

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda

November 18, 2021 at approximately 5:15 pm

Crater Lake Room via ZOOM Teleconference, Administration Building

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1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **REGULAR BOARD MEETING** – October 21, 2021
4. **FINANCIAL REVIEW** – President Tonn
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – October 2021  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
  - A. **EXECUTIVE REPORT** – Fire Chief Horton
  - B. **OPERATIONS REPORT** – Deputy Chief Hussey
  - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
  - D. **FIRE AND LIFE SAFETY REPORT** – Fire Marshal Patterson
  - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn

**NONE**
8. **NEW BUSINESS** – President Tonn
  - A. **RESOLUTION No. 21-09 BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2021/22 FISCAL YEAR** – Fire Chief Horton  
**ACTION REQUESTED:** Consider adopting Resolution No. 21-09 approving the Bargaining Unit Salaries and Benefits.
  - B. **RESOLUTION No. 21-10 NON- BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2021/22 FISCAL YEAR** – Fire Chief Horton  
**ACTION REQUESTED:** Consider adopting Resolution No. 21-10 approving the Non-Bargaining Unit Salaries and Benefits.
  - C. **RESOLUTION No. 21-11 AUTHORIZING A SUPPLEMENTAL BUDGET (No. 1) FOR THE 2021/22 FISCAL YEAR IN ORDER TO APPROPRIATE EXPENDITURES RELATING TO STAFFING CHANGES** – Fire Chief Horton  
**ACTION REQUESTED:** Consider adopting Resolution No. 21-11 approving the Supplemental Budget (No. 1) appropriating expenditures related to staff changes.
  - D. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton  
**ACTION REQUESTED:** Direct staff per past practice.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Staff
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

# ***Jackson County Fire District 3***

Minutes - Board of Directors

October 21, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Tim Snaith, Bill Leavens, and Steve Shafer

**Board Absent:** None

**Staff Present:** John Patterson, Stacy Maxwell, Justin Bates, and Margie Calvert with Robert Horton via ZOOM

**Staff Absent:** Dave Blakely and Mike Hussey

**Visitors Present:** Stephanie Cowan, Shannon Deutschman, Dave Lacombe, Samantha Didion, Josh Platt, Scott Downing, Eric Merrill, Court Gordon, Neil Clooney, Brian Murdock, and Brian Mortensen via ZOOM

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated October 15, 2021.

## **MINUTES**

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated September 16, 2021 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of September totaled \$51,053 with the majority coming from prior taxes.

Expenditures for the month of September totaled \$2,283,000 with personnel services at \$1,273,000, \$207,000 from materials services, and \$802,000 from the Capital fund.

Accounts payable equated to \$1,130,000 with noteworthy items being Blue Card instructor training, annual subscriptions for technology, and the two Pierce tactical water tenders.

CAO Maxwell explained the 2021/22 Fiscal Year Actual Assessed Valuations that have been certified by the County. During budget development, taxes were based on an estimated 4.8% increase. Actual assessed valuation came in at 3.96%, which extrapolates to taxes to be received.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for September 2021. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton reported from the International Association of Fire Chiefs (IAFC) Executive Development Institute in Virginia where he is a guest lecturer.

Horton reported the fire season has ended and we are now working on mitigation efforts in the WUI. Horton has been working in collaboration with emergency management partners for a grant through environmental quality to build out a smoke plan addressing the negative effects of smoke in the valley.

Horton has participated in a city manager conference in Portland speaking on the community risk reduction efforts and the community care program.

### **OPERATIONS**

Administrative Assistant Deutschman reported a new resident volunteer will be at the Dodge Bridge station. He has an Associates Degree in Fire Science and has worked the past summers at ODF. There will be two full-time residents at the Dodge Bridge station.

Deutschman reported that she and Chief Hussey participated in a career day at Seven Feathers in Canyonville catering to high school juniors and senior on September 28<sup>th</sup>. There were 96 exhibitors in which Fire District 3 was the only structural firefighting agency. There were 29 schools in attendance as well as Veterans totaling 1,000 attendees.

Deutschman reported the Rogue Valley Fire Chief's Operations group is forming a task group with emergency managers and ODF to improve the evacuation and notification process.

Deutschman reported the Rogue Valley Emergency Resource Fair is this Saturday at the Expo. iPads will be available to assist the community to sign up for Community Connect and provide information on PulsePoint, wildfire resources, Community Care, and other programs that the District offers.

### **TRAINING AND SAFETY**

Administrative Assistant Cowan congratulated Firefighter Alex Cummings who recently passed his Acting in Capacity (AIC) Captain exam. This will make him eligible to work in the capacity of a Captain and makes him eligible to take the next Captain's promotional exam.

Cowan reported that the department is preparing to send out the 2022 training plan at the upcoming supervisors meeting. It will be good to get back to interactive training between crews and neighboring agencies.

Cowan reported that the District is actively recruiting for experienced and entry level Firefighters. The application period closes November 1<sup>st</sup> with screening interviews the week of November 8<sup>th</sup>.

### **FIRE AND LIFE SAFETY**

Fire Marshal Patterson reported that the Deputy Fire Marshal (DFM) hiring process has concluded. Evaluators from around the state interviewed 12 candidates. Eight candidates are on the DFM register and the top two candidates are currently in the background process. This will be an opportunity to evaluate the processes in the department using new technologies and innovations.

Patterson reported there have been a couple of larger fires to investigate.

### **STRATEGIC SERVICES**

Deputy Chief Bates reported that we interviewed three candidates for the Logistics Support Technician (LST) today and are moving two forward to an in-person interview.

Bates reported there is a Community Risk Reduction event on Long Mountain on November 8<sup>th</sup> and 22<sup>nd</sup> to help the community to clear the fuels on the property. A kiosk with a QR code has been placed in the area and there have been 80 unique hits, 10 RSVPs and a community member has been helping clear some entryways. There is a fuels coordination meeting next week with the different agencies to prioritize areas of need.

Bates reported that if it rains as reported, we will close the Dodge Bridge fuels sight until Spring. Burn season is now open since fire season has closed. The District continues to direct the community to register on Community Connect to obtain their burn permits; currently there are over 500 registrations.

## **OLD BUSINESS**

### **FIRE CHIEF PERFORMANCE APPRAISAL**

Board President Tonn made the correction that this year will be an informal review for the Fire Chief. The informal evaluation will be a meeting with the Chief in Executive Session to review the strategic plan, establish short-term goals, and review long-term goals. The Executive Session will be prior to the November Board meeting.

## **NEW BUSINESS**

### **REVIEW THE SDAO BEST PRACTICES CHECKLIST**

Board Director Leavens has agreed to review the SDAO Best Practices Checklist with Fire Chief Horton. Executive Assistant Calvert will schedule an appointment with Director Leavens and Chief Horton.

### **WAGE AND BENEFIT COMMITTEE**

Director Dimick and Director Snaith were appointed to the wage and benefit committee to review the non-bargaining wages and benefits. Executive Assistant Calvert will arrange an appointment with Chief Horton.

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

## **GOOD OF THE ORDER**

NONE

## **INDIVIDUAL BOARD MEMBER COMMENTS**

Steve Shafer saw the new ladder truck at MFD. It is an amazing vehicle, but it is red. Shafer explained a new ceremony called a “first wash” where everyone in the audience was given a wash clothe and was able to participate in the truck’s first wash.

Bill Leavens toasted the fact that fires season was over, stating he was more concerned this past year than ever before. Seemed that there was a different response and intensity this year.

Tim Snaith had a clarification question regarding the assessed valuation that CAO Maxwell shared. “How much of the evaluation is due to the fires that occurred last year and if these events had not occurred, do they look at that?” Maxwell explained the assessor’s office works on the evaluation of properties throughout the year.

Harvey Tonn shared that Community Care Paramedic, Michelle Frazier spoke about the “Frazier Packs” at the Rotary lunch. She blew people away and it was an education for everyone. Some of the Rotarians were ready to help financially including the Rotary. Michelle made us proud to be a part of the Fire District and to have her as part of our District.

## **ADJOURNMENT**

Motion to adjourn at 6:13 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:

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Board of Directors

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Margie Calvert, Scribe

# General Ledger

## Revenue Analysis

# Jackson County Fire

## District 3



Period: 04 - OCTOBER

Fiscal Year 2021-2022

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	\$ 6,400,000.00	\$ -	\$ -	\$ 6,400,000.00	0.00%
1-0-40010-000	Taxes; Current	\$ 15,175,000.00	\$ -	\$ -	\$ 15,175,000.00	0.00%
1-0-40020-000	Taxes; Prior	\$ 350,000.00	\$ 24,984.03	\$ 114,468.27	\$ 235,531.73	32.71%
1-0-40030-000	Interest	\$ 120,000.00	\$ 2,470.12	\$ 15,128.99	\$ 104,871.01	12.61%
1-0-40050-000	Workers Comp Refund & Reimb's	\$ 10,000.00	\$ 6,364.37	\$ 6,364.37	\$ 3,635.63	63.64%
1-0-40060-000	Sale of Equipment	\$ 1,000.00	\$ 3,023.00	\$ 3,023.00	\$ (2,023.00)	302.30%
1-0-40080-000	OSFM Conflagrations	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
1-0-40100-000	Fees for Service; FS/EMS	\$ 10,000.00	\$ -	\$ 4,000.00	\$ 6,000.00	40.00%
1-0-40110-000	Fees for Service; Facilities	\$ 1,000.00	\$ -	\$ 645.00	\$ 355.00	64.50%
1-0-40200-000	Grants; Local, State, Federal	\$ 135,000.00	\$ -	\$ 26,953.75	\$ 108,046.25	19.97%
1-0-40400-000	Lease Income	\$ 12,000.00	\$ 7,880.40	\$ 7,880.40	\$ 4,119.60	65.67%
1-0-40400-001	Lease Income; RCC	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0.00%
1-0-40500-000	Miscellaneous Income	\$ 10,000.00	\$ 7,920.00	\$ 8,041.00	\$ 1,959.00	80.41%
1-0-40600-000	Donations	\$ 100.00	\$ -	\$ 800.00	\$ (700.00)	800.00%
1-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 52,641.92</b>	<b>\$ 187,304.78</b>	<b>\$ 22,092,895.22</b>	<b>0.84%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	\$ 4,570,200.00	\$ -	\$ -	\$ 4,570,200.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-40600-000	Donations	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
5-0-41000-000	Transfer from General Fund	\$ 1,591,400.00	\$ -	\$ -	\$ 1,591,400.00	0.00%
5-0-43000-000	Loan Proceeds	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	<b>Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,162,400.00</b>	<b>0.00%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 28,442,600.00</b>	<b>\$ 52,641.92</b>	<b>\$ 187,304.78</b>	<b>\$ 28,255,295.22</b>	<b>0.66%</b>

