

Jackson County Fire District 3

Minutes - Board of Directors

May 21, 2020 at approximately 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Steve Shafer, John Dimick, with Bill Leavens, and Cindy Hauser via Zoom videoconference

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, John Patterson, Mike Hussey, Justin Bates, Dave Blakely, and Margie Calvert

Staff Absent: None

Visitors Present: Jeff Bancroft with Lorin Myers and Tanea Browning via videoconference

President Tonn called the meeting to order at 5:18 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 15, 2020.

MINUTES

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated April 16, 2020 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of April totaled \$79,102. Revenue resulted from current year taxes.

Expenditures for the month of April totaled \$799,000. Expenditures were fairly routine in nature. Noteworthy expenditures were for the new website design and implementation with CivicPlus, Mitel phone system upgrade and installation at the Scenic station, and construction costs for the Scenic station.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for April 2020. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared the ASA Ordinance discussions are in final review regarding response time expectations before they are presented to the Jackson County Commissioners.

Horton shared that the Fire Chiefs have met with Dr. Alicia Bond regarding the contract as the Supervision Physician. Dr. Bond is a physician with Asante and currently the supervising physician on staff at Mercy Flights. There is a great deal of interest to have a single supervision physician for all of Jackson County. One condition is for Dr. Bond to be a contract employee for all agencies and not be an employee of Mercy Flights.

Horton shared the new website is live and the District continues to make a few adjustments. Social media and PulsePoint information will be available on the website. The goal is to provide community engagement through the website.

Horton shared June 10, 2020 the District will open the Scenic Station. Save the Date information was released, however the District is unsure whether this will be a virtual or physical opening.

Horton shared that Mercy Flights has hired a new Chief Executive Officer with a strong medical background.

OPERATIONS

Deputy Chief Hussey shared that multiple agencies have been working together to determine what COVID will mean on the fire lines during wildfire season. State and federal agencies are currently

working on best practices. ODF will continue with the same force, however the amount of passengers in vehicles is under review causing the need for more vehicles to transport. For the fire service mobilization changes will require more personal protective equipment (PPE), crews will operate as family units (pods), camps will become larger, and will cause a great deal of work.

Hussey shared that the Type III engine is in Eugene under inspection. There are approximately 34 items that are in review and we hope to take delivery in mid-June.

TRAINING AND SAFETY

Division Chief Blakely shared the collaboration of multiple agencies to train for wildlife season includes the Rogue Interagency Training Association (RITA) to provide a regional class June 12-13, 2020 in preparation for fire season and managing aircraft.

Blakely shared that the four firefighter recruits are working on their probationary training to realign with the annual District training.

FIRE AND LIFE SAFETY

Fire Marshal Patterson shared the May Fire and Life Safety explaining the investigation process of a recent fire.

Patterson shared that the department is currently in the process of a low hazard occupancy self-inspection program as well as redistributing the Fire and Life Safety responsibilities with Fire Marshal Patterson participating more.

Patterson shared that the Scenic station is on schedule to be completed May 31, 2020. All contractors are doing a great job to get everything completed by the end of the month.

STRATEGIC SERVICES

Deputy Chief Bates shared the Community Care Paramedics, Michelle Frazier who previously worked 14 years with Mercy Flights and Chad LaFlamme who previously worked with AMR and has a long military background, will begin May 26, 2020. Everyone has worked hard to have everything ready for them to begin.

Bates shared that the District provided a fuels reduction dumpster to the City of Gold Hill as a community clean-up event. This was supported by grant funds through NFPA. The community of Gold Hill responded well and filled the dumpster with 39 cubic yards of flammable vegetation from people's homes. Many community members were very grateful due to the financial inability to clear their home sites. Captain Tom Kerley was able to secure funds to do this again on June 26th – 28th.

Bates shared that the fuels reduction trailer has also been very popular for patrons in our District helping them mitigate the flammable vegetation around their homes.

OLD BUSINESS

None

NEW BUSINESS

FIRE CHIEF EVALUATION

The Board of Directors have appointed Director Leavens and Tonn to determine the process for the Fire Chief's annual evaluation. This will hopefully be completed by the June Board of Directors meeting.

RESOLUTION No. 20-03 – IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM CONTINGENCY TO TECHNOLOGY DEPARTMENT

Chief Administrative Officer Maxwell explained the formality of allocation changes in detail that would accommodate the increase to the budget due to changes in the District's record management system, implementing FirstWatch and acquiring a mobile radio system for the COVID-19 command center.

Motion by Director Shafer to adopt Resolution No. 20-03; Authorizing a transfer of \$20,000 from Contingency to Technology. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

None

INDIVIDUAL BOARD MEMBER COMMENTS

Bill Leavens shared he is very excited for the opening of the new fire station and congratulated John Patterson for all his work.

Cindy Hauser shared she will be working on technology and Zoom.

John Dimick shared he is worried about what fire season will be like this year.

Steve Shafer very good work by everyone on the team and it is coming together nicely.

Harvey Tonn shared he is also looking forward to the opening of the fire station. This is an attractive building.

The next Board of Directors meeting is June 18, 2020.

ADJOURNMENT

Motion to adjourn at 6:10 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:



Margie Calvert, Scribe