

# ***Jackson County Fire District 3***

Board of Directors Meeting Agenda  
June 20, 2019 at 5:15 PM  
Crater Lake Room, Administrative Building

---

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Administrative Assistant Sears
3. **APPROVAL OF MINUTES** – President Tonn
  - A. **REGULAR BOARD MEETING** – May 16, 2019
4. **FINANCIAL REVIEW** – Chief Administrative Officer Maxwell
  - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – May 2019  
**ACTION REQUESTED:** Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
  - A. **EXECUTIVE REPORT** – Fire Chief Horton
  - B. **OPERATIONS REPORT** – Deputy Chief Hussey
  - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
  - D. **FIRE AND LIFE SAFETY REPORT** – Deputy Chief Patterson
  - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
  - A. **CIVIL SERVICE COMMISSION TERM EXPIRATION** – Fire Chief Horton  
**ACTION REQUESTED:** Review applications and appoint Commissioner for a 4-year term
8. **NEW BUSINESS** – President Tonn
  - A. **WORKERS' COMPENSATION INSURANCE RENEWAL FOR THE 2019/20 FISCAL YEAR** – CAO Maxwell  
**ACTION REQUESTED:** Consider approval of the Workers' Compensation Insurance renewal coverage with SDAO for the 2019/20 Fiscal Year.
  - B. **BOARD OF DIRECTORS ELECTION ABSTRACT CERTIFICATION** – Fire Chief Horton  
**ACTION REQUESTED:** Consider approval of the results of the May 21, 2019 special election.
  - C. **RESOLUTION No. 19-03: AUTHORIZING FULL FAITH AND CREDIT OBLIGATIONS** – CAO Maxwell  
**ACTION REQUESTED:** Consider adoption of Resolution No. 19-03 Authorizing Full Faith and Credit Obligations for the purpose of constructing the Scenic Fire Station.
  - D. **2019/20 FISCAL YEAR BUDGET ADOPTION** – President Tonn  
**PUBLIC HEARING** – State law requires a public hearing prior to the final adoption of the Budget that was approved by the Budget Committee on May 7, 2019.

**RESOLUTION NO. 19-04 ADOPTION OF THE 2019/20 FISCAL YEAR BUDGET – CAO  
Maxwell**

**ACTION REQUESTED:** Consider adopting Resolution No. 19-04; Adoption of the 2019/20 Fiscal Year Budget.

**E. AWARD OF CONTRACT FOR SCENIC FIRE STATION – Deputy Chief Patterson**

**ACTION REQUESTED:** Consider approval of staff recommendation to award the contract for the Scenic Fire Station.

**9. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn**

**10. GOOD OF ORDER – Fire Chief Horton**

**11. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn**

**12. ADJOURNMENT – President Tonn**

# ***Jackson County Fire District 3***

Minutes - Board of Directors

May 16, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

---

## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Cindy Hauser, John Dimick, and Steve Shafer arriving after roll call.

**Board Absent:** Bill Leavens

**Staff Present:** Robert Horton, Mike Hussey, Stacy Maxwell, Dave Blakely, and Margie Calvert

**Staff Absent:** Justin Bates and John Patterson

**Visitors Present:** Brian Murdock, Jordan Bates, and Matthew Allen

President Tonn called the meeting to order at 5:20 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 9, 2019.

## **MINUTES**

Motion by Director Dimick to approve the regular Board minutes dated April 18, 2019 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of April totaled \$572,074. Significant revenue came from the final seismic grant reimbursements.

Expenditures for the month of April totaled \$1,531,000. Noteworthy expenditures were the final quarterly installment to ECSO for dispatch services, installation of the security card access system to the White City station and the Administration building, flooring for the Central Point station, the NFORS data system, and the payment for the interface engine taking advantage of a discount.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for April 2019. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared the Chiefs attended the Oregon Fire Chief's Association (OFCA) conference. He also attended the Western Fire Chief's Association (WFCA) conference referencing a presentation from the fire chief of the Butte Unit of Cal Fire in Paradise, CA stating it was impressive and chilling.

Horton shared that legislation continues regarding PERS and PTSD presumption for first responder mental health issues.

Horton shared that the Jackson County Commissioners have directed staff to put together a process to refer the radio infrastructure bond hoping to add it to the voter's ballot in November. This would be a \$28,000,000 bond.

Horton shared that Bob Roper spoke to chiefs and ODF personnel about lessons learned regarding the large fires around the nation.

Horton shared that the District is working on a table talk scenario with the city council of Eagle Point and the EPPD regarding the possible plan if there were to be a fire encroaching on the city of Eagle Point. The Board of Directors will be invited to attend.

Horton share the District has had 12 requests for Firewise home assessments since the initial information was offered through the newsletter.

## **OPERATIONS**

Deputy Chief Hussey shared that on Saturday there was a sudden cardiac arrest that pushed out on PulsePoint five seconds prior to unit dispatch. The outcome was very positive as three people were in the area, performed CPR, and regained a heartbeat before units arrived. The program works!

Hussey shared that Firefighter Chris Harper has resigned to accept a position at Orange County Fire Authority. His family lives in southern California. Harpers last day will be Tuesday, May 21, 2019.

## **TRAINING AND SAFETY**

Division Chief Blakely recognized Resident Volunteer Jordan Bates for the quality of the volunteer training.

Blakely shared today was the ninth day of the Fire Officer I Academy. Sixteen students from around the Rogue Valley have attended.

Blakely shared that Target Solutions and CheckIt is close to being completely on line.

Blakely shared that there have been a couple of near misses and injuries that the Safety Committee have reviewed. Human Resources and the Safety Committee have worked together to streamline the process.

Blakely shared that the District is planning a wildland exercise for the Rogue Valley Incident Management Team that will take place on Tuesday, May 21, 2019 at ODF with the focus of resource management and command structure.

## **FIRE AND LIFE SAFETY**

Deputy Fire Marshal Murdock shared there is a continued increase of construction and fire investigations.

Murdock shared that this past week the District conducted Target Hazard Tours along with ODF on Wren Ridge similar to what took place last year on Long Mountain.

## **STRATEGIC SERVICES**

Deputy Chief Hussey shared that Chief Bates has done a great job of pulling apart the information and data the District receives and is beginning to implement solutions in the CAD program creating more consistent information.

Hussey shared that Chief Bates is at a LEPC conference focusing on the hazmat component and is looking forward to seeing what he has learned.

## **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

### **CIVIL SERVICE COMMISSION TERM EXPIRATION**

Fire Chief Horton advised the Board that Civil Service Commissioner Dan Patterson's four-year appointed term will expire June 2018. Commissioner Patterson is interested in continuing his service on the Commission. The Board gave the nod to continue as past practice and advertise for the position bringing to the Board all applications, including Dan Patterson's intent, for review at the June Board meeting.

### **FIRE CHIEF PERFORMANCE APPRAISAL**

The Board of Directors will begin the process to develop Fire Chief Horton's annual performance appraisal. Directors Shafer and Leavens were appointed to determine the process for the appraisal. Executive Assistant Calvert will assist as necessary.

**RESOLUTION No. 19-01 BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2019/20 FISCAL YEAR**

Fire Chief Horton shared the changes to the Bargaining Unit Salaries and Benefits for the 2019/2020 Fiscal Year as a 2.7% cost of living adjustment per the labor agreement and the health insurance increase for members to 5%. This was reflected in the budget that was approved at the Budget Committee meeting on May 7, 2019.

Motion by Director Dimick to adopt Resolution No. 19-01 Bargaining Unit Salaries and Benefits for the 2019/2020 fiscal year. Motion carried unanimously.

**RESOLUTION No. 19-02 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2019/20 FISCAL YEAR**

Fire Chief Horton shared the changes to the Non-Bargaining Unit Salaries and Benefits for the 2019/2020 fiscal year after a discussion with the Wage and Benefit Committee. Amendments include the 2.7% cost of living adjustment, the change of title and reclassification of the newly structured Facilities/Logistics Technician, the health insurance increase for members to 5%, and a Duty Officer accrual for on-call service as the Fire Defense Board Chief. The changes were reflected in the budget that was approved at the Budget Committee meeting on May 7, 2019.

Director Hauser and Director Leavens met with Chief Horton prior to this meeting to discuss the changes and are in support of all changes.

Motion by Director Shafer to adopt Resolution No. 19-02 Non-Bargaining Unit Salaries and Benefits for the 2019/2020 fiscal year. Motion carried unanimously.

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

Chief Horton shared that he was honored to attend the Friends of the Fair awards banquet as Director John Dimick and Director Bill Leavens received the Lifetime Achievement Awards.

**INDIVIDUAL BOARD MEMBER COMMENTS**

John Dimick shared that from his house he is able to see those who are still burning while the weather has been dry. He is concerned that one day those small burns are going to grow fast. He questioned why fire season hasn't started sooner. Chief Hussey gave insight explaining the different elements that drive the decision to begin fire season and offer burn days.

Steve Shafer apologized for his late arrival to the meeting.

Harvey Tonn shared he appreciated the input from the Budget Committee stating the District has really good people, including the Board Directors on the Committee, giving good input, taking the opportunity serious, and being supportive.

**ADJOURNMENT**

Motion to adjourn at 6:03 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:

\_\_\_\_\_  
Board of Directors

\_\_\_\_\_  
Margie Calvert, Scribe

# General Ledger Revenue Analysis

## Jackson County Fire District 3



Period: 11 - MAY  
Fiscal Year 2018-2019

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
<b>Fund 1</b>	<b>GENERAL FUND</b>					
1-0-40000-000	Beginning Fund Balance	5,250,000.00	-	5,394,794.75	(144,794.75)	102.76%
1-0-40010-000	Taxes; Current	13,100,000.00	72,142.68	12,955,072.59	144,927.41	98.89%
1-0-40020-000	Taxes; Prior	375,000.00	13,512.98	263,454.98	111,545.02	70.25%
1-0-40030-000	Interest	160,000.00	24,658.66	247,614.05	(87,614.05)	154.76%
1-0-40050-000	Workers Comp Refund & Reimb's	10,000.00	-	7,635.41	2,364.59	76.35%
1-0-40060-000	Sale of Equipment	1,000.00	-	-	1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	156,000.00	-	353,660.00	(197,660.00)	226.71%
1-0-40100-000	Fees for Service; FS/EMS	10,000.00	1,312.50	14,087.50	(4,087.50)	140.88%
1-0-40110-000	Fees for Service; Drill Ground	1,000.00	-	-	1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	70,000.00	-	54,778.50	15,221.50	78.26%
1-0-40331-000	Contract; Financial Services	26,000.00	-	26,004.00	(4.00)	100.02%
1-0-40331-002	Contract; Rogue Comm College	20,000.00	-	-	20,000.00	0.00%
1-0-40410-000	Rental Income	8,000.00	172.50	7,504.50	495.50	93.81%
1-0-40500-000	Miscellaneous Income	5,000.00	20.00	48,922.16	(43,922.16)	978.44%
1-0-40600-000	Donations	1,000.00	-	-	1,000.00	0.00%
1-0-43000-000	Loan Proceeds	100.00	-	-	100.00	0.00%
	<b>Total</b>	<b>\$ 19,193,100.00</b>	<b>\$ 111,819.32</b>	<b>\$ 19,373,528.44</b>	<b>\$ (180,428.44)</b>	<b>100.94%</b>
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>					
5-0-40000-000	Beginning Fund Balance	3,315,300.00	-	3,316,812.61	(1,512.61)	100.05%
5-0-40060-000	Sale of C/O Equip/Vehicles	500.00	-	-	500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	1,082,000.00	-	543,177.00	538,823.00	50.20%
5-0-40600-000	Donations	500,000.00	-	397,267.99	102,732.01	79.45%
5-0-41000-000	Transfer from General Fund	1,546,100.00	-	1,546,100.00	-	100.00%
5-0-43000-000	Loan Proceeds	3,000,000.00	-	-	3,000,000.00	0.00%
	<b>Total</b>	<b>\$ 9,443,900.00</b>	<b>\$ -</b>	<b>\$ 5,803,357.60</b>	<b>\$ 3,640,542.40</b>	<b>61.45%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 28,637,000.00</b>	<b>\$ 111,819.32</b>	<b>\$ 25,176,886.04</b>	<b>\$ 3,460,113.96</b>	<b>87.92%</b>

# General Ledger

## Budget Status - Expenses versus Budget

Period: 11 - MAY  
Fiscal Year 2018-2019

# Jackson County

## Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>SUMMARY OF GENERAL FUND EXPENSES</b>							
PERSONNEL SERVICES	10,550,800.00	1,074,705.79	9,375,749.86	1,175,050.14	-	1,175,050.14	11.14%
MATERIALS & SERVICES	2,362,500.00	120,169.14	1,824,427.17	538,072.83	62,366.87	475,705.96	20.14%
TRANSFERS	1,546,100.00	-	1,546,100.00	-	-	-	0.00%
CONTINGENCY	1,237,800.00	-	-	1,237,800.00	-	1,237,800.00	100.00%
DEBT SERVICE	261,900.00	-	261,819.98	80.02	-	80.02	0.03%
UEFB	3,234,000.00	-	-	3,234,000.00	-	3,234,000.00	100.00%
	\$ 19,193,100.00	\$ 1,194,874.93	\$ 13,008,097.01	\$ 6,185,002.99	\$ 62,366.87	\$ 6,122,636.12	31.90%

