

Jackson County Fire District 3

Board of Directors Meeting Agenda
November 21, 2019 at 5:15 PM
Crater Lake Room, Administrative Building

1. **CALL TO ORDER** – President Tonn
2. **ROLL CALL OF DIRECTORS** – Executive Assistant Calvert
3. **APPROVAL OF MINUTES** – President Tonn
 - A. **EXECUTIVE SESSION MEETING** – October 16, 2019
 - B. **REGULAR BOARD MEETING** – October 17, 2019
4. **FINANCIAL REVIEW** – President Tonn
 - A. **REVENUE, EXPENDITURE AND ACCOUNTS PAYABLE REPORTS** – October 2019
ACTION REQUESTED: Consider approval of financial reports.
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Tonn
6. **INFORMATION ITEMS** – Fire Chief Horton
 - A. **EXECUTIVE REPORT** – Fire Chief Horton
 - B. **OPERATIONS REPORT** – Deputy Chief Hussey
 - C. **TRAINING AND SAFETY REPORT** – Division Chief Blakely
 - D. **FIRE AND LIFE SAFETY REPORT** – Deputy Chief Patterson
 - E. **STRATEGIC SERVICES REPORT** – Deputy Chief Bates
7. **OLD BUSINESS** – President Tonn
 - A. **REVIEW SDAO BEST PRACTICES CHECKLIST** – Fire Chief Horton and Director Hauser
ACTION REQUESTED: Update on the SDAO Best Practices Checklist
8. **NEW BUSINESS** – President Tonn
 - A. **BUDGET COMMITTEE EXPIRATION** – Fire Chief Horton
ACTION REQUESTED: Direct staff per past practice
 - B. **BOARD POLICY 7.4 PUBLIC RECORDS** – President Tonn
ACTION REQUESTED: Formal review of Board Policy 7.4 on Public Records
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Tonn
10. **GOOD OF ORDER** – Fire Chief Horton
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Tonn
12. **ADJOURNMENT** – President Tonn

Jackson County Fire District 3

Minutes – Executive Session – Board of Directors

October 16, 2019 at 5:15 p.m.

Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Bill Leavens, Cindy Hauser, John Dimick, and Steve Shafer

Board Absent: None

Staff Present: Fire Chief Robert B. Horton

Visitors Present: Spencer Rockwell

President Tonn called the meeting to order at 5:14 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated October 16, 2019.

EXECUTIVE SESSION

ORS 192.660(2)(h) to consult with attorney regarding legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

The Board of Directors consulted with Spencer Rockwell, Assistant General Counsel with Special Districts Association of Oregon.

ADJOURNMENT

Motion to adjourn at 6:05 p.m. and carried unanimously.

APPROVED BY:

Submitted by,

Board of Directors

Board of Directors

Jackson County Fire District 3

Minutes - Board of Directors

October 17, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, and Steve Shafer

Board Absent: Bill Leavens

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, Dave Blakely, John Patterson, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers, John Rachor, Jeff Bancroft, Eric Merrill, TJ Lockwood, Clayton Mattson, and Paul Rydings

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated October 10, 2019.

MINUTES

Motion by Director Shafer to approve the regular Board minutes dated September 19, 2019 and Executive Session minutes dated September 19, 2019 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of September totaled \$123,759. Revenue resulted from an ODF reimbursement for our response to the Evans Creek Fire and an annual RCC classroom payment.

Expenditures for the month of September totaled \$1,465,246. Noteworthy expenditures were routine in nature in all departments. Capital expenditures included budgeted SCBA bottles.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for September 2019. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that the District hosted the Oregon Fire Chiefs Association (OFCA) this past month.

Horton shared that he and Chief Bates were invited to participate in Medford Fire Rescue's (MFR) Fire Chief process as evaluators stating it was a privilege to be invited and look forward to continued work with MFR.

Horton shared information regarding work that is taking place to revise the Ambulance Service Area (ASA) Ordinance. The area fire agencies are in agreement that revisions to the ASA need to take place. Jackson Bowers, who is oversight from the County of the ASA, agrees with the fire agencies that there should be revisions. Horton explained the extreme concerns regarding the actual response exemptions and times allowed by the County to the ASA. Mercy Flights is compliant, however the expectation for response is vague. A specific timeline is not reflected, however the ASA ordinance is assigned per calendar year. The Mercy Flights ASA ordinance will be in review for the 2020 year. Jackson Bowers will offer another meeting opportunity.

OPERATIONS

Deputy Chief Hussey stated that fire season is over and it was statistically insignificant: ODF stated that the number of fires was approximately 50% lower. For the month of September, the District

experienced 13 fires, 3 where structure fires; 412 medical calls; and 44 MVC's. Hussey shared a situation that strengthened the need for an ASA ordinance revision, offering thanks to the Board for their continued review of policies and extending the latitude to maintain the District's ambulance license. Hussey thanked the crews for their aggressive approach to problem solving and their diligence.

TRAINING AND SAFETY

Division Chief Blakely shared the District hosted the Firefighter Behavioral Health Alliance class with attendance from different first responder disciplines as well as our new clinical counselor from CenterPoint. This training was how to recognize the early warning signs of someone who needs help. This quarter's District training will focus on Behavioral Health.

Blakely shared the District had a couple of injuries this month stating the Safety Committee does a good job in being proactive when reviewing injuries.

Blakely shared that a new exposure tracking system is available through the NFORS software. This is tool available to members to help track exposures using their smart phones.

Blakely shared that the District will be involved in a program called Evry 15 Minutes that focuses on distracted driving, specifically with the teenage users on November 7th taking place at Crater High School. A crash scene is staged with severely injured students as well as a fatality. This program walks through the whole situation of a crash, death, and notification due to distracted driving.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared the September update identifying the Jewett 3rd grade class that visited the Sim House learning about escape plans and working smoke alarms; the department provided testimony at the Jackson County Planning Commission; installed 120 smoke alarms on September 28th at a Red Cross/FD3 Smoke Alarm event; and provided fire investigation training to all engine crews.

Patterson shared that CPR Anytime begins teaching all 7th graders Hands Only CPR and the department continues to monitor the hemp and marijuana drying processes that are now operating.

Patterson shared there was a construction update event that was covered by the media and involved the students from Scenic. It has been exciting watching the progress of the station.

STRATEGIC SERVICES

Deputy Chief Bates shared the new SCBA packs with the Board that were budgeted this fiscal year. Bates shared that 70 new air packs have arrived with the bottles arriving later this month. The packs provide more air, weigh less, and should last at least 15 years.

Bates also shared that the new packs will be able to be tracked through the Target Solutions CheckIt electronic inventory tracking piece the District is using.

Bates shared that the District mailed 960 fuels reduction trailer flyers to patrons in the high risk areas of the District. Patrons interested in the use of the trailer must first have a home assessment provided by the Fire and Life Safety Department. At this time six homes have been assessed and the trailer has been dropped off three times.

OLD BUSINESS

NONE

NEW BUSINESS

PROPERTY LINE ADJUSTMENT AND CONVEYANCE AGREEMENT

Deputy Chief Patterson addressed the property line adjustment and conveyance agreement between Jackson County Fire District 3 and Jackson County School District 6 addressing the adjustment of the

boundary line between the two properties to facilitate the construction of the new fire station. In exchange of the property line adjustment and property conveyance, the District shall cause a public roadway extension, Rock Way Street, to be dedicated and improved to city standards consistent with the plan prepared by Soderstrom Architects dated July 24, 2019.

Motion by Director Hauser to approve the property line adjustment and conveyance agreement between Jackson County Fire District 3 and Jackson County School District 6 as presented. Motion carried unanimously.

REVIEW SDAO BEST PRACTICES CHECKLIST

Board Director Hauser has agreed to review the SDAO Best Practices Checklist with Fire Chief Horton. Executive Assistant Calvert will schedule an appointment with Director Hauser and Chief Horton.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

PROPERTY LINE ADJUSTMENT AND DEVELOPMENT AGREEMENT

Deputy Chief Patterson addressed the property line adjustment and development agreement between Jackson County Fire District 3 and the Housing Authority of Jackson County addressing the adjustment of the boundary line between the two properties to facilitate the construction of the new fire station. In exchange of the property line adjustment and property development, the District shall cause a public roadway extension, Rock Way Street, to be dedicated and improved to city standards consistent with the plan prepared by Soderstrom Architects dated July 24, 2019.

Motion by Director Shafer to approve the property line adjustment and development agreement between Jackson County Fire District 3 and Housing Authority of Jackson County as presented. Motion carried unanimously.

GOOD OF THE ORDER

Fire Chief Horton shared a letter from Fire District 4 thanking the District for the years of hard work and dedication the District has provided taking care of FD4's financial services. FD4 provided flowers for Chief Administrator Maxwell and Finance Assistant Giles.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick asked how Fire District 4 is dealing with the change. CAO Maxwell shared that FD4 has hired a support assistant who is learning payroll and the District has been helping her, however this past month she appears to have done payroll on her own. FD4 has seven on their payroll at this time.

Harvey Tonn shared that John Dimick was inducted into the Crater High School Hall of Fame.

The next Board meeting is November 21, 2019.

ADJOURNMENT

Motion to adjourn at 6:42 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Board of Directors

Submitted by:

Margie Calvert, Scribe

General Ledger

Revenue Analysis

Jackson County Fire

District 3



Period: 4 - OCTOBER
Fiscal Year 2019-2020

Account Number	Description	Budget Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
Fund 1	GENERAL FUND					
1-0-40000-000	Beginning Fund Balance	5,705,000.00	-	-	5,705,000.00	0.00%
1-0-40010-000	Taxes; Current	14,000,000.00	-	-	14,000,000.00	0.00%
1-0-40020-000	Taxes; Prior	350,000.00	27,096.00	118,370.21	231,629.79	33.82%
1-0-40030-000	Interest	200,000.00	19,104.96	96,942.22	103,057.78	48.47%
1-0-40050-000	Workers Comp Refund & Reimb's	10,000.00	-	1,155.14	8,844.86	11.55%
1-0-40060-000	Sale of Equipment	1,000.00	-	-	1,000.00	0.00%
1-0-40080-000	OSFM Conflagrations	1,000.00	-	31,829.19	(30,829.19)	3182.92%
1-0-40100-000	Fees for Service; FS/EMS	10,000.00	1,575.00	10,670.78	(670.78)	106.71%
1-0-40110-000	Fees for Service; Drill Ground	1,000.00	-	-	1,000.00	0.00%
1-0-40200-000	Grants; Local, State, Federal	30,000.00	-	-	30,000.00	0.00%
1-0-40331-000	Contract; Financial Services	5,000.00	-	5,000.00	-	100.00%
1-0-40331-002	Contract; Rogue Comm College	50,000.00	-	49,070.64	929.36	98.14%
1-0-40410-000	Rental Income	10,000.00	7,428.00	7,428.00	2,572.00	74.28%
1-0-40500-000	Miscellaneous Income	5,000.00	30.00	2,986.08	2,013.92	59.72%
1-0-40600-000	Donations	1,000.00	-	-	1,000.00	0.00%
1-0-43000-000	Loan Proceeds	100.00	-	27,300.00	(27,200.00)	27300.00%
	Total	\$ 20,379,100.00	\$ 55,233.96	\$ 350,752.26	\$ 20,028,347.74	1.72%
Fund 5	CAPITAL PROJECTS FUND					
5-0-40000-000	Beginning Fund Balance	3,662,500.00	-	-	3,662,500.00	0.00%
5-0-40060-000	Sale of C/O Equip/Vehicles	500.00	-	-	500.00	0.00%
5-0-40200-000	Grants; Local, State, Federal	100.00	-	-	100.00	0.00%
5-0-40600-000	Donations	100.00	-	-	100.00	0.00%
5-0-41000-000	Transfer from General Fund	1,266,200.00	-	-	1,266,200.00	0.00%
5-0-43000-000	Loan Proceeds	4,000,000.00	-	4,000,700.00	(700.00)	100.02%
	Total	\$ 8,929,400.00	\$ -	\$ 4,000,700.00	\$ 4,928,700.00	44.80%
	TOTAL ALL FUNDS	\$ 29,308,500.00	\$ 55,233.96	\$ 4,351,452.26	\$ 24,957,047.74	14.85%

