity (FSC)	11/04/2021	42735	141.60
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	11/04/2021	42739	156.65
				<b>Sub Total Dept 5:</b>	<b>\$80,271.41</b>



Account No	Vendor	Description	GL Date	Check No	Amount
<b>TECHNOLOGY DEPARTMENT</b>					
1-7-58212-000	Regence Blue Cross	December Health Insurance Premium	11/24/2021	0	1,085.50
1-7-58212-000	Special Districts	December Dental, Life, AD&D Insurances	11/30/2021	42792	145.33
1-7-60223-011	Dell Marketing L.P.	Laptop/Docking Station for CEC	11/04/2021	42725	2,295.46
1-7-60223-011	Petty Cash - Steve Darnell	Cell Phone Case for Chaplain Myers	11/04/2021	42736	19.88
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; HDMI Cables/Mouse Pad	11/13/2021	0	55.98
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Monitors/Cable/Wireless Mouse/Flash Drives	11/13/2021	0	767.20
1-7-60223-013	AT&T Mobility	Credit for Wireless Activation	11/04/2021	42712	-225.00
1-7-60223-013	AT&T Mobility	Promo Credit for Airgain MDC Modem/Antennas	11/04/2021	42712	-800.00
1-7-60223-013	AT&T Mobility	Airgain MDC Modem/Antenna for New BC Vehicle	11/04/2021	42712	1,528.00
1-7-60223-013	AT&T Mobility	Airgain MDC Modem/Antenna for SV15-01	11/04/2021	42712	1,528.00
1-7-60240-000	Target Solutions Learning, LLC	Add'l Vector Scheduling Subscriptions (5)	11/30/2021	42797	661.90
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Annual Subscription for Calendar Bridge	11/13/2021	0	48.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; October Subscription for Security Camera at DB	11/13/2021	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; Paramedic Protocol Provider App (5) for iPads	11/13/2021	0	49.95
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; 2022 Domain Subscription for jcems.net	11/13/2021	0	18.99
1-7-60241-000	Burning Diode	Tracking Rogue MAC Address Assistance	11/30/2021	42763	31.87
1-7-60241-000	Galbraith Analytics, LLC	Data Analytic Adhoc Hours	11/30/2021	42772	2,800.00
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (November)	11/30/2021	42764	136.66
1-7-60253-000	Savox Communications Inc.	Replacement Cables (6) for Repair of Portable Radios	11/30/2021	42791	1,055.00
1-7-60290-000	AT&T Mobility	September Cellular and Data Charges	11/04/2021	42712	243.84
1-7-60290-000	AT&T Mobility	October Cellular and Data Charges	11/30/2021	42758	252.64
1-7-60290-000	Verizon Wireless	October Cellular and Data Charges	11/04/2021	42746	2,214.74
<b>Sub Total Dept 7:</b>					<b>\$13,918.93</b>
<b>NON DEPARTMENTAL</b>					
<b>Sub Total Dept 9:</b>					<b>\$0.00</b>
<b>Total General Fund:</b>					<b>\$288,632.13</b>
<b>CAPITAL PROJECTS FUND</b>					
5-8-70530-000	Dell Marketing L.P.	2019 Server Standard for Network Upgrade	11/30/2021	42769	990.32
<b>Total Capital Projects Fund:</b>					<b>\$990.32</b>
<b>Total All Funds:</b>					<b>\$289,622.45</b>



## Special Districts Checklist Summary for 2021/2022

- 1.) Affiliate Organization Membership (2.0%)** – *Oregon Fire Chiefs Association (OFCA).*
- 2.) Cybersecurity Risk Mitigation (2.0%)** – *IT Administrator, Paul Rydings attended three of the five virtual cybersecurity webinars:*
  - April 13, 2021 – Incident Response Preparedness
  - June 15, 2021 – Working with Technology Service Providers
  - August 24, 2021 – Implementing Policies for Cybersecurity and Acceptable Use
- 3.) Cybersecurity Policy (2.0%)** – *Organizational Policy 1.401 Use of Technology Systems and Information Security (reviewed, updated, and signed by Chief Horton December 6, 2021)*
- 4.) Checklist Questions (2.0%)** – *Executive Assistant Calvert and IT Administrator Paul Rydings completed the checklist on September 15, 2021.*
- 5.) SDAO-SDIS Training (2.0%)** – *Only one training was necessary to be compliant:*
  - 2021 SDAO Annual Conference in February (Virtual): CAO Maxwell and EA Calvert
  - Cybersecurity Online Trainings – various dates and trainings: IT Rydings

*Best Practices Checklist review by Fire Chief Horton and Board Director Bill Leavens on December 6, 2021.*

## 1.401 – Use of Technology Systems

### & Information Security

Effective: ~~March 18, 2019~~December 2021

#### **PURPOSE**

To establish the standards for the use of District technology systems and to clearly communicate security objectives and guidelines to minimize the risk of internal and external threats. Inappropriate use exposes employees, and the District, to operational risks, legal issues, and civil liability. This policy is intended to protect both employees and the District.

