

## **JACKSON COUNTY FIRE DISTRICT No. 3**

**Minutes – BOARD OF DIRECTORS**

**January 20, 2011 - 5:15 p.m.  
8383 Agate Road, White City  
CRATER LAKE ROOM**

### **ATTENDANCE**

**Board Present:** Directors Lois Wilson, John Curtis, Cindy Hauser, Colin Fagan, and Jim Gillin

**Board Absent:** None

**Staff Present:** Dan Petersen, Stacy Maxwell, Greg Winfrey, Hugh Holden, Jim Tuttle, Scott Tuers, Arlen Blenkush and Tamara Nunez

**Staff Absent:** None

**Visitors Present:** Ken Cummings, John Dimick, Harvey Tonn, Rob English, Aaron Backus, Ken McKeene, Patrick Haynes, Loris Fenner, Lorin Myers, Jason Allen, Elezebeth Allen, Orville Eary, June Brock

President Wilson called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated January 16, 2011.

### **MINUTES**

Motion by Director Fagan to approve the minutes of the December 16, 2010 meeting.  
Motion carried unanimously.

### **FINANCIAL REVIEW**

A large expenditure for the month of December was the Eagle Point station debit principal payment in the Non-Departmental account.

Motion by Director Curtis to approve the December 2010 accounts payable report. Motion carried unanimously.

The District received a \$500 community grant from Wal Mart for car seat clinics.

Motion by Director Curtis to approve the December 2010 revenue/expenditure reports.  
Motion carried unanimously.

### **AUDIENCE RESPONSE**

Orville Eary, a resident of the District, said he was pleased to see the District turning around, and wants the Fire Department to be the best it can be.

### **INFORMATION ITEMS**

#### **MONTHLY STATISTICAL REPORTS**

Fire Marshal Holden provided the details of the report. All exceptions were met. Reports will now be provided quarterly and will focus on information to help assist the Board and Staff in reaching the Standards of Cover goals.

## **DIVISION CHIEF/TRAINING AND SAFETY**

Interviews for the Division Chief/Training and Safety position were held on January 20, 2011. One candidate was selected to proceed to the next level.

## **INSURANCE SERVICES OFFICE**

Fire Chief Petersen discussed the letter from ISO that informed the District of a planned visit between April 1 and June 1 to verify that the current insurance class 4/10 is correct. Operations Chief Winfrey will be lead on this survey and visit.

## **2<sup>nd</sup> QUARTER GOALS/OBJECTIVES REPORT**

Fire Chief Petersen reviewed the 2<sup>nd</sup> quarter report. He highlighted several issues on the report including the board stats, capital replacement, history display, and technology.

## **BOARD MEMBER ELECTIONS**

Election packets for the May 17, 2011 Regular District Elections can be obtained through the Jackson County Clerk's Office. The first day for candidates to file the declaration of candidacy petition is February 5, 2011 with a closing of March 17, 2011.

## **OLD BUSINESS**

### **STRATEGIC PLANNING**

Fire Chief Petersen presented a PowerPoint presentation outlining the District's vision, mission, values, guiding principles, environmental assumptions, critical issues and the strategic goals.

Motion by Director Fagan to approve the District's vision, mission, values, guiding principles, environmental assumption, critical issues and strategic goals as described. Motion carried unanimously.

## **NEW BUSINESS**

### **ANNUAL RENEWAL OF MOBILE HOME CONTRACTS**

There was a discussion of allowing staff to authorize the mobile home contract renewals as alternative to Board approval. Board members instructed Fire Chief Petersen to discuss this issue with legal council before a decision can be made.

Motion by Director Wilson to approve the mobile home contract renewals for Rick Sheridan, Rick Smith and Scott Darland. Motion carried unanimously except Director Curtis declared a conflict of interest in regards to Rick Sheridan's contract.

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

The City of Ashland is providing incident command system training on February 18, 2011 for executive levels if Board or Budget member would like to attend.

## **GOOD OF THE ORDER**

The District has formed an Awards Committee to help establish momentous awards to be presented at the annual awards ceremony. BC Tuers was elected chair of the committee with representatives from the Union, shifts, volunteers, fire and life safety, and administration.

Mercy Flights commended Volunteer Kyle Dodenhoff on his professionalism and enthusiasm shown during a recent Mercy Flights transport.

Fire Chief Petersen was presented a Life Member award from Rogue Interagency Training Association at the December Fire Chief's meeting for all of his work and contributions over the years.

**INDIVIDUAL BOARD MEMBER COMMENTS**

Director Curtis tendered his resignation from the Board. Directors Wilson, Fagan, Gillin, and Hauser thanked Director Curtis for his advice and support over the years.

**ADJOURNMENT**

Motion to adjourn at 6:48 p.m. by Director Curtis. Motion carried unanimously.

Submitted by,

APPROVED BY:

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Tamara Nunez, Scribe

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Board of Directors