

# ***Jackson County Fire District 3***

Minutes - Board of Directors

August 15, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Cindy Hauser, Bill Leavens, Steve Shafer, and John Dimick via telephone

**Board Absent:** None

**Staff Present:** Robert Horton, Stacy Maxwell, Justin Bates, Dave Blakely, John Patterson, and Margie Calvert

**Staff Absent:** Mike Hussey

**Visitors Present:** Lorin Myers, Alex Cummings, Jeff Bancroft, Kendal Bruton, Cheryl Bruton, Zoey Bruton, Marianne Merritt, Spencer Weeks, Tyler Cunningham, Tanea Browning, Weston Browning, Mark Northrop, Ashley Blakely, Brian Murdock, Nate Smith, Levi Swillinger, and Pat Haynes

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated August 9, 2019.

## **CITIZEN RECOGNITION**

Fire Chief Horton introduced Kendal Bruton and Tyler Chapman who received a letter of recognition for their swift actions and selfless act of courage for their assistance to Vernetta Kirkland as they helped rescue her during a fire at her residence. Also recognized but not present was Rodger Umstead.

## **MINUTES**

Motion by Director Shafer to approve the regular Board minutes dated July 18, 2019 and Executive Session minutes dated July 18, 2019 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of July totaled \$91,945. Revenue from California fire deployment was received.

Expenditures for the month of July totaled \$1,347,400. Noteworthy expenditures were the first quarter ECSO dispatch services and annual District technology fees.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for July 2019. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton acknowledged Captain Nathan Smith's crew that attended the meeting after the citizen recognition as the crew who were the first due engine to the house fire thanking them for their extraordinary work. Captain Smith explained the situation of the fire to the Board.

Horton shared he recently returned from the International Fire Chiefs Association Conference (IAFC). Horton expressed his appreciation to the Board for their support to participate. Horton represents Southern Oregon in the IAFC's Communications Committee.

Horton explained the Ambulance Service Area (ASA) ordinance that did not successfully pass the legislature stating it is now on the county level. This is an ordinance that the District, along with other fire agencies, are advocating much needed change and compliance.

## **OPERATIONS**

Division Chief Blakely shared information on the East Evans Creek fire that was on unprotected land with first response through Oregon Department of Forestry (ODF). This fire began as a structural fire and mutual aid from the Rogue Valley Strike Team was requested by ODF. There were five evacuations and 18 Level One notification but no loss of structure.

Blakely shared that there was a HazMat incident on Antioch Road with a tanker truck rollover that was spilling fuel. HazMat response came from Medford Fire Rescue.

Blakely shared that four students have successfully passed their backgrounds and will begin the Firefighter I Academy in January.

## **TRAINING AND SAFETY**

Division Chief Blakely shared information on the Direct on Scene Education (DOSE) program which deals with Sudden Infant Death Syndrome (SIDS). Firefighter Kelly Harrington is the lead on this program for the District.

Blakely shared more information on the Active Shooter Hostile Event (ASHER) protocol. This is an unfamiliar response for the District. This training will involve local law enforcement to ensure that all responders are working from the same game plan if such an event occurs.

Blakely shared that Firefighter Brian Simonsen is the new chair for the Safety Committee. Battalion Chief Bancroft has been the chair for the past few years and will continue as a committee member. The District also had another month without injury.

## **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared the District was invited to the Jackson County Board of Commissioner's study session discussing the hazardous materials used during hemp and marijuana processing. Patterson shared the information regarding permits and licensing.

Patterson shared the District exempt jurisdiction report and renewal was approved by the State Fire Marshal's Office. We are one of six departments in the state that is exempt from major oversight of the State Fire Marshal. This has been part of the Strategic Plan.

Patterson shared that FLSS Blakely is doing Firewise work in the communities off Hamrick Road and will move toward the Twin Creeks area.

Patterson invited all Board Directors to the next Target Hazard Tour will be August 19<sup>th</sup>, 21<sup>st</sup>, and 22<sup>nd</sup> at Linde in White City. The September Target Hazard Tour will be at Erickson Air Crane.

Patterson shared the Scenic Fire Station work has begun. Road work has been delayed but the site work is on schedule.

## **STRATEGIC SERVICES**

Deputy Chief Bates shared that work has begun regarding the budgeted Community Care Unit identifying short and long term goals.

Bates shared that the District had a pre-meeting with ISO for a re-grade, specifically due to the Scenic Fire Station in anticipation of improving our ratings. The last grading for the District was in 2013; ISO is using a new system that should also help the District improve ratings. This will not be finished until the station is completed and open.

## **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

**NONE**

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

Fire Chief Horton shared that Central Point Councilor Browning asked for a picture in front of the Administration building.

Administrative Assistant Heather Sears had a new baby and Firefighter Clayton Mattson

**INDIVIDUAL BOARD MEMBER COMMENTS**

John Dimick shared he watched the hazard material event from the house. There was a lot of lights and activity.

Bill Leavens gave kudos to Administrative Assistant Heather Sears sharing that after a meeting she sent him a great deal of information.

Harvey Tonn encouraged anyone who hasn't visited the 911 dispatch center to do so.

The next Board meeting is September 19, 2019.

**ADJOURNMENT**

Motion to adjourn at 6:21 p.m. by Director Hauser. Motion carried unanimously.

APPROVED BY:

  
Board of Directors

Submitted by:

  
Margie Calvert, Scribe