

JACKSON COUNTY FIRE DISTRICT No. 3

Minutes – BOARD OF DIRECTORS

**March 17, 2011 - 5:15 p.m.
8383 Agate Road, White City
CRATER LAKE ROOM**

ATTENDANCE

Board Present: Directors Lois Wilson, Cindy Hauser, Harvey Tonn, Colin Fagan, and Jim Gillin

Board Absent: None

Staff Present: Dan Petersen, Stacy Maxwell, Greg Winfrey, Jim Tuttle, Scott Tuers, Arlen Blenkush and Tamara Nunez

Staff Absent: Hugh Holden and Dave Blakely

Visitors Present: Irvin Johnson, Dusty Hoffman, Elezebeth Allen, Jason Allen, Will Clelland, Don Hickman, Brian Murdock, Nancy Leonard, Tony VanWey, Leroy Brite, Orville Eary, Rob Hernandez, Linda Mustain, Scott Downing, Manny Gobel, Jan Thomas, Loris Fenner, Michelle Fuss, Brian Simonsen, Myron Harvey, Andrew Burns, and Pat Haynes

President Wilson called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 13, 2011.

MINUTES

Motion by Director Fagan to approve the minutes of the February 15, 2011 Special meeting and February 17, 2011 Regular meeting. Motion carried unanimously.

FINANCIAL REVIEW

The current tax revenue collected is 93%. Miscellaneous Income shows a balance of over \$30,000, \$15,000 was from the energy efficient tax credits received for the Administration Building and \$6,160 from the Gordon Graham conference tuitions. The preliminary certificate for the business energy efficient credit for the White City Remodel has been received. The District was approved for \$125,000. A pass through partner needs to be identified to purchase the credits from the District.

Motion by Director Hauser to approve the February 2011 accounts payable report and the February 2011 revenue/expenditure reports. Motion carried unanimously.

AUDIENCE RESPONSE

None.

INFORMATION ITEMS

CITIZEN RECOGNITION

Battalion Chief Tuers recognized Alfonso Diaz, a Crater High School student and former District student firefighter, for performing the Heimlich maneuver on a choking victim at a local Taco Bell. District Firefighters Bleth and Smith were Alfonso's CPR instructors while in the student firefighter program.

STRATEGIC PLAN/OBJECTIVES

Fire Chief Petersen highlighted several objectives and their outcomes under each of the seven strategic goals.

SUB-COMMITTEE – PUBLIC MEETINGS

SDAO's opinion on the matter of a Board appointed sub-committee is as follows:

If a Board appointed two person sub-committee meets to perform research and brings the recommendations to the Board for a vote, the activity performed by the Committee is considered a public meeting. If the two person sub-committee reports the recommendations to the Fire Chief who presents them to the Board, is not construed as a public meeting.

GFOA CERTIFICATION

The District has received the Distinguished Budget Award for the 2010/11 FY from the Government Finance Officers Association under the capable direction of Chief Finance Officer Stacy Maxwell.

OLD BUSINESS

None.

NEW BUSINESS

BUDGET COMMITTEE VACANCY

Two applications were received during the open period. Applicants spoke about their qualifications and desires to serve as a District Budget Committee member.

Motion by Director Wilson to appoint Rob Hernandez to the Budget Committee. Motion carried unanimously.

CONSIDERATION OF ONE ADDITIONAL FIREFIGHTER POSITION

Fire Chief Petersen has approved a voluntary demotion which requires approval of one additional Firefighter position. The approval is to cover this fiscal year for an anticipated impact, including the offset of overtime, of \$7,600. Additional funds will be added to fiscal year 2011-12 to cover this position until December with an estimated impact of \$22,000.

Motion by Director Hauser to approve one additional Firefighter position from March 21 to June 30, 2011. Motion carried unanimously.

BRIEFING ON GASB 54

Chief Finance Officer Maxwell described the impacts of GASB 54 on the District's general fund and two reserve or special reserve funds.

PUBLIC HEARING ON THE IMPLEMENTATION OF GASB 54

President Wilson opened the public hearing at 6:10 p.m. to hear on the Implementation of GASB 54.

With no audience response; the hearing was closed at 6:11 p.m.

Motion by Director Fagan to approve Resolution 11-01; in the matter of implementing GASB 54 and authorizing a supplemental budget (no. 1) to establish a capital projects fund and appropriate corresponding revenues and expenditures for the 2010-2011 fiscal year. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

Fire Chief Petersen discussed the possibility of purchasing a tax lot next to the Central Point Station which would assist with the daily operations of the station.

GOOD OF THE ORDER

Fire Chief Petersen announced that after 26 years of service, Deputy Fire Marshal Hickman has submitted his retirement notification.

Firefighter Downing was recognized in the Traffic Safety Connection newsletter for his role as lead instructor and hosting the National Child Passenger Safety Certification training.

Fire Chief Petersen recognized District members who received awards at the District's Awards banquet.

INDIVIDUAL BOARD MEMBER COMMENTS

Director Fagan had attended the traffic safety school as an observer and commented on the professional coalition between fire and sheriff departments.

ADJOURNMENT

Motion to adjourn at 6:27 p.m. by Director Tonn. Motion carried unanimously.

Submitted by,

APPROVED BY:

Tamara Nunez, Scribe

Board of Directors