

Jackson County Fire District 3

Minutes - Board of Directors

July 21, 2022, at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, Tim Snaith, Bill Leavens, and John Dimick

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, and Margie Calvert

Staff Absent: John Patterson

Visitors Present: David LaCombe and Mark Northrop

President Tonn called the meeting to order at 5:40 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated July 15, 2022.

ELECTION OF BOARD OFFICERS

Election of officers occurs annually at the beginning of each fiscal year in accordance with Board Policy 3.5, Elected Offices.

Director Bill Leavens moved to nominate Director Harvey Tonn for President. Nominations closed.

Motion carried unanimously.

Director John Dimick moved to nominate Director Bill Leavens for Vice-President. Nominations closed. Motion carried unanimously.

Director Steve Shafer moved to nominate Director John Dimick for Secretary/Treasurer. President moved the nominations to be closed. Motion carried unanimously.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated June 16, 2022, as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of June totaled \$350,265 with the majority coming from current year taxes and grant funding.

Expenditures for the month of June totaled \$1,169,000 with personnel services at \$1,023,488 and \$133,835 from materials services.

Accounts payable equated to \$135,000 with noteworthy items being to Enviro Chipper for the debris removal at the Dodge Bridge collection site.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for June 2022. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton spoke about the letter sent by ODF regarding the Wildland Urban Interface map identifying properties in the District that are in high-risk and extreme areas. Horton spoke on the insurance rate changes that are nationwide but are not influenced by this map. Horton sees the risk map as a valuable tool to help patrons learn how to better defend their properties.

OPERATIONS

Deputy Chief Hussey acknowledged Community Care Provider Michelle Frazier for her work organizing EMS coverage at the 2022 Fair.

Hussey shared that next Wednesday, July 27th the Jackson County Commissioners will recognize Volunteer Rick Sheridan at 9:00 am for his 41 years of service. Recruitment/Retention Coordinator Kirsten Arreguin submitted his name for nomination.

Hussey shared that Heavy Brush 21 (HB21) has been patrolling the area as the wildland unit. This unit has been on six fires recently and is based out of the Sams Valley Volunteer station.

TRAINING AND SAFETY

No update.

FIRE AND LIFE SAFETY

Deputy Fire Marshal Northrop shared there were five large firework displays during the July 4th weekend without any fires. The public display area at the Expo was well attended.

Northrop shared that the department taught 120 Carestream employees how to use fire extinguishers in 15 separate classes.

Northrop shared Deputy Fire Marshal Darnell and Miller have completed their HazMat Awareness training and are officially working solo as District Investigators.

Northrop shared there was a joint class with Jackson County Development Services regarding solar installation, and the safety and hazards of the installations. They learned what the safety systems should be for everyone's protection.

Northrop shared that in June there were 388 calls for service including consultations, and commercial and new construction related inspections.

STRATEGIC SERVICES

Deputy Chief Bates shared that the District' 4th Community Care Provider, Kendra Pinnell will begin on Monday.

Bates reported the District hosted all of the Community Risk Reduction specialists from the state of Oregon.

Bates reported that he assisted with the Assistant Emergency Management process, interviewing six different people for that position.

Bates shared that the Dodge Bridge collection site will close next week and open after fire season in the fall.

OLD BUSINESS

NONE

NEW BUSINESS

BOARD POLICY 3.3: CODE OF ETHICS

The Board of Directors validated the review of Board Policy 3.3: Code of Ethics and did not have any changes. Staff will republish the policy with a review date of July 21, 2022.

BOARD POLICY 3.4 CONFLICT OF INTEREST

The Board of Directors validated the review of Board Policy 3.4: Conflict of Interest. Staff will republish the policy with a review date of July 21, 2022. Directors submitted a statement of acknowledgement addressing any known or anticipated conflicts of interest.

RESOLUTION No. 22-06: AUTHORIZING 2022/23 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

Resolution No. 22-06; Authorizing the 2022/23 Fiscal Year Funds and Financial Policies is an annual resolution that affirms our policy recognizing Robert B. Horton as the Registered Agent and Budget Officer for the Fire District. There were no significant changes from the prior year.

Motion by Director Leavens to adopt Resolution No. 22-06: Authorizing the 2022/23 Fiscal Year Funds and Financial Policies. Motion carried unanimously.

CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON (ECISO) FOR DISPATCH SERVICES FOR THE 2022/23 FISCAL YEAR

Fire Chief Horton shared the annual subscription for dispatch services with Emergency Communications of Southern Oregon (ECISO) for the 2022/23 fiscal year. There is a 3 percent increase determined through assessed valuation of the District.

Motion by Director Shafer to approve the 2022/23 Fiscal Year Emergency Communications of Southern Oregon Telecommunications contract in the amount of \$447,515.19. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

Chief Horton shared thank you letters from the recipients of the Fire District 3 scholarship through the Crater Foundation.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick officially withdrew his comment last month stating that we weren't going to have any days over 100 degrees. Dimick gave a sincere thank you to the Sheriff's office for the color guard that presented at the start of the hog auction on Wednesday and also to Fire District 3 on Saturday.

Bill Leavens discussed the rain that came through the valley.

Harvey Tonn shared he is looking forward to the next Alliance meeting on August 17th. The first meeting was a positive and huge success with good people.

ADJOURNMENT

Motion to adjourn at 6:28 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:


Margie Calvert, Scribe