

Jackson County Fire District 3

Board of Directors Meeting Agenda
June 21, 2018 at 5:15 PM
Crater Lake Room, Administrative Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Administrative Assistant Halvorsen
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **REGULAR BOARD MEETING** – May 17, 2018
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – May 2018
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **2018/19 FISCAL YEAR BUDGET ADOPTION** – President Tonn
 - A. **PUBLIC HEARING** – State law requires a public hearing prior to the final adoption of the Budget. President Tonn will open a public hearing on the 2018/19 fiscal year budget that was approved by the Budget Committee on May 8, 2018 and ask for public comment.
7. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS HIGHLIGHTS** – Deputy Chief Hussey
 - C. **FIRE AND LIFE SAFETY HIGHLIGHTS** – Deputy Chief Patterson
 - D. **SUPPORT SERVICES HIGHLIGHTS** – Deputy Chief Patterson
 - E. **TRAINING AND SAFETY HIGHLIGHTS** – Division Chief Blakely
8. **OLD BUSINESS** – President Tonn
 - A. **COUNTRY CROSSINGS BRIEFING** – Fire Chief Horton
 - B. **CIVIL SERVICE COMMISSION TERM EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Review applications and appoint Commission for a 4-year term
 - C. **AUTOMATIC AID IGA with CITY OF MEDFORD** – Deputy Chief Hussey
ACTION REQUESTED: Consider approval of the Automatic Aid IGA with the City of Medford
9. **NEW BUSINESS** – President Tonn
 - A. **WORKERS COMPENSATION INSURANCE RENEWAL FOR THE 2018/19 FISCAL YEAR**
ACTION REQUESTED: Consider approval of the Worker's Compensation Insurance renewal coverage with SDAO for the 2018/19 Fiscal Year.
 - B. **CONTRACT WITH RICHARD BREWSTER C.P.A. FOR THE 2018/19 FISCAL YEAR**
FINANCIAL AUDIT SERVICES - CFO Maxwell
ACTION REQUESTED: Consider approval of the contract with Richard Brewster C.P.A. for the 2018/19 Fiscal Year.

- C. BOARD POLICY 2.1: VISION AND MISSION STATEMENT** – Fire Chief Horton
ACTION REQUESTED: Adopt newly revised mission statement.
- D. ANNEXATION REQUEST 4400 KANE CREEK** – Deputy Chief Patterson
ACTION REQUESTED: Approve or deny annexation request of 4400 Kane Creek.
- E. ANNEXATION REQUEST 16800 JONES ROAD** – Deputy Chief Patterson
ACTION REQUESTED: Approve or deny annexation request of 16800 Jones Road.
- F. RESOLUTION 18-05: SCHEDULE OF FEES** – CFO Maxwell
ACTION REQUESTED: Consider adopting Resolution 18-05; Schedule of Fees.
- G. INTERAGENCY AGREEMENT FOR PROVISION OF FINANCIAL SERVICES WITH FIRE DISTRICT 4 FOR THE 2018/19 FISCAL YEAR** – CFO Maxwell
ACTION REQUESTED: Consider approval of the Interagency Agreement for Provision of Financial Services with Fire District 4 for the 2018/19 Fiscal Year in the amount of \$26,000.
- H. RESOLUTION NO. 18-06 ADOPTION OF THE 2018/19 FISCAL YEAR BUDGET** – CFO Maxwell
ACTION REQUESTED: Consider adopting Resolution No. 18-06; Adoption of the 2018-19 Fiscal Year Budget.

10. TOPICS FOLLOWING PREPARATION OF AGENDA – President Tonn

11. GOOD OF ORDER – Fire Chief Horton

12. INDIVIDUAL BOARD MEMBER COMMENTS – President Tonn

13. ADJOURNMENT – President Tonn

Jackson County Fire District 3

Minutes - Board of Directors

May 17, 2018 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

Board Absent: None

Staff Present: Robert Horton, Mike Hussey, John Patterson, Dave Blakely, Stacy Maxwell, and Margie Calvert

Staff Absent: None

Visitors Present: Heather Halvorsen, Lorin Myers, Tanea Browning, Myron Harvey, Jason Allen, Junior Osorio-Perez, Nate Rose, Mike Calhoun, and Damonn Hoffman

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 10, 2018.

MINUTES

Motion by Director Leavens to approve the minutes of the April 19, 2018 meeting. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of April totaled \$185,093.

Expenditures for the month of April totaled \$951,300. Noteworthy expenditures were the final payment to ECSO for dispatch services, payment to construction consultant Mike House, final payment for Firewise fuels reduction at Madrone Hill Park, and expenditures toward the design work for the fire science classroom.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for April 2018. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that the budget committee met and approved the 2018/19 fiscal year budget which will be brought to the Board at the June meeting.

Horton shared that the Staff Battalion Chief process began yesterday with phone interviews inviting five (5) candidates to the assessment center slated for June.

Horton shared that he attended the OFCA Spring Conference with Chiefs Hussey and Blakely where he was elected to a three-year Board of Directors term with the OFCA, largely due to Chief Blakely's campaigning, and with support from the Rogue Valley Fire Chiefs Association as a representative from Southern Oregon. Horton also attended the Western Fire Chiefs Association Presidents Forum as a member of the public procurement group.

OPERATIONS

Deputy Chief Hussey presented the Classroom Response Kits that will be provided to each classroom in school District 9. The kits were obtained through a \$10,000 grant coordinated through Lake Creek Fire. School Resource Officers will be given a larger kit to be taken on field trips and

made available at events. This is in conjunction with the training in the District 9 schools beginning with White Mountain Middle School, including ALICE training, Exit Drill training, Hands on CPR, and Stop the Bleed. The schools will provide the public service messages and the District will provide the tools and the training.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the FLS department concluded the Long Mountain Target Hazard Tour, the department continues to inspect new construction in District cities, and they are involved in the new fire code adoption process through the state.

SUPPORT SERVICES

Deputy Chief Patterson shared an update on the fire science classroom, seismic upgrades, and the scenic avenue property.

TRAINING AND SAFETY

Division Chief Blakely shared that he met with each crew to discuss how the training program is doing, defining gaps and future needs. Underlying themes were identified and Administrative Assistant Cowan will gather and disseminate to the crews and Battalion Chiefs as a list of things to be accomplished.

Blakely shared that through the Serious Accident Review training a great deal of information was reviewed by the Safety Committee identifying weak areas in our processes. The committee will coordinate with Chief Administrative Officer Maxwell regarding the processes in place.

Blakely shared that the Long Mountain THT was a great training opportunity and recognized DFM Murdock who coordinated the tour.

Blakely introduced the final proof of the Rogue Valley Fire Rescue Protocols that was completed in collaboration between Medford Fire Rescue and the District. It should be complete and printed by July 1, 2018.

OLD BUSINESS

COUNTRY CROSSINGS BRIEFING

Fire Chief Horton shared the relationship with the promoters has been better this year. DC Patterson shared there will be crowd managers and better lighting at the venue. The District has made some inspection changes that will take place and next month there will be a coordinated meeting with all agencies involved.

NEW BUSINESS

CIVIL SERVICE COMMISSION TERM EXPIRATION

Fire Chief Horton advised the Board that Civil Service Commissioner Bill Littlefield's four-year appointed term will expire June 2018. Commissioner Littlefield is interested in continuing his service on the Commission. The Board would like to continue as past practice and asked staff to advertise for the position bringing to the Board all applications, including Bill Littlefield's intent, for review at the June board meeting.

AUTOMATIC AID IGA

Deputy Chief Hussey introduced the Intergovernmental Agreement with the City of Medford for Automatic Aid and Emergency Response Services. This is the official written document outlining

what is currently taking place as closest forces mutual aid. Hussey identified consistency between the two agencies in compatibility. This agreement does not change anything that is currently taking place; however it is now in writing. The City of Medford has reviewed the agreement with their legal counsel and it is currently being reviewed by Medford Fire's local labor group.

FIRE CHIEF PERFORMANCE APPRAISAL

The Board of Directors will begin the process to develop Fire Chief Horton's performance appraisal. Directors Dimick and Hauser were appointed to determine the process for the appraisal. Executive Assistant Calvert will assist as necessary.

RESOLUTION NO. 18-03 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2018/2019 FISCAL YEAR

Fire Chief Horton introduced the amended changes to the Non-Bargaining Unit Salaries and Benefits for the 2018/2019 fiscal year after a discussion with the wage and benefit committee. Amendments include the 1.5% cost of living adjustment, Chief Finance Officer Maxwell's title has been changed to more accurately represent her responsibilities to Chief Administrative Officer and the position salary has been moved to the Deputy Chief level, the vacation accrual was adjusted past 21 years, Duty Officer and Fire Investigator accrual has changed from eight to 10 hours to coincide with the 10-hour work day, the deferred compensation contribution titles were modified to stay consistent, and verbiage was added to make sure that physical fitness remained on District premises.

Director Hauser stated that she agrees with all of the changes and Director Shafer recognized that much of change was housekeeping.

Motion by Director Hauser to adopt Resolution No. 18-03 Non-Bargaining Unit Salaries and Benefits for the 2018/2019 fiscal year. Motion carried unanimously.

RESOLUTION NO. 18-04 BARGAINING UNIT SALARY AND BENEFITS FOR THE 2018/2019 FISCAL YEAR

Chief Finance Officer Maxwell shared the amendment to the Bargaining Unit Salaries and Benefits for the 2018/2019 fiscal year as a 1.5% cost of living adjustment per the labor agreement.

Motion by Director Shafer to adopt Resolution No. 18-0 Bargaining Unit Salaries and Benefits for the 2018/2019 fiscal year. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Chief Horton shared an email from Student Firefighter Brite expressing his thanks to the Training Department, Chief Blakely, and Administrative Assistant Cowan for helping him obtain his Firefighter I certification.

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens shared that it is nice to have two recovering Board Directors back in the seat. He appreciates the collaboration with Fire District 3 and School District 6 stating it is a great thing.

John Dimick apologized for not making it to the budget meeting as he was indisposed stating that if you have a good doctor, treasure him and take care of him.

Steve Shafer shared that he is proud to be a part of Fire District 3.

Cindy Hauser shared that she is also proud to be a part of Fire District 3.

Harvey Tonn shared that he had hip replacement surgery and needed to call 911 for help. The FD3 crew of Tuers, VanWey and others, were great. Tonn appreciates how the crews treat everyone so well.

Harvey Tonn shared that the Crater Foundation gave two fire science scholarships to the one student who expressed interest in the fire service.

ADJOURNMENT

Motion to adjourn at 6:21 p.m. by Director Shafer. Motion carried unanimously.

Submitted by,

Margie Calvert, Scribe

APPROVED BY:

Board of Directors

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 11 - MAY
Fiscal Year 2017-2018

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	5,155,000.00	\$ -	\$ 5,287,915.28	(132,915.28)	102.58%
1-0-40010-000	Taxes; Current	12,500,000.00	\$ 71,361.41	\$ 12,283,204.04	216,795.96	98.27%
1-0-40020-000	Taxes; Prior	375,000.00	\$ 12,114.46	\$ 268,758.30	106,241.70	71.67%
1-0-40030-000	Interest	80,000.00	\$ 17,224.52	\$ 157,500.51	(77,500.51)	196.88%
1-0-40050-000	Workers Comp Refund & Reimb	10,000.00	\$ -	\$ 11,469.94	(1,469.94)	114.70%
1-0-40060-000	Sale of Equipment	500.00	\$ 3,932.55	\$ 3,932.55	(3,432.55)	786.51%
1-0-40080-000	OSFM Conflagrations	168,900.00	\$ -	\$ 254,116.37	(85,216.37)	150.45%
1-0-40100-000	Fees for Service; FS/EMS	10,000.00	\$ -	\$ 6,100.00	3,900.00	61.00%
1-0-40110-000	Fees for Service; Drill Ground	1,000.00	\$ -	\$ -	1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	130,000.00	\$ -	\$ 19,562.14	110,437.86	15.05%
1-0-40331-000	Contract; Financial Services	24,900.00	\$ -	\$ 24,900.00	-	100.00%
1-0-40410-000	Rental Income	8,000.00	\$ -	\$ 9,002.00	(1,002.00)	112.53%
1-0-40500-000	Miscellaneous Income	5,000.00	\$ 10.00	\$ 13,048.08	(8,048.08)	260.96%
1-0-40600-000	Donations	1,000.00	\$ -	\$ -	1,000.00	0.00%
1-0-43000-000	Loan Proceeds	100.00	\$ -	\$ -	100.00	0.00%
	Total	\$ 18,469,400.00	\$ 104,642.94	\$ 18,339,509.21	\$ 129,890.79	99.30%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	3,607,000.00	\$ -	\$ 3,573,376.64	33,623.36	99.07%
5-0-40060-000	Sale of C/O Equip/Vehicles	500.00	\$ -	\$ 9,450.00	(8,950.00)	1890.00%
5-0-40200-000	Grants; Local, State, Federal	1,082,000.00	\$ -	\$ -	1,082,000.00	0.00%
5-0-40600-000	Donations	1,000,000.00	\$ -	\$ -	1,000,000.00	0.00%
5-0-41000-000	Transfer from General Fund	1,349,300.00	\$ -	\$ 1,349,300.00	-	100.00%
5-0-43000-000	Loan Proceeds	100.00	\$ -	\$ -	100.00	0.00%
	Total	\$ 7,038,900.00	\$ -	\$ 4,932,126.64	\$ 2,106,773.36	70.07%
	TOTAL ALL FUNDS	\$ 25,508,300.00	\$ 104,642.94	\$ 23,271,635.85	\$ 2,236,664.15	91.23%

