

Jackson County Fire District 3

Minutes - Board of Directors

November 21, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Justin Bates, John Patterson, and Margie Calvert

Staff Absent: Dave Blakely

Visitors Present: Stephanie Cowan, Tanea Browning, Ben Kennedy, Mike Calhoun, Josh Platt, and John Rachor

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 15, 2019.

President Tonn asked for a moment of silence in memory of retired Deputy Chief Rod Edwards who passed away this past week.

MINUTES

Motion by Director Dimick to approve the regular Board minutes dated October 17, 2019 and Executive Session minutes dated October 16, 2019 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of October totaled \$55,233.

Expenditures for the month of October totaled \$745,882. Noteworthy expenditures are the removal of carpet and installation of vinyl at the Eagle Point station, replacement of the HVAC system at Gold Hill station, Annual Target Solutions CheckIt subscription and online training, Scenic station expenses, and two new Ford F150 staff vehicles.

CAO Maxwell shared the 2019/20 fiscal year taxes certified by Jackson County that came in at \$14,718,202. During the budget process, assessed valuation was projected at 5.25% but actual is 3.7%, which is a 1.4% decrease. CAO Maxwell will continue to monitor this closely as she begins to work on the 2020/21 fiscal year budget.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for October 2019. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared that the Gold Hill City Manager was unfortunately fired and Eagle Point City Administrator Henry Lawrence has announced his retirement.

Horton shared that the radio bond passed for the radio infrastructure for ECSO, the RFP is out for the radio companies that will bid and Deputy Chief Mike Hussey has been asked to sit on the review panel for the fire service.

Horton gave an update on the Ambulance Service Area (ASA) Ordinance change. The County manages the ambulance service contract and oversees the service standards. The fire service agencies have met and are asking for change for CAD to CAD interface, radio interoperability with the ambulance providers, an online compliance utility, appropriate standards, and first responder supply restock. The Mercy Flights contract is up in 2020 and this is the time for new contract to have new standards introduced with transparency. The next meeting with Jackson Bauer, the County Health Manager is

December 12, 2019. The ASA ordinance change must be completed by March to affect the new contract.

Horton shared the MOU has been signed between the Local 1817 and Administration for the position of the Community Care Providers – EMT/Paramedic. Staff will be inviting the Budget Committee to meet in January discussing what this program will look like for the community.

Horton shared that the RVFCA would like to take on the regulations of Ag exempt buildings and the hemp growers to better navigate the various agencies and help the community keep the facilities up to code and reduce risk.

Horton shared information about the integrated fire plan with ODF that should happen in the spring.

OPERATIONS

Deputy Chief Hussey stated that ODF has shared that we are in very dry condition comparable to the third week in July.

Hussey shared an incident acknowledging the great command skills of Battalion Chief Calhoun as he had to wait until an electrified fence could be turned off before entering a fire situation. This brings concern that there may be more due to hemp facilities. Volunteers Jordan Bates and Travis Linville supported the District by responding during the incident.

Hussey shared that four new students will graduate from the RCC fire academy on December 6th.

TRAINING AND SAFETY

Administrative Assistant Cowan shared that the District continues to train on Cancer Risk Reduction reminding members of the importance of the practices as well as focusing on the discussion of behavioral health. Division Chief Blakely will continue working on the behavioral health program to expand assistance to all members of the District.

Cowan shared that on November 7th, members of the District participated in the Crater High School “Every 15 Minute” program. The program brings a broad coalition of local responding agencies with the goal of reducing distracted driving incidents among the youth. Students are reminded of the choices they make and the consequences of those choices through a realistic enactment of a motor vehicle crash involving emergency response to severely injured students, treatment, extrication, and transportation and fatality.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared more information about the Ag exempt issue regarding hemp. Ag exemption is different when it comes to building construction and fire safety requiring the County planning department involvement.

Patterson shared the October update explaining the Brycer compliance system that identifies facilities that have compliant fire systems and those that are not compliant are identified. Patterson shared that 198 smoke alarms were installed on October 19th during a smoke alarm event with the Red Cross stating that as of the end of October 957 smoke alarms have been installed in the District. Patterson thanked the Board for their continued support of purchasing the smoke alarms that are not donated.

Patterson gave a quick update on the Scenic fire station stating that the station should be dried in by late December. The Scenic roadway is still in progress.

STRATEGIC SERVICES

Deputy Chief Bates updated changes on different systems in the District Image Trend reporting system that will be mobile and user friendly; the SCBA bottles will be at the District soon; the new Fire and Life Safety staff vehicles are close to be in service.

Bates shared that the District continues to work on the NFPA grant NFORS system which he will share with the District at the December meeting.

Bates shared that the District has offered a four month internship to an SOU student for wildland assessment information and data gathering focusing on the identified high risk areas.

Bates shared the District is working on a Homeland Security Grant that would offer an interface that allows the CAD interfaces to talk to one another. This would offer an opportunity for 911 Dispatch centers to talk to each other, which typically does not happen now. This is a regional grant that involves many stakeholders including Fire, EMS, and law.

Bates shared more information on the Community Care Unit task groups that are working together.

OLD BUSINESS

REVIEW SDAO BEST PRACTICES CHECKLIST

Chief Horton, Director Hauser, and Executive Assistant Calvert reviewed the SDAO Best Practices Checklist. Chief Horton shared the District has received the full 10% credit on next year's SDIS property/casualty insurance contribution.

NEW BUSINESS

BUDGET COMMITTEE EXPIRATION

Chief Horton shared that Budget Committee members Steven Weber and Rob Hernandez's three (3) year term will expire in December of 2019. Both Committee members are interested in another term and would like to be considered. The Board directed staff to advertise for the position, remaining within Board policy, and will consider all applications along with Weber and Hernandez's acknowledgement at the December meeting.

BOARD POLICY 7.4 PUBLIC RECORDS

The Board validated the review of Board Policy 7.4 Public Records and did not have any changes. Staff will publish the Board policy with a review date of November 21, 2019. CAO Maxwell also explained the new organization public records policy that addresses Oregon Statutes within the District.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton shared that he was excited to have an assignment at the Action Auto fire; he was assigned to help an angry constituent.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick questioned the liability of such a powerful fence at the Action Auto facility. Dimick appreciated DC Hussey talking about how dry it is in the area.

Bill Leavens shared that after FD3 crews responded to a call of a friend who ended up being diagnosed with lung cancer, the same crews have stopped by to check on her. This is very meaningful to her and she continues to share the story; Bill is very proud to be a part of this District.

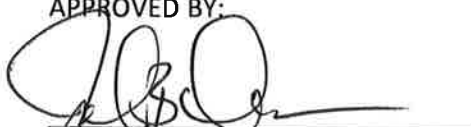
Steve Shafer appreciated Margie for what she does and shared that he is proud of our department.

ADJOURNMENT

Motion to adjourn at 7:10 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:

Submitted by:



Board of Directors



Margie Calvert, Scribe