# General Ledger

## Budget Status - Expense versus Budget

Period: 04 - OCTOBER

Fiscal Year 2021-2022

# Jackson County

## Fire District 3



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>SUMMARY OF EXPENDITURES</b>								
<b>General Fund</b>								
	PERSONNEL SERVICES	\$ 12,471,000.00	883,073.98	3,956,758.18	8,514,241.82	-	8,514,241.82	68.27%
	MATERIALS & SERVICES	\$ 2,670,800.00	242,089.37	761,411.75	1,909,388.25	325,581.39	1,583,806.86	59.30%
	TRANSFERS	\$ 1,591,400.00	-	-	1,591,400.00	-	1,591,400.00	100.00%
	CONTINGENCY	\$ 931,500.00	-	-	931,500.00	-	931,500.00	100.00%
	DEBT SERVICE	\$ 579,000.00	-	354,439.29	224,560.71	-	224,560.71	38.78%
	UEFB	\$ 4,036,500.00	-	-	4,036,500.00	-	4,036,500.00	100.00%
		\$ 22,280,200.00	\$ 1,125,163.35	\$ 5,072,609.22	\$ 17,207,590.78	\$ 325,581.39	\$ 16,882,009.39	75.77%
<b>Capital Fund</b>								
	CAPITAL OUTLAY	\$ 1,417,000.00	7,728.23	850,911.59	566,088.41	-	566,088.41	39.95%
	CONTINGENCY	\$ 119,000.00	-	-	119,000.00	-	119,000.00	100.00%
	RESERVE	\$ 4,626,400.00	-	-	4,626,400.00	-	4,626,400.00	100.00%
		\$ 6,162,400.00	\$ 7,728.23	\$ 850,911.59	\$ 5,311,488.41	\$ -	\$ 5,311,488.41	86.19%
<b>TOTAL All Funds</b>		\$ 28,442,600.00	\$ 1,132,891.58	\$ 5,923,520.81	\$ 22,519,079.19	\$ 325,581.39	\$ 22,193,497.80	78.03%
<b>DEPARTMENTAL SECTION</b>								
<b>Fund</b>	<b>1</b>	<b>GENERAL FUND</b>						
<b>Dept</b>	<b>1-1</b>	<b>ADMINISTRATION</b>						
		PERSONNEL SERVICES						
1-1-51110-000	Fire Chief	\$ 154,500.00	11,854.40	51,122.10	103,377.90	0.00	103,377.90	66.91%
1-1-51128-000	Finance Assistant	\$ 64,000.00	4,870.40	21,003.60	42,996.40	0.00	42,996.40	67.18%
1-1-51131-000	Executive Assistant	\$ 66,000.00	5,022.41	21,659.11	44,340.89	0.00	44,340.89	67.18%
1-1-51150-000	Chief Administrative Officer	\$ 134,000.00	10,254.40	44,222.14	89,777.86	0.00	89,777.86	67.00%
1-1-55140-000	Comm Engagement Coordinator	\$ 61,000.00	4,404.80	13,214.40	47,785.60	0.00	47,785.60	78.34%
1-1-58100-000	Part Time; Program Asst	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58192-000	Overtime; Administrative	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Incentive Pays	\$ 20,700.00	1,576.00	6,762.00	13,938.00	0.00	13,938.00	67.33%
1-1-58196-000	Longevity Pay	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58197-000	Vehicle Allowance	\$ 12,000.00	838.00	3,771.00	8,229.00	0.00	8,229.00	68.58%
1-1-58197-010	Technology Stipend	\$ 2,200.00	185.00	740.00	1,460.00	0.00	1,460.00	66.36%
1-1-58199-000	Duty Accrual Payout	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58200-000	Vacation Payouts	\$ 15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-58201-000	Retirement (PERS)	\$ 102,000.00	6,608.66	28,715.89	73,284.11	0.00	73,284.11	71.85%
1-1-58202-000	Unemployment Insurance	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	\$ 34,000.00	2,660.00	10,640.00	23,360.00	0.00	23,360.00	68.71%
1-1-58212-000	Health and Life Insurance	\$ 95,500.00	5,878.96	29,693.48	65,806.52	0.00	65,806.52	68.91%
1-1-58215-000	HRA-VEBA Contribution	\$ 21,000.00	1,754.00	6,314.40	14,685.60	0.00	14,685.60	69.93%
1-1-58220-000	FICA/Medicare PR Taxes	\$ 42,000.00	2,514.94	11,737.11	30,262.89	0.00	30,262.89	72.05%
1-1-58221-000	Workers' Comp Insurance	\$ 1,000.00	41.79	160.32	839.68	0.00	839.68	83.97%
	E1 Sub Totals:	\$ 837,000.00	\$ 58,463.76	\$ 249,755.55	\$ 587,244.45	\$ -	\$ 587,244.45	70.16%
	MATERIALS & SERVICES							
1-1-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	\$ 18,000.00	-543.00	485.10	17,514.90	0.00	17,514.90	97.31%
1-1-60222-000	Supplies; Office	\$ 10,000.00	438.91	1,617.06	8,382.94	75.54	8,307.40	83.07%
1-1-60223-001	Supplies; Administrative	\$ 35,000.00	1,699.28	1,030.76	33,969.24	302.27	33,666.97	96.19%
1-1-60223-002	Licenses and Fees	\$ 10,000.00	618.36	1,495.41	8,504.59	0.00	8,504.59	85.05%
1-1-60270-000	Contractual & Professional Serv	\$ 535,000.00	114,035.03	245,385.15	289,614.85	245,505.51	44,109.34	8.24%
1-1-60370-000	Property & Casualty Insurance	\$ 105,000.00	0.00	44,148.00	60,852.00	0.00	60,852.00	57.95%
1-1-60380-000	Mileage Reimbursements	\$ 1,000.00	70.70	70.70	929.30	30.24	899.06	89.91%
1-1-60410-000	Membership Dues	\$ 10,000.00	5,485.00	6,645.00	3,355.00	200.00	3,155.00	31.55%
1-1-60412-000	Books & Subscriptions	\$ 2,000.00	619.12	641.12	1,358.88	120.00	1,238.88	61.94%
1-1-60430-001	Advertising	\$ 12,000.00	5.00	1,059.37	10,940.63	566.06	10,374.57	86.45%
1-1-60490-000	Hiring Processes, CS, Backgrounds	\$ 15,000.00	1,337.09	7,868.91	7,131.09	2,040.15	5,090.94	33.94%
1-1-60491-000	Postage and Shipping	\$ 14,000.00	82.40	164.11	13,835.89	30.68	13,805.21	98.61%
	E2 Sub Totals:	\$ 768,000.00	\$ 123,847.89	\$ 310,610.69	\$ 457,389.31	\$ 248,870.45	\$ 208,518.86	27.15%
	Administration Total	\$ 1,605,000.00	\$ 182,311.65	\$ 560,366.24	\$ 1,044,633.76	\$ 248,870.45	\$ 795,763.31	49.58%
Dept 1-2	OPERATIONS							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	\$ 1,300,000.00	97,993.28	419,971.20	880,028.80	0.00	880,028.80	67.69%
1-2-52140-000	Fire Engineers	\$ 1,115,000.00	85,173.76	365,030.40	749,969.60	0.00	749,969.60	67.26%
1-2-52151-000	Firefighters	\$ 1,710,000.00	128,680.00	551,482.57	1,158,517.43	0.00	1,158,517.43	67.75%
1-2-55140-000	Deputy Chief of Operations	\$ 141,000.00	10,702.40	46,154.10	94,845.90	0.00	94,845.90	67.27%
1-2-55142-000	Battalion Chiefs	\$ 352,000.00	26,644.80	114,192.00	237,808.00	0.00	237,808.00	67.56%
1-2-55147-000	Administrative Assistant	\$ 55,000.00	4,217.60	18,188.40	36,811.60	0.00	36,811.60	66.93%
1-2-55150-000	Recruitment Retention Coordinator	\$ 32,000.00	3,468.00	12,542.61	19,457.39	0.00	19,457.39	60.80%
1-2-55180-000	Community Care Providers	\$ 198,000.00	16,742.40	54,995.62	143,004.38	0.00	143,004.38	72.22%
1-2-58100-000	Part Time; Program Asst	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-2-58192-000	Overtime; Operations	\$ 500,000.00	22,506.46	135,213.46	364,786.54	0.00	364,786.54	72.96%
1-2-58192-001	Overtime; FLSA Premium Pay	\$ 140,000.00	8,083.40	40,914.50	99,085.50	0.00	99,085.50	70.78%
1-2-58192-002	Overtime; OSFM Conflagrations	\$ 1,000.00	0.00	26,789.45	-25,789.45	0.00	-25,789.45	-2578.95%
1-2-58193-000	Out of Classification	\$ 60,000.00	3,270.14	17,207.44	42,792.56	0.00	42,792.56	71.32%
1-2-58194-007	Ed Incentive	\$ 110,000.00	8,784.00	39,236.00	70,764.00	0.00	70,764.00	64.33%
1-2-58195-000	EMS Incentive	\$ 220,000.00	17,386.00	78,189.00	141,811.00	0.00	141,811.00	64.46%
1-2-58196-000	Longevity Pay	\$ 91,000.00	0.00	0.00	91,000.00	0.00	91,000.00	100.00%
1-2-58197-000	Holiday Pay	\$ 108,300.00	0.00	0.00	108,300.00	0.00	108,300.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-58197-010	Technology Stipend	\$ 4,000.00	340.00	1,360.00	2,640.00	0.00	2,640.00	66.00%
1-2-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-2-58200-000	Vacation Payouts	\$ 50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
1-2-58201-000	Retirement (PERS)	\$ 1,295,000.00	89,057.80	391,352.64	903,647.36	0.00	903,647.36	69.78%
1-2-58210-000	ER Deferred Comp Contrib	\$ 166,700.00	11,619.16	61,461.87	105,238.13	0.00	105,238.13	63.13%
1-2-58212-000	Health and Life Insurance	\$ 1,150,000.00	94,170.01	463,153.44	686,846.56	0.00	686,846.56	59.73%
1-2-58215-000	HRA-VEBA Contribution	\$ 230,000.00	19,409.43	76,292.41	153,707.59	0.00	153,707.59	66.83%
1-2-58220-000	FICA/Medicare PR Taxes	\$ 475,000.00	31,874.69	143,596.59	331,403.41	0.00	331,403.41	69.77%
1-2-58221-000	Workers' Comp Insurance	\$ 95,000.00	8,273.70	36,677.36	58,322.64	0.00	58,322.64	61.39%
	E1 Sub Totals:	\$ 9,616,000.00	\$ 688,397.03	\$ 3,094,001.06	\$ 6,521,998.94	\$ -	\$ 6,521,998.94	67.82%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	\$ 38,000.00	322.00	701.00	37,299.00	0.00	37,299.00	98.16%
1-2-60223-002	Licenses and Fees	\$ 2,500.00	0.00	180.00	2,320.00	0.00	2,320.00	92.80%
1-2-60223-007	Supplies; Operations	\$ 5,000.00	395.33	762.71	4,237.29	17.99	4,219.30	84.39%
1-2-60224-000	Supplies; Special Projects	\$ 14,000.00	0.00	393.73	13,606.27	0.00	13,606.27	97.19%
1-2-60225-000	FIRE SUPPRESSION							
1-2-60225-001	Personal Protective Equipment	\$ 74,000.00	1,856.71	3,769.19	70,230.81	1,195.80	69,035.01	93.29%
1-2-60225-002	Hose and Appliances	\$ 20,000.00	0.00	109.87	19,890.13	17,832.60	2,057.53	10.29%
1-2-60225-003	Apparatus Equipment	\$ 14,000.00	335.89	7,519.10	6,480.90	314.79	6,166.11	44.04%
1-2-60225-004	Safety Equipment	\$ 45,000.00	734.77	2,846.05	42,153.95	0.00	42,153.95	93.68%
1-2-60225-005	Specialty Equipment	\$ 22,500.00	8,914.56	8,914.56	13,585.44	0.00	13,585.44	60.38%
1-2-60225-006	Technical Rescue Equipment	\$ 5,000.00	0.00	629.47	4,370.53	291.79	4,078.74	81.57%
1-2-60225-007	Rehabilitation and Consumables	\$ 6,000.00	151.92	944.63	5,055.37	356.44	4,698.93	78.32%
1-2-60225-008	Equip for New Apparatus	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	\$ 40,000.00	629.35	6,019.63	33,980.37	724.50	33,255.87	83.14%
1-2-60270-000	Contractual & Professional Serv	\$ 14,000.00	0.00	0.00	14,000.00	0.00	14,000.00	100.00%
1-2-60410-000	Membership Dues	\$ 1,500.00	0.00	380.00	1,120.00	0.00	1,120.00	74.67%
1-2-60412-000	Books & Subscriptions	\$ 2,000.00	518.90	1,297.34	702.66	259.48	443.18	22.16%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Physicals/Vac/Backgrounds	\$ 4,000.00	457.00	1,112.00	2,888.00	0.00	2,888.00	72.20%
1-2-65003-000	Uniforms and Personal Protective Equip	\$ 30,000.00	350.00	4,508.76	25,491.24	17,676.33	7,814.91	26.05%
1-2-65005-000	Student Firefighter Program	\$ 35,000.00	75.99	-404.01	35,404.01	11,668.99	23,735.02	67.81%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	\$ 3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
1-2-65010-000	Scholarship Donations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-65011-000	Advertising and Marketing	\$ 5,000.00	0.00	709.00	4,291.00	0.00	4,291.00	85.82%
	E2 Sub Totals:	\$ 385,500.00	\$ 14,742.42	\$ 40,393.03	\$ 345,106.97	\$ 50,338.71	\$ 294,768.26	76.46%
	Operations Total	\$ 10,001,500.00	\$ 703,139.45	\$ 3,134,394.09	\$ 6,867,105.91	\$ 50,338.71	\$ 6,816,767.20	68.16%
Dept 1-3	FIRE AND LIFE SAFETY							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	\$ 128,000.00	9,766.40	42,117.60	85,882.40	0.00	85,882.40	67.10%
1-3-53153-000	Deputy Fire Marshals	\$ 245,000.00	16,464.01	71,001.03	173,998.97	0.00	173,998.97	71.02%
1-3-58192-000	Overtime	\$ 10,000.00	2,141.61	4,466.81	5,533.19	0.00	5,533.19	55.33%
1-3-58194-000	Ed/EMS Incentive	\$ 26,000.00	2,236.00	10,062.00	15,938.00	0.00	15,938.00	61.30%
1-3-58196-000	Longevity Pay	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%



