

# ***Jackson County Fire District 3***

## **Minutes - Board of Directors**

November 16, 2023 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

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### **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Tim Snaith, and Bill Leavens

**Board Absent:** None

**Staff Present:** Mike Hussey, Stacy Maxwell, Ryan Dickerson, Margie Calvert, and John Patterson

**Staff Absent:** None

**Visitors Present:** Lorin Myers, Will Clelland, with Ben Kennedy, Connor Tacchini, Jared Nichols, and Charles Smith via Zoom.

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on November 9, 2023.

### **MINUTES**

Motion by Director Shafer to approve the minutes of the regular Board Meeting dated October 19, 2023 as presented. Motion carried unanimously.

### **FINANCIAL REVIEW**

Revenue for the month of October totaled \$106,000. The majority comes from tax revenue, lease income from Rogue Community College and the Table Rock property sale.

Expenditures for the month of October totaled \$1,233,000 with personnel services at \$1,045,000 and materials and services at \$187,000.

Accounts payable equated to \$336,940 for October. Noteworthy items for October are the second quarter payment for 911 Dispatch services and annual host testing.

CFO Maxwell explained the 2023/24 fiscal year assessed valuation sheet provided. The amount certified by County Treasurer for the District at 100% collection rate is \$17,781,038.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for October 2023. Motion carried unanimously.

### **PUBLIC COMMENT**

Chaplain Myers began his sixteenth year in August as volunteer Chaplain and is thankful to be part of the District. Myers thanked the District for supporting him as he attended 44<sup>th</sup> annual national conference for Chaplains in Florida.

### **INFORMATION ITEMS**

#### **FIRE CHIEF HUSSEY**

Fire Chief Hussey updated information on an EMS internship program that was initiated in May with Mercy Flights. Chief Hussey has decided not to pursue the program as the structure isn't what it was intended.

Hussey shared there are two candidates for the Community Care positions in the background process.

Hussey shared the strategic planning sessions that were completed yesterday. Crew meetings have taken place, and the management team will meet to discuss all of the information. The new strategic plan will be a 3–5-year plan.

Hussey shared the District donated the 1990 engine to the Winchuck Rural Fire Protection District. Hussey thanked the Board for being supportive of smaller Districts.

#### **DIVISION CHIEF PATTERSON**

Division Chief Patterson shared there was fantastic support and turnout at the Scenic Open House last month. Patterson thanked BC Clelland and the crews for their support and help.

Patterson shared there has been a rash of students pulling fire alarms and playing with fire at the schools. The department is working with school Districts 6 and 9, the Sheriff's office, police departments, and the District Attorneys office to get a handle on this matter.

Patterson shared Dodge Bridge hazardous drop site will close soon.

#### **DIVISION CHIEF DICKERSON**

Division Chief Dickerson reported the firefighter process concluded this past week with a PAT, interview, and EMS skills station.

### **OLD BUSINESS**

#### **FIRE CHIEF PERFORMANCE APPRAISAL**

Director Snaith explained a formal review of Fire Chief Hussey's first year took place. The Board and Fire Chief Hussey discussed the performance appraisal during an Executive Session.

Motion by Director Snaith to approve the formal performance appraisal for Fire Chief Hussey.

#### **AMENDMENT TO FIRE CHIEF HUSSEY'S AGREEMENT**

Motion by Director Dimick to approve the addendum to the Fire Chief Employment Agreement to reflect a 3 percent cost of living adjustment to the Fire Chief's base salary effective November 17, 2023.

### **NEW BUSINESS**

#### **BUDGET COMMITTEE EXPIRATIONS**

Fire Chief Hussey explained that Budget Committee members Ken Cummings and Tom Rambo's three-year term will expire in December of 2023. Both committee members would like to be re-appointed to another three-year term expiring December 2026. Board policy states if there is a vacancy, the practice is to advertise for the openings. Since both members wish to remain on the committee the Board has reappointed Ken Cummings and Tom Rambo to the Budget Committee for three-year terms expiring December 2026.

Motion by Director Dimick to re-appoint Ken Cummings and Tom Rambo to another three-year term on the Budget Committee due to expire December 2026.

### **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

### **GOOD OF THE ORDER**

NONE

### **INDIVIDUAL BOARD MEMBER COMMENTS**

Steve Shafer wondered if anyone saw that Multnomah County fined AMR half million dollars for delayed response. He found this interesting.

Tim Snaith commented that he has enjoyed working with Fire Chief Hussey during his first year, commented on the growth the chief has shown, and looks forward to working with him in the future.

John Dimick echoed what Tim has shared and stated Hussey is a good chief.

Bill Leavens echoed with John and Tim. Leavens also commented on how much ODOT is going to reduce their maintenance budget and the District may need to keep track of possible incidents due to this, we may need to address.


Harvey Tonn stated he enjoyed the strategic plan sessions and felt they were well done. Tonn also echoed Tim and John and commented that he is happy to have Chief Hussey with the District.

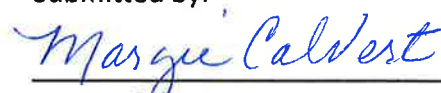
### **ADJOURNMENT**

Motion to adjourn at 5:53 p.m. by Director Snaith. Motion carried unanimously.

APPROVED BY:

Submitted by:

  
Board of Directors

  
Margie Calvert