

Jackson County Fire District 3

Minutes - Board of Directors

August 19, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, and Steve Shafer

Board Absent: Tim Snaith, Bill Leavens

Staff Present: Robert Horton, John Patterson, Stacy Maxwell, Justin Bates, Mike Hussey, and Margie Calvert

Staff Absent: Dave Blakely

Visitors Present: Lorin Myers, Ian Kassab, Jacob Butler, Chayton Smith, Mia Williams, Samantha Didion, John Foster, Craig Barry, Azalea Lusch with Kelly Johnson, Jen Perry, and Brian Mortensen via ZOOM

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated August 12, 2021.

FIRE RESILIENCY CREW RECOGNITION

Deputy Chief Mike Hussey and Captain Ian Kassab recognized the Fire Resiliency Crew that was sponsored through Project Youth; Jacob Butler, Chayton Smith, and Mia Williams. Chayton Smith spoke about the service and life skills he has learned and the incredible impact it has made on his life. Each student received the certifications that they earned during their time with the District and Fire Chief Horton presented a Chief's challenge coin to each of the crew members.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated July 15, 2021 as modified. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of July totaled \$27,487 with the majority coming from grant fund reimbursement from FEMA for the COVID related expense from last year.

Expenditures for the month of July totaled \$1,673,000 the majority is from personal services at \$1,024,000 and \$254,000 from materials services, and capital fund expenditures under \$40,000.

Accounts payable equated to \$814,000 with noteworthy items being the 911 Dispatch first quarter payment, the ten-person contract crew for the Greenway Fire and the five-person crew to Grayback and Community Justice, annual renewal payments, computer replacements, debt payment series, and the brush chipper which was purchased through a grant.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for July 2021. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton introduced Samantha Didion, the District's Community Engagement Coordinator.

Horton reported there has been solid collaborative work between the law agencies and fire regarding community evacuation plans.

Horton reported the CAD2CAD interface agreement has been signed by ECSO and Josephine County and is moving forward.

Horton reported that the Rogue Valley Council of Government Alert fire cameras have installed their first alert wildfire cameras in Illinois Valley and Cave Junction. Roxy Ann Peak will be the next camera installed. New sites are being researched for additional visibility.

Horton shared that the District has a seat in the legislative rule making groups with SB562 with Horton is sitting on two groups.

Horton shared that the District is tracking the rules that come from the Governor's office regarding COVID and smoke.

OPERATIONS

Deputy Chief Hussey reported that the District is seeing a flat call volume with the medical calls are of a higher acuity and greater urgency. The three straight days of lightening has seen a great deal of coordination between ODF and resources for the valley.

Hussey reported that the District will have new students entering the RCC Fire Science Program and we continue to recruit volunteers. The District will participate in two career fairs as well.

Hussey reported that the two tenders have been ordered within budget through Pierce. They will be delivered in 14-17 months and the Battalion Chief vehicle was delivered to the manufacturer.

TRAINING AND SAFETY

Deputy Chief Hussey reported the District has been working to implement the wildfire smoke and heat plans. One of the elements of the smoke plan requires the smoke be monitored. The new messaging dashboards that are in each career station allows the crews to monitor the smoke index.

Hussey reported that the firefighters are entering their six months of probationary.

FIRE AND LIFE SAFETY

Fire Marshal Patterson reported that the Fire Resiliency Crew and CEC Didion were able to go to a fire scene and help work a fire investigation.

Patterson reported the DFM process will begin with an updated position description and a process on September 28th to overlap the retirement of DFM Brian Murdock.

Patterson shared the annexations of the East Antelope and Dry Creek requests have been approved.

Patterson shared that the District received official notification that the partial exemption status for the District has been renewed for two more years. This is allowed through ORS offering more local control in our District on specific codes.

STRATEGIC SERVICES

Deputy Chief Bates reported that the department has been working on seven large facility projects that are currently taking place as well as several technology projects.

Bates reported Luke Pomeroy has been hired as a part-time logistic support technician helping Josh Platt, and the District is in the final background stages to hire our next Paramedic.

Bates reported that the I-Stat machine was ordered, and the department is working on the procedures to have laboratory certification required to use it.

Bates reported that during the COVID issues, the Community Care Unit is seeking opportunities to use Telehealth and find alternate destinations for the patients in our District alleviating the pressure at the hospitals and with Mercy Flights.

OLD BUSINESS

NONE

NEW BUSINESS

RESOLUTION 21-08 AUTHORIZING 2021/22 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

Resolution No. 21-08; Authorizing the 2021/22 Fiscal Year Funds and Financial Policies is an annual resolution that affirms our policy recognizing Robert B. Horton as the Registered Agent and Budget Officer for the Fire District. There were no significant changes from the prior year.

Motion by Director Dimick to adopt Resolution No. 21-08: Authorizing the 2021/22 Fiscal Year Funds and Financial Policies. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton acknowledged that Chaplain Myers was able to come in person and thanked the Board members from Rogue River Fire Department.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick continues to be mystified how we can get so many people who can fight the huge fires.

Harvey Tonn stated it was good to see Chaplain Myers and thanked the Board members from Rogue River for joining us.

ADJOURNMENT

Motion to adjourn at 6:11 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:



Margie Calvert, Scribe