To ensure compliance with the standards established by the State of Oregon Ethics Commission.

To provide a means of allowing identified personnel the option of utilizing their personal cellular phone or other personal electronic devices for District business.

#### **SCOPE**

These standards apply to all District members, temporaries, volunteers, contractors, consultants, and all other workers in the use of District technology systems.

These policies apply at all times, at all locations, and in all situations, where any of the above personnel use, or have access to, technology systems that are for the use of the District.

Technology systems include, but are not limited to:

- Computer systems and software
- Local and Wide Area Networking (LAN/WAN including switches, routers, and network jacks)
- Wireless and mobile systems
- Telephone systems
- Video and television systems
- Radio systems
- Wide area applications (email, Internet, conferencing, etc.)

#### **AUTHORITY**

The Fire Chief shall review the standards established by the Ethics Commission routinely and ensure District standards and procedures are in compliance.

Non-compliance with this policy may pose risk to the organization; accordingly, compliance with this program policy is mandatory. The District reserves the right to monitor, consistent with applicable laws, all activities within their business environment. The District will appropriately is required to report violations of State and/or Federal laws and will cooperate with regulatory bodies and law enforcement agencies investigating such incidents.

The District will require all users to acknowledge their review of this policy on an annual basis through the District's Learning Management System (LMS).

#### **STANDARDS**

The basic premise established by State law is that all such equipment is to be used for public business only. The District cannot allow by policy a practice that is prohibited by law.

Telephones: The Oregon Ethics Commission has found that reasonable and diminutive personal use of telephones is less disruptive than disallowing all personal use. Examples may include making appointments, scheduling service technicians, conferring with a child's school,

## 1.401 – Use of Technology Systems

### **& Information Security**

Effective: ~~March 18, 2019~~ December 2021

or taking care of any of a variety of other matters that can only be accomplished during regular working hours. Personal phone calls for the conduct of private business are not acceptable. Personal phone calls during business hours must be infrequent, brief, and not interfere with District business.

Cellular Telephones: The District issues cellular phones to be placed on apparatus and to be assigned to various members depending on the position. The Information Technology Administrator is responsible for the issuance, review, and approval for all cellular phones used for the District subject to recommendation or agreement of the Department Head. The Oregon Ethics Commission has issued Advisory Opinions in conjunction with the interpretation of Oregon Revised Statute (ORS) 244.040(1), which states in part that employees are prohibited by law from using District issued cellular phones to make or receive personal calls, except for making infrequent appointments or notification of an emergency. Even though personal calls are permitted in those two limited situations, such calls should be infrequent and of limited duration. A violation of ORS 244.040(1) occurs when a public official uses their public position to benefit personally from public resources that would not otherwise be available but for the holding of the position. Agency cost is not a determining factor. Under ORS 244.020(13), a person becomes a public official through an election, appointment, employment or as a volunteer.

The District's parameters for issued cellular phones are as follows:

#### **District Cellular Phones Assigned to Personnel and Apparatus**

~~Some employees and apparatus are issued cellular phones.~~

- The Battalion Chiefs and Captains are assigned cellular phones to be in their possession while on-duty and to be shared among these positions.
- Cellular phone usage is restricted to District business purposes only.
- Personal calls (outgoing or incoming) will only be allowed for emergencies when these calls cannot be made from a personal cellular phone or land line within a reasonable period of time.
- District issued cellular phones are considered District property and will be on a cellular telephone plan provided by the District.

#### **Personal Cellular Phones**

- Employees are allowed to carry personal cellular phones and make personal calls while on duty; however, discretion should be made in regards to time of day, nature of calls, frequency, etc.
- Employees are required while on duty to have their cellular phone set on "silent" mode or turned off, so as not to interfere with District business.
  - Those employees authorized to receive a cellular phone allowance as identified in 4(b) are exempt from this requirement.
  - Personal ringtones should not be obscene or offensive in nature.

