

# ***Jackson County Fire District 3***

Minutes - Board of Directors

February 21, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

---

## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Cindy Hauser

**Board Absent:** None

**Staff Present:** Robert Horton, Mike Hussey, John Patterson, Stacy Maxwell, Dave Blakely, Justin Bates, and Margie Calvert

**Staff Absent:** None

**Visitors Present:** Jordan Bates, Lorin Myers, John Rachor, Tanea Browning, Ashley Blakely, and Mark Northrop

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated February 14, 2019.

## **MINUTES**

Motion by Director Hauser to approve the regular Board minutes dated January 17, 2019 and the Executive Session dated January 28, 2019. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of January totaled \$279,193. Significant portions came from current taxes and the Garner Complex and Taylor conflagration fires.

Expenditures for the month of January totaled \$1,356,724. Expenditures were routine in nature other than the debt service payment, completion of the seismic rehabilitation projects, and the RCC/FD3 Fire Science Center.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for January 2019. Motion carried unanimously.

## **PUBLIC COMMENT**

John Rachor introduced himself as the newest member of the Budget Committee and shared information about a project that he is working on as it pertains to maintaining the Greenway area. Mr. Rachor will contact Chief Horton for further direction regarding the discussion of the project.

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton welcomed Deputy Chief Justin Bates and shared that his badge pinning ceremony will be March 19<sup>th</sup>.

Horton shared that the fire service continues to watch legislation concerning the awarding of the ambulance service areas (ASA) proposed by the Oregon Fire Chiefs Association (OFCA) and supported by Oregon Firefighters Counsel. This legislation looks at "how" ambulance service areas are awarded. The current legislation gives first right of refusal to the fire district or municipality providing emergency medical services to the community. New legislation can have a significant impact on how the ASA is awarded in the future. This legislation is in committee at this time and there will be a hearing the second week of March.

Horton shared that the fire service is also monitoring legislation that is dealing with marketing materials from ambulance agencies that are offering numbers other than 911 as the emergency contact. This is more of a concern in northern Oregon.

Horton shared that the ECSO Board is looking into a general obligation bond in coordination with the County to help rebuild the radio infrastructure system that is county wide. ECSO is a 190 government structured entity which requires the agency to work with another entity (Jackson County) for a bond.

Horton shared that the District is working on the annual report and he will take it to the city councils in March.

Horton shared that several members went to the SDAO Annual Conference in Sunriver.

## **OPERATIONS**

Deputy Chief Hussey shared that the District is moving the two new apparatus in service. Hussey shared the history of the bell that was included on each apparatus as a symbol of the lasting service to the community and will remain with each new apparatus.

Hussey shared that this week the District finalized the purchase of the wildland unit noting that the District came in under budget. There is an 11-13 month build time and it should be ready for the 2020 fire season.

Hussey shared that yesterday the second regional Battalion Chief meeting took place. This has provided good dialogue and enthusiasm between the fire agencies Battalion Chiefs. They are developing a strong rapport with one another and offering direction and help.

## **TRAINING AND SAFETY**

Division Chief Blakely shared that the Blue Card program has been shared with Evans Valley, Rogue River, Ashland, and District 5. Training is currently taking place with Ashland and District 5.

Blakely shared that the ribbon cutting ceremony for the RCC/FD3 Fire Science Center went well. The instructors participated in an orientation session and the first class will be Monday, February 25<sup>th</sup>.

Blakely shared the District has completed training with Mercy Flights at the paramedic level and found it to be a good training experience with positive comments coming from each agency. This was a strategic initiative.

Blakely shared that the District has looked at opportunities to increase our reporting and learning management through software systems. The software package through Target Solutions offers a great training package as well as an operational package that supports specific aspects for each department. The District moves forward in the implementation of the system.

## **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that a smoke alarm campaign that went through three trailer parks in White City installing over 130 smoke alarms. Thanks to FLSS Ashley Blakely and the Red Cross for partnering with the District.

Patterson shared that DFM Northrop participated in hosting a regional fire investigator training through the IAAI. The training offered continuing education for those in fire prevention and investigation.

Patterson shared that the newsletter will be delivered before March 1<sup>st</sup> and is focused on community engagement and preparedness.

Patterson has been asked to participate in focus groups monitoring SB 88 which deals with the authorization to construct accessory dwelling units on land that is zoned rural residential and HB 2001 which allows specific cities and counties to develop middle housing on lands zoned for single-family dwellings within the urban growth boundary and requires an amendment to comprehensive plans and land use regulations.

## **STRATEGIC SERVICES**

Deputy Chief Bates thanked everyone for the opportunity to be at the District and the welcome. He is looking forward to what the future holds.

Bates shared that the District is working on integrating a card access system to bring higher security through the District facilities. This is funded by budgeted monies and a matching grant through SDAO. The Administration building, White City station, and warehouse will be first facilities to be installed.

Bates shared the maps available for the wildland urban interface areas identified to focus our energy towards educating the communities in these areas to help themselves and us during fire season.

## **CONSTRUCTION PROJECTS**

Deputy Chief Patterson shared the seismic projects are completed and the District saved approximately \$400,000 from the original estimates.

Patterson shared that the District is receiving bids for landscaping the RCC/FD3 Fire Science Center that will focus on Firewise landscaping examples.

Patterson shared that the Scenic Avenue station plans were received today. The station will be approximately 10,200 square feet, three bays wide, and two apparatus deep.

## **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

### **DECLARATION OF SURPLUS EQUIPMENT**

Deputy Chief Bates provided a memo of declaration to surplus the 1993 KME Structural Engine (SE93-01).

Motion by Director Dimick to approve the declaration to surplus the 1993 KME Structural Engine as requested. Motion carried unanimously.

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

**NONE**

## **GOOD OF THE ORDER**

Chief Horton reminded the Board that Deputy Chief Bates badge pinning ceremony is March 19th at 5:00 pm in the Crater Lake Room.

Chief Horton shared that during the Appreciation Dinner, the District proudly recognized Firefighter Mark Tomasello as the recipient of this year's Wes Claflin Award.

## **INDIVIDUAL BOARD MEMBER COMMENTS**

Cindy Hauser welcomed Chief Bates and hopes he enjoys being at the District as much as everyone else does.

Bill Leavens attended the SDAO conference and saw a lot of exciting things happening.

John Dimick remarked that he is thrilled to hear about John Rachor's idea to take care of the Greenway. There must be a middle ground on between the defensible space and riparian area. This is a creative and generous way to help take care of this area.

Steve Shafer welcomed Chief Bates and also commented on Rachor's idea.

Harvey Tonn also noted John Rachor's comments and is reminded of how he felt after the Wildland Forum a month ago and wondered what could be done to help and he supports Rachor's efforts.

Tonn also reminded Board Directors Dimick and Leavens that applications for election are due on March 21<sup>st</sup>. Tonn also attended the SDAO conference which offered many interesting topics.

**ADJOURNMENT**

Motion to adjourn at 6:20 p.m. by Director Hauser. Motion carried unanimously.

Submitted by,

Margie Calvert

Margie Calvert, Scribe

APPROVED BY:

Cynthia Hauser

Board of Directors