

Jackson County Fire District 3

Minutes - Board of Directors

March 18, 2021 at 5:15 PM, Crater Lake Room, Administrative Building via ZOOM

ATTENDANCE

Board Present: Directors Harvey Tonn, with John Dimick, Bill Leavens, Cindy Hauser, and Steve Shafer attending via Zoom videoconference.

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Justin Bates, Mike Hussey, John Patterson, and Margie Calvert

Staff Absent: Dave Blakely

Visitors Present: Kelley Johnson, Heather Sears, Brian Mortensen, and Lorin Myers

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 12, 2021.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated February 18, 2021 as modified. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of February totaled \$102,241. The lower revenue is normal for this time of year.

Expenditures for the month of February totaled \$978,000; the majority is from personal services at \$831,391 and material services at \$142,000. Accounts payable equated to \$261,000 with routine expenditures. Noteworthy item is the upgrade of the White City and Administration security door system.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for February 2021. Motion carried unanimously.

PUBLIC COMMENT

Fire Chief Horton welcomed Brian Mortensen from the Rogue River Press to the meeting.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared he has been working with the legislative team, both local and Oregon Fire Chiefs, during this session in support of the different wildfire bills. Horton provided testimony to the Wildfire Response Committee and the Veteran's Affair Committee.

OPERATIONS

Deputy Chief Hussey shared that last evening was the public comment meeting for the wildland classification with 46 participants attending. The public comment will remain open until March 30th in which the committee will reconvene. An appeals process for those who are not satisfied with the answers they receive will be open through April and May.

TRAINING AND SAFETY

Deputy Chief Hussey shared that next week the Firefighter Recruit Academy begins on Monday with Firefighter Rob Miller as the lead trainer. His tireless efforts are greatly appreciated.

Hussey shared all Engineers have gone through their engineer recertification and new development program with the new Battalion Chiefs and Captains. BC Cohee began January 1st, BC Clelland promotes on April 2nd with BC Calhoun's final day as March 27th; a Captain promotion is March 22nd, and Firefighter Stephen Ede will promote to Engineer on March 22nd. April 2nd will complete all promotional movements.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared that the Fire and Life Safety department has finalized two more 30 unit apartment complexes and participated in a pre-application conference call for an 89 unit complex. Cascade Fire Equipment has moved in directly across from the White City complex.

Patterson shared the percentages of the departments February outputs with 10% of the time spent on new construction, 18% on consultations, 18% on miscellaneous items, and 54% on scheduled inspections. Patterson also shared the 2021 inspection goals for the department.

STRATEGIC SERVICES

Deputy Chief Bates shared the Community Care Unit will begin working a rotating shift schedule as a pair for a 12-hour work day beginning at 7:00 a.m. on weekdays and 10-hour days on weekends beginning at 8:00 a.m.

Bates shared the District has opened a wildfire collection site at the Dodge Bridge station for the community to take their hazardous vegetation for free. Eventually the pile will be chipped and spread into the field or offered to those who would like to have the chips. There is a camera on site that will be monitored 24-hours a day and a resident student that lives in one of the houses on site. Bates will look into DEQ regulations.

Bates shared that 242 residents have signed up on Community Connect through the website. This is now the software in which the burn permits will be issued. As of today, there have been 184 burn permits issued.

Bates answered the question regarding whether the Community Care Unit has patrons come to the District or whether the unit goes to them stating it is not typical for a patron to come to the District.

Bates shared that CEC Sears is working on a grant through PulsePoint that would cover advertising and marketing costs. The OSFM has offered a grant for wildland urban interface funds and the District has applied for a chipper.

OLD BUSINESS

None

NEW BUSINESS

WAGE AND BENEFIT COMMITTEE

Directors Leavens and Hauser were appointed to the wage and benefit committee to review non-bargaining wages and benefits. Executive Assistant Calvert will arrange an appointment with Fire Chief Horton.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton recognized and thanked CEC Heather Sears for writing the script and putting together the Virtual Appreciation Event video and Craterworks for creating the awards that were given out. Chief Horton also presented the official Wes Claflin Award to recipient Executive Assistant Margie Calvert.

Chief Horton also made mention that all departments are working on the budget.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick states he keeps tabs on PulsePoint and is concerned about the amount of vegetation fires we have already had.

Steve Shafer shared that he has put in his candidacy for another four years as Board Director.

Cindy Hauser enjoyed watching the video and said it was beautifully done and everyone should be proud. Kudos to Heather for her work on the video.

Bill Leavens doesn't see where COVID has slowed down our service as a Fire District and kudos to this.

Harvey Tonn enjoyed the video, kudos to Heather and congratulations to Margie for the award.

The next Board of Director's meeting is April 15, 2021.

ADJOURNMENT

Motion to adjourn at 6:03 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert, Scribe