#### **Cellular Phone Allowance Provided as an Employee Benefit in Lieu of Receiving a District Issued Cellular Phone and Pager**

## 1.401 – Use of Technology Systems

### & Information Security

Effective: ~~March 18, 2019~~ December 2021

- The District recognizes that it may be more cost effective and give more flexibility to provide some employees with a cellular phone allowance in lieu of providing the employee with a District owned cellular phone and pager.
- Those approved positions, as determined by the Fire Chief, have the option of receiving a monthly cellular phone allowance instead. The allowance supports voice, texting, and/or data plan capabilities. The allowance is published on the Cellular Phone Authorization and Compliance Form.
- Any authorized employee wishing to utilize an allowance as opposed to having a District owned cellular phone will complete a Personal Cellular Phone Authorization and Compliance Form requesting such consideration. Once approved, the form will be processed and approved by Finance.
- The cellular phone allowance will be paid on the first payroll of the month and is considered a taxable fringe benefit according to the Internal Revenue Service.
- Under this option, the employee is allowed unrestricted business and personal use (limited during business hours) of his or her cellular phone.
- ~~Each employee that receives a cellular phone allowance is responsible for obtaining their own usage plan, phone and other related equipment and for the care and maintenance of said equipment. Employees receiving this allowance are further responsible for immediately notifying the District in the event their cellular plan is cancelled or terminated.~~
- ~~Not all Smartphones are compatible with the District's computer operating system in receiving District email and automatically synching contacts and calendars. Verification of Smartphone make and model is warranted with the District's Information Technology Administrator.~~
- Call usage that exceeds the employee's personal plan (minutes used, long distance, roaming charges, etc.) will be the employee's responsibility.
- The employee agrees that their personal cellular phone number will be published on District rosters.
- The employee agrees to carry their personal cellular phone with them, have the phone turned on, and be available, within reason, as required by the responsibilities of their position.
- The employee agrees to maintain cellular service that provides adequate coverage so as to meet the expected accessibility required by the responsibilities of their position, shall keep the District informed of their cellular number change, and may be required to meet minimum connectivity and compatibility requirements for access and coordination with District issued phones and technology.

### Operational Safety

- ~~Use of any cellular phone at any time should be conducted in a safe and common sense manner. Members should avoid using their cellular phone while operating a motor vehicle, unless a hands free device is installed.~~
- ~~District staff vehicles as determined by the Fire Chief will be equipped with a hands free device.~~

### & Information Security

Effective: ~~March 18, 2019~~December 2021

Computers: Computers are provided for business use. A computer may be used for limited personal use during break or lunch times, such as writing a letter. Computers are not to be used to maintain and/or store personal files and records or for the preparation of school projects unless the course work is related to a District training program. Using the computer while off-duty does not justify more extensive use beyond what is permitted while on-duty.

#### District Computer Networks (Hardwired Network, Wi-Fi, Internet Access, and Email):

- Access to the District's systems and applications above and beyond general user access shall be limited to the IT Manager and key administrators.
- Users shall not modify or repair District hardware, or attempt to do so.
- Users shall not use any personally owned hardware to access any District systems or networks, except as provided with guest Wi-Fi access in certain locations.
- Users shall not install software, of any type, on any of the District's technology devices without authorization from the Information Technology Administrator.
- Personal use of the Internet should be limited and is subject to the same considerations as the use of the computer itself (i.e. browsing web sites during break and lunch times and after 5:00 p.m. while on shift). Internet sites visited should be appropriate in nature and not contain sexually explicit or offensive material. Personal emails should be limited and employees should advise others to direct personal email to their home email address. Retrieving and reading personal email from a District owned computer is allowed so long as the material is not offensive in nature.
- The District's wireless will be setup utilizing two separate SSID's, one District owned devices and another for personal/guest devices. The password for the District SSID will not be shared with end-users and only known by key personnel. Guest Wi-Fi is provided at certain District facilities as a convenience for students and/or staff working in those facilities. Connecting personal devices to this network is allowed as long as the parameters contained within this policy are followed, and use is limited during business hours so that the connectivity of other users on the network is not negatively affected.
- Pagers: Personal use of pagers is subject to the same considerations as the use of District assigned cellular phones.

Fax Machine/Photocopies: Fax machines, photocopy machines, and other related office equipment are provided for business purposes. Personal use of these devices is permitted in accordance with the Fee Schedule established by the District for such use by the public.

