

Jackson County Fire District 3

Minutes - Board of Directors

June 15, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Cindy Hauser, Harvey Tonn, and John Dimick

Board Absent: Colin Fagan

Staff Present: Stacy Maxwell, John Patterson, Dave Blakely, and Margie Calvert

Staff Absent: Mike Hussey

Visitors Present: Robert Horton, Steve Shafer, Lorin Myers, Jeff Griffin, Tanea Browning, Brian Murdock, Mike Calhoun

Secretary Cindy Hauser called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated June 11, 2017.

MINUTES

Motion by Director Dimick to approve the minutes of the May 18, 2017 Board meeting and the May 24, 2017 Executive session. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of May 2017 totaled \$97,608.

Expenditures for the month of May totaled \$790,000. Noteworthy expenditures included stabilization equipment for volunteer engines, ODF for fuels reduction work on Long Mountain, liquid smoke, fitness equipment for the stations, and equipment for the new staff vehicles.

Motion by Director Tonn to approve the Accounts Payable and the Revenue/Expenditure reports for May 2017. Motion carried unanimously.

PUBLIC COMMENT

None

PUBLIC HEARING ON THE APPROVED 2017/18 FISCAL YEAR BUDGET

Secretary Hauser opened a public hearing at 5:23 p.m. for comments or objections to the proposed 2017/18 Fiscal Year Budget as required by state law. No comments or objections were made. The public hearing remained open until agenda item 9F.

INFORMATION ITEMS

EXECUTIVE REPORT

Interim Chief Executive Officer Maxwell shared a legislative update briefly explaining two new Senate Bills; SB1067 and SB1068 which are supposed to be cost saving PERS measures using different approaches. Maxwell also discussed SB481, setting the deadlines in which public records request must be acknowledged and SB327 restoring recreational immunity to landowners who make their land available to the public from liability.

OPERATIONS

Battalion Chief Calhoun shared that the remote speaker microphones that were discussed last month are now in service and work fantastic.

Calhoun shared that the Tech Rescue Team trained at the Expo using new techniques and training that was brought back by members who recently attended a training in Indianapolis. It was a great team building training.

Calhoun shared his perspective of the impact on the Battalion Chiefs of the proposed 48/96 schedule and Calhoun found that productivity over two days was good. He looks forward to see what the future holds.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared the PulsePoint statistics from February through May stating that it is working well with a large amount of followers throughout Jackson County.

Patterson addressed the fire safety plan submitted by Biomass stating that they are in compliance and he is comfortable with the outcome.

Patterson shared that the State Fire Marshal's office has asked the District to join a state comparison policy building team on all aspects of the marijuana trade.

SUPPORT SERVICES

Deputy Chief Patterson shared that the Seismic Grant policies have arrived and he is currently reviewing the expectations and perimeters of the policies.

Patterson shared that he and Fire and Life Safety Specialist Blakely are pursuing a grant opportunity through the Carrico Foundation for funds to make up the difference needed for the RCC classroom project. Patterson stated that FLSS Blakely has done a fantastic job working on the grants.

TRAINING AND SAFETY

Division Chief Blakely shared that the Blue Card program is in full swing and those members that will be participating may begin the online training.

Blakely shared that the District has committed to a new staffing product called Crew Sense beginning in August. Crew Sense will replace TeleStaff for staffing and payroll requirements and is half the cost of Telestaff.

OLD BUSINESS

CIVIL SERVICE COMMISSIONER VACANCY

CEO/CFO Maxwell shared that the District has one person interested in the Civil Service Commissioner vacancy. Chief Examiner Calvert has emailed him an application. Staff would like to revisit this during the July Board meeting.

NEW BUSINESS

WORKERS COMPENSATION INSURANCE RENEWAL FOR THE 2017/18 FISCAL YEAR

Jeff Griffin from Wilson-Heirgood reported on the District's Workers' Compensation Insurance proposed for the 2017/18 fiscal year. The District is in a wonderful position due to our training and claims prevention. The District's new experience modifier for the 2017/18 fiscal year will be .73. Griffin offered to provide a class for the Board and the District neighbors regarding new laws and the ethics of the Board. This would be a good opportunity with two new Board members.

Motion by Director Dimick to approve the Workers' Compensation Insurance Renewal coverage with Special Districts Insurance Service for the 2017/2018 Fiscal Year in the amount of \$116,697.14 taking advantage of the pre-payment discount. Motion carried unanimously.