General Ledger

Budget Status - Expenses versus Budget

Period: 11 - MAY
Fiscal Year 2017-2018

Jackson County Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF GENERAL FUND EXPENSES							
PERSONNEL SERVICES	10,264,800.00	1,025,597.92	9,112,397.36	1,152,402.64	-	1,152,402.64	11.23%
MATERIALS & SERVICES	2,319,400.00	164,020.49	1,721,712.31	597,687.69	32,086.89	565,600.80	24.39%
TRANSFERS	1,349,300.00	-	1,349,300.00	-	-	-	0.00%
CONTINGENCY	1,184,000.00	-	-	1,184,000.00	-	1,184,000.00	100.00%
DEBT SERVICE	261,900.00	-	261,835.20	64.80	-	64.80	0.02%
UEFB	3,090,000.00	-	-	3,090,000.00	-	3,090,000.00	100.00%
	\$ 18,469,400.00	\$ 1,189,618.41	\$ 12,445,244.87	\$ 6,024,155.13	\$ 32,086.89	\$ 5,992,068.24	32.44%
DEPARTMENTAL SECTION							
Fund 1	GENERAL FUND						
Dept 1-1	ADMINISTRATION						
	PERSONNEL SERVICES						
1-1-51110-000	Fire Chief	137,000.00	15,811.20	126,489.60	10,510.40	0.00	10,510.40 7.67%
1-1-51128-000	Finance Assistant	53,300.00	6,770.40	51,490.42	1,809.58	0.00	1,809.58 3.40%
1-1-51131-000	Executive Assistant	53,700.00	6,866.41	51,253.62	2,446.38	0.00	2,446.38 4.56%
1-1-51150-000	Chief Finance Officer	116,000.00	13,372.80	106,982.40	9,017.60	0.00	9,017.60 7.77%
1-1-58100-000	Part Time; Program Asst	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 100.00%
1-1-58192-000	Overtime; Administrative	500.00	0.00	0.00	500.00	0.00	500.00 100.00%
1-1-58194-001	Ed Incentive	13,200.00	1,564.00	12,338.00	862.00	0.00	862.00 6.53%
1-1-58196-000	Longevity Pay	4,300.00	0.00	0.00	4,300.00	0.00	4,300.00 100.00%
1-1-58197-000	Car Allowance	9,500.00	1,026.00	8,256.00	1,244.00	0.00	1,244.00 13.09%
1-1-58197-010	Technology Stipend	2,000.00	165.00	1,815.00	185.00	0.00	185.00 9.25%
1-1-58201-000	Retirement (PERS)	54,400.00	6,267.44	38,945.94	15,454.06	0.00	15,454.06 28.41%
1-1-58202-000	Unemployment Insurance	100.00	0.00	0.00	100.00	0.00	100.00 100.00%
1-1-58210-000	ER Deferred Comp Contrib	23,400.00	1,964.00	20,468.00	2,932.00	0.00	2,932.00 12.53%
1-1-58212-000	Health and Life Insurance	67,200.00	4,506.36	65,783.27	1,416.73	0.00	1,416.73 2.11%
1-1-58215-000	HRA-VEBA Contribution	15,600.00	1,299.60	14,295.60	1,304.40	0.00	1,304.40 8.36%
1-1-58220-000	FICA/Medicare PR Taxes	30,000.00	3,425.91	26,831.69	3,168.31	0.00	3,168.31 10.56%
1-1-58221-000	Workers' Comp Insurance	2,000.00	59.94	510.80	1,489.20	0.00	1,489.20 74.46%
	EI Sub Totals:	\$ 583,200.00	\$ 63,099.06	\$ 525,460.34	\$ 57,739.66	\$ -	\$ 57,739.66 9.90%
	MATERIALS & SERVICES						
1-1-58203-000	Physicals and Vaccinations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 100.00%
1-1-60220-000	Printing	3,000.00	59.00	1,491.09	1,508.91	0.00	1,508.91 50.30%
1-1-60222-000	Supplies; Office	10,000.00	210.31	5,456.25	4,543.75	348.99	4,194.76 41.95%
1-1-60223-001	Supplies; Administrative	28,000.00	153.93	12,875.65	15,124.35	245.03	14,879.32 53.14%
1-1-60223-002	Licenses and Fees	9,000.00	341.61	5,736.72	3,263.28	0.00	3,263.28 36.26%
1-1-60270-000	Contractual & Professional Serv	531,000.00	5,840.00	483,221.65	47,778.35	4,140.00	43,638.35 8.22%
1-1-60370-000	Property & Casualty Insurance	76,000.00	0.00	72,713.50	3,286.50	0.00	3,286.50 4.32%
1-1-60380-000	Mileage Reimbursements	2,000.00	0.00	166.59	1,833.41	0.00	1,833.41 91.67%
1-1-60410-000	Membership Dues	8,400.00	325.00	7,229.00	1,171.00	0.00	1,171.00 13.94%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-60412-000	Books & Subscriptions	1,500.00	268.00	1,386.60	113.40	297.00	-183.60	-12.24%
1-1-60430-001	Advertising	6,500.00	48.87	1,886.59	4,613.41	97.74	4,515.67	69.47%
1-1-60490-000	Hiring Processes & Backgrounds	7,000.00	2,300.77	6,031.30	968.70	804.75	163.95	2.34%
1-1-60491-000	Postage and Shipping	3,500.00	79.26	1,935.88	1,564.12	300.00	1,264.12	36.12%
1-1-62100-000	Interest on Bank Loan	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
E2 Sub Totals:		\$ 687,000.00	\$ 9,626.75	\$ 600,130.82	\$ 86,869.18	\$ 6,233.51	\$ 80,635.67	11.74%
Administration Total		\$ 1,270,200.00	\$ 72,725.81	\$ 1,125,591.16	\$ 144,608.84	\$ 6,233.51	\$ 138,375.33	10.89%
Dept 1-2	OPERATIONS							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	1,180,000.00	136,120.33	1,082,974.26	97,025.74	0.00	97,025.74	8.22%
1-2-52140-000	Fire Engineers	1,039,000.00	119,266.56	951,292.82	87,707.18	0.00	87,707.18	8.44%
1-2-52151-000	Firefighters	1,544,000.00	177,364.73	1,411,926.17	132,073.83	0.00	132,073.83	8.55%
1-2-55140-000	Deputy Chief of Operations	122,000.00	14,040.00	112,320.00	9,680.00	0.00	9,680.00	7.93%
1-2-55142-000	Battalion Chief - 56 Hr	322,000.00	37,023.84	295,608.80	26,391.20	0.00	26,391.20	8.20%
1-2-55142-001	Battalion Chief - 40 Hr	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-55147-000	Staff Assistant	46,000.00	6,153.60	45,557.63	442.37	0.00	442.37	0.96%
1-2-58100-000	Part Time; Program Asst	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-58192-000	Overtime; Operations	450,000.00	19,102.61	245,970.52	204,029.48	0.00	204,029.48	45.34%
1-2-58192-001	Overtime; FLSA Premium Pay	123,000.00	15,281.80	109,817.12	13,182.88	0.00	13,182.88	10.72%
1-2-58192-002	Overtime; OSFM Conflagrations	168,900.00	0.00	155,600.58	13,299.42	0.00	13,299.42	7.87%
1-2-58193-000	Out of Classification	70,000.00	5,753.59	52,367.23	17,632.77	0.00	17,632.77	25.19%
1-2-58194-007	Ed Incentive	107,100.00	12,411.00	99,093.00	8,007.00	0.00	8,007.00	7.48%
1-2-58195-000	EMS Incentive	218,300.00	24,750.00	198,000.00	20,300.00	0.00	20,300.00	9.30%
1-2-58196-000	Longevity Pay	71,200.00	0.00	0.00	71,200.00	0.00	71,200.00	100.00%
1-2-58197-000	Holiday Pay	99,000.00	0.00	98,673.57	326.43	0.00	326.43	0.33%
1-2-58197-010	Technology Stipend	3,100.00	260.00	2,860.00	240.00	0.00	240.00	7.74%
1-2-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%
1-2-58201-000	Retirement (PERS)	920,000.00	93,520.48	806,534.88	113,465.12	0.00	113,465.12	12.33%
1-2-58210-000	ER Deferred Comp Contrib	99,000.00	8,784.70	89,899.92	9,100.08	0.00	9,100.08	9.19%
1-2-58212-000	Health and Life Insurance	935,000.00	78,181.72	938,737.88	-3,737.88	0.00	-3,737.88	-0.40%
1-2-58215-000	HRA-VEBA Contribution	195,000.00	15,830.70	174,005.29	20,994.71	0.00	20,994.71	10.77%
1-2-58220-000	FICA/Medicare PR Taxes	414,000.00	42,986.71	359,512.99	54,487.01	0.00	54,487.01	13.16%
1-2-58221-000	Workers' Comp Insurance	164,500.00	14,581.27	133,981.10	30,518.90	0.00	30,518.90	18.55%
E1 Sub Totals:		\$ 8,299,100.00	\$ 821,413.64	\$ 7,364,733.76	\$ 934,366.24	\$ -	\$ 934,366.24	11.26%
MATERIALS & SERVICES								
1-2-58203-000	Physicals and Vaccinations	18,000.00	0.00	42.00	17,958.00	0.00	17,958.00	99.77%
1-2-60223-002	Licenses and Fees	4,000.00	410.00	769.15	3,230.85	0.00	3,230.85	80.77%
1-2-60223-007	Supplies; Operations	3,000.00	67.44	2,609.98	390.02	116.45	273.57	9.12%
1-2-60224-000	Supplies; Special Projects	7,000.00	0.00	1,069.51	5,930.49	0.00	5,930.49	84.72%
1-2-60225-000	FIRE SUPPRESSION	0.00	0.00	0.00	0.00	0.00	0.00	
1-2-60225-001	Personal Protective Equipment	50,300.00	40,494.46	56,023.74	-5,723.74	0.00	-5,723.74	-11.38%
1-2-60225-002	Hose and Appliances	15,000.00	1,272.54	10,807.93	4,192.07	6.86	4,185.21	27.90%
1-2-60225-003	Apparatus Equipment	22,000.00	592.99	8,582.08	13,417.92	384.83	13,033.09	59.24%
1-2-60225-004	Safety Equipment	14,000.00	2,174.21	11,122.35	2,877.65	1,053.70	1,823.95	13.03%
1-2-60225-005	Technical Apparatus Equipment	11,800.00	0.00	11,805.81	-5.81	0.00	-5.81	-0.05%
1-2-60225-006	Technical Rescue Equipment	8,700.00	2,432.27	4,984.60	3,715.40	0.00	3,715.40	42.71%
1-2-60225-007	Rehabilitation and Consumables	6,000.00	98.88	3,647.54	2,352.46	50.02	2,302.44	38.37%
1-2-60225-008	Equip for New Apparatus	35,000.00	0.00	32,347.97	2,652.03	3,580.13	-928.10	-2.65%
1-2-60254-000	M&R; Emergency Response Equip	40,000.00	10,854.81	33,961.71	6,038.29	96.50	5,941.79	14.85%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-60270-000	Contractual & Professional Serv	24,000.00	0.00	22,181.34	1,818.66	0.00	1,818.66	7.58%
1-2-60410-000	Membership Dues	700.00	0.00	934.00	-234.00	0.00	-234.00	-33.43%
1-2-60412-000	Books & Subscriptions	1,500.00	0.00	1,384.24	115.76	253.90	-138.14	-9.21%
E2 Sub Totals:		\$ 261,000.00	\$ 58,397.60	\$ 202,273.95	\$ 58,726.05	\$ 5,542.39	\$ 53,183.66	20.38%
Operations Total		\$ 8,560,100.00	\$ 879,811.24	\$ 7,567,007.71	\$ 993,092.29	\$ 5,542.39	\$ 987,549.90	11.54%
Dept 1-3	FIRE AND LIFE SAFETY							
PERSONNEL SERVICES								
1-3-53150-000	Fire Marshal	122,000.00	14,040.00	112,320.00	9,680.00	0.00	9,680.00	7.93%
1-3-53153-000	Deputy Fire Marshals	198,300.00	22,876.80	183,014.40	15,285.60	0.00	15,285.60	7.71%
1-3-53155-000	Fire Life Safety Specialist	71,700.00	8,162.40	65,023.86	6,676.14	0.00	6,676.14	9.31%
1-3-55147-000	Staff Assistant	46,000.00	6,153.60	45,557.62	442.38	0.00	442.38	0.96%
1-3-58192-000	Overtime	18,000.00	1,463.11	10,700.20	7,299.80	0.00	7,299.80	40.55%
1-3-58194-000	Ed/EMS Incentive	28,500.00	3,528.00	27,184.00	1,316.00	0.00	1,316.00	4.62%
1-3-58196-000	Longevity Pay	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%
1-3-58197-010	Technology Stipend	3,000.00	260.00	2,860.00	140.00	0.00	140.00	4.67%
1-3-58198-001	Fire Investigator On Call Pay	15,000.00	1,865.25	12,390.75	2,609.25	0.00	2,609.25	17.40%
1-3-58199-000	Duty Accrual Payout	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00%
1-3-58201-000	Retirement (PERS)	91,600.00	10,248.41	81,390.03	10,209.97	0.00	10,209.97	11.15%
1-3-58210-000	ER Deferred Comp Contrib	10,900.00	591.86	6,498.09	4,401.91	0.00	4,401.91	40.38%
1-3-58212-000	Health and Life Insurance	98,300.00	8,180.21	98,556.93	-256.93	0.00	-256.93	-0.26%
1-3-58215-000	HRA-VEBA Contribution	19,500.00	1,633.93	17,856.87	1,643.13	0.00	1,643.13	8.43%
1-3-58220-000	FICA/Medicare PR Taxes	39,200.00	4,380.17	34,007.36	5,192.64	0.00	5,192.64	13.25%
1-3-58221-000	Workers' Comp Insurance	1,500.00	100.86	814.85	685.15	0.00	685.15	45.68%
E1 Sub Totals:		\$ 774,000.00	\$ 83,484.60	\$ 698,174.96	\$ 75,825.04	\$ -	\$ 75,825.04	9.80%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60220-000	Printing	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	10,000.00	1,601.99	4,750.13	5,249.87	0.00	5,249.87	52.50%
1-3-60223-005	Supplies; Public Ed Materials	5,000.00	0.00	2,481.52	2,518.48	0.00	2,518.48	50.37%
1-3-60223-009	Community Fire Prev & Safety	167,000.00	1,197.26	47,297.98	119,702.02	5,000.00	114,702.02	68.68%
1-3-60270-000	Contractual & Professional Serv	10,000.00	9,224.80	9,224.80	775.20	0.00	775.20	7.75%
1-3-60410-000	Membership Dues	3,500.00	0.00	1,089.00	2,411.00	0.00	2,411.00	68.89%
1-3-60412-000	Books & Subscriptions	3,500.00	116.00	2,023.45	1,476.55	0.00	1,476.55	42.19%
1-3-60430-000	Advertising	4,000.00	0.00	844.00	3,156.00	0.00	3,156.00	78.90%
E2 Sub Totals:		\$ 207,500.00	\$ 12,140.05	\$ 67,710.88	\$ 139,789.12	\$ 5,000.00	\$ 134,789.12	64.96%
Fire and Life Safety Total		\$ 981,500.00	\$ 95,624.65	\$ 765,885.84	\$ 215,614.16	\$ 5,000.00	\$ 210,614.16	21.46%
Dept 1-4	TRAINING							
PERSONNEL SERVICES								
1-4-55143-000	Div Chief Training and Safety	116,000.00	13,372.80	106,982.40	9,017.60	0.00	9,017.60	7.77%
1-4-55147-000	Administrative Assistant	48,200.00	6,153.60	45,813.43	2,386.57	0.00	2,386.57	4.95%
1-4-58192-000	Overtime; Non Trng Dept Staff	76,000.00	2,235.04	49,862.53	26,137.47	0.00	26,137.47	34.39%
1-4-58195-000	Ed/EMS Incentive	10,400.00	1,227.00	9,642.00	758.00	0.00	758.00	7.29%
1-4-58197-010	Technology Stipend	800.00	65.00	715.00	85.00	0.00	85.00	10.63%
1-4-58199-000	Duty Accrual Payout	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-4-58201-000	Retirement (PERS)	36,900.00	2,770.56	27,676.62	9,223.38	0.00	9,223.38	25.00%
1-4-58210-000	ER Deferred Comp Contrib	6,300.00	531.44	6,157.99	142.01	0.00	142.01	2.25%
1-4-58212-000	Health and Life Insurance	29,500.00	2,419.09	29,125.91	374.09	0.00	374.09	1.27%
1-4-58215-000	HRA-VEBA Contribution	7,800.00	729.77	8,276.24	-476.24	0.00	-476.24	-6.11%
1-4-58220-000	FICA/Medicare PR Taxes	19,700.00	1,741.42	15,130.73	4,569.27	0.00	4,569.27	23.19%
1-4-58221-000	Workers' Comp Insurance	6,400.00	470.02	4,374.43	2,025.57	0.00	2,025.57	31.65%
	E1 Sub Totals:	\$ 364,000.00	\$ 31,715.74	\$ 303,757.28	\$ 60,242.72	\$ -	\$ 60,242.72	16.55%
	MATERIALS & SERVICES							
1-4-58203-000	Physicals and Vaccinations	500.00	0.00	114.00	386.00	0.00	386.00	77.20%
1-4-60223-002	Licenses and Fees	1,000.00	0.00	350.00	650.00	0.00	650.00	65.00%
1-4-60223-012	Supplies; Training & Safety	23,000.00	240.65	8,882.69	14,117.31	0.00	14,117.31	61.38%
1-4-60223-014	Training Props & Equipment	10,700.00	0.00	2,611.00	8,089.00	3,750.50	4,338.50	40.55%
1-4-60254-000	M&R; Training Equip & Props	1,500.00	0.00	15.18	1,484.82	0.00	1,484.82	98.99%
1-4-60265-000	Health and Wellness	5,000.00	0.00	2,589.50	2,410.50	0.00	2,410.50	48.21%
1-4-60270-000	Contractual & Professional Serv	15,000.00	500.00	1,660.00	13,340.00	0.00	13,340.00	88.93%
1-4-60410-000	Membership Dues	1,000.00	0.00	654.00	346.00	0.00	346.00	34.60%
1-4-60412-000	Books & Subscriptions	12,000.00	24.85	7,182.42	4,817.58	138.00	4,679.58	39.00%
1-4-60449-000	Meeting Travel Expenses	8,000.00	325.25	2,147.26	5,852.74	142.93	5,709.81	71.37%
1-4-60455-001	Training/Conferences; Admin	25,000.00	3,805.37	23,881.78	1,118.22	148.50	969.72	3.88%
1-4-60455-002	Training/Conferences; Board	2,500.00	0.00	2,566.37	-66.37	0.00	-66.37	-2.65%
1-4-60455-003	Training/Conferences; Op's	55,000.00	1,406.75	43,447.80	11,552.20	1,488.00	10,064.20	18.30%
1-4-60455-004	Training/Conferences; FLS	10,000.00	1,077.44	5,695.00	4,305.00	0.00	4,305.00	43.05%
1-4-60455-006	Training/Conferences; Vol's & Students	5,000.00	675.10	6,015.63	-1,015.63	150.00	-1,165.63	-23.31%
1-4-60455-007	Training/Conferences; Tech	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%
	E2 Sub Totals:	\$ 178,200.00	\$ 8,055.41	\$ 107,812.63	\$ 70,387.37	\$ 5,817.93	\$ 64,569.44	36.23%
	Training Total	\$ 542,200.00	\$ 39,771.15	\$ 411,569.91	\$ 130,630.09	\$ 5,817.93	\$ 124,812.16	23.02%
Dept 1-5	SUPPORT SERVICES							
	PERSONNEL SERVICES							
1-5-57125-000	Facilities/Logistics Manager	69,500.00	7,903.20	63,225.62	6,274.38	0.00	6,274.38	9.03%
1-5-58196-000	Longevity Pay	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00%
1-5-58197-010	Technology Stipend	800.00	65.00	715.00	85.00	0.00	85.00	10.63%
1-5-58201-000	Retirement (PERS)	6,000.00	664.55	5,332.66	667.34	0.00	667.34	11.12%
1-5-58210-000	ER Deferred Comp Contrib	3,100.00	256.00	2,816.00	284.00	0.00	284.00	9.16%
1-5-58212-000	Health and Life Insurance	15,500.00	1,262.84	15,204.72	295.28	0.00	295.28	1.91%
1-5-58215-000	HRA-VEBA Contribution	3,900.00	324.90	3,573.90	326.10	0.00	326.10	8.36%
1-5-58220-000	FICA/Medicare PR Taxes	5,500.00	605.69	4,848.82	651.18	0.00	651.18	11.84%
1-5-58221-000	Workers' Comp Insurance	1,000.00	17.06	120.21	879.79	0.00	879.79	87.98%
	E1 Sub Totals:	\$ 107,000.00	\$ 11,099.24	\$ 95,836.93	\$ 11,163.07	\$ -	\$ 11,163.07	10.43%
	MATERIALS & SERVICES							
1-5-58213-000	Uniforms	59,600.00	939.90	10,552.12	49,047.88	0.00	49,047.88	82.30%
1-5-60221-000	Janitorial Supplies & Laundry Serv	30,000.00	2,617.18	35,911.61	-5,911.61	0.00	-5,911.61	-19.71%
1-5-60223-003	Supplies; Medical	50,000.00	9,685.70	54,789.63	-4,789.63	3,725.86	-8,515.49	-17.03%
1-5-60223-006	Supplies; Logistics/Warehouse	4,000.00	356.85	1,360.61	2,639.39	0.00	2,639.39	65.98%
1-5-60223-008	Supplies; Station Consumables	6,000.00	95.52	2,177.48	3,822.52	161.82	3,660.70	61.01%
1-5-60223-015	Supplies; Furnishings & Appliances	10,000.00	67.07	15,360.56	-5,360.56	0.00	-5,360.56	-53.61%
1-5-60223-016	Supplies; Facilities	5,000.00	428.91	3,840.15	1,159.85	71.82	1,088.03	21.76%
1-5-60230-000	Fuel and Lubricants	80,000.00	2,501.44	45,589.98	34,410.02	3,937.89	30,472.13	38.09%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-60250-000	M&R; Apparatus & Vehicles	197,000.00	27,120.57	176,244.47	20,755.53	116.98	20,638.55	10.48%
1-5-60251-110	Building & Grounds; WC Station	16,000.00	1,194.42	14,954.11	1,045.89	0.00	1,045.89	6.54%
1-5-60251-111	Building & Grounds; CP Station	10,000.00	185.00	5,936.31	4,063.69	48.65	4,015.04	40.15%
1-5-60251-112	Building & Grounds; DB Station	12,000.00	1,379.40	2,288.73	9,711.27	0.00	9,711.27	80.93%
1-5-60251-113	Building & Grounds; SV Station	23,000.00	157.50	19,996.11	3,003.89	0.00	3,003.89	13.06%
1-5-60251-114	Building & Grounds; GH Station	5,000.00	448.60	3,919.33	1,080.67	0.00	1,080.67	21.61%
1-5-60251-115	Building & Grounds; AL Station	4,000.00	0.00	3,591.30	408.70	0.00	408.70	10.22%
1-5-60251-116	Building & Grounds; EP Station	20,000.00	160.00	6,115.54	13,884.46	0.00	13,884.46	69.42%
1-5-60251-117	Building & Grounds; TR Station	5,000.00	0.00	1,073.68	3,926.32	20.98	3,905.34	78.11%
1-5-60251-120	Building & Grounds; TRNG Center	13,500.00	0.00	3,786.09	9,713.91	0.00	9,713.91	71.95%
1-5-60251-121	Building & Grounds; ADMIN Bldg	22,000.00	518.16	21,956.31	43.69	0.00	43.69	0.20%
1-5-60251-122	Building & Grounds; Warehouse	1,500.00	799.99	1,562.48	-62.48	0.00	-62.48	-4.17%
1-5-60254-000	M&R; District Equipment	7,500.00	399.84	5,525.82	1,974.18	15.49	1,958.69	26.12%
1-5-60255-000	M&R; Appliances/Furnishings	3,000.00	99.95	1,595.94	1,404.06	0.00	1,404.06	46.80%
1-5-60270-000	Contractual & Professional Serv	7,000.00	720.00	4,891.62	2,108.38	0.00	2,108.38	30.12%
1-5-60410-000	Membership and Certifications	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60412-000	Books & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60500-110	Utilities; WC	32,000.00	2,693.61	30,613.24	1,386.76	0.00	1,386.76	4.33%
1-5-60500-111	Utilities; CP	22,000.00	1,549.84	19,206.86	2,793.14	0.00	2,793.14	12.70%
1-5-60500-112	Utilities; DB	14,000.00	1,204.19	9,839.94	4,160.06	0.00	4,160.06	29.71%
1-5-60500-113	Utilities; SV	14,000.00	455.37	11,107.16	2,892.84	0.00	2,892.84	20.66%
1-5-60500-114	Utilities; GH	14,000.00	849.03	10,637.97	3,362.03	0.00	3,362.03	24.01%
1-5-60500-115	Utilities; AL	10,000.00	813.82	6,222.91	3,777.09	0.00	3,777.09	37.77%
1-5-60500-116	Utilities; EP	20,000.00	1,502.38	18,139.25	1,860.75	0.00	1,860.75	9.30%
1-5-60500-117	Utilities; TR	10,000.00	976.64	10,180.06	-180.06	0.00	-180.06	-1.80%
1-5-60500-120	Utilities; TC	12,000.00	1,485.93	12,366.57	-366.57	0.00	-366.57	-3.05%
1-5-60500-121	Utilities; ADMIN Bldg	37,000.00	2,969.34	33,809.11	3,190.89	0.00	3,190.89	8.62%
E2 Sub Totals:		\$ 776,300.00	\$ 64,376.15	\$ 605,143.05	\$ 171,156.95	\$ 8,099.49	\$ 163,057.46	21.00%
Support Services Total		\$ 883,300.00	\$ 75,475.39	\$ 700,979.98	\$ 182,320.02	\$ 8,099.49	\$ 174,220.53	19.72%
Dept 1-6	VOLUNTEER							
MATERIALS & SERVICES								
1-6-58203-000	Vaccinations/Entrance Screening	4,000.00	0.00	558.00	3,442.00	0.00	3,442.00	86.05%
1-6-58221-000	Workers' Comp Insurance	4,500.00	0.00	3,130.14	1,369.86	0.00	1,369.86	30.44%
1-6-60223-013	General Supplies	2,500.00	0.00	314.34	2,185.66	0.00	2,185.66	87.43%
1-6-60270-000	Contractual & Professional Serv	1,000.00	0.00	124.00	876.00	0.00	876.00	87.60%
1-6-60271-000	Student Firefighter Program	40,000.00	4,543.00	8,983.30	31,016.70	0.00	31,016.70	77.54%
1-6-60272-000	LOSAP Contribution	10,000.00	0.00	200.00	9,800.00	0.00	9,800.00	98.00%
1-6-60410-000	Membership Dues	500.00	0.00	232.50	267.50	0.00	267.50	53.50%
1-6-60412-000	Books & Subscriptions	6,500.00	1,077.00	5,425.91	1,074.09	0.00	1,074.09	16.52%
1-6-63010-000	School Donations	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00%
E2 Sub Totals:		\$ 70,000.00	\$ 6,620.00	\$ 19,968.19	\$ 50,031.81	\$ -	\$ 50,031.81	71.47%
Volunteer Total		\$ 70,000.00	\$ 6,620.00	\$ 19,968.19	\$ 50,031.81	\$ -	\$ 50,031.81	71.47%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	95,500.00	10,891.20	87,129.60	8,370.40	0.00	8,370.40	8.76%
1-7-58194-000	Ed Incentive	3,300.00	381.00	3,048.00	252.00	0.00	252.00	7.64%
1-7-58196-000	Longevity Pay	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00%
1-7-58197-010	Technology Stipend	800.00	0.00	0.00	800.00	0.00	800.00	100.00%
1-7-58201-000	Retirement (PERS)	8,200.00	940.11	7,520.88	679.12	0.00	679.12	8.28%
1-7-58210-000	ER Deferred Comp Contrib	4,200.00	354.00	3,894.00	306.00	0.00	306.00	7.29%
1-7-58212-000	Health and Life Insurances	12,300.00	1,021.46	12,298.10	1.90	0.00	1.90	0.02%
1-7-58215-000	HRA-VEBA Contribution	4,000.00	324.90	3,573.90	426.10	0.00	426.10	10.65%
1-7-58220-000	FICA/Medicare PR Taxes	7,500.00	859.21	6,864.35	635.65	0.00	635.65	8.48%
1-7-58221-000	Workers' Comp Insurance	500.00	13.76	105.26	394.74	0.00	394.74	78.95%
	E1 Sub Totals:	\$ 137,500.00	\$ 14,785.64	\$ 124,434.09	\$ 13,065.91	\$ -	\$ 13,065.91	9.50%
		MATERIALS & SERVICES						
1-7-60223-011	Supplies; Computers and Tech	45,500.00	1,779.33	30,093.82	15,406.18	899.89	14,506.29	31.88%
1-7-60223-013	Supplies; Communication Device	10,000.00	0.00	6,670.71	3,329.29	0.00	3,329.29	33.29%
1-7-60240-000	Licenses and Subscriptions	43,900.00	555.95	43,132.30	767.70	0.00	767.70	1.75%
1-7-60241-000	Technical Support	8,000.00	0.00	4,865.62	3,134.38	493.68	2,640.70	33.01%
1-7-60252-000	M&R; Office and Tech Equip	7,000.00	742.64	5,072.23	1,927.77	0.00	1,927.77	27.54%
1-7-60253-000	M&R; Communication Devices	5,000.00	25.00	10,533.77	-5,533.77	0.00	-5,533.77	-110.68%
1-7-60290-000	Communication Services	20,000.00	1,701.61	18,304.34	1,695.66	0.00	1,695.66	8.48%
	E2 Sub Totals:	\$ 139,400.00	\$ 4,804.53	\$ 118,672.79	\$ 20,727.21	\$ 1,393.57	\$ 19,333.64	13.87%
	Technology Total	\$ 276,900.00	\$ 19,590.17	\$ 243,106.88	\$ 33,793.12	\$ 1,393.57	\$ 32,399.55	11.70%
Dept	1-9	NON-DEPARTMENTAL						
		TRANSFERS						
1-9-90300-000	Trsf to Capital Projects Fund	1,349,300.00	0.00	1,349,300.00	0.00	0.00	0.00	0.00%
	E4 Sub Totals:	\$ 1,349,300.00	\$ -	\$ 1,349,300.00	\$ -	\$ -	\$ -	0.00%
		OPERATING CONTINGENCY						
1-9-80070-000	Operating Contingency	1,159,000.00	0.00	0.00	1,159,000.00	0.00	1,159,000.00	100.00%
1-9-80070-001	Contingency Vac Liabilities	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00%
	E5 Sub Totals:	\$ 1,184,000.00	\$ -	\$ -	\$ 1,184,000.00	\$ -	\$ 1,184,000.00	100.00%
		DEBT SERVICE						
1-9-80010-000	Debt Service Principal	236,500.00	0.00	236,455.52	44.48	0.00	44.48	0.02%
1-9-80011-000	Debt Service Interest	25,400.00	0.00	25,379.68	20.32	0.00	20.32	0.08%
	E6 Sub Totals:	\$ 261,900.00	\$ -	\$ 261,835.20	\$ 64.80	\$ -	\$ 64.80	0.02%
		UEFB						
1-9-99000-000	Unapp Ending Fund Balance	3,090,000.00	0.00	-	3,090,000.00	-	3,090,000.00	100.00%
	E8 Sub Totals:	\$ 3,090,000.00	\$ -	\$ -	\$ 3,090,000.00	\$ -	\$ 3,090,000.00	100.00%
	Non-Departmental Total	\$ 5,885,200.00	\$ -	\$ 1,611,135.20	\$ 4,274,064.80	\$ -	\$ 4,274,064.80	72.62%
	General Fund Total	\$ 18,469,400.00	\$ 1,189,618.41	\$ 12,445,244.87	\$ 6,024,155.13	\$ 32,086.89	\$ 5,992,068.24	32.44%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
5-8-70531-000	Apparatus and Vehicles	1,260,000.00	3,433.03	1,247,975.33	12,024.67	0.00	12,024.67	0.95%
5-8-70532-000	Land and Improvements	260,000.00	1,700.00	260,601.40	-601.40	6,965.00	-7,566.40	-2.91%
5-8-70533-000	Bldg Const and Improvements	2,581,800.00	6,168.25	62,187.25	2,519,612.75	16,656.50	2,502,956.25	96.95%
	E3 Sub Totals:	\$ 4,151,800.00	\$ 11,301.28	\$ 1,570,763.98	\$ 2,581,036.02	\$ 23,621.50	\$ 2,557,414.52	61.60%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	40,000.00	-	-	40,000.00	-	40,000.00	100.00%
	E5 Sub Totals:	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	2,847,100.00	-	-	2,847,100.00	-	2,847,100.00	100.00%
	E9 Sub Totals:	\$ 2,847,100.00	\$ -	\$ -	\$ 2,847,100.00	\$ -	\$ 2,847,100.00	100.00%
	Capital Fund Total	\$ 7,038,900.00	\$ 11,301.28	\$ 1,570,763.98	\$ 5,468,136.02	\$ 23,621.50	\$ 5,444,514.52	77.35%
	Report Totals:	\$ 25,508,300.00	\$ 1,200,919.69	\$ 14,016,008.85	\$ 11,492,291.15	\$ 55,708.39	\$ 11,436,582.76	44.83%