### DEPARTMENTAL SECTION

Fund	1	GENERAL FUND						
Dept	1-1	ADMINISTRATION						
PERSONNEL SERVICES								
1-1-51110-000	Fire Chief	140,000.00	15,811.20	126,489.60	13,510.40	0.00	13,510.40	9.65%
1-1-51128-000	Finance Assistant	59,500.00	6,871.20	54,969.61	4,530.39	0.00	4,530.39	7.61%
1-1-51131-000	Executive Assistant	61,400.00	7,082.40	56,659.25	4,740.75	0.00	4,740.75	7.72%
1-1-51150-000	Chief Administrative Officer	123,500.00	14,248.80	113,990.44	9,509.56	0.00	9,509.56	7.70%
1-1-58100-000	Part Time; Program Asst	12,500.00	0.00	5,478.00	7,022.00	0.00	7,022.00	56.18%
1-1-58192-000	Overtime; Administrative	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Ed Incentive	14,200.00	1,617.00	12,936.00	1,264.00	0.00	1,264.00	8.90%
1-1-58196-000	Longevity Pay	4,600.00	0.00	0.00	4,600.00	0.00	4,600.00	100.00%
1-1-58197-000	Car Allowance	9,500.00	1,218.00	9,632.00	-132.00	0.00	-132.00	-1.39%
1-1-58197-010	Technology Stipend	2,000.00	165.00	1,815.00	185.00	0.00	185.00	9.25%
1-1-58201-000	Retirement (PERS)	58,000.00	6,502.69	52,085.00	5,915.00	0.00	5,915.00	10.20%
1-1-58202-000	Unemployment Insurance	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	24,900.00	2,016.00	22,176.00	2,724.00	0.00	2,724.00	10.94%
1-1-58212-000	Health and Life Insurance	63,600.00	5,286.36	63,648.20	-48.20	0.00	-48.20	-0.08%
1-1-58215-000	HRA-VEBA Contribution	15,800.00	1,319.20	14,511.20	1,288.80	0.00	1,288.80	8.16%
1-1-58220-000	FICA/Medicare PR Taxes	32,800.00	3,534.88	27,210.56	5,589.44	0.00	5,589.44	17.04%
1-1-58221-000	Workers' Comp Insurance	1,200.00	61.54	466.48	733.52	0.00	733.52	61.13%
	EI Sub Totals:	\$ 624,600.00	\$ 65,734.27	\$ 562,067.34	\$ 62,532.66	\$ -	\$ 62,532.66	10.01%
MATERIALS & SERVICES								
1-1-58203-000	Physicals and Vaccinations	1,000.00	0.00	514.00	486.00	0.00	486.00	48.60%
1-1-60220-000	Printing	3,000.00	844.98	2,981.94	18.06	0.00	18.06	0.60%
1-1-60222-000	Supplies; Office	10,000.00	788.49	4,674.49	5,325.51	0.00	5,325.51	53.26%
1-1-60223-001	Supplies; Administrative	36,000.00	1,824.07	16,828.80	19,171.20	234.66	18,936.54	52.60%
1-1-60223-002	Licenses and Fees	11,000.00	343.72	7,699.50	3,300.50	0.00	3,300.50	30.00%
1-1-60270-000	Contractual & Professional Serv	552,000.00	4,777.57	482,506.43	69,493.57	4,140.00	65,353.57	11.84%
1-1-60370-000	Property & Casualty Insurance	80,000.00	0.00	78,964.00	1,036.00	0.00	1,036.00	1.30%
1-1-60380-000	Mileage Reimbursements	2,000.00	0.00	276.05	1,723.95	0.00	1,723.95	86.20%
1-1-60410-000	Membership Dues	8,500.00	0.00	7,780.00	720.00	0.00	720.00	8.47%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-60412-000	Books & Subscriptions	1,500.00	99.00	1,003.57	496.43	144.00	352.43	23.50%
1-1-60430-001	Advertising	6,500.00	0.00	2,001.81	4,498.19	95.41	4,402.78	67.74%
1-1-60490-000	Hiring Processes & Backgrounds	7,000.00	157.28	7,920.12	-920.12	0.00	-920.12	-13.14%
1-1-60491-000	Postage and Shipping	3,500.00	592.93	2,026.72	1,473.28	0.00	1,473.28	42.09%
1-1-62100-000	Interest on Bank Loan	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
E2 Sub Totals:		\$ 722,100.00	\$ 9,428.04	\$ 615,177.43	\$ 106,922.57	\$ 4,614.07	\$ 102,308.50	14.17%
<b>Administration Total</b>		<b>\$ 1,346,700.00</b>	<b>\$ 75,162.31</b>	<b>\$ 1,177,244.77</b>	<b>\$ 169,455.23</b>	<b>\$ 4,614.07</b>	<b>\$ 164,841.16</b>	<b>12.24%</b>
<b>Dept 1-2</b>	<b>OPERATIONS</b>							
	PERSONNEL SERVICES							
1-2-52130-000	Fire Captains	1,217,000.00	139,265.28	1,104,538.89	112,461.11	0.00	112,461.11	9.24%
1-2-52140-000	Fire Engineers	1,057,800.00	121,293.62	966,647.18	91,152.82	0.00	91,152.82	8.62%
1-2-52151-000	Firefighters	1,586,000.00	192,269.65	1,453,008.87	132,991.13	0.00	132,991.13	8.39%
1-2-55140-000	Deputy Chief of Operations	123,500.00	14,248.81	113,990.43	9,509.57	0.00	9,509.57	7.70%
1-2-55142-000	Battalion Chief - 56 Hr	328,400.00	37,578.24	298,836.48	29,563.52	0.00	29,563.52	9.00%
1-2-55142-001	Battalion Chief - 40 Hr	98,500.00	14,248.80	45,121.21	53,378.79	0.00	53,378.79	54.19%
1-2-55147-000	Administrative Assistant	54,100.00	6,244.80	49,958.45	4,141.55	0.00	4,141.55	7.66%
1-2-58192-000	Overtime; Operations	475,000.00	20,881.51	288,229.34	186,770.66	0.00	186,770.66	39.32%
1-2-58192-001	Overtime; FLSA Premium Pay	124,000.00	7,803.00	100,004.90	23,995.10	0.00	23,995.10	19.35%
1-2-58192-002	Overtime; OSFM Conflagrations	1,000.00	0.00	95,899.68	-94,899.68	0.00	-94,899.68	-9489.97%
1-2-58193-000	Out of Classification	70,000.00	3,631.05	49,761.11	20,238.89	0.00	20,238.89	28.91%
1-2-58194-007	Ed Incentive	114,000.00	13,425.00	102,663.00	11,337.00	0.00	11,337.00	9.94%
1-2-58195-000	EMS Incentive	230,300.00	25,481.00	202,205.00	28,095.00	0.00	28,095.00	12.20%
1-2-58196-000	Longevity Pay	76,500.00	0.00	0.00	76,500.00	0.00	76,500.00	100.00%
1-2-58197-000	Holiday Pay	102,300.00	0.00	102,288.60	11.40	0.00	11.40	0.01%
1-2-58197-010	Technology Stipend	4,000.00	325.00	3,315.00	685.00	0.00	685.00	17.13%
1-2-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
1-2-58201-000	Retirement (PERS)	932,000.00	97,012.36	821,063.99	110,936.01	0.00	110,936.01	11.90%
1-2-58210-000	ER Deferred Comp Contrib	107,200.00	9,102.44	100,429.91	6,770.09	0.00	6,770.09	6.32%
1-2-58212-000	Health and Life Insurance	1,014,000.00	84,295.11	1,002,938.62	11,061.38	0.00	11,061.38	1.09%
1-2-58215-000	HRA-VEBA Contribution	197,900.00	16,294.32	177,893.26	20,006.74	0.00	20,006.74	10.11%
1-2-58220-000	FICA/Medicare PR Taxes	434,000.00	45,150.27	368,632.19	65,367.81	0.00	65,367.81	15.06%
1-2-58221-000	Workers' Comp Insurance	150,000.00	13,367.82	115,174.14	34,825.86	0.00	34,825.86	23.22%
E1 Sub Totals:		\$ 8,503,500.00	\$ 861,918.08	\$ 7,562,600.25	\$ 940,899.75	\$ -	\$ 940,899.75	11.06%
	MATERIALS & SERVICES							
1-2-58203-000	Physicals and Vaccinations	22,500.00	630.11	21,275.11	1,224.89	0.00	1,224.89	5.44%
1-2-60223-002	Licenses and Fees	7,000.00	0.00	25.00	6,975.00	5,005.00	1,970.00	28.14%
1-2-60223-007	Supplies; Operations	5,000.00	0.00	3,481.31	1,518.69	0.00	1,518.69	30.37%
1-2-60224-000	Supplies; Special Projects	7,000.00	308.85	650.85	6,349.15	0.00	6,349.15	90.70%
1-2-60225-000	FIRE SUPPRESSION		0.00	0.00	0.00	0.00	0.00	
1-2-60225-001	Personal Protective Equipment	52,800.00	17,306.43	27,518.01	25,281.99	25,230.45	51.54	0.10%
1-2-60225-002	Hose and Appliances	17,000.00	0.00	2,355.26	14,644.74	0.00	14,644.74	86.15%
1-2-60225-003	Apparatus Equipment	29,500.00	104.28	23,768.76	5,731.24	0.00	5,731.24	19.43%
1-2-60225-004	Safety Equipment	11,700.00	49.87	6,135.89	5,564.11	333.77	5,230.34	44.70%
1-2-60225-005	Technical Apparatus Equipment	7,500.00	0.00	3,615.10	3,884.90	1,015.00	2,869.90	38.27%
1-2-60225-006	Technical Rescue Equipment	6,000.00	46.31	8,787.29	-2,787.29	2,257.32	-5,044.61	-84.08%
1-2-60225-007	Rehabilitation and Consumables	6,000.00	0.00	4,825.37	1,174.63	0.00	1,174.63	19.58%
1-2-60225-008	Equip for New Apparatus	40,000.00	0.00	39,166.62	833.38	0.00	833.38	2.08%
1-2-60254-000	M&R; Emergency Response Equip	44,500.00	135.44	26,236.62	18,263.38	0.00	18,263.38	41.04%
1-2-60270-000	Contractual & Professional Serv	15,000.00	0.00	10,166.10	4,833.90	0.00	4,833.90	32.23%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-60410-000	Membership Dues	1,000.00	175.00	1,107.00	-107.00	0.00	-107.00	-10.70%
1-2-60412-000	Books & Subscriptions	2,000.00	0.00	1,427.27	572.73	0.00	572.73	28.64%
1-2-60500-000	STUDENT FF / VOL GROUP		0.00	0.00	0.00	0.00	0.00	
1-2-65001-000	Vol Pre-Entrance Screening	4,000.00	0.00	7,715.00	-3,715.00	0.00	-3,715.00	-92.88%
1-2-65005-000	Student Firefighter Program	50,000.00	0.00	14,389.05	35,610.95	6,360.00	29,250.95	58.50%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	5,000.00	0.00	200.00	4,800.00	0.00	4,800.00	96.00%
1-2-65010-000	Scholarship Donations	1,000.00	500.00	500.00	500.00	0.00	500.00	50.00%
	E2 Sub Totals:	\$ 334,500.00	\$ 19,256.29	\$ 203,345.61	\$ 131,154.39	\$ 40,201.54	\$ 90,952.85	27.19%
	<b>Operations Total</b>	<b>\$ 8,838,000.00</b>	<b>\$ 881,174.37</b>	<b>\$ 7,765,945.86</b>	<b>\$ 1,072,054.14</b>	<b>\$ 40,201.54</b>	<b>\$ 1,031,852.60</b>	<b>11.68%</b>
<b>Dept 1-3</b>	<b>FIRE AND LIFE SAFETY</b>							
	PERSONNEL SERVICES							
1-3-53150-000	Fire Marshal	123,500.00	14,248.80	113,990.42	9,509.58	0.00	9,509.58	7.70%
1-3-53153-000	Deputy Fire Marshals	201,200.00	23,217.61	185,740.93	15,459.07	0.00	15,459.07	7.68%
1-3-53155-000	Fire Life Safety Specialist	76,400.00	8,697.60	66,509.60	9,890.40	0.00	9,890.40	12.95%
1-3-55147-000	Administrative Assistant	54,100.00	6,244.81	49,958.47	4,141.53	0.00	4,141.53	7.66%
1-3-58192-000	Overtime	18,000.00	362.78	6,133.67	11,866.33	0.00	11,866.33	65.92%
1-3-58194-000	Ed/EMS Incentive	31,000.00	3,579.00	28,571.00	2,429.00	0.00	2,429.00	7.84%
1-3-58196-000	Longevity Pay	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-3-58197-010	Technology Stipend	3,000.00	260.00	2,795.00	205.00	0.00	205.00	6.83%
1-3-58198-001	Fire Investigator On Call Pay	15,000.00	910.50	11,952.75	3,047.25	0.00	3,047.25	20.32%
1-3-58199-000	Duty Accrual Payout	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00%
1-3-58201-000	Retirement (PERS)	94,300.00	10,096.27	82,210.75	12,089.25	0.00	12,089.25	12.82%
1-3-58210-000	ER Deferred Comp Contrib	11,300.00	660.00	6,689.93	4,610.07	0.00	4,610.07	40.80%
1-3-58212-000	Health and Life Insurance	102,800.00	8,561.80	103,087.86	-287.86	0.00	-287.86	-0.28%
1-3-58215-000	HRA-VEBA Contribution	19,800.00	1,649.00	17,871.68	1,928.32	0.00	1,928.32	9.74%
1-3-58220-000	FICA/Medicare PR Taxes	40,800.00	4,342.01	34,498.32	6,301.68	0.00	6,301.68	15.45%
