

Jackson County Fire District 3

Minutes - Board of Directors

July 15, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Bill Leavens, Steve Shafer, and Tim Snaith

Board Absent: None

Staff Present: Robert Horton, John Patterson, Dave Blakely, Stephanie Cowan, and Janey Giles

Staff Absent: Justin Bates, Stacy Maxwell, Mike Hussey, and Margie Calvert

Visitors Present: Ian Kassab, Josh Platt, Mia Williams, and Jacob Butler

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated July 18, 2021.

PROJECT YOUTH INTRODUCTIONS

Community Risk Reduction Captain Ian Kassab introduced the young people who are involved in the Project Youth Program, Mia Williams, Jacob Butler, and Chayton Smith. They are learning about fuels reduction, working at the Dodge Bridge, Sams Valley, and Gold Hill stations. They are also working on certifications as they determine if they would like to continue towards a future in fire service.

OATH OF OFFICE BOARD DIRECTORS

Board President Harvey Tonn administered the Oath of Office to newly elected Director Timothy Snaith. President Tonn administered the Oath of Office to re-elected Director Stephen Shafer.

ELECTION OF BOARD OFFICERS

Election of officers occurs annually at the beginning of each fiscal year in accordance with Board Policy 3.5, Elected Offices.

Director Bill Leavens moved to nominate Director Harvey Tonn for President. Director Dimick moved the nominations to be closed. Motion carried unanimously.

Director Steve Shafer moved to nominate Director John Dimick for Vice-President. Director Tim Snaith moved the nominations to be closed. Motion carried unanimously.

Director John Dimick moved to nominate Director Steve Shafer for Secretary/Treasurer. President Tonn moved the nominations to be closed. Motion carried unanimously.

MINUTES

Motion by Director Shafer to approve the minutes of the regular Board Meeting dated June 17, 2021 as modified. Motion carried unanimously with Director Shafer abstaining.

FINANCIAL REVIEW

Revenue for the month of June totaled \$513,538 with the majority coming from current taxes.

Expenditures for the month of June totaled \$1,243,683 the majority is from personal services at \$891,053 and \$322,763 from materials services, and capital fund expenditures \$29,866.

Accounts payable equated to \$354,400 with noteworthy items being Board election costs, annual turnout replacements, structural gloves, 25 sets of ballistic vests, carpet tile flooring for the administration building, and a Zoll defibrillator and monitor.

Motion by Director Leavens to approve the Accounts Payable and the Revenue/Expenditure reports for June 2021. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton congratulated the Board Directors on their elections.

Horton reported that Chris Hughes, a fire data analyst is on contract with the District as a consultant who is building the District dashboards for the webpage and business intelligence dashboard for stations. He is also developing the overlay mapping for wildfire vulnerability and social vulnerability indexes that will become valuable in the future for grant funding from the Oregon State Fire Marshals' Office.

Horton reported that County Commissioner Dave Dotterer toured the District administration. Horton showed Dotterer the fire intelligence operations center currently located in the fire science center which is a fixed fire operation center that showcases all of the processing software platforms. This fixed center would be used in the case of a valley event such as the Almeda fire of last year as support to the incident commanders in the field and a backup to ECSO.

Horton reported some details that have come out of recent legislation session, particularly SB7672 which is the Governor's Wildfire Omnibus bill which advances the capacity for response.

Horton shared that he will be attending the FRI conference in North Carolina as a guest speaker.

OPERATIONS

Division Chief Blakely reported that Deputy Chief Hussey is doing well as he has been deployed to the Boot Leg Fire in Eastern Oregon.

Blakely reported that the District is committed to stand-by at the Fair this year and have 4-5 people attending each day.

Blakely reported that Project Youth is in their second week working on fuels mitigation and reduction along with their training.

Blakely reported that ODOT has released a press release announcing road closures in the area. A total road closure will be on Kirtland for paving. Area agencies met to discuss a plan for access in case of an emergency. ODOT hopes to have this completed in four weekends.

TRAINING AND SAFETY

Division Chief Blakely reported there has been an increased use for the training center from partner agencies.

Blakely reported that students, Chase Ferraccioli and Garret Byrd, have successfully passed their Firefighter 1 evaluation, allowing them to go into a burning building with a crew.

Blakely reported that at the end of June there was a successful wildfire school with 35 attendees.

Blakely reported that OSHA is working on two new rules: prevention of heat illness and wildfire smoke. The training for the heat illness prevention is to be completed by August 1st.

FIRE AND LIFE SAFETY

Fire Marshal Patterson reported the department has been busy with fire investigations and inspections with 22 significant fire investigations to date.

Patterson reported that the RV Brown fire was due to oil-soaked rags and explained the ignition of various fires that have been investigated.

STRATEGIC SERVICES

Fire Chief Horton reported that there are two Paramedics in the background process to replace Chad.

Patterson reported the Dodge Bridge fuel site has been cleaned up.

Patterson reported that Community Care Paramedic Michelle Frazier has created "Frazier Bags" that are given to special needs children while emergency response crews are attending patients. The CCU will begin to add a survey from the Fire and Life Safety department when they meet with patrons.

OLD BUSINESS

NONE

NEW BUSINESS

CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON (ECSO) FOR DISPATCH SERVICES FOR THE 2021/2022 FISCAL YEAR

Fire Chief Horton shared the annual subscription for dispatch services with Emergency Communications of Southern Oregon (ECSO) for the 2021/2022 fiscal year. This year denotes a flat rate without increase.

Motion by Director Shafer to approve the 2021/2022 Fiscal Year Emergency Communications of Southern Oregon Telecommunications contract in the amount of \$434,480.77. Motion carried unanimously.

BOARD POLICY 3.3: CODE OF ETHICS

The Board of Directors validated the review of Board Policy 3.3: Code of Ethics and did not have any changes. Staff will republish the policy with a review date of July 15, 2021.

BOARD POLICY 3.4: CONFLICT OF INTEREST

The Board of Directors validated the review of Board Policy 3.4: Conflict of Interest. Staff will republish the policy with a review date of July 15, 2021. Present Directors submitted a statement of acknowledgement addressing any known or anticipated conflicts of interest.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton echoed the sentiment that the "Frazier Bags" have been a great work and she has put in her personal time as this is a personal passion, and she is grateful to have the support of the District.

Horton shared that the Fire and Life Safety team did a great job during the July 4th weekend ensuring that the fireworks displays were safe.

Horton reminded the Board that the District was awarded a SAFER grant for a part-time position to recruit and retain volunteers. Kirsten has been able to market and recruit new volunteers.

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens reminisced that the Nunan House in Jacksonville used to be a kit home. During a tour it is noted that there is a charred mark on a banister. Leavens was reminded of this as Fire Marshal Patterson was explaining the fire investigations.

Steve Shafer thanked everyone for welcoming him back.

John Dimick shared a conversation he had with a guy at the fairgrounds as to how lucky we are that the Eagle Point Irrigation District still has water when parts of the county does not.

Harvey Tonn thanked Janey and Stephanie for joining the meeting and filling in.

ADJOURNMENT

Motion to adjourn at 6:38 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:

Submitted by:


Board of Directors


Stephanie Cowan, Scribe