Accounts Payable

Transactions by Account and Department

Period: 11 - MAY
Fiscal Year 2017-2018

Jackson County Fire District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	May Health Ins Prem Credit - Calvert	05/25/2018	0	-499.40
1-1-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	4,661.20
1-1-58212-000	Special Districts	May Dental Ins Prem Credit - Calvert	05/16/2018	38374	-45.60
1-1-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	592.72
1-1-60220-000	Minuteman Press	Business Cards for Hussey (1,000)	05/29/2018	38397	59.00
1-1-60222-000	Office Depot	Office Supplies	05/10/2018	38347	26.88
1-1-60222-000	Office Depot	Office Supplies	05/29/2018	38398	23.02
1-1-60222-000	Office Depot	Toner Cartridge	05/29/2018	38398	58.09
1-1-60222-000	Office Depot	Labeling Tape	05/29/2018	38398	31.42
1-1-60222-000	Office Depot	Office Supplies	05/29/2018	38398	70.90
1-1-60223-001	Wells Fargo Bank Visa Cards	MH Visa; Canvas Prints for Station Photos	05/08/2018	0	104.97
1-1-60223-001	Wells Fargo Bank Visa Cards	MC Visa; Snacks for March BOD Meeting	05/08/2018	0	48.96
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	05/17/2018	38367	110.00
1-1-60223-002	Wells Fargo Bank Visa Cards	DH Visa; Overlimit Fee	05/08/2018	0	39.00
1-1-60270-000	Bravio Communications, LLC	April Lobbyist/Legislative Services	05/10/2018	38314	1,000.00
1-1-60270-000	Centerpoint - Preskenis Perrin Assoc, Inc.	EAP Services for May	05/10/2018	38319	2,140.00
1-1-60270-000	Michael House	Construction Consultation for RCC Classroom Project	05/10/2018	38336	227.50
1-1-60270-000	Michael House	Construction Consultation for Seismic Rehab Projects	05/10/2018	38336	520.00
1-1-60270-000	Michael House	Construction Consultation for Seismic Rehab Projects	05/29/2018	38386	1,202.50
1-1-60270-000	Vickers Consulting Services, Inc.	2017 SAFER Grant Application	05/10/2018	38361	750.00
1-1-60410-000	Chamber of Medford/Jackson Co.	Medford Chamber/Jackson County Membership Dues	05/29/2018	38380	325.00
1-1-60412-000	Wells Fargo Bank Visa Cards	MyH Visa; Annual Dropbox Subscription	05/08/2018	0	99.00
1-1-60412-000	Wells Fargo Bank Visa Cards	BH Visa; Harvard Business Review Subscription (2yr)	05/08/2018	0	169.00
1-1-60430-001	Rosebud Multimedia	April BOD Meeting Notice	05/10/2018	38353	48.87
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Foley	05/08/2018	0	86.12
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Sonneman	05/08/2018	0	86.12
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Komanecy	05/08/2018	0	172.24
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Dinner for Engineer Exam 4/10/18	05/08/2018	0	400.00
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Foott	05/08/2018	0	86.12
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Stewart	05/08/2018	0	172.24
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Webster	05/08/2018	0	172.24
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Food for Engineer Exam	05/08/2018	0	67.58
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Food for Engineer Exam	05/08/2018	0	194.49
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Rains	05/08/2018	0	172.24
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Ldg for Engineer Exam Evaluator/Deggelman	05/08/2018	0	172.24
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Lunch for Engineer Exam 4/10/18	05/08/2018	0	162.07
1-1-60490-000	Wells Fargo Bank Visa Cards	MC Visa; Dinner for Engineer Exam 4/9/18	05/08/2018	0	357.07
1-1-60491-000	UPS	April Shipping Charges	05/10/2018	38359	79.26
Sub Total Dept 1:					\$14,143.06

Account No	Vendor	Description	GL Date	Check No	Amount
OPERATIONS DEPARTMENT					
1-2-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	72,613.70
1-2-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	8,774.02
1-2-60223-002	Wells Fargo Bank Visa Cards	MH Visa; Ambulance Service Operator Renewal	05/08/2018	0	250.00
1-2-60223-002	Wells Fargo Bank Visa Cards	MH Visa; Ambulance License Renewals (2)	05/08/2018	0	160.00
1-2-60223-007	Wells Fargo Bank Visa Cards	DH Visa; Cooler for SV15-01	05/08/2018	0	39.99
1-2-60223-007	Wells Fargo Bank Visa Cards	MH Visa; Snacks for Supervisors Meeting 4/12/18	05/08/2018	0	27.45
1-2-60225-001	L.N. Curtis & Sons	Personnel Escape Belt	05/10/2018	38340	150.81
1-2-60225-001	Sea Western Fire Fighting Equipment	Turnout Sets (15)	05/10/2018	38354	35,938.25
1-2-60225-001	Sea Western Fire Fighting Equipment	Gear Keepers (7)	05/29/2018	38401	141.65
1-2-60225-001	Unifire, Inc.	Phenix Helmet Parts (Extra Set for Cancer Prevention)	05/29/2018	38407	3,095.50
1-2-60225-001	Wells Fargo Bank Visa Cards	DH Visa; Wildland Fire Shelters (2) and Supplies	05/08/2018	0	1,064.33
1-2-60225-001	Wells Fargo Bank Visa Cards	DH Visa; PPE Turnout Decon Trash Bags	05/08/2018	0	103.92
1-2-60225-002	L.N. Curtis & Sons	Hydrant Gate Valves/Adapters/Line Gauge for Apparatus	05/10/2018	38340	1,272.54
1-2-60225-003	Coastal - White City	Screws for Apparatus Equipment and Supplies	05/10/2018	38325	12.98
1-2-60225-003	Hughes Fire Equipment Inc.	Prime-Safe Fire Pump Lubricant (4 Gal)	05/10/2018	38337	260.11
1-2-60225-003	The Sign Dude	Reflective Decals (112) for Apparatus	05/29/2018	38405	50.00
1-2-60225-003	Wells Fargo Bank Visa Cards	DH Visa; Buckets w/Lids (5) for HazMat on Engines	05/08/2018	0	134.95
1-2-60225-003	Wells Fargo Bank Visa Cards	DH Visa; Buckets w/Lids (5) for HazMat on Engines	05/08/2018	0	134.95
1-2-60225-004	Airgas USA, LLC	N95 Face Masks (50)	05/29/2018	38376	197.55
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Safety Vests (10)	05/08/2018	0	169.62
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Wildland Fire Shelter Packs (4)	05/08/2018	0	1,260.53
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Web Gear Harnesses (3)	05/08/2018	0	375.00
1-2-60225-004	Wells Fargo Bank Visa Cards	DH Visa; Bags (18) for PPE Parts	05/08/2018	0	21.06
1-2-60225-004	WCP Solutions	Restock Batteries	05/10/2018	38362	150.45
1-2-60225-006	Cascade Fire Equipment	O.R.C.A. Carrier Bags (5)	05/10/2018	38318	875.00
1-2-60225-006	Wells Fargo Bank Visa Cards	MiC Visa; TRT Combat Shirts (13)	05/08/2018	0	1,557.27
1-2-60225-007	Joseph Garcia	Reimb Rehab Meals for Crew on MFR Fire 4/25/18	05/10/2018	38332	41.98
1-2-60225-007	Wells Fargo Bank Visa Cards	MyH Visa; Power Bars for Rehab	05/08/2018	0	56.90
1-2-60254-000	Cascade Fire Equipment	Repair SCBA Pack	05/10/2018	38318	226.00
1-2-60254-000	Cascade Fire Equipment	Repair SCBA Packs	05/10/2018	38318	153.80
1-2-60254-000	Cascade Fire Equipment	Repair SCBA Packs	05/29/2018	38379	1,709.90
1-2-60254-000	Hukill's Inc.	Repair Broken Domestic Water Main at 820 Mesa Dr	05/10/2018	38338	1,666.99
1-2-60254-000	Eagle Point Hardware	Parts to Repair Engine Equipment	05/10/2018	38328	5.97
1-2-60254-000	Fire Rescue Equipment NW, LLC	Annual Maintenance of Holmatro Extrication Equipment	05/10/2018	38329	4,634.00
1-2-60254-000	Municipal Emergency Services	SCBA Pack and Bottle Repair	05/10/2018	38344	62.50
1-2-60254-000	Oregon California Supply Inc	Dust Caps for BA Bottles	05/10/2018	38348	61.91
1-2-60254-000	Task Force Tips, Inc.	Repair Nozzles (11)	05/29/2018	38404	2,247.74
1-2-60254-000	Wells Fargo Bank Visa Cards	MH Visa; Repair Remote Control Antenna on Drone	05/08/2018	0	86.00
Sub Total Dept 2:					\$139,785.32

FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	7,568.70
1-3-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	942.46
1-3-60223-004	Coastal - White City	Coveralls for Fire Investigator Kit	05/10/2018	38325	44.99
1-3-60223-004	JCSD #9	Mileage Use of Bus at Long Mountain Target Hazard Tour	05/29/2018	38389	36.00
1-3-60223-004	58 Spearco	Address Sign Reflective Numbers (120)	05/10/2018	38306	120.00
1-3-60223-004	58 Spearco	6"x12" Flat Fire Signs (300)	05/10/2018	38306	1,401.00
1-3-60223-009	The Sign Dude	Firewise Signs	05/29/2018	38405	376.28

Account No	Vendor	Description	GL Date	Check No	Amount
1-3-60223-009	Wells Fargo Bank Visa Cards	JP Visa; Emerg Kit Supplies for Wildfire Prep Day 5/5/18	05/08/2018	0	542.18
1-3-60223-009	Wells Fargo Bank Visa Cards	JP Visa; Emerg Kit Bags for Wildfire Prep Day 5/5/18	05/08/2018	0	278.80
1-3-60270-000	Minuteman Press	Newsletter Development & Printing (23,500)	05/29/2018	38397	5,400.60
1-3-60270-000	Postmaster	Newsletter Postage	05/16/2018	38373	3,824.20
1-3-60412-000	Wells Fargo Bank Visa Cards	JP Visa; 2018 Int'l Fire Code (Pdf Download)	05/08/2018	0	116.00
Sub Total Dept 3:					\$20,651.21

TRAINING DEPARTMENT

1-4-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	2,219.60
1-4-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	296.32
1-4-60223-012	Rogue Community College	ACLS Certification Card (for Non-Member/to be Reimb)	05/10/2018	38350	6.00
1-4-60223-012	Rogue Community College	ACLS Certification Cards (20)	05/10/2018	38350	120.00
1-4-60223-012	Wells Fargo Bank Visa Cards	MyH Visa; Lunch for ACLS Class 3/23/18	05/08/2018	0	120.65
1-4-60270-000	Kristen Tuers	Program Instructor for Emergency Diabetes Trng 5/9-5/11/18	05/29/2018	38406	500.00
1-4-60412-000	Wells Fargo Bank Visa Cards	DB Visa; Domain Subscription for fit2fightfd.com	05/08/2018	0	24.85
1-4-60449-000	Mike Hussey	Meals at Analytics Wkshp/FirstNet Forum/Fire Defense Mtg	05/29/2018	38387	108.00
1-4-60449-000	Wells Fargo Bank Visa Cards	JP Visa; Ldg at OFMA/OFCA Meetings	05/08/2018	0	187.25
1-4-60449-000	Wells Fargo Bank Visa Cards	JP Visa; Dinner at OFMA/OFCA Meetings	05/08/2018	0	30.00
1-4-60455-001	Columbia Southern University	Summer 2018 Tuition for Merrill Towards AA Degree	05/10/2018	38326	1,350.00
1-4-60455-001	Robert Horton	Meals at Data Analytics Summit in San Diego	05/16/2018	38370	60.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at OFCA Spring Conference for Hussey	05/08/2018	0	290.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at OFCA Spring Conference for Horton	05/08/2018	0	290.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg Bal at Emerg Prepare Wkshp in Sunriver	05/08/2018	0	245.96
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at OFCA Spring Conference for Blakely	05/08/2018	0	290.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at OFCA Spring Conference for Patterson	05/08/2018	0	290.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Ldg at OFIA Conference in Clackamas for Gobel	05/08/2018	0	375.15
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Ldg at OFIA Conference in Clackamas for Blakely	05/08/2018	0	500.20
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg at Nonprofit Leaders Conf for Halvorsen	05/08/2018	0	275.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SC Visa; Reg at Nonprofit Leaders Conf for ABlakely	05/08/2018	0	275.00
1-4-60455-003	Jason Allen	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38377	58.00
1-4-60455-003	David Blakely	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38378	58.00
1-4-60455-003	Alex Cummings	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38383	58.00
1-4-60455-003	Victor Manny Gobel	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38384	58.00
1-4-60455-003	Mike Hussey	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38387	58.00
1-4-60455-003	Tyler Lockwood	Meals at ULFSI Fire Attack Study in Salem	05/29/2018	38393	58.00
1-4-60455-003	Don Manning	Reimb Baggage Fees to/from FDIC Int'l in Indianapolis	05/29/2018	38394	75.00
1-4-60455-003	Rogue Community College	S-390 Intro to Fire Behavior Class for Downing	05/29/2018	38400	325.00
1-4-60455-003	Rogue Community College	S-290 Intermediate Fire Behavior Class for Bancroft	05/29/2018	38400	225.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Ldg at Serious Accident Review Trng for Kerley	05/08/2018	0	288.15
1-4-60455-003	Wells Fargo Bank Visa Cards	MyH Visa; Ldg at SONCAL Conference in Yreka	05/08/2018	0	145.60
1-4-60455-004	Wells Fargo Bank Visa Cards	JP Visa; Ldg at OFMA Annual Bus Mtg/Trng Conf	05/08/2018	0	606.20
1-4-60455-004	Wells Fargo Bank Visa Cards	SC Visa; Ldg at OFMA Ann Bus Mtg/Trng Conf for Northrop	05/08/2018	0	471.24
1-4-60455-006	Rogue Community College	S-290 Intermediate Fire Behavior Class for Bates	05/29/2018	38400	225.00
1-4-60455-006	Rogue Community College	S-230 Wildland Crew Boss Class for Bates	05/29/2018	38400	200.00
1-4-60455-006	Wells Fargo Bank Visa Cards	DB Visa; Ldg at OFIA Conference in Clackamas for Shulters	05/08/2018	0	250.10
Sub Total Dept 4:					\$11,013.27

Account No	Vendor	Description	GL Date	Check No	Amount
SUPPORT SERVICES DEPARTMENT					
1-5-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	1,165.30
1-5-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	148.18
1-5-58213-000	Brotherton Embroidery	Business Shirts (3) and Vests (2) w/Logo for FC	05/10/2018	38315	278.96
1-5-58213-000	Brotherton Embroidery	Patch Work/Names on Mask Bags (3), Set Up Fee	05/10/2018	38315	35.00
1-5-58213-000	Cascade Fire Equipment	Airpower Response Boots for Vol Heberlein	05/29/2018	38379	235.00
1-5-58213-000	L.N. Curtis & Sons	1/4 Zip Uniform Sweatshirt for Brite	05/29/2018	38392	70.94
1-5-58213-000	Southern Oregon Embroidery	Uniform Workout Shorts (40)	05/10/2018	38358	320.00
1-5-60221-000	Cintas Corporation #178	Apr Janitorial Supplies/Laundry Service at TR	05/10/2018	38321	432.26
1-5-60221-000	Cintas Corporation #178	Apr Janitorial Supplies/Laundry Service at WC	05/10/2018	38321	1,049.58
1-5-60221-000	Cintas Corporation #178	Apr Janitorial Supplies/Laundry Service at EP	05/10/2018	38321	312.76
1-5-60221-000	Cintas Corporation #178	Apr Janitorial Supplies/Laundry Service at CP	05/10/2018	38321	486.18
1-5-60221-000	Cintas Corporation #178	Apr Janitorial Supplies/Laundry Service at ADM	05/10/2018	38321	115.48
1-5-60221-000	WCP Solutions	Trash Can Liners/Scrubbing Sponges	05/10/2018	38362	57.70
1-5-60221-000	WCP Solutions	Bleach/Dishwashing Detergent/AP Cleaner	05/10/2018	38362	163.22
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (WC)	05/10/2018	38307	191.29
1-5-60223-003	Airgas USA, LLC	April Medical Cylinder Rental (CP)	05/10/2018	38307	58.52
1-5-60223-003	Black Oak Health Mart Pharmacy	Pharmaceuticals	05/10/2018	38311	164.16
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/10/2018	38313	45.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/10/2018	38313	45.50
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/10/2018	38313	750.35
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/10/2018	38313	226.44
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	05/10/2018	38313	546.37
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1088	05/29/2018	38396	944.36
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1047	05/29/2018	38396	571.10
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1083	05/29/2018	38396	32.10
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1073 Partial	05/29/2018	38396	388.63
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1063	05/29/2018	38396	675.57
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Adj (No Req Form)	05/29/2018	38396	363.01
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1089	05/29/2018	38396	71.08
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1094 Partial	05/29/2018	38396	599.11
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1041 Partial	05/29/2018	38396	1,239.19
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1078	05/29/2018	38396	648.24
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1054	05/29/2018	38396	648.24
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1051	05/29/2018	38396	226.57
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1065 Partial	05/29/2018	38396	700.37
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1065 Partial	05/29/2018	38396	550.00
1-5-60223-006	Coastal - White City	Weed Control Spray	05/10/2018	38325	182.97
1-5-60223-006	Coastal - White City	Ratchet Straps (2)	05/10/2018	38325	35.98
1-5-60223-006	Coastal - White City	Ratchet Straps (5)	05/10/2018	38325	85.95
1-5-60223-006	Coastal - White City	Drill Bit Set/Socket Set	05/10/2018	38325	39.98
1-5-60223-006	Napa Auto Parts	Silicone	05/10/2018	38345	11.97
1-5-60223-008	Wells Fargo Bank Visa Cards	DH Visa; Restock Station Creamer (24)	05/08/2018	0	95.52
1-5-60223-015	Wells Fargo Bank Visa Cards	DH Visa; Shipping of Office Chairs (2) for Board Room	05/08/2018	0	67.07
1-5-60223-016	Coastal - White City	Sealant	05/10/2018	38325	6.28
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Catch Bucket for Dryer Lint at EP	05/08/2018	0	68.95
1-5-60223-016	Wells Fargo Bank Visa Cards	MH Visa; Locks/Keys for 1909 Scenic Ave	05/08/2018	0	111.91
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Floor Mats (3)	05/08/2018	0	241.77
1-5-60230-000	Hays Oil	Fill EP Fuel Tank (230 Gal Diesel)	05/10/2018	38335	595.68
1-5-60230-000	Marc Nelson Oil Products	Fuel	05/10/2018	38341	1,054.06

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60230-000	Marc Nelson Oil Products	Fuel	05/29/2018	38395	689.06
1-5-60230-000	City of Medford	Fuel	05/10/2018	38324	162.64
1-5-60250-000	Dick's Wrecker Service	Tow Service on SE03-01	05/10/2018	38327	300.00
1-5-60250-000	Grange Co-op	Single Jack Chain for Apparatus	05/10/2018	38334	4.26
1-5-60250-000	Jiffy Lube	Oil Service on SV15-01	05/10/2018	38339	75.32
1-5-60250-000	City of Medford	Service on SE02-01	05/10/2018	38324	90.00
1-5-60250-000	City of Medford	Service on WL96-02	05/10/2018	38324	642.87
1-5-60250-000	City of Medford	Service on SE05-01	05/10/2018	38324	4,552.66
1-5-60250-000	City of Medford	Service on SE93-01	05/10/2018	38324	894.99
1-5-60250-000	City of Medford	Service on SE99-01	05/10/2018	38324	30.30
1-5-60250-000	City of Medford	Service on WL03-01	05/10/2018	38324	306.00
1-5-60250-000	City of Medford	Service on TN91-01	05/10/2018	38324	787.65
1-5-60250-000	City of Medford	Service on SE14-02	05/10/2018	38324	95.19
1-5-60250-000	City of Medford	Service on SE03-01	05/10/2018	38324	10,449.69
1-5-60250-000	City of Medford	Service on WL97-01	05/10/2018	38324	282.21
1-5-60250-000	City of Medford	Service on SE97-01	05/10/2018	38324	1,301.53
1-5-60250-000	City of Medford	Service on TN94-01	05/10/2018	38324	6,216.24
1-5-60250-000	City of Medford	Service on SV38-01	05/10/2018	38324	62.44
1-5-60250-000	Freightliner Northwest	Computer Sensor Repair on SE08-01	05/10/2018	38331	848.75
1-5-60250-000	Napa Auto Parts	Lift Support for WL97-01	05/10/2018	38345	23.77
1-5-60250-000	Wells Fargo Bank Visa Cards	MH Visa; Battery Pack Jump Kit	05/08/2018	0	156.70
1-5-60251-110	American Industrial Door LLC	Apparatus Bay Door Repair at WC	05/10/2018	38308	115.00
1-5-60251-110	Infinity Electrical Contractors, Inc	Replace GFCI Outlet at WC	05/29/2018	38388	111.73
1-5-60251-110	Northern Pacific Landscape	April Landscape Maint at WC	05/10/2018	38346	240.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for April	05/16/2018	38372	27.70
1-5-60251-110	Wells Fargo Bank Visa Cards	DH Visa; Security Camera System	05/08/2018	0	699.99
1-5-60251-111	Northern Pacific Landscape	April Landscape Maint at CP	05/10/2018	38346	140.00
1-5-60251-111	Statewide Sales and Service	Sweep Parking Lot at CP	05/29/2018	38403	45.00
1-5-60251-112	Glacier Heating & Air	HVAC System Repair at DB Mobile 1	05/10/2018	38333	1,379.40
1-5-60251-113	Siskiyou Pump Service	Well/Water Pump Service at SV	05/10/2018	38355	157.50
1-5-60251-114	Northern Pacific Landscape	April Landscape Maint at GH	05/10/2018	38346	120.00
1-5-60251-114	Pacific Power Group, LLC	Service Generator at GH	05/29/2018	38399	328.60
1-5-60251-116	Northern Pacific Landscape	Drip Irrigation Repair at EP	05/10/2018	38346	40.00
1-5-60251-116	Northern Pacific Landscape	April Landscape Maint at EP	05/10/2018	38346	120.00
1-5-60251-121	Northern Pacific Landscape	April Landscape Maint at Adm	05/10/2018	38346	120.00
1-5-60251-121	Pathway Enterprises, Inc.	Adm Bldg Janitorial for April	05/16/2018	38372	398.16
1-5-60251-122	Wells Fargo Bank Visa Cards	DH Visa; Security Camera System for Warehouse	05/08/2018	0	799.99
1-5-60254-000	City of Medford	Condor Switch for Scissor Lift	05/10/2018	38324	29.10
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at WC - Air Sample	05/10/2018	38344	155.00
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at CP - Air Sample	05/10/2018	38344	171.00
1-5-60254-000	Wells Fargo Bank Visa Cards	DH Visa; Parts for BBQ at CP	05/08/2018	0	44.74
1-5-60255-000	West Coast Appliance	Service Compressor in Admin Refrigerator/Freezer	05/29/2018	38409	99.95
1-5-60270-000	SOS Alarm	Fire Sprinkler Alarm Monitoring (May-Oct)	05/10/2018	38357	720.00
1-5-60500-110	Avista Utilities	Natural Gas (WC)	05/10/2018	38309	813.93
1-5-60500-110	Charter Communications	Cable TV Service (WC)	05/29/2018	38381	105.17
1-5-60500-110	Hunter Communications	Internet Fiber Connection	05/16/2018	38371	148.74
1-5-60500-110	Medford Water Commission	Water (WC)	05/10/2018	38343	216.50
1-5-60500-110	Pacific Power	Electricity (WC)	05/10/2018	38349	969.30
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	05/10/2018	38351	290.15
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	05/10/2018	38352	149.82

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-111	Avista Utilities	Natural Gas (CP)	05/10/2018	38309	305.91
1-5-60500-111	City of Central Point	Water (CP)	05/10/2018	38322	188.56
1-5-60500-111	City of Central Point	Water (CP Scenic)	05/10/2018	38322	23.62
1-5-60500-111	CenturyLink	Telephone (CP)	05/16/2018	38368	283.75
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	05/29/2018	38381	7.38
1-5-60500-111	Hunter Communications	Internet Fiber Connection	05/16/2018	38371	276.24
1-5-60500-111	Pacific Power	Electricity (CP)	05/10/2018	38349	440.48
1-5-60500-111	Pacific Power	Electricity (CP Scenic)	05/10/2018	38349	0.36
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	05/10/2018	38352	23.54
1-5-60500-112	Blue Star Gas	Propane (DB) 180 Gal	05/10/2018	38312	571.72
1-5-60500-112	CenturyLink	DSL Internet (DB)	05/10/2018	38320	23.97
1-5-60500-112	CenturyLink	Telephone (DB)	05/10/2018	38320	119.31
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	05/10/2018	38349	136.25
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	05/10/2018	38349	149.71
1-5-60500-112	Pacific Power	Electricity (DB)	05/10/2018	38349	98.15
1-5-60500-112	So Oregon Sanitation, Inc.	Garbage (DB)	05/10/2018	38356	105.08
1-5-60500-113	CenturyLink	May Internet (SV)	05/16/2018	38368	48.39
1-5-60500-113	CenturyLink	Telephone (SV)	05/16/2018	38368	61.88
1-5-60500-113	Pacific Power	Electricity (SV)	05/10/2018	38349	122.89
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	05/10/2018	38349	171.34
1-5-60500-113	So Oregon Sanitation, Inc.	Garbage (SV)	05/10/2018	38356	50.87
1-5-60500-114	Avista Utilities	Natural Gas (GH)	05/10/2018	38309	291.54
1-5-60500-114	CenturyLink	Telephone (GH)	05/16/2018	38368	162.87
1-5-60500-114	Charter Communications	Internet Service (GH)	05/29/2018	38381	89.98
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	05/29/2018	38381	7.37
1-5-60500-114	Pacific Power	Electricity (GH)	05/10/2018	38349	253.05
1-5-60500-114	So Oregon Sanitation, Inc.	Garbage (GH)	05/10/2018	38356	44.22
1-5-60500-115	Blue Star Gas	Propane (AL) 165 Gal	05/10/2018	38312	525.72
1-5-60500-115	CenturyLink	Telephone (AL)	05/10/2018	38320	60.62
1-5-60500-115	Pacific Power	Electricity (AL)	05/10/2018	38349	163.57
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	05/10/2018	38349	63.91
1-5-60500-116	Avista Utilities	Natural Gas (EP)	05/10/2018	38309	192.74
1-5-60500-116	CenturyLink	Telephone (EP)	05/10/2018	38320	363.78
1-5-60500-116	Charter Communications	Digital Cable Receiver Rental (EP)	05/29/2018	38381	7.37
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	05/10/2018	38323	93.72
1-5-60500-116	Hunter Communications	Internet Fiber Connection	05/16/2018	38371	276.24
1-5-60500-116	Pacific Power	Electricity (EP)	05/10/2018	38349	470.06
1-5-60500-116	So Oregon Sanitation, Inc.	Garbage (EP)	05/10/2018	38356	98.47
1-5-60500-117	Avista Utilities	Natural Gas (TR)	05/10/2018	38309	245.36
1-5-60500-117	City of Central Point	Water (TR)	05/10/2018	38322	34.71
1-5-60500-117	Charter Communications	Cable/Internet/Voice Services (TR)	05/29/2018	38381	196.67
1-5-60500-117	Pacific Power	Electricity (TR)	05/10/2018	38349	334.19
1-5-60500-117	Rogue Disposal & Recycling, Inc.	Garbage (TR)	05/10/2018	38351	145.13
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	05/10/2018	38352	20.58
1-5-60500-120	Avista Utilities	Natural Gas (TC)	05/10/2018	38309	361.51
1-5-60500-120	Medford Water Commission	Water (TC)	05/10/2018	38343	863.65
1-5-60500-120	Pacific Power	Electricity (SIM)	05/10/2018	38349	69.73
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	05/10/2018	38352	191.04
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	05/10/2018	38320	173.10
1-5-60500-121	CenturyLink	Telephone (Adm Bldg)	05/10/2018	38320	1,080.58