1-3-58221-000	Workers' Comp Insurance	1,000.00	92.80	706.27	293.73	0.00	293.73	29.37%
	E1 Sub Totals:	\$ 802,700.00	\$ 82,922.98	\$ 710,716.65	\$ 91,983.35	\$ -	\$ 91,983.35	11.46%
	MATERIALS & SERVICES							
1-3-58203-000	Physicals and Vaccinations	2,000.00	33.00	1,770.00	230.00	0.00	230.00	11.50%
1-3-60220-000	Printing	1,500.00	0.00	1,735.83	-235.83	0.00	-235.83	-15.72%
1-3-60223-002	Licenses and Fees	1,000.00	285.00	505.00	495.00	0.00	495.00	49.50%
1-3-60223-004	Supplies; FLS	10,000.00	0.00	2,053.57	7,946.43	166.90	7,779.53	77.80%
1-3-60223-005	Supplies; Public Ed Materials	7,000.00	0.00	4,470.06	2,529.94	0.00	2,529.94	36.14%
1-3-60223-009	Community Fire Prev & Safety	90,000.00	430.95	40,320.94	49,679.06	1,512.00	48,167.06	53.52%
1-3-60270-000	Contractual & Professional Serv	10,000.00	0.00	14,414.93	-4,414.93	0.00	-4,414.93	-44.15%
1-3-60410-000	Membership Dues	3,500.00	0.00	1,229.00	2,271.00	0.00	2,271.00	64.89%
1-3-60412-000	Books & Subscriptions	3,500.00	0.00	1,855.00	1,645.00	0.00	1,645.00	47.00%
1-3-60430-000	Advertising	9,000.00	0.00	2,075.00	6,925.00	0.00	6,925.00	76.94%
	E2 Sub Totals:	\$ 137,500.00	\$ 748.95	\$ 70,429.33	\$ 67,070.67	\$ 1,678.90	\$ 65,391.77	47.56%
	<b>Fire and Life Safety Total</b>	<b>\$ 940,200.00</b>	<b>\$ 83,671.93</b>	<b>\$ 781,145.98</b>	<b>\$ 159,054.02</b>	<b>\$ 1,678.90</b>	<b>\$ 157,375.12</b>	<b>16.74%</b>
<b>Dept 1-4</b>	<b>TRAINING</b>							
	PERSONNEL SERVICES							
1-4-55143-000	Div Chief Training and Safety	117,600.00	13,574.40	108,595.20	9,004.80	0.00	9,004.80	7.66%
1-4-55147-000	Administrative Assistant	54,100.00	6,244.80	49,958.43	4,141.57	0.00	4,141.57	7.66%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-58192-000	Overtime; Non Trng Dept Staff	76,000.00	6,487.43	53,595.91	22,404.09	0.00	22,404.09	29.48%
1-4-58195-000	Ed/EMS Incentive	10,800.00	1,242.00	9,936.00	864.00	0.00	864.00	8.00%
1-4-58197-010	Technology Stipend	800.00	65.00	715.00	85.00	0.00	85.00	10.63%
1-4-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
1-4-58201-000	Retirement (PERS)	37,700.00	3,576.04	29,278.33	8,421.67	0.00	8,421.67	22.34%
1-4-58210-000	ER Deferred Comp Contrib	6,400.00	629.56	6,173.53	226.47	0.00	226.47	3.54%
1-4-58212-000	Health and Life Insurance	30,400.00	2,531.20	30,475.68	-75.68	0.00	-75.68	-0.25%
1-4-58215-000	HRA-VEBA Contribution	7,900.00	855.28	8,538.71	-638.71	0.00	-638.71	-8.08%
1-4-58220-000	FICA/Medicare PR Taxes	20,300.00	2,103.00	14,684.63	5,615.37	0.00	5,615.37	27.66%
1-4-58221-000	Workers' Comp Insurance	6,000.00	500.40	4,203.94	1,796.06	0.00	1,796.06	29.93%
	<b>E1 Sub Totals:</b>	<b>\$ 374,000.00</b>	<b>\$ 37,809.11</b>	<b>\$ 316,155.36</b>	<b>\$ 57,844.64</b>	<b>\$ -</b>	<b>\$ 57,844.64</b>	<b>15.47%</b>
	<b>MATERIALS &amp; SERVICES</b>							
1-4-58203-000	Physicals and Vaccinations	500.00	0.00	565.00	-65.00	0.00	-65.00	-13.00%
1-4-60223-002	Licenses and Fees	500.00	0.00	280.00	220.00	0.00	220.00	44.00%
1-4-60223-012	Supplies; Training & Safety	23,000.00	223.98	6,858.63	16,141.37	0.00	16,141.37	70.18%
1-4-60223-014	Training Props & Equipment	9,000.00	0.00	3,260.28	5,739.72	0.00	5,739.72	63.77%
1-4-60254-000	M&R; Training Equip & Props	1,000.00	0.00	1,447.10	-447.10	0.00	-447.10	-44.71%
1-4-60265-000	Health and Wellness	5,000.00	840.00	851.00	4,149.00	855.26	3,293.74	65.87%
1-4-60270-000	Contractual & Professional Serv	15,000.00	2,000.00	8,000.00	7,000.00	0.00	7,000.00	46.67%
1-4-60410-000	Membership Dues	1,000.00	0.00	660.00	340.00	0.00	340.00	34.00%
1-4-60412-000	Books & Subscriptions	4,000.00	0.00	1,765.80	2,234.20	0.00	2,234.20	55.86%
1-4-60449-000	Meeting Travel Expenses	8,000.00	60.62	4,657.67	3,342.33	0.00	3,342.33	41.78%
1-4-60455-001	Training/Conferences; Adm & Ldrship	30,000.00	2,258.00	35,172.16	-5,172.16	3,497.00	-8,669.16	-28.90%
1-4-60455-002	Training/Conferences; Board	2,500.00	0.00	1,573.66	926.34	0.00	926.34	37.05%
1-4-60455-003	Training/Conferences; Op's	30,000.00	4,953.49	18,219.96	11,780.04	850.00	10,930.04	36.43%
1-4-60455-004	Training/Conferences; FLS	10,000.00	129.00	6,044.15	3,955.85	460.99	3,494.86	34.95%
1-4-60455-006	Training/Conferences; Student's & Vol's	6,500.00	700.00	4,578.72	1,921.28	0.00	1,921.28	29.56%
1-4-60455-007	Training/Conferences; Technology	5,000.00	56.00	774.55	4,225.45	74.67	4,150.78	83.02%
1-4-60455-008	Trng/Conferences; EMS	8,000.00	0.00	2,819.80	5,180.20	0.00	5,180.20	64.75%
	<b>E2 Sub Totals:</b>	<b>\$ 159,000.00</b>	<b>\$ 11,221.09</b>	<b>\$ 97,528.48</b>	<b>\$ 61,471.52</b>	<b>\$ 5,737.92</b>	<b>\$ 55,733.60</b>	<b>35.05%</b>
	<b>Training Total</b>	<b>\$ 533,000.00</b>	<b>\$ 49,030.20</b>	<b>\$ 413,683.84</b>	<b>\$ 119,316.16</b>	<b>\$ 5,737.92</b>	<b>\$ 113,578.24</b>	<b>21.31%</b>
<b>Dept 1-5</b>	<b>SUPPORT SERVICES</b>							
	<b>PERSONNEL SERVICES</b>							
1-5-57125-000	Facilities/Logistics Manager	69,500.00	8,020.80	64,166.40	5,333.60	0.00	5,333.60	7.67%
1-5-58196-000	Longevity Pay	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00%
1-5-58197-010	Technology Stipend	800.00	65.00	715.00	85.00	0.00	85.00	10.63%
1-5-58201-000	Retirement (PERS)	6,000.00	674.36	5,411.14	588.86	0.00	588.86	9.81%
1-5-58210-000	ER Deferred Comp Contrib	3,100.00	260.00	2,860.00	240.00	0.00	240.00	7.74%
1-5-58212-000	Health and Life Insurance	16,000.00	1,321.59	15,912.05	87.95	0.00	87.95	0.55%
1-5-58215-000	HRA-VEBA Contribution	3,900.00	329.80	3,627.80	272.20	0.00	272.20	6.98%
1-5-58220-000	FICA/Medicare PR Taxes	5,500.00	614.51	4,918.84	581.16	0.00	581.16	10.57%
1-5-58221-000	Workers' Comp Insurance	500.00	14.58	98.99	401.01	0.00	401.01	80.20%
	<b>E1 Sub Totals:</b>	<b>\$ 107,000.00</b>	<b>\$ 11,300.64</b>	<b>\$ 97,710.22</b>	<b>\$ 9,289.78</b>	<b>\$ -</b>	<b>\$ 9,289.78</b>	<b>8.68%</b>
	<b>MATERIALS &amp; SERVICES</b>							
1-5-58213-000	Uniforms	30,000.00	49.96	36,647.27	-6,647.27	0.00	-6,647.27	-22.16%
1-5-60221-000	Janitorial and Laundry Services	30,000.00	3,087.93	25,030.38	4,969.62	0.00	4,969.62	16.57%
1-5-60223-003	Supplies; Medical	60,000.00	10,030.12	66,230.22	-6,230.22	1,800.94	-8,031.16	-13.39%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60223-008	Supplies; Station Consumables	6,000.00	215.76	2,528.02	3,471.98	215.76	3,256.22	54.27%
1-5-60223-015	Supplies; Furnishings & Appliances	25,000.00	3,159.85	27,150.74	-2,150.74	2,364.84	-4,515.58	-18.06%
1-5-60223-016	Supplies; Facilities	10,000.00	1,074.15	3,056.18	6,943.82	262.18	6,681.64	66.82%
1-5-60230-000	Fuel and Lubricants	80,000.00	4,179.96	51,571.53	28,428.47	603.88	27,824.59	34.78%
1-5-60250-000	M&R; Apparatus & Vehicles	200,000.00	29,680.95	174,042.66	25,957.34	138.09	25,819.25	12.91%
1-5-60251-110	Building & Grounds; WC Station	24,000.00	1,236.72	30,941.24	-6,941.24	0.00	-6,941.24	-28.92%
1-5-60251-111	Building & Grounds; CP Station	32,000.00	764.74	19,938.88	12,061.12	0.00	12,061.12	37.69%
1-5-60251-112	Building & Grounds; DB Station	12,500.00	0.00	12,228.19	271.81	0.00	271.81	2.17%
1-5-60251-113	Building & Grounds; SV Station	5,000.00	0.00	10,719.33	-5,719.33	0.00	-5,719.33	-114.39%
1-5-60251-114	Building & Grounds; GH Station	9,000.00	120.00	13,683.41	-4,683.41	0.00	-4,683.41	-52.04%
1-5-60251-115	Building & Grounds; AL Station	5,000.00	465.00	1,913.98	3,086.02	0.00	3,086.02	61.72%
1-5-60251-116	Building & Grounds; EP Station	20,000.00	941.28	6,674.37	13,325.63	0.00	13,325.63	66.63%
1-5-60251-117	Building & Grounds; TR Station	10,000.00	1,179.81	2,037.18	7,962.82	0.00	7,962.82	79.63%
1-5-60251-120	Building & Grounds; TRNG Center	5,000.00	349.02	1,052.01	3,947.99	0.00	3,947.99	78.96%
1-5-60251-121	Building & Grounds; ADM Bldg	22,300.00	970.36	29,661.10	-7,361.10	0.00	-7,361.10	-33.01%
1-5-60251-122	Building & Grounds; LOG Warehouse	2,500.00	701.98	3,794.72	-1,294.72	0.00	-1,294.72	-51.79%
1-5-60251-123	Building & Grounds; Fire Science Bldg	2,000.00	253.08	3,204.02	-1,204.02	0.00	-1,204.02	-60.20%
1-5-60254-000	M&R; District Equipment	7,500.00	1,275.60	6,574.28	925.72	42.00	883.72	11.78%
1-5-60255-000	M&R; Appliances/Furnishings	5,000.00	0.00	921.80	4,078.20	108.95	3,969.25	79.39%
1-5-60270-000	Contractual & Professional Serv	7,000.00	720.00	5,157.50	1,842.50	0.00	1,842.50	26.32%
1-5-60410-000	Membership and Certifications	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60412-000	Books & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60500-110	Utilities; WC	32,000.00	2,151.43	29,759.58	2,240.42	0.00	2,240.42	7.00%
1-5-60500-111	Utilities; CP	22,000.00	1,573.85	19,492.41	2,507.59	0.00	2,507.59	11.40%
1-5-60500-112	Utilities; DB	14,000.00	488.62	7,889.96	6,110.04	0.00	6,110.04	43.64%
1-5-60500-113	Utilities; SV	14,000.00	419.11	11,047.23	2,952.77	0.00	2,952.77	21.09%
1-5-60500-114	Utilities; GH	14,000.00	780.93	10,006.28	3,993.72	0.00	3,993.72	28.53%
1-5-60500-115	Utilities; AL	10,000.00	221.26	7,520.57	2,479.43	0.00	2,479.43	24.79%
1-5-60500-116	Utilities; EP	20,000.00	1,486.31	18,426.98	1,573.02	0.00	1,573.02	7.87%
1-5-60500-117	Utilities; TR	10,000.00	681.02	9,826.99	173.01	0.00	173.01	1.73%
1-5-60500-120	Utilities; TC	12,000.00	1,290.60	13,909.64	-1,909.64	0.00	-1,909.64	-15.91%
1-5-60500-121	Utilities; ADM Bldg	37,000.00	2,846.05	33,961.74	3,038.26	0.00	3,038.26	8.21%
1-5-60500-123	Utilities; Fire Science Bldg	5,000.00	282.71	1,125.93	3,874.07	0.00	3,874.07	77.48%
E2 Sub Totals:		\$ 800,000.00	\$ 72,678.16	\$ 697,726.32	\$ 102,273.68	\$ 5,536.64	\$ 96,737.04	12.09%
<b>Support Services Total</b>		<b>\$ 907,000.00</b>	<b>\$ 83,978.80</b>	<b>\$ 795,436.54</b>	<b>\$ 111,563.46</b>	<b>\$ 5,536.64</b>	<b>\$ 106,026.82</b>	<b>11.69%</b>

