

Jackson County Fire District 3

Minutes - Board of Directors

February 20, 2020 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, and Steve Shafer

Board Absent: Bill Leavens

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, John Patterson, Dave Blakely and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, TJ Lockwood, Cody Clark, Levi Swillinger, Corbin Davey, Jordan Bates, Barbara Baer, Josh Platt, and Myron Harvey

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated February 14, 2020.

CITIZEN RECOGNITION

Fire Chief Horton and Engineer Cody Clark introduced Ms. Barbara "Bobby" Baer of Baer Residential Care located in White City who was nominated by Captain TJ Lockwood and his crew (7702) to receive the Leading Light Award given at the 2019 Appreciation Dinner held on February 2, 2020. The Leading Light Award is given to a civilian or member for outstanding achievement and/or support who goes above and beyond to make a difference within the District's community. Ms. Baer was nominated due to the love, compassion, care, and attention that she provides to her residents that exceeds the standard and directly impacts the District patrons.

MINUTES

Motion by Director Dimick to approve the minutes of the Executive Session Meeting and the regular Board Meeting dated January 16, 2020 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of January totaled \$213,240. Revenue resulted from current year taxes and the Special District Safety Security Grant.

Expenditures for the month of January totaled \$1,026,000. Noteworthy expenditures were the ECSO 911 Dispatch payment, the first six months of the property casualty insurance, a debt service payment, and Scenic station expenditures from the capital projects fund.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for January 2020. Motion carried unanimously.

PUBLIC COMMENT

None.

PUBLIC HEARING

The public hearing opened at 5:29 p.m. Ordinance No. 22 adopts the 2019 Oregon Fire Code and repeals Ordinance No. 21 (2014 Oregon Fire Code). The ordinance adoption process requires two (2) public hearings at least ten (10) days apart. This is the first reading of the Ordinance (by title only). The second reading and action to adopt will be at the March 19, 2020 Board of Directors meeting. Three (3) appendices were specifically adopted into the 2019 Oregon Fire Code. President Tonn read the title only. Copies of Ordinance No. 22 were made available. The public hearing closed at 5:30 p.m.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton gave an update on the ASA Ordinance sharing that the three Fire Chief's involved in the meetings are from Rogue River, Ashland, Mercy Flights, 911 Dispatch, and Jackson Bauers from Jackson County Health. All agencies involved in the process see the value in the transparency through

the ordinance. The ASA Ordinance will be presented to the EMS Committee which includes all response, hospital, trauma, stroke, and physicians with a goal to bring the ordinance to the Jackson County Commissioners in July.

Horton shared the District has begun the negotiation process with the labor group.

OPERATIONS

Deputy Chief Hussey shared that during the 2018/19 Fiscal Year funds were allocated for at Type III interface engine. The engine was ordered and prepaid in March 2019. Final inspection will be week of April 6th with delivery in May. Hussey shared photos of the engine during construction with the Board.

Hussey shared that the ladder truck waterway inside the turntable failed and the repair will cost approximately \$20-25,000 and will take 8-10 weeks.

Hussey shared that the RFP for the communications levy from November. Bid packets and review will take place in March. There is a great deal of progress being made.

TRAINING AND SAFETY

Division Chief Blakely shared that all personnel completed the CPR training hosted by Mercy Flights. This has been a great example of the agencies working together.

Blakely shared that the joint Firefighter Recruit Academy with Medford Fire –Rescue completed week three.

Blakely shared that after the integration of Target Solutions, Administration Assistant Cowan has gone out to all the crews to answer questions and to help them use the system to the best of its capability.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared that the Fire and Life Safety Division is working on the Fire Code adoption and he is available to answer any questions.

Patterson shared that the division continues to work on the Firewise program in the Twin Creeks area.

Patterson shared he is working on a few legislative items including emergency shelters for the homeless. The legislation would broaden the category to the areas where a permanent structure could be built that would provide temporary housing. Currently the legislation is very vague.

Patterson gave a quick update on the Scenic fire station stating that Scenic Avenue will be paved next week and shared information on the Rock Way portion. We are still planning on a June completion.

STRATEGIC SERVICES

Deputy Chief Bates updated the Board on the inspections in the Gold Hill area regarding the community risk reduction efforts in that area. Bates met the Gold Hill City Council and presented the findings as they are also working on fuels reduction efforts.

Bates shared the application process for the Community Care Provider position closed today and the District will invite candidates back for an interview process.

OLD BUSINESS

None

NEW BUSINESS

RESOLUTION No. 20-01 – IN THE MATTER OF AUTHORIZING A SUPPLEMENTAL BUDGET (No. 1) TO APPROPRIATE EXPENDITURES RELATED TO THE NEW COMMUNITY RISK REDUCTION AND COMMUNITY ENGAGEMENT COORDINATOR POSITIONS

Chief Administrative Officer Maxwell explained the formality of allocation changes in detail that would accommodate the Community Risk Reduction Captain position (\$60,500) and the Community Engagement Coordinator (\$18,000). The creation of accounts for the new positions fulfill budget law.

Motion by Director Hauser to adopt Resolution No. 20-01; Authorizing a supplemental budget (No. 1) to appropriate expenditures related to the new Community Risk Reduction and Community Engagement Coordinator positions. Motion carried unanimously.

WAGE AND BENEFIT COMMITTEE

Directors Leavens and Hauser were appointed to the wage and benefit committee to review non-bargaining wages and benefits. Executive Assistant Calvert will arrange an appointment with Fire Chief Horton.

BOARD POLICY 3.9 ORDINANCES AND RESOLUTIONS

The Board of Directors validated the review of Board Policy 3.9: Ordinances and Resolutions. Staff will republish the policy with a review date of February 20, 2020.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton shared that the spring 2020 newsletter will be mailed soon with the annual burn permit.

INDIVIDUAL BOARD MEMBER COMMENTS

Cindy Hauser questioned the entry firefighter process specifically the physical agility test (PAT) and the female students she has known that have taken the test. It was confirmed that there are no changes to the PAT for the gender difference. How do we encourage more women to apply? Chief Horton shared this past year fire agencies hosted the first Rogue Valley Women's Fire Camp to help create an inclusive environment to help promote women firefighters, stating this is just one effort to help promote diversity in the fire service.

Harvey Tonn shared the SDAO conference had some interesting sessions and he left realizing how lucky our District is after hearing some of the issues other districts deal with.

The next Board of Directors meeting is March 19, 2020.

ADJOURNMENT

Motion to adjourn at 6:16 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:


Board of Directors

Submitted by:


Margie Calvert, Scribe