

# ***Jackson County Fire District 3***

Minutes - Board of Directors

February 22, 2018 at 5:15 PM, Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, John Dimick, Steve Shafer, Cindy Hauser, and Bill Leavens

**Board Absent:** None

**Staff Present:** Robert Horton, Stacy Maxwell, Mike Hussey, John Patterson, Dave Blakely, and Margie Calvert

**Staff Absent:** None

**Visitors Present:** Robert Walters, Bobby Miller, and Ashley Blakely

President Tonn called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated February 15, 2018.

## **FIRE DISTRICT 3 VOLUNTEER RECOGNITION**

Deputy Chief Hussey honored Captain Robert Walters who began a career at the District in 1979 as one of the first three paramedics. After his retirement in 2008, he remained with the District as a volunteer with the Technical Rescue Team (TRT). Walters has been instrumental to the TRT since its inception and the past 10 years. Walters has recently decided to retire from the team.

## **MINUTES**

Director Dimick noted that a sentence was not complete in the January 18, 2018 minutes. Executive Assistant Calvert will review the recording and amend the minutes.

Motion by Director Dimick to approve the minutes of the January 18, 2018 meeting with the intentional modifications. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of January 2018 totaled \$370,316.

Expenditures for the month of January totaled \$1,146,690. Noteworthy expenditures were the ECSO dispatch payment, the property/casualty insurance expense for six months, the PulsePoint annual license, an extraction cutter, and iPad app players for the Blue Card program.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for January 2018. Motion carried unanimously.

## **PUBLIC COMMENT**

None.

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared that he has been at the National Fire Academy collaborating with other new fire chiefs, the SDAO conference, OFCA Roundtables, the Fire Prevention Workshop, and next week will be in Reno attending the WUI Conference then teaching a leadership class in Las Vegas.

Horton and Chief Hussey talked with Chief Devin Hull from Jacksonville Fire to gather information regarding their discussion and subsequent proposal for contract services with the District. The District will continue to gather information to determine what Jacksonville is looking for and what options the District may have to offer.

Horton shared that the Staff Battalion Chief position has been completed and the District will begin recruitment in early April for an internal/external process. The position focus will be to work under the Operations Department, primarily in the EMS program.

### **OPERATIONS**

Deputy Chief Hussey shared that the new tender arrived last Thursday and is currently being tested by the crews before equipment is added and placed in service. The Spec Committee also spent time reviewing the new engines specifications making sure that everything the District is looking for is depicted on the engines maintaining all four newest engines are the same.

Hussey introduced Bobby Miller, a resident volunteer at the Sams Valley rural station who also works for ODOT.

### **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that Fire District 3 was involved with the Fire Prevention Workshop in Ashland featuring FLSS Blakely and DFM's Northrop and Murdock. Patterson has received complimentary feedback from attendees on their presentations.

Patterson shared that the District received the State Fire Marshal exemption renewal. The District is considered one of six exempt jurisdictions in the state, offering a great deal of local control enforcing our own fire codes and allowing legal jurisdiction, if necessary.

Patterson shared that he continues to meet with the Governor's office and state organizations regarding building codes and fire services.

Patterson shared that all of the District middle schools have completed CPR Anytime with 550 7<sup>th</sup> grade students completing the program. FLSS Blakely has done a fantastic job coordinating and teaching.

Patterson also shared that through 2017 there have been over 8,000 followers that have signed up for the PulsePoint app in Jackson County. Patterson shared a possible life saving situation at the Expo during the Home Show.

### **SUPPORT SERVICES**

Deputy Chief Patterson shared that the Administration kitchen project has been completed coming in under budget.

Patterson shared that Adroit will produce final numbers on the RCC/FD3 classroom project next week.

### **TRAINING AND SAFETY**

Division Chief Blakely shared that this is a busy time of the year regionally and statewide for training and Administrative Assistant Cowan has done a great job keeping track of the timelines.

Blakely shared that scheduling platform, CrewSense, is fully implemented and appears to be easier for people to use and maintain offering many benefits.

Blakely shared that the Safety Committee continues to see near miss and first aid injury reports with reduced time loss injuries and Blakely welcomed resident volunteer Chris Heberlein as a new member to the Safety Committee.

## **OLD BUSINESS**

### **ADOPTION OF THE 2018-2020 STRATEGIC PLAN**

Fire Chief Horton, along with the Executive Team, presented the 2018-2020 Strategic Plan. The Board reviewed the initiatives, goals, and objectives. The strategic plan focus is on “why and what” we do. The task list will come later as items are identified and will explain “how” the District will accomplish the goals and objectives. An addition was made to the Mission Statement: To *preserve quality of life* and protect property through public education, prevention activities, and emergency response services was introduced, and the Priorities have been changed to *Initiatives*. When a benchmark is determined staff will report it to the Board of Directors.

Horton also shared the final accomplishment report of the 2015-2017 strategic plan.

Motion by Director Shafer to adopt the 2018-2020 Strategic Plan. Motion carried unanimously.

## **NEW BUSINESS**

### **COUNTRY CROSSINGS BRIEFING**

Fire Chief Horton shared that the District sent a letter to John Vial with the Jackson County Roads and Parks Department recommending that the County Commissioners not approve the Country Crossings Music Festival 2018 Mass Gathering Permit Application as it is currently presented. Items of concern: the application does not reflect any of the feedback and “lessons learned” from last years’ experience, the medical plan does not meet the intent of ORS governing required medical coverage, and that per the application, they have not obtained a written statement of compliance from the Fire Marshal of the District stating that the fire safety plan complies with all state and local laws, ordinances, and regulations, which it does not and therefore is considered non-compliant.

### **RESOLUTION NO. 18-02; APPROPRIATION OF STATE CONFLAGRATION FUNDS FOR 2017**

Chief Finance Officer Maxwell explained that the appropriation of funds is only for the Oregon deployments and State conflagration funds. She will provide another resolution upon receiving the California funds since she is uncertain when that will be.

Motion by Director Leavens to adopt Resolution No. 18-02; an appropriation of Oregon state conflagration funds of \$167,900 for fire deployment in 2017. Motion carried unanimously.

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

## **GOOD OF THE ORDER**

Fire Chief Horton shared that FLSS Blakely and DFM’s Northrop and Murdock did a great job in representing the District at the Fire Prevention Conference in Ashland. The entire fire prevention community is very proud of the work done through Fire District 3’s team.

Fire Chief Horton shared that Chaplain Lorin Myers has been selected by the Jackson County Commissioners as the recipient of the March 2018 Community Service Award. Chaplain Myers does an exceptional work for the District and our community.

### **INDIVIDUAL BOARD MEMBER COMMENTS**

Cindy Hauser shared her irritation of the faux service dogs. Her qualified service dog has been attacked twice. The number one problem for people with disabilities is they fear for their qualified service dog to be protected. The only service animal recognized by the ADA are dogs for veteran's with PTSD and those in service to the hearing and visually impaired.

John Dimick shared that he attended a good session on the marijuana issue that clarified medical and recreational marijuana during the SDAO conference.

Bill Leavens shared that he heard a lot of good information at the SDAO conference and hopes that we don't have a drought season, especially during the Country Crossings event.

Steve Shafer stated that the staff gave a good presentation of the strategic plan.

Harvey Tonn shared that he went to the SDAO conference for the first time and learned a lot appreciating the District sending the Board to the conference. He was unaware of the many special districts that are in existence.


### **ADJOURNMENT**

Motion to adjourn at 7:01 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,

  
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Margie Calvert, Scribe

APPROVED BY:

  
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Board of Directors