**Dept 1-7 TECHNOLOGY**

PERSONNEL SERVICES

1-7-51145-000	Info Tech Administrator	95,800.00	11,056.80	88,454.40	7,345.60	0.00	7,345.60	7.67%
1-7-58194-000	Ed Incentive	3,300.00	387.00	3,096.00	204.00	0.00	204.00	6.18%
1-7-58196-000	Longevity Pay	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00%
1-7-58197-010	Technology Stipend	800.00	0.00	0.00	800.00	0.00	800.00	100.00%
1-7-58201-000	Retirement (PERS)	8,400.00	954.42	7,660.92	739.08	0.00	739.08	8.80%
1-7-58210-000	ER Deferred Comp Contrib	4,400.00	360.00	3,961.63	438.37	0.00	438.37	9.96%
1-7-58212-000	Health and Life Insurances	13,000.00	1,047.81	12,615.28	384.72	0.00	384.72	2.96%
1-7-58215-000	HRA-VEBA Contribution	4,000.00	329.80	3,635.25	364.75	0.00	364.75	9.12%
1-7-58220-000	FICA/Medicare PR Taxes	7,600.00	872.28	6,983.24	616.76	0.00	616.76	8.12%
1-7-58221-000	Workers' Comp Insurance	500.00	12.60	93.32	406.68	0.00	406.68	81.34%
E1 Sub Totals:		\$ 139,000.00	\$ 15,020.71	\$ 126,500.04	\$ 12,499.96	\$ -	\$ 12,499.96	8.99%

MATERIALS & SERVICES

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-7-60223-011	Supplies; Computers and Tech	37,000.00	4,755.17	32,950.06	4,049.94	179.80	3,870.14	10.46%
1-7-60223-013	Supplies; Communication Device	11,000.00	0.00	11,606.27	-606.27	378.00	-984.27	-8.95%
1-7-60240-000	Licenses and Subscriptions	121,400.00	280.10	64,044.63	57,355.37	4,040.00	53,315.37	43.92%
1-7-60241-000	Technical Support	8,000.00	59.00	5,224.40	2,775.60	0.00	2,775.60	34.70%
1-7-60252-000	M&R; Office and Tech Equip	7,000.00	0.00	3,055.84	3,944.16	0.00	3,944.16	56.35%
1-7-60253-000	M&R; Communication Devices	5,000.00	0.00	4,047.24	952.76	0.00	952.76	19.06%
1-7-60290-000	Communication Services	20,000.00	1,742.34	19,291.56	708.44	0.00	708.44	3.54%
	E2 Sub Totals:	\$ 209,400.00	\$ 6,836.61	\$ 140,220.00	\$ 69,180.00	\$ 4,597.80	\$ 64,582.20	30.84%
	<b>Technology Total</b>	<b>\$ 348,400.00</b>	<b>\$ 21,857.32</b>	<b>\$ 266,720.04</b>	<b>\$ 81,679.96</b>	<b>\$ 4,597.80</b>	<b>\$ 77,082.16</b>	<b>22.12%</b>
<b>Dept 1-9</b>	<b>NON-DEPARTMENTAL</b>							
	TRANSFERS							
1-9-90300-000	Trsf to Capital Projects Fund	1,546,100.00	0.00	1,546,100.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,546,100.00	\$ -	\$ 1,546,100.00	\$ -	\$ -	\$ -	0.00%
	OPERATING CONTINGENCY							
1-9-80070-000	Operating Contingency	1,212,800.00	0.00	0.00	1,212,800.00	0.00	1,212,800.00	100.00%
1-9-80070-001	Contingency Vac Liabilities	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00%
	E5 Sub Totals:	\$ 1,237,800.00	\$ -	\$ -	\$ 1,237,800.00	\$ -	\$ 1,237,800.00	100.00%
	DEBT SERVICE							
1-9-80010-000	Debt Service Principal	242,200.00	0.00	242,195.67	4.33	0.00	4.33	0.00%
1-9-80011-000	Debt Service Interest	19,700.00	0.00	19,624.31	75.69	0.00	75.69	0.38%
	E6 Sub Totals:	\$ 261,900.00	\$ -	\$ 261,819.98	\$ 80.02	\$ -	\$ 80.02	0.03%
	UEFB							
1-9-99000-000	Unapp Ending Fund Balance	3,234,000.00	0.00	0.00	3,234,000.00	0.00	3,234,000.00	100.00%
	E8 Sub Totals:	\$ 3,234,000.00	\$ -	\$ -	\$ 3,234,000.00	\$ -	\$ 3,234,000.00	100.00%
	<b>Non-Departmental Total</b>	<b>\$ 6,279,800.00</b>	<b>\$ -</b>	<b>\$ 1,807,919.98</b>	<b>\$ 4,471,880.02</b>	<b>\$ -</b>	<b>\$ 4,471,880.02</b>	<b>71.21%</b>
	<b>General Fund Total</b>	<b>\$ 19,193,100.00</b>	<b>\$ 1,194,874.93</b>	<b>\$ 13,008,097.01</b>	<b>\$ 6,185,002.99</b>	<b>\$ 62,366.87</b>	<b>\$ 6,122,636.12</b>	<b>31.90%</b>

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
<b>Fund 5</b>	<b>CAPITAL PROJECTS FUND</b>							
	CAPITAL OUTLAY							
5-8-70530-000	Department Equipment	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
5-8-70531-000	Apparatus and Vehicles	435,000.00	0.00	421,523.69	13,476.31	0.00	13,476.31	3.10%
5-8-70532-000	Land and Improvements	100,000.00	1,320.00	21,075.00	78,925.00	49,020.00	29,905.00	29.91%
5-8-70533-000	Bldg Const and Improvements	5,500,000.00	7,830.00	1,559,157.31	3,940,842.69	248,043.01	3,692,799.68	67.14%
	E3 Sub Totals:	\$ 6,035,100.00	\$ 9,150.00	\$ 2,001,756.00	\$ 4,033,344.00	\$ 297,063.01	\$ 3,736,280.99	61.91%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	244,400.00	-	-	244,400.00	-	244,400.00	100.00%
	E5 Sub Totals:	\$ 244,400.00	\$ -	\$ -	\$ 244,400.00	\$ -	\$ 244,400.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	3,164,400.00	-	-	3,164,400.00	-	3,164,400.00	100.00%
	E9 Sub Totals:	\$ 3,164,400.00	\$ -	\$ -	\$ 3,164,400.00	\$ -	\$ 3,164,400.00	100.00%
	<b>Capital Fund Total</b>	<b>\$ 9,443,900.00</b>	<b>\$ 9,150.00</b>	<b>\$ 2,001,756.00</b>	<b>\$ 7,442,144.00</b>	<b>\$ 297,063.01</b>	<b>\$ 7,145,080.99</b>	<b>75.66%</b>
	<b>Report Totals:</b>	<b>\$ 28,637,000.00</b>	<b>\$ 1,204,024.93</b>	<b>\$ 15,009,853.01</b>	<b>\$ 13,627,146.99</b>	<b>\$ 359,429.88</b>	<b>\$ 13,267,717.11</b>	<b>46.33%</b>

# Accounts Payable

## Transactions by Account and Department

Period: 11 - MAY  
Fiscal Year 2018-2019

# Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
<b>GENERAL FUND</b>					
<b>ADMINISTRATION DEPARTMENT</b>					
1-1-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	4,894.80
1-1-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	603.44
1-1-60220-000	Medford Builders Exchange A, Inc.	Print Architectural Plan Set of Scenic Station	05/21/2019	39705	192.00
1-1-60220-000	Minuteman Press	Business Cards for VanWey (250)	05/08/2019	39658	40.00
1-1-60220-000	Minuteman Press	Postcards for Scenic Ave Station (5,700)	05/08/2019	39658	495.00
1-1-60220-000	Minuteman Press	PulsePoint Business Cards (100)	05/08/2019	39658	19.00
1-1-60220-000	Minuteman Press	Business Cards for Cohee (500)	05/08/2019	39658	49.98
1-1-60220-000	Minuteman Press	Business Cards for ABlakely (500)	05/21/2019	39707	49.00
1-1-60222-000	Office Depot	Ink Cartridges (4)	05/21/2019	39710	287.26
1-1-60222-000	Office Depot	Office Supplies	05/21/2019	39710	24.08
1-1-60222-000	Office Depot	Toner Cartridges (4)	05/21/2019	39710	387.95
1-1-60222-000	Office Depot	Office Supplies	05/21/2019	39710	30.24
1-1-60222-000	Wells Fargo Bank Visa Cards	JuB Visa; Office Supplies	05/13/2019	0	58.96
1-1-60223-001	Buffaloe Graphics	Business Shirts/Vests/Embroidery for Board Members	05/21/2019	39687	437.00
1-1-60223-001	Friends of the Fair Foundation	D3 Sponsored Table/Leavens Lifetime Achievement Dinner	05/08/2019	39654	280.00
1-1-60223-001	The Sign Dude	11x55 Sign for Scenic Ave Station Community Mtg	05/21/2019	39723	68.07
1-1-60223-001	The Sign Dude	48x96 Sign for Scenic Ave Station Community Mtg	05/21/2019	39723	211.66
1-1-60223-001	Superior Stamp and Sign	Plaques for Student Wall Photos (2) in Clafin Classroom	05/21/2019	39722	21.75
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for March BOD Meeting	05/13/2019	0	5.00
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Security Badge Holders (85)	05/13/2019	0	679.15
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Food for DCSS Bates New Hire Ceremony	05/13/2019	0	121.44
1-1-60223-002	Oregon Corp. Div.- Notary	Notary Public Renewal Fee for Calvert	05/21/2019	39711	40.00
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	05/16/2019	39680	110.00
1-1-60223-002	Wells Fargo Bank Visa Cards	BH Visa; Charged Billed In Error	05/13/2019	0	5.60
1-1-60270-000	Bravio Communications, LLC	April Lobbyist/Legislative Services	05/21/2019	39686	1,000.00
1-1-60270-000	Centerpoint	EAP Services for May	05/08/2019	39646	2,140.00
1-1-60270-000	Michael House	Consultation for CP Ventilation	05/21/2019	39699	65.00
1-1-60270-000	Michael House	Construction Consultation for Scenic Station	05/21/2019	39699	195.00
1-1-60270-000	Michael House	Consultation for EP Ventilation	05/21/2019	39699	162.50
1-1-60270-000	Huycke O'Connor Jarvis, LLP	Legal Services - Scenic Ave Station	05/21/2019	39701	630.00
1-1-60270-000	Special Districts	EAP Services for Volunteers/Students/Admin Staff	05/08/2019	39672	585.07
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; Credit for April Amazon Prime Membership	05/13/2019	0	-12.99
1-1-60412-000	Wells Fargo Bank Visa Cards	MC Visa; April Amazon Prime Membership	05/13/2019	0	12.99
1-1-60412-000	Wells Fargo Bank Visa Cards	MyIH Visa; Annual Dropbox Subscription	05/13/2019	0	99.00
1-1-60490-000	Rosebud Media LLC	Facilities/Logistics Technician Hiring Announcements (2)	05/08/2019	39668	117.28
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Craigslist Ad for Facilities/Logistics Tech Position	05/13/2019	0	40.00
1-1-60491-000	Minuteman Press	Mail Services for Scenic Ave Station (5,649)	05/08/2019	39658	239.46
1-1-60491-000	UPS	April Shipping Charges	05/08/2019	39674	53.47
1-1-60491-000	Wells Fargo Bank Visa Cards	SM Visa; Refill Postage Account (Endicia)	05/13/2019	0	300.00
<b>Sub Total Dept 1:</b>					<b>\$14,738.16</b>