General Ledger

Budget Status - Expense versus Budget

Period: 04 - OCTOBER
Fiscal Year 2019-2020

Jackson County Fire District 3



	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
SUMMARY OF GENERAL FUND EXPENDITURES							
PERSONNEL SERVICES	11,546,900.00	1,225,204.73	3,674,923.83	7,871,976.17	-	7,871,976.17	68.17%
MATERIALS & SERVICES	2,457,000.00	245,599.67	719,431.42	1,737,568.58	306,794.04	1,430,774.54	58.23%
TRANSFERS	1,266,200.00	-	-	1,266,200.00	-	1,266,200.00	100.00%
CONTINGENCY	886,000.00	-	-	886,000.00	-	886,000.00	100.00%
DEBT SERVICE	492,000.00	-	130,105.43	361,894.57	-	361,894.57	73.56%
UEFB	3,731,000.00	-	-	3,731,000.00	-	3,731,000.00	100.00%
	\$ 20,379,100.00	\$ 1,470,804.40	\$ 4,524,460.68	\$ 15,854,639.32	\$ 306,794.04	\$ 15,547,845.28	76.29%

DEPARTMENTAL SECTION

Fund	1	GENERAL FUND						
Dept	1-1	ADMINISTRATION						
		PERSONNEL SERVICES						
1-1-51110-000	Fire Chief	145,600.00	16,617.60	50,054.98	95,545.02	0.00	95,545.02	65.62%
1-1-51128-000	Finance Assistant	61,700.00	7,053.61	21,160.82	40,539.18	0.00	40,539.18	65.70%
1-1-51131-000	Executive Assistant	63,600.00	7,274.40	21,823.20	41,776.80	0.00	41,776.80	65.69%
1-1-51150-000	Chief Administrative Officer	128,000.00	14,635.20	43,905.60	84,094.40	0.00	84,094.40	65.70%
1-1-58100-000	Part Time; Program Asst	12,500.00	0.00	0.00	12,500.00	0.00	12,500.00	100.00%
1-1-58192-000	Overtime; Administrative	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-58194-001	Ed Incentive	14,500.00	1,926.00	5,846.90	8,653.10	0.00	8,653.10	59.68%
1-1-58196-000	Longevity Pay	4,700.00	0.00	0.00	4,700.00	0.00	4,700.00	100.00%
1-1-58197-000	Car Allowance	11,000.00	1,287.00	3,746.00	7,254.00	0.00	7,254.00	65.95%
1-1-58197-010	Technology Stipend	2,000.00	165.00	660.00	1,340.00	0.00	1,340.00	67.00%
1-1-58199-000	Duty Accrual Payout	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%
1-1-58201-000	Retirement (PERS)	80,000.00	8,950.39	26,911.54	53,088.46	0.00	53,088.46	66.36%
1-1-58202-000	Unemployment Insurance	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-1-58210-000	ER Deferred Comp Contrib	27,000.00	2,248.00	8,963.00	18,037.00	0.00	18,037.00	66.80%
1-1-58212-000	Health and Life Insurance	67,000.00	5,529.84	27,871.04	39,128.96	0.00	39,128.96	58.40%
1-1-58215-000	HRA-VEBA Contribution	16,300.00	1,354.64	5,418.56	10,881.44	0.00	10,881.44	66.76%
1-1-58220-000	FICA/Medicare PR Taxes	34,000.00	3,498.34	10,826.39	23,173.61	0.00	23,173.61	68.16%
1-1-58221-000	Workers' Comp Insurance	1,500.00	54.29	151.51	1,348.49	0.00	1,348.49	89.90%
	E1 Sub Totals:	\$ 675,500.00	\$ 70,594.31	\$ 227,339.54	\$ 448,160.46	\$ -	\$ 448,160.46	66.34%
		MATERIALS & SERVICES						
1-1-58203-000	Physicals and Vaccinations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-1-60220-000	Printing	3,000.00	679.76	1,036.25	1,963.75	0.00	1,963.75	65.46%
1-1-60222-000	Supplies; Office	10,000.00	181.94	2,363.74	7,636.26	85.97	7,550.29	75.50%
1-1-60223-001	Supplies; Administrative	30,000.00	14,326.30	14,747.79	15,252.21	5,954.33	9,297.88	30.99%
1-1-60223-002	Licenses and Fees	45,000.00	1,024.86	29,553.73	15,446.27	0.00	15,446.27	34.33%
1-1-60270-000	Contractual & Professional Serv	591,000.00	109,831.50	231,923.00	359,077.00	245,032.99	114,044.01	19.30%
1-1-60370-000	Property & Casualty Insurance	85,000.00	0.00	41,044.00	43,956.00	0.00	43,956.00	51.71%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-1-60380-000	Mileage Reimbursements	2,000.00	134.06	134.06	1,865.94	0.00	1,865.94	93.30%
1-1-60410-000	Membership Dues	8,500.00	4,275.00	6,555.00	1,945.00	0.00	1,945.00	22.88%
1-1-60412-000	Books & Subscriptions	1,500.00	416.56	762.56	737.44	200.00	537.44	35.83%
1-1-60430-001	Advertising	6,500.00	53.52	408.23	6,091.77	481.71	5,610.06	86.31%
1-1-60490-000	Hiring Processes & Backgrounds	15,000.00	787.23	4,270.69	10,729.31	988.58	9,740.73	64.94%
1-1-60491-000	Postage and Shipping	3,500.00	155.74	301.53	3,198.47	865.05	2,333.42	66.67%
1-1-62100-000	Interest on Bank Loan	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
E2 Sub Totals:		\$ 802,100.00	\$ 131,866.47	\$ 333,100.58	\$ 468,999.42	\$ 253,608.63	\$ 215,390.79	26.85%
Administration Total		\$ 1,477,600.00	\$ 202,460.78	\$ 560,440.12	\$ 917,159.88	\$ 253,608.63	\$ 663,551.25	44.91%
Dept 1-2	OPERATIONS							
PERSONNEL SERVICES								
1-2-52130-000	Fire Captains	1,250,000.00	143,055.36	418,947.84	831,052.16	0.00	831,052.16	66.48%
1-2-52140-000	Fire Engineers	1,090,000.00	124,346.88	364,158.72	725,841.28	0.00	725,841.28	66.59%
1-2-52151-000	Firefighters	1,640,000.00	168,799.68	494,341.92	1,145,658.08	0.00	1,145,658.08	69.86%
1-2-55140-000	Deputy Chief of Operations	128,000.00	14,635.20	43,905.60	84,094.40	0.00	84,094.40	65.70%
1-2-55142-000	Battalion Chiefs	340,000.00	38,586.24	113,002.56	226,997.44	0.00	226,997.44	66.76%
1-2-55147-000	Administrative Assistant	56,000.00	634.60	9,031.36	46,968.64	0.00	46,968.64	83.87%
1-2-55180-000	Community Paramedic/EMT	85,500.00	0.00	0.00	85,500.00	0.00	85,500.00	100.00%
1-2-58192-000	Overtime; Operations	500,000.00	34,203.31	87,944.83	412,055.17	0.00	412,055.17	82.41%
1-2-58192-001	Overtime; FLSA Premium Pay	131,000.00	15,500.70	38,738.10	92,261.90	0.00	92,261.90	70.43%
1-2-58192-002	Overtime; OSFM Conflagrations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-2-58193-000	Out of Classification	70,000.00	5,925.41	16,043.12	53,956.88	0.00	53,956.88	77.08%
1-2-58194-007	Ed Incentive	113,800.00	12,780.00	38,366.00	75,434.00	0.00	75,434.00	66.29%
1-2-58195-000	EMS Incentive	236,800.00	24,948.00	74,844.00	161,956.00	0.00	161,956.00	68.39%
1-2-58196-000	Longevity Pay	83,000.00	0.00	0.00	83,000.00	0.00	83,000.00	100.00%
1-2-58197-000	Holiday Pay	121,800.00	0.00	0.00	121,800.00	0.00	121,800.00	100.00%
1-2-58197-010	Technology Stipend	4,000.00	325.00	1,170.00	2,830.00	0.00	2,830.00	70.75%
1-2-58199-000	Duty Accrual Payout	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%
1-2-58201-000	Retirement (PERS)	1,230,000.00	123,603.75	362,502.43	867,497.57	0.00	867,497.57	70.53%
1-2-58210-000	ER Deferred Comp Contrib	132,400.00	9,306.05	48,386.75	84,013.25	0.00	84,013.25	63.45%
1-2-58212-000	Health and Life Insurance	1,100,000.00	82,053.81	421,166.02	678,833.98	0.00	678,833.98	61.71%
1-2-58215-000	HRA-VEBA Contribution	207,300.00	15,545.97	62,900.21	144,399.79	0.00	144,399.79	69.66%
1-2-58220-000	FICA/Medicare PR Taxes	448,000.00	44,177.13	128,151.82	319,848.18	0.00	319,848.18	71.39%
1-2-58221-000	Workers' Comp Insurance	129,400.00	11,416.85	33,789.36	95,610.64	0.00	95,610.64	73.89%
E1 Sub Totals:		\$ 9,105,000.00	\$ 869,843.94	\$ 2,757,390.64	\$ 6,347,609.36	\$ -	\$ 6,347,609.36	69.72%
MATERIALS & SERVICES								
1-2-58203-000	Physicals and Vaccinations	22,500.00	0.00	0.00	22,500.00	0.00	22,500.00	100.00%
1-2-60223-002	Licenses and Fees	4,000.00	0.00	1,021.00	2,979.00	0.00	2,979.00	74.48%
1-2-60223-007	Supplies; Operations	5,000.00	0.00	266.72	4,733.28	446.23	4,287.05	85.74%
1-2-60224-000	Supplies; Special Projects	11,000.00	0.00	1,376.36	9,623.64	0.00	9,623.64	87.49%
FIRE SUPPRESSION								
1-2-60225-001	Personal Protective Equipment	57,500.00	1,219.60	2,158.20	55,341.80	0.00	55,341.80	96.25%
1-2-60225-002	Hose and Appliances	30,000.00	0.00	3,470.06	26,529.94	9,450.00	17,079.94	56.93%
1-2-60225-003	Apparatus Equipment	12,500.00	436.73	5,611.67	6,888.33	107.40	6,780.93	54.25%
1-2-60225-004	Safety Equipment	8,700.00	270.81	1,561.31	7,138.69	460.13	6,678.56	76.77%
1-2-60225-005	Technical Apparatus Equipment	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00%
1-2-60225-006	Technical Rescue Equipment	10,000.00	0.00	444.00	9,556.00	0.00	9,556.00	95.56%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-2-60225-007	Rehabilitation and Consumables	6,500.00	7.84	2,067.09	4,432.91	39.78	4,393.13	67.59%
1-2-60225-008	Equip for New Apparatus	14,200.00	0.00	0.00	14,200.00	0.00	14,200.00	100.00%
1-2-60254-000	M&R; Emergency Response Equip	43,000.00	6,845.12	16,304.26	26,695.74	27.57	26,668.17	62.02%
