

Jackson County Fire District 3

Minutes - Board of Directors

January 19, 2023 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Bill Leavens, Tim Snaith, and Steve Shafer arriving after roll call.

Board Absent: None

Staff Present: Mike Hussey, Stacy Maxwell, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Scott Downing, Brian Anders, Allyson Jeffs, Dominic Champagne, Josh Platt, Manny Gobel, Cody Clark, John Hull, and Cole Hornbrook

President Tonn called the meeting to order at 5:19 p.m. pursuant to ORS 192.640.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated December 15, 2022 as presented. Motion carried with Tonn and Leavens abstaining.

FINANCIAL REVIEW

Revenue for the month of December totaled \$5,778,000 with the majority coming from current year taxes, interest, and a \$55,000 transfer that is posted in December each year.

Expenditures for the month of December totaled \$1,355,000 with personnel services at \$1,130,000 and \$170,000 in materials services, a \$55,000 transfer, and \$18,000 in capital funds.

Accounts payable equated to \$319,600 with noteworthy items being debris removal at the Dodge Bridge fuel site, the printer/plotter scanner and defibrillator simulator which were capital projects.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for December 2022. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

FIRE CHIEF HUSSEY

Fire Chief Hussey shared the District created a new position for a Data Systems Specialist with the process closing on Monday the 16th with 11 qualified applicants; seven will be interviewed next week.

Hussey shared he attended the legislative preview with 1,800 bills introduced with more to come. SDAO and Bravio are actively engaged and will continue to bring us information. Hussey explained the importance of everyone sharing what a special district is. Oregon has over 1,000 special districts while there are only 300 municipalities.

Hussey gave an update on the Alliance stating all but one attended the Alliance meeting. There was good conversation on what could be foundational concepts and where gaps still exist. Fire District 4 announced they are in the middle of a process for Fire Chief with an application closing date of February 3rd. There is agreement for the need of Fire and Life Safety services and training. There was emphasis that the Alliance is about regionalization not consolidation.

DEPUTY CHIEF BATES

Deputy Chief Bates shared the new Battalion Chief vehicle was on display and the current vehicle will go into reserve.

Bates shared data spanning 18-months on apparatus maintenance providing explanation of the service and costs. Bates will continue to add to the data as the District looks toward the future and the purchasing of apparatus.

Bates shared the AFG grant is open, and the District will apply regionally for a radio grant partnering with Rogue River (FD1), Shady Cove, (FD4), Prospect, Butte Falls, and Lake Creek.

Bates shared the District has three new volunteers going through academy in Applegate and three new students who began shift assignments adding to the two 2-year students. The District will have an intern from SOU working with the Community Care Team.

DIVISION CHIEF PATTERSON

Division Chief Patterson shared the District purchased a \$30,000 diesel driven generator for the Sams Valley station for only \$2,500 due to Deputy Chief Bates and Administrative Assistant Deutschman.

Patterson shared the District is assisting ODF in the Agate Lake area, using grant funding, to help homeowners with their defensible space. 74 homes have signed on to participate with approximately 200 more available.

Patterson shared the District is submitting for a grant through OSFM to fund and expand the Dodge Bridge fuels reduction site and to add another fuels reduction site in the Agate Lake area. The grant is for a three-year period.

Patterson shared the District was approached by Crater Renaissance High School to host a student who is interested in fire investigation.

Patterson shared the department has been involved in many various court cases and that many different construction projects are beginning in the District.

OLD BUSINESS

BUDGET COMMITTEE EXPIRATION

The District received five separate applications for the two Budget Committee terms that expired in December. Current committee members Hernandez and Weber also submitted their desire to continue on the committee. After review and discussion, the Board chose to re-appoint Rob Hernandez and Steve Weber to another three-year term on the Budget Committee to expire December 2025.

Motion by Director Leavens to appoint Rob Hernandez and Steve Weber to the 3-year term expiring December 2025 to the Budget Committee. Motion carried unanimously.

NEW BUSINESS

RESOLUTION NO. 23-01; AUTHORIZING A SUPPLEMENTAL BUDGET (NO. 2) FOR THE 2022/23 FY APPROPRIATING EXPENDITURES RELATED TO STAFFING CHANGES

Resolution No. 23-01; Authorizing a Supplemental Budget (No. 2) for the 2022/23 FY appropriating expenditures related to staffing changes. The Data Systems Specialist position was not budgeted. The recommendation is to reappropriate the Administrative Battalion Chief funds from Operations to the Administration for the Data Systems Specialist.

Motion by Director Shafer to adopt Resolution No. 23-01: Authorizing Supplemental Budget (No. 2) for the 2022/23 FY appropriating expenditures related to staffing changes. Motion carried unanimously.

RESOLUTION NO. 23-02; AUTHORIZING HE SALARY AND BENEFITS SCHEDULE FOR NON-BARGAINING PERSONNEL FOR 2022/23 FY

Resolution No. 23-02; Authorizing the salary and benefits schedule for non-bargaining personnel for 2022/23 FY adding the Data Systems Specialist position.

Motion by Director Snaith to adopt Resolution No. 23-02: Authorizing the Salary and Benefits Schedule for non-bargaining personnel for the 2022/23 FY. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Hussey shared that Deputy Chief Bates drove the new BC vehicle from Indiana back to Oregon, driving approximately 1,800 miles and 34 hours. Hussey shared that he appreciated the commitment Bates made.

Fire Chief Hussey honored retired Firefighter Merlin Hawkinson who passed away on New Year's Eve from cancer. Hawkinson served the District from 1969 to 1997.

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens discussed the Jackson County and Expo project regional command center, the District should be proactively involved in seeing how the District could be a part, possibly financially.

John Dimick echoed Bill's comment, there has always been a priority of what to do in a major incident. He is puzzled how the county hasn't significantly been involved after the events of Alameda.

ADJOURNMENT

Motion to adjourn at 6:29 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:



Margie Calvert