

Jackson County Fire District 3

Minutes - Board of Directors

March 15, 2018 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, John Dimick, Steve Shafer, and Cindy Hauser

Board Absent: Bill Leavens

Staff Present: Robert Horton, Mike Hussey, John Patterson, Dave Blakely, and Margie Calvert

Staff Absent: Stacy Maxwell

Visitors Present: Janey Giles, Tanea Browning, and Scott Downing

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 8, 2018.

MINUTES

Motion by Director Dimick to approve the minutes of the February 22, 2018 meeting with the intentional modifications. Motion carried unanimously.

FINANCIAL REVIEW

Finance Assistant, Janey Giles, gave the financial review.

Revenue for the month of February totaled \$111,689.

Expenditures for the month of February totaled \$890,094. Noteworthy expenditures was the replacement of the Administration building kitchen counter tops and floors, station seismic rehabilitation work, first progress payment to Adroit for the RCC/FD3 classroom building.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for February 2018. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that he gave a presentation in Las Vegas with Dr. David Slatery and he attended the Wildland Urban Interface conference in Reno, NV where he was able to make good networking connections.

Horton shared that staff is building the task list for the Strategic Plan.

Horton shared that discussion regarding the structure and funding of ECSO is taking place. ECSO is looking into the present funding model and the possibility of a change. The CEO Board has asked Director Moulin to begin researching different models including special and service district possibilities.

OPERATIONS

Deputy Chief Hussey shared that this past weekend two members, Capt. Don Manning and Firefighter Rob Miller, participated in the Seattle stair climb. Manning climbed the full 58 floors in 16 minutes and Rob Miller completed it in 20 minutes.

Hussey shared a map that highlighted the six fires in the past week, explaining how the Duty Officers help coordinate resources between Medford, Fire District 3, and the other incidents throughout the same time frame.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the FLS team was able to help investigate the fires this past week.

Patterson shared a fire and life safety monthly snapshot on the year to date inspections including fire, construction, and sprinkler system inspections to name a few.

SUPPORT SERVICES

Deputy Chief Patterson shared that the final design for the RCC Classroom has been completed and is moving forward with the possibility of breaking ground sometime May/June.

Patterson shared that the District has contracted with Mike House to help facilitate the different construction projects.

TRAINING AND SAFETY

Division Chief Blakely shared that all Blue Card sim labs have been completed. Chief Horton shared that the four instructors did a phenomenal job leading the labs.

OLD BUSINESS

COUNTRY CROSSINGS BRIEFING

Fire Chief Horton shared that staff attended the Jackson County Commissioners meeting regarding the Mass Gathering Permit application for Country Crossings. The District provided the recommendation of denial until the event promoter met all requirements are met. The County Commissioners approved the mass gathering permit with the condition that all necessary plans are to be completed and approved. Patterson shared that the event promoter appears to be compliant and working towards reconciling the deficiencies and he is pleased with the direction it is going.

NEW BUSINESS

FIRE DISTRICT 3 ANNUAL REPORT

Fire Chief Horton reviewed the 2017 Annual Report.

WAGE AND BENEFIT COMMITTEE

Directors Cindy Hauser and Steve Shafer were appointed to the wage and benefit committee to review non-wages and benefits. Executive Assistant Calvert will arrange an appointment.

DECLARATION OF SURPLUS EQUIPMENT

Deputy Chief Hussey provided a memo of declaration to surplus two (2) District vehicles: 1979 Ford Tender, and the 2002 Dodge Durango and various Holmatro extrication equipment.

Director Dimick publically declared that there he would have no financial connection with the auctioning agency for any of the equipment.

Motion by Director Hauser declare as surplus the 1979 Ford Tender, 2002 Dodge Durango, and various Holmatro extrication equipment as requested. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton thanked Finance Assistant Janey Giles for giving the review for CFO Maxwell.

Fire Chief Horton shared that Firefighter Kelly Harrington has been nominated as a top ten emerging leaders for Southern Oregon. The District is very proud of Firefighter Harrington.

INDIVIDUAL BOARD MEMBER COMMENTS

Cindy Hauser shared that her guide dog Tibet is going in to training next week.

ADJOURNMENT

Motion to adjourn at 6:21 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,


Margie Calvert, Scribe

APPROVED BY:


Board of Directors