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-121	Charter Communications	Cable TV Service (Adm Bldg)	05/29/2018	38381	97.81
1-5-60500-121	Hunter Communications	Internet Fiber Connection	05/16/2018	38371	148.73
1-5-60500-121	Medford Water Commission	Water (Adm Bldg)	05/10/2018	38343	72.02
1-5-60500-121	Pacific Power	Electricity (Adm Bldg)	05/10/2018	38349	1,397.10
Sub Total Dept 5:					\$65,689.63
VOLUNTEER DEPARTMENT					
1-6-60271-000	Rogue Community College	Tuition Credits Applied to Spring Term	05/29/2018	38400	-2,600.00
1-6-60271-000	Rogue Community College	Spring Term Tuition for (5) Students	05/29/2018	38400	7,143.00
1-6-60412-000	Rogue Community College	Student FF Program Textbooks for Spring Term	05/29/2018	38400	1,077.00
1-6-63010-000	Crater Foundation	Annual Scholarship Donation	05/29/2018	38382	500.00
1-6-63010-000	JCSD #9	Annual Scholarship Donation	05/29/2018	38390	500.00
Sub Total Dept 6:					\$6,620.00
TECHNOLOGY DEPARTMENT					
1-7-58212-000	Regence Blue Cross	June Health Insurance Premium	05/25/2018	0	909.90
1-7-58212-000	Special Districts	June Dental, Life, AD&D Insurances	05/16/2018	38374	152.14
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cat 5 Termination Kit	05/08/2018	0	65.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cisco SFP Modules (2)	05/08/2018	0	120.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Power Cables/Patch Cables	05/08/2018	0	133.31
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Screws	05/08/2018	0	8.98
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Switch/Fiber Optic Patch Cables for TR	05/08/2018	0	449.79
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Cables/Tools for Security Camera System	05/08/2018	0	118.59
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Toolbox/Tone Tracing Probe	05/08/2018	0	69.96
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Storage Bags for Tech Parts	05/08/2018	0	17.96
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Compression Software for Video Editing	05/08/2018	0	49.99
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Shelves for Server Racks	05/08/2018	0	401.72
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Peg Boards/Tool Holders to Store Cables	05/08/2018	0	34.08
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Wireless Mouse/Keyboard Combo (2)	05/08/2018	0	308.96
1-7-60240-000	CallBack Staffing Solutions, LLC	CrewSense Pro Monthly Support Contract (May)	05/10/2018	38316	245.65
1-7-60240-000	Wells Fargo Vendor Fin Serv	Canon Copier Lease Pmt	05/10/2018	38363	155.15
1-7-60240-000	Wells Fargo Vendor Fin Serv	Canon Copier Lease Pmt	05/29/2018	38408	155.15
1-7-60252-000	Canon Solutions America, Inc.	Maint/Copies on Adm Copier	05/10/2018	38317	742.64
1-7-60253-000	B.C. Engraving & Awards, Inc.	Engrave Portable Radios (2)	05/10/2018	38310	25.00
1-7-60290-000	Verizon Wireless	April Cellular and Data Charges	05/10/2018	38360	1,701.61
Sub Total Dept 7:					\$5,866.57
NON DEPARTMENTAL					
Sub Total Dept 9:					\$0.00
Total General Fund:					<u>\$263,769.06</u>

Account No	Vendor	Description	GL Date	Check No	Amount
CAPITAL PROJECTS FUND					
5-8-70531-000	Day Wireless Systems	Radio Equipment for New Tender	05/16/2018	38369	3,395.08
5-8-70531-000	Southern Oregon Wireless Inc	Radio Install on New Tender	05/29/2018	38402	856.40
5-8-70532-000	First Response Restoration Services, Inc.	Asbestos Testing at 1909 Scenic Ave	05/10/2018	38330	550.00
5-8-70532-000	Horton Architecture, Inc.	Land Use Survey at 1909 Scenic Ave	05/29/2018	38385	250.00
5-8-70532-000	L.J. Friar & Associates P.C.	Property Surveying at 1909 Scenic Ave	05/29/2018	38391	900.00
5-8-70533-000	Adroit Construction Co., Inc.	Pre-Construction Design Work/Fire Science Classroom PP4	05/29/2018	38375	2,880.50
5-8-70533-000	Marquess & Associates, Inc.	Seismic Rehab Engineering Work for SV	05/10/2018	38342	183.75
5-8-70533-000	Marquess & Associates, Inc.	Seismic Rehab Engineering Work for CP	05/10/2018	38342	2,050.75
5-8-70533-000	Marquess & Associates, Inc.	Seismic Rehab Engineering Work for DB	05/10/2018	38342	183.75
5-8-70533-000	Marquess & Associates, Inc.	Seismic Rehab Engineering Work for AL	05/10/2018	38342	210.00
5-8-70533-000	Marquess & Associates, Inc.	Seismic Rehab Engineering Work for EP	05/10/2018	38342	659.50
Total Capital Projects Fund:					\$12,119.73
Total All Funds:					\$275,888.79

JACKSON COUNTY FIRE DISTRICT 3
8383 Agate Road, White City, OR 97503
(541) 826-7100

CIVIL SERVICE COMMISSION APPLICATION

The Civil Service Commission consists of three (3) persons appointed by the Board of Directors who are charged with the duty to adopt suitable regulations which provide in detail the manner in which competitive examinations shall be held, and appointments, promotions, demotions, transfers, reinstatements, suspensions, and discharges shall be made.

Regular appointed terms are four (4) year periods and commissioners shall serve without compensation. Other vacancies occur if a member has resigned, or is otherwise unable to serve. When a vacancy occurs, the Board accepts applications and appoints a member to serve for the remainder of the term.

The Board appreciates your interest and will review the information submitted by each applicant prior to making a selection. Applications must be submitted by June 13, 2018 by 4:00 p.m. via the postal service or email at applications@jcfd3.com.

Name: BILL LITTLEFIELD	Phone Home: 541-878-2860
Email:	Phone Cell: " 821-0694
Street Address, City: 130 HOLLY ST PO. BOX 1125 SHADY CREEK OR	
Previous Experience: 25 + yrs CIVIL SERVICE JC F D # 3 30 + yrs JC F D # 4 BOARD MEMBER	
Reasons for Wanting to Serve: CONTINUE SERVICE	
Additional Supporting Information: HELP START CIVIL SERVICE FOR JC F D # 3 MAY 1991	
Date Received: 5/24/18 ml	Term ends on June 30, 2022

**INTERGOVERNMENTAL AGREEMENT
FOR
AUTOMATIC AID AND EMERGENCY RESPONSE SERVICES**

THIS AGREEMENT, is made and entered into on this first day of June, by and between Medford Fire-Rescue (City of Medford) and Fire District 3, through their duly authorized Mayor, City Manager or Board Director, to provide for automatic assistance for fires and other types of emergency incidents as described under the terms of this agreement.

RECITALS

Whereas, Oregon Revised Statutes (ORS) Chapter 190 authorizes units of local government to enter into written agreements with other units of local government for any or all of the functions and activities of a party to the agreement, and

Whereas, the participating cities, towns and fire districts of the Automatic Aid System seek to provide the most efficient, safe, and effective fire-rescue-emergency medical services to their communities, and

Whereas, policy statements for automatic assistance in fire protection and response to other emergencies have existed between specific municipalities and governmental jurisdictions, and

Whereas, under the oversight of the Rogue Valley Fire Chiefs Association, the Mutual Aid System has been in existence to provide the highest levels of services in conjunction with the most effective use of local fire department resources working collaboratively through intergovernmental cooperation; and

Whereas, the Automatic Aid System Participants are committed to demonstrate public equity through the reasonable commitment and distribution of resources within their jurisdiction to ensure that no participant unfairly benefits at the expense of the other participants, and

Whereas, it is the desire of the Automatic Aid System participants joining in this agreement to continue and improve the nature and coordination of emergency assistance to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions, and

Whereas, it is further the determination of each of the parties hereto that the decision to enter into this Automatic Aid Agreement constitutes a fundamental governmental policy of the parties hereto which is automatic in nature, and includes the determination of the proper use of the resources available with respect to the providing of governmental services and the utilization of existing resources of each of the parties hereto, including the use of equipment and personnel, and

Whereas, it is the desire of these municipalities and governmental jurisdictions to maintain a “closest forces” automatic aid response for emergency response services.

AGREEMENT

That the Automatic Aid System participants executing this agreement agree to dispatch their respective assigned fire department units on an automatic basis. The Computer Aided Dispatch and Automatic Vehicle Locator system will automatically determine the closest available, most appropriate unit(s) regardless of jurisdictional boundaries. Each jurisdiction agrees that such unit(s) will respond.

1. It is agreed that the scope of this agreement includes automatic assistance in responding to fires, medical emergencies, hazardous materials incidents, rescue and extrication situations and other types of emergency incidents that are within the standard scope of services provided by fire departments in the Automatic Aid System. The scope of this agreement is not intended to include assistance for pre-planned or special events requiring additional staffing needs.
2. If at any time while this Automatic Aid Agreement is in effect, if a party to the Automatic Aid Agreement closes a fire station, or reduces the level of fire, medical or emergency services provided within its municipal or jurisdictional boundaries, the party closing said fire station or reducing services will give a minimum of 90 days' notice to all other parties to this Automatic Aid Agreement.
3. Agree to maintain compatible equipment and encourage the development of cooperative procedures and protocols.
4. Nothing in this agreement shall limit the ability of any or all of the parties from agreeing to participate in more specific contracts for services, mutual assistance or automatic response; nor shall this prohibit any party from providing emergency assistance to another jurisdiction which is not a participant in this agreement.
5. Each participating municipality or fire district shall retain ownership of any equipment or property it brings to the performance of this agreement and shall retain ultimate control of its employees. If at any time it is determined that communications infrastructure is necessary to meet the operational requirements of the automatic aid response system, the jurisdiction's fire department will assist Emergency Communications of Southern Oregon (ECSO) in facilitating all necessary steps to implement sufficient communications infrastructure, including the authorizations, agreements, access, etc.
6. Each Automatic Aid System participant commits to meet regularly to discuss issues and develop policies or protocols to improve coordinated response reliability. The Fire Chief may designate a representative with decision making authority.
7. Participants in this automatic aid agreement do further agree to the following standard service criteria as the primary response system elements of this automatic aid agreement:
 - A. The Automatic Aid System will use a Computer Aided Dispatch (CAD) system that automatically selects the closest, most appropriate unit(s) for dispatch to include Battalion Chiefs. The CAD system shall be a centralized, totally integrated unit dispatch/status keeping system.
 - B. The Automatic Aid System allows the closest, most appropriate emergency response unit to an

emergency to be dispatched automatically - regardless of the jurisdiction where the emergency occurs or the jurisdictional affiliation of the response unit. The dispatch system utilizes Automatic Vehicle Location (AVL) equipment to discern the location of emergency response units and a computerized Geographic Information System (GIS) to discern the location of the emergency call. The AVL and GIS systems allow the dispatch system to match the closest response unit to the emergency and recommend it for dispatch within the Automatic Aid System boundaries. All Automatic Aid System participants shall ensure its staffed engines, ladders, tenders and wildland brush units are equipped with AVLs'.

- C. The automatic aid system utilizes a preplanned system of communications. Communications support for participants includes the provision of a main dispatch and multiple tactical radio frequencies, a Mobile Computer Terminal (MCT) system, a station alerting system, direct communication lines between each participating fire station and the Dispatch Center, and a paging system. These systems are in place and supported by the Dispatch Center.
- D. All participants will use standard command procedures. A standardized Incident Management System (IMS) provides for efficient management of the emergency and for the safety of firefighters through the use of standard terminology, reporting relationships, and support structures. The Incident Management System and associated standard operating procedures adopted for use by all Automatic Aid participants are the Rogue Valley Fire Rescue Standing Orders.
- E. Participants shall use the same set of procedures for Incident Management and minimum company standards (basic evolutions used by the fire service). Participants shall explore opportunities for joint training. Participants that do not attend joint training opportunities on a regular basis, as determined by the signors of this agreement, will be automatically removed from this agreement.
- F. To ensure compatibility of equipment, participants shall maintain a mutually agreed upon inventory of equipment (based upon minimum NFPA standards), including hoses, couplings, pump capacity, communications equipment, and will maintain the minimum standard amount of equipment on each type of apparatus (as recommended by related NFPA Standards).
- G. Participants shall utilize the Valley-wide apparatus numbering system and standardized terminology for apparatus and fire stations.
- H. Participants shall use standardized response criteria (i.e. pre-established type and number of apparatus that will be automatically dispatched based on type of call as per standard NFPA and ISO recommendations). The dispatch system can tailor the response to specific types of incidents by jurisdiction or part of a jurisdiction. This includes the capability to automatically dispatch selected specialty units.

- I. Participants recognize the importance of service delivery and personnel safety issues. The minimum staffing level for response is two fully trained personnel. The minimum staffing level for engines and ladders is three fully trained personnel. Engine & Ladder staffing may be reduced to less than 3 personnel for short periods of time under special circumstances. Specialty units such as Interface engines, wildland units, tenders, tactical tenders, rescues, etc. may have staffing of less than 3 personnel. Command Staff unit staffing of 1 Chief Officer is acceptable.
 - J. To ensure safety, all participants agree that they will follow the standard operating procedures and command procedures of the Rogue Valley Fire Rescue Standing Orders. Departments shall use safety officers that will follow standardized procedures as recommended by NFPA. Staff filling the role of safety officer shall participate in joint training.
 - K. Participants agree to the use of specialized unit resources. The assignment of a specialized unit to an incident relies on predefined response levels to specific types of incidents, the closest specialized unit to the call, and/or any special call for resources made by an incident commander that is not pre-programmed in the CAD system. This includes, but is not limited to, hazardous materials support, technical rescue support, loss control, rehab, command, utility, brush, and water tenders.
 - L. Participants agree that automatic aid is reciprocal. While automatic aid does not ensure that a community will receive the exact same amount of assistance as it gives, it does mean that all participants will provide assistance outside its jurisdictional boundaries and that the level of service delivered within the Automatic Aid System will be comparable.
 - M. The amount of automatic aid given and received by each participant of this agreement will be tracked on a monthly basis with a rolling 12 month look-back. If significant long term trends develop in the gap between automatic aid given vs received then the participants of this agreement will meet to evaluate strategies to reduce that gap.
 - N. Participants shall define "time of dispatch" as the point in time at which the Dispatch Center has notified the station or (responding unit if out of station) of the call through the station alert system, radio, or MDC.
 - O. Participants shall measure "response time" from the time of dispatch to time of arrival on-scene.
 - P. Calls outside the response boundaries of the Automatic Aid Response System will be considered mutual aid where such written agreements remain under the supervision of the Rogue Valley Fire Chiefs Association. Requests for and responses to mutual aid will be at the sole discretion of the departments involved.
8. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder.

9. Except as specifically agreed to by both parties for a particular incident, neither party shall be reimbursed by the other party for any costs incurred pursuant to this agreement. In the event of Declared Disasters, participants may apply for reimbursements from County, State and Federal agencies.
10. The parties further understand that this agreement supersedes any previous Automatic Aid Agreement between any of the parties hereto.
11. The parties also recognize that it is the responsibility of each participating party to ensure that their employees are notified in accordance with the provisions of Oregon Workers Compensation Law, specifically, ORS or any amendment thereto, and that all such notices as required by such laws shall be posted in accordance with said law.
12. No term or provision in this agreement is intended to create a partnership, joint venture or agency arrangement between any of the parties.
13. The parties to this agreement hereby agree that other departments dispatched by Emergency Communications of Southern Oregon may be added to this Automatic Aid Agreement upon approval of their governing body and the governing bodies of all signors.
14. This Automatic Aid Agreement shall be reviewed by all parties every five years or as deemed necessary.

REVIEW, EVALUATION, AND QUALITY ASSURANCE

Both parties shall notify the other as soon as possible of incidents that affect the quality of service delivery under this agreement. Both parties agree to work diligently towards resolving any issues that may arise for the mutual benefit of the parties.

LIABILITY/INDEMNITY

- A. To the extent permitted by the Oregon Tort Claims Act and the Oregon Constitution, Fire District 3 shall defend, indemnify and hold harmless Medford Fire-Rescue, and each of Medford Fire-Rescue's elected officials, officers, agents and employees, from and against any and all losses, claims, actions, costs, judgments, damages or other expenses resulting from injury to any person (including injury resulting in death) or damage to property (including loss or destruction), of whatever nature, arising out of or incident to the performance of this agreement by Fire District 3, including, but not limited to, any acts or omissions of Fire District 3's officers, employees, agents, volunteers and others, if any, designated by Fire District 3 to perform services under this agreement.
- B. Fire District 3 shall not be held responsible for any losses, claims, actions, costs, judgments, damages or other expenses directly, solely and proximately caused by the negligence of Medford Fire-Rescue.
- C. To the extent permitted by the Oregon Tort Claims Act and the Oregon Constitution, Medford Fire-Rescue shall defend, indemnify and hold harmless Fire District 3, and each of its elected official, officers, agents and employees, from and against any and all losses, claims, actions, costs, judgments, damages or other expenses resulting from injury to any person (including injury resulting in death) or damage to property (including loss or

destruction), of whatsoever nature, arising out of or incident to the performance of this agreement by Medford Fire-Rescue, including but not limited to, the acts and omissions of Medford Fire-Rescue's employees, agents, volunteers and others, if any, designated by Medford Fire-Rescue to perform services under this agreement.