1-2-60270-000	Contractual & Professional Serv	17,500.00	10,857.20	10,857.20	6,642.80	0.00	6,642.80	37.96%
1-2-60410-000	Membership Dues	1,000.00	0.00	380.00	620.00	0.00	620.00	62.00%
1-2-60412-000	Books & Subscriptions	2,000.00	176.80	953.20	1,046.80	176.80	870.00	43.50%
1-2-60500-000	STUDENT FF / VOL GROUP							
1-2-65001-000	Vol Pre-Entrance Screening	5,000.00	88.00	1,567.00	3,433.00	0.00	3,433.00	68.66%
1-2-65005-000	Student Firefighter Program	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00%
1-2-65007-000	Vol Length of Serv Prg (LOSAP)	3,000.00	0.00	200.00	2,800.00	0.00	2,800.00	93.33%
1-2-65010-000	Scholarship Donations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
E2 Sub Totals:		\$ 311,900.00	\$ 19,902.10	\$ 48,238.07	\$ 263,661.93	\$ 10,707.91	\$ 252,954.02	81.10%
Operations Total		\$ 9,416,900.00	\$ 889,746.04	\$ 2,805,628.71	\$ 6,611,271.29	\$ 10,707.91	\$ 6,600,563.38	70.09%
Dept 1-3	FIRE AND LIFE SAFETY							
PERSONNEL SERVICES								
1-3-53150-000	Fire Marshal	128,000.00	14,635.20	43,905.60	84,094.40	0.00	84,094.40	65.70%
1-3-53153-000	Deputy Fire Marshals	208,600.00	23,846.40	71,539.20	137,060.80	0.00	137,060.80	65.71%
1-3-53155-000	Fire Life Safety Specialist	82,000.00	94,654.37	113,059.38	-31,059.38	0.00	-31,059.38	-37.88%
1-3-55147-000	Administrative Assistant	56,000.00	6,412.80	19,238.40	36,761.60	0.00	36,761.60	65.65%
1-3-58192-000	Overtime	20,000.00	521.64	521.64	19,478.36	0.00	19,478.36	97.39%
1-3-58194-000	Ed/EMS Incentive	31,900.00	3,615.00	10,971.00	20,929.00	0.00	20,929.00	65.61%
1-3-58196-000	Longevity Pay	2,600.00	0.00	0.00	2,600.00	0.00	2,600.00	100.00%
1-3-58197-010	Technology Stipend	3,100.00	260.00	1,040.00	2,060.00	0.00	2,060.00	66.45%
1-3-58198-001	Fire Investigator On Call Pay	15,000.00	1,822.50	4,530.75	10,469.25	0.00	10,469.25	69.80%
1-3-58199-000	Duty Accrual Payout	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00%
1-3-58201-000	Retirement (PERS)	125,500.00	12,787.18	39,414.10	86,085.90	0.00	86,085.90	68.59%
1-3-58210-000	ER Deferred Comp Contrib	12,600.00	774.00	3,092.00	9,508.00	0.00	9,508.00	75.46%
1-3-58212-000	Health and Life Insurance	108,000.00	8,960.17	45,164.83	62,835.17	0.00	62,835.17	58.18%
1-3-58215-000	HRA-VEBA Contribution	20,300.00	5,761.30	10,841.20	9,458.80	0.00	9,458.80	46.60%
1-3-58220-000	FICA/Medicare PR Taxes	42,600.00	9,891.98	18,819.19	23,780.81	0.00	23,780.81	55.82%
1-3-58221-000	Workers' Comp Insurance	1,000.00	74.12	219.31	780.69	0.00	780.69	78.07%
E1 Sub Totals:		\$ 867,200.00	\$ 184,016.66	\$ 382,356.60	\$ 484,843.40	\$ -	\$ 484,843.40	55.91%
MATERIALS & SERVICES								
1-3-58203-000	Physicals and Vaccinations	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00%
1-3-60220-000	Printing	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00%
1-3-60223-002	Licenses and Fees	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%
1-3-60223-004	Supplies; FLS	10,000.00	736.96	1,132.29	8,867.71	115.22	8,752.49	87.52%
1-3-60223-005	Supplies; Public Ed Materials	7,000.00	0.00	3,242.50	3,757.50	1,039.19	2,718.31	38.83%
1-3-60223-009	Community Fire Prev & Safety	72,300.00	3,898.62	16,981.44	55,318.56	11,950.00	43,368.56	59.98%
1-3-60270-000	Contractual & Professional Serv	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00%
1-3-60410-000	Membership Dues	2,000.00	50.00	175.00	1,825.00	65.00	1,760.00	88.00%
1-3-60412-000	Books & Subscriptions	3,500.00	0.00	384.00	3,116.00	0.00	3,116.00	89.03%
1-3-60430-000	Advertising	9,000.00	0.00	700.00	8,300.00	0.00	8,300.00	92.22%
E2 Sub Totals:		\$ 123,300.00	\$ 4,685.58	\$ 22,615.23	\$ 100,684.77	\$ 13,169.41	\$ 87,515.36	70.98%
Fire and Life Safety Total		\$ 990,500.00	\$ 188,702.24	\$ 404,971.83	\$ 585,528.17	\$ 13,169.41	\$ 572,358.76	57.78%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available	
Dept	1-4	TRAINING							
		PERSONNEL SERVICES							
1-4-55143-000	Div Chief Training and Safety	122,000.00	13,939.20	41,817.60	80,182.40	0.00	80,182.40	65.72%	
1-4-55147-000	Administrative Assistant	56,000.00	6,412.80	19,238.40	36,761.60	0.00	36,761.60	65.65%	
1-4-58192-000	Overtime; Non Trng Dept Staff	75,000.00	8,145.98	10,294.84	64,705.16	0.00	64,705.16	86.27%	
1-4-58195-000	Ed/EMS Incentive	11,000.00	1,278.00	3,834.00	7,166.00	0.00	7,166.00	65.15%	
1-4-58197-010	Technology Stipend	800.00	65.00	260.00	540.00	0.00	540.00	67.50%	
1-4-58199-000	Duty Accrual Payout	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00%	
1-4-58201-000	Retirement (PERS)	50,000.00	5,266.16	12,614.65	37,385.35	0.00	37,385.35	74.77%	
1-4-58210-000	ER Deferred Comp Contrib	7,400.00	761.95	2,580.78	4,819.22	0.00	4,819.22	65.12%	
1-4-58212-000	Health and Life Insurance	32,000.00	2,647.56	13,343.83	18,656.17	0.00	18,656.17	58.30%	
1-4-58215-000	HRA-VEBA Contribution	8,000.00	879.04	2,979.67	5,020.33	0.00	5,020.33	62.75%	
1-4-58220-000	FICA/Medicare PR Taxes	20,800.00	2,264.24	5,727.66	15,072.34	0.00	15,072.34	72.46%	
1-4-58221-000	Workers' Comp Insurance	6,000.00	447.69	1,088.94	4,911.06	0.00	4,911.06	81.85%	
	E1 Sub Totals:	\$ 393,000.00	\$ 42,107.62	\$ 113,780.37	\$ 279,219.63	\$ -	\$ 279,219.63	71.05%	
	MATERIALS & SERVICES								
1-4-58203-000	Physicals and Vaccinations	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%	
1-4-60223-002	Licenses and Fees	1,000.00	0.00	80.00	920.00	0.00	920.00	92.00%	
1-4-60223-012	Supplies; Training & Safety	18,000.00	2,180.00	2,563.70	15,436.30	287.90	15,148.40	84.16%	
1-4-60223-014	Training Props & Equipment	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00%	
1-4-60254-000	M&R; Training Equip & Props	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00%	
1-4-60265-000	Health and Wellness	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00%	
1-4-60270-000	Contractual & Professional Serv	15,000.00	0.00	625.00	14,375.00	0.00	14,375.00	95.83%	
1-4-60410-000	Membership Dues	1,000.00	0.00	325.00	675.00	0.00	675.00	67.50%	
1-4-60412-000	Books & Subscriptions	10,000.00	4,819.00	4,819.00	5,181.00	0.00	5,181.00	51.81%	
1-4-60449-000	Meeting Travel Expenses	8,000.00	912.63	1,304.64	6,695.36	974.76	5,720.60	71.51%	
1-4-60455-001	Training/Conferences; Adm & Ldrship	45,000.00	1,900.62	10,391.56	34,608.44	767.06	33,841.38	75.20%	
1-4-60455-002	Training/Conferences; Board	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00%	
1-4-60455-003	Training/Conferences; Op's	25,000.00	1,756.38	4,922.48	20,077.52	1,947.00	18,130.52	72.52%	
1-4-60455-004	Training/Conferences; FLS	10,000.00	357.30	898.30	9,101.70	285.00	8,816.70	88.17%	
1-4-60455-006	Training/Conferences; Student's & Vol's	5,000.00	89.22	216.22	4,783.78	0.00	4,783.78	95.68%	
1-4-60455-007	Training/Conferences; Technology	7,500.00	0.00	182.00	7,318.00	58.05	7,259.95	96.80%	
1-4-60455-008	Trng/Conferences; EMS	6,000.00	0.00	0.00	6,000.00	50.00	5,950.00	99.17%	
	E2 Sub Totals:	\$ 164,000.00	\$ 12,015.15	\$ 26,327.90	\$ 137,672.10	\$ 4,369.77	\$ 133,302.33	81.28%	
	Training Total	\$ 557,000.00	\$ 54,122.77	\$ 140,108.27	\$ 416,891.73	\$ 4,369.77	\$ 412,521.96	74.06%	
Dept	1-5	STRATEGIC SUPPORT SERVICES							
		PERSONNEL SERVICES							
1-5-57124-000	Deputy Chief Strategic Servies	128,000.00	14,635.20	43,905.60	84,094.40	0.00	84,094.40	65.70%	
1-5-57125-000	Facilities/Logistics Technician	91,000.00	15,705.60	52,518.51	38,481.49	0.00	38,481.49	42.29%	
1-5-58195-000	Ed/EMS Incentive	6,000.00	1,194.00	3,511.00	2,489.00	0.00	2,489.00	41.48%	
1-5-58196-000	Longevity Pay	200.00	0.00	148.68	51.32	0.00	51.32	25.66%	
1-5-58197-010	Technology Stipend	1,700.00	130.00	520.00	1,180.00	0.00	1,180.00	69.41%	
1-5-58199-000	Duty Accrual Payout	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00%	
1-5-58201-000	Retirement (PERS)	42,000.00	3,909.33	12,512.56	29,487.44	0.00	29,487.44	70.21%	
1-5-58210-000	ER Deferred Comp Contrib	6,000.00	0.00	266.00	5,734.00	0.00	5,734.00	95.57%	
1-5-58212-000	Health and Life Insurance	48,600.00	3,990.21	19,457.40	29,142.60	0.00	29,142.60	59.96%	
1-5-58215-000	HRA-VEBA Contribution	8,500.00	677.32	2,698.77	5,801.23	0.00	5,801.23	68.25%	