Account No	Vendor	Description	GL Date	Check No	Amount
<b>OPERATIONS DEPARTMENT</b>					
1-2-58203-000	Asante Physician Partners	Cardiology Assessment	05/08/2019	39641	630.11
1-2-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	78,524.60
1-2-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	9,178.04
1-2-60224-000	Ashley Blakely	Reimb Supplies for Egg Coloring Event at CP	05/21/2019	39684	12.50
1-2-60224-000	Mark Tomasello	Reimb Supplies for Egg Coloring Event at CP	05/21/2019	39724	47.64
1-2-60224-000	Wells Fargo Bank Visa Cards	MH Visa; Supplies for OSFM TFL Conference Instruction	05/13/2019	0	188.77
1-2-60224-000	Wells Fargo Bank Visa Cards	MH Visa; TAC Med Training Supplies	05/13/2019	0	59.94
1-2-60225-001	Cascade Fire Equipment	Wildland PPE - Dual Purpose Pants for Chief Bates	05/08/2019	39645	252.28
1-2-60225-001	Sea Western Fire Fighting Equipment	Turnout Gloves for Brite	05/08/2019	39670	201.20
1-2-60225-001	Sea Western Fire Fighting Equipment	Lion Particulate Structural Hoods (160)	05/21/2019	39718	16,852.95
1-2-60225-003	Coastal - White City	Chain Saw Bar/Chain Oil	05/21/2019	39689	57.52
1-2-60225-003	Napa Auto Parts	Truck Brushes	05/08/2019	39660	46.76
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Air Horns (3) for Engines	05/13/2019	0	29.88
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Window Mounting Device	05/13/2019	0	19.99
1-2-60225-006	Wells Fargo Bank Visa Cards	JB Visa; Oar Stirrups/Wetsocks for TRT	05/13/2019	0	46.31
1-2-60254-000	Duo-Safety Ladder Corporation	Replacement Parts for Ladder	05/21/2019	39693	95.44
1-2-60254-000	Rogue Aquatics	Hydro Test (2) SCBA Cylinders	05/21/2019	39715	40.00
1-2-60410-000	Wells Fargo Bank Visa Cards	MH Visa; Annual NFPA Membership Dues for Hussey	05/13/2019	0	175.00
1-2-65010-000	JCSD #9	Annual Scholarship Donation	05/21/2019	39703	500.00
<b>Sub Total Dept 2:</b>					<b>\$106,958.93</b>
<b>FIRE AND LIFE SAFETY DEPARTMENT</b>					
1-3-58203-000	Asante Physician Partners	Post Accident Drug Screen	05/21/2019	39682	33.00
1-3-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	7,948.00
1-3-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	960.06
1-3-60223-002	Wells Fargo Bank Visa Cards	JP Visa; ICC Reinstatement Fee for Murdock	05/13/2019	0	160.00
1-3-60223-002	Wells Fargo Bank Visa Cards	JP Visa; ICC Recertification for Murdock	05/13/2019	0	125.00
1-3-60223-009	The Sign Dude	Retractable Banners (2) for PulsePoint	05/21/2019	39723	327.00
1-3-60223-009	Wells Fargo Bank Visa Cards	JP Visa; Custom Pet Rescue Residential Stickers (55)	05/13/2019	0	103.95
<b>Sub Total Dept 3:</b>					<b>\$9,657.01</b>
<b>TRAINING DEPARTMENT</b>					
1-4-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	2,330.80
1-4-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	301.68
1-4-60223-012	Eagle Point Hardware	Supplies for Burn Containers at Fire Officers Academy	05/21/2019	39694	42.95
1-4-60223-012	Wells Fargo Bank Visa Cards	SC Visa; Snacks for RITA Meeting 3/21/19	05/13/2019	0	17.65
1-4-60223-012	Wells Fargo Bank Visa Cards	SC Visa; Snacks/Etc for Trust Edge Conf (to be Reimb)	05/13/2019	0	181.02
1-4-60265-000	Exercise Equipment of Oregon	Annual Preventative Maint on Station Fitness Equipment	05/21/2019	39695	840.00
1-4-60270-000	Noahs River Adventures	Raft Operator Training for TRT Members	05/21/2019	39709	2,000.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MiC Visa; Fuel from Clackamas Fire Promotional Process	05/13/2019	0	60.62
1-4-60455-001	Justin Bates	Meals at NFA Support for CRR in Salem	05/21/2019	39683	97.00
1-4-60455-001	Corona Consulting, LLC	True Colors Workshop for Chief Bates	05/21/2019	39690	125.00
1-4-60455-001	John Patterson	Meals Overpayment at OFCA Spring Conf in Redmond	05/08/2019	39665	-26.00
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Airfare at NFIRS Program Mgmt Conference	05/13/2019	0	378.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Airfare at FSEDI 2nd Session in VA	05/13/2019	0	668.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg at Trust Edge Conf for Admin Mgmt (2)	05/13/2019	0	20.00
1-4-60455-001	Western Fire Chiefs Assoc	Reg at FORCE Conference in Montana for Horton	05/21/2019	39725	550.00
1-4-60455-001	Western Fire Chiefs Assoc	Reg at FORCE Conference in Montana for Hussey	05/21/2019	39725	550.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Merrill	05/21/2019	39716	100.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Allen	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Bailey	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Cohee	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Horton	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Downing	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Hussey	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Harrington	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Lockwood	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Clark	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Cardinal	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Harvey	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Blakely	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Silver	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Kerley	05/21/2019	39716	100.00
1-4-60455-003	Rogue Interagency Training Association	Flawed Situational Awareness Class for Tomasello	05/21/2019	39716	100.00
1-4-60455-003	Levi Swillinger	Reimb Baggage Fees to/from 2019 FDIC Int'l in Indianapolis	05/08/2019	39673	70.00
1-4-60455-003	Levi Swillinger	Reimb Uber Fare at 2019 FDIC Int'l in Indianapolis	05/08/2019	39673	102.86
1-4-60455-003	Wells Fargo Bank Visa Cards	MyH Visa; Ldg at 2019 SONCAL Conference in Lakeview	05/13/2019	0	106.97
1-4-60455-003	Wells Fargo Bank Visa Cards	JP Visa; Ldg at CRR & WUI Conference in Reno	05/13/2019	0	456.35
1-4-60455-003	Wells Fargo Bank Visa Cards	MH Visa; Fuel from CRR Conference in Reno	05/13/2019	0	60.41
1-4-60455-003	Wells Fargo Bank Visa Cards	JuB Visa; Ldg at CRR Conference in Reno	05/13/2019	0	182.54
1-4-60455-003	Wells Fargo Bank Visa Cards	MH Visa; Ldg at CRR Conference in Reno	05/13/2019	0	182.54
1-4-60455-003	Wells Fargo Bank Visa Cards	JP Visa; Fuel to/from CRR/WUI Conference in Reno	05/13/2019	0	163.04
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Ldg at 2019 FDIC Int'l in Indianapolis for (2)	05/13/2019	0	2,028.78
1-4-60455-004	John Patterson	Meals Add'l Due at 2019 Annual Business Mtg in Newport	05/08/2019	39665	129.00
1-4-60455-006	Rogue Interagency Training Association	Firefighter I Class for Vol Grossman	05/21/2019	39716	600.00
1-4-60455-006	Rogue Interagency Training Association	Flawed Situational Awareness Class for Student Osorio	05/21/2019	39716	100.00
1-4-60455-007	Paul Rydings	Meals at NW Fire & Rescue Expo in Portland	05/08/2019	39669	56.00

**Sub Total Dept 4: \$13,975.21**

**SUPPORT SERVICES DEPARTMENT**

1-5-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	1,223.70
1-5-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	150.86
1-5-58213-000	Wells Fargo Bank Visa Cards	DH Visa; Station Boot Insoles for Herinckx	05/13/2019	0	49.96
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at TR	05/08/2019	39648	305.30
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at CP	05/08/2019	39648	316.04
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at EP	05/08/2019	39648	289.37
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at WC	05/08/2019	39648	1,124.82
1-5-60221-000	Cintas	April Janitorial Supplies/Laundry Service at ADM	05/08/2019	39648	624.84
1-5-60221-000	WCP Solutions	Dishwashing Detergent/Bleach/Comet/Trash Can Liners/Etc	05/08/2019	39676	292.26
1-5-60221-000	WCP Solutions	Hand Sanitizer	05/08/2019	39676	90.30
1-5-60221-000	WCP Solutions	Fabric Softener	05/08/2019	39676	45.00
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (CP)	05/08/2019	39640	64.35
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (WC)	05/08/2019	39640	179.45
1-5-60223-003	Black Oak Health Mart Pharmacy	Pharmaceuticals	05/08/2019	39643	300.63
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/08/2019	39644	266.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/08/2019	39644	535.75
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/08/2019	39644	1,376.80
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/08/2019	39644	266.99
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/21/2019	39685	1,560.50

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/21/2019	39685	349.75
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/21/2019	39685	266.99
1-5-60223-003	Cintas	PPE Latex Gloves	05/08/2019	39648	1,190.00
1-5-60223-003	Grange Co-op	Keys for Narcotics Box on SE18-01	05/21/2019	39697	5.07
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1258 Partial	05/21/2019	39706	280.85
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1260	05/21/2019	39706	516.12
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1247 Final	05/21/2019	39706	16.80
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1264 Partial	05/21/2019	39706	688.80
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1257	05/21/2019	39706	1,296.48
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1253	05/21/2019	39706	380.25
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1266 Partial	05/21/2019	39706	487.55
1-5-60223-008	Wells Fargo Bank Visa Cards	DH Visa; Restock Station Coffee (24)	05/13/2019	0	215.76
1-5-60223-015	Eagle Point Hardware	BBQ Grill for TR	05/21/2019	39694	499.99
1-5-60223-015	Wells Fargo Bank Visa Cards	MC Visa; Replacement Chairs (14) for Crater Lake Room	05/13/2019	0	2,659.86
1-5-60223-016	Coastal - White City	Pruning Shears for TR	05/21/2019	39689	36.99
1-5-60223-016	Coastal - White City	Drill Bit Set	05/21/2019	39689	30.99
1-5-60223-016	Coastal - White City	Eye Hook for DB	05/21/2019	39689	5.18
1-5-60223-016	Eagle Point Hardware	Hooks/Squeegee for TR	05/21/2019	39694	35.97
1-5-60223-016	Grange Co-op	Files for Tool Sharpening	05/21/2019	39697	48.95
1-5-60223-016	Grange Co-op	Mouse Bait	05/21/2019	39697	55.99
1-5-60223-016	Platt Electric Supply	Light Tubes	05/21/2019	39714	97.20
1-5-60223-016	Platt Electric Supply	Light Tubes	05/21/2019	39714	82.91
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Used Light Tube Disposal	05/13/2019	0	187.00
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Tower Windsocks (2)	05/13/2019	0	92.71
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Clamps/Double-Sided Tape	05/13/2019	0	29.77
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Storage Bags	05/13/2019	0	19.92
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Batteries/Chargers	05/13/2019	0	225.68
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Hangers for Turnouts	05/13/2019	0	124.89
1-5-60230-000	Hays Oil	Fill EP Fuel Tank (210 Gal Diesel)	05/21/2019	39698	499.51
1-5-60230-000	Hays Oil	Fill WC Fuel Tank (1,003) Gal Diesel)	05/21/2019	39698	2,296.67
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	05/08/2019	39656	1,183.02
1-5-60230-000	City of Medford	Fuel	05/08/2019	39651	48.84
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	05/08/2019	39660	151.92
1-5-60250-000	Crater Car Wash	April Car Washes (2)	05/21/2019	39691	6.00
1-5-60250-000	Crater Lake Ford	Nozzle for SV15-01	05/21/2019	39692	7.02
1-5-60250-000	MyFleetCenter.com	Oil Service on SV11-02	05/08/2019	39659	42.11
1-5-60250-000	City of Medford	Service on SV15-01	05/08/2019	39651	14.18
1-5-60250-000	City of Medford	Service on TN17-01	05/08/2019	39651	1,690.67
1-5-60250-000	City of Medford	Service on SE08-01	05/08/2019	39651	7,465.22
1-5-60250-000	City of Medford	Service on AM10-01	05/08/2019	39651	819.85
1-5-60250-000	City of Medford	Service on SE05-01	05/08/2019	39651	8,402.25
1-5-60250-000	City of Medford	Service on WL96-01	05/08/2019	39651	21.93
1-5-60250-000	City of Medford	Service on WL96-03	05/08/2019	39651	99.00
1-5-60250-000	City of Medford	Service on SE02-01	05/08/2019	39651	2,495.77
1-5-60250-000	City of Medford	Service on LT01-01	05/08/2019	39651	504.90
1-5-60250-000	City of Medford	Service on TN94-01	05/08/2019	39651	1,374.91
1-5-60250-000	City of Medford	Service on WL96-02	05/08/2019	39651	90.00
1-5-60250-000	City of Medford	Service on TN13-02	05/08/2019	39651	3,585.69
1-5-60250-000	City of Medford	Service on SE90-01	05/08/2019	39651	24.93
1-5-60250-000	City of Medford	Service on SE03-01	05/08/2019	39651	1,762.36
1-5-60250-000	City of Medford	Service on SE14-01	05/08/2019	39651	459.40