		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-3-58197-010	Technology Stipend	\$ 2,300.00	255.00	1,020.00	1,280.00	0.00	1,280.00	55.65%
1-3-58198-001	Fire Investigator On Call Pay	\$ 15,000.00	860.25	3,419.25	11,580.75	0.00	11,580.75	77.21%
1-3-58199-000	Duty Accrual Payout	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58200-000	Vacation Payouts	\$ 40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00%
1-3-58201-000	Retirement (PERS)	\$ 112,000.00	7,667.51	31,873.29	80,126.71	0.00	80,126.71	71.54%
1-3-58210-000	ER Deferred Comp Contrib	\$ 16,000.00	998.00	3,727.75	12,272.25	0.00	12,272.25	76.70%
1-3-58212-000	Health and Life Insurance	\$ 77,000.00	6,226.00	31,418.27	45,581.73	0.00	45,581.73	59.20%
1-3-58215-000	HRA-VEBA Contribution	\$ 13,200.00	1,052.40	4,219.20	8,980.80	0.00	8,980.80	68.04%
1-3-58220-000	FICA/Medicare PR Taxes	\$ 37,000.00	2,404.77	10,015.91	26,984.09	0.00	26,984.09	72.93%
1-3-58221-000	Workers' Comp Insurance	\$ 1,000.00	41.95	164.30	835.70	0.00	835.70	83.57%
E1 Sub Totals:		\$ 734,500.00	\$ 50,113.90	\$ 213,505.41	\$ 520,994.59	\$ -	\$ 520,994.59	70.93%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60220-000	Printing	\$ 1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	\$ 10,000.00	404.96	427.95	9,572.05	1,606.00	7,966.05	79.66%
1-3-60223-005	Supplies; Public Ed Materials	\$ 7,000.00	0.00	0.00	7,000.00	65.00	6,935.00	99.07%
1-3-60410-000	Membership Dues	\$ 2,000.00	0.00	385.00	1,615.00	0.00	1,615.00	80.75%
1-3-60412-000	Books & Subscriptions	\$ 3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00%
E2 Sub Totals:		\$ 27,000.00	\$ 404.96	\$ 812.95	\$ 26,187.05	\$ 1,671.00	\$ 24,516.05	90.80%
<b>Fire and Life Safety Total</b>		<b>\$ 761,500.00</b>	<b>\$ 50,518.86</b>	<b>\$ 214,318.36</b>	<b>\$ 547,181.64</b>	<b>\$ 1,671.00</b>	<b>\$ 545,510.64</b>	<b>71.64%</b>
<b>Dept 1-4</b>	<b>TRAINING</b>							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	\$ 128,000.00	9,766.40	42,117.60	85,882.40	0.00	85,882.40	67.10%
1-4-55147-000	Administrative Assistant	\$ 58,000.00	4,427.21	19,092.33	38,907.67	0.00	38,907.67	67.08%
1-4-58192-000	Overtime; Non Trng Dept Staff	\$ 60,000.00	179.41	11,120.07	48,879.93	0.00	48,879.93	81.47%
1-4-58195-000	Ed/EMS Incentive	\$ 11,500.00	888.00	3,996.00	7,504.00	0.00	7,504.00	65.25%
1-4-58197-010	Technology Stipend	\$ 1,000.00	85.00	340.00	660.00	0.00	660.00	66.00%
1-4-58199-000	Duty Accrual Payout	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-4-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-4-58201-000	Retirement (PERS)	\$ 51,800.00	2,683.43	13,666.66	38,133.34	0.00	38,133.34	73.62%
1-4-58210-000	ER Deferred Comp Contrib	\$ 10,600.00	888.84	3,716.68	6,883.32	0.00	6,883.32	64.94%
1-4-58212-000	Health and Life Insurance	\$ 50,000.00	4,160.56	21,016.40	28,983.60	0.00	28,983.60	57.97%
1-4-58215-000	HRA-VEBA Contribution	\$ 8,400.00	712.77	3,131.35	5,268.65	0.00	5,268.65	62.72%
1-4-58220-000	FICA/Medicare PR Taxes	\$ 19,700.00	1,157.59	5,796.23	13,903.77	0.00	13,903.77	70.58%
1-4-58221-000	Workers' Comp Insurance	\$ 3,000.00	200.50	1,139.03	1,860.97	0.00	1,860.97	62.03%
E1 Sub Totals:		\$ 411,000.00	\$ 25,149.71	\$ 125,132.35	\$ 285,867.65	\$ -	\$ 285,867.65	69.55%
MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	\$ 1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-4-60223-002	Licenses and Fees	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-4-60223-012	Supplies; Training & Safety	\$ 15,000.00	125.00	125.00	14,875.00	34.00	14,841.00	98.94%
1-4-60223-014	Training Props & Equipment	\$ 7,800.00	4,919.84	4,919.84	2,880.16	0.00	2,880.16	36.93%
1-4-60254-000	M&R; Training Equip & Props	\$ 2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-60265-000	Health and Wellness	\$ 5,000.00	0.00	1,004.94	3,995.06	0.00	3,995.06	79.90%
1-4-60270-000	Contractual & Professional Serv	\$ 20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00%
1-4-60410-000	Membership Dues	\$ 1,000.00	0.00	305.00	695.00	0.00	695.00	69.50%
1-4-60412-000	Books & Subscriptions	\$ 9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00%
1-4-60449-000	Meeting Travel Expenses	\$ 8,000.00	0.00	626.30	7,373.70	212.80	7,160.90	89.51%
1-4-60455-001	Training/Conferences; Adm & Ldrship	\$ 69,000.00	1,487.34	27,423.43	41,576.57	417.52	41,159.05	59.65%
1-4-60455-002	Training/Conferences; Board	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-4-60455-003	Training/Conferences; Op's	\$ 25,000.00	2,378.32	4,651.64	20,348.36	0.00	20,348.36	81.39%
1-4-60455-004	Training/Conferences; FLS	\$ 10,000.00	0.00	516.00	9,484.00	0.00	9,484.00	94.84%
1-4-60455-006	Training/Conferences; Student's & Vol's	\$ 10,000.00	206.00	656.00	9,344.00	0.00	9,344.00	93.44%
1-4-60455-007	Training/Conferences; Technology	\$ 10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-4-60455-008	Trng/Conferences; EMS	\$ 6,000.00	0.00	1,284.39	4,715.61	0.00	4,715.61	78.59%
E2 Sub Totals:		\$ 201,800.00	\$ 9,116.50	\$ 41,512.54	\$ 160,287.46	\$ 664.32	\$ 159,623.14	79.10%
<b>Training Total</b>		<b>\$ 612,800.00</b>	<b>\$ 34,266.21</b>	<b>\$ 166,644.89</b>	<b>\$ 446,155.11</b>	<b>\$ 664.32</b>	<b>\$ 445,490.79</b>	<b>72.70%</b>
<b>Dept 1-5</b>	<b>STRATEGIC SERVICES</b>							
PERSONNEL SERVICES								
1-5-55147-000	Administrative Assistant	\$ 58,000.00	4,427.20	19,092.31	38,907.69	0.00	38,907.69	67.08%
1-5-57124-000	Deputy Chief Strategic Servies	\$ 141,000.00	10,702.40	46,154.12	94,845.88	0.00	94,845.88	67.27%
1-5-57125-000	Facilities/Logistics Technician	\$ 64,000.00	4,870.40	20,888.40	43,111.60	0.00	43,111.60	67.36%
1-5-57130-000	Community Risk Reduction Captain	\$ 108,000.00	7,840.00	33,810.00	74,190.00	0.00	74,190.00	68.69%
1-5-58100-000	Part Time; Logistics Support	\$ 15,500.00	0.00	2,400.00	13,100.00	0.00	13,100.00	
1-5-58192-000	Overtime	\$ 5,000.00	0.00	1,648.83	3,351.17	0.00	3,351.17	67.02%
1-5-58195-000	Ed/EMS Incentive	\$ 27,000.00	2,058.00	9,320.00	17,680.00	0.00	17,680.00	65.48%
1-5-58196-000	Longevity Pay	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	
1-5-58197-010	Technology Stipend	\$ 3,000.00	255.00	1,020.00	1,980.00	0.00	1,980.00	66.00%
1-5-58199-000	Duty Accrual Payout	\$ 7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-5-58200-000	Vacation Payouts	\$ 5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-5-58201-000	Retirement (PERS)	\$ 93,000.00	6,345.46	27,811.98	65,188.02	0.00	65,188.02	70.09%
1-5-58210-000	ER Deferred Comp Contrib	\$ 14,000.00	532.00	2,131.70	11,868.30	0.00	11,868.30	84.77%
1-5-58212-000	Health and Life Insurance	\$ 113,000.00	8,321.12	42,032.80	70,967.20	0.00	70,967.20	62.80%
1-5-58215-000	HRA-VEBA Contribution	\$ 19,000.00	1,403.20	5,791.84	13,208.16	0.00	13,208.16	69.52%
1-5-58220-000	FICA/Medicare PR Taxes	\$ 33,000.00	2,256.50	10,075.63	22,924.37	0.00	22,924.37	69.47%
1-5-58221-000	Workers' Comp Insurance	\$ 1,000.00	40.05	173.84	826.16	0.00	826.16	82.62%
E1 Sub Totals:		\$ 710,500.00	\$ 49,051.33	\$ 222,351.45	\$ 488,148.55	\$ -	\$ 488,148.55	68.70%
MATERIALS & SERVICES								
1-5-58213-000	Uniforms	\$ 56,300.00	19,231.83	30,985.43	25,314.57	1,108.97	24,205.60	42.99%
1-5-60221-000	Janitorial Supplies and Laundry	\$ 35,000.00	2,598.80	8,655.19	26,344.81	482.43	25,862.38	73.89%
1-5-60223-003	Supplies/Equipment; Medical	\$ 80,000.00	3,353.69	17,513.88	62,486.12	6,511.17	55,974.95	69.97%
1-5-60223-006	Supplies; Logistics & Facility Maint	\$ 5,000.00	143.92	1,249.36	3,750.64	82.47	3,668.17	73.36%
1-5-60223-008	Supplies; Station Consumables	\$ 6,000.00	620.46	20.46	5,379.54	0.00	5,379.54	89.66%
1-5-60223-015	Supplies; Furnishings & Appliances	\$ 17,000.00	2,109.71	4,558.69	12,441.31	94.98	12,346.33	72.63%
1-5-60223-016	Supplies; Facilities	\$ 13,000.00	4.49	153.17	12,846.83	367.59	12,479.24	95.99%
1-5-60230-000	Fuel and Lubricants	\$ 80,000.00	5,052.14	20,531.18	59,468.82	137.00	59,331.82	74.16%
1-5-60250-000	M&R; Apparatus & Vehicles	\$ 225,000.00	12,576.63	46,098.88	178,901.12	208.28	178,692.84	79.42%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60251-110	Building & Grounds; WC Station	\$ 24,200.00	306.06	953.18	23,246.82	0.00	23,246.82	96.06%