### Information Security

- The District will conduct regular backups of all critical business data. Full data backups will be performed on a daily basis and testing of cloud backups and restoration capability will be performed on at least a quarterly basis.
- All District servers and workstations will utilize an endpoint protection tool to protect systems against malware and viruses.

## 1.401 – Use of Technology Systems

### **& Information Security**

Effective: ~~March 18, 2019~~December 2021

- The District will protect the corporate network from the Internet through the use of a firewall with Intrusion Prevention System (IPS) capability.
- The District will protect their email system by utilizing antivirus, antispam and anti-phishing technologies. The District will also not utilize email to send or receive sensitive information.

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### **Asset Management**

An inventory of all the organization's hardware and software will be maintained that documents the following:

- Employee in possession of the hardware or software
- Location of hardware or software
- Date of Purchase
- Serial number
- Type of device and description

All software and operating system updates and patches will be configured to automatically install. Periodic review will be conducted to ensure all updates and patches are applied to all devices.

All District owned mobile devices will be managed through a Mobile Device Management (MDM) tool or service.

### **Policy Approval:**

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date

DRAFT

# **1.401 – Use of Technology Systems & Information Security**

*Effective: December 6, 2021*

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## **PURPOSE**

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## **1.401 – Use of Technology Systems & Information Security**

*Effective: December 6, 2021*

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## **1.401 – Use of Technology Systems & Information Security**

*Effective: December 6, 2021*

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- The employee agrees to maintain cellular service that provides adequate coverage so as to meet the expected accessibility required by the responsibilities of their position, shall keep the District informed of their cellular number change, and may be required to meet minimum connectivity and compatibility requirements for access and coordination with District issued phones and technology.

### **Operational Safety**

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## **1.401 – Use of Technology Systems & Information Security**

*Effective: December 6, 2021*

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**Fax Machine/Photocopies:** Fax machines, photocopy machines, and other related office equipment are provided for business purposes. Personal use of these devices is permitted in accordance with the Fee Schedule established by the District for such use by the public.

### **Information Security**

- The District will conduct regular backups of all critical business data. Full data backups will be performed on a daily basis and testing of cloud backups and restoration capability will be performed on at least a quarterly basis.
- All District servers and workstations will utilize an endpoint protection tool to protect systems against malware and viruses.
- The District will protect the corporate network from the Internet through the use of a firewall with Intrusion Prevention System (IPS) capability.
- The District will protect their email system by utilizing antivirus, antispyware and anti-phishing technologies. The District will also not utilize email to send or receive sensitive information.

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- Date of Purchase
- Serial number
- Type of device and description

All software and operating system updates and patches will be configured to automatically install. Periodic review will be conducted to ensure all updates and patches are applied to all devices.

All District owned mobile devices will be managed through a Mobile Device Management (MDM) tool or service.

### **Policy Approval:**



Fire Chief

12/6/21

Date

# Jackson County Fire District 3

8383 Agate Road

White City OR 97503

(541) 826-7100 (Office) (541) 826-4566 (Fax)



**Jackson County Fire District 3** is seeking a qualified applicant to fill two vacancies on our ***Budget Committee***.

One non-compensated appointment that will expire December 31, 2023, and one non-compensated appointment will expire December 31, 2024.

Budget Committee members are expected to:

- ❖ Attend two to three meetings per year during the months of April through June
- ❖ Review, make recommendations, and approve the proposed budget

Any registered voter of the District, except officers, agents, or employees, can be considered for appointment. Applications can be obtained at the Administration Building at 8383 Agate Road, White City, or our website [www.jcfd3.com](http://www.jcfd3.com). Applications must be received by 5:00 p.m. on December 14, 2021. Completed applications may be emailed to [MargieC@jcfd3.com](mailto:MargieC@jcfd3.com) or delivered to the Administration Building.

Please visit our website at [www.jcfd3.com](http://www.jcfd3.com) for more information about the District.



# JACKSON COUNTY FIRE DISTRICT 3

8383 Agate Road, White City, OR 97503

(541) 826-7100

## BUDGET COMMITTEE APPLICATION

Jackson County Fire District 3's Budget Committee consists of five (5) elected Board Members and five (5) appointed registered voters within the District. This Committee meets two or three times a year during the months of April through June to review, make recommendations, and approve the proposed budget for the following fiscal year.

Regular appointed terms are three (3) year periods. When a member resigns, or is otherwise unable to serve, causing a vacancy mid-term, the Board appoints a member to serve for the remainder of the existing term.

The Board of Directors appreciate your interest and desire to serve on the Budget Committee and will review the information submitted by each applicant prior to making a selection.