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60250-000	City of Medford	Service on SE99-01	05/08/2019	39651	237.20
1-5-60250-000	Napa Auto Parts	Decal Removers	05/08/2019	39660	22.86
1-5-60250-000	Wells Fargo Bank Visa Cards	MH Visa; Replace Rear Bumper for Patron from Accident	05/13/2019	0	554.70
1-5-60251-110	American Industrial Door LLC	Preventative Maintenance on Apparatus Doors at WC	05/21/2019	39681	355.00
1-5-60251-110	Glacier Heating & Air	HVAC System Service Call at WC	05/21/2019	39696	65.00
1-5-60251-110	Infinity Electrical Contractors, Inc.	Upgrade/Repair Bathroom Lights at WC	05/21/2019	39702	193.26
1-5-60251-110	Infinity Electrical Contractors, Inc.	Install LED Light Fixture at WC	05/21/2019	39702	350.98
1-5-60251-110	Northern Pacific Landscape	April Landscape Maint at WC	05/08/2019	39661	240.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for April	05/08/2019	39664	32.48
1-5-60251-111	Infinity Electrical Contractors, Inc.	Upgrade Lot Light at CP	05/21/2019	39702	579.74
1-5-60251-111	Northern Pacific Landscape	April Landscape Maint at CP	05/08/2019	39661	140.00
1-5-60251-111	Statewide Sales and Service Inc	Sweep Parking Lot at CP	05/21/2019	39721	45.00
1-5-60251-114	Northern Pacific Landscape	April Landscape Maint at GH	05/08/2019	39661	120.00
1-5-60251-115	American Industrial Door LLC	Preventative Maintenance on Apparatus Doors at AL	05/21/2019	39681	110.00
1-5-60251-115	Infinity Electrical Contractors, Inc.	Repair Apparatus Bay Door at AL	05/21/2019	39702	355.00
1-5-60251-116	American Industrial Door LLC	Preventative Maintenance on Apparatus Doors at EP	05/21/2019	39681	120.00
1-5-60251-116	Kelly's Carpet Cleaning, Inc.	Carpet Cleaning/Steam Clean Linoleum at EP	05/21/2019	39704	656.28
1-5-60251-116	Northern Pacific Landscape	April Landscape Maint at EP	05/08/2019	39661	120.00
1-5-60251-116	Statewide Sales and Service Inc	Sweep Parking Lot at EP	05/21/2019	39721	45.00
1-5-60251-117	Rogue Valley Dust Control	Road Dust Control at TR	05/21/2019	39717	1,161.86
1-5-60251-117	Wells Fargo Bank Visa Cards	DH Visa; Magnetic Screen Door for TR	05/13/2019	0	17.95
1-5-60251-120	Infinity Electrical Contractors, Inc.	Replace GFCI Receptacle at TC	05/21/2019	39702	349.02
1-5-60251-120	Statewide Sales and Service Inc	Sweep Parking Lot at TC (Camp Fire Project Clean-Up)	05/21/2019	39721	175.00
1-5-60251-121	Northern Pacific Landscape	April Landscape Maint at Adm	05/08/2019	39661	120.00
1-5-60251-121	Pathway Enterprises, Inc.	Adm Bldg Janitorial for April	05/08/2019	39664	562.77
1-5-60251-121	Platt Electric Supply	Light Tubes for Adm Bldg	05/21/2019	39714	227.60
1-5-60251-121	Wells Fargo Bank Visa Cards	JuB Visa; ID Card Lock Boxes (2)	05/13/2019	0	59.99
1-5-60251-122	Infinity Electrical Contractors, Inc.	Light Replacement/Upgrade to LED at Warehouse	05/21/2019	39702	701.98
1-5-60251-123	Pathway Enterprises, Inc.	FSEB Janitorial for April	05/08/2019	39664	253.08
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at WC - Air Sample	05/21/2019	39708	180.00
1-5-60254-000	Municipal Emergency Services	Service SCBA Compressor	05/21/2019	39708	915.60
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at CP - Air Sample	05/21/2019	39708	180.00
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring (May-Oct)	05/21/2019	39719	720.00
1-5-60500-110	Avista	Natural Gas (WC)	05/08/2019	39642	449.79
1-5-60500-110	Hunter Communications	Internet Fiber Connection	05/21/2019	39700	148.74
1-5-60500-110	Medford Water Commission	Water (WC)	05/08/2019	39657	228.31
1-5-60500-110	Pacific Power	Electricity (WC)	05/08/2019	39663	910.30
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	05/08/2019	39666	267.32
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	05/08/2019	39667	146.97
1-5-60500-111	Avista	Natural Gas (CP)	05/08/2019	39642	163.77
1-5-60500-111	City of Central Point	Water (CP)	05/08/2019	39649	194.09
1-5-60500-111	City of Central Point	Water (CP Scenic)	05/08/2019	39649	31.23
1-5-60500-111	CenturyLink	Telephone (CP)	05/21/2019	39688	304.78
1-5-60500-111	Hunter Communications	Internet Fiber Connection	05/21/2019	39700	276.24
1-5-60500-111	Pacific Power	Electricity (CP)	05/08/2019	39663	410.77
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	05/08/2019	39666	147.81
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP Scenic)	05/08/2019	39667	21.53
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	05/08/2019	39667	23.63
1-5-60500-112	CenturyLink	Telephone (DB)	05/08/2019	39647	121.14
1-5-60500-112	CenturyLink	DSL Internet (DB)	05/08/2019	39647	23.97
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	05/08/2019	39663	64.50

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-112	Pacific Power	Electricity (DB)	05/08/2019	39663	121.48
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	05/08/2019	39663	52.45
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	05/08/2019	39671	105.08
1-5-60500-113	CenturyLink	May Internet (SV)	05/21/2019	39688	48.39
1-5-60500-113	CenturyLink	Telephone (SV)	05/21/2019	39688	66.51
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	05/08/2019	39663	151.61
1-5-60500-113	Pacific Power	Electricity (SV)	05/08/2019	39663	101.73
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	05/08/2019	39671	50.87
1-5-60500-114	Avista	Natural Gas (GH)	05/08/2019	39642	194.50
1-5-60500-114	CenturyLink	Telephone (GH)	05/21/2019	39688	176.38
1-5-60500-114	Pacific Power	Electricity (GH)	05/08/2019	39663	365.83
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	05/08/2019	39671	44.22
1-5-60500-115	CenturyLink	Telephone (AL)	05/08/2019	39647	65.43
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	05/08/2019	39663	64.60
1-5-60500-115	Pacific Power	Electricity (AL)	05/08/2019	39663	91.23
1-5-60500-116	Avista	Natural Gas (EP)	05/08/2019	39642	136.94
1-5-60500-116	CenturyLink	Telephone (EP)	05/08/2019	39647	367.17
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	05/08/2019	39650	88.37
1-5-60500-116	Hunter Communications	Internet Fiber Connection	05/21/2019	39700	276.24
1-5-60500-116	Pacific Power	Electricity (EP)	05/08/2019	39663	512.72
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	05/08/2019	39671	104.87
1-5-60500-117	Avista	Natural Gas (TR)	05/08/2019	39642	142.38
1-5-60500-117	City of Central Point	Water (TR)	05/08/2019	39649	36.06
1-5-60500-117	Pacific Power	Electricity (TR)	05/08/2019	39663	332.00
1-5-60500-117	Rogue Disposal & Recycling, Inc.	Garbage (TR)	05/08/2019	39666	149.05
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	05/08/2019	39667	21.53
1-5-60500-120	Avista	Natural Gas (TC)	05/08/2019	39642	106.30
1-5-60500-120	Medford Water Commission	Water (TC)	05/08/2019	39657	838.50
1-5-60500-120	Pacific Power	Electricity (SIM)	05/08/2019	39663	58.95
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	05/08/2019	39667	286.85
1-5-60500-121	CenturyLink	Telephone (Adm Bldg)	05/08/2019	39647	1,077.34
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	05/08/2019	39647	173.61
1-5-60500-121	Hunter Communications	Internet Fiber Connection	05/21/2019	39700	148.73
1-5-60500-121	Medford Water Commission	Water (Adm Bldg)	05/08/2019	39657	77.91
1-5-60500-121	Pacific Power	Electricity (Adm Bldg)	05/08/2019	39663	1,368.46
1-5-60500-123	Avista	Natural Gas (FSEB)	05/08/2019	39642	80.71
1-5-60500-123	Pacific Power	Electricity (FSEB)	05/08/2019	39663	96.59
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSEB)	05/08/2019	39667	105.41
				<b>Sub Total Dept 5:</b>	<b>\$74,227.72</b>

**TECHNOLOGY DEPARTMENT**

1-7-58212-000	Regence Blue Cross	June Health Insurance Premium	05/22/2019	0	955.60
1-7-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/21/2019	39720	133.77
1-7-60223-011	Connecting Point	iPads (4) for CheckIt	05/08/2019	39652	1,839.96
1-7-60223-011	Connecting Point	iPad Cases (3) for CheckIt	05/08/2019	39652	209.97
1-7-60223-011	Connecting Point	iPad Case for CheckIt	05/08/2019	39652	69.99
1-7-60223-011	PCN Strategies, Inc.	MG90 Router for SE14-01	05/21/2019	39713	1,616.66
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Shoretel Phones (5)	05/13/2019	0	679.75
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Wireless Keyboard for DCSS Office	05/13/2019	0	61.99
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Power Strip/CPU Holder	05/13/2019	0	147.00

Account No	Vendor	Description	GL Date	Check No	Amount
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Simushare App (5)	05/13/2019	0	49.95
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Medical Spanish App (5)	05/13/2019	0	29.95
1-7-60223-011	Wells Fargo Bank Visa Cards	JuB Visa; Paramedic Protocol Provider App (5)	05/13/2019	0	49.95
1-7-60240-000	CrewSense, LLC	CrewSense Pro Monthly Support Contract (May)	05/08/2019	39653	260.10
1-7-60240-000	Wells Fargo Bank Visa Cards	MH Visa; March Domain Subscription for jcems.net	05/13/2019	0	20.00
1-7-60241-000	Paradux Media Group	Website Linkage Repair	05/21/2019	39712	59.00
1-7-60290-000	Verizon Wireless	April Cellular and Data Charges	05/08/2019	39675	1,742.34
<b>Sub Total Dept 7:</b>					<b>\$7,925.98</b>

**NON DEPARTMENTAL**

**Sub Total Dept 9:** \$0.00

**Total General Fund:** \$227,483.01

**CAPITAL PROJECTS FUND**

5-8-70532-000	L.J. Friar & Associates P.C.	Add'l Topography/Surveying at 1909 Scenic Ave	05/08/2019	39655	1,320.00
5-8-70533-000	Northern Pacific Landscape	Landscape Development at FSEB	05/08/2019	39662	7,830.00

**Total Capital Projects Fund:** \$9,150.00

**Total All Funds:** \$236,633.01

## Margie Calvert

---

**From:** dlpatterson@integrity.com  
**Sent:** Tuesday, April 23, 2019 7:05 PM  
**To:** Margie Calvert  
**Subject:** Re: Civil Service Commission

Margie,

I would like to serve on the Civil Service Commission for the next 4 yr term.  
Thank you,  
Dan Patterson

> Good afternoon Dan,  
> I wanted to let you know that your term will expire in June 2019. This  
> will be on the next Board of Directors meeting as an agenda item. Past  
> practice has been that the Board will direct staff to advertise for  
> the position and look at all of the applications to appoint for the  
> next 4 year term.  
>  
> If you are interested in remaining on the commission, I am able to  
> accept your acknowledgement of this email as your application. If you  
> could let me know what you would like to do, I will share it at the next meeting.  
>  
> Talk to you soon,  
>  
> Margie Calvert  
> Executive Assistant  
> Fire District 3  
> 8383 Agate Road  
> White City, OR 97503  
> 541-831-2718  
> MargieC@jcf3.com  
>  
>

# WHA



## INSURANCE

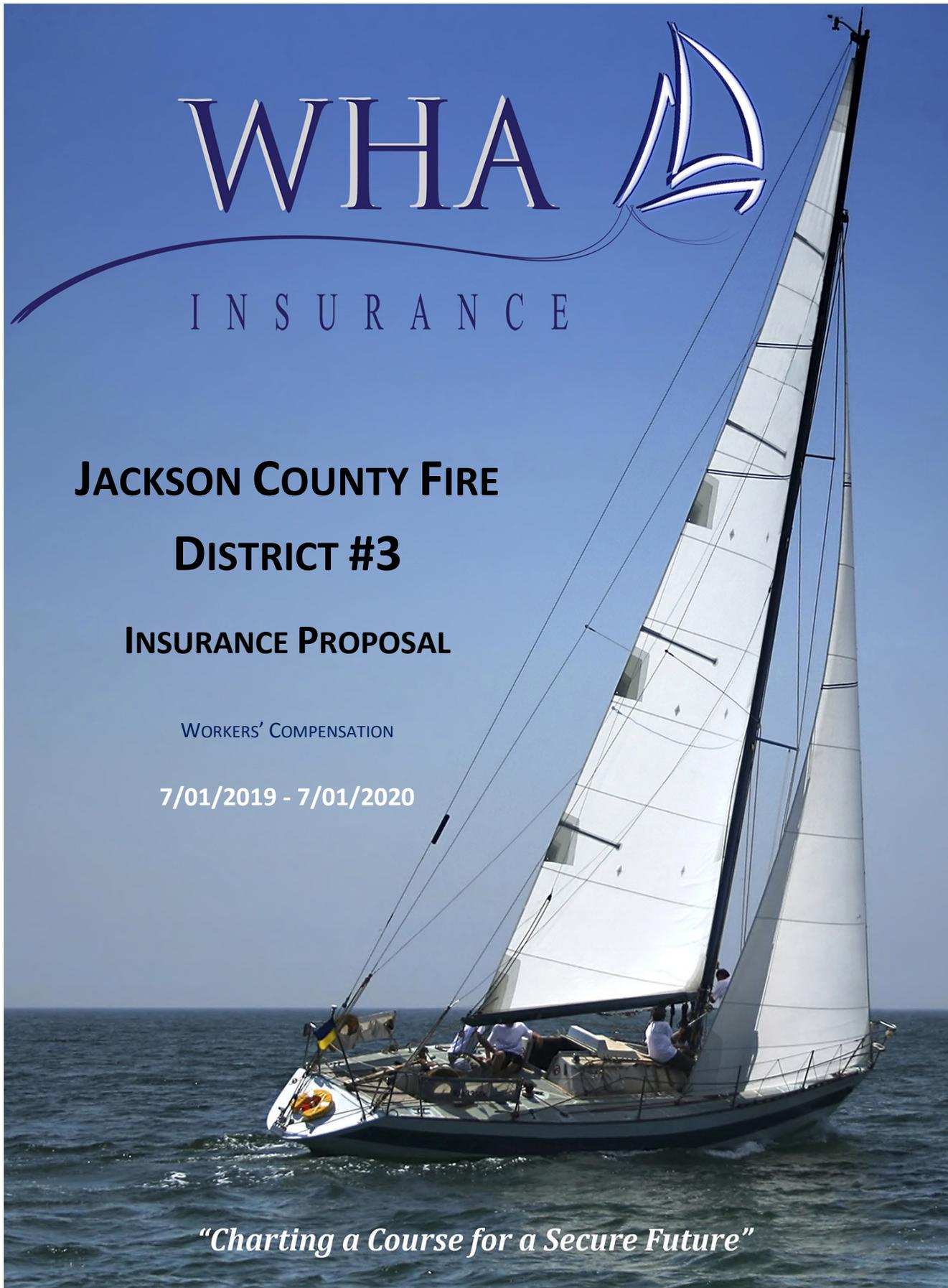
### **JACKSON COUNTY FIRE DISTRICT #3**

### **INSURANCE PROPOSAL**

WORKERS' COMPENSATION

7/01/2019 - 7/01/2020

*"Charting a Course for a Secure Future"*





Our Mission **Statement**

To **Lead Our Industry** By  
Providing Services That  
**Help Our Clients** Manage  
And Protect Their Assets

