

Jackson County Fire District 3

Minutes - Board of Directors

August 17, 2023 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, and Bill Leavens

Board Absent: Tim Snaith

Staff Present: Justin Bates, Stacy Maxwell, John Patterson, Ryan Dickerson, and Shannon Deutschman

Staff Absent: Mike Hussey and Margie Calvert

Visitors Present: Jonathan Fabisch, Scott Downing, Josh Platt, Sam Franklin, Junior Osorio, and Derik Persons

President Tonn called the meeting to order at 5:19 p.m. pursuant to ORS 192.640 and advertised in the Rogue Valley Times on August 8, 2023.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting and the Executive Session dated July 20, 2023 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of July totaled \$83,000.

Expenditures for the month of July totaled \$1,726,000 with personnel services at \$988,000 and materials and services at \$200,000 and capital fund at \$82,000.

Accounts payable equated to \$715,000 with noteworthy items being AED Verified Responders, installation of the apparatus bay exhaust system at Eagle Point, Office 365 annual subscriptions, and the scheduled debt principal payment and earnest money for the 8425 Agate Road property.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for July 2023. Motion carried unanimously.

PUBLIC COMMENT

NONE

INFORMATION ITEMS

DEPUTY CHIEF BATES

Deputy Chief Bates shared the Firefighter recruit academy ends next week. The graduation ceremony is August 24, 2023 at 5:00 p.m.

Bates shared there have been many fires along the entire Greenway.

Bates shared the 2023 response data sheet highlighting the Community Care Program numbers noting that a significant number of calls are from 911 services.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared information about the Table Rock Road fire giving kudos to the crew's response and getting ahead of the fire. The quick air resources was very helpful and were paid for by the OSFM through a quick approval process initiated by Chief Hussey.

Patterson shared that three of the 4th of July fires were attributed by fireworks.

Patterson shared there have been over 100 home assessments due to the postcards that have been mailed out. There have been 345 cubic yards of fuel removed through the fuel's reduction trailer program. There has been a survey offered at the Dodge Bridge dump site, sharing that there have been many people who live between Dodge Bridge and Shady Cove.

Patterson shared the Target Hazard Tour at the Grange fertilizer plant in Central Point this week and received good feedback from the manager. The manager was very impressed with the tour and the fact that the fire department walked through the plant.

DIVISION CHIEF DICKERSON

Division Chief Dickerson shared that he is learning a lot and identifying the needs of the organization. One area is the instruction and update for the paramedic and advanced life renewals that will be due in the near future.

Dickerson shared that he is currently looking at a platform that would offer CPR, PALS, and BLS training on a quarterly basis if needed.

Dickerson shared the academy is getting ready for their live fire training and they also completed their water rescue training.

OLD BUSINESS

NONE

NEW BUSINESS

PUBLIC HEARING CONSIDERING SUPPLEMENTAL BUDGET

President Tonn opened a public hearing at 6:02 p.m. for comments regarding a supplemental budget that increases expenditures by more than 10 percent as required by law. No comments were made, and the public hearing closed at 6:03 p.m.

RESOLUTION No. 23-07: AUTHORIZING A SUPPLEMENTAL BUDGET (No. 1) FOR THE 2023/24 FY TO APPROPRIATE REVENUE AND EXPENDITURES RELATED TO REAL PROPERTY TRANSACTIONS

Resolution No. 23-07; Authorizing a supplemental budget (No.1) for the 2023/24 Fiscal Year to appropriate revenue and expenditures related to real property transactions for the purchase of property at 8425 Agate Road and the sale of the District Table Rock Road property.

ORS does not require the Budget Committee to reconvene, however all Budget Committee members have been contacted and the information has been provided, in which all Committee members are in agreement with.

Motion by Director Leavens to adopt Resolution No. 23-07: authorizing a supplemental budget (No. 1) for the 2023/24 FY appropriating revenue and expenditures related to real property transactions for a Capital Fund total of \$6,865,000. Motion carried unanimously.

FIRE CHIEF PERFORMANCE APPRAISAL

Board President Tonn reviewed the process for the Fire Chief's performance appraisal. Board Director Snaith and Director Shafer were identified as the Directors who will initiate the formal evaluation process for the Fire Chief. This is to be completed by the October Board of Directors meeting and no later than November 1st.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

NONE

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens stated he is excited about the purchase of the new property and sees it as a good addition to the campus.

John Dimick agreed with Director Leavens and said we would have regretted not buying it.

Harvey Tonn agreed with both Directors stating that it opens the door to opportunities in future strategic planning in the next 3-5 years.

ADJOURNMENT

Motion to adjourn at 6:13 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Shannon Deutschman