- D. Medford Fire-Rescue shall not be held responsible for any losses, claims, actions, costs, judgments, damages or other expenses directly, solely and proximately caused by the negligence of District 3.
- E. This section does not confer any right to indemnity on any person or entity other than the parties, waive any right of indemnity or contribution from any person or entity; or waive any governmental immunity.

DEFAULT

- A. A party to this agreement who has cause to believe that the other party is in default of the terms or conditions of this agreement, shall give the party alleged to be in default written notice of said default, and allow not less than ten (10) days for the default to be cured. If the default is not cured within that time, the following remedies are available to the parties:
 - Declare this agreement to be terminated, at which time the provisions of Termination of this agreement shall be complied with.
 - Request arbitration of any dispute pursuant to ORS 190.710 to ORS 190.180.
 - If not resolved in arbitration, bring an action in the Jackson County Circuit Court to enforce any provision of this agreement.
- B. Each of the above remedies is deemed to be cumulative and non-exclusive of any other remedy.

TERMINATION

- A. This agreement may be terminated by either party, without cause, by the terminating party giving the other party written notice of its intention to terminate this agreement. Such notice shall be given at least six (6) months prior to the termination of this agreement, although, by mutual consent of the parties, this agreement may be terminated on shorter notice.

ENTIRE AGREEMENT

- A. This written agreement is the entire agreement of the parties hereto regarding the subject matter of this agreement and contains all of the terms and conditions of the agreement between the parties. All prior agreements, for the services aforementioned, understandings or the like, whether written or verbal, are superseded by this agreement and shall be of no force or effect whatsoever. Any amendment to this agreement shall be in writing and signed by the representatives of the parties as duly authorized by the governing body of each party.

EXECUTION

- A. The execution of this agreement by each of the undersigned is done pursuant to the authorization of the governing body of each party, voted upon in an open meeting in accordance with Oregon Law, and each person executing this agreement hereby certifies that they are authorized to execute this agreement on behalf of Fire District 3 or Medford Fire-Rescue. In witness whereof, the parties, through their duly authorized representatives, have executed this Agreement on the date or dates set forth below.

IN WITNESS WHEREOF, this Agreement is executed on the year and date first above written.

Approved:
Jackson County Fire District 3

Approved:
City of Medford

By: _____

By: _____

Date: _____

Date: _____

RICHARD W. BREWSTER, CPA, PC

CERTIFIED PUBLIC ACCOUNTANT

670 SUPERIOR COURT, #106
MEDFORD, OREGON 97504
(541) 773-1885 • FAX (541) 770-1430
www.rwbrewstercpa.com

May 10, 2018

CLIENT'S COPY

Board of Directors and Fire Chief
Jackson County Fire District No. 3
8333 Agate Road
White City, OR 97503

I am pleased to confirm my understanding of the services I am to provide Jackson County Fire District No. 3 for the year ended June 30, 2018. I will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Jackson County Fire District No. 3 as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Jackson County Fire District No. 3's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of my engagement, I will apply certain limited procedures to Jackson County Fire District No. 3's MD&A in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis

I have also been engaged to report on supplementary information other than MD&A that accompanies Jackson County Fire District No. 3's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and I will provide an opinion on it in relation to the financial statements as a whole in a report combined with my auditor's report on the financial statements:

1. Schedule of District's Proportionate Share of Net Pension Asset
2. Schedule of District's Pension Plan Contributions
3. Notes to Pension Schedules
4. Budgetary Comparison Schedule: General Fund
5. Notes to Budgetary Comparison Schedules
6. Detail to Budgetary Comparison Schedules for the General Fund
7. Budgetary Comparison Schedules for the Capital Projects Fund
8. Schedule of Property Tax Transactions

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in my audit of the financial statements, and my auditors report will not provide an opinion or any assurance on that other information:

1. Introductory Section
2. Statistical Section

Audit Objective

The objective of my audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. My audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures I consider necessary to enable me to express such opinions. I will issue a written report upon completion of my audit of Jackson County Fire District No. 3's financial statements. My report will be addressed to the Board of Directors and Fire Chief of Jackson County Fire District No. 3. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If my opinions on the financial statements are other than unmodified, I will discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or have not formed opinions, I may decline to express opinions or may withdraw from this engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to my attention. I will also inform the appropriate level of management of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. My responsibility as auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

My audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of Jackson County Fire District No. 3's compliance with provisions of applicable laws, regulations, contracts, and agreements. However, the objective of my audit will not be to provide an opinion on overall compliance and I will not express such an opinion. I will however determine if Jackson County Fire District No. 3 has complied substantially with appropriate Oregon legal provisions and will report such in the report "Independent Auditor's Report Required by Oregon State Regulations."

Management Responsibilities

Management is responsible for the basis financial statements and all accompanying information as well as all representations contained therein. Should such financial statements not be prepared and presented within a reasonable period of time, it is understood that I shall draft them for management. The cost of preparing such financial statements shall be added to the fee for conducting the audit as set forth in this letter.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that I may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the written representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include my report on the supplementary information in any document that contains and indicates that I have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes my report thereon. Your responsibilities include acknowledging to me in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary

information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation and any nonattest services I provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

I understand that your employees will prepare all cash, accounts receivable, or other confirmations I request and will locate any documents selected by me for testing.

The audit documentation for this engagement is the property of Richard W. Brewster, CPA, PC, and constitutes confidential information. However, subject to applicable laws and regulation, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oregon Secretary of State or its designee. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Richard W. Brewster, CPA, PC, personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the Oregon Secretary of State or its designee. The Oregon Secretary of State or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

I expect to begin my audit on approximately August 15, 2018, and to issue my reports no later than December 20, 2018. Richard W. Brewster is the engagement partner and is responsible for supervising the engagement and signing the report. Adequate copies of such report shall be delivered to Jackson County Fire District No. 3, and its form and content shall be in accordance with and not less than that required by the Minimum Standards for Audits of Oregon Municipal Corporations.

My fee for the audit services listed above will be \$9,100 for the audit year. Any additional services provided outside of this agreement will be billed at my standard hourly billing rate. My standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoices for these fees will be rendered as work progresses or at the end of the engagement and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes **60 days or more overdue** and may not be resumed until your account is paid in full. **Amounts not paid within 60 days from the invoice date will be subject to a late payment charge of 1.5% per month (18% per year).** If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report. You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

It is understood that Richard W. Brewster, CPA, PC, owns the opinion on the audit report. You agree that you will not use my firm's name or the name of an employee of the firm in a communication containing a financial presentation without my written permission. If you do use my firm name or the name of any employee of the firm in a communication containing a financial presentation, you agree to include an "accountants report" or a "disclaimer" on the financial presentations that I so specify. Further, you agree to provide me with printers' proofs or masters of any document that contains my firm name or the name of an employee of the firm and a financial presentation for my review and approval before printing. You also agree to provide me with a copy of the final reproduced material for approval before it is distributed.

I appreciate the opportunity to be of service to Jackson County Fire District No. 3 and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign the accountants copy and return it to me in the enclosed envelope.

Very truly yours,



Richard W. Brewster
Certified Public Accountant

**RETAIN FOR
YOUR RECORDS**

RESPONSE:

This letter correctly sets forth the understanding of Jackson County Fire District No. 3.

Jackson County Fire District No. 3
Fire Chief

Date

Jackson County Fire District No. 3
Board President

Date

VISION AND MISSION STATEMENTS

Relative Information: A vision statement is a clear understanding of what we want to accomplish as a Fire District. A mission statement identifies how we work towards accomplishing the vision.

Policy Statement:

It is the policy of the Board of Directors to adopt and maintain a vision and mission statement.

Vision Statement

“To reduce and eliminate risk from fire, rescue, and medical events in the communities we serve”

Mission Statement

“To preserve quality of ~~protect~~ life and protect property through public education, prevention activities, and emergency response services”

Jackson County Fire District 3

8383 Agate Road
White City, OR 97503-1075
(541) 826-7100 (Office)
(541) 826-4566 (Fax)
www.jcfd3.com



MEMORANDUM

To: Robert Horton, Fire Chief
From: John Patterson, Fire Marshal *JP*
Date: June 4, 2018
RE: Annexation request and information
4400 Kane Creek Road, Central Point

The District is in receipt of an Annexation Request from Lori Magel for the property located at 4400 Kane Creek Rd, Central Point, Map and Tax lot number 37-3W-02-800. This property lays immediately adjacent to current Fire District 3 boundaries.

Property description: 2.29 acres located in the wildland urban interface. Major cross street is Old Stage Road between Central Point and Gold Hill. It is zoned FR- County Forest Resource and RR-5 County Rural Residential. A new home is under construction. Fire apparatus access and water supply availability have been evaluated. Each meet current FD3 standards.

The Board of Directors Policy on annexations outlines five key issues in the consideration of annexation proposals. These issues are listed below with findings associated with this specific request.

1. The ability of the District to provide an acceptable level of service to the new area without diminishing services to the territory of the existing District.
Finding: This key issue is met. This is a residential tax lot with one house and a separate garage/shop.
2. The projected revenue's ability to sustain services to the new area.
Finding: This key issue is met.
3. The impact of the annexation on administrative, managerial, and operational processes.
Finding: This key issue is met. There are no anticipated impacts to administrative, managerial, or operational processes for this annexation.
4. The relative proximity to existing boundaries, and emergency access to the proposed new area.
Finding: This key issue is met. Maps are attached for reference. The property is immediately adjacent to existing FD3 boundaries on Kane Creek Road, see Map 1. The property is 3.6 miles and approximately 6 minutes' drive time from the Gold Hill fire

station, see Map 2. It is 7.8-8.8 miles and 13-14 minutes' drive time from the Central Point fire station depending upon the route taken, see Map 3.

5. The political feasibility of the annexation.

Finding: This key issue is met. Based upon prior annexation request approvals it appears politically feasible to annex this parcel.

Attached is a copy of the annexation request and map's.

It is my determination that it is practical to annex this parcel. I recommend we approve the request by Lori Magel to annex the property, 4400 Kane Creek Road, into the Fire District.



**JACKSON
COUNTY**
Oregon

FAX

Fax #: _____
Name: _____
FD#: _____
of Pgs Faxed: _____

**DEVELOPMENT
SERVICES**

10 South Oakdale Rm 100
Medford, OR 97501
Phone: (541)-774-6907
Fax: (541)-774-6791

**Fire District
Annexation Information Request**

PROPERTY OWNER	Charles E. Edits Lon Mager
PROPERTY ADDRESS	4400 Lane Creek
LEGAL DESCRIPTION	37-3W-02-800
CONTACT NAME/APPLICANT	Lori Mager
CONTACT PHONE #	541-941-1938
PLANNER/PHONE #	

FIRE DISTRICT

- | | | |
|--|--|---|
| <input type="checkbox"/> Rogue River Fire District #1 | <input type="checkbox"/> Medford Rural Fire District #2 | <input checked="" type="checkbox"/> Jackson County Fire District #3 |
| <input type="checkbox"/> Jackson County Fire District #4 | <input type="checkbox"/> Jackson County Fire District #5 | <input type="checkbox"/> Evans Valley Fire District #6 |
| <input type="checkbox"/> Lake Creek Fire District | <input type="checkbox"/> Applegate Fire District #9 | <input type="checkbox"/> Butte Falls Fire District |
| <input type="checkbox"/> Coolestine Rural Fire District | <input type="checkbox"/> Prospect Fire District | |

- ☐ No, the Fire District has determined that it is impractical to annex this parcel, and contract protection is not available.
- ☐ Annexation is not practical, but contract fire protection may be provided by the Fire District. *The applicant will submit a copy of the contract to the Development Services Department.*
- ☐ Yes, the Fire District will consider annexation of the subject parcel. *The applicant will submit proof that the annexation process has been initiated to the Development Services Department.*

Authorized By: _____
Title: _____
District/Department: _____
Date: _____


Lori Magel Homes Inc
PO Box 5647
Central Point, Or 97502
541-941-1938

4/14/18

To whom it concerns;

I would like to see if 4400 Kane Creek in Central Point can be annexed into the District 3 Fire District. Neighboring properties are already part of the Fire District.

Thank you

A handwritten signature in cursive script, appearing to read "Lori Magel".

Lori Magel

INTRODUCTION | HELP | DISCLAIMER | JO GIS | JACKSON COUNTY **Property Data Online**

[ZOOM TO REGION](#)
[ZOOM IN](#)
[ZOOM OUT](#)
[ZOOM BACK](#)
[ZOOM FULL](#)
[ACTIVE PAN](#)
[SELECT TAXLOT](#)
[DESELECT TAXLOT](#)
[BUFFER TAXLOT](#)
[PRINT MAP](#)
[ASSESSOR MAP](#)
[Intro & Tips](#)
[Search](#)
[Map Layers](#)

[Back](#)
[New Search](#)
[Text Only Mode](#)

ASSESSMENT & PLANNING DETAILS

[Account Detail](#)
[Sales](#)
[Deed Car](#)

[Overlay Report](#)
[Permit Details](#)
[Tax Repor](#)

[Zoom map to this taxlot](#)
[Ring](#) [Google](#)

Account 1-017137-9

Map & TaxLot: [373W02 800](#) pdf

Tax Code: 6-03

Acreage: 2.29

Zoning: [FB](#)
[BB-S](#)

Land Class: [RT 1.44 Ac](#)
[TS 0.00 Ac](#)
[RT 0.85 Ac](#)

Property Class: [409](#)

Stat Class: [300](#)

Unit ID: 180958-2

Maintenance Area: 3

Neighborhood: 000

Study Area: 22

Account Status: ACTIVE

Tax Status: Assessable

Sub Type: NORMAL

Owner: MAGEL LORI

Situs Address: 4400 KANE CR RD CENTRAL POINT/COUNTY

Mailing Address: MAGEL LORI
PO BOX 5647
CENTRAL POINT OR, 97502

Associated Taxlots: 2 Acct

Tax Code 6-03 MS [3-012092-4](#) [373W02 800](#) [PUBG](#)

Acreage: *Manufactured Structure*

Tax Code 6-03 R [3-012092-4](#) [373W02 800 P1](#) [PUB](#)

Acreage: 0.00

373W02 800 Total: 1 Imp

Taxlot Acreage: 2.29

1-017137-9 Improvements:

Building # 1 0.0 SqFt Residential Other Improvements

MAP 1



via Old Stage Rd and Kane Creek Rd
Fastest route

6 min
3.6 miles

MAP 2

600 South Front Street, Central Point, OR to 4400 Kane Creek Rd

Drive 8.1 miles, 13 min



Imagery ©2018 Google, Map data ©2018 Google 1 mi

- | | | |
|---|--|----------------------------|
|  | via Scenic Ave and Old Stage Rd
Fastest route, the usual traffic | 13 min
8.1 miles |
|  | via Old Stage Rd | 13 min
7.2 miles |
|  | via Beall Ln and Old Stage Rd | 14 min
8.8 miles |

MAP 3

Jackson County Fire District 3

8383 Agate Road
White City, OR 97503-1075
(541) 826-7100 (Office)
(541) 826-4566 (Fax)
www.jcfd3.com



MEMORANDUM

To: Robert Horton, Fire Chief
From: John Patterson, Fire Marshal *JP*
Date: June 5, 2018
RE: Annexation request and information
16800 (G) Jones Road, White City

The District is in receipt of an Annexation Request from Mrs. McCauley for the property located at 16800 Jones Road, White City, Map and Tax lot number 35-2W-02-200 and 34-2W-13000. This property lays immediately adjacent to current Fire District 3 boundaries.

Property description: 200 acres located in the wildland urban interface. The major cross-street is Antioch Road. This parcel is zoned EFU- Exclusive Farm Use and has an existing 2,700ft² dwelling which was built in 2005. Fire apparatus access and water supply availability have been evaluated. Each meet current FD3 standards. The owner keeps the property very well maintained. There is a five acre pond located close to the house.

The Board of Directors Policy on annexations outlines five key issues in the consideration of annexation proposals. These issues are listed below with findings associated with this specific request.

1. The ability of the District to provide an acceptable level of service to the new area without diminishing services to the territory of the existing District.
Finding: This key issue is met. We have responded to this address in the past. Adding the parcel associated with this request will simplify our boundary associated to this physical address.
2. The projected revenue's ability to sustain services to the new area.
Finding: This key issue is met. The parcel has a current assessed value of \$351,560. With a real market value of \$703,380.
3. The impact of the annexation on administrative, managerial, and operational processes.
Finding: This key issue is met. There are no anticipated impacts to administrative, managerial, or operational processes for this annexation.

4. The relative proximity to existing boundaries, and emergency access to the proposed new area.

Finding: This key issue is met. Maps are attached for reference. The property is immediately adjacent to existing FD3 boundaries on Jones Road, see Map 1. Adjacent tax lots, having the same address, are already within the District.. The property is 7.8 miles and approximately 16 minutes' drive time from the Sams Valley fire station, see Map 2. It is 10 miles and approximately 18 minutes' drive time from the Dodge Bridge fire station, see Map 3.

5. The political feasibility of the annexation.

Finding: This key issue is met. Based upon prior annexation request approvals it appears politically feasible to annex this parcel.

Attached is a copy of the annexation request and map's to the property from our current boundary.

It is my determination that it is practical to annex this parcel. I recommend we approve the request by Mrs. McCauley to annex this property into the Fire District.



**JACKSON
COUNTY**
Oregon

FAX

Fax #: _____
Name: _____
FD#: _____
of Pgs Faxed: _____

**DEVELOPMENT
SERVICES**

10 South Oakdale Rm 100
Medford, OR 97501
Phone: (541)-774-6807
Fax: (541)-774-6791

**Fire District
Annexation Information Request**

PROPERTY OWNER	Ms. McCauley
PROPERTY ADDRESS	16800 Jones Road (G)
LEGAL DESCRIPTION	34-2w-()-13000 + 35-2w-02-200
CONTACT NAME/APPLICANT	Kelly Marquess - Tibben
CONTACT PHONE #	541-773-2646
PLANNER/PHONE #	Francisco Hernandez 541-774-6903

FIRE DISTRICT

- ☐ Rogue River Fire District #1
 ☐ Medford Rural Fire District #2
 ☒ Jackson County Fire District #3
☐ Jackson County Fire District #4
 ☐ Jackson County Fire District #5
 ☐ Evans Valley Fire District #6
☐ Lake Creek Fire District
 ☐ Applegate Fire District #9
 ☐ Butte Falls Fire District
☐ Coolestine Rural Fire District
 ☐ Prospect Fire District

- ☐ No, the Fire District has determined that it is impractical to annex this parcel, and contract protection is not available.
☐ Annexation is not practical, but contract fire protection may be provided by the Fire District. The applicant will submit a copy of the contract to the Development Services Department.
☐ Yes, the Fire District will consider annexation of the subject parcel. The applicant will submit proof that the annexation process has been initiated to the Development Services Department.