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
1-5-58220-000	FICA/Medicare PR Taxes	18,000.00	2,410.23	7,624.85	10,375.15	0.00	10,375.15	57.64%
1-5-58221-000	Workers' Comp Insurance	1,000.00	45.32	116.45	883.55	0.00	883.55	88.36%
	E1 Sub Totals:	\$ 358,000.00	\$ 42,697.21	\$ 143,279.82	\$ 214,720.18	\$ -	\$ 214,720.18	59.98%
	MATERIALS & SERVICES							
1-5-58213-000	Uniforms	30,000.00	409.79	13,367.82	16,632.18	329.90	16,302.28	54.34%
1-5-60221-000	Janitorial and Laundry Services	33,000.00	2,369.95	7,835.11	25,164.89	555.25	24,609.64	74.57%
1-5-60223-003	Supplies; Medical	75,000.00	7,449.51	25,874.66	49,125.34	1,942.96	47,182.38	62.91%
1-5-60223-008	Supplies; Station Consumables	6,000.00	160.02	389.82	5,610.18	8.00	5,602.18	93.37%
1-5-60223-015	Supplies; Furnishings & Appliances	20,000.00	772.57	830.77	19,169.23	0.00	19,169.23	95.85%
1-5-60223-016	Supplies; Facilities	13,000.00	1,411.48	1,744.51	11,255.49	255.33	11,000.16	84.62%
1-5-60230-000	Fuel and Lubricants	80,000.00	4,992.36	18,191.31	61,808.69	2,436.38	59,372.31	74.22%
1-5-60250-000	M&R; Apparatus & Vehicles	200,000.00	7,786.91	29,606.82	170,393.18	103.95	170,289.23	85.14%
1-5-60251-110	Building & Grounds; WC Station	17,000.00	374.98	5,884.30	11,115.70	0.00	11,115.70	65.39%
1-5-60251-111	Building & Grounds; CP Station	46,000.00	357.12	20,975.89	25,024.11	172.98	24,851.13	54.02%
1-5-60251-112	Building & Grounds; DB Station	12,000.00	70.00	506.13	11,493.87	0.00	11,493.87	95.78%
1-5-60251-113	Building & Grounds; SV Station	5,000.00	100.66	5,039.14	-39.14	301.99	-341.13	-6.82%
1-5-60251-114	Building & Grounds; GH Station	15,000.00	6,640.74	7,699.08	7,300.92	340.90	6,960.02	46.40%
1-5-60251-115	Building & Grounds; AL Station	12,000.00	70.00	790.55	11,209.45	290.00	10,919.45	91.00%
1-5-60251-116	Building & Grounds; EP Station	34,000.00	9,573.95	11,999.15	22,000.85	240.28	21,760.57	64.00%
1-5-60251-117	Building & Grounds; TR Station	5,000.00	77.83	974.71	4,025.29	0.00	4,025.29	80.51%
1-5-60251-118	Building & Grounds; CP Scenic Station	1,000.00	0.00	1,305.00	-305.00	0.00	-305.00	-30.50%
1-5-60251-120	Building & Grounds; TRNG Center	6,000.00	590.69	1,233.45	4,766.55	30.40	4,736.15	78.94%
1-5-60251-121	Building & Grounds; ADM Bldg	32,000.00	1,839.10	8,689.98	23,310.02	29.43	23,280.59	72.75%
1-5-60251-122	Building & Grounds; LOG Warehouse	2,000.00	0.00	618.66	1,381.34	0.00	1,381.34	69.07%
1-5-60251-123	Building & Grounds; FS Center	2,000.00	253.08	759.24	1,240.76	0.00	1,240.76	62.04%
1-5-60254-000	M&R; District Equipment	7,500.00	532.48	689.64	6,810.36	101.00	6,709.36	89.46%
1-5-60255-000	M&R; Appliances/Furnishings	5,000.00	50.90	54.49	4,945.51	12.20	4,933.31	98.67%
1-5-60270-000	Contractual & Professional Serv	8,000.00	0.00	3,866.55	4,133.45	0.00	4,133.45	51.67%
1-5-60410-000	Membership and Certifications	100.00	260.00	345.00	-245.00	0.00	-245.00	-245.00%
1-5-60412-000	Books & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00%
1-5-60500-110	Utilities; WC	35,000.00	2,236.46	9,006.20	25,993.80	0.00	25,993.80	74.27%
1-5-60500-111	Utilities; CP	23,000.00	1,651.49	6,528.98	16,471.02	0.00	16,471.02	71.61%
1-5-60500-112	Utilities; DB	14,000.00	527.67	1,931.56	12,068.44	0.00	12,068.44	86.20%
1-5-60500-113	Utilities; SV	14,000.00	369.93	2,218.82	11,781.18	0.00	11,781.18	84.15%
1-5-60500-114	Utilities; GH	14,000.00	714.02	2,940.79	11,059.21	0.00	11,059.21	78.99%
1-5-60500-115	Utilities; AL	10,000.00	332.52	1,205.77	8,794.23	0.00	8,794.23	87.94%
1-5-60500-116	Utilities; EP	23,000.00	1,720.23	6,860.24	16,139.76	0.00	16,139.76	70.17%
1-5-60500-117	Utilities; TR	10,000.00	735.56	2,833.17	7,166.83	0.00	7,166.83	71.67%
1-5-60500-118	Utilities; CPS	3,000.00	22.58	182.96	2,817.04	0.00	2,817.04	93.90%
1-5-60500-120	Utilities; TC	15,000.00	1,068.07	4,610.73	10,389.27	0.00	10,389.27	69.26%
1-5-60500-121	Utilities; AB	37,000.00	3,066.87	12,434.77	24,565.23	0.00	24,565.23	66.39%
1-5-60500-123	Utilities; FSC	5,000.00	254.38	1,017.70	3,982.30	0.00	3,982.30	79.65%
	E2 Sub Totals:	\$ 869,700.00	\$ 58,843.90	\$ 221,043.47	\$ 648,656.53	\$ 7,150.95	\$ 641,505.58	73.76%
	Support Services Total	\$ 1,227,700.00	\$ 101,541.11	\$ 364,323.29	\$ 863,376.71	\$ 7,150.95	\$ 856,225.76	69.74%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Dept	1-7	TECHNOLOGY						
		PERSONNEL SERVICES						
1-7-51145-000	Info Tech Administrator	99,300.00	11,354.40	34,063.20	65,236.80	0.00	65,236.80	65.70%
1-7-58194-000	Ed Incentive	3,400.00	396.00	1,188.00	2,212.00	0.00	2,212.00	65.06%
1-7-58196-000	Longevity Pay	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00%
1-7-58197-010	Technology Stipend	800.00	0.00	0.00	800.00	0.00	800.00	100.00%
1-7-58201-000	Retirement (PERS)	13,000.00	1,482.90	4,448.70	8,551.30	0.00	8,551.30	65.78%
1-7-58210-000	ER Deferred Comp Contrib	4,400.00	368.00	1,472.00	2,928.00	0.00	2,928.00	66.55%
1-7-58212-000	Health and Life Insurances	13,500.00	1,098.05	5,534.77	7,965.23	0.00	7,965.23	59.00%
1-7-58215-000	HRA-VEBA Contribution	4,100.00	338.66	1,354.64	2,745.36	0.00	2,745.36	66.96%
1-7-58220-000	FICA/Medicare PR Taxes	8,000.00	895.49	2,683.07	5,316.93	0.00	5,316.93	66.46%
1-7-58221-000	Workers' Comp Insurance	500.00	11.49	32.48	467.52	0.00	467.52	93.50%
	E1 Sub Totals:	\$ 148,200.00	\$ 15,944.99	\$ 50,776.86	\$ 97,423.14	\$ -	\$ 97,423.14	65.74%
		MATERIALS & SERVICES						
1-7-60223-011	Supplies; Computers and Tech	47,000.00	2,085.88	11,962.03	35,037.97	7,926.52	27,111.45	57.68%
1-7-60223-013	Supplies; Communication Device	10,000.00	0.00	6,988.24	3,011.76	1,780.00	1,231.76	12.32%
1-7-60240-000	Licenses and Subscriptions	84,600.00	12,865.57	37,634.16	46,965.84	5,637.88	41,327.96	48.85%
1-7-60241-000	Technical Support	8,000.00	1,059.00	2,411.50	5,588.50	2,000.00	3,588.50	44.86%
1-7-60252-000	M&R; Office and Tech Equip	7,000.00	460.39	1,650.23	5,349.77	0.00	5,349.77	76.43%
1-7-60253-000	M&R; Communication Devices	5,000.00	233.72	921.57	4,078.43	442.97	3,635.46	72.71%
1-7-60290-000	Communication Services	24,400.00	1,581.91	6,538.44	17,861.56	0.00	17,861.56	73.20%
	E2 Sub Totals:	\$ 186,000.00	\$ 18,286.47	\$ 68,106.17	\$ 117,893.83	\$ 17,787.37	\$ 100,106.46	53.82%
	Technology Total	\$ 334,200.00	\$ 34,231.46	\$ 118,883.03	\$ 215,316.97	\$ 17,787.37	\$ 197,529.60	59.11%
Dept	1-9	NON-DEPARTMENTAL						
		TRANSFERS						
1-9-90300-000	Trsf to Capital Projects Fund	1,266,200.00	0.00	0.00	1,266,200.00	0.00	1,266,200.00	100.00%
	E4 Sub Totals:	\$ 1,266,200.00	\$ -	\$ -	\$ 1,266,200.00	\$ -	\$ 1,266,200.00	100.00%
		OPERATING CONTINGENCY						
1-9-80070-000	Operating Contingency	861,000.00	0.00	0.00	861,000.00	0.00	861,000.00	100.00%
1-9-80070-001	Contingency Vac Liabilities	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00%
	E5 Sub Totals:	\$ 886,000.00	\$ -	\$ -	\$ 886,000.00	\$ -	\$ 886,000.00	100.00%
		DEBT SERVICE						
1-9-80010-000	Debt Service Principal	428,100.00	0.00	122,550.08	305,549.92	0.00	305,549.92	71.37%
1-9-80011-000	Debt Service Interest	63,900.00	0.00	7,555.35	56,344.65	0.00	56,344.65	88.18%
	E6 Sub Totals:	\$ 492,000.00	\$ -	\$ 130,105.43	\$ 361,894.57	\$ -	\$ 361,894.57	73.56%
		UEFB						
1-9-99000-000	Unapp Ending Fund Balance	3,731,000.00	0.00	0.00	3,731,000.00	0.00	3,731,000.00	100.00%
	E8 Sub Totals:	\$ 3,731,000.00	\$ -	\$ -	\$ 3,731,000.00	\$ -	\$ 3,731,000.00	100.00%
	Non-Departmental Total	\$ 6,375,200.00	\$ -	\$ 130,105.43	\$ 6,245,094.57	\$ -	\$ 6,245,094.57	97.96%
	General Fund Total	\$ 20,379,100.00	\$ 1,470,804.40	\$ 4,524,460.68	\$ 15,854,639.32	\$ 306,794.04	\$ 15,547,845.28	76.29%

