

Jackson County Fire District 3

Minutes - Board of Directors

November 15, 2018 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, Bill Leavens, and Cindy Hauser

Board Absent: None

Staff Present: Robert Horton, Mike Hussey, John Patterson, Stacy Maxwell, Dave Blakely, and Margie Calvert

Staff Absent: None

Visitors Present: Lorin Myers and Ashley Blakely

President Tonn called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 8, 2018.

MINUTES

Motion by Director Shafer to approve the regular Board minutes dated October 18, 2018.

Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of October totaled \$41,887. There was a workers comp premium reconciliation.

Expenditures for the month of October totaled \$1,061,926. Accounts Payable expenditures totaled \$418,900. Noteworthy expenditures were equipment for the new engines, replacement of the Sam's Valley pump house roof and replacement of the Gold Hill HVAC system, the replacement of the Shoretel phone system switch, and progress payments towards Capital projects.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for October 2018. Motion carried unanimously.

Chief Administrative Officer Maxwell gave an update on the actual valuation of the District. Maxwell shared that the actual growth of the District came in at 5.72% which is above the estimated amount.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared a mid-term election update from lobbyist Nicole Palmateer.

Horton shared a report the District received illustrating the communities risk for wildfire, highlighting the fact that our District communities are in the top 50 at risk for wildfire.

Horton discussed that the ECSO infrastructure project is still a topic of discussion within the ECSO Board. Due to the proximity of the new jail, the discussion will extend looking towards how to fund the project.

Horton shared that RITA and Division Chief Blakely presented a flawed situation awareness training that was well attended and planned.

OPERATIONS/SUPPORT SERVICES

Deputy Chief Hussey shared that RVIMT sent a strike team to the Paradise fire in California. They were on a 24 on/off rotation assisting in the initial containment efforts to damage assessments and assisting in the search and recovery process.

Hussey shared that ODF has not declared fire season, however there is a ban on fires due to continued dry and cold weather. Wind has caused possibility of slash fires.

Hussey shared the Spec team was in Wisconsin doing a last check on the new engines. The team was able to watch the process and talk to those working at Pierce coming back pleased.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared the last smoke alarm campaign with Red Cross was positive and FLSS Blakely is working on another for January 2019.

Patterson shared that DFM Murdock and FLSS Blakely attended a conference in Salem.

Patterson shared the next Target Hazard Tour will be at Northwest Coatings on November 26, 27, and 29. This will be a very interesting tour and the Board of Directors are invited.

Patterson referred to FLSS Blakely who shared about a learning tour hosted with Jackson Soil & Water Conservation District regarding the Peninger Road Fire with the main objective of discussing the impact of fire on the land. Representatives from JSWCD, FD3, ODF, and CPPD participated with the tour.

Patterson updated the Board on an arsonist in the District who has been convicted and is serving 36 months in prison.

CONSRUCTION PROJECTS

Deputy Chief Patterson expressed his appreciation to Chief Horton and the Board Directors for allowing the District to hire Mike House as construction consultant to oversee the building projects. Agate Lake and Eagle Point seismic projects are complete and awaiting the final inspections, Dodge Bridge is halfway completed, and Central Point should be completed next week. The Sam's Valley project will begin soon.

Patterson shared that tomorrow the District will meet with the architects for the Scenic Avenue Station giving a brief update on the progress.

TRAINING AND SAFETY

Division Chief Blakely shared that the Firefighter process was completed last week stating that the District has a certified register of 15.

Blakely shared that an exposure tracker previously discussed is being tested within the District.

Blakely shared that Dr. Richard Gasway spoke at the RITA hosted Flawed Situational Awareness seminar at the Expo with 71 people from different agencies and areas represented.

OLD BUSINESS

None

NEW BUSINESS

BUDGET COMMITTEE VACANCY

Fire Chief Horton shared that Budget Committee member, Joe Strahl's three (3) year term expires December 2018. Committee Member Strahl is not interested in another term opening a

vacancy on the Budget Committee. The Board directed staff to advertise for the position and consider all applications at the December meeting, remaining within Board policy.

MEMORANDUM OF AGREEMENT FOR LAND TRANSFER

Fire Chief Horton shared the Memorandum of Agreement for land transfer with School District 6 and the Housing Authority of Jackson County who own adjacent parcels of land along Scenic Avenue in Central Point. The specific tax lots within the agreement are Tax Lot 4400, 4600, and 4700 on Jackson County Map 372W03AB.

Board Directors asked staff to look into a detailed road maintenance agreement and to obtain estimate in completing the road now rather than only building half of the road until the Housing Authority begins their project, it may be more cost effective and efficient and would be a good idea to present the findings to the Housing Authority. Lastly, it was suggested to clearly define with School District 6 the management and direction of the road so as not to have congestion with parents and the District.

Motion by Director Shafer to support the Memorandum of Agreement between School District 6, the Housing Authority of Jackson County, and Jackson County Fire District 3. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton wished everyone a Happy Thanksgiving.

INDIVIDUAL BOARD MEMBER COMMENTS

Harvey Tonn shared his wishes for a Happy Thanksgiving and the next Board meeting will be December 20th.

ADJOURNMENT

Motion to adjourn at 6:21 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,


Margie Calvert, Scribe

APPROVED BY:


Board of Directors