1-5-60251-111	Building & Grounds; CP Station	\$ 32,400.00	160.00	1,951.69	30,448.31	0.00	30,448.31	93.98%
1-5-60251-112	Building & Grounds; DB Station	\$ 5,000.00	0.00	82.98	4,917.02	25.90	4,891.12	97.82%
1-5-60251-113	Building & Grounds; SV Station	\$ 5,000.00	0.00	380.00	4,620.00	70.10	4,549.90	91.00%
1-5-60251-114	Building & Grounds; GH Station	\$ 6,000.00	140.00	502.39	5,497.61	0.00	5,497.61	91.63%
1-5-60251-115	Building & Grounds; AL Station	\$ 10,000.00	144.79	477.53	9,522.47	78.83	9,443.64	94.44%
1-5-60251-116	Building & Grounds; EP Station	\$ 10,000.00	146.65	553.35	9,446.65	172.95	9,273.70	92.74%
1-5-60251-117	Building & Grounds; TR Station	\$ 3,000.00	0.00	101.71	2,898.29	0.00	2,898.29	96.61%
1-5-60251-118	Building & Grounds; SNC Scenic Station	\$ 5,000.00	530.00	1,364.94	3,635.06	3,149.30	485.76	9.72%
1-5-60251-120	Building & Grounds; TRNG Center	\$ 23,000.00	55.12	147.35	22,852.65	0.00	22,852.65	99.36%
1-5-60251-121	Building & Grounds; ADM Bldg	\$ 30,600.00	901.51	2,673.63	27,926.37	26.06	27,900.31	91.18%
1-5-60251-122	Building & Grounds; LOG Warehouse	\$ 2,000.00	79.83	319.32	1,680.68	334.95	1,345.73	67.29%
1-5-60251-123	Building & Grounds; FS Center	\$ 2,000.00	319.32	957.96	1,042.04	0.00	1,042.04	52.10%
1-5-60254-000	M&R; District Equipment	\$ 10,000.00	26.98	34.75	9,965.25	0.00	9,965.25	99.65%
1-5-60255-000	M&R; Appliances/Furnishings	\$ 5,000.00	0.00	700.92	4,299.08	21.00	4,278.08	85.56%
1-5-60265-000	Community Risk Reduction	\$ 55,000.00	2,469.16	14,765.51	40,234.49	1,569.59	38,664.90	70.30%
1-5-60267-000	Community Care Program	\$ 13,500.00	-133.22	506.44	12,993.56	402.28	12,591.28	
1-5-60270-000	Contractual & Professional Serv	\$ 8,000.00	600.10	4,296.30	3,703.70	0.00	3,703.70	46.30%
1-5-60410-000	Membership Dues	\$ 1,000.00	0.00	85.00	915.00	0.00	915.00	91.50%
1-5-60412-000	Books & Subscriptions	\$ 500.00	0.00	0.00	500.00	0.00	500.00	100.00%
1-5-60500-110	Utilities; WC	\$ 35,000.00	2,247.02	9,136.39	25,863.61	0.00	25,863.61	73.90%
1-5-60500-111	Utilities; CP	\$ 23,000.00	1,693.49	7,170.32	15,829.68	0.00	15,829.68	68.82%
1-5-60500-112	Utilities; DB	\$ 14,000.00	423.39	1,849.62	12,150.38	0.00	12,150.38	86.79%
1-5-60500-113	Utilities; SV	\$ 14,000.00	483.68	2,020.38	11,979.62	0.00	11,979.62	85.57%
1-5-60500-114	Utilities; GH	\$ 14,000.00	589.20	2,564.01	11,435.99	0.00	11,435.99	81.69%
1-5-60500-115	Utilities; AL	\$ 10,000.00	334.15	1,200.95	8,799.05	0.00	8,799.05	87.99%
1-5-60500-116	Utilities; EP	\$ 23,000.00	1,612.22	7,026.03	15,973.97	0.00	15,973.97	69.45%
1-5-60500-117	Utilities; TR	\$ 5,000.00	205.20	818.73	4,181.27	0.00	4,181.27	83.63%
1-5-60500-118	Utilities; SNC	\$ 23,000.00	1,302.90	5,409.44	17,590.56	0.00	17,590.56	76.48%
1-5-60500-120	Utilities; TC	\$ 15,000.00	1,142.16	4,984.10	10,015.90	100.00	9,915.90	66.11%
1-5-60500-121	Utilities; AB	\$ 37,000.00	2,771.59	11,640.05	25,359.95	0.00	25,359.95	68.54%
1-5-60500-123	Utilities; FSC	\$ 5,000.00	358.35	1,423.80	3,576.20	0.00	3,576.20	71.52%
E2 Sub Totals:		\$ 986,500.00	\$ 64,601.32	\$ 216,465.01	\$ 770,034.99	\$ 14,943.85	\$ 755,091.14	76.54%
<b>Strategic Services Total</b>		<b>\$ 1,697,000.00</b>	<b>\$ 113,652.65</b>	<b>\$ 438,816.46</b>	<b>\$ 1,258,183.54</b>	<b>\$ 14,943.85</b>	<b>\$ 1,243,239.69</b>	<b>73.26%</b>
<b>Dept 1-7</b>	<b>TECHNOLOGY</b>							
	PERSONNEL SERVICES							
1-7-51145-000	Info Tech Administrator	\$ 102,500.00	7,840.00	33,810.00	68,690.00	0.00	68,690.00	67.01%
1-7-58194-000	Ed Incentive	\$ 3,500.00	274.00	1,233.00	2,267.00	0.00	2,267.00	64.77%
1-7-58196-000	Longevity Pay	\$ 2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-7-58197-010	Technology Stipend	\$ 100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-7-58200-000	Vacation Payout	\$ 4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%
1-7-58201-000	Retirement (PERS)	\$ 16,000.00	1,173.28	5,093.71	10,906.29	0.00	10,906.29	68.16%
1-7-58210-000	ER Deferred Comp Contrib	\$ 5,500.00	466.00	1,864.00	3,636.00	0.00	3,636.00	66.11%
1-7-58212-000	Health and Life Insurances	\$ 14,700.00	1,171.84	5,918.19	8,781.81	0.00	8,781.81	59.74%
1-7-58215-000	HRA-VEBA Contribution	\$ 4,200.00	350.80	1,403.20	2,796.80	0.00	2,796.80	66.59%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-58220-000	FICA/Medicare PR Taxes	\$ 8,500.00	616.21	2,662.73	5,837.27	0.00	5,837.27	68.67%
1-7-58221-000	Workers' Comp Insurance	\$ 500.00	6.12	27.53	472.47	0.00	472.47	94.49%
	E1 Sub Totals:	\$ 162,000.00	\$ 11,898.25	\$ 52,012.36	\$ 109,987.64	\$ -	\$ 109,987.64	67.89%
	MATERIALS & SERVICES							
1-7-60223-011	Supplies; Computers and Tech	\$ 55,000.00	8,736.72	28,214.38	26,785.62	3,898.46	22,887.16	41.61%
1-7-60223-013	Supplies; Communication Device	\$ 20,000.00	0.00	13,016.20	6,983.80	0.00	6,983.80	34.92%
1-7-60240-000	Licenses and Subscriptions	\$ 165,000.00	16,320.84	91,088.65	73,911.35	5,194.60	68,716.75	41.65%
1-7-60241-000	Technical Support	\$ 18,000.00	0.00	2,575.00	15,425.00	0.00	15,425.00	85.69%
1-7-60252-000	M&R; Office and Tech Equip	\$ 7,000.00	243.76	1,770.95	5,229.05	0.00	5,229.05	74.70%
1-7-60253-000	M&R; Communication Devices	\$ 7,000.00	1,780.80	5,386.88	1,613.12	0.00	1,613.12	23.04%
1-7-60290-000	Communication Services	\$ 30,000.00	2,294.16	9,565.47	20,434.53	0.00	20,434.53	68.12%
	E2 Sub Totals:	\$ 302,000.00	\$ 29,376.28	\$ 151,617.53	\$ 150,382.47	\$ 9,093.06	\$ 141,289.41	46.78%
	<b>Technology Total</b>	<b>\$ 464,000.00</b>	<b>\$ 41,274.53</b>	<b>\$ 203,629.89</b>	<b>\$ 260,370.11</b>	<b>\$ 9,093.06</b>	<b>\$ 251,277.05</b>	<b>54.15%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL</b>							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	\$ 1,591,400.00	0.00	0.00	1,591,400.00	0.00	1,591,400.00	100.00%
	E4 Sub Totals:	\$ 1,591,400.00	\$ -	\$ -	\$ 1,591,400.00	\$ -	\$ 1,591,400.00	100.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	\$ 931,500.00	0.00	0.00	931,500.00	0.00	931,500.00	100.00%
	E5 Sub Totals:	\$ 931,500.00	\$ -	\$ -	\$ 931,500.00	\$ -	\$ 931,500.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	\$ 506,500.00	0.00	316,571.99	189,928.01	0.00	189,928.01	37.50%
1-9-80011-000	Debt Service Interest	\$ 72,500.00	0.00	37,867.30	34,632.70	0.00	34,632.70	47.77%
	E6 Sub Totals:	\$ 579,000.00	\$ -	\$ 354,439.29	\$ 224,560.71	\$ -	\$ 224,560.71	38.78%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	\$ 4,036,500.00	0.00	0.00	4,036,500.00	0.00	4,036,500.00	100.00%
	E8 Sub Totals:	\$ 4,036,500.00	\$ -	\$ -	\$ 4,036,500.00	\$ -	\$ 4,036,500.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 7,138,400.00</b>	<b>\$ -</b>	<b>\$ 354,439.29</b>	<b>\$ 6,783,960.71</b>	<b>\$ -</b>	<b>\$ 6,783,960.71</b>	<b>95.03%</b>
	<b>General Fund Total</b>	<b>\$ 22,280,200.00</b>	<b>\$ 1,125,163.35</b>	<b>\$ 5,072,609.22</b>	<b>\$ 17,207,590.78</b>	<b>\$ 325,581.39</b>	<b>\$ 16,882,009.39</b>	<b>75.77%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund</b>	<b>5</b>	<b>CAPITAL PROJECTS FUND</b>						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	\$ 217,000.00	0.00	39,995.00	177,005.00	0.00	177,005.00	81.57%
5-8-70531-000	Apparatus and Vehicles	\$ 1,100,000.00	0.00	802,831.00	297,169.00	0.00	297,169.00	27.02%
5-8-70532-000	Land and Improvements	\$ 40,000.00	7,728.23	8,085.59	31,914.41	0.00	31,914.41	79.79%
5-8-70533-000	Bldg Const and Improvements	\$ 60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00%
	E3 Sub Totals:	\$ 1,417,000.00	\$ 7,728.23	\$ 850,911.59	\$ 566,088.41	\$ -	\$ 566,088.41	39.95%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	\$ 119,000.00	0.00	0.00	119,000.00	0.00	119,000.00	100.00%
	E5 Sub Totals:	\$ 119,000.00	\$ -	\$ -	\$ 119,000.00	\$ -	\$ 119,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	\$ 4,626,400.00	0.00	0.00	4,626,400.00	0.00	4,626,400.00	100.00%
	E9 Sub Totals:	\$ 4,626,400.00	\$ -	\$ -	\$ 4,626,400.00	\$ -	\$ 4,626,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 6,162,400.00</b>	<b>\$ 7,728.23</b>	<b>\$ 850,911.59</b>	<b>\$ 5,311,488.41</b>	<b>\$ -</b>	<b>\$ 5,311,488.41</b>	<b>86.19%</b>
	<b>Report Totals:</b>	<b>\$ 28,442,600.00</b>	<b>\$ 1,132,891.58</b>	<b>\$ 5,923,520.81</b>	<b>\$ 22,519,079.19</b>	<b>\$ 325,581.39</b>	<b>\$ 22,193,497.80</b>	<b>78.03%</b>