		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	Percent Available
Fund	5	CAPITAL PROJECTS FUND						
		CAPITAL OUTLAY						
5-8-70530-000	Department Equipment	668,000.00	0.00	485,109.95	182,890.05	107,215.00	75,675.05	11.33%
5-8-70531-000	Apparatus and Vehicles	108,000.00	78,762.34	78,762.34	29,237.66	0.00	29,237.66	27.07%
5-8-70532-000	Land and Improvements	500,000.00	4,327.50	41,210.00	458,790.00	0.00	458,790.00	91.76%
5-8-70533-000	Bldg Const and Improvements	4,500,000.00	305,357.32	550,777.76	3,949,222.24	3,713,593.99	235,628.25	5.24%
	E3 Sub Totals:	\$ 5,776,000.00	\$ 388,447.16	\$ 1,155,860.05	\$ 4,620,139.95	\$ 3,820,808.99	\$ 799,330.96	13.84%
	OPERATING CONTINGENCY							
5-8-80070-000	Contingency	231,000.00	-	-	231,000.00	-	231,000.00	100.00%
	E5 Sub Totals:	\$ 231,000.00	\$ -	\$ -	\$ 231,000.00	\$ -	\$ 231,000.00	100.00%
	RESERVE FUND BALANCE							
5-8-99000-000	Resv for Future/End Fund Bal	2,922,400.00	-	-	2,922,400.00	-	2,922,400.00	100.00%
	E9 Sub Totals:	\$ 2,922,400.00	\$ -	\$ -	\$ 2,922,400.00	\$ -	\$ 2,922,400.00	100.00%
	Capital Fund Total	\$ 8,929,400.00	\$ 388,447.16	\$ 1,155,860.05	\$ 7,773,539.95	\$ 3,820,808.99	\$ 3,952,730.96	44.27%
	Report Totals:	\$ 29,308,500.00	\$ 1,859,251.56	\$ 5,680,320.73	\$ 23,628,179.27	\$ 4,127,603.03	\$ 19,500,576.24	66.54%

Accounts Payable

Transactions by Account and Department

Period: 04 - OCTOBER

Fiscal Year 2019-2020

Jackson County Fire

District 3



Account No	Vendor	Description	GL Date	Check No	Amount
GENERAL FUND					
ADMINISTRATION DEPARTMENT					
1-1-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	5,139.60
1-1-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	612.08
1-1-60220-000	Fidelity Print Quick	Post-It Pads (40) for Community Risk Mailer	10/08/2019	40218	122.95
1-1-60220-000	Wells Fargo Bank Visa Cards	JP Visa; 2020 Shift Calendars (150)	10/13/2019	0	238.50
1-1-60220-000	Wells Fargo Bank Visa Cards	JP Visa; 2020 Shift Calendars Flip-Style (40)	10/13/2019	0	318.31
1-1-60222-000	Office Depot	Office Supplies	10/24/2019	40299	38.15
1-1-60222-000	Office Depot	Office Supplies	10/24/2019	40299	143.79
1-1-60223-001	Buffaloe Graphics	Business Shirt for Board Member	10/08/2019	40205	65.00
1-1-60223-001	Ashley Blakely	Settlement/ Attorney Fees	10/30/2019	40316	12,000.00
1-1-60223-001	Ashley Blakely	Settlement/Health Care Premium	10/30/2019	40316	315.78
1-1-60223-001	The Schoolhaus Catering & Events	Down Pmt for 2020 Awards Banquet	10/16/2019	40272	1,750.00
1-1-60223-001	The Sign Dude	Banner/Foam Sign for Scenic Station Community Mtg	10/16/2019	40273	150.27
1-1-60223-001	Wells Fargo Bank Visa Cards	DB Visa; Lunch Mtg for Crater HS "Every 15 Mins" Program	10/13/2019	0	45.25
1-1-60223-002	Government Ethics Commission	Annual Ethics Commission Fee	10/16/2019	40262	768.41
1-1-60223-002	PacificSource Administrators	Flex Spending Admin Fee	10/17/2019	40253	110.00
1-1-60270-000	Bravio Communications, LLC	September Lobbyist/Legislative Services	10/16/2019	40256	1,000.00
1-1-60270-000	Centerpoint	EAP Services for October	10/08/2019	40207	2,140.00
1-1-60270-000	Emergency Comm of Southern Oregon	911 Dispatch Services (Oct, Nov, Dec)	10/24/2019	40286	105,456.50
1-1-60270-000	Michael House	Construction Consultation for EP Ventilation	10/08/2019	40223	32.50
1-1-60270-000	Michael House	Construction Consultation for Scenic Station	10/08/2019	40223	357.50
1-1-60270-000	Michael House	Construction Consultation for Scenic Station	10/24/2019	40290	845.00
1-1-60380-000	Kenneth Herinckx	Mileage Reimbursement (Jul-Sep)	10/24/2019	40289	31.90
1-1-60380-000	Lorin Myers	Reimb Mileage for Chaplaincy (Jul-Sep)	10/16/2019	40265	83.02
1-1-60380-000	Mark Tomasello	Mileage Reimbursement (Jul-Sep)	10/24/2019	40310	19.14
1-1-60410-000	Rotary Club of Central Point	2nd Qtr Lunch Dues for Horton	10/24/2019	40304	150.00
1-1-60410-000	Special Districts	Annual Membership Dues	10/24/2019	40307	4,125.00
1-1-60412-000	Rosebud Media LLC	Newspaper Subscription (ADM)	10/24/2019	40302	176.80
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Patterson	10/13/2019	0	119.88
1-1-60412-000	Wells Fargo Bank Visa Cards	JP Visa; Annual Dropbox Subscription for Darnell	10/13/2019	0	119.88
1-1-60430-001	Rosebud Media LLC	October BOD Meeting Notice	10/24/2019	40303	53.52
1-1-60490-000	National Testing Network	Annual Membership for FF Testing/Recruitment Services	10/08/2019	40232	750.00
1-1-60490-000	Rosebud Media LLC	Civil Service Meeting Notice on 9/26/19	10/16/2019	40270	37.23
1-1-60491-000	UPS	September Shipping Charges	10/08/2019	40246	67.25
1-1-60491-000	Wells Fargo Bank Visa Cards	JoP Visa; Shipping of Apparatus Appliances for Repair	10/13/2019	0	88.49
Sub Total Dept 1:					\$137,471.70
OPERATIONS DEPARTMENT					
1-2-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	76,793.10
1-2-58212-000	Special Districts	Morris September Dependent Change	10/16/2019	40271	-42.05
1-2-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	8,713.94

Account No	Vendor	Description	GL Date	Check No	Amount
1-2-58212-000	Special Districts	Morris October Dependent Change	10/16/2019	40271	-42.05
1-2-60225-001	Cascade Fire Equipment	Extrication Gloves (20)	10/16/2019	40258	820.00
1-2-60225-001	Sea Western Fire Fighting Equipment	Haix Turnout Boots for Morris	10/24/2019	40306	399.60
1-2-60225-003	Cascade Fire Equipment	Flashlight/Charger/Holder for SV17-01	10/08/2019	40206	181.00
1-2-60225-003	Grange Co-op	Hand Tools for SE18-01	10/08/2019	40219	184.43
1-2-60225-003	Wells Fargo Bank Visa Cards	JoP Visa; Nalgene Bottles for Apparatus	10/13/2019	0	71.30
1-2-60225-004	Airgas USA, LLC	N95 Face Masks (20)	10/16/2019	40254	88.00
1-2-60225-004	Airgas USA, LLC	N95 Face Masks (50)	10/16/2019	40254	166.81
1-2-60225-004	Nat'l Hose Testing Specialties	Heat Sensors (8) for Ground Ladders	10/24/2019	40296	16.00
1-2-60225-007	Wells Fargo Bank Visa Cards	JoP Visa; Ice for CP	10/13/2019	0	7.84
1-2-60254-000	Northwest Safety Clean	Turnout Cleaning/Inspection/Repair	10/24/2019	40297	1,481.85
1-2-60254-000	Northwest Safety Clean	Turnout Cleaning/Inspection/Repair	10/24/2019	40297	3,679.60
1-2-60254-000	Rapco Industries	Repair Chainsaw Chains	10/08/2019	40236	187.45
1-2-60254-000	Rogue Aquatics	Hydro Test (3) SCBA Cylinders	10/16/2019	40269	60.00
1-2-60254-000	Rogue Aquatics	SCBA Hydro Bottles (4)	10/24/2019	40301	120.00
1-2-60254-000	Task Force Tips, Inc.	Repair Nozzles (20)	10/08/2019	40245	1,316.22
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Hose Testing	10/24/2019	40296	8,739.70
1-2-60270-000	Nat'l Hose Testing Specialties	Annual Ground Ladder Testing	10/24/2019	40296	2,117.50
1-2-60412-000	Rosebud Media LLC	Newspaper Subscription (TR)	10/24/2019	40302	176.80
1-2-65001-000	Asante Physician Partners	Hep B Vaccination for Student Lee	10/24/2019	40279	88.00

