

ATTENDANCE

Board Present: Directors Lois Wilson, Harvey Tonn, Colin Fagan, Jim Gillin

Board Absent: Cindy Hauser

Staff Present: Dan Petersen, Stacy Maxwell, Roger Adams, Hugh Holden, Dave Blakely, Jim Tuttle, Scott Tuers, Greg Winfrey, Tamara Nunez

Staff Absent: None

Visitors Present: Michelle Fuss, Scott Downing, Ellie George, John Dimick, Myron Harvey, Brian Simonsen, Bill Ward, Pat Haynes, Ken McKeene

President Wilson called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 14, 2011.

MINUTES

Motion by Director Fagan to approve the minutes of the April 21, 2011 meeting. Motion carried unanimously.

FINANCIAL REVIEW

Significant expenditures for the month of April include medical physical exams for personnel and the purchase of two District staff vehicles.

Motion by Director Gillin to approve the April 2011 accounts payable report and the revenue/expenditure reports. Motion carried unanimously.

AUDIENCE RESPONSE

None.

INFORMATION ITEMS

CIVIL SERVICE COMMISSIONER EXPIRATION

The Civil Service Commissioner term of Jo Reed expires July 1, 2011. This opening will be advertised to identify available and qualified candidates before a new appointment is considered by the Board.

BOARD ELECTIONS

Fire Chief Petersen gave an un-official May 17, 2011 elections results as follows: Harvey Tonn position #1; Jim Gillin position #3 and John Dimick position #5.

OLD BUSINESS

None.

NEW BUSINESS

CONTRACT WITH FIRE DISTRICT NO. 4 FOR FINANCIAL ACCOUNTING SERVICES

Chief Finance Officer Maxwell stated the Interagency Agreement for Provision of Financial Services Contract with District No. 4 annual accounting fee has increased by 2% from last year.

Motion by Director Fagan to approve the contract with Fire District No. 4 for Financial Accounting Services for Fiscal Year 2011/12.

OPERATIONS CHIEF

Fire Chief Petersen will present a proposed Operations Chief job description at the June Board meeting. In order to move forward with the hiring process, Fire Chief Petersen is requesting the approval of the proposed minimum requirements and a title change to Deputy Chief/Operations.

Motion by Director Gillin to approve the proposed minimum requirements and title change to Deputy Chief/Operations. Motion carried unanimously.

RESOLUTION NO. 11-03; SALARY and BENEFIT SCHEDULE FOR THE 2011/12 FISCAL YEAR (Administrative, Clerical and Maintenance Personnel)

The Wage and Salary Committee met and approved the following:

A 2% cost of living adjustment based on CPI-W, all U.S. cities, percent change annual average from May 2010 to April 2011 of 1.96% with a minimum of 2% and maximum of 4% increase.

Qualified Staff Chiefs will receive overtime at BC "E" step 1.5 to work as a shift Battalion Chief position outside of their normal work hours. Overtime will also be permitted for working on an Incident Management Team with approval from the Fire Chief.

Motion by Director Tonn moved to adopt Resolution No. 11-03; Salary and Benefit Schedule for the 2011/12 Fiscal Year (Administrative, Clerical and Maintenance Personnel). Motion carried unanimously.

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH IAFF LOCAL #1817 FOR JULY 1, 2011 TO JUNE 30, 2014

This item was tabled to the June Board meeting.

RESOLUTION NO. 11-04; SALARY and BENEFIT SCHEDULE FOR THE 2011/12 FISCAL YEAR (IAFF LOCAL #1817)

This item was tabled to the June Board meeting.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

Fire Chief Petersen discussed a proposed evaluation through ESCI to satisfy objectives in the Strategic Plan of reviewing and evaluating the District's Maintenance Department to include the best way to effectively maintain our fleet and facilities. The estimated initial cost of this evaluation is \$18,000. After the scope of the evaluation is further defined, Fire Chief Petersen will bring the contract to the Board for approval.

Fire Chief Petersen presented the Supervising Physician Clerical Support agreement for the 2011/2012 fiscal year that shows a cost of \$2,246.19.

Motion by Director Wilson to approve the Interagency Agreement. Motion carried unanimously.

GOOD OF THE ORDER

A mosaic designed by a senior at Crater High School as her senior project in honor of 9/11 has been placed at the Central Point Station.

Division Chief Blakely gave an overview of the recent conflagration training the District hosted through Rogue Valley Fire Chiefs Association. This involved 58 people from around the State including the Incident Management Team.

Chief Blakely also stated that all but five District members participated in a recent Wildland Refresher training course taught by FF Lopez.

INDIVIDUAL BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Motion to adjourn at 5:54 p.m. by Director Gillin. Motion carried unanimously.

Submitted by,

Tamara Nunez, Scribe

APPROVED BY:

Board of Directors