Authorized By: _____

Title: _____

District/Department: _____

Date: _____

Site Plan

34-2W TL 13000
35-2W-02 TL 200

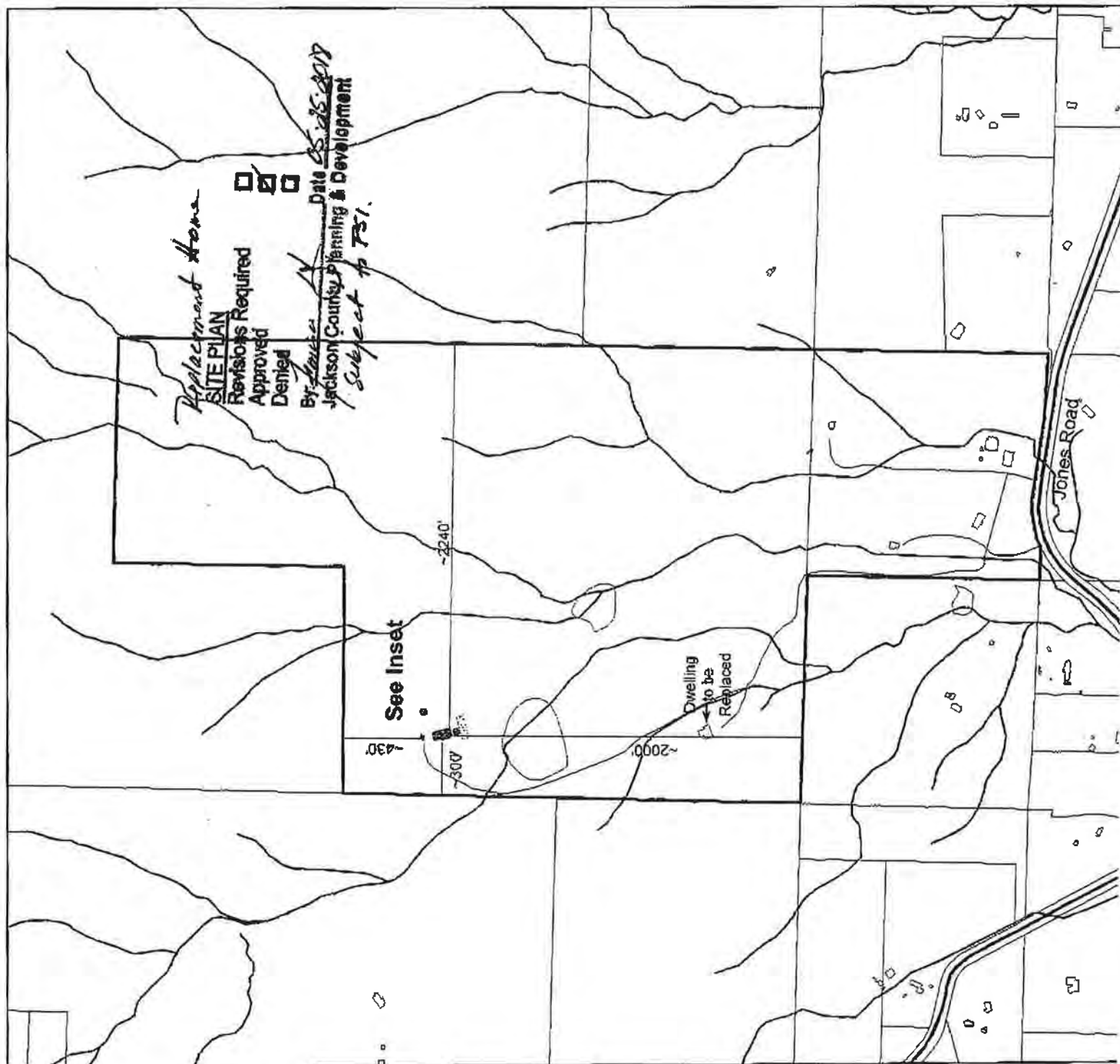


Legend

- Subject Property
- Proposed Replacement Dwelling
- Proposed Accessory Structure
- Building Footprints
- Drainfield
- Rivers, Lakes & Ponds
- Paved
- Driveways
- Streams & Creeks
- Septic Tank
- Well

0 400 800 Feet
1 inch = 800 feet

This map is based on a digital database compiled by Jackson County GIS from a variety of sources, and may include RSA field data reviewed by a Trimble GPS. We cannot accept responsibility for errors, omissions, or positional accuracy. There are no warranties, expressed or implied.



Site Plan Inset

34-2W TL 13000
35-2W-02 TL 200



Legend

- Subject Property
- Proposed Replacement Dwelling
- Proposed Accessory Structure
- Drainfield
- Rivers, Lakes & Ponds
- Driveways
- Streams & Creeks
- Septic Tank
- Well

0 50 100 Feet

1 inch = 100 feet

This map is based on a digital database compiled by Jackson County GIS from a variety of sources, and may include RSA field data received by a Trimble GPS. We cannot accept responsibility for errors, omissions, or positional accuracy. There are no warranties, expressed or implied.



~30'
~25'

~60'
~115'

~360'

~190'

Replacement Home

SITE PLAN

Revisions Required

Approved

Denied

By *[Signature]* Date *05-25-2018*

Jackson County Planning & Development

Sub *1* in *751*

Account Sequence	Map TL Sequence	Assessment Year 2017 ▼	Print Window Close Window
----------------------------------	---------------------------------	------------------------	---

Assessment Info for Account 1-014924-0 Map 342W Taxlot 13000
Report For Assessment Purposes Only Created June 13, 2018

Account Info	Tax Year 2017 Info	Land Info
Account 1-014924-0 Map Taxlot 342W 13000 Owner MCCAULEY J M TRUSTEE MCCAULEY KATHLEEN TRUSTEE MCCAULEY LIVING TRUST Situs Address 16800 JONES RD CENTRAL POINT/COUNTY MS Mailing Address MCCAULEY J M TRUSTEE ET AL 16800 JONES RD WHITE CITY OR, 97503 Associated Taxlots 2 Acct 6-03 MS 3-008678-4 342W00 13000 ACTIVE 6-03 R 3-008678-4 342W00 13000 P1 PURGED Appraiser 146	Pay Taxes Online Tax Report Details Tax Statement Details Cor Tax Statement Details Tax History Details Tax Code 6-03 Tax Type Due Date Amount Advalorem 11/15/17 \$3,874.25 Tax Rate 9.3889 District Rates Details Tax Details Details Tax Rates Details	Tax Code 6-03 Acreage 200.00 Zoning EFU Land Class VIB 33.30 Ac IVB 31.80 Ac 7 LG 59.35 Ac IIB 23.20 Ac HS 0.00 Ac FG 47.75 Ac VB 2.60 Ac RT 2.00 Ac Property Class 581 Stat Class 952 Unit ID 118880-2 Maintenance Area 3 Neighborhood 000 Study Area 23 Account Status ACTIVE Tax Status Assessable Sub Type NORMAL MS Park ID

Sales Data (AS 400)

- Value Summary Detail (For Assessment Year 2017)

- Market Value Summary (For Assessment Year 2017)

Code Area	Type	Acreage	RMV	MS	MAV	AV
6-03	LAND	2.00	\$ 52,460	\$ 52,460	\$ 53,240	\$ 53,240
6-03	LAND	198.00	\$ 148,100	\$ 0	\$ 0	\$ 0
6-03	IMPR	0.00	\$ 502,820	\$ 502,820	\$ 298,320	\$ 298,320
Value History Details			Total:	\$ 703,380	\$ 555,280	\$ 351,560

[Value Summary Details](#) [Value History](#)

- Specially Assessed Value Summary (For Assessment Year 2017)

Code Area	Type	Acreage	SAV	MSAV	AV
6-03	LAND	198.00	\$ 68,029	\$ 35,332	\$ 35,332
Total:			\$ 68,029	\$ 35,332	\$ 35,332

- Total (Market + Specially Assessed) Value Summary (For Assessment Year 2017)

Code Area	RMV	MS	MAV	AV
6-03	\$ 703,380	\$ 623,309	\$ 386,892	\$ 386,892

Improvements

Building #	Code Area	Year Built	Eff Year Built	Stat Class	Description	Type	SqFt	% Complete	
1	6-03	1979	1979	952	Double wide	Manf Strct	1782	100 %	Details
2	6-03	2005	2005	158	One story with attic	Residence	4081	100 %	Details

Photos and Scanned Documents

Type	Item Number	Image Files	
APEX DRAWINGS	1	1	PDF
ACCOUNT PHOTO	2	1	PDF
ACCOUNT PHOTO	3	1	PDF
ACCOUNT PHOTO	4	1	PDF
ACCOUNT PHOTO	5	1	PDF
ACCOUNT PHOTO	6	1	PDF
SCANNED ASSESSOR DOCUMENTS	(See new portal)	(See new portal)	Portal

[ALL IN ONE REPORT?](#)

+ Improvement Comments

Appraisal Maintenance

2011 - INVENTORY REVIEW

- Account Comments

(1) OWNED BY SAME AS AND GETS DOMESTIC WATER (2) FROM 352W02 TL400 (3) 3-8678-4 X142009R 07/18/00: A new base year & schedule code was assigned based on the sales study conducted for the 2000-01 value adjustment>>>02/7/11 MS TO HS, ADDED WELL/SEPTIC FOR 162, UPDATED PC-TRC REVIEW REQUESTED #146 >>>08/11/11 DISQUALIFIED 1.00 ACRE FROM FARM ASSESSMENT DUE TO A CHANGE OF USE FROM FARMLAND TO A RESIDENTIAL USE. #74

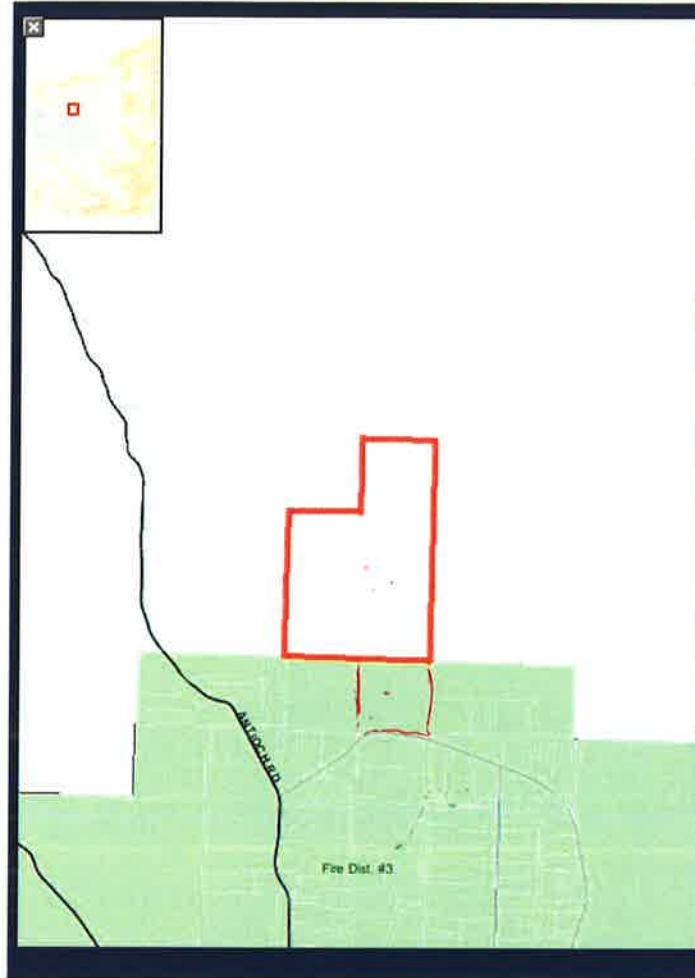
- Exemptions / Special Assessments / Notations / Potential Liability

Real Property Special Assessments				
Tax Year Applied	Code	Description	Amount	Acreas
2017	39	FIRE IMPROVEMENT SURCHARGE	\$47.50	
2017	40	FIRE PATROL TIMBER	\$86.18	39
2017	41	FIRE PATROL GRAZING	\$108.09	100

Notations			
Description	Tax Amount	Year Added	Value Amount
FARM LAND-POTENTIAL LIABILITY			
RECALCULATION		2012	
OMITTED PROPERTY		2010	
READ BEFORE DATA ENTERING EXCEPTION		2006	
STATE FIRE PROTECTION		2006	

INTRODUCTION | HELP | DISCLAIMER | JC GIS | JACKSON COUNTY | **Property Data Online**

ZOOM TO REGION | ZOOM IN | ZOOM OUT | ZOOM BACK | ZOOM FULL | ACTIVE PAN | SELECT TAXLOT | DESELECT TAXLOT | BUFFER TAXLOT | PRINT MAP | ASSESSOR MAP | **Intro & Tips** | **Search** | **Map Layers**



Text Only Mode

[Back](#) [New Search](#)

MCCAULEY J M TRUSTEE

MCCAULEY KATHLEEN TRUSTEE

Account # [1-015060-8](#)

Map & TL [352W02 200](#) [pdf](#)

[Situs Address](#) 16800 JONES RD CENTRAL POINT/COUNTY [R](#)

Code Tax # 6-04 1-015060-8

Status ACTIVE

Reco

[Pay Taxes Online](#)

[View Assessment & Planning Details](#)

[Zoom map to this taxlot](#)

[Bing](#) [Google](#)

[View tax info for account 3-008677-6](#)

Owner MC CAULEY JERRY M

Account # [3-008677-6](#)

Map & TL [352W02 200](#) [pdf](#)

Situs Address 16800 JONES RD CENTRAL POINT/COUNTY [MS](#)

Code Tax # 6-04 3-008677-6

Status ACTIVE

Reco

[Pay Taxes Online](#)

[View Assessment & Planning Details](#)

[Zoom map to this taxlot](#)

[Bing](#) [Google](#)

[View tax info for account 3-008678-4](#)

Owner MCCAULEY J M TRUSTEE

MCCAULEY KATHLEEN TRUSTEE

MCCAULEY LIVING TRUST

Account # [3-008678-4](#)

Map & TL [342W 13000](#) [pdf](#)

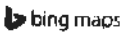
Situs Address 16800 JONES RD CENTRAL POINT/COUNTY [MS](#)

Code Tax # 6-03 3-008678-4

Status ACTIVE

Reco

[Pay Taxes Online](#)



A 16800 Jones Rd, White City, OR 97503

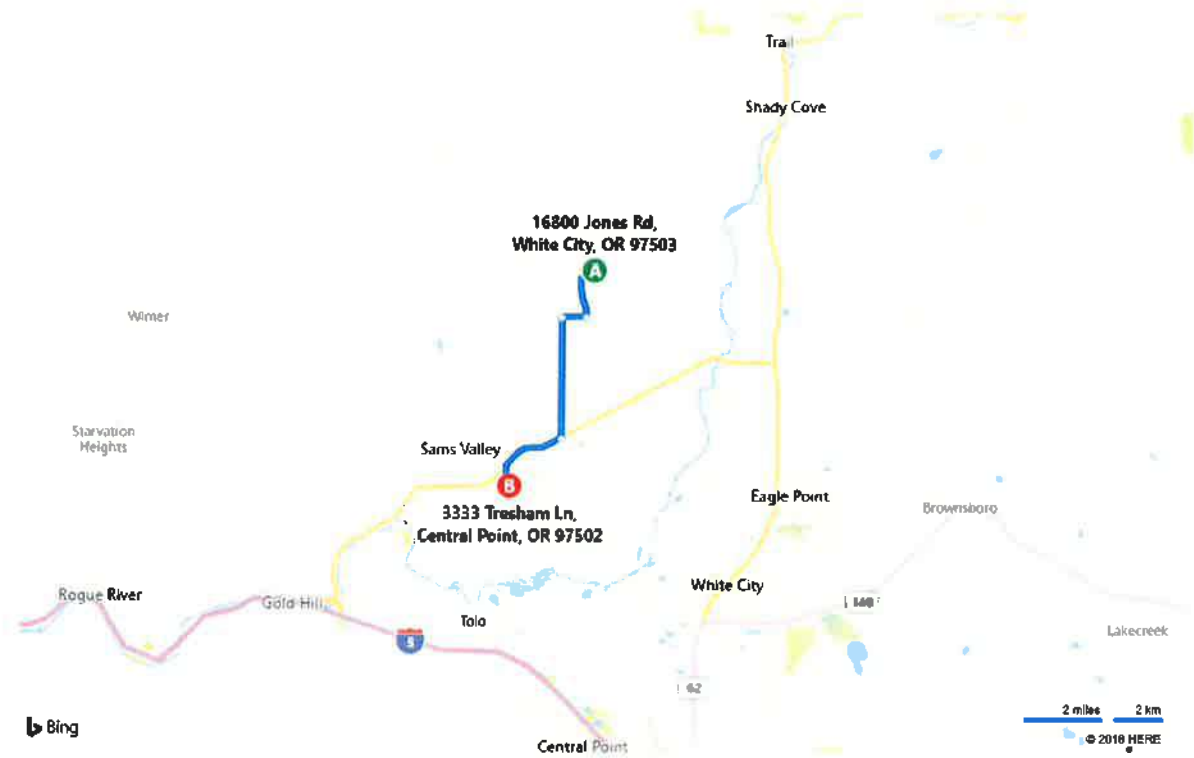
B 3333 Tresham Ln, Central Point, OR 97502

16 min, 7.8 mi

Light traffic (15 min without traffic)