# Accounts Payable

## Transactions by Account and Department

Period: 04 - OCTOBER

Fiscal Year 2021-2022

# Jackson County Fire

## District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	5,560.00
1-1-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	617.64
1-1-60220-000	Medford Builders Exchange	Printing of 8.5x22 Strategic Focus Posters (6)	10/14/2021	42656	30.00
1-1-60220-000	Minuteman Press	Business Cards for Cardona (100)	10/14/2021	42659	30.00
1-1-60222-000	Office Depot, Inc.	Ink Cartridges (2)	10/14/2021	42663	59.76
1-1-60222-000	Office Depot, Inc.	Toner Cartridges (2)	10/14/2021	42663	185.56
1-1-60222-000	Office Depot, Inc.	Office Supplies	10/14/2021	42663	49.07
1-1-60222-000	Office Depot, Inc.	Toner Cartridge	10/14/2021	42663	115.04
1-1-60222-000	Office Depot, Inc.	Office Supplies	10/14/2021	42663	29.48
1-1-60223-001	CivicPlus	Website Updates/Maintenance	10/14/2021	42643	1,500.00
1-1-60223-001	Superior Stamp and Sign	Nameplate for Memorial Plaque in CL Room	10/25/2021	42704	27.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Working Lunch for MOA Meeting 8/24/21	10/13/2021	0	62.25
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for September BOD Meeting	10/13/2021	0	15.51
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for August BOD Meeting	10/13/2021	0	94.52
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	10/28/2021	42710	100.00
1-1-60223-002	Wells Fargo Bank Visa Cards	SM Visa; App Fee for 2021/22 FY Budget Award Submittal	10/13/2021	0	345.00
1-1-60270-000	Bravio Communications, LLC	September Lobbyist/Legislative Services	10/14/2021	42634	1,000.00
1-1-60270-000	Centerpoint	EAP Services for October	10/14/2021	42636	2,408.14
1-1-60270-000	Emergency Comm of Southern Oregon	911 Dispatch Services (Oct, Nov, Dec)	10/14/2021	42648	108,620.19
1-1-60270-000	Timothy James	EMS Consulting Services	10/14/2021	42679	1,135.20
1-1-60270-000	Local Government Law Group P.C.	Legal Services	10/25/2021	42698	1,151.50
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Jul-Sep)	10/14/2021	42660	70.70
1-1-60410-000	SORED1	Underwriter Advertising Membership for 21/22 FY	10/14/2021	42675	1,250.00
1-1-60410-000	Special Districts	Annual Membership Dues	10/14/2021	42677	4,125.00
1-1-60410-000	Wells Fargo Bank Visa Cards	SM Visa; OGFOA Annual Membership Dues for Maxwell	10/13/2021	0	110.00
1-1-60412-000	Rosebud Media LLC	Newspaper Subscription (ADM)	10/14/2021	42672	259.48
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Annual Dropbox Subscription for Didion	10/13/2021	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Darnell	10/13/2021	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Patterson	10/13/2021	0	119.88
1-1-60430-001	Wells Fargo Bank Visa Cards	JoP Visa; Craigslist Listing Fee for SV06-02	10/13/2021	0	5.00
1-1-60490-000	Daily Dispatch	Firefighter Process Announcement	10/14/2021	42646	405.00
1-1-60490-000	Rosebud Media LLC	Deputy Fire Marshal Hiring Announcements (2)	10/14/2021	42671	73.32

Account No	Vendor	Description	GL Date	Check No	Amount
1-1-60490-000	Rosebud Media LLC	Civil Service Meeting Notice on 9/29/21	10/14/2021	42671	83.77
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Facebook Ad for DFM Position	10/13/2021	0	5.00
1-1-60490-000	William A. Matson	Background Investigation for DFM Darnell	10/25/2021	42706	770.00
1-1-60491-000	UPS	September Shipping Charges	10/14/2021	42680	24.79
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Shipping	10/13/2021	0	52.62
1-1-60491-000	Wells Fargo Bank Visa Cards	MC Visa; September Postage Subscription (SendPro)	10/13/2021	0	4.99
<b>Sub Total Dept 1:</b>					<b>\$130,735.17</b>

#### OPERATIONS DEPARTMENT

1-2-58203-000	Asante Physician Partners	Annual Med/Physical Exams	10/25/2021	42687	322.00
1-2-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	88,073.20
1-2-58212-000	Regence Blue Cross	October Add Health Insurance Premium - Cardona	10/25/2021	0	1,390.00
1-2-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	9,487.93
1-2-60223-007	Minuteman Press	Page Stickers for RVFRSO Book Update	10/14/2021	42659	117.84
1-2-60223-007	Wells Fargo Bank Visa Cards	WC Visa; Meal for Citizen in Need	10/13/2021	0	140.00
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Handout Cards (200) for Career Day Events	10/13/2021	0	42.00
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; FD3 Banner for Career Day Events	10/13/2021	0	80.50
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; District Volunteer Birthday Cards	10/13/2021	0	14.99
1-2-60225-001	B.C. Engraving and Awards Inc.	Passport Holders (2)	10/25/2021	42688	27.00
1-2-60225-001	Vanguard Safety Wear, Inc	Structure Gloves (2) for Kerley	10/14/2021	42681	145.91
1-2-60225-001	Vanguard Safety Wear, Inc	Structure Gloves (20)	10/25/2021	42705	1,683.80
1-2-60225-003	Baxter Auto Parts	Trim Pulling Tool for SE14-02	10/14/2021	42632	19.08
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Mic Holders (10)	10/13/2021	0	219.90
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Fuel Tank Patch Putty	10/13/2021	0	96.91
1-2-60225-004	Wells Fargo Bank Visa Cards	JP Visa; Fireball Extinguishers (4) for Demo Testing	10/13/2021	0	460.97
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; N95 Face Masks (30)	10/13/2021	0	174.00
1-2-60225-004	Wells Fargo Bank Visa Cards	JoP Visa; Disposable N95 Masks (40)	10/13/2021	0	99.80
1-2-60225-005	ZOLL Medical Corporation	(6) AED Plus Verified Responders	10/25/2021	42707	8,914.56
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Gatorade for Rehab	10/13/2021	0	151.92
1-2-60254-000	Crater Chain Saw Co.	Rapco Chains/Bar/Sprocket for Saw	10/14/2021	42645	268.00
1-2-60254-000	Industrial Source	Annual Fire Extinguisher Inspection at CP	10/14/2021	42653	204.73
1-2-60254-000	Rapco Industries	Repair Chainsaw Chains	10/14/2021	42667	91.62
1-2-60254-000	Sea Western Fire Fighting Equipment	SCBA Flow Test	10/14/2021	42673	65.00
1-2-60412-000	Minuteman Press	EMS Standing Order Books (60)	10/25/2021	42700	518.90
1-2-65001-000	Asante Physician Partners	Physical/Vaccs/Drug Screen/RFT Questionnaire for Vol Hale	10/25/2021	42687	457.00
1-2-65003-000	Cascade Fire Equipment	Uniform Firefighter Pants for Vol Mainwaring	10/14/2021	42635	110.00
1-2-65003-000	Cascade Fire Equipment	Wildland Orange Helmets (4) for Students/Volunteers	10/14/2021	42635	240.00
1-2-65005-000	Wells Fargo Bank Visa Cards	MH Visa; Student FF Program Textbook	10/13/2021	0	75.99
<b>Sub Total Dept 2:</b>					<b>\$113,693.55</b>

#### FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	5,957.10
1-3-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	557.17

Account No	Vendor	Description	GL Date	Check No	Amount
1-3-60223-004	Cascade Fire Equipment	Replace Gauge for Hydrant Test Kit	10/14/2021	42635	55.00
1-3-60223-004	Sea Western Fire Fighting Equipment	Respirator Filters (12) for Fire Investigations	10/25/2021	42702	349.96
Sub Total Dept 3:					<b>\$6,919.23</b>
<b>TRAINING DEPARTMENT</b>					
1-4-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	3,971.40
1-4-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	402.76
1-4-60223-012	Stewards Porta Potties	Monthly Toilet Rental for RCC Academy 9/30-10/29/21	10/25/2021	42703	100.00
1-4-60223-012	Stewards Porta Potties	Toilet Set-Up	10/25/2021	42703	25.00
1-4-60223-014	Laerdal Medical Corporation	SimPad Plus Monitor for CPR Training	10/25/2021	42696	1,965.93
1-4-60223-014	Laerdal Medical Corporation	Little Family Manikin Kits (2)	10/25/2021	42696	1,237.10
1-4-60223-014	Laerdal Medical Corporation	Resusci Junior Manikin	10/25/2021	42696	1,716.81
1-4-60455-001	OFSOA	Reg at OFSOA Virtual Fall Conference for Cowan	10/14/2021	42664	50.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Lyft Fare from Cal Chiefs Wildfire Summit in San Diego	10/13/2021	0	14.96
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Uber Fare to Cal Chiefs Wildfire Summit in San Diego	10/13/2021	0	24.05
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Airfare to/from ICMA Annual Conference in Portland	10/13/2021	0	159.60
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg at Cal Chiefs Wildfire Summit in San Diego	10/13/2021	0	234.73
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Reg at ICMA Annual Conference in Portland	10/13/2021	0	149.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg for Public Engagement Course for Didion	10/13/2021	0	750.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; Virtual Training "Using Behavior Science for Better Dec	10/13/2021	0	105.00
1-4-60455-003	Across the Street Productions	Reg at Bluecard Mayday Mgmt Conf in Phoenix for Tomasello	10/14/2021	42626	300.00
1-4-60455-003	Across the Street Productions	Reg at Bluecard Mayday Mgmt Conf in Phoenix for Blakely	10/14/2021	42626	300.00
1-4-60455-003	Across the Street Productions	Reg at Bluecard Mayday Mgmt Conf in Phoenix for Kennedy	10/14/2021	42626	300.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Airfare to Phnx Blue Card Inst Trng for Downing	10/13/2021	0	303.59
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Ldg at Mng the Mayday Trng in Phoenix for (5)	10/13/2021	0	871.14
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Airfare to Phnx Blue Card Inst Trng for Lockwood	10/13/2021	0	303.59
1-4-60455-003	Wells Fargo Bank Visa Cards	MC Visa; Credit for Reg at Wildland Urban Interface for (5)	10/13/2021	0	-2,150.00
1-4-60455-003	Wells Fargo Bank Visa Cards	MC Visa; Reg at Wildland Urban Interface for (5)	10/13/2021	0	2,150.00
1-4-60455-006	Lorin Myers	Meals at FFC Annual Conference in Irving TX	10/14/2021	42660	206.00
Sub Total Dept 4:					<b>\$13,490.66</b>
<b>STRATEGIC SERVICES DEPARTMENT</b>					
1-5-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	7,942.80
1-5-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	805.52
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants for Bradley	10/14/2021	42635	110.00
1-5-58213-000	Cascade Fire Equipment	Response Boots (To Be Credited - Ordered in Error)	10/14/2021	42635	270.00
1-5-58213-000	Cascade Fire Equipment	Uniform Firefighter Pants for Lopez	10/14/2021	42635	330.00
1-5-58213-000	Cascade Fire Equipment	Class "B" Shirts (2) for Cummings w/Patches	10/14/2021	42635	212.50
1-5-58213-000	DFND Technologies, LLC	Flame Resistant Uniform T-Shirts (362)	10/14/2021	42647	15,540.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Pants (3) for CCP Cardona	10/13/2021	0	223.50
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; 1/4 Zip Uniform Sweatshirts (3) for Stock	10/13/2021	0	134.97
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Pants (2) for ABates	10/13/2021	0	136.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform 1/4 Zip Sweatshirt for Stock	10/13/2021	0	44.99



