

Jackson County Fire District 3

Minutes - Board of Directors

March 15, 2012 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Jim Gillin, Cindy Hauser, Harvey Tonn, Colin Fagan, John Dimick

Board Absent: None

Staff Present: Dan Petersen, Stacy Maxwell, Jeff Bontemps, Hugh Holden, Dave Blakely, Jim Tuttle, Greg Winfrey, Tamara Nunez

Staff Absent: None

Visitors Present: Lorin Myers, Don Hickman, Margie Calvert, Loris Fenner

President Gillin called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 11, 2012.

MINUTES

Motion by Director Fagan to approve the minutes of the February 16, 2012 meeting with the correction that Director Hauser was absent. Motion carried unanimously.

FINANCIAL REVIEW

Expenditures include repairs to the Sams Valley station's septic tank and the purchase of the maintenance software MPulse.

The current tax revenue collected is at ninety percent.

Motion by Director Hauser to approve the February 2012 accounts payable report and the February 2012 revenue/expenditure reports. Motion carried unanimously.

AUDIENCE RESPONSE

PUBLIC HEARING

President Gillin opened the public hearing at 5:20 p.m. to allow comments or input from any citizen, officer, or employee of the District as outlined in Civil Service Rule 4.1 on the proposed amendments to Civil Service Rule 10.4. With no comments or input, the public hearing was closed by President Gillin at 5:22 p.m. There was no other audience response.

INFORMATION ITEMS

EMERGENCY RESPONSE HIGHLIGHTS

Deputy Chief Bontemps provided an overview of significant emergencies over the last 30 days.

CAPTAIN PROMOTIONS

Fire Chief Petersen informed the Board that Adam Chenoweth and Don Manning have been promoted to fill the Captain vacancies.

ENGINEER EXAM

Division Chief Blakely described the promotional exam process for Engineer. The District has two current vacancies at this rank.

FIREFIGHTER HIRING

Brody Nelson has been hired as our final firefighter and will join the recruit academy already in progress on March 19, 2012.

PUBLIC INFORMATION OFFICER

PIO Hickman reported on his activities and advised the Board of some events that will be in the media over the next several months including an article in the Upper Rogue Independent featuring Captain Jordan and another on the District's newest hires.

OLD BUSINESS

STRATEGIC PLAN

Fire Chief Petersen presented a revised Strategic Plan dated March 15, 2012. Changes include the addition of the organizational vision statements and the structure fire response data.

Motion by Director Fagan to adopt the Strategic Plan as revised on March 15, 2012. Motion carried unanimously.

EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON

ECSCO has accepted the proposed budget increasing the District's rate by 7.81% or \$24,780. This is status quo for ECSCO with no extra monies to apply to the contingency account, maintenance of equipment or projects.

FACILITIES/FLEET MAINTENANCE

Deputy Chief Bontemps reviewed the progress on the recommendations from this report. Updates include the purchase of the maintenance tracking software, fleet maintenance policies and procedures drafted.

NEW BUSINESS

None.

TOPICS FOLLOWING PREPARATION OF AGENDA

None.

GOOD OF THE ORDER

Chief Blakely reported on the training that is occurring at the District including the Planning Section Chief, FSA class, and the recruit academy.

INDIVIDUAL BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Motion to adjourn at 6:39 p.m. by Director Hauser. Motion carried unanimously.

Submitted by,

Tamara Nunez, Scribe

APPROVED BY:

Board of Directors