INTERAGENCY AGREEMENT FOR PROVISION OF FINANCIAL SERVICES WITH FIRE DISTRICT 4 FOR THE 2017/18 FISCAL YEAR

Chief Finance Officer Maxwell introduced the Interagency Agreement for the Provision of Financial Services with Fire District 4 recommending the annual accounting and financial services fee increase by 4% to \$24,900 for a one year term. The scope of service remains the same as the previous year.

Motion by Director Tonn to approve the Interagency Agreement for Provision of Financial Services with Fire District 4 for the 2017/18 Fiscal Year in the amount of \$24,900. Motion carried unanimously.

RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT WITH ROGUE VALLEY PROFESSIONAL FIREFIGHTERS – IAFF LOCAL 1817 FOR JULY 1, 2017 TO JUNE 30, 2020

Chief Executive Officer Maxwell shared that the labor negotiation team has presented the agreement to the Union members and they are currently in their 10 day voting period on the agreement which ends June 17, 2017.

Motion by Director Dimick to approve the Collective Bargaining Agreement with the Rogue Valley Professional Firefighters – IAFF Local 1817 for the period of July 1, 2017 to June 30, 2020.

RESOLUTION No. 17-04 BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2017/18 FISCAL YEAR

Motion by Director Tonn to adopt Resolution No. 17-04 Bargaining Unit Salary and Benefits Schedule for the 2017/18 fiscal year. Motion carried unanimously.

RESOLUTION No. 17-05 NON-BARGAINING UNIT SALARIES AND BENEFITS FOR THE 2017/18 FISCAL YEAR

Motion by Director Dimick to adopt Resolution No. 17-05 Non-Bargaining Unit Salary and Benefits Schedule for the 2017/18 fiscal year. Motion carried unanimously.

RESOLUTION No. 17-06 ADOPTION OF THE 2017/18 FISCAL YEAR BUDGET

The public hearing was closed at 6:35 p.m.

Chief Finance Officer Maxwell shared a summary review of the 2017/18 fiscal year budget for a total of \$25,340,400.

Motion by Director Tonn to adopt Resolution No. 17-06, Adopting the Budget for the 2017/18 Fiscal Year in the sum of \$25,340,400 and certifying the tax rate of \$3.1194 per \$1,000 of assessed value and that the taxes are hereby imposed and categorized for tax year 2017/18 upon the assessed value of all taxable property within the District. Motion carried unanimously.

BOARD OF DIRECTORS ELECTION ABSTRACT CERTIFICATION

County Clerk Chris Walker has signed the election abstract certifications for Cindy Hauser to position 2 and write-in elect Stephen P. Shafer to position 4. Staff requests the Board approve the elected results.

Motion by Director Dimick to approve the results of the May 16, 2017 Board of Director Election accepting Cindy Hauser for position 2 and Stephen Shafer for position 4. Motion carried unanimously.

BOARD OF DIRECTOR POSITION 3 VACANCY

Board President Jim Gillin tendered his resignation on May 11, 2017 causing a vacancy for position 3. Staff is asking the Board to refer to Board Policy 3.7 regarding guidelines for filling board vacancies. Board Policy 3.7 suggests advertising for the vacant position, selecting the most qualified candidate and appointing them to fulfill the term which expires June 2019. The Board directs staff to advertise for the Board of Director position 3. Applications will be made available to the Board prior to the August Board meeting where the applications will be reviewed, applicants interviewed, and a Director appointed.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

Interim Chief Executive Officer Maxwell thanked the Board of Directors, staff, and organization for putting confidence in her during the transition period between Fire Chiefs. It has been a team effort and CEO/CFO Maxwell is grateful for the opportunity and support.

GOOD OF THE ORDER

None

INDIVIDUAL BOARD MEMBER COMMENTS

Harvey Tonn welcomed Board Director Steve Shafer and Fire Chief Bob Horton and offered thanks to Stacy.

Cindy Hauser added thanks to Stacy and all of the staff. It can be unsettling with change and the District is in good hands acknowledging Bob Horton's transition will be an easy one. Welcome to Steve and Chief Horton.

John Dimick stated he knew that things would be fine when Dan Petersen left. This is a great organization and Chief Horton is inheriting an awesome group. "Don't screw them up."

Bob Horton added that this is a fantastic opportunity and he is looking forward to it.

ADJOURNMENT

Motion to adjourn at 6:45 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by,



Margie Calvert, Scribe