Account No	Vendor	Description	GL Date	Check No	Amount
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform 1/4 Zip Sweatshirt for Cardona	10/13/2021	0	44.99
1-5-58213-000	Wells Fargo Bank Visa Cards	JB Visa; New Style Uniform Jackets (14)	10/13/2021	0	1,409.89
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Response Boots for CCP Cardona	10/13/2021	0	99.99
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Pants (4) for Frazier	10/13/2021	0	264.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Vest for CCP Cardona	10/13/2021	0	85.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Pants (2) for Stewart	10/13/2021	0	136.00
1-5-58213-000	Wells Fargo Bank Visa Cards	JuB Visa; Uniform Polo Shirts (4) for CCP Cardona	10/13/2021	0	190.00
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at ADM	10/14/2021	42639	106.06
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at SNC	10/14/2021	42639	827.03
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at WC	10/14/2021	42639	623.48
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at FSC	10/14/2021	42639	132.13
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at EP	10/14/2021	42639	412.76
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at CP	10/14/2021	42639	344.61
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at GH	10/14/2021	42639	114.63
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Dishwashing Detergent	10/13/2021	0	38.10
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (WC)	10/14/2021	42627	221.90
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (CP)	10/14/2021	42627	80.80
1-5-60223-003	Airgas USA, LLC	Refill Medical Oxygen Cylinders (3)	10/25/2021	42685	180.20
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/14/2021	42633	375.84
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/25/2021	42690	9.32
1-5-60223-003	Life-Assist, Inc.	Medical Supplies	10/25/2021	42697	441.90
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - SO59	10/14/2021	42658	858.75
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	10/13/2021	0	269.92
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	10/13/2021	0	61.56
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Medical Supplies	10/13/2021	0	266.00
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Tyvek Suit/Boot Covers	10/13/2021	0	234.90
1-5-60223-003	ZOLL Medical Corporation	Sensors	10/25/2021	42707	352.60
1-5-60223-006	Coastal - White City	Paint Scraping Tools	10/14/2021	42644	17.98
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Painters Tape	10/13/2021	0	26.88
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Drop Cloths (4)	10/13/2021	0	41.96
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Sanding Discs	10/13/2021	0	11.89
1-5-60223-006	Wells Fargo Bank Visa Cards	JoP Visa; Paint Roller/Brush/Drill Bit Set/Etc	10/13/2021	0	45.21
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Station Coffee (54)	10/13/2021	0	620.46
1-5-60223-015	American Firehouse Furniture, LLC	New Recliners (4) for WC	10/14/2021	42628	3,226.20
1-5-60223-015	American Firehouse Furniture, LLC	New Recliner for BC Office	10/14/2021	42628	806.55
1-5-60223-015	Wells Fargo Bank Visa Cards	PR Visa; TV/Wall Mount for First Arriving at CP	10/13/2021	0	525.98
1-5-60223-015	Wells Fargo Bank Visa Cards	JuB Visa; Credit for Return of Recliners (5) at WC	10/13/2021	0	-2,995.00
1-5-60223-015	Wells Fargo Bank Visa Cards	PR Visa; TV/Wall Mount for First Arriving at SNC	10/13/2021	0	545.98
1-5-60223-016	Coastal - White City	Mouse Traps	10/14/2021	42644	4.49
1-5-60230-000	Blue Star Gas	Propane for Forklift	10/25/2021	42689	27.81
1-5-60230-000	Coastal - White City	Lubricant for Apparatus	10/14/2021	42644	14.98
1-5-60230-000	Coastal - White City	2-Cycle Oil for Saws	10/14/2021	42644	5.49

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60230-000	Hays Oil Co.	Fuel	10/14/2021	42651	1,293.81
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (310 Gal Diesel)	10/14/2021	42651	807.55
1-5-60230-000	Hays Oil Co.	Fuel	10/14/2021	42651	1,507.71
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (469 Gal Deisel)	10/14/2021	42651	1,202.84
1-5-60230-000	City of Medford	Fuel	10/14/2021	42642	10.46
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	10/14/2021	42661	11.85
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	10/14/2021	42661	169.64
1-5-60250-000	Batteries Plus Bulbs	Battery for SV09-02	10/14/2021	42631	117.00
1-5-60250-000	City of Medford	Credit for Service on TN13-02	10/14/2021	42642	-84.63
1-5-60250-000	City of Medford	Service on SE08-01	10/14/2021	42642	345.00
1-5-60250-000	City of Medford	Service on SE03-01	10/14/2021	42642	1,048.35
1-5-60250-000	City of Medford	Service on TN17-01	10/14/2021	42642	2,640.28
1-5-60250-000	City of Medford	Service on SE14-02	10/14/2021	42642	3,743.18
1-5-60250-000	City of Medford	Service on SV15-01	10/14/2021	42642	1,738.06
1-5-60250-000	City of Medford	Service on SE90-01	10/14/2021	42642	113.75
1-5-60250-000	City of Medford	Service on SE18-01	10/14/2021	42642	690.00
1-5-60250-000	City of Medford	Service on SE02-01	10/14/2021	42642	1,930.73
1-5-60250-000	Napa Auto Parts	Headlight Bulbs	10/14/2021	42661	14.08
1-5-60250-000	Napa Auto Parts	Antifreeze	10/14/2021	42661	8.99
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Radiator for SV06-02	10/13/2021	0	89.96
1-5-60250-000	Wells Fargo Bank Visa Cards	JB Visa; Batteries (2) for SV08-01	10/13/2021	0	199.98
1-5-60250-000	Wells Fargo Bank Visa Cards	JoP Visa; Credit for Return of Seat Belt Catch on SV09-02	10/13/2021	0	-50.40
1-5-60250-000	Wells Fargo Bank Visa Cards	PR Visa; Oil Service on SV09-01	10/13/2021	0	32.30
1-5-60251-110	Northern Pacific Landscape	September Landscape Maint at WC	10/14/2021	42662	260.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for September	10/25/2021	42701	46.06
1-5-60251-111	Northern Pacific Landscape	September Landscape Maint at CP	10/14/2021	42662	160.00
1-5-60251-114	Northern Pacific Landscape	September Landscape Maint at GH	10/14/2021	42662	140.00
1-5-60251-115	The Sherwin Williams Co.	Block Primer for AL	10/14/2021	42678	32.60
1-5-60251-115	Wells Fargo Bank Visa Cards	JoP Visa; Paint for AL	10/13/2021	0	43.61
1-5-60251-115	Wells Fargo Bank Visa Cards	JoP Visa; Drywall Mud/Caulking for AL	10/13/2021	0	68.58
1-5-60251-116	Eagle Point Hardware	Fasteners for EP Drain	10/25/2021	42694	0.37
1-5-60251-116	Eagle Point Hardware	Credit for Return of Chisel for EP Drain	10/25/2021	42694	-9.59
1-5-60251-116	Eagle Point Hardware	Chisel/Plug/Fasteners for EP Drain	10/25/2021	42694	15.87
1-5-60251-116	Northern Pacific Landscape	September Landscape Maint at EP	10/14/2021	42662	140.00
1-5-60251-118	Northern Pacific Landscape	September Landscape Maint at SNC	10/14/2021	42662	200.00
1-5-60251-118	Welburn Electric, Inc.	Electrical Work on Overhead PA System at SNC	10/14/2021	42684	330.00
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for September	10/25/2021	42701	39.92
1-5-60251-120	Wells Fargo Bank Visa Cards	JuB Visa; Mounting Hardware for TV in CC Office	10/13/2021	0	15.20
1-5-60251-121	Northern Pacific Landscape	September Landscape Maint at ADM	10/14/2021	42662	140.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for September	10/25/2021	42701	678.56
1-5-60251-121	Wells Fargo Bank Visa Cards	JuB Visa; Drywall Anchor Kit for ADM	10/13/2021	0	19.97
1-5-60251-121	Wells Fargo Bank Visa Cards	JoP Visa; HVAC Filters for ADM	10/13/2021	0	62.98

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-122	Pathway Enterprises, Inc.	CC Janitorial for September	10/25/2021	42701	79.83
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for September	10/25/2021	42701	319.32
1-5-60254-000	Wells Fargo Bank Visa Cards	MH Visa; Concrete Anchors for Bike Repair Stations	10/13/2021	0	26.98
1-5-60265-000	Enviro Chipper	Debris Removal for Wildland Fuels Collection Site at DB (Sep)	10/14/2021	42649	1,980.00
1-5-60265-000	Minuteman Press	A-Frame Corrugated Signs (8) for Long Mt	10/14/2021	42659	280.00
1-5-60265-000	Wells Fargo Bank Visa Cards	IK Visa; Lunch for Crew During Fuels Collection 8/19/21	10/13/2021	0	50.76
1-5-60265-000	Wells Fargo Bank Visa Cards	JuB Visa; Bike Helmets (12)	10/13/2021	0	158.40
1-5-60270-000	Viking Automatic Sprinkler Company	Annual Fire Sprinkler Test at ADM	10/14/2021	42683	267.55
1-5-60270-000	Viking Automatic Sprinkler Company	Annual Fire Sprinkler Test at WC	10/14/2021	42683	332.55
1-5-60500-110	Avista	Natural Gas (WC)	10/14/2021	42629	51.75
1-5-60500-110	Charter Communications	Cable TV Service (WC)	10/14/2021	42638	98.69
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	10/14/2021	42652	151.91
1-5-60500-110	Medford Water Commission	Water (WC)	10/14/2021	42657	583.37
1-5-60500-110	Pacific Power	Electricity (WC)	10/14/2021	42666	846.93
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	10/14/2021	42669	275.39
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	10/14/2021	42670	238.98
1-5-60500-111	Avista	Natural Gas (CP)	10/14/2021	42629	42.85
1-5-60500-111	City of Central Point	Water (CP)	10/14/2021	42640	223.40
1-5-60500-111	CenturyLink	Telephone (CP)	10/25/2021	42692	345.62
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	10/14/2021	42638	25.64
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	10/14/2021	42652	279.42
1-5-60500-111	Pacific Power	Electricity (CP)	10/14/2021	42666	583.57
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	10/14/2021	42669	152.28
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	10/14/2021	42670	40.71
1-5-60500-112	CenturyLink	Telephone (DB)	10/14/2021	42637	110.53
1-5-60500-112	CenturyLink	DSL Internet (DB)	10/14/2021	42637	9.99
1-5-60500-112	Pacific Power	Electricity (DB)	10/14/2021	42666	88.89
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	10/14/2021	42666	32.78
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	10/14/2021	42666	74.52
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	10/14/2021	42674	106.68
1-5-60500-113	CenturyLink	Telephone (SV)	10/25/2021	42692	76.65
1-5-60500-113	CenturyLink	October Internet (SV)	10/25/2021	42692	44.40
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	10/14/2021	42666	110.09
1-5-60500-113	Pacific Power	Electricity (SV)	10/14/2021	42666	200.90
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	10/14/2021	42674	51.64
1-5-60500-114	Avista	Natural Gas (GH)	10/14/2021	42629	17.00
1-5-60500-114	CenturyLink	Telephone (GH)	10/25/2021	42692	197.42
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	10/14/2021	42638	25.66
1-5-60500-114	Charter Communications	Internet Service (GH)	10/14/2021	42638	154.98
1-5-60500-114	Pacific Power	Electricity (GH)	10/14/2021	42666	149.25
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	10/14/2021	42674	44.89
1-5-60500-115	CenturyLink	Telephone (AL)	10/14/2021	42637	77.20

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-115	Pacific Power	Electricity (AL)	10/14/2021	42666	87.43
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	10/14/2021	42666	80.90
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	10/14/2021	42669	88.62
1-5-60500-116	Avista	Natural Gas (EP)	10/14/2021	42629	46.31
1-5-60500-116	CenturyLink	Telephone (EP)	10/14/2021	42637	392.30
1-5-60500-116	Charter Communications	Cable TV Service (EP)	10/14/2021	42638	108.21
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	10/14/2021	42641	128.45
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	10/14/2021	42652	279.42
1-5-60500-116	Pacific Power	Electricity (EP)	10/14/2021	42666	552.66
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	10/14/2021	42674	104.87
1-5-60500-117	Avista	Natural Gas (TR)	10/14/2021	42629	17.34
1-5-60500-117	City of Central Point	Water (TR)	10/14/2021	42640	32.29
1-5-60500-117	Charter Communications	Internet Service (TR)	10/14/2021	42638	72.98
1-5-60500-117	Pacific Power	Electricity (TR)	10/14/2021	42666	58.44
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	10/14/2021	42670	24.15
1-5-60500-118	Avista	Natural Gas (SNC)	10/14/2021	42629	60.70
1-5-60500-118	City of Central Point	Water (SNC)	10/14/2021	42640	190.16
1-5-60500-118	CenturyLink	Telephone (SNC)	10/25/2021	42692	223.30
1-5-60500-118	Charter Communications	Cable TV Service (SNC)	10/14/2021	42638	107.52
1-5-60500-118	Hunter Communications	Internet Fiber Connection (SNC)	10/14/2021	42652	279.42
1-5-60500-118	Pacific Power	Electricity (SNC)	10/14/2021	42666	250.85
1-5-60500-118	Rogue Disposal & Recycling, Inc.	Garbage (SNC)	10/14/2021	42669	166.80
1-5-60500-118	Rogue Valley Sewer Services	Sewer (SNC)	10/14/2021	42670	24.15
1-5-60500-120	Avista	Natural Gas (TC)	10/14/2021	42629	21.00
1-5-60500-120	Medford Water Commission	Water (TC)	10/14/2021	42657	954.90
1-5-60500-120	Pacific Power	Electricity (SIM)	10/14/2021	42666	29.05
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	10/14/2021	42670	137.21
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	10/14/2021	42637	62.95
1-5-60500-121	CenturyLink	Telephone (ADM)	10/14/2021	42637	1,059.97
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	10/14/2021	42638	90.30
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	10/14/2021	42652	151.91
1-5-60500-121	Medford Water Commission	Water (ADM)	10/14/2021	42657	151.55
1-5-60500-121	Pacific Power	Electricity (ADM)	10/14/2021	42666	1,254.91
1-5-60500-123	Avista	Natural Gas (FSC)	10/14/2021	42629	17.00
1-5-60500-123	Pacific Power	Electricity (FSC)	10/14/2021	42666	184.70
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	10/14/2021	42670	156.65