Toll Free (800) 852-6140 | Local (541)342-4441 | FAX (541) 484-5434

2930 Chad Drive, Eugene Oregon, 97408

[www.WHAINSURANCE.com](http://www.WHAINSURANCE.com)



## BOARD OF DIRECTORS

JEFF GRIFFIN.....CEO  
MARK SMITH.....SECRETARY  
PAT KNOX.....BOARD MEMBER

### COMMERCIAL LINES

ACCOUNT EXECUTIVES	SERVICE TEAM
Dave Lingenfelder	Christie Montero
Gladys Boutwell	Lawralie Bunker
Lorin Williams	Stephani Kunce
Marvin Revoal	Sierra Russell
	Deanna Cambern

### BENEFITS

ACCOUNT EXECUTIVES	SERVICE TEAM
Rich Allm	Katie Klein
Kim NicholSEN	Samantha Buchheit
Marvin Revoal	Kayla Johnston
Gladys Boutwell	Christine Wallace

### TRANSPORTATION

ACCOUNT EXECUTIVES	SERVICE TEAM
Mark Smith	Rhonda Delaney
David Lingenfelder	Tina Sams
Catrina Stanks	Alison Smith
Mike Note	Raelynn Mason
	Stephen Klabo

### PUBLIC ENTITIES

ACCOUNT EXECUTIVES	SERVICE TEAM
Jeff Griffin	Nathan Cortez
Jake Stone	Steve Silva
William White	Kelly McCorkle
	Karisa Cary
	Jane Austin
	Nicole Delaney
	Tasha Winn

### WORKERS' COMPENSATION

ACCOUNT EXECUTIVES	SERVICE TEAM
Pat Knox	Betty Berry
Jennifer King	Stephani Kunce
Tammy Jeffries	Christie Montero
Marvin Revoal	Sierra Russell

### PERSONAL LINES

DEPARTMENT MANAGER	SERVICE TEAM
Dawn Sederlin	Brian Anacker

### PROCESSING CENTER

DEPARTMENT MANAGER	SERVICE TEAM
Rebecca Menke	Cody King
	Cameron Marek
	Justin Scott

## YOUR SERVICE TEAM PUBLIC ENTITIES

It is our desire to work with you and your personnel to establish direct, efficient communications with our office. We are committed to serving your insurance needs with excellence.



### **JEFF GRIFFIN**

ACCOUNT EXECUTIVE

[jgriffin@whainsurance.com](mailto:jgriffin@whainsurance.com)

DIRECT (541)954-5707



### **KARISA CARY**

ACCOUNT MANAGER

[kcary@whainsurance.com](mailto:kcary@whainsurance.com)

DIRECT (541)284-5119



### **TASHA WINN**

ACCOUNT MANAGER

[twinn@whainsurance.com](mailto:twinn@whainsurance.com)

DIRECT (541)284-5147



### **KELLY MCCORKLE**

ACCOUNT MANAGER

[kmccorkle@whainsurance.com](mailto:kmccorkle@whainsurance.com)

DIRECT (541)284-5861

## CONTACT US!

### **LOCAL OFFICE**

(541) 342-4441

### **TOLL FREE**

(800) 852-6140

### **FAX**

(541) 484-5434



### **STEVE SILVA**

FIELD SERVICE AGENT

[ssilva@whainsurance.com](mailto:ssilva@whainsurance.com)

DIRECT (541)284-5116



### **NATHAN CORTEZ**

FIELD SERVICE AGENT

[ncortez@whainsurance.com](mailto:ncortez@whainsurance.com)

DIRECT (541)284-5856

# SERVICES WE OFFER

Loss Control Evaluation

Compliance with Americans with Disabilities Act (ADA) in hiring

New Hire Application Forms & Procedures

Monthly Claims Review

Unit Stat Review

Experience Modifier Calculation

CompTips

Assist with OSHA Compliance

Hazard Communication

Safety Committees

Substance Abuse Programs

Written Job Descriptions

Competitive Quotes and Plan Comparisons

Road Observation Reports

“Safety Talks” for Safety Committees

Class Code Review

**\$2,000 Nondisabling Claims Reimbursement Analysis**

# PROGRAM INFORMATION

The following pages constitute what we refer to as a Proposal of **Insurance**.

The coverage, definitions and limits explained hereafter is a simplified outline of the insurance policies we recommend.

**THE POLICY ITSELF SHOULD BE USED AND READ FOR EXACT COVERAGES, DEFINITIONS, CONDITIONS AND EXCLUSIONS PERTAINING TO YOUR SPECIFIC INSURANCE PROGRAM, COVERAGE MAY DIFFER BY STATE**

# WORKERS' COMPENSATION COVERAGE

## EFFECTIVE DATES

7/01/2019 - 7/01/2020

## STATES COVERED

Oregon

## LIMITS OF INSURANCE

Workers' Compensation Insurance: Part One

*Exclusive Remedy means that if any injury is work related, it is covered, regardless of who is at fault. The employee can't sue the employer for workplace accidents and illnesses and the employer can't frivolously deny claims.*

Employers Liability: Part Two

Bodily Injury by Accident	\$1,000,000 each accident
Bodily Injury by Disease	\$1,000,000 each employee
Bodily Injury by Disease	\$1,000,000 policy limit

*Employers Liability coverage protects your company should an employee claim that his or her injury or illness was caused by your company's negligence or failure to provide a safe workplace.*

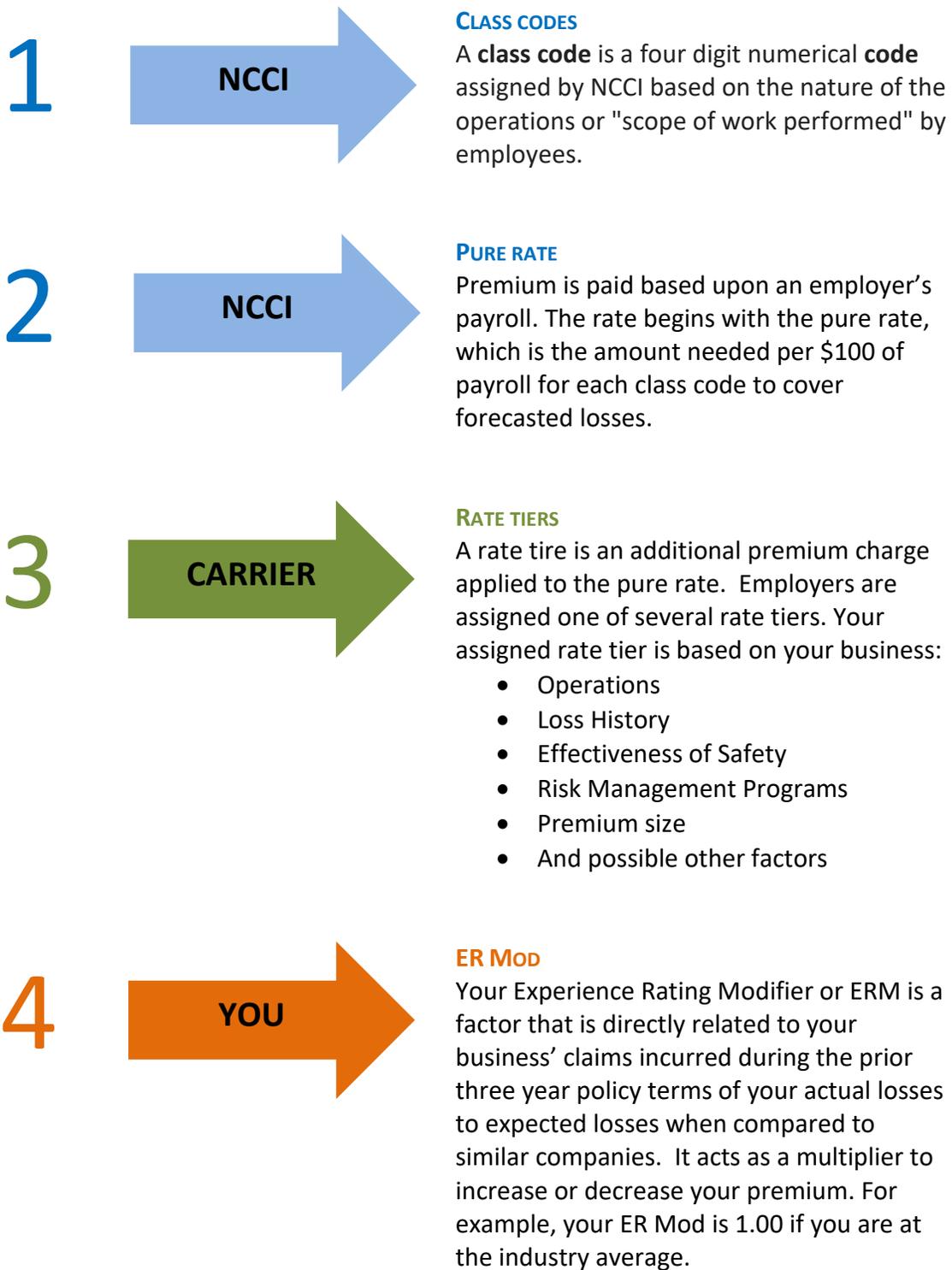
## PREMIUM BASIS (Auditable)

Remuneration

## PREFERRED WORKERS

None

# UNDERSTANDING YOUR RATES



# LOSS HISTORY SUMMARY

<u>Policy Year</u>	<u># of Claims</u>	<u>Incurred Losses</u>
2018*	6	\$3,272
2017	6	\$3,986
2016	10	\$39,444
2015	4	\$7,614
2014	<u>5</u>	<u>\$4,587</u>
<b>Total:</b>	<b>31</b>	<b>\$58,903</b>

} 2019  
.68  
} 2018  
.68

Average Number of Claims	6.2
Average Cost per Claim	\$1,900
Average Cost per Year	\$11,781

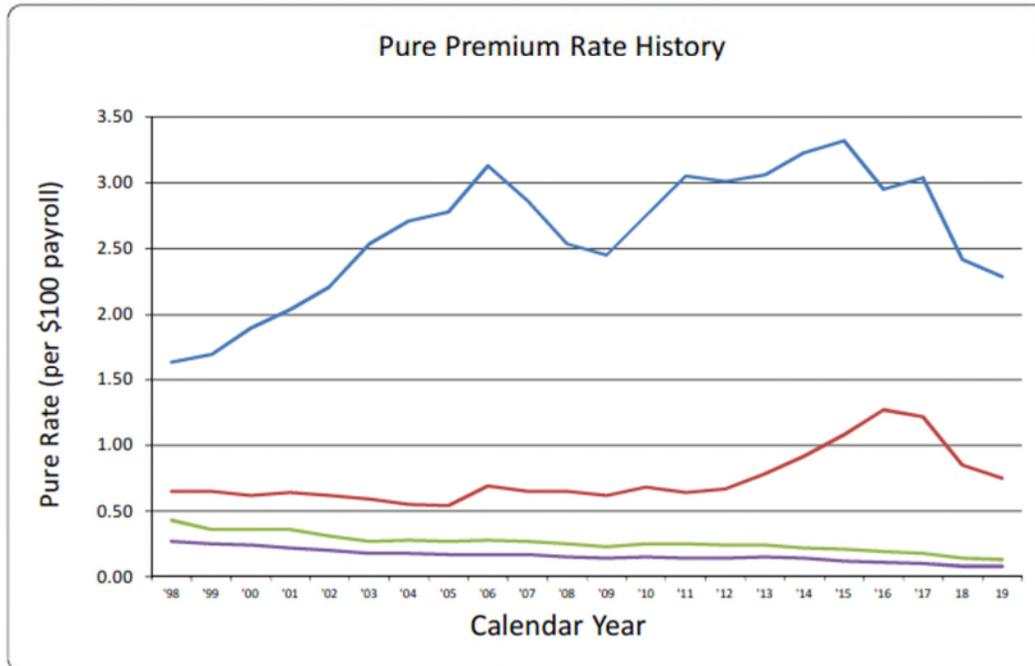
*\*Claims list as of 06/10/2019*

# PURE PREMIUM RATE HISTORY

## FIREFIGHTERS & DRIVERS PURE PREMIUM RATE HISTORY

CODE	Description	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19
7710	FIREFIGHTERS & DRIVERS	1.64	1.70	1.90	2.04	2.21	2.54	2.71	2.78	3.13	2.86	2.54	2.45	2.75	3.05	3.01	3.06	3.23	3.32	2.95	3.04	2.42	2.29
8411	MUNICIPAL VOLUNTEERS: FIRE FIGHTERS & DRIVERS	0.65	0.65	0.62	0.64	0.62	0.59	0.55	0.54	0.69	0.65	0.65	0.62	0.68	0.64	0.67	0.78	0.92	1.08	1.27	1.22	0.85	0.75
8742	SALESPERSONS: OUTSIDE - NO DELIVERY / DEMO	0.43	0.36	0.36	0.36	0.31	0.27	0.28	0.27	0.28	0.27	0.25	0.23	0.25	0.25	0.24	0.24	0.22	0.21	0.19	0.18	0.14	0.13
8810	OFFICE CLERICAL	0.27	0.25	0.24	0.22	0.20	0.18	0.18	0.17	0.17	0.17	0.15	0.14	0.15	0.14	0.14	0.15	0.14	0.12	0.11	0.10	0.08	0.08

PURE PREMIUM is the estimated rate per \$100 of payroll that it will take to pay for claims. The insurance carrier multiplies this rate by a factor (expense loading factor) to allow for profit and overhead, to determine the rates they will charge the policyholder. Pure Premiums are calculated by the National Council on Compensation Insurance (NCCI). Expense Loading Factors and Pure Rates are approved by the Oregon Department of Consumer and Business Services (DCBS).