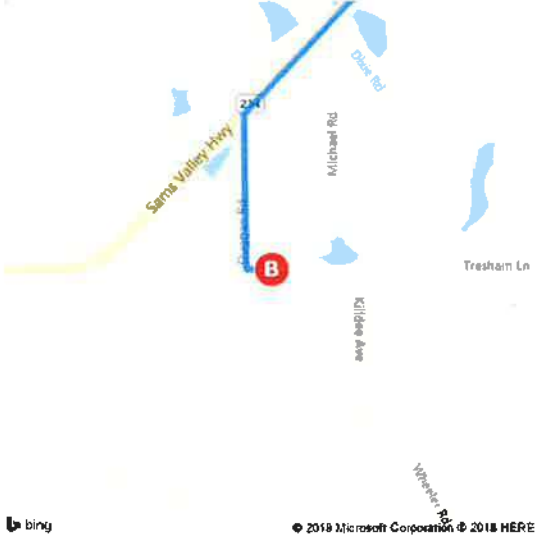
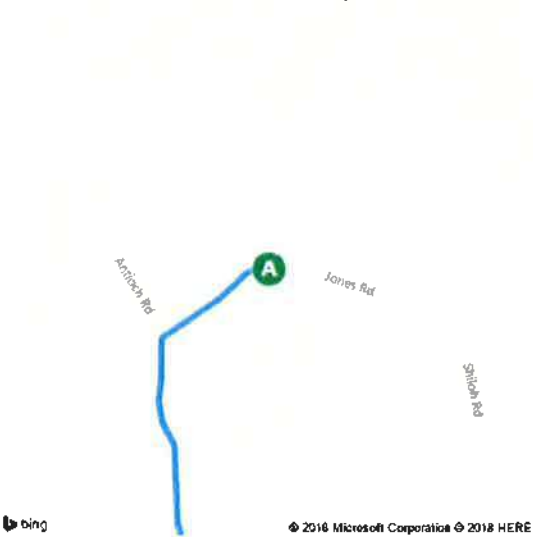
Via Meadows Rd, OR-234

From Sams Valley Station



A 16800 Jones Rd, White City, OR 97503

B 3333 Tresham Ln, Central Point, OR 97502



These directions are subject to the Microsoft Service Agreement and are for informational purposes only. No guarantee is made regarding their completeness or accuracy. Construction projects, traffic, or other events may cause actual conditions to differ from these results. Map and traffic data © 2018 HERE™



A 16800 Jones Rd, White City, OR 97503

B 60 Rogue River Dr, Eagle Point, OR 97524

18 min, 10.0 mi

Light traffic (17 min without traffic)

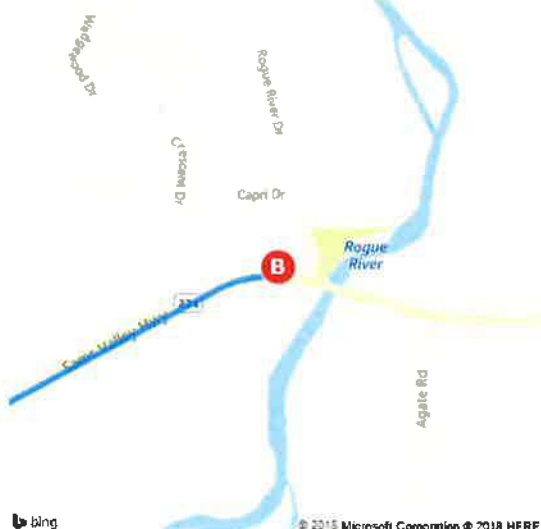
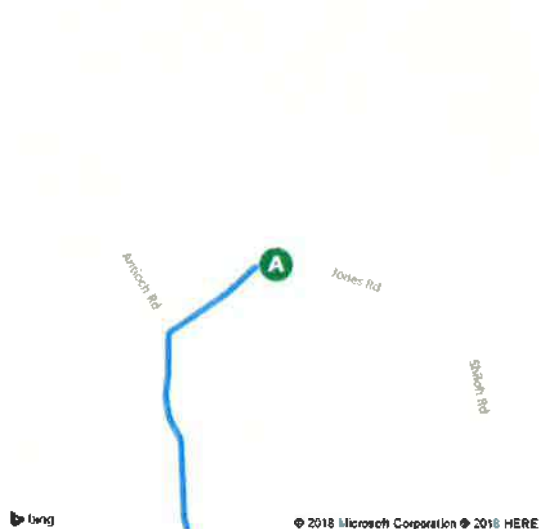
Via Meadows Rd, OR-234

From Dodge Bridge Station



A 16800 Jones Rd, White City, OR 97503

B 60 Rogue River Dr, Eagle Point, OR 97524



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Aerial view from Google Earth



JACKSON COUNTY FIRE DISTRICT 3



RESOLUTION NO. 18-05

WHEREAS, the Board of Directors of Fire District 3 have adopted Ordinance No. 14, which authorizes the District to establish and periodically update fees related to specific services; and

WHEREAS, the Board of Directors have determined that certain services should be funded through direct fees for service; and

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of Fire District 3 hereby adopt the following Fee Schedule; and

BE IT FURTHER RESOLVED, that the Board of Directors of Fire District 3 grants the Fire Chief the discretion to reduce and/or waive fees in specific situations for government or non-profit organizations.

SCHEDULE OF FEES

I. DOCUMENT PHOTOCOPIES, RESEARCH, AND DUPLICATION SERVICES

A. Photocopy Charges

1. Black and White Copies, Letter or Legal Size, Each Side\$.25 each
2. Color Copies, Letter or Legal Size, Each Side \$.50 each
3. Fire Incident Reports\$10.00 each
Reports to the owner, occupant, legal guardian or immediate family member of the property the report pertains to, will not be charged.
4. Pre-Hospital Care Reports\$10.00 each
Reports to the patient (injured party) will not be charged. Reports to law firms or investigators will be charged accordingly.

B. Research

For requests that require staff time to research, collect, and/or organize information, a \$25.00 research fee will be charged. If staff time exceeds 30 minutes, than the full hourly rate of the individual performing the research will be charged.

C. Media Duplication Services

1. Digital recordings of Board of Director meetings \$15.00 per medium
2. Digital reproductions of fire investigation pictures..... \$15.00 per medium

II. POSTAGE

- A. Postage and Shipping – Charged at actual cost for sending out billable items.

III. FACILITY RENTAL

The District maintains public meeting rooms/spaces at some locations. The District allows the use of these rooms/areas on a first come, first serve basis when the proposed use does not interfere with District activities. The District reserves the right to deny requests to any person/group if necessary.

Public emergency services and private fire agencies who are signers of the Rogue Valley Fire Chief's Association (RVFCA) Mutual Aid Agreement will not be charged rental fees identified below.

Non-profit organizations not charging a fee will not be subject to the fees identified below. A non-profit organization charging fees may be assessed rental fees based on the rates identified below.

For-profit organizations within the District service area utilizing District public meeting areas for in-house training and/or educational purposes may not be assessed room rental fees at the discretion of the Training Chief.

For-profit organizations charging a fee to participants as part of their business will be subject to the rates identified below (the Training Chief reserves the right to negotiate these fees):

- A. Crater Lake Room at Administrative Building\$15.00/hr. min 4 hours
 - B. Table Rock Room at Administrative Building\$15.00/hr. min 4 hours
 - C. Claflin Classroom at White City Station\$15.00/hr. min 4 hours
 - D. Classroom at Eagle Point Station\$15.00/hr. min 4 hours
 - E. Regional Training Center (White City)\$15.00/hr. per Zone
- Charges are based on the needed area(s) and/or usage of the Training Center.

The above rental rates include audio visual equipment, flip charts, and easels for use in conference/meeting rooms. Facility users/renters are expected to be clean and professional. If District property is damaged or left excessively dirty, the District will charge for either the actual cost to repair or replace such damaged equipment or a \$150.00 cleaning fee. For substantial use of consumable materials the District reserves the right to charge replacement cost for the used materials.

The following fee pertains to all public and/or private agencies:

- F. Live Fire Burn Prop (includes props and consumables)\$100.00/ per day
 - a. Facilitator/Instructor:\$90.00/ per hour, per person
- G. Instructor (lab, lecture).....\$75.00/ per hour

Special Considerations:

1. Requests for live fire facilitators/instructors will require two (2) facilitators/instructors on each burn day (the Training Chief reserves the right to negotiate these fees).
2. Propane is not included in the Facility and/or Training Center fee schedule and will be billed based on actual use at market rate.

IV. STAND-BY SERVICES

Rates are charged when the District provides coverage for medical, suppression, and code enforcement services. All rates require at least a one (1) hour minimum. Rates do not include emergency transport.

1. Basic Life Support

Two (2) EMT-Basics and/or EMT-Intermediate, Medical Equipment, and One (1) Medical Reserve Unit.

\$225.00 per hour

Additional Personnel at \$90.00 per hour

2. Advance Life Support

One (1) EMT-Paramedic and One (1) EMT-Basic or Intermediate, Medical Equipment, and One (1) Medical Rescue Unit.

\$250.00 per hour

Additional Personnel - EMT-Paramedic at \$90.00 per hour

3. Engine Company

A (3) Person Staffed Engine Company (EMT-Paramedics, Intermediates, or Basics) Fully Equipped With Suppression and Medical Equipment.

\$350.00 per hour

4. Wildland Unit

Two (2) Person Staffed Wildland Unit Fully Equipped With Necessary Wildland Fire Suppression Equipment.

\$225.00 per hour

5. Command Staff

One (1) Battalion Chief or Higher Rank

\$125.00 per hour

6. Fire Code Enforcement

One (1) Deputy Fire Marshal or Higher Rank

\$100.00 per hour

V. RESPONSE FEES

At the discretion of the Fire Chief, the District may recover costs associated with response to the following:

1. Calls for service that are out of Fire District 3 jurisdictional boundaries.
2. Calls for service on Federal and State transportation routes.
3. Multiple calls for service of a similar nature to the same address.
4. Business/Industry where known fire hazards have been identified and continue to exist against abatement attempts through the Fire/Life Safety Department.
5. Care Facility Lift Assists – billed to the facility

Response fees will be established utilizing the Oregon State Fire Marshal Standardized Cost Schedule.

VI. RESPONSE UNDER THE STATE FIRE SERVICE MOBILIZATION PLAN

The District will utilize the Oregon State Fire Marshal Standardized Cost Schedule for all suppression costs incurred under a declared Conflagration by the Oregon Governor.

VII. AMBULANCE TRANSPORT

Ambulance transport is done by Mercy Flights in accordance with a Jackson County contract as approved by the County Board of Commissioners. In the event the District is requested to provide ambulance transport, rates will be consistent with those billing rates charged by Ashland Fire and Rescue.

VIII. FIRE CODE PERMITS

1. Burning PermitsNo Charge
2. Fireworks Retail Sales Assessed by Office of State Fire Marshal
3. Fire Suppression Sprinkler Permits Assessed by Building Department
4. Fire Alarm Installation Permits Assessed by Building Department

IX. ANNUAL FIRE & LIFE SAFETY INSPECTIONS

1. Annual Fire & Life Safety InspectionsNo Charge
2. First Re-Inspection for Code ComplianceNo Charge
3. Subsequent Re-Inspection(s) for Code Compliance\$100.00/hour with 2 Hour Minimum

X. NEW CONSTRUCTION PLAN REVIEWS AND INSTALLATION INSPECTIONS

1. Plan ReviewAssessed by Building Department
2. Planning Process ReviewAssessed by Planning Department
3. Construction Installation InspectionsNo Charge
 - a) Failure of Scheduled Inspection\$100.00/hour with 2 Hour Minimum
 - b) Rescheduling of an Arranged Installation Inspection
 - i. ≥ 24hr NoticeNo Charge
 - ii. ≤ 24hrs Notice\$100.00/hour with 2 Hour Minimum

Date Adopted: June 21, 2018

BOARD OF DIRECTORS

BOARD OF DIRECTORS

INTERAGENCY AGREEMENT FOR PROVISION OF FINANCIAL SERVICES

This Agreement is made and entered into in duplicate original as of the effective date set forth below by and between the parties, Jackson County Fire District 3 (JCFD3), an Oregon Rural Fire Protection District, and Jackson County Fire District 4 (JCFD4), an Oregon Rural Fire Protection District.

RECITALS

WHEREAS, JCFD3 has effectively and capably provided financial services intended under the Agreement to JCFD4 and it desires JCFD3 to continue to do so for a renewal term consisting of the **Fiscal Year 2018-2019** and JCFD3 has agreed to do so; and

WHEREAS, the parties have met and agreed to renew the Agreement under certain terms and conditions; and

WHEREAS, the parties desire to reduce all of their agreements to writing.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. SCOPE OF SERVICES

JCFD3 will provide to JCFD4 the services as set forth below:

- All phases of payroll processing including timecard calculations, quarterly reports, tax payments, PERS submission, and year-end W-2 generation and submittal.
- All phases of accounts payable including year-end 1099 generation and submittal.
- All phases associated with general ledger including trial balance reconciliation, journal entries, month end reconciliation, and the preparation of monthly financial reports for Board approval.
- Financial management including LGIP reconciliation, bank statement reconciliation, cashflow and budget monitoring, financial transfers, cash receipts, and bank deposits.
- Preparation of annual budget development, local budget forms, spreadsheets, forecasting, and fund balance projections.
- Assist independent auditor with the preparation of the annual financial audit.
- Provide routine photocopying and postage necessary to accomplish the functions listed above.

JCFD4 will assist and support JCFD3 in provisions of services by ensuring all necessary documentation is provided to JCFD3 in a timely manner as agreed upon by the two (2) entities and that all necessary financial procedures are established and conducted in a manner agreed upon by the two (2) entities. JCFD4 will maintain responsibility for all policy, administrative, and/or operational duties of JCFD4 not otherwise specifically included in the scope of this agreement.

2. TERM

JCFD3 will provide the Services to JCFD4 **commencing July 1, 2018 and continuing through June 30, 2019**. This Agreement will automatically roll into a successor agreement for another annual term beyond June 30, 2019. Such successor agreement will be renewed by both Board's. Either party can terminate this Agreement without cause given by no less than ninety (90) days' notice in writing to the other. The parties agree to terminate agreement with just cause by no less than thirty (30) days' notice in writing to the other.

3. COSTS

In consideration of the services provided by JCFD3 under this agreement, JCFD4 agrees to pay JCFD3 an **annual accounting services fee of \$26,000 (\$2,167 per month)**. This represents a 4.4% increase from the prior year. The payment schedule for accounting services shall be quarterly. Additionally, JCFD4 agrees to pay for the annual maintenance fee of the second database JCFD3 maintains for JCFD4's financial data and payroll system through Accela, Inc. (aka Springbrook).

4. DISPUTES

In the event of any disputes, the designated representatives of the District's (JCFD3 Fire Chief and JCFD4 Fire Chief) agree to meet and confer as soon as possible after the dispute has arisen to attempt to resolve the underlying issues. Should the designated representatives be unable to resolve the parties' differences, each designated representative shall report the problems to their Board no less than thirty (30) days after the failure to reach an amicable resolution, together with the proposed solutions. If either Board determines that an agreement cannot be reached to resolve all underlying issues, then the Agreement may be terminated within the time period and in the manner provided in Section 2, or in such other manner and time period as the parties may agree.

5. LIABILITY AND INDEMNITY

The underlying purpose of this Agreement is for JCFD3 to assist neighboring JCFD4 to meet its needs for financial services. JCFD3 offers such services cooperatively as an accommodation to JCFD4 and not for monetary gain. JCFD4 remains responsible for its own financial accountability to the citizens it serves and that burden is not shifted to JCFD3 by this Agreement.

To the extent permitted by the Oregon Tort Claims Act and the Oregon Constitution, JCFD3 shall defend, indemnify and hold harmless JCFD4, and each of JCFD4's elected officials, officers, agents and employees, from and against any and all losses, claims, actions, costs, judgments, damages or other expenses resulting from injury to any person (including injury resulting in death) or damage to property (including loss or destruction), of whatever nature, arising out of or incident to the performance of this agreement by JCFD3, including, but not limited to, any acts or omissions of JCFD3's officers, employees, agents, volunteers and others, if any, designated by JCFD3 to perform services under this Agreement.

JCFD3 shall not be held responsible for any losses, claims, actions, costs, judgments, damages or other expenses directly, solely and proximately caused by the negligence of JCFD4.

To the extent permitted by the Oregon Tort Claims Act and the Oregon Constitution, JCFD4 shall defend, indemnify and hold harmless JCFD3, and each of its officers, agents and employees, from and against any and all losses, claims, actions, costs, judgments, damages or other expenses resulting

from injury to any person (including injury resulting in death) or damage to property (including loss or destruction), of whatsoever nature, arising out of or incident to the performance of this agreement by JCFD4, including but not limited to, the acts and omissions of JCFD4's employees, agents, volunteers and others, if any, designated by JCFD4 to perform services under this agreement.

JCFD4 shall not be held responsible for any losses, claims, actions, costs, judgments, damages or other expenses directly, solely and proximately caused by the negligence of JCFD3.

This section does not confer any right to indemnity on any person or entity other than the parties, waive any right of indemnity or contribution from any person or entity; or waive any governmental immunity.

6. GOVERNING LAW

This Agreement shall be governed by Oregon Law in all respects.

7. SAVING CLAUSE

If any part or portion of this Agreement shall be deemed by a court of competent jurisdiction or other competent authority to be illegal, invalid or unenforceable, such shall not invalidate the remainder of the Agreement which shall remain in full force and effect as if an illegal, invalid or unenforceable part or portion is not a part hereof.

8. ATTORNEY FEES AND COSTS

In the event of an allowable legal action under the terms of this Agreement, the prevailing party shall be entitled to its reasonable attorney fees, in addition to its costs incurred therein, as determined by the Arbitrator or Court at trial or an appeal.

9. DOCUMENTS

The parties agree to execute any and all additional documents that may be necessary, now or in the future, to carry out the purposes and intent of the parties with respect to the terms expressed in this agreement.

10. LEGAL REPRESENTATION

JCFD4 has been represented by Martial E. Henault, Attorney at Law, in the original Agreement and JCFD3 has been represented by John Blackhurst, Attorney at Law.

11. ENTIRE AGREEMENT

This written Agreement is the entire agreement of the parties hereto regarding the subject matter of this Agreement and contains all of the terms and conditions of the agreement between the parties. All prior agreements, for the services aforementioned, understandings or the like, whether written or verbal, are superseded by this Agreement and shall be of no force or effect whatsoever. Any amendment to this Agreement shall be in writing and signed by the representatives of the parties as duly authorized by the governing body of each party.

12. EXECUTION

The execution of this agreement by each of the undersigned is done pursuant to the authorization of the governing body of each party, voted upon in an open meeting in accordance with Oregon Law, and each person executing this agreement hereby certifies that they are authorized to execute this Agreement on behalf of JCFD3 or JCFD4. In witness whereof, the parties, through their duly authorized representatives, have executed this Agreement on the date or dates set forth below.

Jackson County Fire District 3
Robert Horton, Fire Chief

By: _____

Date: _____

Jackson County Fire District 3
Harvey Tonn, Board President

By: _____

Date: _____

Jackson County Fire District 4
Greg Winfrey, Fire Chief

By: _____

Date: _____

Jackson County Fire District 4
William Littlefield, Board President

By: _____

Date: _____