**Sub Total Dept 5:        \$73,482.86**

**TECHNOLOGY DEPARTMENT**

1-7-58212-000	Regence Blue Cross	November Health Insurance Premium	10/25/2021	0	1,085.50
1-7-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/14/2021	42676	145.33
1-7-60223-011	Kelley Connect	Datto Backup Device Implementation	10/14/2021	42654	1,000.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; TV Projectors (2) for Smartboard Project in FSC	10/13/2021	0	3,599.98
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Shoretel IP655 Phones (2)	10/13/2021	0	95.41
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; 50' HDMI Cable	10/13/2021	0	29.99
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; TV Wall Mount	10/13/2021	0	14.99
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Computer Speakers (4)	10/13/2021	0	79.96
1-7-60223-011	Wells Fargo Bank Visa Cards	DB Visa; TV Projectors (2) for Smartboard Project in FSC	10/13/2021	0	3,739.96
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Adobe Acrobat Standard DC for DCSS	10/13/2021	0	176.43
1-7-60240-000	Appraver, LLC	Annual Email Spam Filtering/Virus Protection	10/25/2021	42686	1,398.21
1-7-60240-000	Appraver, LLC	Office 365 License Modifications	10/25/2021	42686	327.90
1-7-60240-000	Backdraft OpCo, LLC	Records Management System (November)	10/14/2021	42630	297.85
1-7-60240-000	ESRI, Inc.	ArcGIS Online Creator Licenses (2) for JBates/Kassab	10/14/2021	42650	1,000.00
1-7-60240-000	Locality Media, Inc	First Due Preplanning Software Annual Subscription	10/14/2021	42655	13,252.00
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; September Subscription for Security Camera at DB	10/13/2021	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	JuB Visa; August Subscription for Security Camera at DB	10/13/2021	0	4.99
1-7-60240-000	Wells Fargo Bank Visa Cards	PR Visa; Add'l Meraki Phone License	10/13/2021	0	34.90
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (9/1/21 - 9/30/21)	10/25/2021	42691	44.26
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (October)	10/25/2021	42691	136.66
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (WC)	10/14/2021	42668	31.85
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (CP)	10/14/2021	42668	9.12
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (SNC)	10/14/2021	42668	9.73
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (EP)	10/14/2021	42668	12.14
1-7-60253-000	Day Wireless Systems	Reprogram Station Alert Tones	10/25/2021	42693	1,430.00
1-7-60253-000	Firecom	Headset Repair for SE18-02	10/25/2021	42695	160.00
1-7-60253-000	Wells Fargo Bank Visa Cards	JuB Visa; Power Supply for Mobile Radio	10/13/2021	0	190.80
1-7-60290-000	Verizon Wireless	September Cellular and Data Charges	10/14/2021	42682	2,294.16

**Sub Total Dept 7:        \$30,607.11**

**NON DEPARTMENTAL**

**Sub Total Dept 9:        \$0.00**

**Total General Fund:        \$368,928.58**

**CAPITAL PROJECTS FUND**

5-8-70532-000	Medford Fence Company LLC	Chain Link Fencing Between Scenic Park and Station	10/25/2021	42699	7,500.00
5-8-70532-000	Wells Fargo Bank Visa Cards	JP Visa; Ceiling Stain/Sealer for Scenic Park Gazebo	10/13/2021	0	228.23

**Total Capital Projects Fund:        \$7,728.23**

**Total All Funds:        \$376,656.81**

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 21-09

### IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR FISCAL YEAR 2021-2022 (IAFF Local 1817 - Firefighter Bargaining Unit Personnel)

**WHEREAS**, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish salaries of personnel who are members of the Bargaining Unit; and

**WHEREAS**, the Board also approves the number of positions to be staffed each year; and

**WHEREAS**, the salaries and benefits were determined through a labor-management collective bargaining process for a three-year period starting July 1, 2020 through June 30, 2023; and

**WHEREAS**, the cost of living adjustment (COLA) effective July 1, 2021 per the labor agreement is a 2.04% increase for all identified positions; and

**WHEREAS**, recent changes were made to the Deputy Fire Marshal and Community Care positions in which this table reflects those agreed upon changes with IAFF Local 1817.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution recognizing benefits herein and within the labor agreement and establishing salary schedules effective July 1, 2021, through June 30, 2022, as follows:

POSITION		FTE	A	B	C	D	E
Battalion Chief	56-Hr	03	7,917	8,313	8,729	9,165	9,624
Fire Captain	56-Hr	13	7,336	7,702	8,088	8,492	8,917
Fire Engineer	56-Hr	12	6,376	6,695	7,030	7,382	7,751
Firefighter (56 Hour)	56-Hr	21	5,772	6,061	6,364	6,682	7,016
Deputy Fire Marshal 3	40-Hr	02	7,336	7,702	8,088	8,492	8,917
Deputy Fire Marshal 2	40-Hr	0	6,376	6,695	7,030	7,382	7,751
Deputy Fire Marshal 1	40-Hr	02	5,772	6,061	6,364	6,682	7,016
Community Care Paramedic	40-Hr	02	4,601	4,831	5,073	5,326	5,593
Community Care EMT	40-Hr	02	3,608	3,789	3,978	4,177	4,386

Date adopted: November 18, 2021

BOARD OF DIRECTORS

BOARD OF DIRECTORS

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 21-10

### IN THE MATTER OF AUTHORIZING THE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FISCAL YEAR 2021-2022

**WHEREAS**, it is the duty and responsibility of the Board of Directors of Jackson County Fire District 3 to annually establish the number of positions, salaries, and benefits for administrative and clerical personnel in the non-bargaining group; and

**WHEREAS**, employees generally receive time-in-grade pay increases following 12 months of service across each step; and

**WHEREAS**, the District recognizes administrative working hours to be a four (4) day, ten (10) hour day work week that includes a one (1) hour compensable lunch; and

**WHEREAS**, salaries for the 2021/22 fiscal year represent a 2.04% cost of living adjustment, and

**WHEREAS**, a position has been added during the 21/22 fiscal year in which an updated resolution is needed to reflect that.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 does hereby adopt this resolution establishing the salary schedules and benefits as identified to become effective July 1, 2021, through June 30, 2022, as follows for full-time equivalent employees:

POSITION	FTE	A	B	C	D	E
Deputy Chief of Operations	1	9,537	10,013	10,514	11,040	11,592
Deputy Chief of Strategic Services	1	9,537	10,013	10,514	11,040	11,592
Chief Administrative Officer	1	9,138	9,595	10,074	10,578	11,107
Fire Marshal	1	8,703	9,138	9,595	10,075	10,579
Division Chief of Training and Safety	1	8,703	9,138	9,595	10,075	10,579
People Services Administrator	1	6,986	7,335	7,702	8,087	8,491
Information Tech Administrator	1	6,986	7,335	7,702	8,087	8,491
Community Engagement Coordinator	1	4,770	5,009	5,259	5,522	5,798
Executive Assistant	1	4,475	4,699	4,934	5,181	5,440
Finance Assistant	1	4,341	4,558	4,786	5,025	5,276
Facilities/Logistics Technician	1	4,341	4,558	4,786	5,025	5,276
Administrative Assistant	3	3,946	4,143	4,350	4,568	4,796

## Jackson County Fire District 3 - RESOLUTION NO. 21-10

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**SICK LEAVE:** Full-time employees shall accrue 138 hours of sick leave annually and it shall be accumulative.

**DEATH OF A FAMILY MEMBER:** Full-time employees shall be granted leave with pay in accordance with the District personnel policy on bereavement leave.

**DEATH IN THE LINE OF DUTY:** In the event an employee is killed in the line of duty, or dies as a result of injury or illness acquired in the line of duty, the District shall pay the full cost of health, dental, and vision insurance for a surviving spouse and children for three (3) years after the employee's death, or until remarriage or until the child reaches age 21, whichever occurs first.

**LONGEVITY:** Full-time employees hired before July 1, 2010 are entitled to longevity pay in accordance with the following schedule, paid annually in June:

Years of Employment	Percentage of Base Salary
9 -13 Years	1.25%
14 -18 Years	2.50%
19 + Years	3.75%

**HOLIDAYS:** Full-time employees are provided seven (7) paid holidays or 70 hours per year. Authorized holidays are as follows:

New Year's Day	Veterans Day
Memorial Day	Thanksgiving Day
Fourth of July	Christmas Day
Labor Day	

**PERSONAL LEAVE DAYS:** The District provides 30 hours of personal leave to full-time employees to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1<sup>st</sup> to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

**VACATION:** Full-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual (40 Hour)	72	120	152	188	224	256
Annual Accrual (56 Hour)	96	168	216	264	312	360

The maximum accrual for each employee is three (3) years (3 x the annual accrual). Accruals exceeding the maximum will be forfeited. Those employees hired after July 1, 2008 will only be able to accrue up to two (2) years of vacation. Probationary employees can utilize accrued vacation no earlier than six (6) months of employment, unless earlier use is approved by the Fire Chief at time of hiring.



## Jackson County Fire District 3 - RESOLUTION NO. 21-10

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**COMPENSATORY TIME:** Compensatory time will be allowed in lieu of overtime for hours worked in excess of 40 during the regular work week for the positions of Executive Assistant, Finance Assistant, Administrative Assistant, and Facilities/Logistics Technician. For purposes of determining hours worked in excess of 40, accrued leave hours will be considered as hours worked. Compensatory time will be calculated at 1.5 hours for each hour worked, with 60 hours being the maximum allowable to accrue (equal to 40 overtime hours worked). All compensatory time must be pre-approved and may not be converted to a cash payment, unless the employment terminates with the District.

**INSURANCE:** The District will offer two insurance plans for employees to elect from. The primary plan will be a \$500/\$1,000 deductible plan with a \$20 co-pay for primary care/specialist visits. The secondary plan will be a \$3,000/\$6,000 deductible plan with a \$40 co-pay for primary care/specialist visits. Under both plans, the District will pay 95% of the monthly premium for medical, dental, vision, and prescription coverage for full-time employees and their eligible dependents. The employee shall pay 5% of the monthly premium. If the employee elects the secondary insurance plan, then the District will contribute an additional amount into their HRA-VEBA as follows: Single tier an additional monthly contribution of \$50; Single tier with child dependents an additional monthly contribution of \$82; Married tier with no child dependents an additional monthly contribution of \$105; and Married tier with child dependents an additional monthly contribution of \$151.

The District shall provide long-term disability (LTD) insurance and life insurance for full-time positions in the amount of \$50,000.

**HRA-VEBA:** The District will make a monthly contribution into a District sanctioned HRA-VEBA account for each employee of 5% per month, based on the "E" step firefighter wage (\$7,016). The monthly amount equates to \$351 and will be paid semi-monthly.

**RETIREMENT:** The District shall pay the employer's contribution for employees who are eligible to participate in the Oregon Public Employees Retirement System (PERS). Employees pay their 6% contribution pre-tax.

**EDUCATION INCENTIVE:** The District shall establish an educational incentive of 3.5% for an Associate's Degree and 5% for a Bachelor's Degree of base salary for all positions.

**EMS INCENTIVE:** The District will pay Chief Officers an EMS Incentive of 5% for an intermediate or paramedic certification based on the "E" Step Firefighter range (\$351/month).

**TECHNOLOGY STIPEND:** The District will provide an \$85 per month technology stipend for use of a personal cellular device to conduct required District business for the positions of Deputy Chief, Chief Administrative Officer, Fire Marshal, Division Chief, **People Services Administrator**, Information Technology Administrator, and Facilities/Logistics Technician.

**STAFF CHIEF'S OVERTIME:** Staff Chiefs qualified to work as a shift battalion chief will be eligible to work the duty shift battalion position outside of their normal work hours and shall be compensated at the "E" step shift BC hourly rate times 1.5.

Staff Chiefs working on an Incident Management Team shall receive overtime at their base rate times 1.5 for hours that are reimbursable by the Team's administrator. Approval to participate must be obtained from the Fire Chief.

