

Jackson County Fire District 3

Minutes - Board of Directors - AMENDED

February 16, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Jim Gillin, Harvey Tonn, Cindy Hauser, Colin Fagan, and John Dimick

Board Absent: None

Staff Present: Stacy Maxwell, Mike Hussey, John Patterson, Dave Blakely, and Margie Calvert

Staff Absent: None

Visitors Present: Mike Calhoun, Kelly Harrington, Brian Murdock, Tom Kerley, Damonn Hoffman, Patrick Bailey, Christina Shulters

President Gillin called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated February 10, 2017.

MINUTES

Motion by Director Dimick to approve the minutes of the January 19, 2017 Board meeting. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of January 2017 totaled \$200,847.

Expenditures for the month of January totaled \$1,421,190. Noteworthy expenditures included conceptual design work on the RCC classroom, banner advertisement at the Jackson County Expo, iPad's budgeted for the Blue Card Management program, scheduled debt principle interest payment, and several capital project items including the tilt trailer, thermal imagers, two staff vehicles and the Freightliner tender.

Motion by Director Fagan to approve the Accounts Payable and the Revenue/Expenditure reports for January 2017. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

EXECUTIVE REPORT

Interim Chief Executive Officer Maxwell shared that the District awards banquet was well attended offering the names of the awarded members: Leading Light – Kelly Harrington, Instructor of the Year – Manny Gobel, Scarlet Award – Ashley Lara, Distinguished Service Volunteer – Jordan Bates, Distinguished Service Career – TJ Lockwood, Valor Award – Rob English, Allyson Jeffs and Aaron Backus, Claflin Award – Jim Gillin. Special recognition was given to volunteers Chris Heberlein, Bobby Miller, Danny Grove, Rick Sheridan, Jamus Quintana and to retired Chief Dan Petersen.

CEO Maxwell updated the Board regarding the RCC classroom project. Maxwell has met with RCC CFO Lisa Stanton and together they will develop an IGA that will incorporate all facilities that are used by RCC. There will be a short term IGA regarding the construction of the classroom. The District will own the building and will facilitate the process of RFP's and construction. Currently the District is finalizing the cost estimates through Ausland. Per the bond covenants, RCC is only allowed to contribute \$500,000 as marketed. The District's contribution will go through the budget process and construction will not begin until next fiscal year. The District will receive tuition credits and a monetary payment from RCC as on-going compensation for the RCC classroom maintenance, oversight, and insurance. This value is still yet to be determined.

CEO Maxwell shared that the annual report and newsletter is in progress and will be delivered soon.

OPERATIONS

Deputy Chief Hussey shared that Federal Engineering was hired to look at all of the radio infrastructure through ECSO in Jackson County. Federal Engineering has received a list of needs and will return in March with the requirements necessary to build accommodations for county wide upgrades.

Hussey shared that Cody McNearney is a new District resident volunteer that will live at the Gold Hill station while finishing his Paramedic program at RCC. McNearney is a Chemeketa graduate.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the PulsePoint community launch was February 1st. PulsePoint is very impressed with our progress and the HeartMap Challenge has located 1600 AED's in Jackson County. AED's will be verified at the end of the challenge. Patterson shared a map of an actual PulsePoint event that happened today.

Patterson shared that hazardous fuels mitigation continues on Long Mountain. \$5,000 has been dedicated to mitigation around the Jackson County Expo. This money has generated \$15,000 from other partnering agencies.

Patterson also shared that marijuana continues to be a growing industry within the District.

SUPPORT SERVICES

Deputy Chief Patterson shared that seismic grant dollars are to be awarded in April 2017.

Discussion occurred regarding the Biomass pile that appears to be growing again and the authority that the District has to require them to comply.

TRAINING AND SAFETY

Division Chief Blakely shared that the iPad's for the Blue Card program were used in the Fire Officer I class that was offered at the District. They proved to be very beneficial. The Fire Officer I class was offered in conjunction with RITA attracting 31 students, 10 of which were from the District. The feedback from the class was positive.

Blakely also shared that the District is hosting the Oregon Fire Instructors Association (OFIA) conference. All hands on training will occur at the District while other components will take place at Inn at the Commons.

OLD BUSINESS

FIRE CHIEF PROCESS UPDATE

Board Director Harvey Tonn shared that the District received 23 applications for the Fire Chief position and five were invited to attend a process on March 6-8, 2017.

SDAO CONFERENCE

Interim Chief Executive Officer Maxwell recently attended the fire service caucus meeting noting that GEMT has been approved at the state level and is waiting federal approval. Special District's President Frank Stratton talked about the merging of the SDIS and OFCA health plan. Attorney for Special District's, Ron Downs discussed the protection offered to Board Directors who are named in a tort claim in the official scope of duties and wrongful termination information for the District.

Director Fagan shared that he attended a pre-conference workshop on government ethics and morals and the political environment. The keynote speaker discussed the changes coming in the future and Fagan went to CEO/CFO Maxwell's presentation stating that Maxwell did an excellent job and he learned the entire process that the Board may not be aware of. Fagan would like the Board to consider hearing this

seminar in the future if it is offered. Excellent reflection on our District. Fagan also went to employee protected speech seminar and felt that everything he went to was worthwhile.

Fagan announced that he intends to file for re-election to the Board of Directors.

NEW BUSINESS

No New Business

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

CEO/CFO Maxwell shared a letter that was written by Captain Clelland to Jackson County Sheriff Sickler recognizing Deputies Bartlett, Cam and Murillo for their extraordinary acts during the recent devastating storm. They worked tirelessly to rescue the family and help bring them to safety as trees fell around them.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick shared that FM Patterson has been appointed as the Oregon Fire Marshal representative to the Governor's Fire Service Policy Committee.

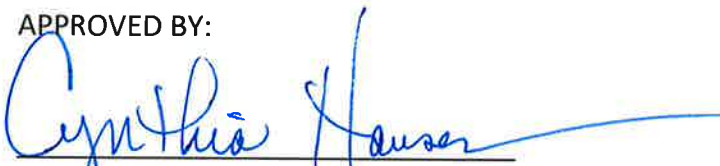
Harvey Tonn attended the awards banquet and enjoyed the evening. It is refreshing to see the people in a different role than on duty. It is apparent that they are a close group and supportive of each other. It is a family here.

Jim Gillin it is nice to go to social events without tension. Gillin was surprised to be the recipient of the Clafin Award and thanked staff and crews for maintaining smooth transition the past months.

ADJOURNMENT

Motion to adjourn at 6:39 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:


Cynthia Hausen
Board of Directors

Submitted by,


Margie Calvert, Scribe