Sub Total Dept 2: \$105,325.04

FIRE AND LIFE SAFETY DEPARTMENT

1-3-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	8,346.30
1-3-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	977.85
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; 6"x12" Flat Fire Signs (100)	10/13/2019	0	669.00
1-3-60223-004	Wells Fargo Bank Visa Cards	JP Visa; Canvas Prints (2) for THFT Gifts	10/13/2019	0	67.96
1-3-60223-009	B&B Fire Suppression LLC	Fuels Reduction Work at Madrone Hill Park-Tree Removal	10/16/2019	40255	900.00
1-3-60223-009	Lowe's Business Acct/Syncb	Smoke Alarms (75)	10/08/2019	40224	1,240.70
1-3-60223-009	Lowe's Business Acct/Syncb	Smoke Alarms (96)	10/08/2019	40224	1,512.00
1-3-60223-009	Lowe's Business Acct/Syncb	Smoke Alarms (14)	10/08/2019	40224	245.92
1-3-60410-000	Wells Fargo Bank Visa Cards	JP Visa; IAAI Annual Membership Dues for Northrop	10/13/2019	0	50.00

Sub Total Dept 3: \$14,009.73

TRAINING DEPARTMENT

1-4-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	2,447.60
1-4-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	305.99
1-4-60223-012	Sea Western Fire Fighting Equipment	Smoke Liquid (50 Gal)	10/08/2019	40241	2,180.00
1-4-60412-000	Across the Street Productions	Blue Card Annual Career Renewal (32)	10/24/2019	40275	4,730.00
1-4-60412-000	Wells Fargo Bank Visa Cards	SC Visa; IFSTA 8th Edition Fire Insp/Code Enforcement Book	10/13/2019	0	89.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Lyft Fare from Medford Airport to ADM (WF Mtg)	10/13/2019	0	20.46
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Fuel from WF Mitigation Comm Mtg/Pendleton	10/13/2019	0	8.76
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Rental Car at WF Mitigation Comm Mtg/Pendleton	10/13/2019	0	138.00
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Ldg at WF Mitigation Comm Mtg/Pendleton	10/13/2019	0	209.42
1-4-60449-000	Wells Fargo Bank Visa Cards	MH Visa; Airfare at WF Mitigation Comm Mtg/Pendleton	10/13/2019	0	535.99
1-4-60455-001	Robert Horton	Meals at ICMA Annual Conference in Nashville	10/08/2019	40222	230.00
1-4-60455-001	Stacy Maxwell	Meals at OGFOA Conference in Portland	10/08/2019	40227	56.00
1-4-60455-001	Special Districts	Reg at SDAO Risk Management Training for Maxwell	10/08/2019	40243	50.00
1-4-60455-001	Wells Fargo Bank Visa Cards	SM Visa; Webinar on Harassment Prevention Policies	10/13/2019	0	49.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Ldg Balance at FORCE Conference in MT	10/13/2019	0	46.89

Account No	Vendor	Description	GL Date	Check No	Amount
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Fall 2019 Textbooks for Blakely Towards BA Degree	10/13/2019	0	248.50
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at COSHA Safety Conf in Bend for Blakely	10/13/2019	0	155.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Fall 2019 Tuition for Blakely Towards BA Degree	10/13/2019	0	1,088.00
1-4-60455-001	Wells Fargo Bank Visa Cards	MH Visa; Ldg at FORCE Conference in MT	10/13/2019	0	350.49
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Bag Fee from NFIRS Program Mgmt Class	10/13/2019	0	30.00
1-4-60455-001	Wells Fargo Bank Visa Cards	BH Visa; Car Rental at FORCE Conference in MT	10/13/2019	0	229.86
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Meals at Nat'l Fire Incident Reporting in MD	10/13/2019	0	181.88
1-4-60455-001	Wells Fargo Bank Visa Cards	JuB Visa; Bag Fee to NFIRS Program Mgmt Class	10/13/2019	0	30.00
1-4-60455-001	Wells Fargo Bank Visa Cards	DB Visa; Reg at COSHA Safety Conf in Bend for Calhoun	10/13/2019	0	155.00
1-4-60455-003	City of Medford	Refund (1) Blue Card Online Training Module	10/08/2019	40212	346.50
1-4-60455-003	Wells Fargo Bank Visa Cards	SM Visa; Reg at 2020 Firemanship Conference/Cummings	10/13/2019	0	685.00
1-4-60455-003	Wells Fargo Bank Visa Cards	DB Visa; Ldg at Behavioral Health Symp in Denver for (2)	10/13/2019	0	419.02
1-4-60455-003	Wells Fargo Bank Visa Cards	DB Visa; Ldg at Behavioral Health Symp in Denver for (2)	10/13/2019	0	419.02
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at 2020 Firemanship Conference/Bailey	10/13/2019	0	685.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at 2020 Firemanship Conference/Cardinal	10/13/2019	0	685.00
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at 2020 Firemanship Conference/Jo Bates	10/13/2019	0	685.00
1-4-60455-003	Wells Fargo Bank Visa Cards	DB Visa; Uber Fare at Behavioral Health Symp (To Be Reimb)	10/13/2019	0	173.58
1-4-60455-003	Wells Fargo Bank Visa Cards	SC Visa; Reg at 2019 OSHA Conference for Platt	10/13/2019	0	175.00
1-4-60455-004	Wells Fargo Bank Visa Cards	SC Visa; Ldg at IAAI Training Seminar in Newport/Northrop	10/13/2019	0	357.30
1-4-60455-006	Wells Fargo Bank Visa Cards	SC Visa; Ldg at Chaplain Training Conf in Winston/Myers	10/13/2019	0	89.22
Sub Total Dept 4:					\$18,285.48

STRATEGIC SUPPORT SERVICES DEPARTMENT

1-5-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	3,671.40
1-5-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	398.14
1-5-58213-000	Buffaloe Graphics	Business Shirts/Cardigan for Admin Staff	10/08/2019	40205	130.00
1-5-58213-000	L.N. Curtis & Sons	Station Boots for Stock	10/16/2019	40264	139.89
1-5-58213-000	L.N. Curtis & Sons	Station Boots for Kerley	10/16/2019	40264	139.90
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at TR	10/08/2019	40209	307.22
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at WC	10/08/2019	40209	526.22
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at EP	10/08/2019	40209	289.37
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at CP	10/08/2019	40209	299.55
1-5-60221-000	Cintas	September Janitorial Supplies/Laundry Service at ADM	10/08/2019	40209	624.84
1-5-60221-000	Wells Fargo Bank Visa Cards	JoP Visa; Cleaning Supplies	10/13/2019	0	23.00
1-5-60221-000	West Coast Appliance	Laundry Detergent	10/24/2019	40312	299.75
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (WC)	10/08/2019	40201	192.00
1-5-60223-003	Airgas USA, LLC	September Medical Cylinder Rental (CP)	10/08/2019	40201	69.05
1-5-60223-003	Airgas USA, LLC	Refill Medical Oxygen Cylinders (3)	10/16/2019	40254	170.24
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2019	40204	267.63
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2019	40204	228.30
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2019	40204	351.60
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/08/2019	40204	70.58
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/24/2019	40280	107.16
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/24/2019	40280	37.33
1-5-60223-003	Bound Tree Medical, LLC	Medical Supplies	10/24/2019	40280	69.90
1-5-60223-003	Life Assist, Inc.	PPE Latex Gloves	10/24/2019	40293	250.00
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1324	10/24/2019	40295	79.42
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1316	10/24/2019	40295	1,819.58
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1326	10/24/2019	40295	170.85
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1330	10/24/2019	40295	1,807.05

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60223-003	Mercy Flights Inc.	Medical Supplies - Req 1327	10/24/2019	40295	100.11
1-5-60223-003	Wells Fargo Bank Visa Cards	JoP Visa; Protector Cases (4) for Medical Supplies	10/13/2019	0	269.51
1-5-60223-003	ZOLL Medical Corporation	AED Plus for SV17-02	10/24/2019	40313	1,389.20
1-5-60223-008	Wells Fargo Bank Visa Cards	JoP Visa; Restock Station Coffee (18)	10/13/2019	0	160.02
1-5-60223-015	Wells Fargo Bank Visa Cards	JuB Visa; Coffee Pot/Filters for FSC	10/13/2019	0	31.52
1-5-60223-015	Wells Fargo Bank Visa Cards	JuB Visa; Utility Storage Cabinets (2) for Warehouse	10/13/2019	0	123.56
1-5-60223-015	Wells Fargo Bank Visa Cards	MiC Visa; Mattress Bed Set for BC Dorm	10/13/2019	0	617.49
1-5-60223-016	Joshua Platt	24' Extension Ladder for Facility Maintenance	10/16/2019	40268	100.00
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Heavy-Duty Coat Hangers (10) for Turnouts	10/13/2019	0	127.89
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Supplies for New EMS Toolbox at CP	10/13/2019	0	74.96
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Rolling Tool Cabinet/Glove Holder for CP	10/13/2019	0	1,071.96
1-5-60223-016	Wells Fargo Bank Visa Cards	DH Visa; Parts for EMS Cabinet at CP	10/13/2019	0	23.30
1-5-60223-016	Wells Fargo Bank Visa Cards	JoP Visa; Plumbing Wrench	10/13/2019	0	13.37
1-5-60230-000	Hays Oil Co.	Fill WC Fuel Tank (1,027 Gal Diesel)	10/08/2019	40221	2,287.03
1-5-60230-000	Hays Oil Co.	Fill EP Fuel Tank (191 Gal Diesel)	10/08/2019	40221	422.64
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	10/08/2019	40225	1,188.90
1-5-60230-000	Marc Nelson Oil Products, Inc.	Fuel	10/24/2019	40294	843.41
1-5-60230-000	Napa Auto Parts	Antifreeze/Diesel Exhaust Fluid	10/08/2019	40231	111.42
1-5-60230-000	Napa Auto Parts	Diesel Exhaust Fluid	10/08/2019	40231	138.96
1-5-60250-000	Crater Car Wash	September Car Wash (1)	10/16/2019	40260	3.00
1-5-60250-000	Hughes Fire Equipment, Inc.	Handle/Knob for SE18-01	10/24/2019	40291	137.50
1-5-60250-000	MyFleetCenter.com	Oil Service on SV15-01	10/08/2019	40230	76.94
1-5-60250-000	MyFleetCenter.com	Oil Service on SV06-02	10/08/2019	40230	38.06
1-5-60250-000	City of Medford	Service on SE03-01	10/16/2019	40259	425.44
1-5-60250-000	City of Medford	Service on SE18-01	10/16/2019	40259	351.50
1-5-60250-000	City of Medford	Service on SE14-01	10/16/2019	40259	1,582.10
1-5-60250-000	City of Medford	Service on SE05-01	10/16/2019	40259	462.55
1-5-60250-000	City of Medford	Service on SE97-01	10/16/2019	40259	1,239.79
1-5-60250-000	City of Medford	Service on SV15-01	10/16/2019	40259	1,689.00
1-5-60250-000	City of Medford	Service on SE02-01	10/16/2019	40259	1,135.03
1-5-60250-000	City of Medford	Service on SE18-02	10/16/2019	40259	285.00
1-5-60250-000	City of Medford	Service on WL08-02	10/16/2019	40259	361.00
1-5-60251-110	Action Pest Control	Pest Control at WC	10/24/2019	40276	35.00
1-5-60251-110	Northern Pacific Landscape	September Landscape Maint at WC	10/08/2019	40233	240.00
1-5-60251-110	Pathway Enterprises, Inc.	WC Classroom Cleaning for September	10/16/2019	40267	32.48
1-5-60251-110	Statewide Sales and Service Inc	Sweep Parking Lot at WC	10/24/2019	40308	67.50
1-5-60251-111	Action Pest Control	Pest Control at CP	10/24/2019	40276	70.00
1-5-60251-111	Northern Pacific Landscape	September Landscape Maint at CP	10/08/2019	40233	140.00
1-5-60251-111	Roto-Rooter	Clean Out Kitchen Drain at CP	10/24/2019	40305	124.50
1-5-60251-111	Wells Fargo Bank Visa Cards	JoP Visa; Air Return Grilles (2) for CP	10/13/2019	0	22.62
1-5-60251-112	Action Pest Control	Pest Control at DB	10/24/2019	40276	70.00
1-5-60251-113	Action Pest Control	Pest Control at SV	10/24/2019	40276	70.00
1-5-60251-113	Wells Fargo Bank Visa Cards	JoP Visa; Door Stops (7) for SV Mobile 1	10/13/2019	0	30.66
1-5-60251-114	Action Pest Control	Pest Control at GH	10/24/2019	40276	70.00
1-5-60251-114	Crater Chain Saw Co.	Leaf Blower for GH	10/08/2019	40216	399.96
1-5-60251-114	Glacier Heating & Air	Replace HVAC System at GH (Downstairs Unit)	10/24/2019	40287	6,045.80
1-5-60251-114	Grover Electric and Plumbing Supply	Faucet Repair Kit for Men's Bathroom at GH	10/08/2019	40220	4.98
1-5-60251-114	Northern Pacific Landscape	September Landscape Maint at GH	10/08/2019	40233	120.00
1-5-60251-115	Action Pest Control	Pest Control at AL	10/24/2019	40276	70.00
1-5-60251-116	Action Pest Control	Pest Control at EP	10/24/2019	40276	70.00
1-5-60251-116	Converse Flooring & Design	Remove Carpet/Install Vinyl Planking at EP	10/08/2019	40214	9,223.95