**DUTY OFFICER/FIRE INVESTIGATOR/FIRE DEFENSE BOARD ACCRUAL:** Staff Chiefs will receive ten hours of accrued time for each week they serve as the District Duty Officer, Fire Investigator, or Fire Defense Board Chief. Such leave will be posted to the employee's DO accrual bank. Hours not utilized in time off during the fiscal year will be paid out to the employee on the last payroll in June at the employee's regular hourly rate. Hours are not permitted to carry forward into the ensuing fiscal year.

## Jackson County Fire District 3 - RESOLUTION NO. 21-10

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**UNIFORMS:** The District will provide uniforms for the positions of Deputy Chief, Fire Marshal, and Division Chief.

**LIABILITY UMBRELLA:** The District shall reimburse a maximum of \$150 annually for a personal liability umbrella for the positions of Deputy Chief, Fire Marshal, and Division Chief.

**DEFERRED COMPENSATION:** The District will make a contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service):

Position Based Contribution	Percentage of Base Salary
Deputy Chief Chief Administrative Officer Fire Marshal Division Chief	4%
People Services Administrator Information Technology Administrator Community Engagement Coordinator Recruitment Retention Coordinator	2.5%
Executive Assistant Finance Assistant Facilities/Logistics Technician Administrative Assistant	1%

Years of Employment Based Contribution	Percentage of Base Salary
1-4 Years	1%
5-9 Years	2%
10-15 Years	3%
16-20 Years	4%
21+ Years	5%

**PHYSICAL FITNESS:** The District will offer 40-hour employees paid time, 30 minutes per day; 3 days per week for the purpose of maintaining fitness conducted on District premises.

**VACATION SELL BACK:** The District will allow full-time employees to sell back accrued vacation leave in accordance with the following parameters, so long as the employee has at least 50% of their maximum accrual on the books at the time of the sell back request. Requests for sell back can be made only during the month of November and will be paid out on the first regular (non-overtime) payroll in December of that year.

Years of Service	Minimum Sell Back Hours	Maximum Sell Back Hours
5-9 years	20	48
10-15 years	20	96
16 years and greater	20	120

## Jackson County Fire District 3 - RESOLUTION NO. 21-10

**PART-TIME POSITIONS:** The District recognizes the following positions as part-time with benefits as identified herein. Part-time is defined as 30 hours or less per week.

POSITION	A	B	C	D	E
	Hourly				
Recruitment Retention Coordinator	27.53	28.90	30.35	31.87	33.46
Logistics Support Technician	15.00	15.75	16.54	17.37	18.24

**SICK LEAVE:** Part-time employees shall accrue 2.69 hours of sick leave for each pay period worked or 70 hours per year and it shall be accumulative.

**HOLIDAYS:** Part-time employees are provided five (5) hours of paid time off for each of the seven (7) recognized District holidays:

New Year's Day  
Memorial Day

Fourth of July  
Labor Day

Veterans Day  
Thanksgiving Day  
Christmas Day

**PERSONAL LEAVE DAYS:** Part-time employees shall receive 15 hours of personal leave to provide flexibility for personal business and Federal holidays not recognized by the District. These hours will be posted annually on July 1<sup>st</sup> to the employee's personal leave accrual. Hours must be utilized by June 30th or they will be forfeited.

**VACATION:** Part-time employees shall accrue vacation as follows:

Years Employed	0-2 years	3-4 years	5-9 years	10-15 years	16-20 years	21+ Years
Annual Accrual	36	60	76	94	112	128
Bi-Weekly Accrual	1.38	2.30	2.92	3.61	4.30	4.92

The maximum accrual is (2) years (2 x the annual accrual). Accruals exceeding the maximum will be forfeited.

**COMPENSATORY TIME:** Part-time employees are not eligible to receive compensatory time in lieu of overtime as their schedule will not provide for hours worked over 40. Hours are paid for all hours worked.

**INSURANCE:** Part-time employees are eligible to receive health insurance benefits. The District will offer two insurance plans for employees to elect from. The primary plan will be a \$500/\$1,000 deductible plan with a \$20 co-pay for primary care/specialist visits. The secondary plan will be a \$3,000/\$6,000 deductible plan with a \$40 co-pay for primary care/specialist visits. Under both plans, the District will pay 50% of the monthly premium for medical, dental, vision, and prescription coverage with the employee contributing 50%. If the employee elects the secondary insurance plan, then the District will contribute an additional amount into their HRA-VEBA as follows: Single tier an additional monthly contribution of \$50; Single tier with child dependents an additional monthly contribution of \$82; Married tier with no child dependents an additional monthly contribution of \$105; and Married tier with child dependents an additional monthly contribution of \$151.

The District shall provide long-term disability (LTD) insurance and life insurance in the amount of \$50,000. If the employee opts out of health coverage benefits then LTD and life insurance is not provided.

## **Jackson County Fire District 3 - RESOLUTION NO. 21-10**

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**HRA-VEBA:** The District will make a monthly contribution into a District sanctioned HRA-VEBA account of 2.5% per month, based on the "E" step firefighter wage (\$7,016). The monthly amount equates to \$175 and will be paid semi-monthly.

**RETIREMENT:** Part-time employees working greater than 600 hours per year are required to be a participating member of PERS. The District shall pay the employer's contribution and employees shall pay their 6% contribution pre-tax.

**EDUCATION INCENTIVE:** Part-time employees are eligible to receive an educational incentive of 3.5% of base salary for an Associate's Degree and 5% for a Bachelor's Degree.

**DEFERRED COMPENSATION:** Part-time employees are eligible to receive a District contribution into a sanctioned 401(a) Deferred Compensation Plan based on position and years of service, so long as the employee is also contributing at least the same amount under both benefits, commencing after the employee's probationary period (one year of service). Contribution amounts are identified within the chart on Page 4 of this Resolution. Contribution amount is based on 20 hours per week and is not adjusted up nor down should hours vary.

**Date Adopted:** November 18, 2021

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**BOARD OF DIRECTORS**

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**BOARD OF DIRECTORS**

# JACKSON COUNTY FIRE DISTRICT 3



## RESOLUTION NO. 21-11

### IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 1) FOR THE 2021/22 FY TO APPROPRIATE EXPENDITURES RELATED TO STAFFING CHANGES

**WHEREAS**, the District has made some staffing changes after the adoption of the 2021/22 fiscal year budget; and

**WHEREAS**, a new position under the Administrative Department has been developed, entitled People Services Administrator, who will be responsible for employee recruitment, retention, employee engagement, and succession planning; and

**WHEREAS**, the District will reallocate funds from the Administrative Assistant position under the Training Department to help offset the People Services Administrator; and

**WHEREAS**, the District will hire an additional Deputy Fire Marshal from what was originally budgeted to help with workload demand in the Fire and Life Safety Department; and

**WHEREAS**, the District needs to establish a salary account for the People Services Administrator and make budget adjustments for related benefit costs for the remainder of this fiscal year; and

**WHEREAS**, the District needs to make budget adjustments in the Training Department and Fire and Life Safety Department to account for those corresponding budget changes/impacts for the remainder of this fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Jackson County Fire District 3 hereby makes the budget appropriation changes as follows:

	Existing Budget Amount	Account Increase/ (Decrease)	New Budget Amount
<b>ADMINISTRATION</b>			
<b>NEW ACCOUNT</b>			
1-1-55120-000 People Services Administrator	\$ -	\$ 46,200	\$ 46,200
<b>EXISTING ACCOUNTS</b>			
1-1-58194-001 Incentive Pays	\$ 20,700	\$ 2,300	\$ 23,000
1-1-58201-000 Retirement (PERS)	\$ 102,000	\$ 7,000	\$ 109,000
1-1-58212-000 Health Insurance	\$ 95,500	\$ 12,500	\$ 108,000
1-1-58215-000 HRA-VEBA Contribution	\$ 21,000	\$ 2,100	\$ 23,100
1-1-58220-000 FICA/Medicare Taxes	\$ 42,000	\$ 3,700	\$ 45,700
<b>Total Expenditure Appropriation Increase</b>		<b>\$ 73,800</b>	

# RESOLUTION NO. 21-11

	Existing Budget Amount	Account Increase/ (Decrease)	New Budget Amount
<b>TRAINING</b>			
<b>EXISTING ACCOUNTS</b>			
1-4-55147-000 Administrative Assistant	\$ 58,000	\$ (28,700)	\$ 29,300
1-4-58195-000 Incentive Pays	\$ 11,500	\$ (1,400)	\$ 10,100
1-4-58201-000 Retirement (PERS)	\$ 51,800	\$ (4,300)	\$ 47,500
1-4-58212-000 Health Insurance	\$ 50,000	\$ (12,500)	\$ 37,500
1-4-58215-000 HRA-VEBA Contribution	\$ 8,400	\$ (2,100)	\$ 6,300
1-4-58220-000 FICA/Medicare Taxes	\$ 19,700	\$ (2,300)	\$ 17,400
<b>Total Expenditure Reduction</b>		<b>\$ (51,300)</b>	

<b>FIRE AND LIFE SAFETY</b>			
<b>EXISTING ACCOUNTS</b>			
1-3-53153-000 Deputy Fire Marshal	\$ 245,000	\$ 40,400	\$ 285,400
1-3-58194-000 Incentive Pays	\$ 26,000	\$ 1,000	\$ 27,000
1-3-58201-000 Retirement (PERS)	\$ 112,000	\$ 7,800	\$ 119,800
1-3-58212-000 Health Insurance	\$ 77,000	\$ 12,500	\$ 89,500
1-3-58215-000 HRA-VEBA Contribution	\$ 13,200	\$ 2,100	\$ 15,300
1-3-58220-000 FICA/Medicare Taxes	\$ 37,000	\$ 3,100	\$ 40,100
<b>Total Expenditure Appropriation Increase</b>		<b>\$ 66,900</b>	

<b>CONTINGENCY</b>			
1-9-80070-000	\$ 931,500	\$ (89,400)	\$ 842,100

## SUMMARY OF BUDGET CHANGES

Total Expenditure Increase in Administration	\$ 73,800.00
Total Expenditure Reduction in Training	\$ (51,300.00)
Total Expenditure Increase in Fire and Life Safety	\$ 66,900.00
<b>Expenditure Increase (Budget Shortfall) due to Personnel Adjustments</b>	<b>\$ 89,400.00</b>
<b>Contingency Reduction from #1-9-80070-000 to Offset Shortfall</b>	<b>\$ 89,400.00</b>

Date adopted: November 18, 2021

BOARD OF DIRECTORS

BOARD OF DIRECTORS

## **BOARD APPOINTMENTS**

**Relative Information:** The appointment of committees and/or representatives is a routine function of a board. Ordinarily the Board President will make the appointments with the concurrence of the full Board. The appointees may be Board, Staff, and/or citizen appointments depending on the position.

Appointments are made in response to statutory requirements (Civil Service Commission, Budget Committee), to study specific issues (Salary & Benefits Committee), or to represent the District in associations or other interagency activities (Emergency Communications of Southern Oregon).

The particular authority and duties of appointees whether a Director, District staff member, or citizen are either specified by statutory requirements or will be set by the Board President at the time of appointment.

Board appointments may be ad hoc or ongoing. Current ongoing appointments include the following:

- A. Civil Service Commission – three (3) citizen members with four-year terms.
- B. Budget Committee – five (5) citizen members with three-year terms.
- C. Non-Bargaining Group Salary & Benefits Committee – two (2) Board Directors at the President's discretion.
- D. Emergency Communications of Southern Oregon – one (1) Board or Staff member at the President's discretion and one alternate.

While the committees required by state law may have specific selection criteria, the Board generally has broad discretionary authority in the process.

The following process is used when making citizen appointments to the Civil Service Commission and the Budget Committee:

- 1. Advertise the vacancy to identify qualified applicants.
- 2. Review applicants for qualifications.
- 3. Interview qualified applicants as may be necessary.
- 4. Make selection and appointment in a manner selected by the Board.
- 5. Conduct orientation and/or training as may be necessary.

An appointment of a Director or District staff member to represent the Fire District or the Board of Directors should be based on qualifications and availability. Final appointments are the responsibility of the Board President.

**Policy Statement:** It is the policy of the Board of Directors to make appointments to various committees and commissions as stated in this policy.