

Jackson County Fire District 3

Minutes - Board of Directors

May 18, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Colin Fagan, Harvey Tonn, Cindy Hauser, and John Dimick

Board Absent: None

Staff Present: Stacy Maxwell, Mike Hussey, John Patterson, and Margie Calvert

Staff Absent: Dave Blakely

Visitors Present: Stephanie Cowan, Robert Horton, Christopher Carrier, Lorin Myers, Irene Jones, Karen Brian Anders, Levi Swillinger, Jon Vait, Jason Allen, Ian Kassab, Kenny Herinckx, Mr. and Mrs. Kyle, Steve Shafer

Vice President Fagan called the meeting to order at 5:16 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated May 12, 2017.

MINUTES

Motion by Director Hauser to approve the minutes of the April 20, 2017 Board meeting. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of April 2017 totaled \$100,333.

Expenditures for the month of April totaled \$1,036,700. Noteworthy expenditures included SDIS Safety Grant expenditures of the patient binder lifts (2) and adjustable work tables (3), the HeartMap challenge awards of \$10,000 for first place, \$3,000 for second place, \$750 for third place, and 20 Golden AED gift cards, fuels reduction work on Long Mountain, Jackson County Expo, a progress payment to ODF, and the annual Fire and Life Safety newsletter.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for April 2017. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

CITIZEN RECOGNITION

Deputy Chief Patterson introduced Irene Jones who was a victim of an emergent fire incident on April 11, 2017 in her home. Citizens Albert Kyle and Christopher Carrier received recognition from the District for their bravery going above and beyond through quick action and response during fire situation at the residence of Mrs. Jones in Central Point. Mrs. Jones thanked the neighbors and the crews for their help. Kyle and Carrier are recognized as Outstanding Citizens who contributed to the positive outcome of well-being for Mrs. Jones.

EXECUTIVE REPORT

Interim Chief Executive Officer Maxwell shared a legislative update: there is no activity on HB559 and HB560; current focus is still on the revenue packages.

CEO Maxwell shared information from the State Fire Marshal's office regarding a total eclipse occurring on August 21st that could possibly impact response as an estimated 1,000,000 people may travel through the area.

OPERATIONS

Deputy Chief Hussey shared that planning for the upcoming Country Crossing event has gone well establishing a strong command center. Communication with event planners has been great. Another

concern during the fire season is the Rainbow Family gathering that has indicated occupancy of public lands as they migrate north.

Hussey shared that Mercy Flights announced that Dr. Alisha Bond with Providence Medical will be their Supervising Physician as of July 1st. The District, along with other fire agencies, will retain the services of Dr. Rostykus. He will help navigate the issues involved with the changes and provide a succession plan for the future.

Hussey shared that on May 3rd, the District experienced three back to back fires and we exercised our Mutual Aid Agreements and the crews did a fantastic job.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the District has a seat at the State Emergency Response Commission that deals with hazard materials that in facilities and in transport around the state. This commission requires a local emergency planning committee for those areas that stores or ships this material. The District is required to participate in these committees. Currently there is not a committee in Jackson County, however, the District will take lead on this committee until one of the large industries take over in the future.

Patterson shared that he is also involved on a state level providing best practices for agencies regarding the growing, processing, and marketing of marijuana in Oregon. Currently the District's Fire and Life Safety department spends half of their time inspecting marijuana facilities for licensing. The District's next Target Hazard Tour is May 23rd-25th, of a marijuana facility. Due to the hazards involved in the facility, it will be a virtual tour at the Administration building.

SUPPORT SERVICES

Deputy Chief Patterson shared that the seismic grants were awarded and the District will begin the RFP process for contractors. The RCC classroom project is also moving ahead toward the RFP process.

TRAINING AND SAFETY

Administrative Assistant Cowan shared that the burn containers have been placed on the training grounds anticipating completion of the project at the end of June with an in-service training this fall.

The Blue Card program is moving forward registering 71 District members.

OLD BUSINESS

There is no new business.

NEW BUSINESS

CONTRACT WITH EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON (ECISO) FOR DISPATCH SERVICES FOR THE 2017/2018 FISCAL YEAR

The Emergency Communications of Southern Oregon dispatch services for 2017/2018 Fiscal Year contract shows an increase of 3.63% which is \$13,927.72 from last year's contract.

Motion by Director Dimick to approve the 2017/2018 Fiscal Year Emergency Communications of Southern Oregon Telecommunications Contract in the amount of \$397,611.46. Motion carried unanimously.

CIVIL SERVICE COMMISSION TERM EXPIRES/VACANCY

Civil Service Commissioner, Mel Morris' term will expire June 2017 and he is not interested in re-appointment. Staff advertised for the position opening for Civil Service Commissioner, however, no applications were received. The Board will look for potential candidates and refer them to Chief Examiner Calvert to answer questions.

FIRE CHIEF EMPLOYMENT AGREEMENT

Vice President Fagan introduced Robert Horton who was one of 23 qualified candidates. After an extensive interview and background process, Horton was selected as the top candidate. Robert Horton thanked the Directors who went to Las Vegas for their professionalism and respect shown while conducting the background phase. Horton stated that he is honored to join Fire District 3.

Motion by Director Tonn to approve the proposed employment agreement between Fire District 3 and Robert B. Horton as Fire Chief effective June 19, 2017.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Interim CEO/CFO Maxwell informed the Board of various thank you cards and an invitation to the Twin Creeks Emergency Services Appreciation BBQ.

INDIVIDUAL BOARD MEMBER COMMENTS

Harvey Tonn welcomed Robert Horton to Fire District 3.

Cindy Hauser stated that she was happy that every agency in Josephine and Jackson County passed their elections request for funds and also welcomed Robert Horton to Fire District 3.


John Dimick shared that he had an amazing experience participating in the background phase of this process and is very excited to have Robert Horton as our Fire Chief.

Colin Fagan shared the good work of Stacy and the department heads of the organization in general that allows us to experience healthy financial situations so that the District does not have to participate in elections for funds. He is also excited to have Chief Horton join the District.

ADJOURNMENT

Motion to adjourn at 6:15p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:


Cindy Hauser
Board of Directors

Submitted by,


Margie Calvert, Scribe