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60251-116	Northern Pacific Landscape	September Landscape Maint at EP	10/08/2019	40233	120.00
1-5-60251-116	Northern Pacific Landscape	Irrigation Repair at EP	10/08/2019	40233	160.00
1-5-60251-117	Action Pest Control	Pest Control at TR	10/24/2019	40276	70.00
1-5-60251-117	Wells Fargo Bank Visa Cards	JoP Visa; Shower Curtain for TR	10/13/2019	0	7.83
1-5-60251-120	Coastal - White City	Fasteners for Bird Netting Project	10/08/2019	40213	24.95
1-5-60251-120	Grover Electric and Plumbing Supply	Credit Light Switch Replacement Supplies for SIM House	10/08/2019	40220	-6.62
1-5-60251-120	Grover Electric and Plumbing Supply	Light Switch Replacement Supplies for SIM House	10/08/2019	40220	8.76
1-5-60251-120	Grover Electric and Plumbing Supply	Credit Light Switch Replacement Supplies for SIM House	10/08/2019	40220	-6.10
1-5-60251-120	Grover Electric and Plumbing Supply	Light Switch Replacement Supplies for SIM House	10/08/2019	40220	27.54
1-5-60251-120	Pathway Enterprises, Inc.	TC Janitorial for September	10/16/2019	40267	77.96
1-5-60251-120	Platt Electric Supply	Light Ballasts for SIM House	10/08/2019	40235	70.75
1-5-60251-120	Rogue Disposal & Recycling, Inc.	27-Yard Dump Container Rental (September)	10/08/2019	40239	130.20
1-5-60251-120	Statewide Sales and Service Inc	Sweep Parking Lot at TC	10/24/2019	40308	175.00
1-5-60251-120	Wells Fargo Bank Visa Cards	JoP Visa; Foam Closures for Bird Netting Project	10/13/2019	0	88.25
1-5-60251-121	Action Pest Control	Pest Control at ADM	10/24/2019	40276	35.00
1-5-60251-121	Day Wireless Systems	Tone Remote Configuration at ADM	10/24/2019	40285	688.72
1-5-60251-121	Northern Pacific Landscape	September Landscape Maint at ADM	10/08/2019	40233	120.00
1-5-60251-121	Pathway Enterprises, Inc.	ADM Janitorial for September	10/16/2019	40267	562.77
1-5-60251-121	Platt Electric Supply	LED Light for ADM Copy Room	10/08/2019	40235	115.76
1-5-60251-121	Platt Electric Supply	Under Counter Light Bulbs (2) for ADM Copy Room	10/08/2019	40235	32.89
1-5-60251-121	The Sherwin Williams Co.	Paint for Admin Bldg Entry	10/24/2019	40309	114.49
1-5-60251-121	The Sherwin Williams Co.	Paint/Brush for Admin Bldg	10/24/2019	40309	67.98
1-5-60251-121	Statewide Sales and Service Inc	Sweep Parking Lot at ADM	10/24/2019	40308	67.50
1-5-60251-121	Wells Fargo Bank Visa Cards	PR Visa; Exterior Doorbell for ADM	10/13/2019	0	33.99
1-5-60251-123	Pathway Enterprises, Inc.	FSC Janitorial for September	10/16/2019	40267	253.08
1-5-60254-000	Coastal - White City	Grinder Cutoff Wheels for Dump Trailer	10/08/2019	40213	13.75
1-5-60254-000	Coastal - White City	Ratchet Strap/Lock/Etc for Dump Trailer	10/08/2019	40213	66.97
1-5-60254-000	Coastal - White City	Chain/Latch for Dump Trailer	10/08/2019	40213	25.55
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at CP - Air Sample	10/08/2019	40229	180.00
1-5-60254-000	Municipal Emergency Services	SCBA Compressor at WC - Air Sample	10/08/2019	40229	180.00
1-5-60254-000	Wells Fargo Bank Visa Cards	JoP Visa; Primer/Paint Supplies for Dump Trailer	10/13/2019	0	66.21
1-5-60255-000	West Coast Appliance	Replace Stove Burner/Drip Pan at TR	10/08/2019	40248	50.90
1-5-60410-000	IAFC Membership	2020 Membership Dues for Bates	10/24/2019	40292	260.00
1-5-60500-110	Avista	Natural Gas (WC)	10/08/2019	40202	49.62
1-5-60500-110	Charter Communications	Cable TV Service (WC)	10/24/2019	40284	110.31
1-5-60500-110	Hunter Communications	Internet Fiber Connection (WC)	10/16/2019	40263	148.74
1-5-60500-110	Medford Water Commission	Water (WC)	10/08/2019	40228	446.23
1-5-60500-110	Pacific Power	Electricity (WC)	10/08/2019	40234	926.18
1-5-60500-110	Rogue Disposal & Recycling, Inc.	Garbage (WC)	10/08/2019	40238	267.32
1-5-60500-110	Rogue Valley Sewer Services	Sewer (WC)	10/08/2019	40240	288.06
1-5-60500-111	Avista	Natural Gas (CP)	10/08/2019	40202	38.75
1-5-60500-111	City of Central Point	Water (CP)	10/08/2019	40210	217.05
1-5-60500-111	CenturyLink	Telephone (CP)	10/24/2019	40283	313.20
1-5-60500-111	Charter Communications	Digital Cable Receiver Rental (CP)	10/24/2019	40284	22.68
1-5-60500-111	Hunter Communications	Internet Fiber Connection (CP)	10/16/2019	40263	276.24
1-5-60500-111	Pacific Power	Electricity (CP)	10/08/2019	40234	598.15
1-5-60500-111	Rogue Disposal & Recycling, Inc.	Garbage (CP)	10/08/2019	40238	147.81
1-5-60500-111	Rogue Valley Sewer Services	Sewer (CP)	10/08/2019	40240	37.61
1-5-60500-112	Blue Star Gas	Annual Propane Tank Rental (DB)	10/08/2019	40203	1.00
1-5-60500-112	CenturyLink	DSL Internet (DB)	10/08/2019	40208	23.97
1-5-60500-112	CenturyLink	Telephone (DB)	10/08/2019	40208	122.55

Account No	Vendor	Description	GL Date	Check No	Amount
1-5-60500-112	Pacific Power	Electricity (DB Mobile 1)	10/08/2019	40234	92.70
1-5-60500-112	Pacific Power	Electricity (DB Mobile 2)	10/08/2019	40234	72.66
1-5-60500-112	Pacific Power	Electricity (DB)	10/08/2019	40234	108.11
1-5-60500-112	So Oregon Sanitation, Inc	Garbage (DB)	10/08/2019	40242	106.68
1-5-60500-113	Blue Star Gas	Annual Propane Tank Rental (SV)	10/08/2019	40203	1.00
1-5-60500-113	CenturyLink	October Internet (SV)	10/24/2019	40283	48.39
1-5-60500-113	CenturyLink	Telephone (SV)	10/24/2019	40283	67.87
1-5-60500-113	Pacific Power	Electricity (SV Mobile 1)	10/08/2019	40234	46.62
1-5-60500-113	Pacific Power	Electricity (SV)	10/08/2019	40234	154.41
1-5-60500-113	So Oregon Sanitation, Inc	Garbage (SV)	10/08/2019	40242	51.64
1-5-60500-114	Avista	Natural Gas (GH)	10/08/2019	40202	17.00
1-5-60500-114	CenturyLink	Telephone (GH)	10/24/2019	40283	179.23
1-5-60500-114	Charter Communications	Digital Cable Receiver Rental (GH)	10/24/2019	40284	22.68
1-5-60500-114	Charter Communications	Internet Service (GH)	10/24/2019	40284	99.98
1-5-60500-114	Pacific Power	Electricity (GH)	10/08/2019	40234	350.24
1-5-60500-114	So Oregon Sanitation, Inc	Garbage (GH)	10/08/2019	40242	44.89
1-5-60500-115	Blue Star Gas	Annual Propane Tank Rental (AL)	10/08/2019	40203	1.00
1-5-60500-115	CenturyLink	Telephone (AL)	10/08/2019	40208	66.85
1-5-60500-115	Pacific Power	Electricity (AL Mobile 1)	10/08/2019	40234	76.47
1-5-60500-115	Pacific Power	Electricity (AL)	10/08/2019	40234	102.18
1-5-60500-115	Rogue Disposal & Recycling, Inc.	Garbage (AL)	10/08/2019	40238	86.02
1-5-60500-116	Avista	Natural Gas (EP)	10/08/2019	40202	41.64
1-5-60500-116	CenturyLink	Telephone (EP)	10/08/2019	40208	372.09
1-5-60500-116	Charter Communications	Cable TV Service (EP)	10/24/2019	40284	106.03
1-5-60500-116	City of Eagle Point	Water/Sewer (EP)	10/08/2019	40211	197.80
1-5-60500-116	Hunter Communications	Internet Fiber Connection (EP)	10/16/2019	40263	276.24
1-5-60500-116	Pacific Power	Electricity (EP)	10/08/2019	40234	621.56
1-5-60500-116	So Oregon Sanitation, Inc	Garbage (EP)	10/08/2019	40242	104.87
1-5-60500-117	Avista	Natural Gas (TR)	10/08/2019	40202	17.34
1-5-60500-117	City of Central Point	Water (TR)	10/08/2019	40210	37.02
1-5-60500-117	Charter Communications	Cable/Internet/Voice Services (TR)	10/24/2019	40284	208.86
1-5-60500-117	Pacific Power	Electricity (TR)	10/08/2019	40234	300.71
1-5-60500-117	Rogue Disposal & Recycling, Inc.	Garbage (TR)	10/08/2019	40238	149.05
1-5-60500-117	Rogue Valley Sewer Services	Sewer (TR)	10/08/2019	40240	22.58
1-5-60500-118	Rogue Valley Sewer Services	Sewer (CPS)	10/08/2019	40240	22.58
1-5-60500-120	Avista	Natural Gas (TC)	10/08/2019	40202	19.36
1-5-60500-120	Medford Water Commission	Water (TC)	10/08/2019	40228	874.81
1-5-60500-120	Pacific Power	Electricity (SIM)	10/08/2019	40234	61.55
1-5-60500-120	Rogue Valley Sewer Services	Sewer (TC)	10/08/2019	40240	112.35
1-5-60500-121	CenturyLink	Telephone (ADM)	10/08/2019	40208	1,085.98
1-5-60500-121	CenturyLink	Telephone (Alarm System & 911)	10/08/2019	40208	176.10
1-5-60500-121	Charter Communications	Cable TV Service (ADM)	10/24/2019	40284	102.40
1-5-60500-121	Hunter Communications	Internet Fiber Connection (ADM)	10/16/2019	40263	148.73
1-5-60500-121	Medford Water Commission	Water (ADM)	10/08/2019	40228	154.56
1-5-60500-121	Pacific Power	Electricity (ADM)	10/08/2019	40234	1,399.10
1-5-60500-123	Avista	Natural Gas (FSC)	10/08/2019	40202	17.00
1-5-60500-123	Pacific Power	Electricity (FSC)	10/08/2019	40234	128.57
1-5-60500-123	Rogue Valley Sewer Services	Sewer (FSC)	10/08/2019	40240	108.81

