

Jackson County Fire District 3

Minutes - Board of Directors

September 16, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Tim Snaith, Bill Leavens, and Steve Shafer

Board Absent: None

Staff Present: Mike Hussey, John Patterson, Stacy Maxwell, Justin Bates, Dave Blakely, and Margie Calvert

Staff Absent: Robert Horton

Visitors Present: Lorin Myers, Jason Allen, Connor Tacchini, Cole Hornbrook, Brian Cohee, Kelly Harrington, Sophia Bradley, Josh Platt, with Ben Kennedy, Pat Haynes, Junior Osorio, Tom Kerley, Alex Cummings, Travis Linville, and Aaron Backus via ZOOM

President Tonn called the meeting to order at 5:14 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 9, 2021.

MINUTES

Motion by Director Shafer to approve the minutes of the regular Board Meeting dated August 19, 2021 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of August totaled \$56,000 with the majority coming from prior taxes and the Safer grant fund from FEMA for the Recruitment and Retention Coordinator.

Expenditures for the month of August totaled \$985,780 the majority is from personal services at \$928,000 and \$57,200 from materials services.

Accounts payable equated to \$191,600 with noteworthy items being an employment contract buy-out with KDRV, Enviro-chipper for weekly fuels removal, and contractual services to Galbraith Analytics for data dashboard work.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for August 2021. Motion carried unanimously.

PUBLIC COMMENT

Captain Allen asked a question that will be directed to Chief Horton in the future.

INFORMATION ITEMS

EXECUTIVE REPORT

Deputy Chief Hussey reported that there has been a commitment from Josephine County for the CAD2CAD interface which will offer regional information sharing.

Hussey reported that Zonehaven will be initiated in south Jackson County. The other areas in the county are currently being zoned. This should go live in November through June on a trial basis.

OPERATIONS

Deputy Chief Hussey reported the Battalion Chief vehicle final specifications have been accepted and should go to build this fall and be delivered early spring. The tenders' specifications have been accepted, payment made and is anticipated to begin in April with completion in the fall of 2022.

Hussey reported the Recruitment and Retention Coordinator has new volunteers that are in service with response, safety, and clerical support.

TRAINING AND SAFETY

Division Chief Blakely reported that the District management has worked in collaboration with the Local 1817 on the current COVID, heat, smoke, and the vaccination mandates. Blakely shared the process for the vaccine mandate for the District members.

Blakely reported the RVFRS Protocols have added Ashland Fire Rescue and Jacksonville Fire.

Blakely reported the four probationary firefighters have passed their second largest evaluation.

FIRE AND LIFE SAFETY

Fire Marshal Patterson reported that DFM Northrop is out of District helping Boise Cascade. The Boise plants in the north have impact on the plants in the District. Northrop was asked to help, which is a testament to the relationship he has built Boise Cascade.

Patterson reported that the Deputy Fire Marshal process has begun receiving 14 applications and 12 have been invited back to participate in the assessment process on September 28th. DFM Brian Murdock will retire at the end of the year and will work back for a short time. The position description has been reviewed to offer entry level opportunities with the opportunity to develop more qualifications.

STRATEGIC SERVICES

Deputy Chief Bates reported that we have offered Katie Cardona the Paramedic position beginning September 20th.

Bates reported that the part-time logistics support technician has given his two-week notice due to a full-time opportunity at Asante. The District has already opened the application process for another opportunity.

Bates reported that the Microsoft Teams technology program will begin to go out in the organization.

Bates reported that Alert Wildfire cameras have begun to run in Cave Junction and are available to view, another camera will go on Roxy Ann Peak that will be pointed north to towards the District and another to be placed in south county. The cameras are moveable by the District.

OLD BUSINESS

NONE

NEW BUSINESS

FIRE CHIEF PERFORMANCE APPRAISAL

Board President Tonn reviewed the process for the Fire Chief's performance appraisal. Board Directors Snaith and Dimick were identified as the Directors who will initiate the formal evaluation process for the Fire Chief. This will be completed by the November Board of Directors meeting.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

Deputy Chief Hussey announced that the District received noticed that the budget document was recognized by the government and received the Government Finance Officer's Association (GFOA) for budgetary excellence. This is the 14th year for the award.

Hussey announced that September 12th marked 18 months since the governor placed the executive order into our state. The District has moved swiftly redefined perseverance, resiliency, operation, and cooperation. All facilities and members have learned to be flexible and moving forward. The management team is extremely proud of the District members and how they have worked.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick hoping that everything is over by Saturday with the weather that is supposed to come through this weekend.

Bill Leavens said he was responsible for the rain we are going to get on Saturday. Leavens had question regarding the early turn off of the irrigation. Does this create fire concern?

Harvey Tonn thanked Chaplain Myers and the staff members that came to be a part of the meeting.

ADJOURNMENT

Motion to adjourn at 6:02 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert, Scribe