# SDAO RENEWAL QUOTE

Policy/Invoice #: 34W52299-320 Revision #: Date: 5/21/2019

Coverage Period: 7/1/2019 through 6/30/2020

**Named Participant:**  
 Jackson County Fire District #3  
 8383 Agate Rd  
 White City, OR 97503

**Agent of Record:**  
 WHA Insurance  
 2930 Chad Dr  
 Eugene, OR 97408

Class	Description	2019-2020 Rate	2019-2020 Estimated Payroll	2019-2020 Contribution
7705	Ambulance Service Companies and EMS Providers and Drivers	3.16	\$42,750	\$1,350.90
7710	Firefighters	2.47	\$5,539,620	\$136,828.62
8411	Municipal Volunteers- Firefighters and Police	0.81	\$360,000	\$2,916.00
8742	Director/Sales/Collectors	0.14	\$863,030	\$1,208.24
8742B	Board Member Coverage	0.14	\$2,400	\$3.36
8810	Clerical Office Employee	0.09	\$546,000	\$491.40

Multi-Line Discount applied to SDIS Property/Casualty Contribution\*:  
**\$2,793.26**

Manual Contribution:	\$142,798.52
Experience Modification: x	0.68
Modified Contribution: =	\$97,103.00
Contribution Volume Credit: -	\$15,303.54
Underwriting Adjustment: x	1.00
Terrorism Exposure Contribution: +	\$735.00
Standard or Minimum Contribution: =	\$82,534.46
State Assessment - 8.0%: +	\$6,602.76
Estimated Workers' Compensation: =	\$89,137.21
Safety Net Coverages (See Next Page): +	\$4,456.86
\$1,000,000 Employers Liability Coverage: +	\$0.00
Net of Commission Discount: -	\$0.00
Pro Rate Factor: x	1.00000
Pro Rated Contribution: =	<b>\$93,594.07</b>

**Payment Due August 1, 2019**

Policy/Invoice #: 34W52299-320 Revision #: Date: 5/21/2019

Select one of the following payment plans:

Quarterly Discounted Payment Plan	<b>\$92,658.13</b>
\$23,164.53 due by August 1, 2019	
\$23,164.53 due by October 1, 2019	
\$23,164.53 due by January 1, 2020	
\$23,164.53 due by April 1, 2020	
Annual Discounted Payment Plan - payment made prior to August 1, 2019	<b>\$90,318.28</b>
No Discount - payment made on due date of August 1, 2019	<b>\$93,594.07</b>

# RENEWAL YEAR COMPARISON

## RENEWAL YEAR COMPARISON

*Premiums are based upon estimated payrolls and experience modifier.*

Code	Description	2018			2019		
		Payroll	Rate	Premium	Payroll	Rate	Premium
7705	Ambulance Service Companies				42,750	3.16	1,350.90
7710	Firefighters and Drivers	5,443,700	2.88	156,779	5,539,620	2.47	136,828
8411	Municipal Volunteers-FF's & Police	360,000	1.01	3,636	360,000	0.81	2,916
8742	Director/Sales/Collectors	659,200	0.17	1,120	863,030	0.14	1,208
8742B	Board Member Coverage	2,400	0.21	5	2,400	0.14	3
8810	Clerical Office Employee	528,200	0.10	528	546,000	0.09	491

Manual Premium	162,068	142,798
Experience Modifier	0.68	0.68
Modified Premium	110,206	97,103
Standard Premium	110,206	97,103
Volume Discount	-17,662	-15,303
Net Premium	92,544	81,800
Terrorism	699	735
Catastrophe	0	0
DCBS 7.6%/8.0%	7,086	6,602
<b>TOTAL PREMIUM</b>	<b>\$100,329</b>	<b>\$93,594</b>
Difference		\$6,735

*Final Premium Determined at Audit*

# WEB-SITE FEATURES

## Web-site Features

SDAO's website provides current information, which will help you manage your Workers' Compensation program. The information listed below is easy to access and is protected by your security password. Here are some of its features:

## Printable Forms

- Employer at Injury Brochure
- 801 Claim Form
- \$2,000 Medical Reimbursement Election form

## To Access SDAO Online

- Go to [www.sdao.com](http://www.sdao.com)
- Complete the log-in for new user and then submit it to SDAO. SDAO will then verify your information, set up your User ID and password and email it to you.
- Once you receive your User ID and password, you can access the SDAO website.



Statement of Votes Cast by Geography

Jackson County, Oregon May 21, 2019 Special Election

All Precincts, Jackson County Rural Fire Protection District #3, All ScanStations, Jackson County Rural Fire Protection District #3, Director, Position 5, Jackson County Rural Fire Protection District #3, Director, Position 3, Jackson County Rural Fire Protection District #3, Director, Position 1, All Boxes  
Official Abstract

Page: 1 of 1

2019-06-06

15:40:21

Total Ballots Cast: 8266, Registered Voters: 38188, Overall Turnout: 21.65%  
45 precincts reported out of 45 total

Choice	Votes	Vote %
--------	-------	--------

**All Precincts**

**Jackson County Rural Fire Protection District #3, Director, Position 1 (Vote for 1)**

**8266 ballots (0 over voted ballots, 0 overvotes, 2961 blank voted), 38188 registered voters, turnout 21.65%**

Harvey Tonn	5271	99.36%
Write-in	34	0.64%
Total	5305	100.00%

**Jackson County Rural Fire Protection District #3, Director, Position 3 (Vote for 1)**

**8266 ballots (0 over voted ballots, 0 overvotes, 3106 blank voted), 38188 registered voters, turnout 21.65%**

William D Leavens	5122	99.26%
Write-in	38	0.74%
Total	5160	100.00%

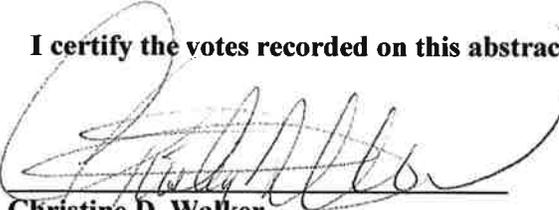
**Jackson County Rural Fire Protection District #3, Director, Position 5 (Vote for 1)**

**8266 ballots (0 over voted ballots, 0 overvotes, 2939 blank voted), 38188 registered voters, turnout 21.65%**

John B Dimick	5291	99.32%
Write-in	36	0.68%
Total	5327	100.00%

**State of Oregon  
ABSTRACT OF VOTE**

I certify the votes recorded on this abstract correctly summarizes the tally of votes cast at the election indicated.

  
**Christine D. Walker**  
County Clerk & Recorder  
Jackson County, Oregon



06-06-19

**Date**

# Fire District 3

8383 Agate Road  
White City, OR 97503-1075  
(541) 826-7100 (Office)  
(541) 826-4566 (Fax)  
www.jcfd3.com



## Memorandum

To: Board of Directors  
From: Robert Horton, Fire Chief  
Date: June 20, 2019  
RE: Recommendation for Scenic Fire Station Construction Contract Award

The request for proposal (RFP) phase for construction of the new Scenic Fire Station concluded on May 29, 2019. The RFP outlined a competitive bid structure whereby proposals were evaluated and scored based on criteria laid forth in the RFP documents. Proposals were received from Outlier, Adroit, Vitus, and S&B James Construction. The evaluation gave proportional weight to the cost for construction at the same time determining the overall best value for District residents and tax payers.

The submittals were evaluated by Deputy Chief Bates, Construction Consultant Mike House, and Deputy Chief Patterson. Matt Small from the Soderstrom architectural team provided council and additional oversight. All proposals and evaluation sheets were then forwarded to Soderstrom Architects who concurred with staff's findings. Deputy Chief Patterson discussed the findings with each firm that submitted bids.

Table 1 outlines the stipulated sum bids received. Table 2 shows the scoring details in rank order and an example score sheet is attached. The project manual, instruction to bidders, submitted proposals, score tally sheets and back up documents are available for review. The contract in final form are also available for review.

An *Intent to Award* letter was sent to the bidders on June 4, 2019. The Intent to Award opened a seven day window for bidder protests. The Project Manual and RFP documents outlined a procedure for bidders to protest the process and/or the evaluator's decision. No protests were filed.

In conclusion, staff recommends awarding Adroit Construction the contract for building the Scenic Fire Station and associated infrastructure improvements in the amount of \$4,059,973.

# Fire District 3

8383 Agate Road  
 White City, OR 97503-1075  
 (541) 826-7100 (Office)  
 (541) 826-4566 (Fax)  
 www.jcfd3.com



Table 1

Agency/Company	Vitus Construction	S&B James Construction	Adroit Construction	Outlier Construction
<b>Phase 1-</b> Fire Station and related required site work	\$ 4,120,000	\$ 4,000,000	\$ 3,844,725	\$ 3,707,500
<b>Phase 2-</b> Rock Way Extension	\$ 109,700	\$ 86,500	\$ 81,879	\$ 80,700
<b>Phase 3-</b> North side Scenic Avenue	\$ 150,000	\$ 119,000	\$ 133,369	\$ 142,400
<b>Stipulated Sum Total</b>	<b>\$ 4,379,700</b>	<b>\$ 4,205,500</b>	<b>\$ 4,059,973</b>	<b>\$ 3,930,600</b>

Table 2

Rank Order	Proposing Firm	Stipulated Sum	Assessment Avg Score	Assessment Cumulative Score
<b>1</b>	Adroit Construction	\$4,059,973	114	342
<b>2</b>	S&B James Construction	\$4,205,500	106.3	319
<b>3</b>	Outlier Construction	\$3,930,600	102.6	308
<b>4</b>	Vitus Construction	\$4,379,700	76.3	229

Scenic Fire Station Construction RFP Assessment Score Sheet

Firm/Contractor: \_\_\_\_\_

Evaluated by: \_\_\_\_\_

Date: 5/30/2019

This score sheet is based on the example provided in the *Instruction to Bidders* section of the RFP.

**Objective** criteria are scored on a base amount of 0 or 5. Objective scoring is based upon the proposal meeting or not meeting the criteria outlined. Scores obtained on the objective criteria are standardized across each evaluator's assessment sheet specific to the proposal being scored.

**Subjective** criteria are scored based upon the individual evaluator's opinion of how well the proposal communicates the information requested.

1.	<p><b>Qualifications – 25 points possible</b> Includes consideration of demonstrated knowledge of similar projects. Bids with experience specific to essential facilities and new construction are favored.</p> <ul style="list-style-type: none"> <li>a. 0 or 5pts- Key individuals are identified (<b>objective</b>)</li> <li>b. 0 or 5pts- Minimum 5 years' experience on similar projects (<b>objective</b>)</li> <li>c. 0 or 5pts- Key individuals are available for the duration of project (<b>objective</b>)</li> <li>d. 0 or 5pts- No bond claims, contract faults or litigation in past 10 years (<b>objective</b>)</li> <li>e. 0 to 5pts- Firm size and experience appears able to handle this project, (<b>subjective</b>)</li> </ul>	<p>_____ _____ _____ _____ _____</p> <p style="text-align: right;">/ 25</p>
2.	<p><b>Similar Projects- 30 points possible</b> Bids with experience specific to essential facilities and new construction are favored. Proposal should showcase three (3) similar projects. Two (2) of which should be within reasonable traveling distance of White City Oregon.</p> <ul style="list-style-type: none"> <li>a. 0 to 5pts- Three projects are described and are similar to our project (<b>subjective</b>)</li> <li>b. 0 or 5pts- Contact information is provided for example projects (<b>objective</b>)</li> <li>c. 0 to 10pts- Projects offered appear high in quality (<b>subjective</b>)</li> <li>d. 0 to 10pts- How well the example projects met budget requirements (<b>subjective</b>)</li> </ul>	<p>_____ _____ _____ _____</p> <p style="text-align: right;">/ 30</p>
3.	<p><b>Overall Project Approach and Work Plan- 25 points possible</b></p> <ul style="list-style-type: none"> <li>a. 0 or 5pts- Timing to conclude project is acknowledged (<b>objective</b>)</li> <li>b. 0 or 5pts- Project phases are identified and detailed out (<b>objective</b>)</li> <li>c. 0 to 10pts- Proposer's product will meet reasonably high expectations (<b>subjective</b>)</li> <li>d. 0 to 5pts- Demonstration of practical and experiential planning and construction process knowledge (<b>subjective</b>)</li> </ul>	<p>_____ _____ _____ _____</p> <p style="text-align: right;">/ 25</p>
4.	<p><b>Rates and Expenses- 35 points possible</b></p> <ul style="list-style-type: none"> <li>a. 0 or 5pts- Detailed description and breakdown is provided (<b>objective</b>)</li> <li>b. 0 to 30pts- Overall cost is in line with similar projects and cost estimates (<b>subjective scoring based on objective information provided by the bidder</b>)</li> </ul>	<p>_____ _____</p> <p style="text-align: right;">/ 35</p>
5.	<p><b>Overall Proposal Quality – 5 points possible</b></p> <ul style="list-style-type: none"> <li>a. 0 to 5pts- Proposer contemplated issues unique to this project and a high level of professional quality is demonstrated in the Bid (<b>subjective</b>)</li> </ul>	<p style="text-align: right;">/ 5</p>
Evaluation Score / Points Possible		/120

Notes page attached

Scenic Fire Station Construction RFP Assessment Score Sheet

Assessment Notes

Firm/Contractor: \_\_\_\_\_

Evaluated by: \_\_\_\_\_