<b>Name:</b> H Hamilton Barnes IV	<b>Phone:</b> 541-905-3578
<b>Street Address, City:</b> 518 Village Dr, Central Point, OR	
<b>Mailing Address, City:</b> Same	
<b>Registered Voter in District?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>How long have you lived in the Rogue Valley?</b> 3 now and 4 years from 200-2004	
<b>Employment History:</b> 17+ years in the insurance industry. In the Valley I have worked for Brown and Brown, American National Insurance and have most recently been self employed in Life insurance sales.	
<b>Community Involvement:</b> Have coached youth sports in Central Point.	
<b>Previous experience with a Government Agency?</b> I have worked on the benefits for federal employees as a federal benefits specialist, primarily working with postal workers.	
<b>What prompted your desire to serve?</b> Learning about the fire service and having a serious fire in my home a years ago in which district 3 responded to my home.	
<b>Additional Supporting Information:</b>	



# Special Districts Insurance Services - Policy Year 2021-2022 Comparison Report

## Jackson County Fire District #3

WHA Insurance

The following comparison shows the difference in contributions from the 2021 policy year to the 2022 policy year renewal. The following summary shows the amounts and percentages that have changed from 2021 to 2022. This summary is intended only to give you a general idea of the rating components that influence contributions.

Coverage	Annualized 2021 Contribution	2022 Contribution after rate and best practices changes	Change after rate and best practices changes	% change after rate and best practices changes	Change in Exposures	2022 Contribution after exposure, and all other changes	Total contribution change	Total % contribution change
General Liability	\$29,499	\$29,130	(\$369)	-1.25%	See Below	\$31,470	\$1,971	6.68%
Auto Liability	\$7,230	\$7,822	\$592	8.19%	-1	\$8,599	\$1,369	18.93%
Non-Owned Auto Liability	\$150	\$150	\$0	0.00%		\$150	\$0	0.00%
Auto Physical Damage	\$19,214	\$17,868	(\$1,346)	-7.01%	(\$215,000)	\$19,537	\$323	1.68%
Non-Owned APD	\$0	\$0	\$0	0.00%		\$0	\$0	0.00%
Property	\$20,905	\$22,258	\$1,353	6.47%	\$492,451	\$22,690	\$1,785	8.54%
Earthquake	\$3,459	\$3,632	\$173	5.00%	\$492,451	\$3,771	\$312	9.02%
Flood	\$1,647	\$1,729	\$82	5.00%	\$492,451	\$1,795	\$148	8.99%
Total	\$82,104	\$82,589	\$485	0.59%		\$88,012	\$5,908	7.20%
Pass Through Coverages								
Boiler and Machinery	\$5,494				\$492,451	\$5,824	\$330	6.01%
Crime	\$726					\$726	\$0	0.00%
Total	\$6,220					\$6,550	\$330	5.31%
<b>TOTAL ALL LINES</b>	<b>\$88,324</b>					<b>\$94,562</b>	<b>\$6,238</b>	<b>7.06%</b>

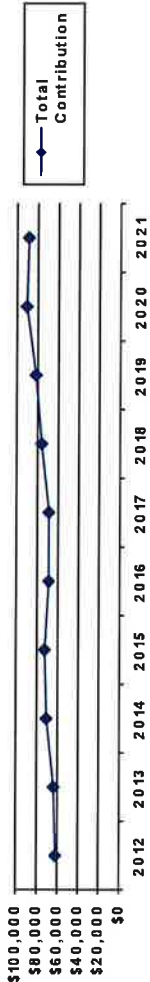
Longevity Credit:

See Longevity Credit Memo for details

Amount: \$8,023

% of Contribution: 8.48%

10-Year Annual Contribution History



## General Liability Exposure Comparison

Description	Last Year	Current year	Difference
Events/Fundraisers - Alcohol Served	0	0	0
Number Of EMT's (Paid or Volunteer)	60	60	0
2021-2022 Budgeted Materials and Supplies *	2,441,300	2,665,800	224,500
2021-2022 Budgeted Personal Services *	12,067,000	12,450,500	383,500

\* Auto Liability Exposure = Number of Autos  
Auto Physical Damage Exposure = Total Insured Automobile Values  
Property Exposure = Total Insured Property Values  
Excess Liability = Materials and Supplies + Personal Services  
Boiler and Machinery = Total Insured Property Values

## Loss Ratio

2017-2021 Loss Ratio: 10.89%

## Best Practices

% Credit  
2021 10.00%  
2022 10.00%