Sub Total Dept 5: \$62,913.44

Account No	Vendor	Description	GL Date	Check No	Amount
TECHNOLOGY DEPARTMENT					
1-7-58212-000	Regence Blue Cross	November Health Insurance Premium	10/22/2019	0	1,003.50
1-7-58212-000	Special Districts	November Dental, Life, AD&D Insurances	10/16/2019	40271	139.07
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Vented Server Shelves (2)	10/13/2019	0	462.60
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Replace UPS at WC	10/13/2019	0	1,354.81
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; USB to Console Cable	10/13/2019	0	12.50
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Windows 10 Upgrade for Getac	10/13/2019	0	129.00
1-7-60223-011	Wells Fargo Bank Visa Cards	PR Visa; Mic Ceiling Mounts (2)	10/13/2019	0	126.97
1-7-60240-000	Appriver	Annual Email Spam Filtering/Virus Protection	10/24/2019	40278	692.58
1-7-60240-000	Target Solutions Learning, LLC	Annual TargetSolutions CheckIt Subscription	10/08/2019	40244	3,800.00
1-7-60240-000	Target Solutions Learning, LLC	Annual TargetSolutions Online Training Subscription	10/08/2019	40244	7,333.00
1-7-60240-000	CrewSense, LLC	CrewSense Pro Monthly Support Contract (October)	10/16/2019	40261	262.99
1-7-60240-000	Emergency Reporting	Records Management System (Nov)	10/08/2019	40217	777.00
1-7-60241-000	Core Business Services	Server Exchange Contract/Block Support (4th Qtr 2019)	10/08/2019	40215	1,000.00
1-7-60241-000	Paradux Media Group	Website Maintenance Subscription	10/24/2019	40300	59.00
1-7-60252-000	Canon Financial Services, Inc.	Copy Charges (9/1/19 - 9/30/19)	10/24/2019	40282	275.05
1-7-60252-000	Canon Financial Services, Inc.	Maint/Copies on Adm Copier (October)	10/24/2019	40282	136.66
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (EP)	10/08/2019	40237	8.85
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (CP)	10/08/2019	40237	9.87
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (WC)	10/08/2019	40237	19.09
1-7-60252-000	Ricoh USA, Inc	Quarterly Copy Charges (TR)	10/08/2019	40237	10.87
1-7-60253-000	Day Wireless Systems	Repair Portable Radio	10/24/2019	40285	233.72
1-7-60290-000	Verizon Wireless	September Cellular and Data Charges	10/08/2019	40247	1,581.91
Sub Total Dept 7:					\$19,429.04
NON DEPARTMENTAL					
Sub Total Dept 9:					\$0.00
Total General Fund:					\$357,434.43
CAPITAL PROJECTS FUND					
5-8-70531-000	Butler Ford	2019 Ford F150 Pickup	10/24/2019	40281	33,446.17
5-8-70531-000	Butler Ford	2019 Ford F150 Pickup	10/24/2019	40281	33,446.17
5-8-70531-000	Hardcastles	Canopy for 2019 Ford F150 Pickup	10/24/2019	40288	5,935.00
5-8-70531-000	Hardcastles	Canopy for 2019 Ford F150 Pickup	10/24/2019	40288	5,935.00
5-8-70532-000	O'Connor Law, LLC	Land Use/Property Swap Legal Services for Scenic Station	10/24/2019	40298	4,327.50
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station - CO2	10/24/2019	40277	-3,824.22
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station Construction Rock Way Extension - PP3	10/24/2019	40277	13,906.67
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station Construction - PP3	10/24/2019	40277	267,228.64
5-8-70533-000	Adroit Construction Co., Inc.	Scenic Station - CO1	10/24/2019	40277	5,929.48
5-8-70533-000	Brothers Custom Cabinets and Furniture	Dorm Room Furniture at Scenic Fire Station (Down Pmt)	10/16/2019	40257	15,498.00
5-8-70533-000	Marquess & Associates, Inc.	Scenic Station Construction Inspections - PP2	10/08/2019	40226	1,762.90
5-8-70533-000	Washington Automated, Inc	Turnout Washer for Scenic Station (Final Pmt)	10/24/2019	40311	4,855.85
Total Capital Projects Fund:					\$388,447.16
Total All Funds:					\$745,881.59

Special Districts Checklist Summary for 2019/2020

- 1.) **Affiliate Organization Membership (2.0%)** – *Oregon Fire Chiefs Association (OFCA)*
- 2.) **Public Records Checklist (2.0%)** – *Completed online public records checklist on May 29, 2019.
See attached sheet*
- 3.) **Public Records Policy (2.0%)** – *Reviewed and revised Board Policy 7.4. Organizational Public Records Policy signed by Chief Horton 10/29/2019.
On Board of Directors November Agenda for review.*
- 4.) **Online Training (2.0%)** – *Executive Assistant Calvert completed the SafePersonnel on-line training Public Records Law on June 4, 2019. No certificate offered, see attached Answer Key.*
- 5.) **SDAO-SDIS Training (2.0%)** – *Only one training was necessary to be compliant:*
 - *2019 SDAO Training in February (Sunriver): BOD Tonn, BOD Dimick, BOD Leavens, FC Horton, CAO Maxwell, EA Calvert, DC Bates*
 - *Various HR Trainings: CAO Maxwell, EA Calvert, BOD Leavens*

PUBLIC RECORDS ACCESS

Relative Information: The Public Records and Public Meetings Laws were enacted by the Oregon Legislature in 1973. These laws underscore the state's policy that the public is entitled to know how the public's business is conducted. Thus, the written record of the conduct of the public's business, with some important exceptions, is available to any citizen. The law requires the Attorney General to write rules and update them as necessary.

The laws, restrictions, and procedures adopted by the District also apply to District members, Board members, and law enforcement officers.

The law gives agencies the right, within certain parameters, to write specific policies and procedures for the administration of the public records law within their organizations. Procedures may be established that address the specificity and timing of requests, examination of records, fees, and forms.

Not all records and documents are public. The law provides very detailed descriptions of those records and documents that are exempt and/or conditionally exempt from public disclosure.

Policy Statement: It is the policy of the Board of Directors to comply with the Oregon Public Records laws and regulations and, unless expressly protected by statute, allow proper and reasonable opportunity for inspection, examination, and reproduction of District records.

It is the policy of the Board to establish fees reasonably calculated to reimburse the District for the actual cost of making such records available.

1.115 Public Records Request

Effective: October 29, 2019

PURPOSE

To provide an efficient and effective means of processing public records requests required by Oregon Public Records Law, ORS 192.410-192.505.

SCOPE

This policy applies to all District members, primarily support staff.

AUTHORITY

The Executive Assistant is the responsible custodian of all public records requests, responses, and expenses estimated and incurred, and information processed.

STANDARDS

Public records are defined by ORS 192 as, "Any information in any form capable of retention by a custodian that relates to an activity, transaction or function of a public body and is necessary to satisfy the fiscal, legal, administrative or historical policies, requirements or needs of the public body."

In order to facilitate the public's access to records in the District's possession, and to avoid unnecessary expenditure of staff time, persons requesting access to public records for inspection or copying, or who submit written requests for copies of public records, shall specify the records requested, furnishing dates, subject matter, and such other detail as may be necessary to enable District personnel to locate the records sought.

A request for public records that are in the custody of the District may be made by submitting a written request. An acknowledgement or completion of request will be submitted within five (5) business days from the District to the requester. The District will fulfill the request within 10 business days or provide a written acknowledgement as to how long the fulfillment will take place.

The District will furnish proper and reasonable opportunities for inspection and examination of non-exempt public records at the District administration building during business hours. Copies of non-exempt public records maintained in machine readable or electronic form shall be furnished in the form requested if available. If they are unavailable in the requested form, they will be furnished in the form in which they are maintained.

The District may assess fees for responding to public record requests in accordance with the most current Schedule of Fees Resolution. A written estimate of fees will be provided to the requester if the amount is greater than \$25.00. The requester must confirm they would like the District to proceed with the request and prepayment of estimated fees is required prior to completion of the records request if a cost is incurred. Other considerations are complicated requests, a large volume of requests, requests involving documents that are not readily available to staff, or if necessary staff is unavailable to fulfill the request. If a request to review original records is made, the District will comply providing the research fees are paid in advance according to the Schedule of Fees Resolution. A District representative will be present any time original records are reviewed and the District reserves the right to charge the same fee as requested for researching records. If any attempt is made to alter, remove, or destroy any District record, the District representative will immediately terminate the review and notify the attorney for the District.

The Administrative Assistants for the Fire and Life Safety and the Operations Divisions may furnish frequent requests pertaining to fire and/or medical events.

Policy Approval:



Fire Chief

10/29/19
Date