

# ***Jackson County Fire District 3***

Minutes - Board of Directors

April 16, 2020 at approximately 6:00 PM, Crater Lake Room, Administrative Building

---

## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Cindy Hauser via videoconference

**Board Absent:** None

**Staff Present:** Robert Horton, Stacy Maxwell, John Patterson, Mike Hussey, Justin Bates, Dave Blakely, and Margie Calvert

**Staff Absent:** None

**Visitors Present:** Lorin Myers via videoconference

President Tonn called the meeting to order at 6:14 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated April 10, 2020.

## **MINUTES**

Motion by Director Dimick to approve the minutes of the regular Board Meeting dated March 19, 2020 as presented. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of March totaled \$354,758. Revenue resulted from current year taxes.

Expenditures for the month of March totaled \$975,700. Noteworthy expenditures were items for the Scenic station, technology for the Scenic station, the ImageTrend distribution cost, the annual cost Sierra wireless support, and the purchase of the FirstWatch program.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for March 2020. Motion carried unanimously.

## **PUBLIC COMMENT**

None.

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared the ASA Ordinance meetings have been suspended due to COVID-19. Due to the current situation, the issues that were initially raised in support of a collaborative system have shown to be greatly needed.

Horton shared the 2019 Annual Report has been delayed, the District continues labor negotiations, and the Wage and Benefit Committee has another meeting.

Horton shared the supervising physician, Dr. Kellerher has been promoted to the Emergency Department Director for Asante. The fire agencies will be looking for another supervising physician.

Horton shared the Jackson County Emergency Coordination Center Daily Situation Report for April 16<sup>th</sup> shows that COVID-19 is plateauing. The first few weeks of COVID-19 were very busy as the District prepared contingency plans for service delivery and quarantine possibilities. The District will be moving towards preparing for fire season as COVID-19 decreases.

Horton shared that the new District website will be live in May. The firefighters and Community Engagement Coordinator Sears utilized the District's social media platforms to engage with the community; Horton shared the analytics for the social media following.

Horton shared that the District is in the last year of the Strategic Plan and the District will engage in a new plan process this fall.

## **OPERATIONS**

Deputy Chief Hussey shared that the Interface Engine is in Florida and will be shipped to Eugene where the Spec Committee will have a final inspection.

Hussey shared that in January the ladder truck needed repair in its waterway and still waiting for a part. The District is hopeful for a June 1<sup>st</sup> in-service date.

Hussey shared that fire season is beginning with open burns that get away from the patrons.

Hussey acknowledged the Labor Union Executive Board as they were able to come forward with a quick solution if the District was unable to have a full workforce. Ian Kassab, Tom Kerley, and Bryan Cohee worked together to provide an MOU that will sunset when the emergency is over.

## **TRAINING AND SAFETY**

Division Chief Blakely shared that Tuesday was the final evaluation for the Recruit Academy.

Firefighter Rob Miller has done a great job as the coordinator along with Ryan Stidham and Jeremy Miller from Medford Fire-Rescue. Due to the current situation the District won't be able to have the usual graduation ceremony, but will do something as they meet with their new crew next week.

## **FIRE AND LIFE SAFETY**

Fire Marshal Patterson shared that the Fire and Life Safety department is adjusting their movements to maintain social distancing in the community. The department is only participating in one-on-one inspections and has capitalized on the extra time to catch up on paper work.

Patterson shared a fire situation in which a 7-year old child was alerted by smoke alarms that were outfitted in February after a response to a porch fire at the same residence. In February there were no working smoke alarms in the home. Patterson thanked Fire Chief Horton and the Board Directors for the support to the smoke alarm program and to the Deputy Fire Marshals and crews who always check a residence for working smoke alarms whenever they are in patrons homes.

Patterson shared the Scenic station is moving forward.

## **STRATEGIC SERVICES**

Deputy Chief Bates shared the Community Care Unit is moving forward. Two Paramedics have been moved to the background phase of the process which should be complete in a few weeks. Firefighter Kelly Harrington has been working on special assignment getting everything ready for the paramedics.

Bates shared that Tom Kerley was promoted as Captain of Community Care Response under Strategic Services working on community risk assessment. After the assessment is complete a plan will be put in place. May 2<sup>nd</sup> is the national wildfire cleanup day. The District received a \$500 grant from the NFPA to help the City of Gold Hill clean up the flammable areas in preparation for wildfire season.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

## **GOOD OF THE ORDER**

Fire Chief Horton shared a story regarding several positive comments and thanks to A Shift Crew Captain Will Clelland, Engineer Javier Lopez, and Firefighter Patrick Bailey for going above and beyond the call of duty by staying with one child and playing Frisbee and football with him while the mother transported with the other child to the hospital until the grandfather could arrive.

Fire Chief Horton shared more of the fire situation that Fire Marshal Patterson relayed noting that in February, AIC Andy Cardinal, Engineer Tom Kerley, Firefighter Brian Simonsen, and Deputy Fire Marshal Brian Murdock not only installed working smoke alarms, they gave the children a fire safety education class that was relayed to other members of the family talking about evacuation and escaping the house. There will be a time in the future to celebrate the actions of all involved.

#### **INDIVIDUAL BOARD MEMBER COMMENTS**

Bill Leavens stated the budget presentation was well prepared and professional; "Well done", to Chief Horton and Chief Administrative Officer Maxwell.

Cindy Hauser seconded what Bill stated. Cindy is done with Zoom! Everything is on Zoom sharing that the colleges will probably do all on-line classes through the summer and shared that the COVID changes are forcing those waiting for specially trained dogs will have a longer wait.

John Dimick shared that as a formal technical teacher he can't imagine what it would be like to teach technical classes on Zoom. He also thanked to the fire service in their efforts to change everything and states he appreciate the changes. John shared the county fairs through Oregon are waiting to see if they are able to have market animal shows and livestock fairs. Jackson County has 600 kids that are also waiting to see if they will be able to participate.

Steve Shafer thank you for the budget presentation, that was good and thank you to Fire Marshal Patterson and the Fire and Life Safety department.

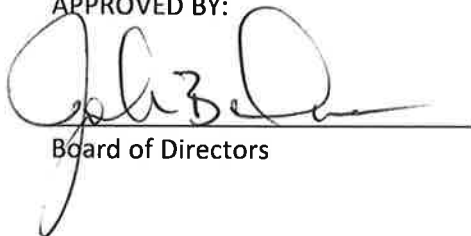
Harvey Tonn shared he sent 160 plus letters to award scholarships to students who are trying to go to college next year which will amount to about \$240,000. Also School District 6 is providing lunches on a daily basis, Athletic Director David Hurd is going in a bus on a daily basis to areas in the community to feed the kids. He has received over \$5,000 in donations from people to give gift cards to identified needy families along with The Crater Foundation which has committed \$1,000.

The next Board of Directors meeting is May 21, 2020.

#### **ADJOURNMENT**

Motion to adjourn at 7:06 p.m. by Director Hauser. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by:



Margie Calvert, Scribe