

Jackson County Fire District 3

Minutes - Board of Directors

November 19, 2020 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, with Steve Shafer, John Dimick, Bill Leavens, and Cindy Hauser via Zoom videoconference

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Justin Bates, Mike Hussey, John Patterson, Dave Blakely, and Margie Calvert

Staff Absent: None

Visitors Present: Kelly Johnson, Lorin Myers, Heather Sears, and Mark Tomasello via videoconference

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 12, 2020.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated October 15, 2020 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of October totaled \$41,774. This is always a lean revenue month as property taxes begin coming in.

Expenditures for the month of October totaled \$1,628,274; \$1,400,000 for personnel services and \$220,000 for materials and services. Accounts payable equated to \$337,200 with routine expenditures with the exception of the transmission replacement to one of the older engines.

Maxwell explained the 2020/21 FY Budget was built on an estimated on a 4.5% assessed valuation. Actual growth came in at 4.54% which is a .04% difference and \$74,000. In summary it was a very close estimation.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for October 2020. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton stated the team has been sharing information regarding the Community Care program having good discussions with partner agencies, including Medford's Deputy City Manager.

Horton shared that he and EA Calvert are working hard with Corona Consultants in preparation for the Strategic Plan workshop on December 9th and thanked everyone for participating in the survey.

Horton shared he had intended to bring forward the Hazard Vegetation Ordinance and has chosen to postpone until the December meeting to ask for support from the Board on a position statement.

Horton shared the Ambulance Service Area (ASA) Ordinance is still in discussion.

Horton welcomed Kelly Johnson who is the Central Point City Council representative.

OPERATIONS

Deputy Chief Hussey commented Paramedic Firefighter Kelly Harrington has represented the District on the Jackson County EMS Committee which is a group that represents the hospitals, transport agencies, and care providers who work together to coordinate the best care possible in the field. Harrington was elected to remain as the Vice President. Battalion Chief Mike Calhoun has helped

Rogue River with a Captain's test and we were able to help Ashland Fire with a Battalion Chief's test. The District continues to help support our partner agencies.

Hussey shared the Wildfire Policy Council was to work towards the adoption of a state wide evacuation or emergency system and was awarded 1.4 million to move this along.

Hussey shared a year ago the District brought the ASHER protocol forward and now we are working towards a civil unrest protocol. Our law enforcement partners will have predictability on how the fire service will or will not respond during a civil unrest situation.

TRAINING AND SAFETY

Division Chief Blakely shared the District hosted a Firefighter exam with 68 applicants in which 55 were invited to the physical agility and yesterday the Civil Service Commission certified the Firefighter Register with 46 candidates. Interviews will take place at the beginning of December.

Blakely shared that we have been engaged with the temporary rule process for COVID implementation. The District has put together a plan that has been implemented. Firefighter Brian Simonsen took on the project along with DC Hussey, CAO Maxwell, and others. This is available in all of our systems with daily check in at the stations beginning tomorrow.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared that work continues on the Hazard Vegetation Ordinance work.

Patterson shared the District continues to see new construction building and land development in the District.

Patterson shared that with the COVID rules the department is trying to find ways to virtually do inspections especially with the care facilities and high hazard occupancies.

STRATEGIC SERVICES

Deputy Chief Bates shared the COVID impacts have kept FLT Josh Platt busy trying to get our supply stock back up for PPE and ITA Rydings has worked adapting and getting virtual equipment set up for the long term.

Bates shared we have purchase four (4) hydrostatic Clorox disinfecting machines that sprays electric static charged Clorox out of the nozzles to disinfect the inside of stations and cabs of the engines.

Bates shared the continued work on First Due which is the preplanning software explaining how the community can use this to help the first responders with specific information regarding their homes and the people and pets that live in the house.

Bates gave an update on the Halloween public outreach at Eagle Point who saw approximately 200 children and Scenic who had over 400. The District also participated in the Gold Hill Annual clean-up day with Captain Kerley facilitating.

Bates shared the District continues to support college internships. Currently we have a data analytics internship student working on a business degree, and looking for a student in the health administration program at SOU to help the CCU with management of health and nutrition.

Bates shared Community Care program stats by Captain Kerley showing the trends from July through October.

Bates shared the EMT candidates are in backgrounds now to complete the program. After on-boarding we will have the unit running seven days a week. The 911 should be ready in January for the CCU to be dispatched as calls come in.

OLD BUSINESS

REVIEW SDAO BEST PRACTICES CHECKLIST

Chief Horton, Director Hauser, and Executive Assistant Calvert reviewed the SDAO Best Practices Checklist. Chief Horton shared the District has received the full 10% credit on next year's SDIS liability insurance contribution. Director Hauser mention that the District continues to receive the full discount which is reflective of how the District works.

NEW BUSINESS

BOARD POLICY 5.5 DISCRIMINATION AND HARASSMENT

The Board validated the review of Board Policy 5.5 Discrimination and Harassment and did not have any changes. Staff will publish the Board policy with a review date of November 19, 2020.

Motion by Director Dimick to republish Board Policy 5.5 Discrimination and Harassment with the review date of November 19, 2020 with the updated language. Motion carried unanimously.

BUDGET COMMITTEE EXPIRATION

Chief Horton shared that Budget Committee members Ken Cummings and Tim Snaith's three (3) year term will expire in December of 2020. Both Committee members are interested in another term and would like to be considered. The Board directed staff to advertise for the position, remaining within Board policy, and will consider all applications along with Cummings and Snaith's acknowledgement at the December meeting.

RESOLUTION No. 20-08 – IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM CAPITAL FUND CONTINGENCY TO CAPITAL EQUIPMENT FOR SCBA COMPRESSOR

Resolution No. 20-08; Authorizing a transfer of funds from Capital Fund Contingency to Capital Equipment for an SCBA Compressor. The SCBA Compressor is no longer operative and after research it is more cost effective to purchase a new one. The current compressor is 15 years old.

Motion by Director Shafer to adopt Resolution No. 20-08; Authorizing a transfer of funds from Capital Fund Contingency to Capital Equipment for an SCBA Compressor in the amount of \$36,000. Motion carried unanimously.

IGA WITH CITY OF ASHLAND FOR FIRE CHIEF SERVICES

Chief Horton explained the unfortunate and unexpected change regarding the opportunity to work with the Ashland Fire Rescue by offering a Fire Chief opportunity with Devon Brown. Horton is asking the Board of Directors support him as he continues working with Ashland Interim City Administrator Adam Hanks to work towards a conceptual IGA that would help support Ashland Fire Rescue.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

None

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens said Happy Birthday to CAO Stacy Maxwell.

Steve Shafer thanked the Fire Chief for all the hard work on the IGA with Ashland Fire and was sorry it fell through.

John Dimick shared the Zoom looks reversed.

Cindy Hauser shared she doesn't like the fact that someone is on Facebook dissing others that is trying to do good for the community.

The next Board of Directors meeting is December 17, 2020.


ADJOURNMENT

Motion to adjourn at 6:31 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert, Scribe