

Jackson County Fire District 3

Minutes - Board of Directors

September 19, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, Bill Leavens, and Steve Shafer

Board Absent: John Dimick

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, Dave Blakely, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, Amber Patterson, Myron Harvey, and Ashley Blakely

President Tonn called the meeting to order at 5:22 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 12, 2019.

MINUTES

Motion by Director Shafer to approve the regular Board minutes dated August 15, 2019 and Executive Session minutes dated August 15, 2019 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of August totaled \$79,000. Revenue from prior taxes and interest.

Expenditures for the month of August totaled \$1,063,700. Noteworthy expenditures were fuels reduction work, roof repair at the Central Point station, replacement flooring at the Sam's Valley station, and various payments for road work at the Scenic Fire Station property as well as progress payments to Adroit Construction.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for August 2019. Motion carried unanimously.

PUBLIC COMMENT

Chaplain Myers expressed his appreciation to the Board of Directors, Executive staff, and especially Deputy Chief Hussey for the privilege to attend a Chaplain's conference in Winston. Board President Tonn spoke on behalf of the Board his appreciation for all that Chaplain Myers does for the District.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton recognized Chief Administrative Officer Maxwell and her team by sharing the Certificate of Achievement for Excellence in Financial Reporting of the CAFR from the GFOA the District received.

Horton shared he attended the ECSO Radio Infrastructure campaign kickoff. The political action committee described the next steps in the campaign process.

Horton shared the District hosted a meeting for the Fire Chiefs and Supervising Physician Dr. Kellerher to discuss and build consensus regarding the Ambulance Service Area (ASA) ordinance changes. A larger stakeholder meeting is scheduled for October 15, 2019.

Horton shared that the Administration is working with the Labor group regarding the Community Care Provider Program dealing primarily with the definition of the position description and the wages and benefits. A memorandum of understanding (MOU) will be drafted prior to recruitment.

Horton shared that several members participated in the 911 stair climb that was hosted by Medford Fire Rescue. There was a great turnout of members from many fire agencies from around the area. The Captain from Medford gave a public appreciation to the governing bodies and Board of Directors

for the support that is shown to the fire service in particularly funding safety equipment and gear to ensure the safety of the firefighters.

Horton and Deputy Chief Hussey attended the Western Fire Chief's FORCE conference in Montana. The conference allows for chiefs to discuss current events and issues including Post Traumatic Stress Disorder (PTSD) and data driven decision making.

OPERATIONS

Deputy Chief Hussey shared a successful story illustrating the need for the Community Care Program that is currently in discussion with the Labor group.

Hussey shared that Monday was a significant day in the state as the Fire Service draft report has been released to the Governor. The report represents Southern Oregon and the needs well.

TRAINING AND SAFETY

Division Chief Blakely shared the District held a Blue Card simulation program for three in the Acting in Capacity (AIC) program stating all three successfully completed the program. In the future, eight Medford employees will be participating after they complete the online course work.

Blakely shared the Firefighter process had 65 applicants who are now taking the online written exam through National Testing Network (NTN) and will then participate in the physical agility test. The Captain's promotional exam is currently in process with five candidates successfully passing the written exam and will participate in the assessment center beginning Tuesday morning.

Blakely shared four District members attended the first Behavioral Health Symposium in Denver. There will be a follow up meeting to see what can be done to enhance our current program working with the Safety committee.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared the August update identifying the public education for the 2019/2020 school year. Patterson acknowledged an HOA led smoke alarm campaign in the Central Point Applewood Community that resulted from a smoke alarm installation by FLSS Blakely. Patterson also shared that the District has twelve nationally recognized Firewise Communities adding Hidden Grove and Green Valley HOA's with the Twin Creeks area next.

Patterson and Deputy Chief Bates shared information about the fuels reduction trailer that has been advertised. The trailer is available to those residing in the District who have a home inspection by a District member determining the need. The trailer will be dropped off and picked up for disposal at no cost. The goal is to set the community up for success and build defensible space around their home.

Patterson answered questions regarding hemp harvesting and drying operations in the valley stating that many people are looking for last minute inspections for propane, natural gas, and electricity.

Patterson gave an update on the Scenic Fire Station stating that gas lines and sewer work continues, and the footing, stem walls, and conduits have been placed in preparation for the pouring of the floors next week. The road is behind schedule, however the fire station is ahead of schedule.

STRATEGIC SERVICES

Deputy Chief Bates shared the fuels reduction trailer was delivered for the first time today. Post cards will be sent out to homeowners in high hazard areas.

Bates shared he had the opportunity to attend a training sponsored by the National Fire Incident Reporting System at the National Fire Academy in Washington DC. This is a national system in which all incident calls are recorded for national data.

Bates shared a document that he is using to apply for grants with regards to wildfire risk exposure.

OLD BUSINESS

NONE

NEW BUSINESS

ANNEXATION REQUEST 4441 DRY CREEK ROAD, MEDFORD

Deputy Chief Patterson addressed the annexation request for 4441 Dry Creek Road in Medford. 4441 Dry Creek meets all five conditions as outlined. Patterson shared this was a good opportunity to discuss the newly identified education plan for homeowners applying for annexation in the Fire District 3 community.

Motion by Director Leavens to approve the request to annex the property listed as 4441 Dry Creek Road, Medford into the District. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

NONE

GOOD OF THE ORDER

Fire Chief Horton shared a public comment received through an online submission regarding how the crews go above and beyond to help all community members. The submission came from a patron who had found a small child alone and received thanks from a Central Point crew for their help. They were surprised they were thanked by the fire department.

INDIVIDUAL BOARD MEMBER COMMENTS

Cindy Hauser questioned DC Hussey about the new opening on Hwy 99 asking if it will change the response time into the Twin Creeks area. Hussey shared that it has improved the response in that area.

Bill Leavens wondered how many people the hemp issue will affect. It appears to involve many people.

The next Board meeting is October 17, 2019.

ADJOURNMENT

Motion to adjourn at 6:17 p.m. by Director Shafer. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert, Scribe